

MINUTES OF THE BOARD OF SELECTMEN

May 16, 2022

Town Hall, 139 Main Street, Rowley, MA

6:00 p.m.

MEMBERS PRESENT: Chairman Robert Snow; Vice Chairman Joseph Perry; Christine Kneeland (Town Administrator Deborah Eagan; Assistant Town Administrator Amy Lydon) Clerk Deana M.P. Ziev – ABSENT Cliff Pierce - ABSENT

CALL MEETING TO ORDER

Clerk Snow called the meeting to order at 6:00 p.m. He said the meeting is being audio and video recorded by Rowley Community Media.

PLEDGE OF ALLEGIANCE

Christine Kneeland led the Pledge of Allegiance.

RE-ORGANIZATION OF THE BOARD

- Chairman
- Vice Chairman
- Clerk

Clerk Snow said two Board members are under the weather. He welcomed Christine Kneeland to the Board, wished her well and said we are glad she is here.

Snow read the email from Cliff Pierce as follows:

Bob, I am willing to serve as Clerk for the next year. I am not willing to serve as Chair or Vice Chair.

Thanks, Cliff

Clerk Snow read an email from Deana Ziev as follows:

Selectman Cliff Pierce has served as Chair of the Board the last few years, he has done an exceptional job. I have learned very much from his example. He has gone above and beyond in his role working tirelessly- for that reason my intention was to make a motion for Selectman Bob Snow to serve as Chair, and make a motion for Selectman Joe Perry to serve as Vice Chair.

I was honored to be elected Vice Chair last year, but, if it comes up, I am not currently in a position to take over the chairmanship due to the extensive time commitment it involves.

If a member of the board sees fit to nominate me as Clerk going forward, that is a position I would be honored to serve in.

*Thank you,
Deana M. P. Ziev*

The meeting paused due to technical difficulties and resumed at 6:11 p.m.

Joe Perry made a motion to nominate Bob Snow as Chairman, Christine Kneeland second, all in favor - aye (3-0). Cliff Pierce – ABSENT; Deana Ziev - ABSENT

Bob Snow made a motion to nominate Joe Perry as Vice Chairman, Christine Kneeland second, all in favor - aye (3-0). Cliff Pierce – ABSENT; Deana Ziev - ABSENT

Joe Perry made a motion to nominate Deana Ziev as Clerk, Christine Kneeland second, all in favor - aye (3-0). Cliff Pierce – ABSENT; Deana Ziev - ABSENT

6:00 P.M. TO 6:05 p.m. PUBLIC COMMENT

Bernie Cullen of 283 Wethersfield Street said last week there was a discussion about the Pine Grove School and the need to reconfigure spaces for the projected enrollment. He said with the middle/high school renovation project being discussed, we need a more rigorous way to project enrollments. He said a lot will depend on the accuracy of these projections. He said since 1999, the kindergarten enrollment numbers have decreased steadily, with some bubbles showing increases of 30%. He said there have been consistently approximately 50 kindergarteners per year. He said the Town needs to have its' own view on enrollments and not rely on the school.

6:05 p.m. APPOINTMENT Veterans Committee Chairman Robert Breaker to discuss:

- Memorial Day event
- Town Hall War Memorial project

Veterans Committee Chairman Robert Breaker said on Saturday May 21st, they will be placing flags on the Veterans graves in the Cemetery, and all are welcome to help. He said there is an Eagle Scout project underway cleaning the brass plates and edging around them, and 660 veterans have been found so far. He said on Memorial Day, May 30th, they will have a flag raising ceremony on the Town Common and in front of Town Hall, the Chairman of the Board of Selectmen will be saying a few words, a proclamation from Triton will be presented and the Briar Barn Inn will be providing cookies. He said there hasn't been a parade for the last three years due to COVID. He said today's veterans are different than veterans from the past, and it is hard to find veterans to march. He said they have formed a working group of veterans to look at this issue. The working group includes Rick MacDonald, John Riley, Nick Ford, Ron Huth and Kevin Monahan. He said other Towns are having this same issue. He said the flags for the graves cost about \$1,000 and they got a new 8x12 flag for the Town Common at half price from the shop in Beverly. He gave a shout out to the Light Department for painting and putting a flag pole, and for raising and lowering the flag.

