

## MINUTES OF THE BOARD OF SELECTMEN MEETING

April 25, 2016

Meeting held at Town Hall, 6:15 p.m.

**MEMBERS PRESENT:** Chairman Robert Merry, Vice Chairman Joseph Perry, Clerk Robert Snow, David Petersen, Cliff Pierce (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon)

**PUBLIC ATTENDEES:** Kathryn Olmstead; Barrett Bacall; Henry F. Rolfe – Independent Press; James C. Broderick – Fire Chief; Peter Dalzell – Cemetery; Gregory Carell; Scott Dumas – Police Chief; Patrick Snow – Highway Surveyor; Brent Baeslack – Conservation Agent; Christopher Farmer – Triton Superintendent; Mark Emery – Water Commissioner; Nerissa Wallen – School Committee; Brian Patrican – 420 LLC; Sandy Patrican – 420 LLC; MaryBeth Wiser – Water Superintendent; Frank Marchegiani – Health Agent; Sean McFadden – Principal Assessor; Karen Summit – Treasurer/Collector; Steve Hayes; Donna McCormick; Wayne McCormick; Melissa Roy; Stewart Lytle – The Town Common; Brienne Walsh – COA Director; Susan Bailey – Town Accountant; Pamela Jacobson – Library Director; Bill DiMento – Harbormaster; Beth DiMento; Joan Petersen - Moderator

### **CALL MEETING TO ORDER**

Chairman Merry called meeting to order at 6:15 p.m. He said the meeting is being audio and video recorded digitally.

### **PLEDGE OF ALLEGIANCE**

Fire Chief Broderick led the Pledge of Allegiance.

### **6:15 p.m. APPOINTMENT** – Swearing in of Chief Dumas

Chairman Merry said, "this is being re-scheduled to May 16."

### **OLD BUSINESS**

1. Assign motions for Annual Town Meeting and Special Town Meeting

The Annual Town Meeting articles were assigned as follows:

Joseph Perry: 3, 18, 21, 24

Bob Snow: 4, 23

Finance Committee: 5

Water Board: 6,7,8,9,10,11

Dave Petersen: 12, 19, 22

Cliff Pierce: 16, 20, 25

Board of Health: 17

The Special Town Meeting articles were assigned as follows:

Joseph Perry: 3, 6, 9, 12, 15, 18, 20

Dave Petersen: 4, 5, 10, 14, 16

Bob Snow: 7

Cliff Pierce: 8, 11, 13, 17, 21

Harbormaster: 5

Water Board: 6, 7, 8, 9, 10, 11

Board of Health: 19

Articles 22-25: Water Board and Planning Board

**6:20 p.m. JOINT MEETING** – with Cemetery Commissioner Peter Dalzell to fill vacancies on Cemetery Board

Bob Merry recused himself and sat in the audience at 6:28 p.m.

Vice Chairman Perry called for a motion to open the Joint Meeting with Cemetery Commissioner Peter Dalzell by a roll call vote. Bob Snow so moved, Dave Petersen second, all in favor roll call –Joseph Perry – aye; Bob Snow – aye; Dave Petersen – aye; Cliff Pierce – aye.; Peter Dalzell – aye. Bob Merry – ABSTAIN.

Joint Meeting opened at 6:29 p.m.

Perry read the following:

*Two residents have submitted letters of interest in serving on the Board of Cemetery Commissioners – Robert Merry and Kathryn Olmstead.*

Perry called Kathryn Olmstead forward. He asked the following questions:

1) Why do you want to serve on the Cemetery Board?

Olmstead answered she has a background in funeral service and she is interested in the history of the Town and the Cemetery.

2) This appointment will run through the May 9, 2017 Annual Town Election. Are you willing to serve for this length of time?

Olmstead answered yes.

3) Please describe your knowledge of the Open Meeting Law.

Olmstead answered yes, she is familiar with the Open Meeting Law.

- 4) If appointed, you will be required to take an online State Ethics test. Are you okay with doing that?

Olmstead answered yes.

- 5) Do you have any questions for us?

Olmstead did not have any questions for the Board of Selectmen.

Perry called Bob Merry forward. He asked the following questions:

- 1) Why do you want to serve on the Cemetery Board?

Merry said he realizes there are issues with the Cemetery Department, and he has a background working in the Cemetery. He said he was elected as a Cemetery Commissioner for three years. He said there is a lot of history in the Cemetery, which he enjoys.

- 2) This appointment will run through the May 9, 2017 Annual Town Election. Are you willing to serve for this length of time?

