

MINUTES OF THE BOARD OF SELECTMEN

September 12, 2022

Town Hall, 139 Main Street, Rowley, MA

6:00 p.m.

MEMBERS PRESENT: Chairman Robert Snow; Vice Chairman Joseph Perry; Clerk Deana M.P. Ziev; Cliff Pierce; Christine Kneeland (Town Administrator Deborah Eagan; Assistant Town Administrator Amy Lydon)

CALL MEETING TO ORDER

Chairman Snow called the meeting to order at 6:00 p.m. He said the meeting is being audio and video recorded by Rowley Community Media.

PLEDGE OF ALLEGIANCE

Chief Dumas led the Pledge of Allegiance.

EXECUTIVE SESSION

To discuss strategy with respect to collective bargaining concerning American Federation of State, County, and Municipal Employees Local 2905 pursuant to State Open Meeting Law, G.L. c.30A section 21(a) (3) as having the discussion in open meeting may have a detrimental effect on the bargaining position of the Town

Chairman Snow called for a motion to go into Executive Session to discuss strategy with respect to collective bargaining concerning American Federation of State, County, and Municipal Employees Local 2905 pursuant to State Open Meeting Law, G.L. c.30A section 21(a) (3) as having the discussion in open meeting may have a detrimental effect on the bargaining position of the Town and to return to open session.

Joe Perry so moved, Christine Kneeland second, all in favor – roll call vote: Bob Snow – aye, Christine Kneeland – aye, Deana Ziev – aye; Joe Perry – aye; Cliff Pierce – aye.

Executive Session opened at 6:02 p.m. and adjourned at 6:13 p.m. Open Session resumed at 6:14 p.m.

Deana Ziev left the meeting room at 6:02 p.m. and returned at 6:14 p.m.

OPEN SESSION

MOMENT OF SILENCE IN HONOR OF THE VICTIMS OF THE SEPTEMBER 11, 2001 TERRORISM ATTACK

A Moment of Silence was observed in honor of the victims of the September 11, 2001 terrorism attack. Chairman Snow said yesterday there was a moment of remembrance at the 911 Memorial organized by Chief Emery. He thanked all that came and said we should do this each year.

6:10 p.m. TO 6:15 p.m. PUBLIC COMMENT

There were no public comments.

6:15 p.m. APPOINTMENT Fire Chief Mark Emery to present Graeme Potter for appointment to the position of Firefighter

Chairman Snow called Chief Emery and Graeme Potter forward. Emery said he is proud to present Graeme Potter as the next Firefighter. He said Graeme rose to the top during the interview process and they are looking forward to working with him.

Deana Ziev made a motion to appoint Graeme Potter to the position of full-time Firefighter effective September 12, 2022 for a term to run through June 30, 2025, Cliff Pierce second, all in favor - aye (5-0).

6:20 p.m. APPOINTMENT Town Clerk Catie McClenaghan for the swearing in of Graeme Potter to the position of Firefighter

Town Clerk Catie McClenaghan swore in Graeme Potter to the position of Firefighter and photos were taken.

GENERAL BUSINESS

1. Approve Library donations

Chairman Snow read the following:

Library Director Pam Jacobson has provided the Board with the attached sheet showing monetary donations to support the Library programs. In accordance with State law, G.L. c.44 §53A, the Board needs to vote to approve these donations.

Snow read the list of donations.

Christine Kneeland made a motion to accept these donations, Deana Ziev second, all in favor - aye (5-0).

2. Letter of resignation from Election Workers Maryann Levasseur and Marion Musial

Chairman Snow read the following:

The Board needs to vote to accept the resignations of Maryann Levasseur and Marion Musial.

Joe Perry made a motion to accept these resignations with regrets, Deana Ziev second, all in favor - aye (5-0).

