

MINUTES OF THE BOARD OF SELECTMEN

September 14, 2020

Recorded from Town Hall, 139 Main Street, Rowley, MA

1:00 p.m.

MEMBERS PRESENT: Chairman Cliff Pierce; Vice Chairman Joseph Perry; Clerk Deana M.P. Ziev; David Petersen; Robert Snow (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon)

CALL MEETING TO ORDER

Chairman Pierce called the meeting to order at 1:00 p.m. He read the following:

Consistent with the Governor's orders suspending certain provisions of the Open Meeting Law and banning gatherings of more than 10 people, this meeting will be conducted by remote participation to the greatest extent possible. The public may not physically attend this meeting, but every effort will be made to allow the public to view and listen to the open session portion of the meeting in real time. Persons who wish to do so are invited to watch the open session portion of the meeting on Rowley Community Media TV / listen live on the RCM page on the Town's website at www.townofrowley.net or join the meeting from your computer, tablet or smartphone by using the link: <https://global.gotomeeting.com/join/486788149> can also dial in using your phone by calling [+1 \(872\) 240-3212](tel:+18722403212) and using access code 486-788-149. In the event that live transmission proves infeasible, an audio or video recording, transcript or other comprehensive record of the open session portion of the meeting will be made available on the Town's website as soon as possible.

MOMENT OF SILENCE IN HONOR OF THE VICTIMS OF SEPTEMBER 11, 2001 TERRORISM ATTACK

A Moment of Silence was observed in honor of the victims of the September 11, 2001 attack. Chairman Pierce read the following:

- 1) *The Board will especially acknowledge the passing of Rowley residents Jim Trentini, Mary Trentini, and Laure Olsen Neira, who lost their lives that day.*
- 2) *Bob and Jami Snow through the Ipswich/Rowley Rotary cleaned and planted flowers at the Town's September 11, 2001 Memorial. Bill Freitag of Country Gardens donated the flowers. (Photos are attached.) The Board may wish to send thank you letters to the Snow family, the Ipswich/Rowley Rotary Club and to Mr. Freitag of Country Gardens.*
- 3) *Governor Baker ordered all US Flags and Commonwealth of Massachusetts State Flags to lowered to half-staff at all State and Municipal buildings in honor of those individuals who lost their lives that day. The flags at the Town Hall, Town*

Common and September 11, 2001 Memorial were lowered to half-staff on September 11, 2020.

Bob Snow said Bob Gravino, a past president of the Ipswich/Rowley Rotary asked if the Rotary could take over the maintenance of this memorial. He said this year with COVID, he didn't ask anyone else from the Rotary to help with the maintenance, and he and his wife Jami did it. He said Jami coordinated where to put the flowers. He said the Trentini's were supposed to be on the flight the day before, but switched days because Jim Trentini had jury duty, and wanted to fulfill his civic duty. He said Laurie Olsen had been returning home from visiting with her mother who lives in Rowley, and was sitting a couple rows away from the Trentini's. He said the Fire Department staff came to the memorial on September 11th and they shared these stories. He said Bob Merry helped get the piece of steel from the World Trade Center that is used in the memorial.

1:00 p.m. AQUACULTURE LICENSE PUBLIC HEARING – Shellfish Aquaculture License Application filed by Brenden Doyle and James B. O'Connell of The Great Marsh Shellfish Company of 22 Hammond Street, Rowley, MA for an overwintering area on a section of Plum Island Sound

Chairman Pierce read the following:

The Board of Selectmen has received a new Aquaculture License application from Brenden Doyle and James B. O'Connell of The Great Marsh Shellfish Company. This application is for an "overwintering" area where juvenile oysters will be stored in sunken cages on the bottom of Plum Island Sound, in a location designated by the Rowley Harbormaster. The Board of Selectmen is required to hold a public hearing on this application.

Chairman Pierce read the Public Hearing Notice into the record.