Merry answered he will give it a shot.

- 3) Please describe your knowledge of the Open Meeting Law.

Merry said he is familiar with the Open Meeting Law.

- 4) If appointed, you will be required to take an online State Ethics test. Are you ok with doing that?

Merry said his certification for this testing is current.

- 5) Do you have any questions for us?

Merry did not have any questions for the Board of Selectmen.

Peter Dalzell said it would be great to have three Commissioners. Petersen said there are two qualified applicants, and they will have their hands full with the transition happening in the Department and the busy time of year with Memorial Day and the summer. He said he is looking forward to them doing a great job and them reporting back to see how things are going. He thanked the applicants and Peter Dalzell for serving on this Board. Snow said he spoke to Barbara Flood today, who was interested in becoming a Commissioner, but then withdrew. He said she is interested in helping out in some way, and she spent approximately twelve years working in the Topsfield Cemetery. Dalzell said Flood set up the computer for the Cemetery Department. Snow thanked Dalzell for his continued service.

Bob Snow made a motion to appoint Bob Merry and Kathryn Olmstead as Cemetery Commissioners through May 9, 2017, Cliff Pierce second, all in favor roll call –Joseph Perry – aye; Bob Snow – aye; Dave Petersen – aye; Cliff Pierce – aye.; Peter Dalzell – aye. Bob Merry – ABSTAIN.

Vice Chairman Perry called for a motion to close the Joint Meeting with Cemetery Commissioner Peter Dalzell by a roll call vote. Dave Petersen so moved, Bob Snow second, all in favor roll call –Joseph Perry – aye; Bob Snow – aye; Dave Petersen – aye; Cliff Pierce – aye.; Peter Dalzell – aye. Bob Merry – ABSTAIN.

Joint Meeting closed at 6:35 p.m.

## **OLD BUSINESS**

2. Sign contract for Water Billing, Collection and Customer Service

Perry said the price from Pennichuck is reasonable and an increase of \$2,000 per year is reasonable.

Joseph Perry made a motion to award the contract to Pennichuck Water Service Corporation, Bob Snow second, all in favor - aye (5-0).

The Selectmen signed the contract.

3. Sign contract for Design, Purchase & Installation Supervision for Kid's Kingdom Playground Equipment

Eagan said this contract has been sent to the vendor for signature, and she is asking the Board to award the contract tonight. Petersen said Assistant Town Administrator Natalie Lovett, and Tim Southall from the Parks & Recreation Committee reviewed the bids. He said the project is being done half by volunteers and half by a contractor.

Bob Snow made a motion to award the contract for the Design, Purchase & Installation Supervision for Kid's Kingdom Playground Equipment to Dibble & Sons Park

Equipment, Inc. in the amount of \$29,990.00, Joseph Perry second, all in favor - aye (5-0).

## **NEW BUSINESS**

1. Authorize FY 17 MIIA Health Insurance Renewal

Chairman Merry read the following:

*The Board of Selectmen needs to vote to authorize Debbie to renew the FY 17 MIIA group health insurance. The premiums for all MIIA plans are increasing by 6.5 percent.*

Dave Petersen made a motion to authorize Debbie to renew the FY17 MIIA group health insurance, Bob Snow second, all in favor - aye (5-0).

2. Antique License Renewals

- Moon Mountain Soap & Supplies /Lost Treasures/ Anne Thomas – transfer of license and renewal
- Bittersweet Collectibles/Katherine Hall
- Todd Farm LLC/Starr P. Todd
- Village Antiques Charles Davis
- Salt Marsh Antiques/Robert Cianfrocca
- Bargain Hut Realty Trust/ Judith Comley - business address has changed on renewal application
- Manzo Salvage/Vincent Manzo
- Todd's Riverview Farm LLC/Frank Todd

Chairman Merry read the following:

*The current Antique Licenses are in force until May 1, 2016. Please vote on the following renewals until May 1, 2017. The licenses that are approved will be available in the office tomorrow for signature.*

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- Moon Mountain Soap & Supplies /Lost Treasures/ Anne Thomas – transfer of license and renewal

Bob Snow made a motion to approve the transfer and renewal of the Antique License for Moon Mountain Soap & Supplies / Lost Treasures/ Anne Thomas, Dave Petersen second, all in favor - aye (5-0).

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- Bittersweet Collectibles/Katherine Hall

Bob Snow made a motion to approve the renewal of the Antique License for Bittersweet Collectibles/Katherine Hall, Joseph Perry second, all in favor - aye (5-0).