6:25 p.m. APPOINTMENT Police Chief Scott Dumas to introduce the following new police officers:

- Adam Maher to the position of Police Officer
- Adam Elmore to the position of Police Officer
- Nick Ford to the position of Reserve Police Officer

Chief Dumas said the Board appointed these individuals two weeks ago and they are here tonight so that he can introduce them to the Board and have their wives/significant others pin them. He introduced each individual to the Board and presented a brief summary of their backgrounds. Each individual was pinned and photos were taken.

6:35 p.m. APPOINTMENT Town of Rowley Veterans Committee Chairman Robert Breaker to discuss 2023 Memorial Day Parade and Wreaths Across America Program

Chairman Snow read the following:

It has been a few years since the Town has held a Memorial Day Parade. Bob Breaker is here tonight to discuss holding a parade in 2023.

Bob Breaker will also discuss the Wreaths Across America Program, which has been a focal point of the Town of Rowley Veterans Committee for the past several years.

Bob Breaker said Tammy and Ron Garron are doing a great job with the Wreaths Across America, the banner is up on the backstop, and they are making a big push to get 700 sponsors from the 300 current sponsors. He said they are doing a mailing about the program to everyone in Town via the bills from the Light Department.

Breaker said a working group, including newly appointed Reserve Police Officer Nick Ford and the Pine Grove School Principal, are planning a Memorial Day Parade that includes the kids. He said he thinks including the kids will help bring the veterans out. He said the Council on Aging is also involved. He said the idea is to change the parade route to start at Todd Farm and finish at the school, and to maybe extend the finish to Town Hall. He said there are also veterans and retired State Troopers on the working group, and they are well on their way to having a parade on Memorial Day.

Breaker gave a brief update on the War Memorial Restoration Project and the day to honor Gold Star families on September 25th.

Kneeland asked Breaker if anyone had reached out to the Triton marching band, who participated in past parades. Breaker said they checked and there are no returning members, and are checking with Ipswich. Kneeland said the Pine Grove School band also marched in the past. Breaker said Principal Nicole LaPerriere is thrilled to be involved and is coming to their next meeting. Breaker said the veterans clubs are dying and they think getting the kids involved is the way to get the veterans out. Snow said the veterans are changing and that Breaker is doing a great job and it is appreciated.

Ziev said the Star Garden is a meaningful part of the ceremony, and it will be sad if it isn't included. Snow said first responders should be incorporated. Ziev said it will be a disservice to end the parade at Pine Grove School. Kneeland agreed.

GENERAL BUSINESS

3. Approve updated Department of Agricultural Resources Nomination of Inspector of Animals and Animal Control Officer Designation forms

Chairman Snow read the following:

The Massachusetts Department of Agricultural Resources notified us that the Town needs to update its Nomination of Inspector of Animals and Animal Control Officer Designation forms to include Carol Laroque as the alternate.

The Board needs to vote to nominate Carol Laroque as the alternate Inspector of Animals and also designate her as the alternate Animal Control Officer.

Cliff Pierce made a motion to nominate Carol Laroque as the alternate Inspector of Animals and also designate her as the alternate Animal Control Officer, Christine Kneeland second, all in favor - aye (4-0). Deana Ziev - ABSTAINED

4. Letter of resignation from Reserve Police Officer Ron Knuuttila

Joe Perry made a motion to accept this resignation with regrets, Christine Kneeland second, all in favor - aye (5-0).

5. Letter of resignation from Library Technician Anna Wilcox

Joe Perry made a motion to accept this resignation with regrets, Deana Ziev second, all in favor - aye (5-0).

6. Notice from Rowley Municipal Lighting Plant Manager Matt Brown regarding new Level 2 Electric Vehicle parking space in the Library parking lot

Chairman Snow read the following:

RMLP Manager Matt Brown has announced that the new Level 2 Electric Vehicle charging parking space in the Library parking lot was activated on August 30. The cost for this parking space was funded through a grant. Matt says that he still needs to get the parking space painted. Matt would like to get a photo of the Town officials involved in this project in front of the charging station so that it could be put on the Light Department website. He has not set a date and time for this. Who from the Board would like to attend?

