

MINUTES OF THE BOARD OF SELECTMEN MEETING

November 19, 2018

Meeting held at Town Hall, 139 Main Street, Rowley, MA

7:00 p.m.

MEMBERS PRESENT: Chairman Cliff Pierce; Vice Chairman Joseph Perry; Clerk Robert Snow, David Petersen, Robert Merry (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon)

PUBLIC ATTENDEES: Bernard Cullen – 283 Wethersfield Street; Tiffany Learned – 239 Main Street; David Zizza – 29 Bradford Street; Henry Rolfe – 13 Plantation Drive; Lawrence White – FINCOM; Mike Rygiel; Phil Towne – 22 Bennett Hill Road; Richard Dodson – 19 Bradford Street; Steven Morris – RVA; Diane D’Angeli – Assessor; Jami Snow – Assessor; Donald Thurston – Assessor; Sean McFadden – Principal Assessor

CALL MEETING TO ORDER

Chairman Pierce called the meeting to order at 7:00 p.m. He said the meeting is being audio and video recorded and broadcast live via Rowley Community Media.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

GENERAL BUSINESS

1. Request from Police Chief Scott Dumas to appoint Roseann Ferrante as Per Diem – Reserve Dispatcher

Dave Petersen made a motion to appoint Roseann Ferrante as Per Diem – Reserve Dispatcher, Bob Snow second, all in favor - aye (5-0).

2. Authorize Fire Chief/Rowley Emergency Management Director James Broderick to sign the Massachusetts Emergency Management Agency FY 19 Emergency Management Planning Grant Forms

Chairman Pierce read the letter from Fire Chief Broderick.

Joe Perry made a motion to authorize Fire Chief/Rowley Emergency Management Director James Broderick to sign the Massachusetts Emergency Management Agency FY 19 Emergency Management Planning Grant Forms, Bob Snow second, all in favor - aye (5-0).

Pierce signed the authorized signatory paperwork.

3. Request from Rowley Youth Baseball and Softball to hang a banner on the Town Common backstop announcing the opening of baseball and softball registration

Dave Petersen made a motion to approve this request, Joe Perry second, all in favor - aye (5-0).

4. Letter from Robert Keever of Harvey Performance offering to plant trees in the Town

Chairman Pierce read Keever's email and the following:

Tree Warden Patrick Snow reviewed Mr. Keever's correspondence and offers the following comments to the Board of Selectmen. He suggests, if the Board wishes to accept Mr. Keever's offer, that the types of trees be Red Maples, Sycamores/Buttonwoods or Pine Oaks. Patrick says these trees are salt tolerant which is ideal if they are going to be planted on Town property. In terms of locations in Town where they could be planted, Patrick has identified two locations:

- 1) On the Common near the Town Hall Annex at the Central and Wethersfield Street intersection; and*
- 2) On the Common that is located at the intersection of Cross Street and Central Street.*

Patrick brought up two points for the Board to consider:

- 1) Does the donation include planting the trees; and*
- 2) Who will be maintaining the new trees (watering and fertilizing).*

Pierce asked if Keever will be planting the trees. Eagan said she presumes so.

Dave Petersen made a motion to approve this request, Bob Snow second, all in favor - aye (5-0).

NEW BUSINESS

1. Review One Day Entertainment License Application filed by the Barn at Bradstreet Farm LLC for a holiday open house on December 2, 2018 from 1:00 p.m. to 3:00 p.m. at 239 Main Street

Chairman Pierce read the following:

The attached application has been reviewed by Police Chief Dumas, Fire Chief Broderick, Building Inspector Ken Ward, Coordinator of Health Services Frank Marchegiani, Town Planner Kirk Baker and Conservation Agent Brent Baeslack.

Police Chief Dumas and Coordinator of Health Services Frank Marchegiani had no concerns about this application.

The Fire Chief and Building Inspector had concerns about the potential use of portable heaters and the occupancy limit in the barn. The applicant responded that portable heaters would not be used, and the occupancy limit would not be exceeded. The concerns raised by the Fire Chief and Building Inspector have been resolved to their satisfaction.

Conservation Agent Brent Baeslack had questions about the outside activities, and when answered by the applicant, Brent said, the Conservation Department “doesn’t foresee any negative impacts to the managed Bradstreet farm Conservation Area which abuts the event location.”

Town Planner Kirk Baker submitted the attached memo which he recommends that the Selectmen consider an approval condition which prohibits any off-site parking.

