



TOWN OF ROWLEY
TOWN CLERK

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Town of Rowley

Massachusetts 01969

PERSONNEL ADVISORY COMMITTEE
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Personnel Advisory Committee Agenda August 22, 2023 Town Hall 139 Main Street, Rowley, Massachusetts 11:00 a.m.

- 1) Call meeting to order
- 2) Re-organization
 - Chairman
 - Vice Chairman
- 3) Vacation carry-over requests
- 4) Discuss Personnel Plan language under Section B2-0 Stipends, Licenses, Uniform Reimbursements, Overtime and Shift Differentials and Appendix 24
- 5) Discuss AFSCME Memorandum of Agreement and Job Descriptions
 - COA Program Coordinator
 - COA Administrative Assistant
 - Water Department Primary Water Treatment Operator
- 6) Personnel Officer Update
- 7) Minutes
- 8) Discuss/set next meeting dates
- 9) Adjourn