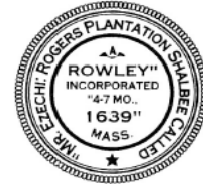


Rowley Historic District Commission

Application for Certificate



Pursuant to the Historic District Act (MGLchapter 40C) and the Rowley Historic Districts Bylaw, application is hereby made for certification of exterior work proposed within the Rowley Historic Districts

Directions for Applicant:

In sections A through C please check off the specifics which best describe your proposed project.

In section D check off each box to confirm that you have the necessary materials for this application and for presentation to the Rowley Historic District Commission. In section E (continued on pg.2) please describe the proposed work.

A. Category of work proposed

- ☐ 1. new construction
- ☐ 2. reconstruction
- ☐ 3. restoration
- ☐ 4. alteration
- ☐ 5. relocation
- ☐ 6. demolition
- ☐ 7. other (specify) _____

B. Type of exterior change

- ☐ 1. Roofing or siding
- ☐ 2. Doors or windows
- ☐ 3. major architectural changes
- ☐ 4. fence or wall
- ☐ 5. Sign
- ☐ 6. Terrace, walk, driveway or parking (not at grade level)
- ☐ 7. Lighting or other appurtenant fixtures (specify) _____

C. Type of Structure

- ☐ 1. new building
- ☐ 2. existing building before 1900
- ☐ 3. existing building after 1900
- ☐ 4. Historic District survey property (pre-1830)

D. Application for Certificate Check List

- ☐ 1. Architectural Sketches
- ☐ 2. Plans with elevations
- ☐ 3. Photos (before any changes)
- ☐ 4. Abutter sign-off
- ☐ 5. Check-made out to: Town of Rowley
- ☐ 6. Detailed project description (see below E.)

E. Project Description:

Please include full description of the proposed work on next page. Including detailed written description of the work, submission of architectural scaled plans showing all elevations; photos and manufacturers specifications and/or samples.

F. Owners Authorization

1. Owner's name _____ Email or Tel: _____
Address _____
2. Applicant's name (if different) _____ Email or Tel: _____
Address _____
3. Contractor/Builder _____ Email or Tel: _____
Address _____
Owner's signature _____ date _____

Please note: an incomplete application will delay any action by the commission
Application must be submitted at Town Hall the Monday before the scheduled meeting.
Please email historic@townofrowley.org to be placed on the agenda.

Application for Certificate Rowley Historic District Commission

Commission Record

application # _____

date of hearing _____

Certificate Issued:

☐Appropriateness ☐Non- Applicability ☐Hardship

date of issuance _____

receiver _____

date received _____

filing fee ☐

waiver received _____

E. Project Description:

Below state the details of the project for review by the RHDC. Include information about the extent of the work, dimensions, materials and changes from existing conditions.

Project Materials Specification:

Door Specs: (manufacturer, material, style and size.)

Window Specs: (manufacturer, material, style and size, panes)

Roofing Specs: (manufacturer, material) **Note: RHDC color preference is black, dark grays or dark browns**

Siding Specs: (manufacturer, material) **Note: RHDC assumes clapboards will be 4" exposure**

Fences: (manufacturer, material) **Note: RHDC is not favorable to towards hollow core vinyl products.**

Signage: (style, size, design with fonts)

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