Breaker said for the Town Hall War Memorial project, the cost to redo the stones was \$80,000 and we aren't going to move forward with that. He said he is having trouble reaching vendors due to COVID, lack of help and supply issues. He said they plan to reach out to a local vendor, TJ Painting, to power wash a portion of the building and they will also ask them to clean the existing memorial stones using the correct cleaning product. Eagan said TJ Painting has volunteered to clean the stained siding areas on the corner of Town Hall. Breaker said they are trying to find a vendor to do the landscaping and stone walkways.

Breaker said Tammy Garron is an auxiliary member who runs the Wreaths Across America program, and she received an award for meeting the goals for the program. Snow said the number of veterans in the community is dwindling. Breaker said there are approximately 300 veterans in the community. Snow thanked Breaker for all he does, and it takes a lot of time to raise and lower the flag as needed.

Perry asked what time the ceremony starts on Saturday. Breaker said they will start at 10:00 a.m. and it will take a couple of hours. He said the ceremony on Memorial Day will start at 11:30 a.m. on the Town Common.

Christine Kneeland made a motion to accept the donation from TJ Painting & Cleaning to power wash the areas of the Town Hall siding, Joe Perry second, all in favor - aye (3-0). Cliff Pierce – ABSENT; Deana Ziev - ABSENT

6:30 p.m. PUBLIC HEARING Earth Removal Permit Application filed by David S. Herrick to remove approximately 1,600 yards of earth from 77 Dodge Road

Chairman Snow read the Notice of Public Hearing.

Joe Perry made a motion to open the Public Hearing, Christine Kneeland second, all in favor – roll call vote: Joe Perry – aye; Christine Kneeland – aye; Bob Snow – aye. Cliff Pierce – ABSENT; Deana Ziev - ABSENT

Public hearing opened at 6:31 p.m.

Snow read the following:

The Town Planner and Conservation Agent need more information from the applicant in order to review and provide comments to the Board of Selectmen on the application. The Chairman states that the applicant has requested that the hearing be continued until June 6, 2022.

Chairman Snow called for a motion and vote to continue the Public Hearing until June 6, 2022 at 6:30 p.m. Joe Perry so moved, Christine Kneeland second, all in favor – roll call vote: Joe Perry – aye; Christine Kneeland – aye; Bob Snow – aye. Cliff Pierce – ABSENT; Deana Ziev - ABSENT

GENERAL BUSINESS

1. Approve donations to the Council on Aging

Chairman Snow read the following:

COA Director Ellie Davis has provided the Board with the attached sheet showing monetary donations to support the COA programs. In accordance with State law, G.L. c.44 §53A, the Board needs to vote to approve these donations.

Snow read the list of donations.

Joe Perry made a motion to accept these donations, Christine Kneeland second, all in favor - aye (3-0). Cliff Pierce – ABSENT; Deana Ziev - ABSENT

2. Request from Harbormaster Bill DiMento to appoint Lucas Reed as Pumpout Boat Operator

Chairman Snow read the following:

Bill DiMento is requesting the Board to vote to appoint Lucas Reed as a Pumpout Boat Operator.

Christine Kneeland made a motion to appoint Lucas Reed as a Pumpout Boat Operator, Joe Perry second, all in favor - aye (3-0). Cliff Pierce – ABSENT; Deana Ziev - ABSENT

3. Request from Cemetery Board Chairman David Petersen and Highway Surveyor Patrick Snow to appoint Tim McGinley as Cemetery Supervisor/Highway Truck Driver and Equipment Operator

Chairman Snow read the following:

Both Patrick and Dave are asking the Board to appoint Tim McGinley as the new Cemetery Supervisor/Highway Truck Driver and Equipment Operator. Could the Board please vote to appoint Tim McGinley contingent upon finalizing pre-employment requirements?