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- Todd Farm LLC/Starr P. Todd

Bob Snow made a motion to approve the renewal of the Antique License for Todd Farm LLC/Starr P. Todd, Dave Petersen second, all in favor - aye (4-0). Bob Merry – RECUSED.

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- Village Antiques Charles Davis

Bob Snow made a motion to approve the renewal of the Antique License for Village Antiques Charles Davis, Joseph Perry second, all in favor - aye (5-0).

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- Salt Marsh Antiques/Robert Cianfrocca

Bob Snow made a motion to approve the renewal of the Antique License for Salt Marsh Antiques/Robert Cianfrocca, Dave Petersen second, all in favor - aye (4-0). Bob Merry – RECUSED.

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- Bargain Hut Realty Trust/ Judith Comley - business address has changed on renewal application

Dave Petersen made a motion to approve the renewal of the Antique License for Bargain Hut Realty Trust/ Judith Comley with the change of business address indicated on the renewal application, Bob Snow second, all in favor - aye (5-0).

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- Manzo Salvage/Vincent Manzo

Bob Snow made a motion to approve the renewal of the Antique License for Manzo Salvage/Vincent Manzo, Dave Petersen second, all in favor - aye (5-0).

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- Todd's Riverview Farm LLC/Frank Todd

Joseph Perry made a motion to approve the renewal of the Antique License for Todd's Riverview Farm LLC/Frank Todd, Cliff Pierce second, all in favor - aye (4-0). Bob Merry – RECUSED.

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3. Discuss School Building Committee formal charge and responsibilities

Chairman Merry read the following:

*Joe Perry will discuss this agenda item.*

*The School Building Committee held its first meeting on April 14, 2016. The organization of the SBC is as follows:*

- *Joseph Perry, Chairman*
- *Brian Forget, Vice Chairman*
- *Clifford Pierce, Secretary*

*The SBC discussed what its role will be on the Pine Grove School Project. The SBC is seeking a formal charge from the Board of Selectmen on its responsibilities. Essentially, does the Board of Selectmen desire the School Building Committee to be an “advisory committee” to the Board of Selectmen, or, does the Board of Selectmen desire the School Building Committee to be a “decision-making committee”?*

*The next meeting will be on May 19.*

Perry asked the Board to discuss this item. He said the School Building Committee is a fourteen member Committee that will be looking at the needs and wants of the school. He said if this project moves forward, the Committee would work with the State architects to develop the plans. He said the architects will present the plans, drawings and costs. He asked the Board if the SBC should be an advisory board or a decision-making board. He said given the varied backgrounds of the Committee members, and with the Treasurer, Finance Committee Chairman, Assistant Superintendent, Town Administrator and two Selectmen serving on the Committee, that there is enough to make it a decision-making board. Pierce said he agrees.

Eagan said the award of the contract to the architectural firm would be made by the SBC if they are deemed a decision-making committee. She said once the architect presents the various options for the project, then the Board of Selectmen would become involved in the decision making. Merry said he agrees with this but wants to keep the Selectmen in the loop so they can answer questions about the project. Snow said he trusts Perry's judgment.

Joseph Perry made a motion to make the School Building Committee a decision-making committee, Bob Snow second, all in favor - aye (5-0).

4. Discuss request from William Moschella for the January 11, 2016 executive session minutes

Chairman Merry read the following:

*William Moschella is requesting a copy of the January 11, 2016 Executive Session minutes of the Joint Meeting with the Board of Registrars on the litigation strategy discussion on the Timothy Toomey v. Barbara R. DiMento, Board of Registrars, et al, and Board of Selectmen Superior Court Civil Action Docket #1677CV00001 case.*

*Town Counsel Thomas Mullen was present during this meeting and the release of such minutes would violate the attorney/client privilege pursuant to G.L. c.30A §22(f). The Board needs to vote and sign the written response to Mr. Moschella.*

Joseph Perry made a motion to sign the written response to Moschella that the release of such minutes would violate the attorney/client privilege, Dave Petersen second, all in favor - aye (5-0).

## **GENERAL BUSINESS**

1. Lift hiring freeze for the positions of Cemetery Seasonal Laborer and Council on Aging Outreach Coordinator

Chairman Merry read the following:

*The Board of Selectmen needs to vote to lift the hiring freeze for the positions of Cemetery Seasonal Laborer and Council on Aging Outreach Coordinator.*

*Each year, the Cemetery Department has seasonal laborers who cut grass in the Cemetery. Cemetery Commissioner Peter Dalzell has asked for this position to be posted.*

*Lucia Picanso, the outreach coordinator in the Council on Aging, has submitted her resignation (attached.) COA Director Brienne Walsh has asked for this position to be posted.*

Bob Snow made a motion to lift the hiring freeze for the Cemetery Seasonal Laborer and Council on Aging Outreach Coordinator positions, Cliff Pierce second, all in favor - aye (5-0).