Chairman Pierce stated that the hearing notice was posted in the following three locations: Town Hall, Town Hall Annex, and Town Landing, and was also published in the August 31, 2020 edition of the Newburyport Daily News. He said the posting and the publishing of the notice are required under the State Shellfish Aquaculture License Statute, G.L. c.130 §57.

Chairman Pierce called for a motion to open the public hearing.

Bob Snow made a motion to open the Public Hearing, Deana Ziev second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye; Deana Ziev – aye.

Public Hearing opened at 1:11 p.m.

Chairman Pierce announced that the Public Hearing was open and read the following:

The Applicant is applying for a Shellfish Aquaculture License for an approximate 16-acre area located on the west side of Plum Island Sound, to the east of Hog Island, south of Nelson's Island, north of the Rowley mooring area, and west of the Plum Island Hellcat Trail. The latitude and longitude coordinates are listed on the application form and he asked if anyone present wishes for the coordinates to be read in to the record.

There were no requests for the coordinates to be read into the record. Pierce asked Mr. Doyle and Mr. O'Connell to provide an overview of their shellfish aquaculture overwintering plans.

Doyle said this has been discussed at previous Board of Selectmen's meetings and these exact coordinates have already been voted on. He said the Department of Marine Fisheries (DMF) is requiring him to go through the same process for the overwintering section as he did for his existing aquaculture license. He said this is a piece of his existing aquaculture license that has been approved by the Selectmen and the Harbormaster. He said the DMF told him this was required after the last aquaculture hearing, but nothing has changed. Pierce asked if the pens will be moved to this area in early winter and out of this area in early spring. Doyle said yes, corresponding with the 10A float permit, they will be in this area from roughly December to March as floating cages with the oysters that are not a marketable size yet. He said they are put in the cages to survive the winter and then they are moved back to the farm site. Pierce asked how deep the water in this area is. Doyle said it varies from 40 to 60 feet deep, and his cages are comparable to lobster traps. He said they are no taller than lobster traps and will be weighted down and marked by buoys. He said they shouldn't be a navigational hazard, and they are being spread out into an area much larger than needed to prevent them from being a navigational hazard.

Pierce read the following:

There have been no letters submitted to the Board of Selectmen on this application.

Pierce asked if Shellfish Constable Travis Kneeland or if Shellfish Commissioners Ron Kneeland or Paul Lees, or Conservation Agent Brent Baeslack were present, and they were not present. He asked if Harbormaster Bill DiMento has anything to state for the record concerning the application. DiMento said he has no concerns with the application, he has discussed with Doyle where the cages will be placed and they will not be a navigational hazard. He said there is no reason not to grant this.

Chairman Pierce asked the Selectmen if they have any questions on the application. Snow said he went to this area with Harbormaster Bill DiMento a couple of weeks ago two hours before low tide and there seemed to be plenty of room. He asked Doyle how much frontage he has on the Rowley side and if Doyle will be using the channel behind the building on his property. Doyle said he has approximately 700 feet of frontage and he is not using the channel. Snow said he took photos of the area and it looks fine to him.

Pierce asked Doyle if he will need to check or monitor the sunken cages during the winter, and if so how do you do this? Doyle said yes he will check on his investment, and he will use a lobster boat and come in from Gloucester. Pierce asked Doyle what type of permission he needs from DMF. Doyle said he is going through the approval process now on the license already issued by the Selectmen. He said DMF has inspected the site, has done a biological survey and determined that this is not a productive shellfish site, and next he has to go to the Conservation Commission for the Notice of Intent, then the DEP and other group will review this. He said the process for this overwintering area is for a separate longitude and latitude, but it will be the same exact process.

Pierce asked if there were any questions from the audience and said those wishing to speak must clearly state their name and address. There were no questions from the audience.

Pierce asked Doyle if he had anything further to say regarding their application. Doyle said no.

Pierce called for a motion and vote to close the public hearing.