Joe Perry made a motion to appoint Tim McGinley as the new Cemetery Supervisor/Highway Truck Driver and Equipment Operator contingent upon finalizing pre-employment requirements, Christine Kneeland second, all in favor - aye (3-0). Cliff Pierce – ABSENT; Deana Ziev - ABSENT

4. Request from David Perley, Jr. to be appointed to the Parks and Recreation Committee and request from Parks and Recreation Committee Chairman David Zizza to appoint David Perley, Jr. to the Parks and Recreation Committee

Chairman Snow read the following:

David Perley has submitted a request to the Board to be appointed to the vacant seat on the Parks and Recreation Committee. Parks and Recreation Committee Chairman David Zizza has submitted a written request to the Board recommending that Mr. Perley to be appointed to the vacant seat.

If the Board is in agreement, the Board needs to vote to appoint David Perley, Jr. to the vacant seat for a term that runs through June 30, 2024. This is the unexpired term of former Parks and Recreation Committee Chairman Haley.

Christine Kneeland made a motion to appoint David Perley, Jr. to the vacant Parks & Recreation seat through June 30, 2024, Joe Perry second, all in favor - aye (3-0). Cliff Pierce – ABSENT; Deana Ziev - ABSENT

5. Request from Douglas Aylward to place a collection box at Town Hall for donations of socks for homeless veterans

Chairman Snow read the following:

Douglas is asking to place a collection box at Town Hall for donations of socks for homeless veterans from May 21 through May 31. He did this last year and it was a success. The Board will need to vote to authorize him to do this again.

Snow said Doug is a fine young man, this is a great idea, and he asked Doug to tell the Board about himself and his request.

Doug said he is a sophomore at Triton and is from Rowley. He said last year he organized this fundraiser for socks and personal care items, and he worked with Karen Tyler from the Easter Essex Veterans District. He said he is requesting collection boxes to be placed at Town Hall, the Salisbury Police Department, Pine Grove School, the VFW and the Georgetown Library. He said his goal is to collect 1,000 socks. He said he is passionate about this issue and he wants to attend the Naval Academy and become a veteran himself. He said the collection box will be placed from May 21st to May 31st and he hopes the Board approves this request.

Christine Kneeland said Doug did a great job. Perry said this is really great. Snow said he met Doug five or six years ago and he said he wanted to be the Secretary of State. He said this is a great project.

Christine Kneeland made a motion to approve this request, Joe Perry second, all in favor - aye (3-0). Cliff Pierce – ABSENT; Deana Ziev - ABSENT

NEW BUSINESS

1. Discuss Merrimack Valley Planning Commission request for letter of support for State grant application for a housing production plan

Chairman Snow read the following:

The Merrimack Valley Planning Commission is applying for a grant from the State Executive Office of Environmental Affairs for funding of Housing Production Plans. Because this is a regional grant application, the MVPC is asking the member communities to send a letter of support. Town Planner Kirk Baker is asking the Board to support this application. Selectman Bob Snow, who serves as the Town's representative of the MVPC is also asking the Board to approve this letter.

Could the Board vote to send the attached letter and to authorize Bob to sign it on behalf of the Board?

Joe Perry made a motion to send the letter and authorize Bob Snow to sign it on behalf of the Board, Christine Kneeland second, all in favor - aye (3-0). Cliff Pierce – ABSENT; Deana Ziev - ABSENT

2. Discuss Personnel Advisory Committee

Chairman Snow read the following:

With Dave Petersen leaving the Board of Selectmen, we now need to fill the Selectmen's seat on the Personnel Advisory Committee (PAC).

The Personnel Bylaw states under Section 4 (a):

The Personnel Advisory Committee shall be comprised of the Chairman of the Board of Selectmen, or another designated Selectman. . .

Either the new chairman serves on the PAC or another member of the Board needs to be designated by a vote to serve on the PAC. How does the Board wish to proceed?

