

MINUTES OF THE BOARD OF SELECTMEN

June 29, 2020

Recorded from Town Hall, 139 Main Street, Rowley, MA

1:00 p.m.

MEMBERS PRESENT: Chairman Cliff Pierce; Vice Chairman Joseph Perry; Clerk Robert Snow; David Petersen; Deana M.P. Ziev (Town Administrator Deborah Eagan, Assistant Town Administrator Natalie Lovett)

CALL MEETING TO ORDER

Chairman Pierce called the meeting to order at 1:02 p.m. He read the following:

Consistent with the Governor's orders suspending certain provisions of the Open Meeting Law and banning gatherings of more than 10 people, this meeting will be conducted by remote participation to the greatest extent possible. The public may not physically attend this meeting, but every effort will be made to allow the public to view and listen to the meeting in real time. Persons who wish to do so are invited to watch the meeting on Rowley Community Media TV / listen live on the RCM page on the Town's website at www.townofrowley.net or join the meeting from your computer, tablet or smartphone by using the link: <https://global.gotomeeting.com/join/860337765> can also dial in using your phone by calling +1 (224) 501-3412 and using access code 860-337-765. In the event that live transmission proves infeasible, an audio or video recording, transcript or other comprehensive record of the meeting will be made available on the Town's website as soon as possible.

RE-ORGANIZATION

- Chairman

Bob Snow said that in light of the extraordinary time right now, he would like to nominate Cliff Pierce to continue as the Chair, Deana Ziev second, all in favor – aye - roll call vote: Bob Snow – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye. Cliff Pierce – ABSTAINED.

- Vice Chairman

Dave Petersen nominated Joe Perry to continue as the Vice Chair, Deana Ziev second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSTAINED.

- Clerk

Bob Snow nominated Deana Ziev to the position of Clerk, Dave Petersen second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye. Deana Ziev – ABSTAINED.

1:05 p.m. APPOINTMENT Conservation Agent Brent Baeslack to discuss MS4 Stormwater Permit compliance and the Town's Stormwater Pollution Prevention Plan

Jennifer Hughes, from the Merrimack Valley Planning Commission, gave an overview of the status of the Town's Stormwater Pollution Prevention Plan. She said the program requires that the Town develop CP&M plans for Town buildings, open space, and parks. Jennifer said that they were able to use a number of templates from other communities in developing Rowley's Plan. She also spoke with the managers of all the facilities. The facilities that are included in the Plan include the Town Hall, Town Hall Annex, Pine Grove School, YMCA Camp, Cemetery, Fire Station, Police Station, and Highway Garage. Jennifer explained that the Highway Department also has its own Stormwater Pollution Plan because they have oil and fuel that they store at the facilities. She asked if the Selectmen or community members had any questions regarding the Plan. Chairman Pierce said that the recommendations are very well presented. Selectmen Perry said he had no questions. Selectmen Dave Petersen said the plan was very complete and well done. He asked what the next step in the process would be. Hughes responded that they will develop standard procedures. She said that many of the standard operating procedures are things that the Town is already doing. Hughes said that the Year 3 requirement is that the Town conduct outfall testing which is more technical work and will require a consultant. Hughes said that MVPC previously produced a map of all the outfall locations for the Town. Petersen congratulated Brent Baeslack on his work on this project and for keeping the Board well informed. Chairman Pierce and Snow expressed their thanks for Baeslack as well.

GENERAL BUSINESS

1. Letter of resignation from Sanitary Health Agent Edward Gallagher

Bob Snow made a motion to accept the resignation from Edward Gallagher, Joseph Perry second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

Dave Petersen added that a regret and thank you letter should be sent to Ed. Bob Snow made a motion to send Ed Gallagher a regret and thank you letter, Dave Petersen second, all in favor – aye – roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

2. Request from Board of Health Chairman Charles Costello to appoint Deborah Ketchen to position of Health Agent

Bob Snow made a motion to appoint Deborah Ketchen to the position of Health Agent, Dave Petersen second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

3. Request from Police Chief Scott Dumas to appoint Lucas Tubbs as a full-time patrol officer

Joe Perry made a motion to appoint Lucas Tubbs as a full-time patrol officer, Dave Petersen second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye. Deana Ziev – ABSTAINED.

4. Request from Police Chief Scott Dumas to appoint Joshua Spoonhour as Reserve Police Officer

Bob Snow made a motion to appoint Joshua Spoonhour as Reserve Police Officer, Dave Petersen second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Joe Perry – aye. Dave Petersen – NO VOTE (due to technical difficulties). Deana Ziev – ABSTAINED.