2. Request from Rowley Cub Scouts, Pack 15 to use Town Common for Bridging Ceremony

Dave Petersen made a motion to approve this request, Bob Snow second, all in favor - aye (5-0).

3. Review application from Gateway II Trust of 1997 for development of a one-story medical office building and daycare building on land off Haverhill Street adjacent to 406 Haverhill Street

Pierce said there have been various proposals for this site over the years, and this is the first real application submitted. He said the Planning Board has not started the public hearing process yet, and this is a significant development that will require review. Petersen said he would like more time to review this application. He said there may be a traffic issue at this location.

Dave Petersen made a motion to table this item for review at a future date, Cliff Pierce second, all in favor - aye (5-0).

**7:00 p.m. JOINT MEETING** - with the Finance Committee on the Informational Hearing on the May 2, 2016 Annual and Special Town Meeting Warrants

Chairman Merry called for a motion to open the Joint Meeting with the Finance Committee by a roll call vote. Joseph Perry so moved, Cliff Pierce second, all in favor roll call –Joseph Perry – aye; Bob Snow – aye; Dave Petersen – aye; Cliff Pierce – aye; Bob Merry – aye.

Chairman White called for a motion to open the Joint Meeting with the Board of Selectmen by a roll call vote. Sharon Emery so moved, Paul Jalbert second, all in favor roll call –Larry White – aye; Sharon Emery – aye; Paul Jalbert – aye; Jami Snow – aye; Peter Censullo – aye; Janet Bridges – aye; Dennis Roy – aye.

Joint Meeting opened at 7:02 p.m.

Chairman Merry reviewed the Annual Town Meeting Warrant articles. Merry reviewed the Budget Overview prepared by Town Accountant Susan Bailey. Snow asked what the balance in the Stabilization Fund will be after this \$50,000 is added. Eagan said it will be \$1,020,000 if this article passes. Merry said there is \$970,000 as of April 12, 2016. He said the bond people love to see a balance in the account, and it helps the Town's interest rates. Treasurer Karen Summit said having money in reserve in the case of an emergency shows that the Town is planning, and it helps the rates to have policies in place. Below are the comments / questions on the Annual Town Meeting Warrant articles:

- Petersen said the Snow and Ice Budget has been increased by \$20,000. He said they have been trying to gradually increase this annually, and we want to get to a budget of \$200,000. He said this is the only budget that can be overspent.
- A resident of 34 Pleasant Street asked what omnibus budget capital equipment lines, such as 140 and 141 are intended for. Petersen said the Town has a program where each year approximately \$150,000 is borrowed, usually for five years. He said this is used to replace aging items such as trucks, computers and lawnmowers.
- A resident of 34 Pleasant Street said the Water Department wages in Article 6 show a steep upward trend. Petersen said the Water Superintendent doesn't control the wages. He said management is given a COL and union negotiations

are needed for the other employees. He said the number of employees has increased since the Water Treatment Plant has been brought online. He said the DEP requires certain staffing for the treatment plant and people are needed to run the water distribution. He said the State will fine the Town if we are not performing satisfactorily. The resident of 34 Pleasant Street said there is a 40% increase between FY 15 and FY16. Petersen said this is due to more skilled licensed help being hired.

