

Town of Rowley, Commonwealth of Massachusetts  
**WARRANT AND MINUTES FOR ANNUAL TOWN MEETING**  
May 5, 2014

Teller Appointments remain in effect from STM: Karen Ziemplak of 26 Hammond St; Janet B. Peabody of 41 Bradford St.; Richard Curran of 16 Cedarwood Rd.; Doreen Glowik of 545 Newburyport Turnpike.

Quorum of one hundred (100) certified by Board of Registrars at 7:25 (at start of STM).

Meeting called to order by Moderator Joan Petersen at 8:52 pm.

**MOTION:** Move the Town vote to allow the following non-resident individuals permission to speak, if called

upon, during the May 5, 2014 Special Town Meeting: Judith Pickett, Town Counsel; Deborah Eagan, Town Administrator; Brent Baeslak, Conservation Agent; James Broderick, Rowley Fire Chief; Pamela Jacobson, Library Director; Frank Marchigiani, Coordinator of Health Services; Kirk Baker, Town Planner; Sean MacFadden,

Principal Assessor; Ken Ward, Building Inspector; Dan Folding, Light Plant Manager; William DeRosa, Whittier

Voc-Technical School Superintendent; Christopher Farmer, Triton Regional School District Superintendent; Brian

Forget, Triton Regional School District Assistant Superintendent; State Representative Brad Hill, Senator Bruce

Tarr, Kara Kosmos, Whittier Business Manager and Ann Gagnon, Mass Fish and Wildlife.

*Motion by Robert Snow, seconded by G. Robert Merry, passed voice unanimous at 8:53 pm.*

Essex, ss.

To the Constables in the Town of Rowley in the County of Essex, Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Rowley, qualified to vote in elections and Town Affairs, to meet in the Pine Grove School, Route 1A, on Monday, the 5th day of May 2014 at 7:30 p.m., then and there to act on the following articles:

**MOTION:** Move the Town vote to suspend the reading of the May 5, 2014 Annual Town Meeting Warrant as everyone in attendance has a copy of said warrant.

*Motion by Bob Snow, seconded by Bob Merry, passed voice unanimous at 8:54 pm.*

**ARTICLE 1:** To hear and act on reports of Committees and Boards.

Inserted by the Board of Selectmen

**ARTICLE 2:** To see what instructions the Town will give Town Officers.

Inserted by the Board of Selectmen

*Moderator Petersen explained that Articles 1 and 2 are non-binding, standard articles which will remain in effect for the course of the meeting.*

**ARTICLE 3:** Move the Town vote to suspend in the Town Meeting the application of Section 19 and Section 20 of the Town Meeting Bylaw pertaining to the reconsideration of all money articles, such suspension intended for the specific purpose to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C [Proposition 2-1/2, so-called] and to give blanket warning hereby that any money article may, at the end of the meeting and after all articles have been acted upon, be moved for reconsideration in order to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C.

Inserted by the Board of Selectmen

*Motion by Bob Snow, seconded by Bob Merry, passed voice unanimous at 8:56 pm.*

Before Article 4 was moved, Chairman Snow asked permission to read a brief Town of Rowley Financial Report, as follows:

## **FISCAL 2015**

Sue Bailey

4/28/2014

### **Revenues:**

Estimated Taxes	12,920,758
Estimated State Aid	637,067
Estimated Local Receipts	1,306,479
Free Cash	700,000
Other (Overlay Release and Water Overhead )	189,449
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	15,753,753

### **Required expenses - before Town Meeting**

State Assessments	(99,245)
Allowance for Tax Abatements	(170,000)
Prior Year Snow & Ice Deficit (Est.)	(250,000)
Other (Interest and Tax Title raised on Recap; Libr Grant)	(20,600)
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	(539,845)

**Net Revenue** 15,213,908

### **Less Schools:**

Triton, Whittier, and Essex North Shore Aggie	(8,747,993)	59.85% of Operating Budget
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	6,465,915	

### **Less Fixed Costs:**

Debt service	(370,693)
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Retirement, Medicare, Unempl., Health, & Liability Ins.	(1,371,676)	
	(1,742,369)	11.92% of Operating Budget
Less Stabilization:	(200,000)	
Retirees' health insurance (part)	(150,000)	
<b>Balance remaining to fund the operating budget</b>	<b>\$4,373,546</b>	

Senator Bruce Tarr was acknowledged and he spoke very briefly about how smoothly the meeting was progressing and that he didn't want to interrupt the momentum.

**ARTICLE 4: Move** the Town vote to fix the annual compensation of elective officers of the Town as required by Massachusetts General Laws Chapter 41 Section 108 as follows.

<u>Elective Officer</u>	<u>Requested</u>	<u>Finance Committee Recommends</u>
Moderator	\$100	\$100
Board of Selectmen (each member)	\$2,231	\$2,231
Board of Assessors (each member)	\$2,456	\$2,456
Town Treasurer/Collector of Taxes	\$72,640	\$72,640
Town Clerk	\$50,842	\$50,842
Planning Board (each member)	\$0	\$0
Tree Warden	\$7,323	\$7,323
Surveyor of Highways	\$70,163	\$70,163
Municipal Water Board (each member)	\$0	\$0
Trustees of Free Public Library	\$0	\$0
Rowley Housing Authority	\$0	\$0
Municipal Light Board (each member)	\$0	\$0

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Motion by Joe Perry, seconded by Jack Cook, passed voice unanimous at 9:07 pm.*

Regarding the reading of the Omnibus Budget: Moderator Peteresen explained that the Finance Committee would read each Section title and Subtotal and that if anyone should have a question regarding a line within that Section, they should call out the word: "HOLD". At that point, the Finance Committee would stop and the Moderator would ask which specific line should be held. At the end of the reading of the entire budget, she would go back to each "HOLD" item and address each question. She cautioned the meeting to make sure

that the “HOLDS” were acknowledged as there is no provision for going back and holding a line at the end of the reading.

**ARTICLE 5:** General Omnibus Budget. To see what sums of money the Town will vote to raise and appropriate, or transfer and appropriate, from available funds, including Overlay, and free cash, to defray the expenses of the Town for the forthcoming fiscal year, including Bonds, Notes, Interest.

Inserted by the Finance Committee

**Finance Committee Recommends**

<b>Line</b>		<b>Expended</b>	<b>Appropriated</b>	<b>Requested</b>	<b>Fin Com</b>
Item	<b>Description</b>	<b><u>FY 2013</u></b>	<b><u>FY 2014</u></b>	<b><u>FY 2015</u></b>	<b><u>Rec.</u></b>
	<b><u>General Government</u></b>				
	<b>Town Moderator</b>				
1	Moderator Stipend	100	100	100	100
	<b>Board of Selectmen</b>				
2	Selectmen Stipends	11,155	11,155	11,155	11,155
3	Town Administrator/Pers. Officer salary	97,480	101,491	103,775	103,775
4	Assistant Town Administrator Salaries	47,376	56,048	57,314	57,314
5	Administrative Assistant Wages	6,473	11,851	12,117	12,117
6	CPA Administrator Stipend	2,000	2,000	2,000	2,000
7	Expenses	16,925	18,117	14,117	14,117
8	Rev. 9-1-1 communication system	4,777	4,800	4,800	4,800
9	Copier/Fax Expenses	6,669	7,420	7,420	7,420
10	General Audit Expense	12,500	12,500	12,500	12,500
11	Sealer of Weights & Measurers Exp	2,500	3,000	3,000	3,000
12	Collective Bargaining Reserve		29,866	29,000	29,000
13	Pine Grove School Expenses			1,000	1,000
14	Stormwater Compliance Expenses			1,000	1,000
	<b>Finance Committee</b>				
15	Secretary Wages	184	1,468	1,501	1,501
16	Expenses	173	379	379	379
17	Reserve Fund	0	50,000	50,000	50,000
	<b>Town Accountant</b>				
18	Accountant Salary	50,768	51,390	52,542	52,542