Joe Perry, Bob Snow, Christine Kneeland and Deana Ziev (depending on the day) all wish to attend.

7. Request from the Agricultural Commission to use the Town Common on September 18, 2022 from 10:00 a.m. to 1:00 p.m. for the Annual Tractor Show and for an Entertainment License to have a small acoustic band to play during the Tractor Show

Chairman Snow read the following:

The Rowley Agricultural Commission is seeking permission to hold a tractor show on the Town Common on Sunday, September 18, 2022 from 10AM until 1PM. They are also planning to have a small acoustical band for the event, so they will need to be issued an Entertainment License for this.

The request and the Entertainment License application were sent to relevant department heads for review. The Police Chief, Fire Chief, Building Inspector, Health Director, Town Planner and Highway Surveyor do not have any comments or concerns. The Police Chief said they will "monitor for any increase in traffic."

Does the Board wish to approve the request?

Does the Board wish to approve and issue the Entertainment License?

Cliff Pierce made a motion to approve the request to hold the tractor show, Deana Ziev second, all in favor - aye (5-0).

Christine Kneeland made a motion to approve and issue the Entertainment License, Deana Ziev second, all in favor - aye (5-0).

8. Request from the Board of Health to appoint Pamela Palombo to the position of Town Health Nurse

Chairman Snow read the letter from Board of Health Chairman Charles Costello requesting the Board of Selectmen vote to appoint Pamela Palombo to the position of Health Nurse.

Cliff Pierce made a motion to appoint Pamela Palombo to the position of Town Health Nurse, Christine Kneeland second, all in favor - aye (5-0).

9. Request from Highway Surveyor Patrick Snow and Cemetery Commissioner David Petersen to appoint Samuel Spinhirn to the position of Cemetery/Highway Departments Laborer

Christine Kneeland made a motion to appoint Samuel Spinhirn to the Cemetery and Highway Unskilled Laborer position, Joe Perry second, all in favor - aye (5-0).

NEW BUSINESS

1. Review Zoning Board of Appeals Special Permit Application filed by Scott and Danielle Dinsmore for an in-law apartment at 45 Bennett Hill Road in the Residential District

Chairman Snow read the following:

The ZBA has sent the Selectmen the attached application filed by Scott and Danielle Dinsmore for an in-law apartment at 45 Bennett Hill Road in the Residential District.

Does the Board have any comments on this application that they wish to send to the Zoning Board of Appeals?

The Board did not have any comments on this application.

2. Review Zoning Board of Appeals Special Permit Application filed by Pauline White of TRS 3 Realty Trust for a change of use from Section 5.2 of the Rowley Protective Zoning Bylaws for a property at 165 Main Street in the Central District

Chairman Snow read the following:

The ZBA has sent the Selectmen the attached application filed by filed by Pauline White of TRS 3 Realty Trust for a change of use from Section 5.2 of the Rowley Protective Zoning Bylaws for a property at 165 Main Street in the Central District.

Does the Board have any comments on this application that they wish to send to the Zoning Board of Appeals?

The Board did not have any comments on this application.

3. Review Zoning Board of Appeals Special Permit Application filed by Bryan D. Cahill for an in-law apartment at 31 Red Pine Way in the Outlying District

Chairman Snow read the following:

The ZBA has sent the Selectmen the attached application filed by Bryan D. Cahill for an in-law apartment at 31 Red Pine Way in the Outlying District.

Does the Board have any comments on this application that they wish to send to the Zoning Board of Appeals?

The Board did not have any comments on this application.

4. Discuss contract for services with the Merrimack Valley Planning Commission for Fiscal Year 2023 Stormwater Mobile Collection application used in inspections of stormwater drainage infrastructure

Chairman Snow read the following:

Conservation Agent Brent Baeslack, who oversees the Town's compliance with the National Pollution Discharge Elimination System (NPDES), has been working with MVPC under a contract to inspect stormwater drainage structures. He has been using a mobile "app" to do this work. He is requesting the Board of Selectmen approve the Stormwater Management contract with MVPC for FY 23. The cost is \$1,500 and will be expended through the Town's FY 23 Stormwater Budget.