- Merry said regarding Article 12, the Light Department can use their profit to reinvest in the plant.
- Harbormaster Bill DiMento said Article 13 is for 50% of the annual excise tax on boats.
- Merry said regarding Article 18 for the Pine Grove School, the State will give the Town an almost 50% reimbursement. Perry said if this Article passes, an architect will be presented with the School's needs and wants by the School Building Committee (SBC). He said the architect will present plans and construction costs. He said the second step will be to present the plan at Town Meeting. He said the State may kick in another 1% or 2% for closer to a 50% reimbursement. Perry thanked the SBC members and Superintendent Farmer for coming tonight. Petersen said this is critical to the Town of Rowley. He said the building was built in 1954, and the boiler, kitchen and appliances are original. He said there was an addition to the building in 1990, but no additional work has been done since then other than routine maintenance. He said it has held up well, but is in desperate need of upgrades, such as a sprinkler system installation, a new roof and a boiler. He said there was a repair to the boiler last year that required a custom made piece to fit into the old burner. He said the electrical and plumbing systems are outdated. He said this will take a huge amount of money, the State reviewed 90 applications and picked 15 of the worst. He said this will be close to a 50% reimbursement from the State, and if this isn't approved at Town Meeting and the election, at some point the State takes the money back and the Town goes to the bottom of the list for a future grant. He said the Town will have to pay for 100% of these needed upgrades if the grant isn't taken advantage of. He said this is an investment in the Town. He said the cost initially is \$25 per year and if the project moves forward, there will be a tax increase in FY18. He said he hopes the Town votes for this project.
- Petersen commented on Article 19 for the Police Station addition and new Fire Station. He said architect Greg Carell is present tonight. He said the Police Station was built in 1985 and was previously located in the Town Clerk's Office at Town Hall. He said it cost \$175,000, and 17 years later Chief Barry added the trailers because there was not enough space in the building. He said the four temporary trailers were added in 2005. He said they have been used for twelve years, but were only designed for use for three to four years. He said the trailers use electric heat, the insulation is horrible and they have had to shovel off the roofs. He said the trailers cost \$133,000 and were paid for using confiscated drug funds, and at no cost to the taxpayer. He said the Town pays \$24,000 annually to lease these trailers and we need to move forward. Petersen said regarding the Fire Station, he hopes people have viewed the videos on the

Town's website. He said the Fire Station was built as a pool hall in 1880, became the Fire Station in 1936 and in 1963, the building was donated to the Town at no cost. He said there have been a couple of additions/modifications to the Fire Station since then, and the Town pays \$9,000 in rent annually. He said the Fire Station is a disaster waiting to happen, there is not enough room, and a fire vehicle may fall through the floor since it was not built to carry such a weight. He said the Town has \$3 to \$4 million dollars worth of equipment in the Fire Station, and if there is a short circuit in the walls, we may lose the building and its contents possibly before the first call firefighter gets there. He said this is an incredibly small lot. He said the plans for the buildings are on display here, and also on the Town's homepage. He said the estimate from the architect was \$11.1 million, but since construction costs are increasing by 5% each year, the Town is asking for \$11.7 million to fund this project. He said with a twenty year loan on an average house value of \$415,000, the tax increase will be \$361 per year. He said this is an investment, and the cost will only increase if we wait to do this project.

- Bob Snow said regarding Article 19, he has been to the Fire Station, and it is so full that we can't get another piece of equipment in there. He said if a call is received and the firefighters are upstairs, they can't walk behind the ladder truck, but have to go in front of it to get around it. He said he gives credit to the Fire Department for working in these conditions, and if there is a fire in the building, millions of dollars worth of equipment may be lost. He said in 2002, this project was proposed at a cost of \$4.6 million, and if it had passed, it would be paid off by now. He said interest rates are low and now is the time to act. He said the Police Station is four trailers along with the "Pizza Hut" building. He said the trailers are temporary construction, and he got a call last winter that one of the roofs was collapsing. Petersen said \$361 sounds like a lot of money, but the first payment won't be due until 2018, so these expenses will not all start in the next two years. He said in 2021, the Library will be paid off that costs \$98,000 per year, and Hunsley Hills will be paid off at a cost of \$59,000 per year, and the ladder truck will be paid off at \$158,000 per year. He said hopefully the Town can put most of this money towards this debt. Merry said \$361 per year is less than some people pay for a year's subscription to the Newburyport Daily News.
- Chief Broderick started presenting the shortcomings of the current Fire Station. Steve Hayes of 46 Leslie Road said everyone knows the station is deplorable, the Fire Department has done an unbelievably good job of making it work, and asked Broderick in the interest of time to talk about why the proposed station should be built. Broderick said the building has been kept modest to keep costs down. He said the design allows for the expansion of the Department over the next 10 to 20 years. He said the proposed facility has bunk rooms, male and female locker rooms and shower facilities, and decontamination facilities for firefighters and the gear. He said accumulated soot is loaded with carcinogens, and there has been a big push to outfit Fire Departments with laundry facilities, and other fire departments in the area have them. He said if firefighters don't clean their skin within one hour, the carcinogens absorb into their skin. He said

currently the firefighters go home to shower, but we need to protect the firefighters and the equipment.