19	Asst. Accountant Wages	13,623	16,478	17,657	17,657
20	Expenses	5,123	4,658	4,658	4,658
	<b>Board of Assessors</b>				
21	Assessors Stipends	7,368	7,368	7,368	7,368
22	Principal Assessor Salary	75,429	79,325	81,125	81,125
23	Administrative Assistant Wages	22,265	23,816	24,393	24,393
24	Consultant	1,000	500	500	500
25	Professional Services	10,740	11,505	11,505	11,505
26	Expenses	5,992	4,746	4,746	4,746
	<b>Treasurer/Tax Collector</b>				
27	Treasurer/Collector Salary	65,145	71,048	72,640	72,640
28	Assistant Treasurer Salary	32,826	41,614	42,459	42,459
<b>Line</b>		<b>Expended</b>	<b>Appropriated</b>	<b>Requested</b>	<b>Fin Com</b>
Item	<b>Description</b>	<b><u>FY 2013</u></b>	<b><u>FY 2014</u></b>	<b><u>FY 2015</u></b>	<b><u>Rec.</u></b>
29	Assistant Collector Wages	11,605	17,758	16,262	16,262
30	Expenses	36,819	35,800	35,800	35,800
31	Tax Title	10,517	10,517	10,517	10,517
32	Debt Fees & Charges	4,596	5,000	5,000	5,000
	<b>Town Counsel</b>				
33	Professional Fee	40,625	52,600	52,600	52,600
34	Litigation	45,935	62,000	62,000	62,000
	<b>Personnel Board</b>				
35	Expenses	346	399	399	399
	<b>IS Department</b>				
36	Expenses	19,375	19,422	22,422	22,422
37	IS Coordinator Stipends			2,000	2,000
	<b>Town Clerk</b>				
38	Town Clerk Salary	40,108	48,745	50,842	50,842
39	Wages	10,443	13,696	13,800	13,800
40	Expenses	3,218	3,995	4,074	4,074

	<b>Elections</b>				
41	Wages	5,630	1,600	4,080	4,080
42	Expenses	7,453	4,200	9,650	9,650
	<b>Registrar of Voters</b>				
43	Stipends	2,250	2,250	2,300	2,300
44	Expenses	2,587	2,950	3,041	3,041
	<b>Conservation Commission</b>				
45	Conservation Agent Salary	46,945	51,565	52,839	52,839
46	Expenses	1,619	1,622	2,050	2,050
	<b>Planning Board</b>				
47	Planning Admin. Assistant Wages	0	0	0	0
48	Planner Salary	23,630	27,898	28,159	28,159
49	Planner Consultant	2,115	6,519	6,519	6,519
50	Merrimack Valley Planning Commission	1,814	1,937	1,984	1,984
51	Expenses	3,517	2,970	2,970	2,970
	<b>Zoning Board of Appeals</b>				
52	Administrative Assistant Wages	7,381	9,014	9,245	9,245
53	Expenses	1,670	1,680	1,680	1,680
	<b>Agricultural Commission</b>				
54	Expenses	460	1,000	1,000	1,000
	<b>Town Hall</b>				
55	Town Hall/Annex Janitor Wages	11,691	14,180	14,496	14,496
56	Expenses	18,867	16,318	20,120	20,120
<b>Line</b>		<b>Expended</b>	<b>Appropriated</b>	<b>Requested</b>	<b>Fin Com</b>
Item	<b>Description</b>	<b><u>FY 2013</u></b>	<b><u>FY 2014</u></b>	<b><u>FY 2015</u></b>	<b><u>Rec.</u></b>
	<b>Town Hall Annex</b>				
57	Expenses	15,324	17,318	17,318	17,318
	<b>Subtotal</b>	875,131	1,055,596	1,083,938	1,083,938
	<b><u>Public Safety</u></b>				
	<b>Police Department</b>				

58	Police Chief Salary & Other Earnings	109,425	111,476	113,999	113,999
59	Deputy Chief Salary & Other Earnings	0	0	0	0
60	Wages	1,029,242	1,072,260	1,139,738	1,139,738
61	Expenses	146,269	146,332	153,175	153,175
62	Police Cruiser	67,143	0	33,998	33,998
63	Police Modular Building Lease	24,000	25,052	24,000	24,000
	<b>Constables</b>				
64	Expenses	380	400	425	425
	<b>Fire Department</b>				
65	Fire Chief Salary	74,621	80,592	82,379	82,379
66	Firefighter Wages	135,170	144,368	150,214	150,214
67	Call Firefighter Wages	71,307	81,200	83,027	83,027
68	Expenses	115,959	119,993	119,993	119,993
69	Station & Equipment Lease	20,000	20,000	20,000	20,000
	<b>Ambulance Service</b>				
70	Service Contract	0	0	0	0
	<b>Inspection Department</b>				
71	Salaries	49,036	52,519	53,554	53,554
72	Wages	11,070	13,137	13,594	13,594
73	Expenses	5,452	5,065	6,880	6,880
	<b>Emergency Management Services</b>				
74	REMA Director Stipend	3,000	4,000	4,000	4,000
75	Expenses	2,096	2,099	2,099	2,099
	<b>Animal Inspector</b>				
76	Salary	2,608	2,618	2,677	2,677
77	Expenses	0	200	200	200
78	Rabid Animal Control	795	1,853	1,853	1,853
	<b>Animal Control Officer</b>				
79	Salary	13,139	14,184	14,508	14,508
80	Expenses	1,005	1,622	1,622	1,622

	<b>Tree Warden/Moth Control</b>				
81	Salary	6,103	7,323	7,323	7,323
82	Expenses	8,952	9,044	9,044	9,044
	<b>Harbormaster</b>				
83	Salary	6,003	6,418	6,563	6,563
<b>Line</b>		<b>Expended</b>	<b>Appropriated</b>	<b>Requested</b>	<b>Fin Com</b>
Item	<b>Description</b>	<b><u>FY 2013</u></b>	<b><u>FY 2014</u></b>	<b><u>FY 2015</u></b>	<b><u>Rec.</u></b>
84	Wages	4,806	4,866	4,976	4,976
85	Pumpout Boat Wages	1,794	1,794	1,835	1,835
86	Expenses	4,205	4,212	4,212	4,212
87	Town Landing	300	500	500	500
	<b>Shellfish Commission</b>				
88	Commissioner Wages	1,668	1,669	1,686	1,686
89	Commission Expenses	900	996	996	996
	<b>Shellfish Constable</b>				
90	Constable Salary	254	400	400	400
91	Constable Expenses	536	563	563	563
	<b>Subtotal</b>	<b>1,917,238</b>	<b>1,936,755</b>	<b>2,060,033</b>	<b>2,060,033</b>
	<b><u>Schools</u></b>				
92	Whittier Vocational Assessment	162,809	136,836	175,254	175,254
93	Whittier Vocational Capital Assessment		15,427	15,246	15,246
94	Triton Regional Assessment	7,738,020	7,947,188	8,328,862	8,328,862
95	Triton Regional Capital Assessment	210,903	188,248	171,727	171,727
96	Essex N. Shore Agricultural & Tech.			56,904	56,904
	<b>Subtotal</b>	<b>8,111,732</b>	<b>8,287,699</b>	<b>8,747,993</b>	<b>8,747,993</b>
	<b><u>Public Works</u></b>				
	<b>Highway Department</b>				
97	Surveyor's Salary	64,496	55,000	70,163	70,163
98	Wages	131,495	153,958	156,929	156,929
99	Expenses	113,093	114,926	115,601	115,601



