

Project No. ROWL-0019

March 9, 2023

Rowley Conservation Commission
Bren Baeslack, Conservation Agent
Rowley Town Hall, Annex Room #4
39 Central Street, P.O. Box 24
Rowley, MA 01969



Subject: Request for Certificate of Compliance: SMP No. 22-2017
42 Newbury Road, Rowley, MA 01969
Owner/ Applicant: John Sullivan Jr.

Dear Brent,

On behalf of the owner and applicant, the office of Williams & Sparages LLC respectfully requests a Certificate of Compliance for the Stormwater Management Permit (SMP) issued for the proposed demolition of a portion of an existing building, construction of a portion of a subdivision roadway and installation of an infiltration basin within jurisdictional areas as part of an Open Space Residential Development project at the above referenced address.

On November 9, 2017 an Order of Conditions, (OoC), was issued that approved the demolition of an existing building and construction of two building units, the construction of a portion of a subdivision roadway, and the installation of an infiltration basin within 100 feet of Bordering Vegetated Wetlands. Additionally, a Stormwater Management Permit (SMP) was issued by the Rowley Conservation Commission on November 16, 2017 and recorded at the South Essex Registry of Deeds in Book 36340, Page 418. An amendment request was submitted by the applicant on February 23, 2021. An amended SMP was issued by the Conservation Commission on March 16, 2021 and recorded at the Essex South Registry of Deeds in Book 39735, Page 372 on April 5, 2021.

Based on a review of the as-built plan, the existing conditions appear to be in substantial compliance with the approved plan and SMP with the following exceptions:

1. Pavers were installed in the rear of the easterly most garage and along the rear and side of Units 1, 2 and 6. Fencing was installed in the rear of Units 2 and 6 and along a portion of the property line to the east of Unit 2. All of these areas were previously disturbed portions of the buffer zone.



2. An astro-turf pad was installed in the rear of Unit 2. A 64 s.f. shed was installed to the east of the pad as well. Similarly, these areas were previously disturbed as part of past development.

We look forward to reviewing this request for a Certificate of Compliance with the Conservation Commission at your next available public meeting. In the meantime, please feel free to contact me directly should you have any questions, comments, or concerns.

Very truly yours,

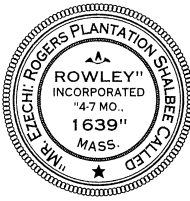


Richard Williams, P.E.
Principal, Williams & Sparages LLC

Enclosures

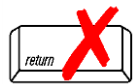
Cc: John Sullivan Jr.





A. Project Information

Important:
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



Upon completion of the work authorized in a Stormwater Management Permit, the property owner must request a Certificate of Completion from the issuing authority stating that the work or portion of the work has been satisfactorily completed.

1. This request is being made by:

Williams & Sparages LLC
Name
189 N. Main Street
Mailing Address
Middleton MA 01949
City/Town State Zip Code
978-539-8088
Phone Number

2. This request is in reference to work regulated by a final Stormwater Management Permit issued to:

Sara J. Sullivan & John Sullivan Jr.
Applicant
11/16/2017 22-2017
Dated SMP File Number

3. The project site is located at:

42 Newbury Road Rowley
Street Address City/Town
5 40
Assessors Map/Plat Number Parcel/Lot Number

4. The final Stormwater Management Permit was recorded at the Registry of Deeds for:

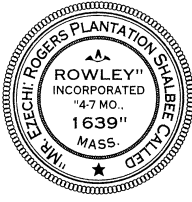
Property Owner (if different)
Essex South 36340 418
County Book Page

Certificate (if registered land)

5. This request is for certification that (check one):

- the work regulated by the above-referenced Stormwater Management Permit has been satisfactorily completed.
 the following portions of the work regulated by the above-referenced Stormwater Management Permit have been satisfactorily completed (use additional paper if necessary).

- the above-referenced Stormwater Management Permit has lapsed and is therefore no longer valid, and the work regulated by it was never started.



SMP Form A – Request for Certificate of Completion
Stormwater Management and Erosion Control Bylaw

A. Project Information (cont.)

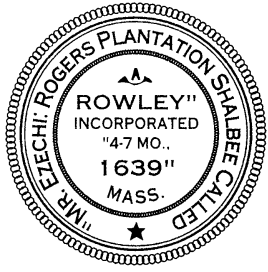
6. Did the Stormwater Management Permit for this project, or the portion of the project subject to this request, contain an approval of any plans stamped by a registered professional engineer, architect, landscape architect, or land surveyor?

Yes If yes, attach a written statement by such a professional certifying substantial compliance with the plans and describing what deviation, if any, exists from the plans approved in the Stormwater Management Permit.

No

B. Submittal Requirements

Requests for Certificates of Completion should be directed to the issuing authority that issued the final Stormwater Management Permit (SMP). If the project received an SMP from the Conservation Commission, submit this request to that Commission.



Town of Rowley

Conservation Commission

Phone: (978) 948-2330 Fax: (978) 948-7196

Conservation@townofrowley.org

REQUEST FOR CERTIFICATE OF COMPLETION CHECKLIST Under the Stormwater Management and Erosion Control Bylaw

Submit two (2) copies of the following to request a Certificate of Completion:

Note: Rolled up paperwork will not be accepted except for large plan sets.

- Completed SMP Form A – Request for Certificate of Completion.
- Check for appropriate fee (made out to Town of Rowley).

20,000 Square Feet to 2 Acres or 10,000 Square Feet or more sloped at 15% or greater	\$150
2 Acres or greater in area	\$200

- A written statement (submit original signature) from a Registered Professional Engineer of the Commonwealth certifying that the work has been completed in completion with this SMP, documents, and the approved plans referenced herein (or approved revisions). Any discrepancies or deviations shall be noted and explained.
- An as-built topographic plan of the same scale as the approved plan, signed and stamped by a Registered Professional Engineer or Land Surveyor of the Commonwealth, showing post-construction conditions for the public record. This plan will include as built elevations of all drainage ways, distances to all structures, and all elevations. This as-built plan may be the originally submitted final approved site plan with changes highlighted and explained.
- Email an electronic PDF copy of all documents to conservation@townofrowley.org. All documents and plans will be provided as separate electronic files for record management purposes.
- Any additional materials which may be required under the Stormwater Management Permit. Please read the SMP to determine **all** requirements to obtain a Certificate of Completion.

Send hard copies by mail or hand deliver to:

Rowley Conservation Commission

P.O. Box 24

39 Central Street, Room #4

Rowley, MA 01969