Please note that the applicant is changing the hours for this event to 12:00 p.m. to 2:00 p.m. from 1:00 p.m. to 3:00 p.m. The department heads did not have any concerns with this time change.

Dave Petersen made a motion to approve this application with a condition that no off-site parking will be allowed, Bob Snow second, all in favor - aye (5-0).

PUBLIC COMMENT

Phil Towne of 22 Bennett Hill Road said he was at the Planning Board meeting last week, which was ended because people couldn’t hear. He said this is a chronic problem with hearings held at the Annex given the growing town, and there are safety and Open Meeting Law concerns. He said the meeting was re-scheduled to a larger venue. He said we need a larger permanent venue for meetings to attract people to participate in the meetings. He said he hopes the Selectmen seriously look for a better venue.

Chairman Pierce said he appreciates these concerns but this can’t be addressed since this item is not on the agenda.

NEW BUSINESS

2. Letter from Bruce E. Tompkins to convert a portion of Chapter 61 land (Forestry) on Parcel 6 of Assessors Map 11 on Wethersfield Street to residential use

Chairman Pierce read the following:

This request has been circulated to the Conservation Commission and Planning Board for review. Both of these Boards have responded to the Board of Selectmen with a recommendation to waive the Town's right of first refusal. Conservation Commission and Planning Board responses are attached.

Notes:

- *The letter states that if the land is being converted to residential use and that it will not be sold for less than \$175,000. Under Chapter 61 Section 8, with land that is being sold, Mr. Tompkins needs to include a statement of intent to sell and a certified copy of an executed purchase and sales agreement. No certified copy of an executed purchase and sales agreement was included. (G.L. c.61 §8 is attached.)*
- *It is unclear if the notice was sent to the State Forester as required under the G.L. c.61 §8.*
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The Board of Selectmen's options are to:

- *to vote to waive the Town's Right of First Refusal;*
- *exercise the Town's right to purchase; or*
- *postpone any action on this agenda item and request a copy of the certified executed purchase and sales agreement and proof that the notice has been sent to the State Forester.*

Pierce said he suggests option #3 since they haven't met the proper notice requirements. Petersen said he agrees and in previous cases they have made sure others have followed the process.

Dave Petersen made a motion to postpone any action on this agenda item and request a copy of the certified executed purchase and sales agreement and proof that the notice has been sent to the State Forester, Bob Snow second, all in favor - aye (5-0).

OLD BUSINESS

1. Pine Grove School Project Update

Joe Perry said Pine Grove children will have Christmas caroling in the All Purpose Room on December 21st. He said Town Meeting will be held in the All Purpose Room on January 14th. He said the All Purpose Room is just about finished. Eagan said the All Purpose Room can be used for a large meeting space is arrangements are made with Pine Grove School. Perry said a camera will be mounted on the back wall and won't be filming from the floor anymore. Pierce said the stage is also lower.

7:15 p.m. JOINT MEETING BOARD OF ASSESSORS – Tax Classification Hearing

Chairman Pierce called the Joint Meeting with the Board of Assessors to order by calling for a motion to open the joint meeting by a roll call vote. Joe Perry so moved, Bob Snow second all in favor – roll call: Joe Perry – aye, Bob Snow – aye, Cliff Pierce – aye; Bob Merry – aye; Dave Petersen – aye. Board of Assessors roll call vote: Jami Snow – aye; Diane D'Angeli – aye; Don Thurston – aye.

Chairman Pierce read the Tax Classification Hearing Notice into the record.

Chairman Pierce stated that the notice of this public hearing was published in the November 6, 2018 edition of The Daily News.

Chairman Pierce called for a motion of the Board of Selectmen to open the tax classification hearing, by a roll call vote of the Board of Selectmen: Joe Perry – aye, Bob Snow – aye, Cliff Pierce – aye; Bob Merry – aye; Dave Petersen – aye.

Chairwoman D'Angeli called for a motion to open the tax classification hearing by a roll call vote of the Board of Assessors: Jami Snow – aye; Diane D'Angeli – aye; Don Thurston – aye.

Tax classification hearing opened at 7:17 p.m.

Chairman Pierce called upon the Board of Assessors to make a presentation on the classification of the tax rates and a recommendation for fiscal year 2019.

