

ROWLEY BOARD OF SELECTMEN
MEETING AGENDA

June 7, 2021

7:00 p.m.

Town Hall, 139 Main Street, Rowley, MA

CALL MEETING TO ORDER

7:00 P.M. APPOINTMENT* Susan Hazen to be presented proclamation honoring her 21 years of service as the Rowley Town Clerk

GENERAL BUSINESS

1. Invitation from the Rowley Volunteer Fire Protection Association, Inc. to attend Firemen's Sunday service on Sunday, June 13, 2021
2. Thank you message from Town of Rowley Veterans Committee Member Bob Breaker to Rowley Highway Department and Rowley Light Department for repainting the flagpole on the Town Common
3. Letter of resignation from Assistant Harbormaster Frank Price
4. Request from Harbormaster Bill DiMento to lift the freeze for the Assistant Harbormaster and Pumpout Boat Operator
5. Request from Water Superintendent Robert Gray to lift the hiring freeze for the position of Distribution Utility Maintenance Laborer
6. Request from Water Superintendent Robert Gray to appoint Keith McDonald on a temporary basis to the position of Water Treatment Secondary Operator
7. Request from Housing Authority Board to appoint Kathy Olmsted to open seat on Housing Authority Board

NEW BUSINESS

1. Request from Fine Fettle for a letter regarding any impact from its operations on Town services.
2. Discuss Fire Department staffing plan
3. Employment contract with Treasurer/Collector Karen Summit
4. Request from Library Director Pam Jacobson to raise the FY 21 Library Revolving Fund Expenditure Cap
5. Request from the Conservation Commission to authorize utilization of funds from the Wetlands Protection Act Notice of Intent Filing Fees Account
6. Discuss Town Hall Cupola repair project
7. Discuss payment of unemployment bill

OLD BUSINESS

1. Rescind March 23, 2020 Board of Selectmen Declaration of State Emergency due to COVID-19 Pandemic
2. Memorandum of Agreement Between the Town of Rowley and Massachusetts Coalition of Police, Local 360, and Gavin Forni regarding appointment of Gavin Forni to prior full-time Patrol Officer position
3. Award contract for basketball court renovation project

*Indicates approximate time.

4. Discuss Meridian Associates Bradstreet Lane engineering and permit proposal

FY 22 RE-APPOINTMENTS

Plumbing and Gas Inspector, <i>three yr term, 1 yr for alternate</i>	Harry Bennett	6/30/2024
Plumbing and Gas Inspector, <i>three yr term, 1 yr for alternate</i>	William Wendt, Alternate	6/30/2022
Building Inspector <i>three yr term, 1 yr for alternate</i>	Ken Ward	6/30/2024
Building Inspector <i>three yr term, 1 yr for alternate</i>	Sam Joslin, Alternate	6/30/2022
Wiring Inspector <i>three yr term, 1 yr for alternate</i>	David Levesque	6/30/2024
Wiring Inspector <i>three yr term, 1 yr for alternate</i>	James Cotter, Alternate	6/30/2022
Historic District Commission/ Historical Commission	Frank Todd, Chairman	6/30/2022
Historic District Commission/ Historical Commission	Holly Gagne, Alternate	6/30/2022
Historic District Commission/ Historical Commission	Len Charney	6/30/2023
Historic District Commission/ Historical Commission	Stephen Cabitt	6/30/2023
Historic District Commission/ Historical Commission	Sara Bourque, Clerk	6/30/2024
Agricultural Commission <i>three year term</i>	Elizabeth Tucker	6/30/2024
Agricultural Commission <i>three year term</i>	Michael Sabatini	6/30/2024
Conservation Commission <i>three year term</i>	Howard Terrien	6/30/2024
CPA Administrator <i>one year appointment</i>	Karen O'Donnell	6/30/2022
Sandy Point Committee Member	John Manning	6/30/2022
Sandy Point Committee Member	William DiMento	6/30/2022
Rowley Cultural Council	Sharon Hydren	
Treasurer/Collector <i>three year term</i>	Karen Summit	6/30/2024
Open Space Committee <i>one year term</i>	Brooke Ten Eyck	6/30/2022
Open Space Committee <i>one year term</i>	Howard Vogel	6/30/2022
Open Space Committee <i>one year term</i>	Alyssa King	6/30/2022
Open Space Committee <i>one year term</i>	Russ Leibe	6/30/2022

*Indicates approximate time.

Animal Control Officer <i>one year term</i>	Reed Wilson	6/30/2022
Animal Control Officer <i>one year term</i>	Carol Laroque Alt.	6/30/2022
Town Counsel <i>one year term</i>	Thomas A. Mullen	6/30/2022
Shellfish Constable	Travis Kneeland	6/30/2022
Personnel Advisory Committee	MaryAnn Levasseur - Resident Representative	6/30/2022
Town Veterans Committee	Robert Breaker Chairman (Registered Voter in Rowley)	6/30/2022
Town Veterans Committee	William Kelly Vice Chairman (Registered Voter in Rowley)	6/30/2022
Town Veterans Committee	Donald Dupray Clerk (Fire Department Representative)	6/30/2022
Town Veterans Committee	David MacMullen (Police Department Representative)	6/30/2022
Town Veterans Committee	Jenny Penton	6/30/2022
Harbormaster <i>one year term</i>	William DiMento	6/30/2022
Harbormaster <i>one year term</i>	David S. Kent, Deputy	6/30/2022
Harbormaster <i>one year term</i>	Fred Hardy, Assistant	6/30/2022
Harbormaster <i>one year term</i>	Jenna DiMento, Assistant	6/30/2022
Shellfish Constable (Deputies)	William DiMento	6/30/2022
Shellfish Constable (Deputies)	Fred Hardy	6/30/2022
Shellfish Constable (Deputies)	David Kent	6/30/2022
Shellfish Constable (Deputies)	Jenna DiMento	6/30/2022
Board of Appeals, Ch. 41 Sec 81 <i>five year term</i>	Donna Thibodeau	6/30/2026
Zoning Board of Appeals (ZBA) <i>five year term</i>	Donna Thibodeau	6/30/2026
Council on Aging <i>three year term</i>	Barbara Blanchard	6/30/2024
Council on Aging <i>three year term</i>	Merle Phipps	6/30/2024
Council on Aging <i>three year term</i>	Diana Titus	6/30/2024
Council on Aging <i>three year term</i>	Jena Haag	6/30/2024
Council on Aging <i>three year term</i>	Dorothy Johnston	6/30/2024

*Indicates approximate time.

FY 22 BOARD OF SELECTMEN RE-APPOINTMENTS/APPOINTMENTS

1. Eastern Essex Veterans District Representative
2. Eastern Essex Veterans District Alternate Representative
3. Personnel Advisory Committee Representative
4. Cannoneer
5. Community Preservation Committee
6. Massachusetts Bay Transportation Authority (MBTA) representative
7. Merrimack Valley Planning Commission representative
8. Merrimack Valley Planning Commissioner alternate representative
9. Town of Rowley Veterans Committee
10. Zoning Review Committee Representatives

FY 21 BUDGET TRANSFERS

1. Accounting Department Expense to Assistant Town Accountant Wages
2. Assistant Town Clerk Wages to Election Wages
3. Assistant Town Clerk Wages to Election Expenses
4. Inspection Department Expenses to Inspection Department Salaries

MINUTES

- May 17, 2021

ANNOUNCEMENT

Massachusetts Department of Transportation Route 1 and Central Street and Glen Street public hearing webinar June 10, 2021

ADJOURN