If the Board is in agreement, the Board needs to vote to approve the contract and to authorize Chairman Robert Snow to sign it. It will be signed after the meeting.

Cliff Pierce made a motion to approve the contract and to authorize Chairman Robert Snow to sign it, Joe Perry second, all in favor - aye (5-0).

5. Discuss the need to use proprietary specifications for the Police and Fire Departments communication radio infrastructure project

Chairman Snow read the following:

Police Chief Scott Dumas and Fire Chief Mark Emery have filed a request with the Board of Selectmen to use proprietary specifications in the bid for the police and fire department communication radio infrastructure project.

Debbie, who serves as the Town's Chief Procurement Officer, has reviewed the request and recommends that the Board of Selectmen vote to approve it. The communications infrastructure will be expanded as part of this project and the new equipment needs to tie in with the existing Motorola equipment and software.

If the Board is in agreement, could the Board please vote to authorize the use of proprietary specifications in the bid package.

Cliff Pierce made a motion to authorize the use of proprietary specifications in the bid package for the Police and Fire Departments communication radio infrastructure project, Joe Perry second, all in favor - aye (4-0). Deana Ziev - ABSTAINED

6. Discuss the Merrimack Valley Planning Commission Memorandum of Understanding for the Comprehensive Safety Action Plan for a planning grant application to the U.S. Department of Transportation

Chairman Snow read the following:

The Merrimack Valley Planning Commission is working on an application for submission to the U.S. Department of Transportation for a Safe Streets and Roads For All Comprehensive Safety Action Planning grant. If awarded, the grant will fund the development of a plan that will help the region and the cities and towns in the region eliminate fatalities and serious injuries caused by roadway crashes. If awarded, the grant will provide the resources for the MVPC and the partnering municipalities to produce a Comprehensive Safety Action Plan (CSAP).

For the Town to participate in the CSAP, the Board of Selectmen needs to vote to approve the attached Memorandum of Understanding and to designate a "liaison" to work with the MVPC. Debbie has asked Town Planner Kirk Baker if he would be interested in serving as the Town liaison, and he is interested.

If the Board is interested in participating in this program, the Board needs to vote as follows:

- 1. Approve the MOU with the MVPC*
- 2. Designate Town Planner Kirk Baker as the liaison*
- 3. Authorize Chairman Snow to sign the MOU*

Joe Perry made a motion to approve the MOU with the MVPC, designate Town Planner Kirk Baker as the liaison, and authorize Chairman Snow to sign the MOU, Deana Ziev second, all in favor - aye (5-0).

OLD BUSINESS

1. Request from Parks and Recreation Committee to revise the invoice approval process policy

Chairman Snow read the following:

At their meeting on August 18, the Parks and Recreation Committee voted to revise their invoice approval process policy. The revised policy would allow for bills to be processed with 2 Parks and Recreation Committee member approvals, provided that one of those approvals is either the Chair or the Vice Chair. In all other cases, a majority of the 5 members will be required to process the bills.

The previous policy, which was accepted by the Board of Selectmen in 2019, specified that one of the two member approvals would be either Joe Haley (who was the Chair at the time) or Tim Southall (who was the Vice Chair at the time). The revised policy takes into account potential changes in the Committee membership and structure.

If the Board is in agreement, please vote to accept the revised Parks and Recreation Committee invoice approval process policy.

Deana Ziev made a motion to accept the revised Parks and Recreation Committee invoice approval process policy, Christine Kneeland second, all in favor - aye (5-0).