5. Ipswich YMCA Rowley campus pool update

Chairman Pierce read the following:

Y Director Chris Bevilaqua has informed us that the pool at the YMCA Rowley campus will be open on the weekends starting the weekend of July 4. The hours on the July 4th holiday will be 11:00 a.m. to 3:00 p.m. and on all other Saturdays and Sundays throughout the summer from 10:00 a.m. to 6:00 p.m. (weather permitting).

Due to COVID Requirements the pool will operated as follows:

Use of the pool will be on a first come, first served basis with a maximum of 20 people. The Y is allowed to have up to 40% of total occupancy as designated by DPH, but based on last year's usage numbers this should be sufficient. The Y would also like to start small to ensure their sanitation and social distance plan works well. Should numbers increase, the Y can increase the number in the pool at a time and shift to a process that requires folks to register for a block of time on line.

Residents who would like to use the pool will only be able to attend with members of their immediate family and must sign a health attestation form upon arrival. While on the deck, residents must maintain a social distance of 6 ft and wear a mask whenever they cannot maintain this distance. Masks are not required in the pool, but folks are still asked to maintain a social distance of 6 ft whenever possible.

Every two hours the guard will clear the pool deck for 15 minutes to clean and sanitize. Once this is done, folks will be allowed back on the deck.

Joe Perry said that it sounded like a good plan. Deana Ziev said she knows the YMCA has opened the Ipswich location and it has been working. She said that as long as everyone respects the rules, it will be good to have the pool open in Rowley.

NEW BUSINESS

1. Class II License application from Thomas C. Mannelta Jr. d/b/a Legendary Motors LLC at 28 Forest Ridge Drive

Chairman Pierce read the following:

Thomas C. Mannelta Jr. d/b/a Legendary Motors LLC originally applied for a Class II Dealer's license with a 50 car limit at 28 Forest Ridge Drive, Building #3. Due to fire safety concerns from storing cars on lifts in the original application, Mr. Mannelta has revised his application for a 40 car limit, and no car lifts will be used.

Under the Rowley Protective Zoning Bylaw for the Business/Light Industry District, a special permit is required to be issued by the Planning Board for "Wholesale trade or sales establishments." This Special Permit has been issued by the Planning Board and is attached.

All vehicles for sale or in storage will be housed inside the 7,500 square foot building. The parking layout sketch for 40 cars is attached. The business will be open by appointment only. The revised application has been reviewed and commented on by the following department heads:

- *Town Planner Kirk Baker: "The original Special Permit/Site Plan Review for the overall Forest Ridge Industrial Park was approved on July 12, 2006. The special permit approval specific to Legendary Motors for the sale of sports and exotic car was conditionally approved by the Planning Board on December 11, 2019." "I looked at the new interior layout to reduce the number of stored cars to 40 and it still consist with the original Planning Board approval."*

Planning Board approval documents are attached. The Town Clerk confirmed that there have been no appeals of the Special Permit for this business.

- *Vice Chairman of the ZBA Tom Heidgerd: Comments on the original application are attached. His concerns about the number of cars inside the building, and about cars being consigned have been addressed.*
- *Regulatory Compliance Agent Frank Marchegiani: "I have no concerns with the new application."*
- *Building Inspector / Zoning Enforcement Officer Ken Ward: Certificate of Occupancy has been issued. No issues with application.*
- *Fire Chief Broderick: "The FD is all set with this revised application."*
- *Conservation Agent Brent Baeslack: "The property and building where the above applicant is locating is governed by a Stormwater Management Permit that has required certain development practices and proper stormwater handling facilities.*

With appropriate conditioning by the Health and Fire Depts. the Conservation Department is satisfied and has no concerns regarding this application.”

- *Police Chief Dumas: “The Police Department has no concerns.”*

The applicant has no overdue light, water or tax bills.

Does the Board wish to vote to approve this application, but to not release the license until we have the required original \$25,000 used car dealer bond?

Dave Petersen made a motion to grant a Class II License to Thomas C. Mannetta Jr. d/b/a Legendary Motors LLC at 28 Forest Ridge Drive, with the caveat that the Town must first be in receipt of the bond, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

2. Review “First Right of Refusal” for sale of affordable unit at 870 Haverhill Street submitted by Elizabeth Cannizzo

Chairman Pierce read the following:

We received a Notice of Intent to Sell from Elizabeth Cannizzo, the owner of the affordable housing unit located at 870 Haverhill Street Apt 13B. Under Section 4 subsection C of the affordable housing deed rider, the Town of Rowley has the right to purchase the property at the maximum resale price. If the Town chooses not to purchase the apartment, the owner will work with a resale agent, assigned by DHCD, to find a buyer who is income-eligible under the Local Initiative Program (LIP). The affordable housing deed rider will be conveyed with the property to the new owner.