Bob Snow made a motion to close the Public Hearing, Deana Ziev second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye; Deana Ziev – aye.

Public Hearing closed at 1:22 p.m.

Pierce said he sees no reason to deny this application as this seems to be a perfectly good place to do the overwintering and there is no adverse results from doing it. Ziev said she is in favor of approving the application and has no further comments. Perry and Petersen said they have no comments. Snow said his is in favor of approving this.

Pierce read the following:

Approval of the application by the Board of Selectmen must be conditioned upon the Applicant obtaining all other required approvals. Also, the Board needs to set the length of term of the Aquaculture License. The Board previously issued The Great Marsh Shellfish Company a 10-year license pursuant to G.L. 130 §57. The Statute reads as follows: "Said license shall be for a period of not more than ten years and may be renewed for similar periods."

Dave Petersen made a motion to approve this application conditioned upon the applicant obtaining all other required approvals for a ten year period of time, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye; Deana Ziev – aye.

Pierce said the License document will be prepared tomorrow and the Selectmen will need to stop by the office over the next few days to sign it. He thanked DiMento for his input. Doyle thanked DiMento and the Board of Selectmen.

GENERAL BUSINESS

1. Request from Fire Chief James Broderick to lift the hiring freeze for two full-time firefighters, which will be funded through the SAFER Grant

Chairman Pierce read the following:

Fire Chief James Broderick has submitted the attached request to lift the hiring freeze for two full-time firefighters, which will be funded through the SAFER Grant.

He has also submitted the attached description of how these two positions will be funded.

Joe Perry made a motion to lift the hiring freeze for two full-time firefighters, which will be funded through the SAFER Grant, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye; Deana Ziev – aye.

2. Request from Town Clerk Susan Hazen to lift the hiring freeze for the position of Assistant Town Clerk

Bob Snow made a motion to lift the hiring freeze for the position of Assistant Town Clerk, Dave Petersen second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye; Deana Ziev – aye.

3. Authorize Police Chief Scott Dumas to sign the State 9-1-1 Grant forms

Dave Petersen made a motion to authorize Police Chief Scott Dumas to sign the State 9-1-1 Grant forms, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye. Deana Ziev – ABSTAIN

Joe Perry made a motion to authorize Cliff Pierce to sign the Contractor Authorized Signatory Listing sheet on behalf of the Board, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye, Deana Ziev – aye.

NEW BUSINESS

1. Letter from Sara Bourque regarding the condition of the Town Common trees

Chairman Pierce read the following:

Sara Bourque has contacted the Board of Selectmen to alert them that many of the trees on the Town Common have issues and may not survive.

Sara is a licensed arborist and has noticed the following issues with the Town Common trees:

- the Linden Trees have been defoliated by beetles*
- the Morton Elms have been infected by Elm Leaf Beetles*
- the Japanese Zeldova near Richdale's has significant damage and 25% of the tree is dead due to frost crack or injury*

Sara has contacted Tree Warden Patrick Snow about her observations and she is asking the Town to hire an arborist to inspect the trees and to provide a treatment plan.

Patrick has contacted Mayer Tree Company and will be attending today's meeting to discuss a plan of action to deal with the affected trees.

Patrick Snow said he spoke with Mayer Tree Company, they believe there are beetle issues, and they recommend doing a deep root fertilization this fall for approximately \$1,500. He said they recommend a grub treatment and another fertilization in the spring if needed. He said regarding the tree with the split (the Japanese Zeldova) he will request capital money to replace this at the spring Town Meeting. Pierce asked Snow if he has money to do the recommended fall work. Snow said yes, and he will request money in next year's budget to continue the treatment going forward. Petersen asked if all of the trees on the Town Common will be fertilized. Snow said yes. Eagan asked if the Japanese Zeldova will be taken down. Snow said he will request capital to replace it, but it can be removed at any time. Petersen said the dead section should be cut off in the fall and then the replacement funds can be requested.