2. Discuss Plastic Bag Restriction General Bylaw implementation

Chairman Snow read the following:

The Attorney General's Office has approved the Plastic Bag Restriction General Bylaw. Town Counsel has reviewed the process for implementation and outlines the following:

- 1) The Bylaw goes into effect on September 8, 2022 in accordance with G.L. c. 40, s.32*
- 2) Pursuant to the terms of the bylaw itself, enforcement shall not commence until September 8, 2023*
- 3) Written notices to the retail establishments need to be sent out by October 8, 2022*

Debbie has been working on Section 4 of the Bylaw – Education and Training. Under this section the Town must send written notice detailing the restrictions imposed by the bylaw to retail establishments. Debbie is putting together the list of retail establishments. Retail Establishments are defined in Section 2. Definitions, subsection 3 and it reads as follows:

“Retail Establishment” shall mean any business facility that sells goods directly to consumers including, but not limited to, grocery stores, pharmacies, liquor stores, “mini marts,” or retail stores and vendors selling clothing, food, household or personal items.”

Debbie is planning to send the notice out to Market Basket, CVS, Rowley Pharmacy, TJ Maxx, etc. She is working with Principal Assessor Sean McFadden and Health Director/Regulatory Compliance Officer Frank Marchegiani on compiling a list of retail establishments that fall within the definition of the bylaw. Debbie would like the Board of Selectmen to clarify if restaurants also fall within this definition, as “food vendor.” For example, restaurants have bags to take leftovers home and for takeout.

One other section of the Bylaw that the Board needs to discuss is the enforcement agent. Please see Section 5. (A). The Board may designate one or more individuals to enforce the bylaw. Does the Board want to think about this? The enforcement provision will not go into effect until September 2023.

Pierce said restaurants do fall within the definition of retail establishments, which includes food vendors. The Board agreed with this. Pierce said the enforcement seems to be in line with Frank's duties as the Regulatory Compliance Officer. Perry said Frank would do a great job.

Bernie Cullen of 283 Wethersfield Street said this bylaw was voted for at the last Town Meeting, he doesn't agree with it, but it is a done deal. He said the City of Boston has an ordinance that distinguishes between plastic bags (made from petrochemicals) and

compostable bags. He provided a copy to the Board and said if there is a statewide regulation on this, he suspects it will be modeled after Boston's ordinance. Pierce said this should be considered. Eagan said the Town's bylaw is already in effect and the enforcement goes into effect in a year. She said an amendment would need to go to Town Meeting and then the Attorney General. She said she will let Frank know that the Board wishes him to be the enforcement agent.

MINUTES

- August 8, 2022

Joe Perry made a motion to approve the minutes of August 8, 2022, Deana Ziev second, all in favor - aye (5-0).

- August 8, 2022 – Executive Session

Christine Kneeland made a motion to approve the minutes of August 8, 2022 Executive Session, Deana Ziev second, all in favor - aye (5-0).

- August 22, 2022

Christine Kneeland said the attendance section lists Deana Ziev as present, but Deana was not present.

Christine Kneeland made a motion to approve the minutes of August 22, 2022 as corrected, Joe Perry second, all in favor - aye (5-0).

- August 22, 2022 – Executive Session

Joe Perry made a motion to approve the minutes of August 22, 2022 Executive Session, Christine Kneeland second, all in favor - aye (5-0).

ANNOUNCEMENTS

1. The Town is in a Level 3 Critical Drought. Outdoor water use of any kind is prohibited, except for the production food or maintenance of livestock. Please contact the Rowley Water Department at 978-948-2640 for more information.
2. The Board of Selectmen announces that a textile recycling bin has been placed in the rear parking lot of the Town Hall Annex at 39 Central Street. Residents can drop off clothing, shoes, linens, sheets, pillows, blankets, hats, duffle bags, belts, gloves, towels, draperies, handbags, tablecloths, bathrobes, and stuffed animals. All items must be dry, bagged, and placed into the bin. Please do not leave items on the ground.
3. The Rowley Water Department reminds residents that the Dodge Road Water Main Replacement project is underway. Contractor Granese and Sons, Inc., of Salem, will

work Monday-Friday, 7:00 a.m. to 3:30 p.m., through about Oct. 19. Residents of Dodge Road, Daniels Road, and Emily Lane, and emergency vehicles will have full access during the project. For more information, call the Rowley Water Department at 978-948-2640.