	<b>Snow &amp; Ice Removal</b>				
100	Expenses	201,371	80,000	100,000	100,000
	<b>Recycling</b>				
101	Wages	3,204	3,963	4,051	4,051
102	Expenses	6,622	8,510	8,510	8,510
	<b>Fire Hydrants</b>				
103	Expenses	35,600	35,600	35,600	35,600
	<b>Street Lighting</b>				
104	Expenses	0	33,000	27,578	27,578
	<b>Town Land Maintenance</b>				
105	Expenses	7,870	3,500	3,500	3,500
	<b>Cemetery Commission</b>				
106	Wages	16,446	16,450	20,000	20,000
107	Expenses	2,593	2,602	5,000	5,000
	<b>Subtotal</b>	582,790	507,509	546,932	546,932
	<b><u>Health &amp; Human Services</u></b>				
	<b>Board of Health</b>				
<b>Line</b>		<b>Expended</b>	<b>Appropriated</b>	<b>Requested</b>	<b>Fin Com</b>
Item	<b>Description</b>	<b><u>FY 2013</u></b>	<b><u>FY 2014</u></b>	<b><u>FY 2015</u></b>	<b><u>Rec.</u></b>
108	Coordinator Health Svs. Reg. Comp Salary	48,982	58,372	59,687	59,687
109	Sanitary Health Agent Wages	20,236	23,448	23,897	23,897
110	Adm. Asst./Asst. Inspector Wages	24,985	26,517	27,023	27,023
111	Public Health Nurse Stipend	1,000	1,000	2,000	2,000
112	Expenses	6,853	6,900	6,900	6,900
	<b>Council on Aging</b>				
113	Senior Director Salary	34,260	35,908	36,672	36,672
114	Wages	44,876	48,248	52,884	52,884
115	Elder Services of Merrimack Valley	0	294	294	294
116	Expenses	11,641	13,366	13,504	13,504
	<b>Veterans Affairs</b>				

117	Veterans Benefits	30,481	42,000	45,000	45,000
118	Eastern Essex Veterans District	21,629	26,000	26,000	26,000
	<b>Handicapped Commission</b>				
119	Expenses	0	190	190	190
	<b>Subtotal</b>	244,943	282,243	294,051	294,051
	<b><u>Recreation/Historic</u></b>				
	<b>Rowley Public Library</b>				
120	Library Director Salary	48,419	51,016	52,167	52,167
121	Wages	79,833	113,938	116,854	116,854
122	Expenses	86,029	93,171	95,649	95,649
	<b>Recreation Committee</b>				
123	Wages	0	7,792	3,896	3,896
124	Expenses	202	1,864	1,864	1,864
125	Field Maintenance	20,078	20,078	23,974	23,974
	<b>Historical</b>				
126	Commission Expenses	0	332	332	332
127	Historic District Commission Expenses	0	70	70	70
	<b>Other</b>				
128	Memorial Day/Veterans Day	779	1,200	1,800	1,800
129	Bradstreet Property Expense	100	1,000	1,000	1,000
	<b>Subtotal</b>	235,440	290,461	297,606	297,606
	<b><u>Debt</u></b>				
130	Landfill Capping Principal	39,500	35,000	30,000	30,000
131	New Well Land Principal	10,000	10,000	10,000	10,000
132	Library Principal	100,000	95,000	95,000	95,000
133	Hunsley Hills Land Principal	59,000	55,000	55,000	55,000
134	Bridge Repair Principal	26,000	25,000	25,000	25,000
135	Fire Truck Principal	90,000	90,000	0	0
136	Capital Equipment Principal	22,200	22,200	0	0
137	Capital Equipment Principal II	27,000	27,000	26,000	26,000

Line		Expended	Appropriated	Requested	Fin Com
Item	Description	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>Rec.</u>
138	Capital Equipment Principal III		30,000	30,000	30,000
139	Capital Equipment Principal IV			46,200	46,200
140	Landfill Capping Interest	4,699	4,200	3,500	3,500
141	New Well Land Interest	1,469	1,360	1,160	1,160
142	Library Interest	15,255	14,200	12,300	12,300
143	Hunsley Hills Land Interest	8,268	7,600	6,500	6,500
144	Bridge Repair Interest	12,501	11,550	10,800	10,800
145	Fire Truck Interest	8,820	4,410	0	0
146	Capital Equipment Interest	2,176	1,088	0	0
147	Capital Equipment Interest II	3,200	2,120	1,040	1,040
148	Capital Equipment III	5,000	3,300	2,475	2,475
149	Capital Equipment IV	0	0	4,280	4,280
150	Highway Truck Interest			2,250	2,250
151	Ladder Truck Interest			9,188	9,188
	<b>Subtotal</b>	435,088	439,028	370,693	370,693
	<b><u>Insurance</u></b>				
152	Unemployment	7,015	8,000	12,000	12,000
153	Blanket Insurance	94,871	116,000	128,000	128,000
154	Essex Regional Retirement	588,554	630,087	699,828	699,828
155	Group Health/Life Ins. & Medicare	457,332	504,110	531,848	531,848
	<b>Subtotal</b>	1,147,772	1,258,197	1,371,676	1,371,676
	<b><u>GRAND TOTAL</u></b>	13,550,134	14,057,488	14,772,922	14,772,922

No HOLDS were placed in any line item of the Omnibus Budget.

**MOTION:** Move the Town vote to raise and appropriate \$13,972,922 and transfer and appropriate the sum of \$700,000 from Free Cash, and transfer and appropriate the sum of \$100,000 from Overlay Reserve, for a total of \$14,772,922 to defray the expenses of the Town for the forthcoming fiscal year, including Bonds, Notes and Interest.

*Motion by Jami Snow, seconded by Lawrence White, passed Voice Unanimous at 9:10 pm.*

**ARTICLE 6:** (Original Article 6, see revised version following) Water Department Budget To see if the Town will transfer and appropriate the sum of **\$2,135,027** from the Water Department Enterprise Fund for FY 2015, or take any action relative thereto.

