

**TOWN OF ROWLEY  
FINANCE COMMITTEE**

**Minutes of Meeting March 15, 2022  
7:00 PM**

**Finance Committee Attendance:** Present were Larry White – Chairman, Sharon Emery – Vice Chair, Peter Censullo, Tom Corben, Dennis Roy and Chip Sheerin. Pamela Bowen was not present.

**Other Attendees:** Deborah Eagan, Town Administrator; David Petersen, Select Board / Cemetery Commission; Karen Summit, Treasurer/Collector; Brent Baeslack, Conservation Agent; Kirk Baker, Town Planner

1. Call to Order – Chair Larry White called the meeting of the Finance Committee to order at 7:03 PM.
2. FY22 Reserve Fund Transfer - *Emery made a motion to approve the Reserve Fund Transfer request of 600.12 to Unemployment Compensation. Corben seconded the motion and the vote was unanimous in favor.*
3. FY23 Budgets

Treasurer/Collector – Treasurer/Collector Karen Summit explained the extra earnings for the Assistant Tax Collector, to provide for 18 hours of extra coverage and the stipend for certification for the Treasurer/Collector and Assistant Treasurer.

*Roy made a motion to accept the Treasurer/Collector FY23 Budget. Sheerin seconded the motion and the vote was unanimous in favor.*

Conservation Commission – *Emery made a motion to accept the Conservation Commission FY23 Budget. Corben seconded the motion and the vote was unanimous in favor.*

Planning Board – Roy commented on a formatting error in the column headings on Form 3 to be corrected. Town Planner Kirk Baker discussed the Planner Consultant line item. The money is in the budget in the event it is needed, not all engineering costs are covered by developers.

*Corben made a motion to accept Planning Board FY23 Budget, as amended. Emery seconded the motion and the vote was unanimous in favor.*

Zoning Board of Appeals – Corben made a motion to accept the Zoning Board of Appeals FY23 Budget. Sheerin seconded the motion and the vote was unanimous in favor.

Town Hall Annex – Roy made a motion to table the Town Hall Annex FY23 budget. Sheerin seconded the motion and the vote was unanimous in favor.

A discussion was held on the increases in heating costs. Eagan said they will try to manage the cost during the winter season.

Parks and Recreation Committee – Emery made a motion to accept the Parks and Recreation Committee FY23 Budget. Censullo seconded the motion and the vote was unanimous in favor.

A discussion was held on the necessary expenses for taking care of the playing fields and playground.

Unemployment – Corben made a motion to accept the Unemployment FY23 Budget. Roy seconded the motion and the vote was unanimous in favor.

Blanket Insurance - Emery made a motion to accept the Blanket Insurance FY23 Budget. Roy seconded the motion and the vote was unanimous in favor.

Agricultural Commission – Emery made a motion to take the Agricultural Commission off the table. Corben seconded the motion and the motion carried with a vote of 5 in favor and 1 opposed (Roy).

White commented that he was not able to connect with the department head. He proposed that on page 1:

- the subtotal of expenses under FY23 Request be changed to \$1000;
- the column “FY22 to FY22” be changed to “FY22 to FY23”;
- the subtotal of Expenses under FY22 to FY23 be changed to - \$1000; and
- the percentage decrease be changed to -50%.

On page 2 under FY22 Approp, add the following numbers:

- Farmers Market: \$0
- Community Garden: \$800
- Commission Expenses: \$100
- Postage: \$40

- Misc Expense: \$60

Under Column Incr /(Decr) % change:

- Farmers Market: 0%
- Community Garden: 0%
- Commission Expenses: 0%
- Postage: 0%
- Misc Expense: 0%
- Delete the sixth entry

*Emery made a motion to accept the Agricultural Commission FY23 Budget as amended. Censullo seconded the motion and the vote was unanimous in favor.*

*Shellfish Commission – Emery made a motion to take the Shellfish Commission off the table. Corben seconded the motion and the motion carried with a vote of 5 in favor and 1 opposed (Roy).*

*Emery made a motion to accept the Shellfish Commission FY23 Budget without modification. Censullo seconded the motion and the motion carried with a vote of 4 in favor and 2 opposed (Corben and Roy)..*

4. Minutes - No action.
5. Adjourn - At 7:34 pm, Corben made a motion to adjourn. Censullo seconded the motion and the vote was unanimous in favor.

The next meeting will be held on March 22, 2022 at 6:30 pm.

Respectfully submitted,

Theresa Coffey  
Finance Committee Secretary

Documents used at or for the meeting:

Agenda for March 15, 2022

FY22 Reserve Fund Transfer Request for Unemployment

FY23 Proposed Budgets for:

- Treasurer/Collector
- Conservation Commission
- Planning Board
- Zoning Board of Appeals
- Town Hall Annex
- Parks and Recreation Committee
- Unemployment
- Blanket Insurance
- Agricultural Commission
- Shellfish Commission