Joe Perry made a motion to appoint Bob Snow to serve on the PAC, Christine Kneeland second, all in favor - aye (3-0). Cliff Pierce – ABSENT; Deana Ziev - ABSENT

OLD BUSINESS

1. Applications from Anonymous Brewing of 60 Main Street for the following:
 - a. 1 Day Entertainment License for a fundraiser event on May 21, 2022 from 1:00 p.m. to 5:00 p.m.
 - b. Temporary Outdoor Seating & Liquor License Expansion as part of the State COVID Emergency Legislation

Attorney Jill Mann said she is here on behalf of Kevin Moriarty for these two separate applications.

She said the 1 Day Entertainment License application is for an event on May 21, 2022 where they plan to have a band to raise money for the Ipswich Water Rivershed. She said they plan to have a three piece acoustical band within the building from 1:00 to 5:00, and they would also like to use the outside patio to serve outside. She said they went to the Planning Board and Eagan received the email regarding the Planning Board's review. She said the Planning Board is not requiring a new site plan now, but asked them to come back if they want to make a permanent change to allow outdoor seating. She said the current hours are Thursday and Friday from 4:00 p.m. to 9:00 p.m., Saturday 12:00 p.m. to 9:00 p.m. and Sunday 12:00 p.m. – 6:00 p.m. She said the patio will close when it gets dark. She said there won't be music outside of the 1 Day Entertainment license. She said for the fundraiser event, there will be a food truck that has been approved by the Board of Health, and the Planning Board is satisfied with the location. She said there are 32 parking spaces, and they can park in the back gravelly area if needed.

Snow read the emails as follows:

Debbie,

The Planning Board discussed both the 1 Day Entertainment License for the May 21th event and the Temporary Outdoor Seating & Liquor License Expansion and the issue of having food trucks for Anonymous Brewing at 60 Main Street.

1 Day Entertainment License for the May 21th event: The applicant stated that the entertainment would consist of an indoor performance confined to indoors and he assured the PB that the garage bay door would be kept closed during the performance. He did say if it was approved, that customers could use the outdoor seating but he emphasized the performance would be kept inside only. The Board was ok with this and recommends approval of the 1-day permit for May 27th.

Temporary Outdoor Seating & Liquor License Expansion: The applicant informed the PB he is requesting a temporary outdoor seating permit (pursuant to the current COVID emergency order for outdoor seating) which automatically will expire this November? He agreed to stay within the area delineated on the attached exhibit. He also stated that if the outdoor seating this year is a successful feature of the business that he would seek a Site Plan Review the following year for a permanent outdoor patio seating area before they reapply for outdoor seating in 2023. The Planning Board was ok with this and has no issues with the temporary outdoor seating as long as its confined to the attached delineated area.

Food Truck:

The PB is ok with the proposed Food Truck location in front of the auto sales bay doors. If the applicant wants to make the outdoor seating permanent by under-going a site plan review then the Board can include a review of the most appropriate location for food trucks to be applied whenever the Health dept conducts its review.

With future SPR applications the Planning Board will give consideration of food truck locations as part of the standard parking area and traffic flow review.

The PB does recommend that a procedure be developed in tandem with the Health Dept review that would allow for PB input of Food Truck parking location in regards to public safety, parking and traffic flow aspects. The PB also thinks that Police and Fire should have input along those same lines.

Thanks for the opportunity to comment.

Kirk Baker

Rowley Town Planner

Hi Kirk:

Thank you for sending this. I sent it to the Board to review. On the Entertainment License, how did the Planning Board address the parking for the event? The Board is concerned that there are limited parking spaces at the site and there is no parking on Main Street.

Thanks,

Debbie

Debbie,

The applicant was confident that the existing parking for the site would be sufficient since because the event is on the weekend they would have the use of most of the available 32 spaces. The event was represented a promotional draw where the customers will come and go pretty regularly over the course of that afternoon.

Thanks

Kirk

Eagan said the comments from the departments from last week are included in the meeting packet. She said there were recommendations such as a crowd control manager, which Moriarty said he would do. Mann said Moriarty recognizes the need for this and would have a crowd manager on site for the event and on each day that the patio is open. She said he will have control over the area per the ABCC guidelines. She said there will be no parking on the street and the food truck has been approved by the Board of Health.