Principal Assessor Sean McFadden said the average single family values overall increased by 6%, and the average single family taxes will increase by 5%. He said the Town has borrowed for the Triton stadium, the Police and Fire Stations and for the Pine Grove School. He said the tax rate only increased \$.10, and the values went up also. He said without the override, the tax rate would have been 14.15. He said the average property is seeing an increase of \$242 for the school and public safety buildings overrides. He said the average value home of \$456,584 will see a tax increase of \$436.92. He said in calculating the average home values, he didn't include the 2018 sales, and he used 95% of the value instead of 97%. He said the real estate market is strong and can't continue at this rate.

McFadden said they don't recommend shifting the burden onto the commercial tax payers. He said a 5% shift in the rate results in \$50.23 in savings for homeowners, and \$503 increased taxes for commercial property owners. Pierce said shifting the tax burden would disincite new business. McFadden said there is not enough commercial property in Town to help the homeowners. Pierce asked how businesses that are partially under construction are taxed. McFadden said for example, the Briar Barn Inn is being partially taxed now based on the June 30th value, and the taxes will increase once the property is complete. Petersen said the tax rate should be kept 1 to 1 for homeowners and commercial property owners, so Rowley can attract businesses. He said Sean and his Administrative Assistant do a great job.

There were no comments from the audience.

Chairman Pierce called for a motion of the Board of Selectmen to close the public hearing by a roll call vote. Bob Snow so moved, Joe Perry second all in favor – roll call: Joe Perry – aye, Bob Snow – aye, Cliff Pierce – aye; Bob Merry – aye; Dave Petersen – aye.

Chairwoman D'Angeli called for a motion of the Board of Assessors to close the public hearing by a roll call vote. Jami Snow so moved, Don Thurston second, all in favor roll call vote: Jami Snow – aye; Diane D'Angeli – aye; Don Thurston – aye.

Public Hearing closed at 7:25 p.m.

Chairman Pierce called for a motion by the Board of Selectmen on the determination of classification rates for residential, open space, commercial, industrial; and personal property for fiscal year 2019 as presented as a factor of 1 by a roll call vote. Joe Perry so moved, Bob Merry second all in favor – roll call: Joe Perry – aye, Bob Snow – aye, Cliff Pierce – aye; Bob Merry – aye; Dave Petersen – aye.

Chairwoman D'Angeli called for a motion by the Board of Assessors on the determination of classification rates for residential, open space, commercial, industrial; and personal property for fiscal year 2019 as presented as a factor of 1 by a roll call vote: Jami Snow – aye; Diane D'Angeli – aye; Don Thurston – aye.

Chairman Pierce called for a motion to close the Joint Meeting of the Board of Selectmen and the Board of Assessors by a roll call vote. Bob Snow so moved, Joe Perry second all in favor – roll call: Joe Perry – aye, Bob Snow – aye, Cliff Pierce – aye; Bob Merry – aye; Dave Petersen – aye.

Chairwoman D'Angeli called for a motion to close the Joint Meeting of the Board of Selectmen and the Board of Assessors and to adjourn the Board of Assessors meeting by a roll call vote: Jami Snow – aye; Diane D'Angeli – aye; Don Thurston – aye.

Joint Meeting closed, and Board of Assessors adjourned at 7:28 p.m.

7:30 p.m. PUBLIC HEARING Steven Morris, President, Rowley Veterans Association to discuss Liquor License Change of Manager Application and Change of Board of Directors Application

Chairman Pierce read the notice of public hearing. He stated that the hearing was advertised in the November 8, 2018 edition of The Daily News.

Chairman Pierce called for a motion to open the hearing. Joe Perry so moved, Bob Snow second, all in favor – aye (5-0)

Public Hearing opened at 7:30 p.m.

Chairman Pierce read the following:

The applicant has paid all taxes, water bills and electric bills.

The Building Inspector, Police Chief, Fire Chief and Town Planner were asked if they had any comments with respect to the new manager or board, and they did not provide any comments.

The following items that the applicant was asked to address on this application have not been resolved, and this is therefore an incomplete application:

- *Page 7:*
 - *Residential Address for Richard Dodson listed as 22 Cedarwood Lane, versus his CORI form which lists 280 Main Street Apt D*
 - *Prior Disciplinary Action question is not answered. (Applicant must check yes or no and complete more information if yes checked off)*
- *Page 11: Financial Disclosure left blank. It says this is required for Change of Officers applications. The applicant may want to check with the ABCC to see if this needs to be completed.*
- *Applicant Statement (not numbered – after page 11) checked off LLC/LP, but the RVA is Inc. The Selectmen should point this out in case the applicant wants to contact the ABCC for guidance on this.*
- *No Monetary Transmittal Form provided, or evidence of \$200 fee payment to ABCC*
- *No DOR Certificate of Good Standing provided (see page 5 checklist)*

