

**TOWN OF ROWLEY
FINANCE COMMITTEE**

**Minutes of Meeting March 1, 2022
7:00 PM**

Finance Committee Attendance: Present were Larry White – Chairman; Tom Corben, Dennis Roy, and Peter Censullo. Sharon Emery – Vice Chair, Pamela Brown and Chip Sheerin were not present.

Other Attendees: Deborah Eagan, Town Administrator; David Petersen, Select Board / Cemetery Commission; Karen Summit, Treasurer/Collector

1. Call to Order – Chair Larry White called the meeting of the Finance Committee to order at 7:06 PM.
2. FY23 Budgets

Town Moderator – Roy made a motion to accept the Town Moderator FY23 Budget. Censullo seconded the motion and the vote was unanimous in favor.

Personnel Advisory Committee - Roy made a motion to accept the Personnel Advisory Committee FY23 Budget. Corbin seconded the motion and the vote was unanimous in favor.

Town Counsel - Corbin made a motion to accept Town Counsel FY23 Budget. Roy seconded the motion and the vote was unanimous in favor.

Information Services – Town Accountant Karen Summit provided a revised budget worksheet. Corben made a motion to accept the Information Services FY23 Budget. Censullo seconded the motion and the vote was unanimous in favor.

Agricultural Commission – Roy commented on errors and missing information on the expense worksheet. Eagan will ask Libby Tucker to work with Dennis Roy on corrections. Roy made a motion to table the Agricultural Commission FY23 budget. Corben seconded the motion and the vote was unanimous in favor.

Animal Control Officer – Roy made a motion to accept the Animal Control Officer FY23 Budget. Corben seconded the motion and the vote was unanimous in favor.

Animal Inspector – Roy pointed to an error on Form 2 and it was noted for correction by Eagan. Roy made a motion to accept the corrected Animal Inspector FY23 Budget. Corben seconded the motion and the vote was unanimous in favor.

Shellfish Commissioner – This budget was tabled because there was no expense sheet submitted with the budget. Roy made a motion to table the Shellfish Commission FY23 Budget pending receipt of the Expense Sheet. Corben seconded the motion and the vote was unanimous in favor.

Cemetery – A discussion was held with Cemetery Commissioner David Petersen about the salary grade of the laborer. Roy pointed to an error on the Payroll Calculation Worksheet noting a full day rate used for the labor should be a half day. Eagan will follow up on the correction. Corben made a motion to accept the Cemetery FY23 budget as corrected. Roy seconded the motion and the vote was unanimous in favor.

Streetlights – Roy made a motion to accept Streetlights FY23 Budget. Corbin seconded the motion and the vote was unanimous in favor.

Hydrants – Roy made a motion to accept Hydrants FY23 Budget. Corbin seconded the motion and the vote was unanimous in favor.

Historical Commission and Historic District Commission - Corbin made a motion to accept Hydrants FY23 Budget. Censullo seconded the motion and the vote was unanimous in favor.

3. Finance Committee FY23 Budget – A discussion was held on the Association of Town Finance Committee (ATFC) dues and books. Roy will contact the ATFC to check on the cost of books. Roy made a motion to accept Finance Committee FY23 Budget. Censullo seconded the motion and the vote was unanimous in favor.
4. Meeting Schedule – The proposed meeting schedule was distributed with the meeting book. The next meeting will be held Tuesday, March 8, 2022 at 6:00 PM, at Town Hall.
5. Adjourn - At 7:47 pm, Corben made a motion to adjourn. Roy seconded the motion and the vote was unanimous in favor.

Respectfully submitted,

Theresa Coffey
Finance Committee Secretary

Documents used at or for the meeting:

Agenda for March 1, 2022

FY23 Proposed Budgets for:

- Town Moderator
- Personnel Advisory Committee
- Town Counsel
- Information Services
- Agricultural Commission
- Animal Control
- Animal Inspector
- Shellfish Commission
- Cemetery Department
- Streetlights
- Hydrants
- Historical Commission and Historic District
- Finance Committee

Finance Committee Meeting Proposed Schedule for the May 2, 2022 Town Meeting