

MINUTES OF THE BOARD OF SELECTMEN MEETING

July 28, 2014

Meeting held at Town Hall

MEMBERS PRESENT: Chairman Robert Merry, Clerk Robert Snow, Jack Cook, Dave Petersen. (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon) Vice Chairman Joseph Perry - ABSENT

PUBLIC ATTENDEES: John Sykora – Weston & Sampson; Lawrence White – FINCOM; Chris Trotta; Chuck Trotta; Susan Hazen – Rowley 375th Committee; Roy Ricker – Water Department; Tony Hurley – Artistic Landscapes; Matthew Ziev – Rowley Police Department; Deanna Ziev; John Peabody; Patricia Musial; Perry Collins Rowley Police Department; Jesse Mazzie - Rowley Police Department; Stephen Nutter; Arthur Page- RVA; David Leavitt- RVA; Bill Gaynor-RVA; Andrew Demeter-RVA

CALL MEETING TO ORDER

Chairman Robert Merry called the meeting to order at 7:01 p.m. He said the meeting is being audio and video recorded digitally.

PLEDGE OF ALLEGIANCE

Roy Ricker led the Pledge of Allegiance.

CHAIRMAN'S COMMENTS

None.

GENERAL BUSINESS

1. Lift hiring freeze for dispatcher position

Chairman Merry read the letter from Police Chief Robert Barker (COPY ATTACHED).

Dave Petersen made a motion to lift the hiring freeze for the dispatcher position, Bob Snow second, all in favor - aye (4-0). Joseph Perry- ABSENT

7:05 – 7:15 p.m. CITIZEN QUERY

Citizen's Query opened.

GENERAL BUSINESS

2. SHINE counselor certification granted to Maryellen Mighill

Chairman Merry read the following:

The Executive Office of Elder Affairs has certified Council on Aging Director Mary Ellen Mighill as a "SHINE Counselor. SHINE stands for: Serving the Health Insurance Needs of Everyone."

Does the Board wish to send Mary Ellen a letter congratulating her on this professional achievement?

Bob Snow made a motion to send Mary Ellen a letter of congratulations, Jack Cook second, all in favor - aye (4-0). Joseph Perry - ABSENT

3. Sign collective bargaining agreement between Town and AFSCME local 2950

Chairman Merry read the following:

Debbie has been working with the labor counsel on updating the AFSCME collective bargaining agreement. We have incorporated the Memorandum of Agreements into the updated collective bargaining agreement document. The Board needs to sign the updated contract. There are four originals. The AFSCME leadership has signed these. This contract went into effect on July 1, 2013.

Bob Snow made a motion to sign the collective bargaining agreement between the Town and AFSCME local 2950, Jack Cook second, all in favor - aye (4-0). Joseph Perry - ABSENT

Eagan said Merry can sign the agreement later.

NEW BUSINESS

1. FY 15 Re-Appointments/Appointments/Town Counsel conflict of interest letter

Chairman Merry read the following:

On June 30, 2014, Donald Russo was appointed in error to the Board of Registrars until June 30, 2015. He needs to be un-appointed from the Board of Registrars. He was correctly appointed as a Limited Health Agent on July 14, 2014.

Dave Petersen made a motion to un-appoint Donald Russo from the Board of Registrars, Bob Snow second, all in favor - aye (4-0). Joseph Perry - ABSENT

Chairman Merry read the following:

We have received the attached conflict of interest opinion from Brackett & Lucas. The Selectmen should hold off on making a decision on this until one or two Selectmen meet with ZBA Chairman Don Thurston and Dave Levesque to discuss this. We will try to take this up during the August 11, 2014 Selectmen's meeting.

Petersen said he suggests that Bob Merry and one other Selectmen meet with ZBA Chairman Don Thurston to discuss the letter and to include Levesque if he would like to attend, and make a decision at the next meeting. Merry said that is a good idea. Petersen said he would be happy to attend the meeting as the Personnel Board Chairman. Eagan asked if the Board would like to extend Levesque's 30 day appointment. Petersen said let's hold off until the next Selectmen's meeting.

7:05 – 7:15 p.m. CITIZEN QUERY

Citizen's Query closed. There were no Citizen's queries.

7:15 p.m. Joint Meeting – Board of Water Commissioners to discuss water treatment plant

There was not a quorum of the Water Board present, so there was no joint meeting.

Chairman Merry read the following:

The Board of Selectmen needs an update from the Water Board on the status of the water treatment plant construction. The Town is under an Administrative Consent Order from the DEP and August 1st is just a few days away and the ACO extension will expire on August 15th.

