



Town of Rowley

Conservation Commission

Phone: (978) 948-2330 Fax: (978) 948-7196
Conservation@townofrowley.org

Checklist for an Extension Request

The Wetlands Protection Act (the Act) M. G. L. Chapter 131 Section 40 and the Town of Rowley Wetlands Protection Bylaw (Bylaw) allows the Rowley Conservation Commission (RCC) to extend an Order of Conditions (Order) for one or more periods of up to three years each upon application at least 30 days prior to the expiration date of the Order (310 CMR 10.05(8)). Typically, the RCC issues an extension for 1 year. For large projects or unique circumstances, the RCC may consider issuing a two or three year extension. No abutter notification, or legal notice is required for a Request to Extend an Order but a Wetlands Protection Bylaw fee is applicable. The RCC requests that you only ask for the time that is necessary to complete your project.

To Request to Extend an Existing Order of Conditions submit the following:

- Letter to Request to Extend. Provide two printed hard copies and an electronic PDF file to the Conservation office. The letter should include the following:
 - DEP File # with recording information of OC and any Extensions and expiration date(s)
 - Summary outlining all work completed under the Order and any/all outstanding work to be completed
 - Reason for needing more time to complete the project
 - Length of extension requested (1 to no more than 3 years) with additional justification if an extension of more than one year is requested
 - Current contact information for applicant and property owner including email address, mailing address, and mobile phone number.
- Completed Bylaw Fee Worksheet.
- Check for fee payment.
- Extension Request Checklist form

You or a representative must be in attendance at the meeting to present your Request. Please contact us for the date and time when your Request to Extend will be heard.

If an Extension is issued, you must record it at the Registry of Deeds within thirty days for it to take effect. Proof of recording should be provided to the Conservation office. There is no appeal to DEP.

Denial of a Request to Extend

In accordance with the Act's Regulations [310 CMR 10.05(8)(b)], an extension request may be denied by the RCC, and a new Notice of Intent required if:

- No work has begun, except if there are unavoidable delays in getting other permits e.g., appeals
- New information, not available at the time the Order was issued, indicates the interests of the Wetlands Protection Act and Bylaw are not being protected by the Order e.g., site conditions have changed or a wetland resource boundary delineation is incorrect
- Incomplete work has led to damage to the interests of the Act
- There is a violation of the Order, Bylaw, Act, or Regulations
- The Regulations have been amended and the existing Order no longer complies with the Regulations.

September 22, 2020

Town Hall Annex • Room 4 • 39 Central Street • P O Box 24 • Rowley, MA 01969



Town of Rowley Conservation Department

Town Hall Annex – Room 4
 39 Central St, P.O. Box 24, Rowley, MA 01969
 Phone: 978-948-2330 Fax: 978-948-7196
conservation@townofrowley.org

WETLAND BYLAW FEE CALCULATION FORM

Property Address:	Map:	Parcel:	Lot:
Louisa Herrick Realty Trust 4 Mill Road			
APPLICATION NAME / ACTIVITY	LOCAL BYLAW FEE	# of Activities or Measurement	Subtotal
Request for a Determination of Applicability (RDA)	\$75		
Abbrev. Notice of Resource Area Delineation (ANRAD)			
Single Family House Project	\$1/linear foot, first 100'; \$0.50/lf, second 100'; \$0.10/lf, each additional foot		
All Other Projects	*\$1/linear foot, first 1000'; \$0.50/lf, second 1000'; \$0.10/lf, each additional foot		
Notices of Intent (NOI)			
Category 1 Activity	\$100		
Category 2 Activity	\$250		
Category 3 Activity	\$525		
Category 4 Activity	\$725		
Category 5 Activity	\$2/foot		
Category 6 Activity - If no ANRAD was filed for the project site, then a local Cat. 6 fee must be paid in accordance with the ANRAD fee schedule	See ANRAD fee schedule		
Request to Amend an OOC (RAOC)	\$100		
Resource Area Alterations (for NOI & RAOC)			
Buffer Zone, 50'-100' from resource area boundary	\$0.05 / square foot		
Buffer Zone, 25'-50' from resource area boundary	\$0.10 / square foot		
Buffer Zone, 0'-25' from resource area boundary	\$0.25 / square foot		
Bordering Vegetated Wetlands & Salt Marsh	\$0.35 / square foot		
Bank	\$5 / linear foot		
Land Under Water & Waterways	\$0.35 / square foot		
Bordering Land Subject to Flooding & CLSSF**	\$0.05 / square foot		
***Riverfront Area only	\$0.05 / square foot		
Isolated Vegetated Wetlands	\$0.35 / square foot		
Land within Groundwater Protection Area Zone I	\$0.25 / square foot		
Land within Groundwater Protection Area Zone II	\$0.05 / square foot		
Other Local-only Jurisdictional Resource Areas	\$0.05 / square foot		
Extension Permit	\$100		100.00
Certificate of Compliance	Projects under one acre in size: \$100 - over an acre in size \$250		
For filings resulting from enforcement action, double the Local Bylaw Fee Total			
LOCAL BYLAW FEE TOTAL			100.00
As Determined by the Commission, Fee Total not to exceed \$15,000 except Enforcement			
NOTES:			
*Local Bylaw Fee maximum of \$100, if, when determined necessary by Commission, applicant agrees to ANRAD review by outside consultant under M.G.L. Ch. 44, sec. 53G			
**Coastal Land Subject to Storm Flowage			
***Local Bylaw Fees for RDA, NOI, & RAOC increase 50% when project is also proposed within a Riverfront Area			
Local Bylaw Fees passed by a Unanimous vote of the Commission on 10/1/2019, effective 10/2/2019			

April 18, 2024

Rowley Conservation Commission

39 Central Street

Rowley, MA 01969

Att: Brent and Commissioners

This letter is to request to extend and existing Order of Conditions for Lot B / 4 Mill Road, recorded at South Essex Registry of Deeds, Salem, Book 39944, Page 127, on 6/3/21, Mass DEP File # 63-0711 expires on 6/2/2024, and Stormwater Management Permit #43=2021 recorded 6/3/21, Book 39944 Page 222 expires 6/2/2024.

Lot B / 4 Mill Road is the last of 10 Form A lots that were created on a 26+ acre parcel of land bordered by Dodge Road, Mill Road and Mill Pond. Each lot is sold to different owners and they take over the responsibilities of the Order of Conditions and the Stormwater Management Permit as they construct their driveway and build their house. Lot B has not been sold. The driveway and house location has been marked and cleared of trees but no other work has been done under this Order.

We request an extension for 3 years. This time period will give us additional time to sell the lot and for the new owners to build.

Thank you for your consideration,

Lucia Herrick Lucia Trust

16 Mill Road

Rowley, MA

Contact: Sue Herrick cell # 978-500-1883

Email: suepriceherrick@gmail.com

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