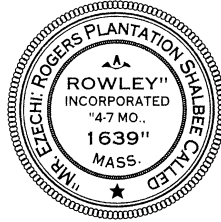


# Board of Health

P. O. Box 783  
39 Central Street  
Massachusetts 01969



# Town of Rowley

Tel: (978) 948 - 2231  
Fax: (978) 948 - 7196  
health@townofrowley.org

## ROWLEY SEPTIC SYSTEM REPAIR ASSISTANCE APPLICATION

### Section 1 – Loan Applicant Information

Please Print: Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Phone No: \_\_\_\_\_ Cell No: \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Are you the owner of the property? (Only the owner may apply for assistance.) YES  NO

Name(s) of any other owner(s) of the property to be repaired as listed on the deed: \_\_\_\_\_

Is this property to be sold, currently on the market, or under agreement? YES  NO  (Answer is for fund planning reasons only, and will not affect any decision we make on whether to grant the loan.)

**IMPORTANT:** The loan must be completed prior to the sale of the property. A closing may occur after all invoices have been submitted, the final check has been issued by the Town Treasurer, and a payment schedule has been issued by the Town Assessor.

### Section 2 – Location of the Septic System to be Repaired

Street Address \_\_\_\_\_ Assessor's Map ID \_\_\_\_\_

This property is a:  Single family  
 Multi-family with \_\_\_\_\_ units  
 Other (describe) \_\_\_\_\_

The current septic system is a:  Conventional (tank, leach field, distribution box)  
 Cesspool  
 Other (describe) \_\_\_\_\_

Water supply :  Town Water  Well drinking water  Irrigation well on site

Do you occupy the property or a unit on the property? YES  NO

(You do not have to occupy a unit in order to apply for assistance)

Has this property's septic system failed an inspection? (please attach first page) YES  NO

Has an engineer provided a letter of failure? YES  NO

(Either a Title 5 inspection report or a letter of failure is required)

Have you included a copy of the legal description of the property? YES  NO

(The legal description may usually be found in your deed or mortgage documents)

Please provide a sketch of the location of your septic system below. If possible, indicate the location of the tank, leach field, cesspool, or other septic components. Also indicate the location and approximate distance to nearby wells, streams, wetlands, or other environmentally sensitive areas.



↓ Front of home

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Street name: \_\_\_\_\_

### Section 3 – Repair Information

Please provide a description of the repairs you will be making with this assistance:

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Have you received three design estimates? YES  NO

(Please attach copies of the estimates)

Have you received three repair estimates? YES  NO

(Please attach copies of the estimates)

Obtaining three estimates for the design and installation is optional. Ensuring the contracts are inclusive and competitively priced is for the homeowner's benefit and protection. The homeowner does not need to accept the lowest bid.

Which licensed installer have you selected (name of installer): \_\_\_\_\_

(The choice of installer is up to you. Your choice will not affect your loan award.)

**Section 4 – Financial Information**

Please provide a breakdown of the funds you would like to borrow. If you would like to be reimbursed for any work you have already paid out of pocket, please include copies of the invoices and cancelled checks.

**NOTE: A separate check payable to Town of Rowley for \$105.00 must be included with the application**

Engineering and design: \_\_\_\_\_

Amount of contractor estimate: \_\_\_\_\_

Inspection(s): \_\_\_\_\_

Board of Health Fees: \_\_\_\_\_

Additional costs (provide detail below): \_\_\_\_\_

**ESTIMATED\* amount you would like to borrow:** \_\_\_\_\_

Please provide detail of the additional costs (plumbing, backhoe, grading, seeding, etc.):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*Final loan amount determined by actual total of payments issued from bills submitted to the Town.

**Section 5 – Certifications**

1. Any funds from this program will be applied to repairing the failing septic system at the address listed in Section 2.
2. All information provided in this application including all attachments is accurate to the best of my knowledge.
3. The attached repair estimates were obtained in a competitive manner without any collusion or side agreements with the licensed contractor and/or engineer.
4. Any loan issued as a result of this application will result in a betterment assessment to my property. The betterment will convert to a municipal lien in the event of nonpayment of the betterment obligation.
5. Any breach of these certifications discovered by the Town of Rowley shall render the loan principal and a 10% penalty on the full loan amount payable upon discovery of the breach.
6. I understand that fund availability is contingent upon the Town of Rowley loan agreement with the Massachusetts Water Pollution Abatement Trust.
7. The town reserves the right to refuse to consider this application if any of the owners of the property to be repaired are not current with payments to the town including those for taxes, permit fees, fines, and other obligations.

Signature of Owner(s) \_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_  
\_\_\_\_\_