Christine Kneeland made a motion to approve the 1 Day Entertainment license with conditions, Joe Perry second, all in favor - aye (3-0). Cliff Pierce – ABSENT; Deana Ziev – ABSENT

Christine Kneeland made a motion to approve the Temporary Outdoor Seating & Liquor License Expansion license with conditions, Joe Perry second, all in favor - aye (3-0).
Cliff Pierce – ABSENT; Deana Ziev - ABSENT

FY 23 RE-APPOINTMENTS

<u>Position or Board</u>	<u>Name</u>	<u>Expiration</u>
Harbormaster	William DiMento	6/30/2023
Deputy Harbormaster	David S. Kent	6/30/2023
Assistant Harbormaster	Fred Hardy	6/30/2023
Assistant Harbormaster	Jenna DiMento	6/30/2023
Animal Control Officer	Reed Wilson	6/30/2023
Alternate Animal Control Officer	Carol Laroque	6/30/2023
Town Counsel	Thomas Mullen	6/30/2023
Call Fire Lieutenant	James Chadbourne	6/30/2023
Call Fire Lieutenant	Darcie Britner	6/30/2023
Call Firefighter	Charles Hazen	6/30/2023
Call Firefighter	Ron Agrella	6/30/2023
Call Firefighter	Joseph R. Merry	6/30/2023
Call Firefighter	Robert Serino	6/30/2023
Call Firefighter	Jesse T. Warren	6/30/2023
Call Firefighter	John Condelli	6/30/2023
Call Firefighter	Donald Dupray	6/30/2023
Call Firefighter	Vincent Gaudenzi	6/30/2023
Call Firefighter	Mark Winfrey	6/30/2023
Call Firefighter	Evan Fish	6/30/2023
Call Firefighter	Robert O'Leary	6/30/2023
Call Firefighter	Joseph Warren	6/30/2023
Call Firefighter	Frank Raimo	6/30/2023
Call Firefighter	Ryan Kaminski	6/30/2023
Call Firefighter	Brian Sculley	6/30/2023
Call Firefighter	London Spain	6/30/2023
Call Firefighter	Dylan Merrill	6/30/2023
Call Firefighter	Laurence White	6/30/2023
Probationary Call Firefighter	Sebastian Beuchelt	6/30/2023
Probationary Call Firefighter	Zachary Stack	6/30/2023
Probationary Call Firefighter	Alyssa Cayer	6/30/2023
Probationary Call Firefighter	Jack Miller	6/30/2023
Probationary Call Firefighter	Elder Aldonis Lynch	6/30/2023
Full-time Firefighter	David Baker	6/30/2025

Rowley Emergency Management Agency	Scott Dumas	6/30/2023
Rowley Emergency Management Agency	Eleanor Davis	6/30/2023
Rowley Emergency Management Agency	Patrick Snow	6/30/2023
Rowley Emergency Management Agency	Frank Marchegiani	6/30/2023
Rowley Emergency Management Agency	Deborah Eagan	6/30/2023
Rowley Emergency Management Agency	Matthew Brown	6/30/2023
Rowley Emergency Management Agency	Robert Gray	6/30/2023
Northern Essex Regional Emergency Planning Committee	Scott Dumas	6/30/2023
Northern Essex Regional Emergency Planning Committee	Patrick Snow	6/30/2023
Northern Essex Regional Emergency Planning Committee	Deborah Eagan	6/30/2023
Northern Essex Regional Emergency Planning Committee	Eleanor Davis	6/30/2023
Northern Essex Regional Emergency Planning Committee	Matthew Brown	6/30/2023
Northern Essex Regional Emergency Planning Committee	Frank Marchegiani	6/30/2023
Northern Essex Regional Emergency Planning Committee	William DiMento	6/30/2023
Northern Essex Regional Emergency Planning Committee	Robert Gray	6/30/2023
Information Technology Coordinator	Susan Bailey	6/30/2023
Information Technology Coordinator	Karen Summit	6/30/2023

Joe Perry made a motion to reappoint the following:

<u>Position or Board</u>	<u>Name</u>	<u>Expiration</u>
Harbormaster	William DiMento	6/30/2023
Deputy Harbormaster	David S. Kent	6/30/2023
Assistant Harbormaster	Fred Hardy	6/30/2023
Assistant Harbormaster	Jenna DiMento	6/30/2023

Christine Kneeland second, all in favor - aye (3-0). Cliff Pierce – ABSENT; Deana Ziev - ABSENT

Christine Kneeland made a motion to reappoint the following:

<u>Position or Board</u>	<u>Name</u>	<u>Expiration</u>
Animal Control Officer	Reed Wilson	6/30/2023
Alternate Animal Control Officer	Carol Laroque	6/30/2023

Joe Perry second, all in favor - aye (3-0). Cliff Pierce – ABSENT; Deana Ziev - ABSENT

Christine Kneeland made a motion to reappoint the following:

<u>Position or Board</u>	<u>Name</u>	<u>Expiration</u>
Town Counsel	Thomas Mullen	6/30/2023

Joe Perry second, all in favor - aye (3-0). Cliff Pierce – ABSENT; Deana Ziev - ABSENT

Joe Perry made a motion to reappoint the following:

<u>Position or Board</u>	<u>Name</u>	<u>Expiration</u>
Call Fire Lieutenant	James Chadbourne	6/30/2023
Call Fire Lieutenant	Darcie Britner	6/30/2023
Call Firefighter	Charles Hazen	6/30/2023
Call Firefighter	Ron Agrella	6/30/2023
Call Firefighter	Joseph R. Merry	6/30/2023
Call Firefighter	Robert Serino	6/30/2023
Call Firefighter	Jesse T. Warren	6/30/2023
Call Firefighter	John Condelli	6/30/2023
Call Firefighter	Donald Dupray	6/30/2023
Call Firefighter	Vincent Gaudenzi	6/30/2023
Call Firefighter	Mark Winfrey	6/30/2023
Call Firefighter	Evan Fish	6/30/2023
Call Firefighter	Robert O'Leary	6/30/2023
Call Firefighter	Joseph Warren	6/30/2023
Call Firefighter	Frank Raimo	6/30/2023
Call Firefighter	Ryan Kaminski	6/30/2023
Call Firefighter	Brian Sculley	6/30/2023
Call Firefighter	London Spain	6/30/2023
Call Firefighter	Dylan Merrill	6/30/2023
Call Firefighter	Laurence White	6/30/2023
Probationary Call Firefighter	Sebastian Beuchelt	6/30/2023
Probationary Call Firefighter	Zachary Stack	6/30/2023
Probationary Call Firefighter	Alyssa Cayer	6/30/2023
Probationary Call Firefighter	Jack Miller	6/30/2023
Probationary Call Firefighter	Elder Aldonis Lynch	6/30/2023

Christine Kneeland second, all in favor - aye (3-0). Cliff Pierce – ABSENT; Deana Ziev - ABSENT

Christine Kneeland made a motion to reappoint the following:

<u>Position or Board</u>	<u>Name</u>	<u>Expiration</u>
Full-time Firefighter	David Baker	6/30/2025

Joe Perry second, all in favor - aye (3-0). Cliff Pierce – ABSENT; Deana Ziev - ABSENT

Christine Kneeland made a motion to reappoint the following:

<u>Position or Board</u>	<u>Name</u>	<u>Expiration</u>
Rowley Emergency Management Agency	Scott Dumas	6/30/2023
Rowley Emergency Management Agency	Eleanor Davis	6/30/2023
Rowley Emergency Management Agency	Patrick Snow	6/30/2023
Rowley Emergency Management Agency	Frank Marchegiani	6/30/2023
Rowley Emergency Management Agency	Deborah Eagan	6/30/2023
Rowley Emergency Management Agency	Matthew Brown	6/30/2023
Rowley Emergency Management Agency	Robert Gray	6/30/2023

Joe Perry second, all in favor - aye (3-0). Cliff Pierce – ABSENT; Deana Ziev - ABSENT