- *No DUA Certificate of Compliance provided (see page 5 checklist)*
- *Articles of Organization submitted:*
 - *Two Directors are hand-written in*
 - *Residential Address for Richard Dodson listed as 22 Cedarwood Lane, versus his CORI form which lists 280 Main Street Apt D*
 - *Residential Address for John Pigsley listed as 15 Rezza Road, Beverly, versus application form which lists 23 Greene Ste. Beverly*

Amy followed up via email with Richard Dodson today at 12:15 as to the status of these items. Mr. Dodson did not reply or call the office. At 2:05 Cormac O'Neil brought in the required Affidavit of Notice to Abutters and Others form. He said he would track down the remaining information and bring it into the office.

Pierce said the RVA provided additional information at 4:15 p.m., which we haven't had time to review. Richard Dodson said the only form that they haven't submitted is the Department of Revenue form. He said the State took out a double payment for meals taxes and it has been a lengthy process to straighten this out, and he hopes to have the certification by Wednesday.

Nobody present spoke on the application.

Pierce read the written comments received on this application from John Bryant. Pierce said they are not allowed to serve alcohol outside until this is approved by the Planning Board and the liquor license is extended to include the outside.

Pierce asked Richard Dodson the following questions:

- a) Are you TIPS certified? Dodson said yes, he just completed the crowd control training, and they now have 8 employees who are certified.
- b) Please describe your experience running a bar operation. Dodson said he was a bar manager in Florida, he has worked at the AMVETS 498 and has roughly 20 years of experience bartending. He said he has quite a bit of experience with making bank deposits and ordering liquor.
- c) How many bartenders will be working at the RVA? Are they all TIPS certified? Dodson said they will have 8 bartenders, who are all TIPS certified and have completed crowd control training.
- d) Please describe your knowledge of the State liquor license laws and procedures. Dodson said the last patron has to be out at 12:45 a.m., they

can't leave intoxicated and the maximum serving is 1.5 measured shot glasses.

- e) The liquor license issued to the RVA allows the serving of alcohol from 9a.m. – 1 a.m. weekdays and 11 am – 1 am on Sundays. What will be your weekly work schedule? Dodson said he will be working part-time with the Assistant Manager. He said he will be responsible for the deposits and scheduling, and the assistant manager will assist with ordering liquor and taking inventory.
- f) Will this be a full time or part time job for you? Dodson said he will be there at 11:30 a.m. when the RVA opens before his shift. He said he has a full time job and has no set hours.

Petersen asked if there is a bartender in charge. Steve Morris said yes, when they check in. Dodson said if he isn't there, the assistant manager will be there. He said he will be there on the weekends and at night to check in. He said if there is an urgent matter and he isn't on site, he lives right around the corner. He said it is rare if he isn't there, or if Steve Morris, the RVA President isn't there. He said they should be covered between the three of them, and they are thinking of having a head bartender position.

Snow said the second floor cannot be used. Dodson said nobody is going up there. Morris said they just flush the toilets and run the water. Petersen said in the past year, the RVA has been poorly run, they haven't followed Planning Board regulations, and there have been complaints from the neighbors. He said this needs to be straightened out, and it appears they are working towards this. He asked if everyone involved in the RVA is getting along. Dodson said yes. Petersen said this is a huge responsibility, and the RVA hasn't been well run. Dodson said there was a lack of communication between the management and bartenders, which was part of the breakdown.

Petersen asked if they are intending to use the second floor. Dodson said they want to get the building permit and have the inspection. He said the exits signs are working and they have had the fire extinguishers re-certified. He said they want to move forward once the stairs are in compliance. Petersen said they will have to come back with a change of premises application to include the second floor. He said they are in a probationary period and they don't want new complaints about noise and outside activities. He said it has been a horrendous three to four years and when they come back they need a clean slate. Dodson said in the future when they have bands upstairs they will end at 10:00, not 11:00. Petersen said they will also need an entertainment license. Dodson said the outside area is the least of their concerns. Petersen said the license should be changed to 11 to 1 a.m. seven days a week since they aren't using

the license from 9 a.m. on weekdays. Eagan said the time to do that would be at the 2019 renewal.

Chairman Pierce called for a motion to close the hearing. Bob Snow so moved, Joe Perry second, all in favor – aye (5-0).