On June 10, 2020, the Planning Board reviewed this and voted to recommend that the Board of Selectmen not exercise its right of first refusal.

The Board of Selectmen needs to discuss and vote on whether to exercise its right of first refusal to purchase the property at 870 Haverhill Street Apartment 13B.

Dave Petersen made a motion for the Board of Selectmen to not exercise its Right of First Refusal for the sale of the affordable unit at 870 Haverhill Street, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

3. Request from Agricultural Commission to hold Farmers’ Market on the Town Common

Chairman Pierce read the letter from Agricultural Commission Chair Libby Tucker.

Town Administrator Debbie Eagan said that the Health Department has reviewed and approved the COVID-19 Plan for the Farmer's Market.

Joe Perry made a motion to grant the Agricultural Commissions request, Deana Ziev second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

OLD BUSINESS

1. Update on Selectmen's Facebook Page

Deana Ziev gave an update on the development of the Selectmen's Facebook page. She said that prior to COVID-19, the Board had voted to have a Facebook page as a way to distribute information to the public. She said that in setting up the page, she discovered that a "page" doesn't have the option to shut off commenting. She said that given some content seen on other Town social media pages, the Board previously discussed that there would be no comment section on the Selectmen Facebook page. Ziev said that it seems that if she sets up a "group," there is then the ability to turn off commenting. Ziev said that she is continuing to work with Debbie Eagan and the Town's IT consultant to find the best solution for the Town.

Petersen said that if there was public commenting, the Selectmen would need to have someone constantly monitoring the page and taking down inappropriate comments. Ziev said yes, however, Town Counsel has advised them that once you start limiting comments you get into censorship issues and obstruction of freedom of speech, so it is best to not go down that road. Chairman Pierce agreed that it is best to not allow commenting on the Facebook page.

2. Discuss outstanding construction items at the Pine Grove School identified by Pine Grove School Custodian Frank Janvrin

Chairman Pierce read the following:

Debbie and Selectman Ziev attended two Pine Grove School "walk-through" meetings with Custodian Frank Janvrin and his assistant. Selectman Perry attended the first meeting. Larry Berger also attended both session. Andraya Lombardi and Tom Hood attended the second sessions.

Debbie and Selectmen Ziev spent a total of approximately 5 hours between both days at the PGS going through the items on Frank Janvrin's list. Debbie has compiled the items on spreadsheet. There are 228 items on the list. Some are very small items, such as many areas in the building have spots where the wall isn't painted. It seems that most of the building's exterior doors have a space underneath where you can see light.

There are counter tops in the classrooms that don't have any caulking at the ends of the surface.

Debbie suggests she send the list to Larry Berger. On Thursday, he sent her his list, which is also attached.

How does the Board want to proceed with this?

Petersen said there was a punch list distributed a while ago and there was no feedback. He said that it seems the schools will be opening in the Fall and this work needs to be completed by August 1st. He said someone needs to follow up on which items are completed. Chairman Pierce asked whether the Board needs to send a letter stating this list should be completed. Petersen said he is concerned that the School Principal has now retired; the list of items from Frank Janrvin should have gone through her first. He said there seems to be a breakdown of the line of communication and COVID-19 prevented some of the items from being completed. Snow said he doesn't think it seems unreasonable to complete the list before school resumes. Perry said he would like Larry Berger to be invited to the next Selectmen's meeting to give an update on the project. Petersen agreed that Larry Berger should have both lists and attend the two Selectmen meetings in July.

Debbie Eagan clarified that Larry Berger also took notes at the walkthrough with Mr. Janrvin. She said some of the custodian's items were on the original punch list and some are warrantee issues. Petersen said that we need to send all of the lists to Larry Berger and have him consolidate them into one, as well as let the Town know about the status of any warrantee items.

Perry said that Andrea Lombardi should also be invited to the next Selectmen's meeting.

Ziev said the custodian had shown them an issue with the door but she can't find it on the list. She asked who will be responsible for fixing it. Petersen said the school should not have to just live with the door as it is. He explained that when the locksmith installed the new hardware, they drilled the hole in the wrong place so now there is a hole in the door. He said that Larry should have jumped on that right away.

Ziev also said that there is an issue with a surveillance camera that needs to be corrected. She said there was a discrepancy with the plans, and now there is a camera installed in a storage closet when it should be in an open space. She said this needs to be corrected. Ziev also said that the Assistant Principal will be serving as the Acting Principal and she was very involved throughout the whole construction project.