Christine Kneeland made a motion to reappoint the following:

<u>Position or Board</u>	<u>Name</u>	<u>Expiration</u>
Northern Essex Regional Emergency Planning Committee	Scott Dumas	6/30/2023
Northern Essex Regional Emergency Planning Committee	Patrick Snow	6/30/2023
Northern Essex Regional Emergency Planning Committee	Deborah Eagan	6/30/2023
Northern Essex Regional Emergency Planning Committee	Eleanor Davis	6/30/2023
Northern Essex Regional Emergency Planning Committee	Matthew Brown	6/30/2023
Northern Essex Regional Emergency Planning Committee	Frank Marchegiani	6/30/2023
Northern Essex Regional Emergency Planning Committee	William DiMento	6/30/2023
Northern Essex Regional Emergency Planning Committee	Robert Gray	6/30/2023

Joe Perry second, all in favor - aye (3-0). Cliff Pierce – ABSENT; Deana Ziev - ABSENT

Joe Perry made a motion to reappoint the following:

<u>Position or Board</u>	<u>Name</u>	<u>Expiration</u>
Information Technology Coordinator	Susan Bailey	6/30/2023
Information Technology Coordinator	Karen Summit	6/30/2023

Christine Kneeland second, all in favor - aye (3-0). Cliff Pierce – ABSENT; Deana Ziev - ABSENT

FY 22 BUDGET TRANSFERS

1. Litigation to Town Hall

Christine Kneeland made a motion to approve this Budget Transfer request, Joe Perry second, all in favor - aye (3-0). Cliff Pierce – ABSENT; Deana Ziev - ABSENT

MINUTES

- April 20, 2022
- April 25, 2022

The approval of the minutes was held for the next meeting.

ANNOUNCEMENTS

1. The Town has the following board vacancies:
 - **Conservation Commission.** Interested residents should send a letter of interest to the Board of Selectmen. Position is open until filled.
 - **Open Space Committee.** Interested residents should send a letter of interest to the Board of Selectmen. Position is open until filled.
2. The Ipswich-Rowley Rotary is sponsoring a Flags for Heroes project on the Rowley Town Common from June 18 – July 9, 2022. The public is invited to sponsor a “Hero” who may be a veteran, teacher, medical professional, mentor or any person would they like to honor. Up to 100 Flags for Heroes will be placed on the Town Common. For more information on how to sponsor a hero flag, go to ipswichrotary.org.
3. The Rowley Board of Health would like to remind residents and employees that although COVID-19 cases are minimal right now, some towns have seen outbreaks in populations where close contact is inevitable. We recommend that residents continue to be cautious in resuming their day-to-day activities.
4. The Northeast Massachusetts Mosquito Control & Wetlands Management District will conduct helicopter applications of the biological larvicide, VectoBac12AS, to control mosquito larvae over salt marshes in Rowley and neighboring towns during daylight hours from May 12, 2022 through May 24, 2022. The material to be applied is a natural bacterium found in soil and water and is a very selective larvicide with little or no effect on humans, pets, wildlife, pollinators and most other beneficial insects. Residents need not take any special precautions due to the safety of VectoBac12AS because applications will occur directly over wetlands.

ADJOURN

Christine Kneeland made a motion to adjourn, Joe Perry second, all in favor - aye (3-0).
Cliff Pierce – ABSENT; Deana Ziev - ABSENT

Meeting adjourned at 7:05 p.m.