Public hearing closed at 7:50 p.m.

Pierce read the following:

After the Board closes the public hearing, the Board discusses the application and votes. Note – the Board of Selectmen must act on this application within 30 days of receipt. Because there is not a meeting on November 26th, the Board must act on the application tonight, as the 30th day after the receipt on October 29th is November 28th. The options for the Board to consider are:

- a. Approve application and send it to the ABCC with notations about the missing documentation. The applicant can work out this missing documentation directly with the ABCC. Note – this may be the better option so the applicant can work on the outstanding documentation directly with the ABCC. These documents are required by the ABCC and not by the Town.*
- b. Disapprove the application. The applicant has five days to file an appeal with the ABCC.*

Dave Petersen made a motion to approve application and send it to the ABCC with notations about the missing documentation, Bob Snow second, all in favor – aye (5-0).

Pierce read the following:

Amy will prepare the Local Licensing Authority Summary Form tomorrow, and will let the Board know when this is ready to be signed. The application, along with the Summary Form, needs to go to the ABCC for further review.

OLD BUSINESS

2. Fire Station and Police Station Addition Project Update

Chairman Pierce read the following:

A temporary occupancy permit has been issued for the Police Station addition. All the Police Department operations have been moved into the new addition. A temporary dispatch center is up and running in the Police Station conference room. The contractor

has started the demolition in the existing police station for the dispatch center renovations.

The fence separating the police and fire stations and Eiras Park is being installed. Site works continues on the grounds and the interior work continues in the Fire Station.

Petersen said the fence will allow for a lot more parking than before. He said today they started the installation of the garage doors. He commended the Police Department for their efforts over the past year in a small building and with the moving. He said he has heard comments that the Fire Station is too big, but the space in the Police Station and the Fire Station is meant to be sufficient space for the next fifty years. He said the Police Department has 20 to 25 employees, and the Fire Department has three, with two more being hired in the spring, plus a call firefighter staff of 25. He said we are required to have showers and lockers for both males and females. He said the Town is growing, and we can't rely on the call firefighters. He said it is cheaper to build the space large enough now, rather than add and addition to the building later one. Snow said each decade, the population in Town has increased by 500 to 700 people, and this will continue. He said people are priced out of Boston and Newburyport, and they look to live in Rowley. He said Fire service has changed dramatically, and there are hazardous materials and requirements for washing machines. Perry said a big advantage with the station is the ability to take better care of our equipment, such as the ability to wash off the trucks.

3. Update on the development of the ballfields at 221 Rear Main Street

Chairman Pierce read the following:

We filed the Wetlands Permit Application with the Conservation Commission for the development of the Little League Field and Soccer Field at the rear of 221 Main Street adjacent to Veterans Park.

The Conservation Commission voted to approve the permit. Once the permit is issued we will start working on the construction bid documents.

4. Update on the Fire Alarm Systems and Security Systems Project

Chairman Pierce read the following:

All bids received for this project were rejected because they exceeded the project budget of \$15,000. We are modifying the Request for Price Quotation documents so that the first year monitoring costs are listed as an alternate, rather than being included in the scope for the project budget.

5. Update on the Town Hall Annex Accessibility Project

Chairman Pierce read the following:

We received four bids in response to the Town Hall Annex Accessibility – Annex Ramp Replacement solicitation.

The low bidder is A.J. Wood with a bid amount of \$73,500. The other three bids were over the estimated budget of \$75,000. (See attached tabulation sheet.) CBI is recommending the Board of Selectmen vote to award the contract to AJ Wood.

Petersen said there will be a lack of handicap access to the Annex during the construction and we will need to coordinate this with the Departments and to minimize the inconvenience to the public. Pierce said A.J. Wood's bid was \$73,000 and the other bids ranged from \$103,000 to \$131,000. Petersen said A.J. Wood did the windows at Town Hall and is familiar with Rowley, does good work and is dependable.

Dave Petersen made a motion to award this contract to A.J. Wood, Bob Snow second, all in favor – aye (5-0).

MINUTES

- October 29, 2018

Bob Snow made a motion to approve the minutes of October 29, 2018, Joe Perry second, all in favor – aye (5-0).

