

**Trustees of the Rowley Public Library**  
**Regular Meeting – May 18, 2021, 7:00 PM**

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Consistent with the Governor’s orders suspending certain provisions of the Open Meeting Law and banning gatherings of more than 10 people, this meeting will be conducted by remote participation to the greatest extent possible. The public may not physically attend this meeting, but every effort will be made to allow the public to listen to the meeting in real time. Persons who wish to do so are invited to watch the meeting on Rowley Community Media TV/listen live on the RCM page on the Town’s website at [www.townofrowley.net](http://www.townofrowley.net) or join the meeting from your computer, tablet, or smartphone by using the link <https://global.gotomeeting.com/join/216004717>. Or you can also dial in using your phone by calling 872-240-3212 and using access code 216-004-717. In the event that live transmission proves infeasible, an audio or video recording, transcript or other comprehensive record of the meeting will be made available on the City’s website as soon as possible.

**Agenda**

- 1) Call meeting to order
- 2) Welcome guests & new trustees
- 3) Review of April 20, 2021 regular meeting minutes
- 4) Review of February 19, 2021 Policy meeting minutes (Glenn, Janet [Jackie])
- 5) Review of Director’s Reports & Budgets
- 6) Old Business:
  - a) Update on “open” status & COVID protocols
  - b) Things that have fallen by the wayside
  - c) Library of Things policy (ALA)
  - d) Pam’s HPO update
- 7) New Business:
  - a) Election of officers
  - b) Keyholder volunteer needed
  - c) Subcommittee assignments
- 8) Update from Friends of the Library
  - a) FOL/Trustee liaison
- 9) Review of Action Items
- 10) Adjourn

Next Meeting June 15, 2021

Subcommittees Assignments 2020-2021

Performance & Compensation	Janet, Glenn
Building & Grounds	Karen, Jeff
Outreach & Special Events	Melinda, Jeff
Strategic Planning & Oversight	Janet, Liz, <del>Mary-Clare</del> , Karen
Policy & Procedure	Janet, <del>Jackie</del> , Glenn
Disaster Planning	<del>Jackie</del> , Melinda