- Beth DiMento from 497 Main Street asked why there are two separate buildings, and asked if the “Pizza Hut” could be added onto, or if the new facility can be added onto in the future. Petersen said the first two overrides for this project have been voted down and this is the third time the Town is trying to move this project forward. Snow said the Town is frugal and we have asked for a utilitarian building that is not ugly. Perry said the Police Station building from 1985 is being expanded to save money. Carell said he got the message to be frugal loud and clear. He said the issue with designing a combined building is that the Police Station wouldn’t be able to remain open during construction, and there would be a cost for temporary quarters for the Police Station with a combined building. He said the cost is nearly identical to do a combined building or the proposed new Fire Station and light renovation to the existing Police Station with the addition. He said the buildings have been planned with an eye to the future, and they won’t be too small the day the Departments move in. He said they have planned for them to work for the next twenty years, and each building has unfinished attic spaces that could be used in the future if needed.
- Melissa Roy from Circuit Drive asked about landscape buffering between the buildings and the residents on Circuit Drive. Carell said there will be buffering on both sides of the buildings, and the buildings are residentially scaled to fit in with the character of Rowley and will have clapboard siding. Roy asked how close to Circuit Drive the buildings will be. Petersen said the Police Station addition will occupy most of the current driveway, and it might be quieter once the driveway is moved to in between the two buildings.
- Bill DiMento from 497 Main Street said he is in favor of the project, but suggested the Town reduce the contributions into the CPC fund since the State is no longer matching 100% of the Town’s contribution, and to use those savings to help fund the project. Petersen said there is \$5,000,000 in open space debt against the CPC funds, and he doesn’t believe we can reduce the contributions until that debt is paid off. DiMento asked why the match is no longer 100% from the State. Petersen said the State match is based on real estate deeds, and has decreased with the downturn of the economy. He said Rowley was also one of the first Towns to participate, and the State match has decreased as more towns have started participating. He said with housing picking up, the match should increase. DiMento said he commends the taxpayers and said he hopes projects, such as the purchase of the Girls Scout land, were not made at the expense of these capital investments.
- Perry said regarding the CPC Article, #21, the State match was 51% last year, and is budgeted at 20% this year, but he hopes this match will increase. Melissa Roy said the CPC funds are also for recreation, but each time this is written, it doesn’t specify that it is. Merry said these funds have been used for recreation in the past. Petersen said recreation is included under Open Space.
- Sharon Emery said there is an impression that there will still be a fire truck kept downtown. Petersen said the goal is to keep one truck downtown, and hopefully the Town can lease one bay of the existing fire station for less than the current

\$9,000 annual cost. Emery said two thirds of the firefighters live downtown. Paul Jalbert asked if the exterior of the buildings is wood or composite. Carell said the exterior is cement board, and the estimates are based on that. He said he misspoke earlier when he commented that the existing Fire Station would be torn down.

- A resident of 34 Pleasant Street said he has been a Boston EMS worker for five years and values the Police Station. He said almost the entire tax base in Rowley is residential, and more commercial taxes are needed to help defray costs for projects like this one. He said he is willing to help dig into this.
- Petersen said the questions at the end of the warrant have to pass at Town Meeting and at the Town election.

Chairman Merry reviewed the Special Town Meeting Warrant articles. Below are the comments / questions on the Special Town Meeting Warrant articles:

- Treasurer Karen Summit said Articles 5 – 9 take remaining funds from previous borrowings and re-allocated the funds to new capital projects so the Town doesn't have to borrow additional funds.
- A resident from 34 Pleasant Street asked what the scale is for the solar projects in Article 10, and asked what the structure is for the tax incentives. Principal Assessor Sean McFadden said there are 6 acres on Central Street and 4.3 acres on Newburyport Turnpike. He said the payment to the town is \$8,000 per year for the first five years, and then \$4,500 per year for years six through twenty. He said the Assessors negotiated this agreement and they agreed upon a much higher number.
- Harbormaster Bill DiMento said regarding Article #19, a new motor will be purchased to replace a motor from 2003, which will be reused on the boat for marking only. He said the new motor will be used on the donated 1975 Whaler, which will be used for search and rescue.
- A resident from 34 Pleasant Street said regarding Article #24 for the dehumidification unit for the Water Treatment Plant, he smells chlorine in the water in the morning, and his neighbors have said it is related to this. Water Superintendent MaryBeth Wiser said chlorine is required in a measured amount by the DEP. She said it appears stronger in the morning because it is a natural gas that has been sitting in the pipes for a period of time. She said they are only allowed to put a certain amount of chlorine in the water, and the dehumidification issue has nothing to do with this. She said the dehumidification unit will prevent decay and mold in the treatment plant, and protect this investment.
- A resident from 34 Pleasant Street asked what the address is for Article 27. Pierce said this is the back portion of the Ipswich Bay Glass business, you can't see it from Route 1 and there are no residences back there. Sean McFadden said the address is 428 Newburyport Turnpike. Pierce said the property owners are present tonight.