Building Inspector Ken Ward told Debbie that he hasn't received any paperwork, since receiving the lengthy "punch list" back on May 29th. He said that he hasn't received anything from the architect and hasn't been asked to do an inspection. He said that he received an email that John Sykora sent Chief Broderick regarding a fire alarm inspection on August 1st.

Questions for the Water Board:

- 1) *What is the plan to complete the remaining items?*
- 2) *How much retainage are you holding?*
- 3) *When will you have an occupancy permit?*
- 4) *What is the status of the fence installation?*
- 5) *Also, why is there a storage container at the end of Pingree Farm Road? What is in this container? When will it be removed? The fire chief sent you a letter on July 18. (Letter and photos are attached).*

John Sykora said the phone line has been installed, so he has contacted Chief Broderick to do the fire alarm testing, which he hopes will be done on August 1st. He said that is the last remaining life safety item. He said the punch list is down to four pages, and many items cannot be completed until the plant comes on line. He said Barbara Cook has requested the ACO deadline extension request from the DEP and asked if Weston & Sampson should request it this time. Petersen asked when the plant is expected to come on line. Sykora said if the fire alarm testing goes well, the certificate of occupancy would follow within a few days, the Town could take over the insurance, then the operators could run the plant. Petersen said there are no engineer sign-offs according to the Building Inspector. Sykora said the sign-offs will happen once the fire alarm is tested. Petersen said barring any problems we could have the occupancy permit by August 15th. Sykora said that is correct, but it is in the Town's best interest to get the extension in case there are unforeseen delays. Petersen asked if there is an increased cost to hire Weston & Sampson for an extended period of time. Sykora said once the plant is running, it will need to be staffed for six to eight weeks, and station five will get cleaned and get new pumps, which can't be done until the plant is on-line. Petersen said the extension should be for a sixty to ninety day period. Snow said until October 1st. Sykora said Weston & Sampson's scope will be scaled down and they will be working as little time as possible. Broderick said they need to make sure that when the fire alarm and sprinkler system are activated, that an alarm is sent in an appropriate amount of time. Merry said the Building Inspector may find items when he does his inspection. Broderick said he will be on vacation from August 11, 2014 until August 25, 2014. Sykora said Instant Alarm checked and there is a dial tone, but the whole fire system needs to be tested. Sykora said he has the sign-off sheet and is waiting for the fire engineer to sign off once the system is tested. He said they can request a thirty day extension on the plant and then it will be six to eight weeks after the plant is on line for the project to be completed. Eagan said the consent order is against the Town, not the Water Department. She said the Building Inspector said he hasn't seen anything since May, and she is concerned about the August 15, 2014 DEP ACO deadline. She said we should ask Weston & Sampson to continue their role and make the extension request to the DEP. She said the Board can request that the Board of Water Commissioners extend the Weston & Sampson contract.

Dave Petersen made a motion to request that the Board of Water Commissioners extend their contract with Weston & Sampson so that Weston & Sampson can request an extension of the Administrative Consent Order deadline with the DEP by sixty days until October 15, 2014, Jack Cook second, all in favor - aye (4-0). Joseph Perry - ABSENT

Petersen asked what the status of the fence is. Sykora said it is 95% installed, and it is a separate contract being procured through the Water Department. He said a final price is coming in, the materials have been delivered to the site, and he will check in with Carmine on this. Petersen asked about the storage container on Pingree Farm Road. Sykora said this is a construction trailer and he will ask the contractor to remove it. Sykora said the Town is in the process of getting insurance on the plant. Eagan said

she needs values of the contents and the building itself from Sykora and she can handle the insurance.

7:30 p.m. Public Hearing – Earth Removal Application submitted by Artistic Landscapes LLC

Chairman Robert Merry read the legal notice into the record (COPY ATTACHED). He said the notice was published in The Town Common newspaper twice in the July 9-15 edition and the July 16-22 edition, and said the notice was mailed to the abutters.

Dave Petersen made a motion to open the public hearing, Bob Snow second, all in favor Robert Snow – aye, Robert Merry – aye, David Petersen – aye, Jack Cook– aye, Selectman Joseph Perry was absent.

Public Hearing opened at 7:34 p.m.

Chairman Merry asked Tony Hurley, the applicant, for a summary. Hurley said he is the owner of Artistic Landscapes LLC. He said they want to build a 100 foot by 60 foot steel building for their company's office. He said they have the building permit. He said the loam is deeper than they expected and not suitable to put a building or driveway on it. He said they have to remove this soil and bring in better fill. He said some of the soil will be brought back to do landscaping around the building.

Chairman Merry read letters from (COPIES ATTACHED):

- Board of Health
- Conservation Commission
- Building Inspector
- Planning including letter from Graham Associates, Inc.
- Police
- Highway

Hurley said they have not touched the area where the septic system will be installed, he agreed to the recommendations of the Conservation Department. The Selectmen and the audience had no further questions for the applicant.

