

ROWLEY BOARD OF SELECTMEN
MEETING AGENDA
December 5, 2022
6:00 p.m.
Town Hall, 139 Main Street, Rowley, MA

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

6:00 p.m. TO 6:05 p.m. PUBLIC COMMENT*

GENERAL BUSINESS

1. Request from Marine Corps Reserve to place Toys for Tots drop off box at Town Hall
2. Letter of resignation from Library Technician Lorraine Jewkes
3. Letter of retirement from Full-time Dispatcher/Communications Specialist Pamela Lutes
4. Approve Police Department donation
5. Request from Town Clerk Catie McClenaghan to appoint Mario Leslie to the position of Election Teller
6. Request from Town Clerk Catie McClenaghan to appoint Timothy Young as a Temporary Board of Registrars member

NEW BUSINESS

1. Discuss Massachusetts School Building Authority Pine Grove School Post Occupancy Evaluation
2. Discuss request from Triton Regional School Superintendent Brian Forget for a member of the Board of Selectmen from one of the three Towns in the Triton School District to serve on the Triton Administration collective bargaining negotiations team
3. Discuss December 8, 2022 Triton District Communications Committee meeting and discussion on Triton High School and Middle School Renovation Project Feasibility Study
4. Set Board of Selectmen meeting schedule from January through March
5. Discuss the Massachusetts Interlocal Insurance Association Unemployment Services Program
6. Request from Rowley Municipal Lighting Plant General Manager Matt Brown to use Merrimack Valley Planning Commission Local Technical Assistance hours to update Geographic Information Systems Circuit maps

2022 DEC - 1 PM
TOWN CLERK

**Indicates approximate time.*

OLD BUSINESS

1. Update on Town Hall first floor heating, ventilation, and air conditioning (HVAC) system conversion project

LICENSE RENEWALS

1. Liquor License Renewals

- Rowley Veterans Association, Inc. 19 Bradford Street
- 255 Newburyport Turnpike Rowley LLC (Blue Boat) 255 Newburyport Turnpike
- Nippon Tapatiganon, T.J. Thai, Inc., d/b/a Royal Orchid 303B Haverhill Street
- The Great American Barbecue d/b/a The American Barbecue 5 Railroad Avenue
- Piemar, Inc. d/b/a Off the Vine 150 Newburyport Turnpike
- Cabales, Inc. d/b/a El Tapatio 300 Newburyport Turnpike
- BNR Rowley LLC, d/b/a Bradford Tavern 87 Haverhill Street
- Galbro, Inc. d/b/a Route 1 Liquors 174 Newburyport Turnpike
- Rowley Liquors Inc., d/b/a Rowley Liquors 144 Newburyport Turnpike
- Grape Island Inc., d/b/a Mill River Winery 498 Newburyport Turnpike
- Rowley Enterprises, Inc. d/b/a Skip's Country Store 801 Haverhill Street
- Andy Sunny Inc. d/b/a Rowley Convenience Smoke Shop 21 Main Street
- Briar Barn Inn, LLC, d/b/a Briar Barn Inn 101 Main Street
- Anonymous Brewing, LLC d/b/a Anonymous Brewing 60 Main Street

2. Flea Market License Renewals

- Starr P. Todd d/b/a Todd Farm LLC 283 Main Street
- Sandra A. Hamel d/b/a Sandy's Flea 31 Main Street
- Frank and/or Shirley Todd d/b/a Todd's River Farm, LLC 275 Main Street

MINUTES

- November 21, 2022
- November 21, 2022 – Executive Session

ANNOUNCEMENTS

1. The Town of Rowley Veterans Committee is sponsoring a Wreaths Across America event on December 17, 2022 at 10:00 a.m. in the Rowley Cemetery in which remembrance wreaths will be laid on the graves of approximately 700 veterans. Volunteers are needed. For more information on the event please go to the News and Notices section on the homepage on the Town's website, www.townofrowley.net

2. The Town continues to be in a drought status. Please check the Town's website for the latest information or call the Rowley Water Department at 978-948-2640 for more information.
3. The Board of Selectmen announces that a textile recycling bin has been placed in the rear parking lot of the Town Hall Annex at 39 Central Street. Residents can drop off clothing, shoes, linens, sheets, pillows, blankets, hats, duffle bags, belts, gloves, towels, draperies, handbags, tablecloths, bathrobes, and stuffed animals. All items must be dry, bagged, and placed into the bin. Please do not leave items on the ground.
4. The Town has the following board vacancies:
 - **Council on Aging**
 - **Conservation Commission**
 - **Open Space Committee**
 - **Rowley Cultural Council**
 - **Zoning Board of Appeals – Alternate member**Interested residents should send a letter of interest to the Board of Selectmen.
Positions are open until filled.

ADJOURN