

ROWLEY BOARD OF SELECTMEN
MEETING AGENDA
July 11, 2022
5:00 p.m.
Town Hall, 139 Main Street, Rowley, MA

OPEN SESSION

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION

- To conduct strategy sessions in preparation for negotiations with nonunion personnel, Pamela Jacobson, and to conduct contract negotiations – G.L.c.30A §21(a)(2)
- To conduct strategy sessions in preparation for negotiations with nonunion personnel, Mark Emery, and to conduct contract negotiations – G.L.c.30A §21(a)(2)

OPEN SESSION

6:00 p.m. TO 6:05 p.m. PUBLIC COMMENT*

6:05 p.m. APPOINTMENT* Conservation Agent Brent Baeslack to discuss the following:

- Vandalism and encroachment issues on Town-owned land at 191 Main Street in regulated wetlands
- Danielsville Open Space Residential Development project open space protection method

6:20 p.m. APPOINTMENT* Water Superintendent Robert Gray and Board of Water Commissioners Chairman Mark Emery for an update on the Dodge Road water main replacement project

6:30 p.m. APPOINTMENT* Frank and Shirley Todd and Brook Todd of Todd's Riverview Farm at 275 Main Street to discuss request to modify Flea Market License

GENERAL BUSINESS

1. Road Opening Permit Application from National Grid to open 22 Warehouse Lane for a gas leak repair
2. Issue Proclamation for Mason A. Mysliwy for achieving rank of Eagle Scout
3. Letter of resignation from Library Adult Services Assistant Elizabeth Urbanczyk
4. Letter of resignation from Health Nurse Carolyn D'Amato
5. Request from Highway Surveyor Patrick Snow to appoint Robert Diehl to the position of Highway Foreman & Tree Foreman

**Indicates approximate time.*

2022 JUL -7 PM 3:02
RECEIVED
TOWN OF ROWLEY
TOWN CLERK

6. Request from Fire Chief Mark Emery to appoint Fire Captain Cooper Carifio and Fire Lieutenant Matthew Harney as Assistant Forest Fire Wardens
7. Approve Council on Aging donations
8. Approve Police Department donation

NEW BUSINESS

1. Discuss Affordable Housing Trust
2. Discuss letter from Kelly Corbett regarding speeding traffic concerns and safety measures on Route 1A in the downtown area

FY 22 BUDGET TRANSFERS

1. Request from Principal Assessor Sean McFadden to transfer funds from Assessors Expense to Assessors Administrative Assistant Wages
2. Request from Treasurer Collector Karen Summit to transfer funds from Assistant Tax Collector/Administrative Assistant to Treasurer/Collector Expenses
3. Request from Town Clerk to transfer funds from Assistant Town Clerk Wages to Election Expense
4. Request from Town Administrator to transfer funds from Selectmen's Expense to Town Hall Expense
5. Request from Town Administrator to transfer funds from Selectmen's Expense to Town Hall Annex Expense
6. Request from Town Administrator to transfer funds from Selectmen's Expense to Animal Control Officer Expense
7. Request from the Zoning Board of Appeals to transfer funds from Health & Life Insurance to Zoning Board of Appeals Expense
8. Request from Police Chief Scott Dumas to transfer funds from Police Department Wages to Police Department Expenses
9. Request from Fire Chief Mark Emery to transfer funds from the Fire Department Wages to the Fire Department Expenses
10. Request from Library Director Pamela Jacobson to transfer funds from Library Department Wages to Library Department Expenses

MINUTES

- Executive Session May 23, 2022
- June 27, 2022

ANNOUNCEMENTS

1. The Rowley Water Department announces that a water main project on Dodge Road will begin on Monday, July 11. A new water main will be installed from Haverhill Street to the intersection of Dodge Road and Daniels Road, while a replacement main will be installed at both ends of Emily Lane, at the Dodge Road and Daniels Road intersections. The project intends to extend the water supply in anticipation of future growth, and to connect to fire hydrants that will be installed. Contractor Granese and Sons, Inc., of Salem, will work Monday-Friday, 7 a.m. to 3:30 p.m., through about Oct. 19. Residents of Dodge Road, Daniels Road, and Emily Lane, and emergency vehicles will have full access during the project. Signs informing motorists about the project will be placed at both ends of Dodge Road. Roads will

not be closed, though motorists may expect delays in the area. Rowley Police will provide traffic control during work hours. The Water Department expects minimal interruption of water service, and will notify homeowners in advance of any scheduled outage.

Residents with questions are asked to call the Water Department Office at 978-948-2640, or the Water Superintendent's Office at 978-989-2735.

The Town of Rowley and Rowley Water Department thank residents for their cooperation and patience while work is ongoing.

2. The Board of Selectmen wishes to remind residents now that the warm weather is upon us, that dog owners must restrain their dogs from running at large outside of their own private property.
3. The Town has the following board vacancies:
 - **Council on Aging**
 - **Conservation Commission**
 - **Open Space Committee**
 - **Rowley Cultural Council**Interested residents should send a letter of interest to the Board of Selectmen. Position is open until filled.
4. The MBTA has announced that there are new commuter rail, subway, and bus summer service schedule changes. Please go to mbta.com/schedules for more information.
5. The Rowley Board of Health would like to remind residents and employees that although COVID-19 cases are minimal right now, some towns have seen outbreaks in populations where close contact is inevitable. We recommend that residents continue to be cautious in resuming their day-to-day activities.

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