- 2. Request from the Friends of the Council on Aging to hold a yard and craft sale on the Town Common on October 10, 2020 from 8:00 a.m. to 3:00 p.m.*

Chairman Pierce read the following:

Sylvia Wood, the President of the Friends of the Council on Aging, is requesting to use the Town Common for a Yard and Craft Sale on Saturday, October 10, 2020 from 8:00 a.m. to 3:00 p.m. The rain date is Saturday, October 17.

Mrs. Wood has a COVID plan for the event, which has been approved by the Health Department.

Under Governor Baker's Order for Outdoor Gatherings, no more than 50 persons can be on site for this event. That number includes attendees, vendors, and event organizers.

Attached is the request and the COVID Plan.

Does the Board wish to grant approval of this event with conditions? The vote must be by roll call.

Dave Petersen made a motion to approve this event with the conditions that not more than 50 people be on site and that everyone wears face masks, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye, Deana Ziev – aye.

3. Request from Council on Aging Activities Director Denise Gilman to hold Council on Aging activities on the Town Hall Annex lawn

Chairman Pierce read the following:

Denise Gilman is requesting approval from the Board of Selectmen to use the Town Hall Annex lawn for a few gatherings for seniors. The activities include the following:

- *Coffee gathering*
- *Lunch gathering*
- *Bingo games*

All activities will follow a COVID plan, which has been approved by the Health Department, and include social distancing and the wearing of masks, unless attendees are eating.

Denise is tentatively planning for the first event, a simple coffee gathering, to be on September 21. Denise informed Debbie that she will not be installing a tent for these events, so if the weather is not suitable the event will be either cancelled or re-scheduled.

Does the Board wish to authorize the Council on Aging to use the Town Hall lawn for these events? The vote needs to be a roll call vote.

Joe Perry made a motion to authorize the Council on Aging to use the Town Hall Annex lawn for activities for the seniors, all activities will follow a COVID-19 plan, approved by the Board of Health, and include social distancing and the wearing of masks, unless attendees are eating, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye, Deana Ziev – aye.

4. Request from Council on Aging Activities Director Denise Gilman to hold a Council on Aging barbeque on October 1 at the Fire Station and Town Hall Annex lawn

Chairman Pierce read the following:

Denise Gilman is seeking approval from the Board of Selectmen to hold a Council on Aging Barbeque on October 1. Due to the Governor's Indoor Gathering limits, the event will be held at two locations – at the Fire Station in the apparatus bay and on the Town Hall Annex lawn.

Barbeque boxed meals will be provided to the attendees. Fire Chief James Broderick has approved the event in the Fire Station and says that the area will easily accommodate 25 socially-distanced individuals, which is the indoor gathering limit. Chief Broderick will also allow the attendees to use the firefighters' parking spaces at the Fire Station.

Health Director Frank Marchegiani has approved both of these events and the COVID plans for each location.

Does the Board wish to authorize the COA to hold this event at these two locations? The vote needs to be a roll call vote.

Bob Snow made a motion to authorize the Council on Aging to hold a Council on Aging Barbeque on October 1 at the Fire Station and on the Town Hall Annex lawn, following the COVID-19 Plan approved by the Board of Health, as long as the Governor's orders are being followed, Deana Ziev second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye, Deana Ziev – aye.

5. Discuss Exterior Trim Painting of Rowley Town Hall Project

Chairman Pierce read the following:

With some of the COVID restrictions lifted, we are continuing to work on capital projects that have been funded in past Town Meetings, which are a priority at this point in time.

Five bids were received in response to the Invitation for Bids for the Exterior Trim Painting of Rowley Town Hall project as follows.