Dave Petersen made a motion to send all of the punch lists to Larry Berger and Andrea Lombardi for them to be combined and ask them to attend the next Board of

Selectmen's meeting, Joe Perry second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

FY20 MGL Ch. 44 Section 33B(b) Budget Transfers

1. Request from Principal Assessor Sean McFadden to transfer funds from Assessors Expenses to Administrative Assistant Wages

Dave Petersen made a motion to approve the transfer request, Joe Perry second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

2. Request from Town Administrator to transfer funds from Litigation to Town Hall Expenses

Bob Snow made a motion to approve the transfer request, Dave Petersen second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

Limited Health Agents <i>one year term</i>	Susan Leach	6/30/2021
Limited Health Agents <i>one year term</i>	Jeffrey E. Megna - Roberts Funeral Home	6/30/2021
Mooring Clerk <i>one year term</i>	Susan Hazen, Town Clerk	6/30/2021
Mooring Clerk <i>one year term</i>	Susan Leach	6/30/2021
Parking Clerk <i>one year term</i>	Susan Hazen, Town Clerk	6/30/2021
Parking Clerk <i>one year term</i>	Susan Leach	6/30/2021
Local Census Liaison for Federal Census <i>one year term</i>	Susan Hazen, Town Clerk	6/30/2021

Dave Petersen made a motion to re-appoint Mike Killion and Ryan Gallant to the Parks and Recreation Committee through 6/30/2023, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

Bob Snow made a motion to re-appoint Gordon Densmore, Susan Hazen (Town Clerk), and Deborah S. Grundstrom to the Board of Registrars through 6/30/2021, Joe Perry second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

Bob Snow made a motion to re-appoint Susan Hazen (Town Clerk), Susan Leach, and Jeffrey E. Megna (Robert Funeral Home) as Limited Health Agents through 6/30/2021, Dave Petersen second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

Bob Snow made a motion to re-appoint Susan Hazen (Town Clerk) and Susan Leach as Mooring Clerk through 6/30/2021, Dave Petersen second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

Joe Perry made a motion to re-appoint Susan Hazen (Town Clerk) and Susan Leach as Parking Clerk through 6/30/2021, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

Bob Snow made a motion to re-appoint Susan Hazen (Town Clerk) as Local Census Liaison for Federal Census through 6/30/2021, Dave Petersen second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

FY 21 NEW APPOINTMENTS		
Limited Health Agents <i>one year term</i>	Dana Malozzi - Roberts Funeral Home	6/30/2021
Election Workers <i>one year term</i>	Michelle Ford	6/30/2021
Election Workers <i>one year term</i>	Robert Johnson	6/30/2021
Election Workers <i>one year term</i>	Susan E. Leach	6/30/2021
Election Workers <i>one year term</i>	Marion Madden	6/30/2021
Election Workers <i>one year term</i>	Mary Ellen Mighill	6/30/2021
Election Workers <i>one year term</i>	Marian Musial	6/30/2021
Election Workers <i>one year term</i>	Joan Carol Petersen	6/30/2021
Election Workers <i>one year term</i>	Kathleen Cousins	6/30/2021
Election Workers <i>one year term</i>	William Cousins	6/30/2021
Election Workers <i>one year term</i>	Linda Snow	6/30/2021
Election Workers <i>one year term</i>	Kimberly Perilli	6/30/2021
Election Workers <i>one year term</i>	Maryellen MacDonald	6/30/2021
Election Workers <i>one year term</i>	Dennis Donoghue	6/30/2021
Election Workers <i>one year term</i>	Jennifer Genet	6/30/2021
Election Workers <i>one year term</i>	Nancy Glynn	6/30/2021
Election Workers <i>one year term</i>	Kimberly Waring- Wright	6/30/2021
Election Workers <i>one year term</i>	Mary Ann Levasseur	6/30/2021

Bob Snow made a motion to appoint Dana Malozzi (Roberts Funeral Home) as Limited Health Agent through 6/30/2021, Dave Petersen second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

Bob Snow made a motion to appoint the following individuals as Election Workers through 6/30/2021:

Michelle Ford	Marian Musial	Kimberly Perilli	Kimberly Waring-Wright
Robert Johnson	Joan Carol Petersen	Maryellen MacDonald	Mary Ann Levasseur
Susan E. Leach	Kathleen Cousins	Dennis Donoghue	
Marion Madden	William Cousins	Jennifer Genet	
Mary Ellen Mighill	Linda Snow	Nancy Glynn	

Deana Ziev second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Deana Ziev – aye; Joe Perry – aye. Dave Petersen – ABSTAINED.