4. The Board of Selectmen wishes to remind residents now that the warm weather is upon us, that dog owners must restrain their dogs from running at large outside of their own private property.
5. The Town has the following board vacancies:
 - **Council on Aging**
 - **Conservation Commission**
 - **Open Space Committee**
 - **Rowley Cultural Council**Interested residents should send a letter of interest to the Board of Selectmen. Positions are open until filled.
6. The Rowley Board of Health would like to remind residents and employees that although COVID-19 cases are minimal right now, some towns have seen outbreaks in populations where close contact is inevitable. We recommend that residents continue to be cautious in resuming their day-to-day activities.

ADJOURN

Deana Ziev made a motion to adjourn, Christine Kneeland second, all in favor - aye (5-0).

Meeting adjourned at 7:13 p.m.

Respectfully submitted,
Amy Lydon
Assistant Town Administrator

ATTACHMENTS:

1. Written Executive Session Motion
2. Meeting memo regarding 6:15 p.m. Appointment: Fire Chief Mark Emery to present Graeme Potter for appointment to the position of Firefighter
3. Letter from Fire Chief Mark Emery requesting appointment of Graeme Potter to the position of Firefighter
4. Meeting memo regarding 6:20 p.m. Appointment: Town Clerk Catie McClenaghan for the swearing in of Graeme Potter to the position of Firefighter
5. Meeting memo regarding General Business #1: Approve Library donations
6. Email from Pam Jacobson regarding Donations to Library – please add to BoS agenda
7. Meeting memo regarding General Business #2: Letter of resignation from Election Workers Maryann Levasseur and Marion Musial

8. Letter of resignation from Election Worker Marion Musial
9. Letter of resignation from Election Worker Maryann Levasseur
10. Meeting memo regarding 6:25 p.m. Appointment: Police Chief Scott Dumas to introduce the following new police officers: Adam Maher to the position of Police Officer; Adam Elmore to the position of Police Officer; Nick Ford to the position of Reserve Police Officer
11. Meeting memo regarding 6:35 p.m. Appointment: Town of Rowley Veterans Committee Chairman Robert Breaker to discuss 2023 Memorial Day Parade and Wreaths Across America Program
12. Meeting memo regarding General Business #3: Approve updated Department of Agricultural Resources Nomination of Inspector of Animals and Animal Control Officer Designation forms
13. Nomination of Inspector of Animals form
14. Meeting memo regarding General Business #4: Letter of resignation from Reserve Police Officer Ron Knuuttila
15. Letter of resignation from Reserve Police Officer Ron Knuuttila
16. Meeting memo regarding General Business #5: Letter of resignation from Library Technician Anna Wilcox
17. Letter of resignation from Library Technician Anna Wilcox
18. Meeting memo regarding General Business #6: Notice from Rowley Municipal Lighting Plant Manager Matt Brown regarding new Level 2 Electric Vehicle parking space in the Library parking lot
19. Email from Matt Brown regarding EV Charger
20. Meeting memo regarding General Business #7: Request from the Agricultural Commission to use the Town Common on September 18, 2022 from 10:00 a.m. to 1:00 p.m. for the Annual Tractor Show and for an Entertainment License to have a small acoustic band to play during the Tractor Show
21. Request from the Agricultural Commission to use the Town Common on September 18, 2022 from 10:00 a.m. to 1:00 p.m. for the Annual Tractor Show and for an Entertainment License to have a small acoustic band to play during the Tractor Show
22. Official Action Notice for Farmer's Market authorization and banner for 2022 season
23. Application for a 1-Day Entertainment License from Rowley Agricultural Commission
24. Meeting memo regarding General Business #8: Request from the Board of Health to appoint Pamela Palombo to the position of Town Health Nurse
25. Request from the Board of Health to appoint Pamela Palombo to the position of Town Health Nurse
26. Meeting memo regarding General Business #9: Request from Highway Surveyor Patrick Snow and Cemetery Commissioner David Petersen to appoint Samuel Spinhirn to the position of Cemetery/Highway Departments Laborer
27. Request from Highway Surveyor Patrick Snow to appoint Samuel Spinhirn to the position of Cemetery/Highway Departments Laborer
28. Request from Cemetery Commissioner David Petersen to appoint Samuel Spinhirn to the position of Cemetery/Highway Departments Laborer