Vendor	Base Bid: Trim Only - front & right side of TH when viewing from Main Street
<i>M. Mateucci Inc.</i>	<i>\$ 10,900.00</i>
<i>New Generation Painting, Inc.</i>	<i>\$ 13,400.00</i>
<i>JB Cleaning & Painting Services</i>	<i>\$ 13,800.00</i>
<i>Caruso & McGovern Construction, Inc.</i>	<i>\$ 19,189.00</i>
<i>Apiary Painting LLC</i>	<i>\$ 19,500.00</i>

M. Mateucci Inc. of Rowley, MA submitted the lowest base bid. Because there may be sections of trim that may have some rot, as soon as this contract is awarded, we will issue a second IFB for painting the remaining sides of the building and include a provision to replace any rotted trim. The total project budget is \$25,000. We will have sufficient funds to issue a second IFB for the remaining work.

The project includes painting with two coats of paint the following areas: a portion of the cupola, upper soffit, fascia and corner boards, white window trim and casings, cellar windows, doors, entrance ways, floor and freeze board, and black wood insert in middle of new windows.

We spoke with the references for M. Mateucci Inc. from the projects detailed below. All references were satisfied with the quality of work performed by M. Mateucci Inc.

- *Pepperell Housing Authority – Deck repair and painting of new deck railings*
- *Lexington Visitor Center – all interior and exterior painting (including exterior trim) for brand new building*
- *Nantucket Police Department – painted trim and siding of three story Police Department building*
- *Essex Housing Authority – scrape, minor repair work, prime and paint exterior trim, windows, doors two story buildings*

Debbie is recommending the Board of Selectmen award the contract to M. Mateucci Inc. because they are the responsible responder (demonstrably possessing the skill, ability and integrity necessary to faithfully perform the work called for by the Agreement, based upon a determination of competent workmanship and financial soundness) pursuant to Massachusetts General Laws C.149 offering to perform the work at the lowest price.

Please authorize the following by roll call votes:

1. *Award the contract to M. Mateucci of Rowley, MA in the amount of \$10,900*
2. *Authorize Amy to issue an award letter and two copies of the contract for a total amount of \$10,900 to M. Mateucci Inc.*
3. *Authorize Chairman Pierce to sign two copies of the contract with M. Mateucci Inc.*
4. *Authorize Dave Petersen to work with the staff in selecting the paint manufacturers, colors and sheens for this project*
5. *Authorize Amy to issue a Notice to proceed for a total amount of \$10,900 for this project, once the contract has been fully executed, and the required insurance certificates have been provided to the Town.*

NOTE: *The funding source for this project is:*

Special Town Meeting Article #17 from the April 30, 2018 Town Meeting appropriated \$25,000 to cover painting the Town Hall cupola and trim.

Dave Petersen made a motion to award the contract to M. Mateucci of Rowley, MA in the amount of \$10,900, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye; Deana Ziev – aye.

Petersen thanked Eagan, Lydon and Lovett for their work on the various projects being done. He said the front walkway is being replaced now and the painting project is

moving forward. He thanked the townspeople for approving the funds to do these projects.

Joe Perry made a motion to authorize Chairman Pierce to sign two copies of the contract with M. Mateucci Inc.; to authorize Dave Petersen to work with the staff in selecting the paint manufacturers, colors and sheens for this project; and to authorize Amy to issue a Notice to proceed for a total amount of \$10,900 for this project, once the contract has been fully executed, and the required insurance certificates have been provided to the Town, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye, Deana Ziev – aye.

6. Review Zoning Board of Appeals Special Permit/Variance application for an in-law apartment at 112 Weldon Farm Road filed by Darrell Gonyea of Gonyea Construction on behalf of Donna Rosano

The Board did not have any comments on this application.

7. Update from Vice Chairman Joe Perry on Triton Regional School District school re-opening plans

Vice Chairman Perry said he attended another District Communications Meeting, and there is another one on Thursday. He said the School Committee is prepared to go ahead, the school started remote only today, the plans are well constructed to review the plan every four weeks. He said they are well organized and disciplined and everything is being accounted for.