Inserted by Board of Water Commissioners

**Board of Selectmen Recommendation From the Floor**

**Finance Committee Recommendation From the Floor**

LINE		FY 13	FY 14	FY 15
<u>ITEM</u>	<u>DESCRIPTION</u>	<u>ACTUAL</u>	<u>APPROP</u>	<u>REQUEST</u>
	<b><u>Wages/Salaries</u></b>			
1	Water Superintendent	63,898	75,538	75,920
2	Business Manager Salary	52,024	22,632	0
3	Water Department Wages	258,103	206,182	250,729
4	Overtime/Standby/WTP		129,395	102,994
5	Other Post Employment Benefits	10,000	10,000	15,000
6	Unemployment		28,000	10,000
7	Collective Bargaining Reserve		0	0
	<b>Subtotal Salaries&amp; Wages</b>	<b>384,025</b>	<b>471,747</b>	<b>454,643</b>
	<b><u>Expenses</u></b>			
8	Maintenance	433,487	431,000	353,500
LINE		FY 13	FY 14	FY 15
<u>ITEM</u>	<u>DESCRIPTION</u>	<u>ACTUAL</u>	<u>APPROP</u>	<u>REQUEST</u>
9	Engineering/Operation Labor		30,000	30,000
10	Billing Contract Services		0	62,717
	<b>Subtotal Expenses</b>	<b>433,487</b>	<b>461,000</b>	<b>446,217</b>
	<b><u>New Treatment Plant Expense</u></b>			
11	Maintenance Treatment		63,800	272,590
12	Private Treatment		25,000	25,000
	<b>Subtotal Treatment Plant</b>		<b>88,800</b>	<b>297,590</b>
	<b><u>Other</u></b>			
13	Capital Plan Program		50,000	46,500
14	Extraordinary & Unforeseen Expenses		38,000	50,000
	<b>Subtotal Other</b>		<b>88,000</b>	<b>96,500</b>
	<b><u>Debt Service</u></b>			
15	Pingree Well Principal	55,000	55,000	55,000

16	Pingree Well Interest	7,666	7,040	5,940
17	New Water Building Principal	11,500	10,000	10,000
18	New Water Building Interest	1,535	1,400	1,200
19	Water Treatment Design Principal	48,000	50,000	50,000
20	Water Treatment Design Interest	40,045	38,057	36,557
21	Water Treatment Plant Construction Principal		444,840	454,508
22	Water Treatment Plant Construction Interest	1,792	174,731	211,044
23	Water Garage Rehabilitation Principal	20,000	20,000	0
24	Water Garage Rehabilitation Interest	1,960	980	0
25	Cost of Debt Issuance		85,000	
26	SRF Borrowing Administration Fee			15,828
	<b>Subtotal Debt Service</b>	<b>187,498</b>	<b>887,048</b>	<b>840,077</b>
	<b>TOTAL</b>	<b>1,005,010</b>	<b>1,996,595</b>	<b>2,135,027</b>
	<b>INDIRECT COST</b>			
	Article 7 Overhead	56,661	117,570	89,449
	<b>GRAND TOTAL</b>	<b>1,061,671</b>	<b>2,114,165</b>	<b>2,224,476</b>

**REVISED ARTICLE 6** - as distributed -

**ARTICLE 6:** Water Department Budget. To see if the Town will transfer and appropriate the sum of **\$2,013,027** from the Water Department Enterprise Fund for FY 2015.

LINE		FY 13	FY 14	FY 15
<u>ITEM</u>	<u>DESCRIPTION</u>	<u>ACTUAL</u>	<u>APPROP</u>	<u>REQUEST</u>
	<b><u>Wages/Salaries</u></b>			
1	Water Superintendent	63,898	75,538	75,920
2	Business Manager Salary	52,024	22,632	0
3	Water Department Wages	258,103	206,182	250,729
4	Overtime/Standby/WTP		129,395	102,994
5	Other Post Employment Benefits	10,000	10,000	15,000
6	Unemployment		28,000	10,000
7	Collective Bargaining Reserve		0	0
	<b>Subtotal Salaries&amp; Wages</b>	<b>384,025</b>	<b>471,747</b>	<b>454,643</b>

	<b><u>Expenses</u></b>			
8	Maintenance	433,487	431,000	353,500
9	Engineering/Operation Labor		30,000	30,000
10	Billing Contract Services		0	62,717
	<b>Subtotal Expenses</b>	<b>433,487</b>	<b>461,000</b>	<b>446,217</b>
	<b><u>New Treatment Plant Expense</u></b>			
11	Maintenance Treatment		63,800	150,590
12	Private Treatment		25,000	25,000
	<b>Subtotal Treatment Plant</b>		<b>88,800</b>	<b>175,590</b>
	<b><u>Other</u></b>			
13	Capital Plan Program		50,000	46,500
14	Extraordinary & Unforeseen Expenses		38,000	50,000
	<b>Subtotal Other</b>		<b>88,000</b>	<b>96,500</b>
	<b><u>Debt Service</u></b>			
15	Pingree Well Principal	55,000	55,000	55,000
16	Pingree Well Interest	7,666	7,040	5,940
17	New Water Building Principal	11,500	10,000	10,000
18	New Water Building Interest	1,535	1,400	1,200
19	Water Treatment Design Principal	48,000	50,000	50,000
20	Water Treatment Design Interest	40,045	38,057	36,557
21	Water Treatment Plant Construction Principal		444,840	454,508
22	Water Treatment Plant Construction Interest	1,792	174,731	211,044
23	Water Garage Rehabilitation Principal	20,000	20,000	0
24	Water Garage Rehabilitation Interest	1,960	980	0
25	Cost of Debt Issuance		85,000	
26	SRF Borrowing Administration Fee			15,828
	<b>Subtotal Debt Service</b>	<b>187,498</b>	<b>887,048</b>	<b>840,077</b>
	<b>TOTAL</b>	<b>1,005,010</b>	<b>1,996,595</b>	<b>2,013,027</b>
	<b>INDIRECT COST</b>			
	Article 7 Overhead	56,661	117,570	89,449
	<b>GRAND TOTAL</b>	<b>1,061,671</b>	<b>2,114,165</b>	<b>2,102,476</b>

Inserted by Board of Water Commissioners

**Board of Selectmen Recommends**

**Finance Committee Recommends**

*Revised budget as approved by the Board of Water Commissioners on April 8, 2014.*

**MOTION:** Move the Town vote to transfer and appropriate the sum of \$2,013,027 from the Water Department Enterprise Fund for FY 2015.

*Motion by Tim Toomey, seconded by Stuart Dalzell, passed vice unanimous at 9:14 pm*

**ARTICLE 7:** (Original Article 7, see revised version following) To see if the Town will vote to transfer from the Water Department Enterprise Fund to the General Fund the sum of **\$89,449** for the following items and that any other monies spent by the General Government on behalf of the Water Department be reimbursed to the General Fund from the Water Department Enterprise Fund in Fiscal Year 2015, or take any other action relative thereto.

