

ROWLEY BOARD OF SELECTMEN
MEETING AGENDA
May 8, 2023
6:00 p.m.
Town Hall, 139 Main Street, Rowley, MA

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

6:00 p.m. TO 6:05 p.m. PUBLIC COMMENT*

GENERAL BUSINESS

1. Approve Town of Rowley Veterans Committee donations
2. Letter of resignation from Council on Aging Board member Pat Leavitt
3. Letter of resignation from Council on Aging Van Driver Stephen Prendergast
4. Discuss Memorial Day Parade and road closures

NEW BUSINESS

1. Request from the Conservation Commission to authorize utilization of funds from the Wetlands Protection Act Notice of Intent Filing Fees Account
2. Authorize the Council on Aging to contract with George J. Zambouras, P.E. for the development of a site plan for the Community Garden Project at the Town Hall Annex
3. Liquor License change of hours application from Briar Barn Inn LLC, located at 101 Main Street
4. Liquor License expiration date extension for Mandarin, located at 255 Newburyport Turnpike
5. Rowley Municipal Lighting Plant 2023 Payment in Lieu of Taxes Notice
6. FY 24 MIIA Property, Casualty & Worker's Compensation and Police and Fire Accident Insurance Renewals
7. Request from Neil and Liz Butler of the First Congregational Church for the following:
 - to use the Town Common on May 20, 2023 from 3:00 p.m. to 7:00 p.m. for a free community dinner
 - Entertainment License for music to be played on the Town Common from 3:00 p.m. to 7:00 p.m. during community dinner
8. Award Parks and Recreation Committee contract for ballfield field maintenance
9. Discuss Employee Performance Appraisal – Treasurer/Collector Karen Summit
10. Discuss Employee Performance Appraisal – Town Administrator Deborah Eagan

2023 MAY -4 PM 1:49
TOWN OF ROWLEY
TOWN CLERK

**Indicates approximate time.*

OLD BUSINESS

1. Update on Town Hall Veterans Memorial Project
2. Approve Declaration of Trust for Affordable Housing Trust

FY 24 RE-APPOINTMENTS

Position or Board	Name	Expiration
Zoning Review Committee	Kirk Baker, Town Planner	6/30/2024
Zoning Review Committee	Ken Ward Building Inspector	6/30/2024
Town Counsel <i>one year term</i>	Thomas A. Mullen	6/30/2024
Community Preservation Act Administrator	Karen O'Donnell	6/30/2024
Limited Lighting Bylaw Enforcement Agent <i>one year term</i>	Kirk Baker	6/30/2024
Harbormaster <i>one year term</i>	William DiMento	6/30/2024
Harbormaster <i>one year term</i>	David S. Kent, Deputy	6/30/2024
Harbormaster <i>one year term</i>	Fred Hardy, Assistant	6/30/2024
Harbormaster <i>one year term</i>	Jenna DiMento, Assistant	6/30/2024
Plumbing and Gas Inspector, <i>1 yr for alternate</i>	William Wendt, Alternate	6/30/2024
Wiring Inspector <i>1 yr for alternate</i>	James Cotter, Alternate	6/30/2024
Building Inspector, <i>1 yr for alternate</i>	Sam Joslin, Alternate	6/30/2024

**Indicates approximate time.*

Council on Aging <i>three year term</i>	Geneva Merry	6/30/2026
Council on Aging <i>three year term</i>	Barbara DiPalmer	6/30/2026
Council on Aging <i>three year term</i>	Gillian Ingram	6/30/2026
Board of Health <i>three year term</i>	Mary Behringer <i>as of 4.11.22</i>	6/30/2026
Sandy Point Committee Member	William DiMento	6/30/2024
Sandy Point Committee Member	John Manning	6/30/2024

ANNOUNCEMENTS

1. The Annual Town Election will be held on Tuesday, May 9, 2023 from 12:00 p.m. to 8:00 p.m. at St. Mary's Church Hall
2. The Town of Rowley Veterans Committee is inviting the public to march in the Memorial Day Parade, which will be held on Monday, May 29, 2023. Parade line up will be at 10:30 a.m. at the Pine Grove School. The parade will begin at 11:00 a.m. Marchers are encouraged to wear red, white, and blue. Students are welcome to wear their Boy Scout, Girl Scout or Sports uniforms. The "Old Nancy" Town cannon will be at the event, along with a drum and bagpipe marching band. Hot dogs and drinks will be available at the Town Common.
3. The Board of Selectmen announces that a textile recycling bin has been placed in the rear parking lot of the Town Hall Annex at 39 Central Street. Residents can drop off a variety of textiles. Please see the Town website for the listing. All items must be dry, bagged and placed in the bin. Please do not leave items on the ground.
4. The Town has the following board vacancies:
 - **Conservation Commission**
 - **Council on Aging**
 - **Rowley Cultural Council**
 - **Zoning Board of Appeals – Alternate member**

Interested residents should send a letter of interest to the Board of Selectmen. Positions are open until filled.

ADJOURN