OLD BUSINESS

1. Discuss large trucks traveling on Wethersfield Street

Chairman Pierce read the following:

At the last meeting, the Board discussed having Town Counsel Tom Mullen outline the process we would need to follow under G.L. c. 90 §18 to “forbid” trucks over 5,000 pounds on the western side of Wethersfield Street.

Tom provided the following response:

Debbie:

As I read G.L. c. 90, s. 18, the Selectmen may vote to forbid trucks over 5,000 pounds on the western side of Wethersfield Road. But before signs can be erected, we would need to get the written certification of the Department of Transportation (the “DOT”) that the prohibition “is consistent with the public interests” and notice of the prohibition would have to be published in a newspaper of general circulation in the Town. (Note that this is not notice of a hearing; it's notice of the regulation after adoption by the Board.) The signs would need to be placed at locations designated jointly by the DOT and the Registrar of Motor Vehicles.

The publication requirement is confusing because it is worded with the double negatives lawyers love. The statute allows the Board to regulate speed or to prohibit vehicles, "provided, however, that except in the case of a speed regulation no such special regulation shall be effective unless it shall have been published" (Emphasis added.) I read that to mean the publication requirement applies to all regulations under the statute "except in the case of a speed regulation."

I hope this is helpful. As ever, please feel free to call me any time. Thanks.

Tom

Debbie and Cliff discussed what would be involved in getting the written certification of the MDOT. Debbie has contacted Tom Mullen to see if he had any further guidance on this. We are concerned that MDOT may still require the Town to undertake traffic studies, etc.

Pierce asked the Board where they would like to go with this issue. Pierce said he thinks we need to look into this since the problem will grow and become more serious as traffic increases. He said the cut-through issue will get worse. He said we should contact Senator Tarr who can give us a better indication of what MDOT will require. Petersen said we should move forward with this. He said the new development with 49 houses is coming to the corner of Wethersfield and the YMCA camp, which will create a huge increase in traffic and pedestrians. He said we should make MDOT aware of this development. Snow said Rowley Ready Mix has been a good neighbor, and we can talk to the people building these homes to ask them to be good neighbors and to use Wethersfield to Route 1. Snow said he believes the Merrimack Valley Planning Commission (MVPC) looked into this about a year and a half ago. Pierce said he believes requiring the builder to use Route 1 is a condition of the Planning Board's approval. He said the additional problem is people using the street as a cut-through when they have no business in the area. He said MDOT may just refer us to the procedures outlined to us about a year and a half ago, and we may need to do a traffic study. He said hopefully MVPC could help with this.

Eagan said under Chapter 90 Section 18, the Board of Selectmen need to vote to forbid this, then give notice to the State and advertise. She said she can reach out to Senator Tarr and Representative Hill who have contacts as MDOT to confirm the process, and then the Selectmen can take the vote at a future meeting.

MINUTES

- August 10, 2020 1:00 p.m. meeting

Bob Snow made a motion to approve the minutes of the August 10, 2020 1:00 p.m. meeting, Joe Perry second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye; Deana Ziev – aye.

- August 10, 2020 1:00 p.m. Executive Session

Bob Snow made a motion to approve the minutes of the August 10, 2020 1:00 p.m. Executive Session meeting, Joe Perry second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye; Deana Ziev – aye.

- August 24, 2020

Bob Snow made a motion to approve the minutes of the August 24, 2020 meeting, Joe Perry second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye; Deana Ziev – aye.

ADJOURN

Chairman Pierce called for a motion to adjourn. Bob Snow so moved, Deana Ziev second, all in favor – aye- roll call vote – Bob Snow – aye; Joe Perry – aye; Dave Petersen – aye; Deana Ziev – aye; Cliff Pierce – aye.

Meeting adjourned at 1:52 p.m.