ANNOUNCEMENTS

- Toys for Tots Drop Off Box located at Rowley Town Hall
- Town Offices will be closed on Thursday, November 22 and 23 for the Thanksgiving Day Holiday
- The Town has the following vacancies:
 - a. Agricultural Commission Associate;
 - b. Cultural Council;
 - c. Fence Viewer – three positions;
 - d. Wood, Lumber & Bark Inspector;
 - e. Zoning Board of Appeals Associate – two seats; and
 - f. Deputy Shellfish Constables – two positions.For more information on these positions, please contact the Selectmen's Office at 948-2372.

- The Rowley Food Pantry is in need of donations. Donations can be left at the Rowley Public Library. The Food Pantry is open on Tuesdays from 10:00 a.m. to 12:00 p.m. and on Thursdays from 5:30 p.m. to 7:00 p.m.

ADJOURN

Chairman Pierce called for a motion to adjourn. Bob Snow so moved, Joe Perry second, all in favor - aye (5-0).

Open meeting adjourned at 8:04 p.m.

Respectfully submitted,
Amy Lydon
Assistant Town Administrator

ATTACHMENTS

1. Request from Police Chief Scott Dumas to appoint Roseann Ferrante as Per Diem – Reserve Dispatcher
2. Request to authorize Fire Chief/Rowley Emergency Management Director James Broderick to sign the Massachusetts Emergency Management Agency FY 19 Emergency Management Planning Grant Forms
3. Massachusetts Emergency Management Agency FY 19 Emergency Management Planning Grant Forms
4. Request from Rowley Youth Baseball and Softball to hang a banner on the Town Common backstop announcing the opening of baseball and softball registration
5. Meeting memo regarding General Business #4: Letter from Robert Keever of Harvey Performance offering to plant trees in the Town
6. Letter from Robert Keever of Harvey Performance offering to plant trees in the Town
7. Meeting memo regarding New Business #1: Review One Day Entertainment License Application filed by the Barn at Bradstreet Farm LLC for a holiday open house on December 2, 2018 from 1:00 p.m. to 3:00 p.m. at 239 Main Street
8. Memo from Kirk Baker regarding Bradstreet Farm 1-day Event Entertainment License
9. One Day Entertainment License Application filed by the Barn at Bradstreet Farm LLC for a holiday open house on December 2, 2018 from 1:00 p.m. to 3:00 p.m. at 239 Main Street
10. Board of Selectmen Public Comment Policy
11. Meeting memo regarding New Business #2: Letter from Bruce E. Tompkins to convert a portion of Chapter 61 land (Forestry) on Parcel 6 of Assessors Map 11 on Wethersfield Street to residential use
12. Letter from Bruce E. Tompkins to convert a portion of Chapter 61 land (Forestry) on Parcel 6 of Assessors Map 11 on Wethersfield Street to residential use

13. Planning Board comments on Chapter 61 Land on parcel 6 of Assessors Map 11
14. Massachusetts General Law Chapter 61 Section 8
15. Conservation Commission comments on Chapter 61 Land on parcel 6 of Assessors Map 11
16. Memo from Brent Baeslack to Conservation Commission regarding Chapter 61 Land on parcel 6 of Assessors Map 11
17. Meeting memo regarding Old Business #1: Pine Grove School Project Update
18. Meeting memo regarding 7:15 p.m. Joint Meeting with the Board of Assessors—Tax Classification Hearing
19. Tax Classification Hearing Notice posted with Town Clerk
20. Tax Classification Hearing Notice advertised in Newburyport Daily News
21. Presentation slides for Tax Classification Hearing
22. Meeting memo regarding 7:30 p.m. Public Hearing: Steven Morris, President, Rowley Veterans Association to discuss Liquor License Change of Manager Application and Change of Board of Directors Application
23. Notice of Public Hearing for RVA Application
24. Notice of Public Hearing for RVA Application advertised in Newburyport Daily News
25. Email to Richard Dodson regarding RVA Application – Change of Manager and Change of Officers/Directors
26. Email correspondence with John Bryant regarding RVA Public Hearing
27. RVA current liquor license
28. Application from RVA for Change of Manager and Change of Officers/Directors
29. Meeting memo regarding Old Business #2: Fire Station and Police Station Addition Project Update
30. Meeting memo regarding Old Business #3: Update on the development of the ballfields at 221 Rear Main Street
31. Meeting memo regarding Old Business #4: Update on the Fire Alarm Systems and Security Systems Project
32. Meeting memo regarding Old Business #5: Update on the Town Hall Annex Accessibility Project
33. Letter from CBI regarding Bid Review
34. Bid tabulation sheet for Town Hall Annex Accessibility Project
35. October 29, 2018 draft meeting minutes