

ROWLEY BOARD OF SELECTMEN
MEETING AGENDA

June 6, 2016
7:00 p.m.
Town Hall

RECEIVED
TOWN OF ROWLEY
TOWN CLERK
16 JUN -2 AM 11:19

CALL MEETING TO ORDER
PLEDGE OF ALLEGIANCE
7:10 – 7:15 P.M. CITIZEN QUERY*

GENERAL BUSINESS

1. Road Opening Permit Application from National Grid to repair a gas leak at 7 Cedarwood Lane
2. Road Opening Permit Application from National Grid to repair a gas leak at 61 Meadows Lane
3. Road Opening Permit Application from Water Department to open 46 Christopher Road for a cutting and capping of water service
4. Road Opening Permit Application from the Water Department to open 35 Prospect Street to replace fire hydrant and gate valve
5. Road Opening Permit Application from the Water Department to open 89 Kittery Avenue for a cutting and capping of water service
6. Request from Water Department to place electronic message board on the Town Common displaying a message about the Town water ban
7. Lift the hiring freeze for the position of Highway seasonal laborer and for two reserve police officer positions
8. Request from the Independent Living Center of the North Shore and Cape Ann to issue annual American with Disabilities Act "ADA Day" Proclamation
9. Letter from Police Chief Scott Dumas regarding: Ribbon of Commendation for Sergeant David Sedgwick
10. Email from Girl Scouts Troop 75124 Co-Leader Jane White regarding Rowley Girl Scouts Awards Ceremony
11. Request from the Essex County Greenbelt to hold cycling event on September 17, 2016
12. Letter from Newbury Selectman Geoffrey Walker regarding letter of support for Town of Newbury Coast Zone Management Grant

OLD BUSINESS

1. Sign Intervale Circle Notice of Taking
2. Discuss Memorial Day Ceremony and the Cemetery
3. Sign contract with T. Ford Company for Prospect Hill Road construction
4. Discuss Police and Fire Station project
5. Approve proposed amendments to the Designer Selection Procedures
6. Update on the Kid's Kingdom Playground project
7. Review application from Gateway II Trust of 1997 for development of a one-story medical office building and daycare building on 414 Haverhill Street

NEW BUSINESS

1. Discuss holding a joint meeting with the Newbury and Salisbury Boards of Selectmen
2. Discuss Town Hall Annex exterior lighting
3. Review Special Permit/Site Plan application from Karl Cyr for the construction of a storage barn at 128 Daniels Road

FY 17 BUDGET TRANSFERS

1. MGL Ch. 44 § 33B(b) transfer request from Treasurer/Collector Karen Summit from Tax Title and Taking Budget to Administrative Assistant Wages
2. MGL Ch. 44 § 33B(b) transfer request from Fire Chief James Broderick from Fire Department expenses to Fire Department wages
3. MGL Ch. 44 § 33B(b) transfer request from Town Administrator Debbie Eagan from Blanket Insurance to Police Chief Salary

FY 17 RE-APPOINTMENTS/APPOINTMENTS- BOARD OF SELECTMEN REPRESENTATIVES

- Eastern Essex Veteran's District Board of Directors – Selectman Representative
- Personnel Board – Selectman Representative
- Rowley Emergency Management Agency – Chairman and Vice Chairman Selectmen Representatives
- Cannoneer
- Mass. Bay Transportation Authority (MBTA) – Selectman Representative
- Merrimack Valley Planning Commission (MVPC) – Selectman Representative and alternate representative
- Northern Essex Regional Emergency Planning Committee – Chairman and Vice Chairman Selectmen Representatives
- Zoning Review Committee – Selectman Representative

FY 17 RE-APPOINTMENTS

- Animal Control Officer
- Alternate Animal Control Officer
- Conservation Commission
- Community Preservation Administrator
- Call Firefighters
- Council on Aging Board
- Forest Fire Warden & Superintendent of Fire Alarm
- Rowley Emergency Management Agency
- Northern Essex Regional Emergency Planning Committee

MINUTES

- February 29, 2016 Executive Session
- April 4, 2016 11:00 a.m. Executive Session
- April 4, 2016 8:15 p.m. Executive Session
- April 7, 2016 Executive Session
- April 11, 2016 Executive Session

ANNOUNCEMENTS

- Annual Independence Day Celebration on June 25, 2015 – Children's Parade starts at 8:30 a.m. at the VFW Parking lot and proceeds to the Town Common for awards. Races, food and music start at 9:00 a.m.
- Rowley Police Association to hold a Red Sox Alumni Softball game fundraiser on June 25, 2016 at noon at Eiras Park

- The Rowley Water Department has set a mandatory water ban in place. Outdoor watering is not permitted during the hours of 9:00 a.m. to 5:00 p.m.
- The Town has the following vacancies:
 - a. **Fence Viewer** – three positions;
 - b. **Wood, Lumber & Bark Inspector**;
 - c. **Zoning Board of Appeals Associate** - three seats
 - d. **Parks and Recreation Committee** – one seat; andFor more information on these positions, please contact the Selectmen's Office at 948-2372.
- Rowley Food Pantry is in need of donations. The Food Pantry is open Tuesdays from 10:00 a.m. to 12:00 p.m. and Thursdays from 5:30 p.m. to 7:00 p.m.

ADJOURN

**Indicates approximate time.*