- Henry Rolfe asked if the Housing piece of Article 20 is for the Rowley Housing Authority. Joan Petersen said this CPC money is the Town's money for affordable housing, and the Housing Authority is run by the State.

Chairman Merry called for a motion to adjourn the Joint Meeting with the Finance Committee by a roll call vote. Joseph Perry so moved, Bob Snow second, all in favor roll call –Joseph Perry – aye; Bob Snow – aye; Dave Petersen – aye; Cliff Pierce – aye; Bob Merry – aye.

Chairman White called for a motion to adjourn the Joint Meeting with the Board of Selectmen by a roll call vote. Jami Snow so moved, Sharon Emery second, all in favor roll call –Larry White – aye; Sharon Emery – aye; Paul Jalbert – aye; Jami Snow – aye; Peter Censullo – aye; Janet Bridges – aye; Dennis Roy – aye.

Joint Meeting adjourned at 8:42 p.m.

## **GENERAL BUSINESS**

4. Review application from JM Dunn, LLC for change in use from two residential dwellings to a contractor's building with contractor's yard at 968 Haverhill Street

Chairman Merry read the following:

*The Zoning Board of Appeals has sent the attached application to the Board of Selectmen to review. The Water Department has sent the Selectmen an email indicating that there are outstanding water bills at this property. Debbie has advised Water Superintendent MaryBeth Wiser to contact the ZBA Office about this matter, since they were not on the distribution list for the review of this application. Furthermore, the site is located in the Municipal Water Supply Protection District.*

Eagan said the Water Board is meeting tomorrow, and the Selectmen can provide comments tonight. Pierce said the applicant is applying to the ZBA since the location is in a water protected area. The Board had no comments on this application.

5. Request from Rowley Veterans Association to hold Annual Memorial Day Ceremonies on Monday, May 30 starting at 1:30 p.m. with a parade down Bradford Street and Summer Street to the Cemetery and Town Common

Bob Snow made a motion to authorize the Memorial Day Parade and Ceremonies, Dave Petersen second, all in favor - aye (5-0).

Petersen said the cannon should be displayed since this is a Town event. Merry said he will look into that.

6. Letter from Barbara Flood thanking Highway Department

Chairman Merry read the letter.

**MINUTES** – March 14, 2016; March 14, 2016 Executive Session

- March 14, 2016

Pierce said his statement on the first page should be changed to, “at one time the bylaw was consistent with state law.”

Bob Snow made a motion to approve the minutes from March 14, 2016 as corrected, Cliff Pierce second, all in favor - aye (5-0).

- March 14, 2016 Executive Session

Bob Snow made a motion to approve the minutes from March 14, 2016 Executive Session, Joseph Perry second, all in favor - aye (5-0).

**ANNOUNCEMENTS**

- Town Meeting is Monday, May 2<sup>nd</sup> and Annual Town Election is Tuesday, May 10<sup>th</sup>
- The Rowley Water Department 2015 Annual Water Quality Report is available online at [www.rowleywater.com](http://www.rowleywater.com). If you would like a copy of the report mailed to you contact Customer Service at 800-553-5191 or stop by the Water Department Office at 401 Central Street or Town Hall at 139 Main Street
- The Town has the following vacancies:
  - a. **Shellfish Commissioners** – one seat
  - b. **Fence Viewer** – three positions;
  - c. **Wood, Lumber & Bark Inspector**;
  - d. **Zoning Board of Appeals Associate** - three seats
  - e. **Parks and Recreation Committee** – one seat; andFor more information on these positions, please contact the Selectmen's Office at 948-2372.
- Rowley Food Pantry is in need of donations. The Food Pantry is open Tuesdays from 10:00 a.m. to 12:00 p.m. and Thursdays from 5:30 p.m. to 7:00 p.m.
- Salem State University Alumni of the North Shore Global Day of Service on June 4, 2016 from 9 a.m. to 1 p.m. at the Rowley Market Basket food drive for the Acord Food Pantry

**ADJOURN**

There being no further business before the Board, Chairman Merry called for a motion to adjourn. Bob Snow so moved, Joseph Perry second, all in favor - aye (5-0).

