

ROWLEY BOARD OF SELECTMEN  
**MEETING AGENDA**  
September 12, 2022  
6:00 p.m.  
Town Hall, 139 Main Street, Rowley, MA

**OPEN SESSION**

**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE SESSION**

To discuss strategy with respect to collective bargaining concerning American Federation of State, County, and Municipal Employees Local 2905 pursuant to State Open Meeting Law, G.L. c.30A section 21(a) (3) as having the discussion in open meeting may have a detrimental effect on the bargaining position of the Town

**OPEN SESSION**

**MOMENT OF SILENCE IN HONOR OF THE VICTIMS OF THE SEPTEMBER 11, 2001 TERRORISM ATTACK**

**6:10 p.m. TO 6:15 p.m. PUBLIC COMMENT\***

**6:15 p.m. APPOINTMENT\*** Fire Chief Mark Emery to present Graeme Potter for appointment to the position of Firefighter

**6:20 p.m. APPOINTMENT\*** Town Clerk Catie McClenaghan for the swearing in of Graeme Potter to the position of Firefighter

**6:25 p.m. APPOINTMENT\*** Police Chief Scott Dumas to introduce the following new police officers:

- Adam Maher to the position of Police Officer
- Adam Elmore to the position of Police Officer
- Nick Ford to the position of Reserve Police Officer

**6:35 p.m. APPOINTMENT\*** Town of Rowley Veterans Committee Chairman Robert Breaker to discuss 2023 Memorial Day Parade and Wreaths Across America Program

**GENERAL BUSINESS**

1. Approve Library donations
2. Letter of resignation from Election Workers Maryann Levasseur and Marion Musial
3. Approve updated Department of Agricultural Resources Nomination of Inspector of Animals and Animal Control Officer Designation forms
4. Letter of resignation from Reserve Police Officer Ron Knuuttila

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TOWN OF ROWLEY  
TOWN CLERK

5. Letter of resignation from Library Technician Anna Wilcox
6. Notice from Rowley Municipal Lighting Plant Manager Matt Brown regarding new Level 2 Electric Vehicle parking space in the Library parking lot
7. Request from the Agricultural Commission to use the Town Common on September 18, 2022 from 10:00 a.m. to 1:00 p.m. for the Annual Tractor Show and for an Entertainment License to have a small acoustic band to play during the Tractor Show
8. Request from the Board of Health to appoint Pamela Palombo to the position of Town Health Nurse
9. Request from Highway Surveyor Patrick Snow and Cemetery Commissioner David Petersen to appoint Samuel Spinhirn to the position of Cemetery/Highway Departments Laborer

### **NEW BUSINESS**

1. Review Zoning Board of Appeals Special Permit Application filed by Scott and Danielle Dinsmore for an in-law apartment at 45 Bennett Hill Road in the Residential District
2. Review Zoning Board of Appeals Special Permit Application filed by Pauline White of TRS 3 Realty Trust for a change of use from Section 5.2 of the Rowley Protective Zoning Bylaws for a property at 165 Main Street in the Central District
3. Review Zoning Board of Appeals Special Permit Application filed by Bryan D. Cahill for an in-law apartment at 31 Red Pine Way in the Outlying District
4. Discuss contract for services with the Merrimack Valley Planning Commission for Fiscal Year 2023 Stormwater Mobile Collection application used in inspections of stormwater drainage infrastructure
5. Discuss the need to use proprietary specifications for the Police and Fire Departments communication radio infrastructure project
6. Discuss the Merrimack Valley Planning Commission Memorandum of Understanding for the Comprehensive Safety Action Plan for a planning grant application to the U.S. Department of Transportation

### **OLD BUSINESS**

1. Request from Parks and Recreation Committee to revise the invoice approval process policy
2. Discuss Plastic Bag Restriction General Bylaw implementation

### **MINUTES**

- August 8, 2022
- August 8, 2022 – Executive Session
- August 22, 2022
- August 22, 2022 – Executive Session

### **ANNOUNCEMENTS**

1. The Town is in a Level 3 Critical Drought. Outdoor water use of any kind is prohibited, except for the production food or maintenance of livestock. Please contact the Rowley Water Department at 978-948-2640 for more information.

2. The Board of Selectmen announces that a textile recycling bin has been placed in the rear parking lot of the Town Hall Annex at 39 Central Street. Residents can drop off clothing, shoes, linens, sheets, pillows, blankets, hats, duffle bags, belts, gloves, towels, draperies, handbags, tablecloths, bathrobes, and stuffed animals. All items must be dry, bagged, and placed into the bin. Please do not leave items on the ground.
3. The Rowley Water Department reminds residents that the Dodge Road Water Main Replacement project is underway. Contractor Granese and Sons, Inc., of Salem, will work Monday-Friday, 7:00 a.m. to 3:30 p.m., through about Oct. 19. Residents of Dodge Road, Daniels Road, and Emily Lane, and emergency vehicles will have full access during the project. For more information, call the Rowley Water Department at 978-948-2640.
4. The Board of Selectmen wishes to remind residents now that the warm weather is upon us, that dog owners must restrain their dogs from running at large outside of their own private property.
5. The Town has the following board vacancies:
  - **Council on Aging**
  - **Conservation Commission**
  - **Open Space Committee**
  - **Rowley Cultural Council**Interested residents should send a letter of interest to the Board of Selectmen. Positions are open until filled.
6. The Rowley Board of Health would like to remind residents and employees that although COVID-19 cases are minimal right now, some towns have seen outbreaks in populations where close contact is inevitable. We recommend that residents continue to be cautious in resuming their day-to-day activities.

## **ADJOURN**