29. Meeting memo regarding New Business #1: Review Zoning Board of Appeals Special Permit Application filed by Scott and Danielle Dinsmore for an in-law apartment at 45 Bennett Hill Road in the Residential District
30. Zoning Board of Appeals Special Permit Application filed by Scott and Danielle Dinsmore for an in-law apartment at 45 Bennett Hill Road in the Residential District
31. Meeting memo regarding New Business #2: Review Zoning Board of Appeals Special Permit Application filed by Pauline White of TRS 3 Realty Trust for a change of use from Section 5.2 of the Rowley Protective Zoning Bylaws for a property at 165 Main Street in the Central District
32. Zoning Board of Appeals Special Permit Application filed by Pauline White of TRS 3 Realty Trust for a change of use from Section 5.2 of the Rowley Protective Zoning Bylaws for a property at 165 Main Street in the Central District
33. Meeting memo regarding New Business #3: Review Zoning Board of Appeals Special Permit Application filed by Bryan D. Cahill for an in-law apartment at 31 Red Pine Way in the Outlying District
34. Zoning Board of Appeals Special Permit Application filed by Bryan D. Cahill for an in-law apartment at 31 Red Pine Way in the Outlying District
35. Meeting memo regarding New Business #4: Discuss contract for services with the Merrimack Valley Planning Commission for Fiscal Year 2023 Stormwater Mobile Collection application used in inspections of stormwater drainage infrastructure
36. Merrimack Valley Planning Commission Scope of work for the Town of Rowley – Stormwater Management FY2023
37. Contract for services with Merrimack Valley Planning Commission for the Town of Rowley – Stormwater Management FY2023
38. Meeting memo regarding New Business #5: Discuss the need to use proprietary specifications for the Police and Fire Departments communication radio infrastructure project
39. Letter from Chief Dumas and Chief Emery regarding Radio Infrastructure / Proprietary Specifications
40. Article 26 of May 2, 2022 Town Meeting regarding police and fire communication infrastructure project
41. Meeting memo regarding New Business #6: Discuss the Merrimack Valley Planning Commission Memorandum of Understanding for the Comprehensive Safety Action Plan for a planning grant application to the U.S. Department of Transportation
42. Merrimack Valley Planning Commission Memorandum of Understanding for the Comprehensive Safety Action Plan for a planning grant application to the U.S. Department of Transportation
43. Meeting memo regarding Old Business #1: Request from Parks and Recreation Committee to revise the invoice approval process policy
44. Email from David Zizza regarding Parks and Rec meeting last night
45. Meeting memo regarding Old Business #2: Discuss Plastic Bag Restriction General Bylaw implementation

46. Letter from Town Clerk regarding Rowley Annual Town Meeting – May 2, 2022
By Law Decision from the Attorney General Office Warrant Article #38
47. Letter from the Attorney General's Office regarding Rowley Annual Town Meeting
of May 2, 2022 – Case # 10560 Warrant Article #38 (General)
48. May 2, 2022 Annual Town Meeting Minutes excerpt for Article #38
49. May 2, 2022 Annual Town Meeting warrant posting signatory page
50. Handout from Bernie Cullen given to Board at meeting: City of Boston Ordinance
Regarding the Reduction of Plastic Bags in Boston
51. Draft minutes of August 8, 2022
52. Draft minutes of August 22, 2022