Respectfully submitted,
Amy Lydon
Assistant Town Administrator

ATTACHMENTS:

1. Updated Meeting Memo regarding Re-Organization of the Board
2. Updated Meeting Memo regarding 6:05 p.m. Appointment: Veterans Committee Chairman Robert Breaker to discuss: Memorial Day event and Town Hall War Memorial project

3. Meeting Memo regarding 6:30 p.m. Public Hearing: Earth Removal Permit Application filed by David S. Herrick to remove approximately 1,600 yards of earth from 77 Dodge Road
4. Legal Notice for Earth Removal Permit Application filed by David S. Herrick to remove approximately 1,600 yards of earth from 77 Dodge Road
5. Earth Removal Permit Application filed by David S. Herrick to remove approximately 1,600 yards of earth from 77 Dodge Road
6. Meeting Memo regarding General Business #1: Approve donations to the Council on Aging
7. List of donations to the Council on Aging
8. Meeting Memo regarding General Business #2: Request from Harbormaster Bill DiMento to appoint Lucas Reed as Pumpout Boat Operator
9. Request from Harbormaster Bill DiMento to appoint Lucas Reed as Pumpout Boat Operator
10. Meeting Memo regarding General Business #3: Request from Cemetery Board Chairman David Petersen and Highway Surveyor Patrick Snow to appoint Tim McGinley as Cemetery Supervisor/Highway Truck Driver and Equipment Operator
11. Request from Cemetery Board Chairman David to appoint Tim McGinley as Cemetery Supervisor/Highway Truck Driver and Equipment Operator
12. Request from Highway Surveyor Patrick Snow to appoint Tim McGinley as Cemetery Supervisor/Highway Truck Driver and Equipment Operator
13. Meeting Memo regarding General Business #4: Request from David Perley, Jr. to be appointed to the Parks and Recreation Committee and request from Parks and Recreation Committee Chairman David Zizza to appoint David Perley, Jr. to the Parks and Recreation Committee
14. Request from David Perley, Jr. to be appointed to the Parks and Recreation Committee
15. Request from Parks and Recreation Committee Chairman David Zizza to appoint David Perley, Jr. to the Parks and Recreation Committee
16. Meeting Memo regarding General Business #5: Request from Douglas Aylward to place a collection box at Town Hall for donations of socks for homeless veterans
17. Request from Douglas Aylward to place a collection box at Town Hall for donations of socks for homeless veterans
18. Meeting Memo regarding New Business #1: Discuss Merrimack Valley Planning Commission request for letter of support for State grant application for a housing production plan
19. Draft letter of support for State grant application for a housing production plan
20. Meeting Memo regarding New Business #2: Discuss Personnel Advisory Committee
21. Town of Rowley Personnel Bylaw
22. Meeting Memo regarding Old Business #1: Applications from Anonymous Brewing of 60 Main Street for the following: 1 Day Entertainment License for a fundraiser event on May 21, 2022 from 1:00 p.m. to 5:00 p.m.; Temporary

Outdoor Seating & Liquor License Expansion as part of the State COVID
Emergency Legislation

23. Comments from Planning board on Anonymous Brewing applications
24. Comment from Kirk Baker in response to Eagan's question regarding parking issues for Anonymous Brewing applications
25. Updated meeting memo dated May 9, 2022 regarding New Business #3:
Applications from Anonymous Brewing of 60 Main Street for the following: 1 Day Entertainment License for a fundraiser event on May 21, 2022 from 1:00 p.m. to 5:00 p.m., and Temporary Outdoor Seating & Liquor License Expansion as part of the State COVID Emergency Legislation
26. Site Plan Review Approval for 60 Main Street
27. Email from Kevin Moriarty regarding Taproom Event 5/21
28. Application from Anonymous Brewing for Temporary Outdoor Seating & Liquor License Expansion as part of the State COVID Emergency Legislation
29. Application from Anonymous Brewing for a 1 Day Entertainment License for a fundraiser event on May 21, 2022 from 1:00 p.m. to 5:00 p.m.
30. Email from Kevin Moriarty regarding Applications
31. Email from ABCC Director Ralph Sacramone with clarifications on Advisory from Alcoholic Beverages Control Commission regarding the further expansion of patio service and takeaway/delivery of alcohol by on-premises licensees
32. Meeting memo regarding FY 23 Re-Appointments
33. Letter from Chief Broderick regarding Appointments
34. Meeting memo regarding FY 22 Budget Transfers
35. FY 22 Budget Transfer for \$2,000 from Town Counsel Litigation to Town Hall Expenses
36. Draft minutes of April 20, 2022
37. Draft minutes of April 25, 2022