

MINUTES OF THE BOARD OF SELECTMEN MEETING

November 14, 2016

Meeting held at Pine Grove School, 7:00 p.m.

MEMBERS PRESENT: Chairman Joseph Perry, Vice Chairman Robert Snow, Clerk Cliff Pierce, Robert Merry, David Petersen (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon)

PUBLIC ATTENDEES: None

CALL MEETING TO ORDER

Chairman Perry called meeting to order at 7:00 p.m.

GENERAL BUSINESS

1. Review November, December and January meeting schedule

Chairman Perry outlined that there will be no Selectmen's meetings on the following dates:

- November 28, 2016
- December 26, 2016
- January 2, 2017
- January 16, 2017

Dave Petersen made a motion to adopt the meeting schedule as presented, Bob Snow second, all in favor - aye (5-0).

2. Review list of Road Opening Permits for National Grid to open the following road:
 - 414 Haverhill Street to install new gas service

Chairman Perry said, "A Road Opening Permit was signed off on by the staff for National Grid for new gas service at 414 Haverhill Street. A copy of the permit is in the Chairman's folder."

3. Review revised patrolman's job description

Chairman Perry read the following:

The Personnel Board reviewed and approved the Patrolman's job description. Chief Dumas wanted to bring the educational requirements in line with the Sergeant's job description. The Board of Selectmen needs to approve this change.

Dave Petersen made a motion to approve the changes to the job description, Bob Snow second, all in favor - aye (5-0).

4. Letter from Mass. Department of Transportation re: salting at commuter rail "highway/railway" crossings

Chairman Perry read the letter. Perry said this letter needs to be sent to Highway Surveyor Patrick Snow.

5. Sign motions

Eagan said for Article 5 she asked the Cemetery Board to make the motion. She said Katherine Olmstead has a conflict and Peter Dalzell doesn't like speaking publicly, so Bob Merry will make the motion and Highway Surveyor Patrick Snow will second it. She said there are two versions of motions for Articles 6, 7 and 16. She said Water Commissioner John Manning called her late this afternoon after receiving a call from the Ipswich Parker River Watershed, who explained that there is confusion about the wording of Article 16. Petersen said there is a lot of animosity over that Article.

The Selectmen signed the motions.

OLD BUSINESS

1. Discuss Pine Grove School Feasibility Study Community Meeting on November 17, 2016 at 7:00 p.m. in the All Purpose Room at Pine Grove School

Chairman Perry said this will be the first of many community meetings that Dore & Whittier and Pinck & Co. plan to have. He said he thinks it is unfortunate that they won't be presenting any dollar amounts with the proposal, but they will speak about the renovation project and ask for input from the attendees. He said there was a meeting Thursday night that lasted three and a half hours where the architect presented options, but not any costs associated with the options, which he didn't like. Petersen said he was in the audience for that meeting and was disturbed that they didn't present any costs. He said the estimated cost of the project is \$25 million plus \$6 to \$7 million in auxiliary costs, for a total of \$33 / \$35 million, but we don't know what that estimate includes. He said he thinks the estimate with the options selected at Thursday's meeting will be \$45 million, and then they will have to cut back on the options. He said the project began to address replacing the roof, adding a sprinkler system, upgrading the kitchen plus some other essential repairs. He said this is now turning into a laundry list of wants rather than what the Town needs and the MSBA is requiring. He said the addition of central air was debated, which is expensive to run and has high maintenance

costs. Pierce said a dehumidification system was tentatively approved that may take care of the temperature problem. Perry said the news release regarding the upcoming Community Meeting is in the packets. Snow said the taxpayers have two projects before them. Pierce said they pushed back on a lot of expensive options and he thinks they are being fiscally prudent, but we don't know the numbers yet.

2. Discuss OPM Services for Fire Station and Police Station Addition

Petersen said three finalists out of eight applicants have been interviewed by Joe Perry, Debbie Eagan and himself. He said the interviews were recorded and will hopefully play starting tomorrow. He encouraged everyone to watch them. He said they are about an hour to an hour and a half each, and they were all excellent. He said the Designer Selection Committee was most impressed with CMS, and hopefully the board will watch the interviews or take the Committee's recommendation. He said they would like to make a decision at the next Selectmen's meeting. Eagan said CMS did a project in Hudson Massachusetts. She said Tom Moses, a former Rowley Selectmen who now works in Hudson, provided an excellent reference for CMS and ranked them the highest at a ten. She said this reference makes her feel comfortable with this firm. Perry said two of the three firms interviewed are strictly Owner Project Managers (OPM), and the third also provided architectural services. He said they decided CMS provided the best proposal, and they are strictly an OPM.

MINUTES

- October 17, 2016 Executive Session

Dave Petersen made a motion to approve the October 17, 2016 Executive Session minutes, Cliff Pierce second, all in favor - aye (4-0). Bob Merry - PRESENT.

- October 24, 2016

Dave Petersen made a motion to approve the October 24, 2016 minutes, Bob Snow second, all in favor - aye (5-0).

- October 31, 2016 Executive Session

Dave Petersen made a motion to approve the October 31, 2016 Executive Session minutes, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSTAIN.

- October 31, 2016

Dave Petersen made a motion to approve the October 31, 2016 minutes, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSTAIN.

- November 7, 2016

Bob Snow made a motion to approve the November 7, 2016 minutes, Bob Merry second, all in favor - aye (3-0). Cliff Pierce - ABSTAIN. Dave Petersen - ABSTAIN.

ADJOURN

There being no further business before the Board, Chairman Perry called for a motion to adjourn. Bob Snow so moved, Cliff Pierce second, all in favor - aye (5-0).

Open meeting adjourned at 7:24 p.m.

Respectfully submitted,
Amy Lydon
Assistant Town Administrator

ATTACHMENTS:

1. Meeting memo regarding General Business #1: Review November, December and January meeting schedule
2. Meeting memo regarding General Business #2: Review list of Road Opening Permits for National Grid to open the following road:
 - 414 Haverhill Street to install new gas service
3. Approved Road Opening Permit for 414 Haverhill Street
4. Meeting memo regarding General Business #3: Review revised patrolman's job description
5. Job vacancy notice for Full Time Patrolman
6. Job description for Patrolman
7. Letter from Mass. Department of Transportation re: salting at commuter rail "highway/railway" crossings
8. Special Town Meeting Motion List
9. Written motions for Town Meeting
10. Warrant for Special Town Meeting November 14, 2016
11. Meeting memo regarding Old Business #1: Discuss Pine Grove School Feasibility Study Community Meeting on November 17, 2016 at 7:00 p.m. in the All Purpose Room at Pine Grove School
12. Press Release for Pine Grove School Feasibility Study Community Meeting on November 17, 2016 at 7:00 p.m. in the All Purpose Room at Pine Grove School
13. Meeting memo regarding Old Business #2: Discuss OPM Services for Fire Station and Police Station Addition
14. Draft Minutes of October 24, 2016
15. Draft Minutes of October 31, 2016
16. Draft Minutes of November 7, 2016