



# Town of Rowley

Conservation Commission

Phone: (978) 948-2330 Fax: (978) 948-7196

Conservation@townofrowley.org

## STORMWATER MANAGEMENT PERMIT APPLICATION CHECKLIST

**Send the following by certified mail, return receipt requested, or hand deliver to:**

**Rowley Conservation Commission, PO Box 24, or 39 Central Street, Room #4, Rowley MA 01969**

- ☐ Two copies of the Submittal Package appropriately collated including:
  - ☐ Completed Stormwater Management Permit Application (one set with original signatures)
  - ☐ Copy of the Certified Abutters List with parcel map from the Rowley Assessors Office
  - ☐ Copy of the Abutter Notification letter
  - ☐ Stamped, signed and dated site plan prepared by professional engineer or land surveyor
  - ☐ SWPPP Plan (plans may be combined)
  - ☐ Section of U.S. Geologic Survey (USGS) quadrangle locating site
  - ☐ EPA Small Residential Lot SWPPP Template (EPA 830-K-15-001 Dec 2015)
  - ☐ SWPPP Drainage calculations
- ☐ Check made out to the Town of Rowley
- ☐ One copy of Wetland Bylaw Fee Calculation Form
- ☐ One electronic submission in "PDF" form of all application documents and plans.

The following fee schedule is established by the Conservation Commission to accomplish appropriate review and administration of applications and issued permits. Fees for professional review will be established in accordance with G.L. c. 44§53G. Application fees are payable at the time of application and are non-refundable.

Area of Disturbance	Fee
Less Than 20,000 Square Feet or less than 10,000 Square Feet sloped 15%	No application required
20,000 Square Feet to 2 Acres or 10,000 Square Feet or more sloped at 15% or greater	\$250*
2 Acres or greater in area	\$500*
Request to Amend SMP	\$100
Request to Extend SMP	\$100
Request for Certificate of Completion	
20,000 Square Feet to 2 Acres or 10,000 Square Feet or more sloped at 15% or greater	\$150
2 Acres or greater in area	\$200
*For filings resulting from an enforcement action, double the applicable SMP fee	

***If more than 75 cubic yards of earth will be removed, an Earth Removal Application must be filed with the Board of Selectmen.***

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Town Hall Annex • Room 4 • 39 Central Street • P.O. Box 24 • Rowley, MA 01969