MINUTES

- May 28, 2020

Bob Snow made a motion to approve the minutes of May 28, 2020, Deana Ziev second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

- June 1, 2020

Bob Snow made a motion to approve the minutes of June 1, 2020, Joe Perry second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

- June 4, 2020

Bob Snow made a motion to approve the minutes of June 4, 2020, Joe Perry second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

- June 8, 2020

Bob Snow made a motion to approve the minutes of June 8, 2020, Dave Petersen second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

ADJOURN

Chairman Pierce called for a motion to adjourn. Bob Snow so moved, Deana Ziev second, all in favor – aye roll call vote – Bob Snow – aye; Joe Perry – aye; Dave Petersen – aye; Deana Ziev – aye; Cliff Pierce – aye.

Meeting adjourned at 1:59 p.m.

Respectfully submitted,
Natalie Lovett
Assistant Town Administrator

ATTACHMENTS:

1. Meeting memo regarding Re-organization of the Board
2. Email from Brent Baeslack regarding 1:05 p.m. appointment for MS4 Stormwater Permit compliance and the Town's Stormwater Pollution Prevention Plan
3. Draft Stormwater Pollution Prevention Plan
4. Letter of resignation from Edward Gallagher
5. Letter from Board of Health Chair Charles Costello requesting the appointment of Deborah Ketchen to Health Agent
6. Letter from Police Chief Scott Dumas requesting the appointment of Lucas Tubbs to full-time Patrol Officer

7. Letter from Police Chief Scott Dumas requesting the appointment of Joshua Spoonhour as Reserve Police Officer
8. Meeting memo regarding General Business #5 – Ipswich YMCA Rowley campus pool update
9. Meeting memo regarding New Business #1 – Class II License application from Thomas C. Mannetta Jr. d/b/a Legendary Motors LLC at 28 Forest Ridge Drive
10. Application for an Auto License for Legendary Motors LLC
11. Town of Rowley Zoning Bylaw excerpt Section 4.6.2-4.7.3
12. Email from Town Planner Kirk Baker regarding Application for Class II License – Legendary Motors LLC (w/ attachments of Site Plan Approval and Special Permit Approval for Legendary motors) dated June 8, 2020
13. Email from Zoning Board of Appeals Vice Chair Thomas Heidgerd regarding Application for Class II License – ZBA Response dated June 11, 2020
14. Email from Health Agent Frank Marchegiani regarding Application for Class II License – Legendary Motors LLC dated June 22, 2020
15. Email from Building Inspector Ken Ward regarding Application for Class II License date June 4, 2020
16. Email from Fire Chief James Broderick regarding Revised Layout dated June 22, 2020
17. Email from Conservation Agent Brent Baeslack regarding Application for Class II License – Legendary Motors LLC dated June 22, 2020
18. Email from Police Chief Scott Dumas regarding Application for Class II License – Legendary Motors LLC dated June 22, 2020
19. Meeting Memo regarding New Business #2 – Review “First Right of Refusal” for sale of affordable unit at 870 Haverhill Street submitted by Elizabeth Cannizzo
20. Letter from Elizabeth Cannizzo regarding Affordable Housing Unit – 870 Haverhill Street, Unit 13B in Rowley, MA dated June 8, 2020
21. Letter from Agricultural Commission Chair Libby Tucker dated May 26, 2020
22. Email from Town Administrator Debbie Eagan regarding the Farmers’ Market request dated May 27, 2020
23. Email from Health Agent Frank Marchegiani regarding Approved Farmers’ Market COVID Plan dated June 25, 2020
24. Meeting Memo regarding Old Business #1 – Update on Selectmen’s Facebook Page
25. Meeting Memo regarding Old Business #2 – Discuss outstanding construction items at the Pine Grove School identified by Pine Grove School Custodian Frank Janrvin
26. PGS Incomplete Items list compiled by Debbie Eagan
27. Email from Larry Berger regarding PGS Building (w/ attachments) dated June 25, 2020
28. Meeting memo regarding FY 20 MGL Ch. 44 § 33B(b) Budget Transfers
29. FY 20 Budget Transfer request submitted by Principal Assessor Sean McFadden
30. FY 20 Budget Transfer request submitted by Town Administrator Debbie Eagan
31. Meeting Memo regarding FY21 Re-Appointments
32. Meeting Memo regarding FY21 Appointments
33. Email from Amy Lydon regarding meeting minutes dated June 24, 2020