Respectfully submitted,
Amy Lydon
Assistant Town Administrator

ATTACHMENTS:

1. Meeting memo regarding Moment of Silence in honor of the victims of September 11, 2001 terrorism attack, including four attached photos of the Town's September 11, 2001 Memorial
2. Meeting memo regarding 1:00 p.m. Aquaculture License Public Hearing – Shellfish Aquaculture License Application filed by Brenden Doyle and James B. O'Connell of The Great Marsh Shellfish Company of 22 Hammond Street, Rowley, MA for an overwintering area on a section of Plum Island Sound
3. Legal Notice for Aquaculture License Public Hearing posted with Town Clerk
4. Legal Notice for Aquaculture License Public Hearing published in newspaper
5. Email from Conservation Agent Brent Baeslack regarding Notice of remote public hearing by the BOS on Sept. 14, 2020, including two attached photos
6. Email from Brenden Doyle regarding Aquaculture permit application for overwintering area, including attached application
7. Meeting memo regarding General Business #1: Request from Fire Chief James Broderick to lift the hiring freeze for two full-time firefighters, which will be funded through the SAFER Grant
8. Request from Fire Chief James Broderick to lift the hiring freeze for two full-time firefighters
9. Memo from Chief Broderick regarding how the two Firefighter positions will be funded

10. Meeting memo regarding General Business #2: Request from Town Clerk Susan Hazen to lift the hiring freeze for the position of Assistant Town Clerk
11. Meeting memo regarding General Business #3: Authorize Police Chief Scott Dumas to sign the State 9-1-1 Grant forms
12. State 9-1-1 Grant forms
13. Meeting memo regarding New Business #1: Letter from Sara Bourque regarding the condition of the Town Common trees
14. Email from Sara Bourque regarding Letter to Selectmen - Trees on Town Common, including attached letter
15. Meeting memo regarding New Business #2: Request from the Friends of the Council on Aging to hold a yard and craft sale on the Town Common on October 10, 2020 from 8:00 a.m. to 3:00 p.m.
16. Request from the Friends of the Council on Aging to hold a yard and craft sale on the Town Common on October 10, 2020 from 8:00 a.m. to 3:00 p.m.
17. COVID plan for yard and craft sale
18. Email from Frank Marchegiani regarding Request from Friends of COA
19. Meeting memo regarding New Business #3: Request from Council on Aging Activities Director Denise Gilman to hold Council on Aging activities on the Town Hall Annex lawn
20. Email from Denise Gilman regarding Senior Center Safely gathering
21. Meeting memo regarding New Business #4: Request from Council on Aging Activities Director Denise Gilman to hold a Council on Aging barbeque on October 1 at the Fire Station and Town Hall Annex lawn
22. Email from Frank Marchegiani regarding Senior BBQ Safely Outdoors
23. Email from Fire Chief Broderick regarding Senior BBQ Safely Outdoors
24. Meeting memo regarding New Business #5: Discuss Exterior Trim Painting of Rowley Town Hall Project
25. Meeting memo regarding New Business #6: Review Zoning Board of Appeals Special Permit/Variance application for an in-law apartment at 112 Weldon Farm Road filed by Darrell Gonyea of Gonyea Construction on behalf of Donna Rosano
26. Email from Amy Lydon regarding ZBA Case # 21.02 – 112 Weldon Farm Road
27. Zoning Board of Appeals Special Permit/Variance application for an in-law apartment at 112 Weldon Farm Road filed by Darrell Gonyea of Gonyea Construction on behalf of Donna Rosano
28. Meeting memo regarding New Business #7: Update from Vice Chairman Joe Perry on Triton Regional School District school re-opening plans
29. Meeting memo regarding Old Business #1: Discuss large trucks traveling on Wethersfield Street
30. Email from Town Counsel Tom Mullen regarding truck restrictions
31. Mass. General Law Chapter 90 Section 18
32. Photo of existing sign forbidding truck traffic on Wethersfield Street
33. Meeting Memo regarding minutes
34. Draft minutes of August 10, 2020 1:00 p.m. meeting
35. Draft minutes of August 24, 2020