Open meeting adjourned at 8:52 p.m.

Respectfully submitted,  
Amy Lydon  
Assistant Town Administrator

**ATTACHMENTS:**

1. Meeting Memo for 6:15 Appointment – Swearing in of Chief Dumas
2. Meeting Memo regarding Old Business #1: Assign motions for Annual Town Meeting and Special Town Meeting
3. Warrant for Annual and Special Town Meetings May 2, 2016
4. Meeting Memo regarding 6:20 p.m. JOINT MEETING – with Cemetery Commissioner Peter Dalzell to fill vacancies on Cemetery Board
5. Letter from Kathryn Olmstead regarding Cemetery Commission vacancy
6. Letter from G. Robert Merry regarding Cemetery Commission vacancy
7. Letter from Barbara Flood regarding Cemetery Commission vacancy
8. Memo from Deborah Eagan to Board of Selectmen regarding Contract Award – Water Billing, Collection and Customer Service
9. Contract with Pennichuck Water Service Corporation for Water Billing, Collection and Customer Service
10. Memo from Deborah Eagan to Board of Selectmen regarding Contract Award – Kid's Kingdom Playground Design, Purchase and Supervision for Playground Equipment
11. Meeting Memo regarding New Business #1: Authorize FY 17 MIIA Health Insurance Renewal
12. MIIA Health Benefits Trust Renewal Proposal 7/1/2016-6/30/2017 for Rowley
13. Meeting Memo regarding New Business #2: Antique License Renewals
  - Moon Mountain Soap & Supplies /Lost Treasures/ Anne Thomas – transfer of license and renewal
  - Bittersweet Collectibles/Katherine Hall
  - Todd Farm LLC/Starr P. Todd
  - Village Antiques Charles Davis
  - Salt Marsh Antiques/Robert Cianfrocca
  - Bargain Hut Realty Trust/ Judith Comley - business address has changed on renewal application
  - Manzo Salvage/Vincent Manzo
  - Todd's Riverview Farm LLC/Frank Todd
14. Email from Anne Thomas regarding Lost Treasures Att: Amy Lydon
15. Memo from Amy Lydon to Board of Selectmen regarding Bargain Hut Realty Trust Antique License
16. Renewal package for Antique License for Bargain Hut Realty Trust

17. Email correspondence between Amy Lydon and Nate Comley regarding address for Bargain Hut Realty Trust
18. Meeting Memo regarding New Business #3: Discuss School Building Committee formal charge and responsibilities
19. Meeting Memo regarding New Business #4: Discuss request from William Moschella for the January 11, 2016 executive session minutes
20. Signed response letter to William Moschella
21. Email from William Moschella dated April 20, 2016 regarding Massachusetts Public Records Act Section 66-10 et
22. Meeting Memo regarding General Business #1: Lift hiring freeze for the positions of Cemetery Seasonal Laborer and Council on Aging Outreach Coordinator
23. Resignation letter from Lucia Picasso
24. Meeting Memo regarding General Business #2: Request from Rowley Cub Scouts, Pack 15 to use Town Common for Bridging Ceremony
25. Email from Cub Scout Pack 15 leader Rob requesting the use of the Town Common for Bridging Ceremony
26. Email from Kirk Baker regarding SP/SPR application for medical office building and daycare building on Haverhill Street between dental office and Olympic paint – 0 Haverhill Street, Tax Assessor's Map – Parcel 14-34-1 – Zoned: Business-Light Industry, including attachments
27. Meeting Memo regarding 7:00 p.m. JOINT MEETING - with the Finance Committee on the Informational Hearing on the May 2, 2016 Annual and Special Town Meeting Warrants
28. Fiscal 2017 Budget Plan Sheet
29. Meeting Memo regarding General Business #4: Review application from JM Dunn, LLC for change in use from two residential dwellings to a contractor's building with contractor's yard at 968 Haverhill Street
30. Email from MaryBeth Wiser regarding BOS meeting
31. Letter from James Dunn regarding water bill at 968 Haverhill Street dated April 21, 2016
32. Property card for 968 Haverhill Street
33. Application package from JM Dunn, LLC for change in use from two residential dwellings to a contractor's building with contractor's yard at 968 Haverhill Street
34. Request from Rowley Veterans Association to hold Annual Memorial Day Ceremonies on Monday, May 30 starting at 1:30 p.m. with a parade down Bradford Street and Summer Street to the Cemetery and Town Common
35. Letter from Barbara Flood thanking Highway Department
36. Draft Minutes March 14, 2016