Inserted by Board of Water Commissioners

**Board of Selectmen Recommendation From the Floor**

**Finance Committee Recommendation From the Floor**

LINE		FY 13	FY 14	FY 15
<u>ITEM</u>	<u>DESCRIPTION</u>	<u>ACTUAL</u>	<u>APPROP</u>	<u>REQUEST</u>
27	County Retirement	23,926	45,000	22,967
28	Health Insurance	19,728	54,581	49,577
29	Life Insurance	91	110	171
30	Accountant's Fee	3,348	3,090	3,480
31	Treasurer/Collector Fee	1,713	6,458	5,012
32	Audit	1,650	1,650	1,650
33	Medicare	6,205	6,681	6,592
	<b>TOTAL</b>	<b>56,661</b>	<b>117,570</b>	<b>89,449</b>

### **Water Department Revenue Statement – For Informational Purposes**

	<b>Actual</b>	<b>Budgeted</b>	<b>Projected</b>
<b>Operating Revenue</b>	<b><u>FY 2013</u></b>	<b><u>FY 2014</u></b>	<b><u>FY 2015*</u></b>
Rates	1,520,683	2,060,522	
Service	122,667	9,943	
Lien Fees & Interest	1,153	2,000	
Interest & Demand Fees	15,216	5,000	
Earnings on investment	3,790	800	
Miscellaneous	2,765	300	
Hydrant Rentals	35,600	35,600	

Total	1,701,874	2,114,165	
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*\*The Projected FY 2015 revenue data was not available at the time the warrant was finalized. This data will be provided at Town Meeting.*

Explanation of Operating Revenue categories

**Water Rates** the process of developing and establishing rates is comprised of the following:

- (1) determination of revenue requirements
- (2) allocation of costs to the components of the cost of service
- (3) distribution of usage of customer; and
- (4) development of a tier schedule of rates to recover revenue requirement. Rate charged is per 1,000 gallons.

**Service Charges** – a fixed charge designed to recover customer cost. The Rowley Water Department charges for: new service connections; inspection fees; tapping fees; and labor and equipment for repairs.

**Lien Fees & Interest**– are charges on unpaid water bills that are more than 90 days old in the month of December that are added to the Real Estate bills for collection purposes.

**Interest & Demand** – is a charge added to late payments of water bills.

**Earnings on investment** – bank interest on the Water Department accounts.

**Miscellaneous** – sale of scrap, money received from public information requests, and equipment sales.

**Hydrant Rentals** – the Town’s reimbursement to the Water Department for the maintenance of hydrants.

**REVISED ARTICLE 7 - as distributed -**

**ARTICLE 7.** Move the Town vote to transfer from the Water Department Enterprise Fund to the General Fund the sum of **\$89,449** for the following items and that any other monies spent by the General Government on behalf of the Water Department be reimbursed to the General Fund from the Water Department Enterprise Fund in Fiscal Year 2015.

Inserted by Board of Water Commissioners

**Board of Selectmen Recommends**

**Finance Committee Recommends**

LINE		FY 13	FY 14	FY 15
<u>ITEM</u>	<u>DESCRIPTION</u>	<u>ACTUAL</u>	<u>APPROP</u>	<u>REQUEST</u>
27	County Retirement	23,926	45,000	22,967
28	Health Insurance	19,728	54,581	49,577
29	Life Insurance	91	110	171
30	Accountant's Fee	3,348	3,090	3,480
31	Treasurer/Collector Fee	1,713	6,458	5,012
32	Audit	1,650	1,650	1,650
33	Medicare	6,205	6,681	6,592
	<b>TOTAL</b>	<b>56,661</b>	<b>117,570</b>	<b>89,449</b>



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## Water Department Revenue Statement – For Informational Purposes

	<b>Actual</b>	<b>Budgeted</b>	<b>Projected</b>
<b>Operating Revenue</b>	<b><u>FY 2013</u></b>	<b><u>FY 2014</u></b>	<b><u>FY 2015</u></b>
Rates	1,520,683	2,060,522	1,991,578
Service	122,667	9,943	52,798
Lien Fees & Interest	1,153	2,000	2,000
Interest & Demand Fees	15,216	5,000	16,000
Earnings on investment	3,790	800	4,200
Miscellaneous	2,765	300	300
Hydrant Rentals	35,600	35,600	35,600
Total	1,701,874	2,114,165	2,102,476

### Explanation of Operating Revenue categories

**Water Rates** the process of developing and establishing rates is comprised of the following:

- (1) determination of revenue requirements
- (2) allocation of costs to the components of the cost of service
- (3) distribution of usage of customer; and
- (4) development of a tier schedule of rates to recover revenue requirement. Rate charged is per 1,000 gallons.

**Service Charges** – a fixed charge designed to recover customer cost. The Rowley Water Department charges for: new service connections; inspection fees; tapping fees; and labor and equipment for repairs.

**Lien Fees & Interest**– are charges on unpaid water bills that are more than 90 days old in the month of December that are added to the Real Estate bills for collection purposes.

**Interest & Demand** – is a charge added to late payments of water bills.

**Earnings on investment** – bank interest on the Water Department accounts.

**Miscellaneous** – sale of scrap, money received from public information requests, and equipment sales.

**Hydrant Rentals** – the Town’s reimbursement to the Water Department for the maintenance of hydrants.

*Motion by Tim Toomey, seconded by Stu Dalzell, passed voice unanimous at 9:16*

**ARTICLE 8:** Move the Town vote to transfer \$572,380 from Water Department Enterprise Free Cash to Water Department Stabilization Fund.

Inserted by the Board of Water Commissioners

**Board of Selectmen Recommends**

**Finance Committee Recommends**

*Explanatory Note: Passage of this article requires a two-third vote. These funds will be used for the eventual replacement of the membrane filters at the new water treatment plant, for other capital expenditures or to*

*mitigate rate increases. Expenditures from the Water Department Stabilization Fund can only be authorized by Town Meeting in accordance with Mass. General Laws Chapter 40 §5B.*

*Motion by Tim Toomey, seconded by Stuart Dalzell, passed voice unanimous at 9:16 pm.*

*Articles 9– 12 are standard annual articles. These articles will be voted under one consent motion.*

**ARTICLE 9:** Move the Town vote to appropriate the income from sales of electricity to private consumers or for electricity supplied to municipal buildings, municipal street lighting or for municipal power and from sales of appliances and jobbing during the current fiscal year to the Municipal Lighting Plant, the whole to be expended by the manager of the municipal lighting plant under the direction and control of the municipal light board for the expense of the Plant for said fiscal year, as defined in Section 57 of Chapter 164 of the General Laws, upon condition that, if said income shall exceed said expense for said fiscal year, such excess shall be transferred to the Construction Fund of said Plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board.

Inserted by the Municipal Light Board

**Finance Committee Recommends**

**ARTICLE 10:** Move the Town vote to transfer and appropriate the sum of \$3,500 from the Municipal Waterways Maintenance and Improvement Fund to an account for use by the Harbormaster in accordance with Massachusetts General Laws Chapter 40 Section 5G.

Inserted by the Harbormaster

**Finance Committee Recommends**

**ARTICLE 11:** Move the Town vote to transfer and appropriate the sum of \$500 to the Cemetery Commission from the Perpetual Care Trust Interest Account to be used for the care of graves in the Town Cemetery.

Inserted by the Cemetery Commissioners

**Finance Committee Recommends**

**ARTICLE 12:** Move the Town vote to raise and appropriate the sum of \$30,000 to be added to Article 30 of the May 6, 1996 Annual Town Meeting (Recertification Fund) for the purpose of completing the State mandated triennial recertification of all properties within the Town of Rowley, said fund to be expended by the Board of Assessors.

