

PERSONNEL ADVISORY COMMITTEE 139 Main Street • PO Box 275 Rowley, MA 01969 Phone (978) 948-2372 Fax (978) 948-8202 debbie@townofrowley.org

Personnel Advisory Committee Agenda REVISED May 31, 2023 Town Hall 139 Main Street, Rowley, Massachusetts 11:00 a.m.

- 1) Call meeting to order
- 2) Request from Water Superintendent Robert Gray regarding the Water Department Accountant starting pay rate*
- 3) Review draft Town Accountant job description
- 4) Discuss Personnel Plan language under Section B2-0 Stipends, Licenses, Uniform Reimbursements, Overtime and Shift Differentials and Appendix 24
- 5) Vacation carry-over requests
- 6) Personnel Officer Update
- 7) Minutes
- 8) Discuss/set next meeting dates
- 9) Adjourn

TOWN CLERK

^{*}Item added after initial agenda posting.