

**TOWN OF ROWLEY
FINANCE COMMITTEE**

**Minutes of Meeting February 25, 2020
Rowley Town Hall**

Finance Committee Attendance: Present were Sharon Emery – Vice Chair, Peter Censullo, Tom Corben, Dennis Roy, David Zizza and Theresa Coffey - Recording Secretary. Chairman Larry White was not present.

Other Attendees: Town Administrator Debbie Eagan, Selectman Dave Petersen, Conservation Agent Brent Baeslack and Conservation Commission Chair Dan Shinnick.

1. Call to Order – Vice Chair Sharon Emery called the meeting of the Finance Committee to order at 7:18 pm with a quorum present.
2. Harbormaster FY21 Budget – This item was tabled to a future meeting.
3. Conservation Commission FY21 Budget – Conservation Agent Brent Baeslack and Chair of the Conservation Commission Daniel Shinnick presented the FY21 Conservation Commission budget. Baeslack noted the increased hours for the Administrative Assistant that will be paid from the NOI fund.

Zizza made a motion to accept the FY21 Conservation Commission budget. Corben seconded the motion and the vote was unanimous in favor.

Peter Censullo arrived at 7:24 pm.

4. Cemetery FY21 Budget – Chairman of the Board of Cemetery Commissioners David Petersen presented the FY21 Cemetery budget. Petersen discussed the request to add a half time laborer. A full time laborer will split their time between the cemetery and highway departments. Petersen explained that the half time laborer is needed to have provide appropriate cemetery services and coverage for supervisor absences. Petersen reviewed the request for an increase in expenses for equipment maintenance and contracted services to maintain the cemetery.

Roy made a motion to accept the FY21 Cemetery budget. Censullo seconded and the vote was unanimous in favor.

5. Review FY21 Budgets:

Information Services – *Corben moved to accept the FY21 Information Services budget as presented. Zizza seconded and the vote was unanimous in favor.*

Animal Control – *Roy made a motion to accept the FY21 Animal Control Officer budget. Corben seconded and the vote was unanimous in favor.*

Board of Shellfish Commissioners - *Zizza made a motion to accept the FY21 Board of Shellfish Commissioners budget. Censullo seconded and the vote was unanimous in favor.*

Hydrants – *Roy made a motion to accept the FY21 Hydrants budget. Zizza seconded and the vote was unanimous in favor.*

Streetlights – *Roy made a motion to accept the FY21 Streetlights budget. Censullo seconded and the vote was unanimous in favor.*

Veterans Committee (formerly Memorial Day/Veterans Day) – *Zizza made a motion to accept the FY21 Veterans Committee budget. Corben seconded and the vote was unanimous in favor.*

6. Minutes – No action.

7. Set Meeting Dates – The next meeting will be held on March 3, 2020.

8. Adjourn – *At 7:53 pm, Zizza made a motion to adjourn. Censullo seconded the motion and the vote was unanimous in favor.*

Respectfully submitted,

Theresa Coffey
Finance Committee Secretary

Documents used at or for the meeting:

Agenda for February 25, 2020

FY21 Budgets:

Conservation Commission
Cemetery
Information Services
Animal Control
Board of Shellfish Commissioners

Hydrants
Streetlights
Veterans Committee