Inserted by the Board of Assessors

**Finance Committee Recommends**

**MOTION:** Move the Town vote to authorize the following accounts and their uses as printed in Articles 9 – 12 on page 10 in the May 5, 2014 Annual Town Meeting Warrant:

Article 9 – Municipal Light Board 0 Municipal Lighting Plant annual appropriation

Article 10 – Harbormaster Municipal Waters Maintenance and Improvement Fund

Article 11 – Cemetery Commissioners Perpetual Care Trust Interest Account

Article 12 – Board of Assessors Recertification Fund

*Motion by Joe Perry, seconded by Jack Cook, passed voice unanimous at 9:18 pm*

**ARTICLE 13:** Move the Town vote pursuant to the provisions of Massachusetts General Laws Chapter 44 Section 53-E1/2, to authorize the following revolving funds and their uses for Fiscal Year 2015:

	<b>Name of Account</b>	<b>Expenditure Cap</b>
<b>1</b>	<b>Council on Aging</b> - into which receipts from rental of the Council's van shall be deposited and which may be used by said Council for payment of wages, expenses and maintenance of said van. [Beginning balance \$811; Income \$135; Expense \$546; Ending balance on 2/28/14 \$400]	Expenditures not to exceed \$5,000.

2	<b>Board of Health</b> into which one-half (1/2) of the septic disposal construction fees charged by said Board of Health shall be deposited and which may be used by said Board or its agents to finance special waste disposal and technical expertise beyond the health agent's scope of responsibility. [Beginning balance \$12,911; Income \$5,144; Expense \$11,466; Ending balance on 2/28/14 \$6,589]	Expenditures not to exceed \$20,000.
3	<b>Parks &amp; Recreation Committee and Board of Selectmen</b> - into which receipts from donations, advertising and rental of the Parks & Recreation Committee's facilities shall be deposited and which may be used by said Committee and Board to pay for the management and operations of improvements and maintenance of said facilities. [Beginning balance \$881; Income \$5,185; Expense \$8,770; Ending balance on 2/28/14 \$-2,704]	Expenditures not to exceed \$30,000.
4	<b>Parks &amp; Recreation Committee and Board of Selectmen-</b> into which receipts from donations and fees charged for recreational programs and community events shall be deposited and which may be used by said Board of Selectmen and Parks and Recreation Committee to pay for the expenses incurred to hold such community events and recreational programs. [Beginning balance \$130; Income \$0; Expense \$0; Ending balance on 2/28/14 \$130]	Expenditures not to exceed \$5,000.
5	<b>Board of Selectmen</b> - into which revenue collected from the sale of Home Composting bins shall be used to purchase additional compost bins and to advertise the availability of such bins. [Beginning balance \$526; Income \$0; Expense \$0; Ending balance on 2/28/14 \$526]	Expenditures not to exceed \$2,000.
6	<b>Highway Department</b> – into which receipts from the rental of Highway Department equipment may be used by said Department for the purchase, repair and maintenance of Department equipment. [Beginning balance \$33; Income \$0; Expense \$0; Ending balance on 2/28/14 \$33]	Expenditures not to exceed \$12,000.
7	<b>Shellfish Department</b> – into which receipts from one-half (1/2) of the shellfish permits sold shall be deposited and used by the Shellfish Department for the propagation of shellfish. [Beginning balance \$9,102; Income \$520; Expense \$3,625; Ending balance on 2/28/14 \$5,997]	Expenditures not to exceed \$6,000.
8	<b>Zoning Board of Appeals and Board of Appeals</b> – into which all receipts from filing and associated application fees shall be deposited, and may be used by said Boards to defray Commonwealth of Massachusetts mandated expenses related to said Board's hearings and meetings, and professional assistance or engineering, legal and other case related items. [Beginning balance \$7,100; Income \$1,250; Expense \$203; Ending balance on 2/28/14 \$8,147]	Expenditures not to exceed \$4,000.
9	<b>Board of Cemetery Commissioners</b> – into which one-half (1/2) of cemetery plot grave digging and footings installation fees shall be deposited and which may be used by said Board of Cemetery Commissioners for Cemetery Department operations. [Beginning balance \$20,368; Income \$4,928; Expense \$9,784; Ending balance on 2/28/14 \$15,512]	Expenditures not to exceed \$20,000.

<b>10</b>	<b>Library</b> – into which receipts from Library services, such as photocopying, faxes and laser printing from public computer stations shall be deposited and which may be used by said Library to purchase supplies related to these services contracts for the maintenance of said office equipment. [Beginning balance \$30; Income \$856; Expense \$534; Ending balance on 2/28/14 \$352]	Expenditures not to exceed \$2,500.
<b>11</b>	<b>Agricultural</b> – into which donations and fees charged by the Agricultural Commission for programs and events shall be deposited and used by the Agricultural Commission to defray expenses incurred to operate such programs and to hold events. [Beginning balance \$735; Income \$1,364; Expense \$0; Ending balance on 2/28/14 \$2,099]	Expenditures not to exceed \$1,000
<b>12</b>	<b>Harbormaster</b> – into which donations and proceeds from the sales of Harbormaster boats and equipment shall be deposited and used by the Harbormaster for the purchase, repair and maintenance of department equipment. [Beginning balance \$0; Income \$0; Expense \$0; Ending balance on 2/28/14 \$0]	Expenditures not to exceed \$30,000
<b>13</b>	<b>375<sup>th</sup> Anniversary Committee</b> - activities shall be deposited and which may be used by said 375 Committee and the Board of Selectmen to pay for the expenses incurred to hold celebratory events and activities to mark the Town's 375 [Beginning balance \$0; Income \$0; Expense \$0; Ending balance on 2/28/14 \$0]	Expenditures not to exceed \$20,000

Inserted by the Council on Aging, Board of Health, Parks & Recreation Committee, Board of Selectmen, Highway Department, Shellfish Department, Zoning Board of Appeals and Board of Appeals, Board of Cemetery Commissioners, Board of Library Trustees, Agricultural Commission, Harbormaster, Rowley 375<sup>th</sup> Anniversary Committee

**Finance Committee Recommends**

*Explanatory Note: The above article consolidates thirteen (13) standard revolving fund annual renewal authorizations. Article 13 will be taken up and voted under one consent motion. The Parks and Recreation Revolving Fund, #3, shows a deficit as of February 28, 2014 because sport leagues' user fees are paid in the months of April and May.*

*Motion by Dave Petersen, seconded by Jack Cook, passed voice unanimous at 9:19 pm*

**ARTICLE 14:** Move the Town vote to transfer and appropriate the sum of \$53,439 from the Massachusetts Water Pollution Abatement Trust Septic Betterment Loan Program to pay the debt service on the Town's loan from the Massachusetts Water Pollution Abatement Trust.

Inserted by the Board of Health

**Finance Committee Recommends**

*Explanatory Note: The Town has received \$1,250,000 from the state Massachusetts Water Pollution Abatement Trust Septic Loan funds for taxpayer's repair and /or upgrade of failed septic systems. This appropriation pays the debt on the Town's loan from the Massachusetts Water Pollution Abatement Trust Fund.*

*Motion by Susan Elwell, seconded by Margaret M. Lemelin, passed voice unanimous at 9:20 pm.*

**ARTICLE 15:** Move the Town vote to raise and appropriate the sum of \$8,934 to be used by the Board of Selectmen to cover the costs for the Town's participation in the Merrimack Valley Planning Commission Pictometry program.

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Explanatory Note: The Board of Selectmen supports this article. The Merrimack Valley Planning Commission offers this as a service to the Town. Pictometry aids the Town in planning and development.*  
*Motion by Bob Merry, seconded by Bob Snow, passed voice unanimous at 9:21 pm*

**ARTICLE 16:** Move the Town vote to raise and appropriate the sum of \$9,000 to be used by the Board of Assessors to upgrade the Vision Appraisal System server, and appraisal and mapping software programs.

Inserted by the Board of Assessors & Board of Selectmen

**Finance Committee Recommends**

*Explanatory Note: These upgrades are part of the Town's Capital Plan. These systems maintain the Town's property assessing data.*

*Motion by Bill DiMento, seconded by Don Thurston, passed voice unanimous at 9:22 pm*

**ARTICLE 17:** Move the Town vote to raise and appropriate the sum of \$1,300 for the purchase of an outdoor collection lock-box at Town Hall for the Treasurer/Collector.

Inserted by the Treasurer/Collector & Board of Selectmen

**Finance Committee Recommends**

*Explanatory Note: The current lock box is rotted and is no longer air-tight. The lock box offers the townspeople a convenient way to drop-off payments. The replacement of the outdoor lock-box is part of the Town's Capital Plan.*

*Motion by Joe Perry, seconded by Jack Cook, passed voice unanimous at 9:23 pm*

**ARTICLE 18:** Move the Town vote to raise and appropriate the sum of \$13,500 to be used by the Police Chief to hold an assessment center for the appointment of a lieutenant and sergeant, and to cover the costs to send two patrolmen to the Police Academy.

Inserted by the Police Chief and Board of Selectmen

**Finance Committee Recommends**

*Explanatory Note: Staffing changes are anticipated in FY 15, with the impending retirement of the Detective Lieutenant. The assessment center will be used to evaluate job candidates for the positions of lieutenant and sergeant. Additionally, with the appointment of two new patrolmen to the department, the Town must pay the Police Academy costs.*

*Motion by Bob Snow, seconded by Bob Merry, passed voice unanimous at 9:24 pm*

**ARTICLE 19:** Move the Town vote to raise and appropriate the sum of \$26,252 to be used by the Police Chief to purchase a new unmarked vehicle.

Inserted by the Police Chief and Board of Selectmen

**Finance Committee Recommends**

*Explanatory Note: This purchase is part of the Town's Capital Plan. This vehicle will replace the 2009 Dodge unmarked vehicle, which is in need of repairs.*

*Motion by Bob Snow, seconded by Bob Merry, passed voice unanimous at 9:25 pm*

**ARTICLE 20:** Move the Town vote to raise and appropriate the sum of \$2,000 to be added to Article 7 of the May 16, 2011 Special Town Meeting to be used by the Board of Selectmen to hire actuarial consultants for the Town's compliance with the Government Accounting Standards Board Statement #45 Post Retirement Benefits Other Than Pensions.

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Explanatory Note: Article 7 of the May 16, 2011 Special Town Meeting Warrant has a balance of \$8,025. The Town must conduct a re-evaluation of its future obligations for post retirement benefits, such as retiree health and life insurance, in accordance with the requirements of the General Accounting Standards Board (GASB) Statement #45 Post Retirement Benefits. GASB #45 requires cities and town to have triennial actuarial reports showing the town's future obligations for post retirement benefits, such as retiree health*

*insurance and life insurance. In accordance with the recommendations in GASB Statement #45 and the Town's auditors the Town has created a Other Post Employment Benefits (OPEB) trust.*

*Motion by Bob Merry, seconded by Bob Snow, passed voice unanimous at 9:28 pm*

**ARTICLE 21:** Move the Town appropriate \$180,000 to be expended at the direction of the Board of Selectmen, to pay costs of purchasing a six-wheel dump truck with plow and sander for the Highway Department, and for the payment of all other costs incidental and related thereto; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(9) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. The Board of Selectmen is authorized to take any and all action necessary to accomplish the purpose of this vote.

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Explanatory Note: This purchase is part of the Town's Capital Plan. This vehicle will replace the Highway Department's 2000 10-wheel dump truck, which will be either traded in or sold this year.*

*Passage requires a two-thirds vote.*

*Motion by Dave Petersen, seconded by Bob Snow, passed voice unanimous at 9:29 pm*

**ARTICLE 22:** Move the Town appropriate \$735,000 to be expended at the direction of the Board of Selectmen, to pay the costs of purchasing a ladder truck for the Fire Department, and for the payment of all other costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 7(9) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. The Board of Selectmen is authorized to take any and all action necessary to accomplish the purposes of this vote. No sums shall be borrowed or expended pursuant to this vote unless and until the Town shall have voted to exclude the amounts needed to repay any borrowing authorized by this vote from the limitations on total property taxes contained in Chapter 59, Section 21C of the General Laws (Proposition 2 1/2).

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Explanatory Note: This purchase is part of the Town's Capital Plan and is contingent upon successful passage of a debt exclusion override at the May 13, 2014 Annual Town Election. The new ladder truck will replace the Town's 1985 Seagrave Aerial Ladder Truck, which has been out of service since July 2013. The Board of Selectmen considers the ladder truck a crucial part of the Fire Department's apparatus. The ladder truck allows the firefighters to access structures that are set back off the roadway; Rowley has numerous properties that fall within this category. No sums shall be borrowed or expended pursuant to this vote unless and until the Town shall have voted to exclude the amounts needed to repay any borrowing authorized by this vote from the limitations on total property taxes contained in Chapter 59, Section 21C of the General Laws (Proposition 2 1/2). Passage requires a two-thirds vote.*

*Short Power-point presentation by Fire Chief James Broderick*

*Motion by Bob Snow, seconded by Bob Merry, passed voice unanimous at 9:38 pm*

**ARTICLE 23:** Move the Town vote to appropriate or reserve from the Community Preservation Fund Fiscal Year 2015 annual revenues the amounts recommended by Community Preservation Committee for committee administrative expenses, debt service, community preservation projects and other expenses, with each item to be considered a separate appropriation:

**Summary of recommendations by Category:**

Reserve: Creation and Support of Affordable Housing

10% \$5,534

Appropriations: Administration

5 % \$ 7,904.00

Debt service for Bradstreet Farm land acquisition

\$ 199,832

Inserted by the Community Preservation Committee

**Finance Committee Recommends**

*Explanatory Note: Rowley expects to realize approximately \$440,439.00 in Community Preservation Act (CPA) funds comprised of real estate tax receipts (\$358,081.00) and matching funds from the state (\$82,358.00) in Fiscal Year 2015. The Community Preservation Act requires the Town to set aside 10% of funds collected after deducting appropriate debt service for each of the following areas: open space, historic preservation and community housing. Any unexpended administrative expenses will be returned to the general Undesignated Community Preservation Fund. All funds realized above those reserved or appropriated will become general Undesignated CPA funds available for appropriation in Fiscal Year 2015 or to be carried over to Fiscal Year 2016.*

*Motion by Joe Perry, seconded by Jack Cook, passed voice unanimous t 9:39 pm*

**ARTICLE 24:** Move the Town vote to raise and appropriate the sum of \$150,000 to be deposited into the Other Post Employment Benefits Trust Fund.

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Explanatory Note: Passage of this article allows the Board of Selectmen to continue with its plan of funding the OPEB Trust Fund, which will offset the future healthcare costs of retired employees.*

*Motion by Joe Perry, seconded by Jack Cook, passed voice unanimous at 9:40 pm*

**ARTICLE 25:** Move the Town vote to raise and appropriate the sum of \$200,000 to the Stabilization Fund.

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Passage requires two-thirds vote.*

*Motion by Bob Merry, seconded by Bob snow, passed voice unanimous at 9:41 pm*

**ARTICLE 26:** Move the Town vote to accept under Massachusetts General Laws Chapter 59 Section 5N "Valor Act" which allows cities and towns to create work-off abatement programs for veterans, Section 8A of Chapter 108 of the Acts of 2012.

Inserted by the Board of Assessors

**Finance Committee Recommends from the floor**

*Explanatory Note: The program works the same as the one communities may establish for seniors 60 or older under Mass. General Laws Chapter 59 Section 5K, which Rowley accepted in May 2001. Under the program, veterans may earn abatements of their property taxes by working for the Town. Each Town establishes its own program and eligibility requirements, with the stipulation that the taxpayer's hourly earnings may not exceed the state minimum wage and the earned abatement may not exceed \$1,000 or if voted by the legislative body, 125 hours of service. The earned abatement is not income for state tax and worker's compensation purposes.*

*Motion by Bill DiMento, seconded by Don Thurston, passed voice unanimous at 9:41 pm*

**ARTICLE 27:** Move the Town vote to authorize the Board of Selectmen to sell a 24 acre salt marsh parcel of land shown on Assessor's Map 29, Parcel 4 to the Commonwealth of Massachusetts acting by and through its Department of Fish and Game for wildlife habitat and passive public recreation consistent with and subject to the purposes and protections of Article 97 of the Amendments to the Constitution of the

Commonwealth of Massachusetts for \$24,000. The parcel is located off Dyke Street and has been declared surplus property by the Board of Selectmen.

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Explanatory Note: The Board of Selectmen and Conservation Commission support the sale of this salt marsh parcel to the state Division of Fisheries and Wildlife.*

*Motion by Joe Perry, seconded by Jack Cook, passed voice unanimous at 9:43 pm*

**ARTICLE 28:** Move the Town vote to authorize the Board of Selectmen to convey as a gift a 26 acre salt marsh parcel of land shown on Assessor's Map 37, Parcel 25 to the Commonwealth of Massachusetts acting by and through its Department of Fish and Game for wildlife habitat and passive public recreation consistent with and subject to the purposes and protections of Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts. The parcel is located on Low Country Creek and has been declared surplus property by the Board of Selectmen.

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Explanatory Note: The Board of Selectmen has approved the conveyance of this salt marsh parcel to the state Division of Fisheries and Wildlife. The Conservation Commission supports this article.*

*Motion by Joe Perry, seconded by Jack Cook, passed voice unanimous at 9:44 pm*

**ARTICLE 29:** Move the Town vote to accept the provisions of Massachusetts General Laws Chapter 200A Section 9A, relative to the disposition of abandoned funds by the Town.

Inserted by the Board of Selectmen and Treasurer/Collector

**Finance Committee Recommends**

*Explanatory Note: In accordance with Mass. General Laws Chapter 200A, abandoned funds must be turned over to the State Treasurer. By accepting Mass. General Laws Chapter 200A Section 9A, these funds will be deposited into the Town's General Fund after there have been several attempts to notify the individual who hasn't deposited the check, rather than have these funds transferred to the State Treasurer.*

*Motion by Joe Perry, seconded by Jack Cook, passed voice unanimous at 9:45 pm*

**MOTION:** Move the Town vote to appoint Bob Merry as acting Moderator during the discussion and vote on Article 30 of the May 5, 2014 Annual Town Meeting.

*Motion by Joe Perry, seconded by Jack Cook, passed voice unanimous at 9:46 pm*

**ARTICLE 30:** Move the Town vote to change the term of office of the Town Moderator by adopting the following General Bylaw:

**Town Moderator**

The term of office of the Town Moderator shall be a three year term of office and shall be determined by ballot at the annual election of town officers held on the second Tuesday of May.

Inserted by the Town Moderator

**Finance Committee Recommendation Not Required**

*Explanatory Note: Unlike all other elective town offices, the term of the moderator has been for one year.*

*Enacting this bylaw will make the term of moderator consistent with other town elective officers. If this article is approved, this bylaw will take effect during the 2015 Annual Town Election cycle.*

*Motion by Jack Cook, seconded by Joe Perry, passed voice unanimous at 9:48 pm,*

**ARTICLE 31:** And to meet in Saint Mary's Church (rear), Route 1A, in said Rowley on Tuesday, May 13, 2014 at 12:00 NOON to act on the following:

Two Selectmen	three years
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One Moderator	one year
One Highway Surveyor	one year unexpired
One Tree Warden	one year unexpired
One Board of Assessors Member	three years
One Planning Board Member	five years
One Municipal Light Board Member	three years
One Municipal Water Board Member	three years
One Shellfish Commissioner	three years
One Cemetery Commissioner	three years
Three Trustees for Public Library	three years
One Housing Authority member	five years
<u>For Regional School District Committee</u>	
One Newbury Member	three years
One Rowley Member	three years
One Salisbury Member	three years

Question 1.

Shall the Town vote to have its elected Highway Surveyor become an appointed Highway Surveyor of the Town?

YES \_\_\_\_\_ NO \_\_\_\_\_

Question 2.

Shall the Town vote to have its elected Tree Warden become an appointed Tree Warden of the Town?

YES \_\_\_\_\_ NO \_\_\_\_\_

Question 3.

Shall the Town of Rowley be allowed to exempt from the provisions of proposition two and one-half, so-called, the amount required to pay for the principal of and interest on the \$735,000 bonds issued in order to pay costs of purchasing a ladder truck for the Fire Department, and for the payment of all other costs incidental and related thereto?

YES \_\_\_\_\_ NO \_\_\_\_\_

*Motion by Bob Merry, seconded by Bob Snow, passed voice unanimous at 9:51 pm.*

**MOTION TO ADJOURN:** Move the Town vote to adjourn the May 5, 2014 Annual Town Meeting.

*Motion by Bob Snow, seconded by Bob Merry, passed voice unanimous at 9:52 pm*

And you are hereby instructed to serve this warrant by posting copies thereof in at least seven public places in Town not less than fourteen days before the day fixed for such meeting, as directed by the laws of the Town and to make due return of the Warrant to the Town Clerk at least two days before said meeting. Given

under our hands this 10<sup>th</sup> day of April in the year two thousand fourteen

*Robert L. Snow, Chairman  
G. Robert Merry, Vice Chairman  
Joseph J. Perry, Clerk  
Jack L. Cook  
David C. Petersen*

I have served this Warrant by posting in at least seven public places in the Town not less than fourteen days before the day fixed for such meeting and have made the return of the Warrant to the Town Clerk at least two days before the time of said meeting.

Notices posted at Town Hall, Rowley Pharmacy, Inc., Public Library, Knowles Filling Station, Market Basket, Town Hall Annex, The First Ipswich Bank, formerly known as First National Bank of Ipswich - Rowley Office.

*Richard C. MacDonald, Constable*

*April 18, 2014*

**Certification:** *I, Susan G. Hazen, duly elected and qualified Town clerk for the Town of Rowley do hereby certify that the statements contained above regarding the Town of Rowley May 5, 2014 Annual Town Meeting are true and accurate according to documents maintained by this office.*

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*Susan G. Hazen, Town Clerk  
Town of Rowley  
May 15, 2014*