Jack Cook made a motion to close the public hearing, Bob Snow second, all in favor Robert Snow – aye, Robert Merry – aye, David Petersen – aye, Jack Cook– aye, Selectman Joseph Perry was absent.

Public hearing closed 7:46 p.m.

Dave Petersen made a motion to approve the application for an Earth Removal Permit for the removal of up to 1,500 cubic yards of soil with conditions and comments from the department heads, as attached, Jack Cook second, all in favor, aye (4-0). Selectman Joseph Perry was absent.

Eagan said this follows Chapter 40A and may be appealed within twenty days of being filed with the Town Clerk by the abutters.

7:45 p.m. Fire Chief James Broderick to discuss ladder truck

Eagan said the Board has the complete package that Broderick provided last week (COPY ATTACHED).

Chairman Merry read the following:

At the last Selectmen's meeting Chief Broderick provided an overview of the purchase of the new ladder truck. We will be purchasing the ladder truck through the Metropolitan Area Planning Commission's (MAPC) cooperative bid program. MAPC has contracted with Greenwood Emergency Vehicles. The Board of Selectmen needs to authorize the purchase of the ladder truck through the MAPC consortium.

The Board also needs to discuss the payment options. As we previously discussed, if we pay up front for the ladder truck, we will be refunded \$17,671.99. We asked Treasurer Karen Summit to review this. She has provided a memo to the Board of Selectmen, which is attached. If the Board wishes to proceed with the prompt payment plan, then this needs to be voted on.

Merry read the memo from Treasurer/Collector Karen Summit (COPY ATTACHED).

Petersen said the plan outlined by Summit sounds good to him, Cook said it is cut and dry, Snow said it is a good plan, Merry said he agrees and it is good if the Town can save money.

Dave Petersen made a motion to do a short-term borrowing for the full amount of \$735,000 and to pay down the loan amount by the rebate when it is received and then borrow the net amount for the remainder of the loan term, Jack Cook second, all in favor, aye (4-0). Joseph Perry - ABSENT.

Dave Petersen made a motion to authorize Chief Broderick to sign the contract to purchase the truck, Jack Cook second, all in favor, aye (4-0). Joseph Perry - ABSENT.

Snow asked how long it will take to build the truck. Broderick said he hopes to have the truck by the end of March.

NEW BUSINESS

2. Letter from Police Chief Robert Barker re: detective appointment

Chairman Merry read the letter from Police Chief Robert Barker (COPY ATTACHED)

Dave Petersen made a motion to appoint Mathew Ziev to the position of Detective effective August 1, 2014 and expiring June 30, 2017, Jack Cook second, all in favor, aye (4-0). Joseph Perry - ABSENT.

Snow said he is impressed with Ziev, he can't praise him enough, he knows what is going on, he is impressed with his knowledge and we are fortunate to have him. Petersen wished Ziev good luck, and he hears people around Town praising Ziev who is friendly with parents and kids, and he is a great image for the Police Department and the Town.

3. Letter of resignation from Police Lt-Detective Joseph Gamache

Chairman Merry read the letter of resignation from Joseph Gamache (COPY ATTACHED).

Merry said he can't believe it, it is a hard decision but Gamache deserves it. He asked Gamache if he has something lined up to keep him busy. Gamache said he may rejoin former Police Chief Barry, it is hard to move on, but it is time. He said he grew up here, he has deep roots, and he isn't going anywhere. He said he is happy to assist Barker if needed and will be working with Ziev over the next few months. He said he runs the Essex County Detectives Association, which he started over fifteen years ago, and he hopes Ziev will take it over. Merry said he appreciates what Gamache has done for the community. Snow said Gamache has done a great job over the years, and Barry appointed him as the Town's first Inspector in 1991. Petersen congratulated Gamache on his retirement, said he hears nothing but good from the townspeople and Gamache's peers and wished him all the luck in the world.

8:00 p.m. Bill Gaynor of the Rowley Veterans Association to discuss "Old Nancy" cannon project

Chairman Merry said, "Bill Gaynor met with Bob Merry last week to discuss a proposed project for "Old Nancy". Bill will present his ideas to the Board."

Gaynor provided the Board with a handout (COPY ATTACHED) and turned over the discussion to Arthur Page. Page said he is familiar with the condition of Old Nancy, and they would like to bring the cannon to a secure location and clean and paint it. Merry

said the last restoration of the wheels was done in 1975. Page said they may re-do the wheels, and the cannon shouldn't be rolled, but should be mounted to a trailer. He said they would like to display it on the Town Common for the upcoming Fox 25 Zip Trip, remove it, then put it back on a trailer for the parade for the Town's 375th anniversary. He said there is a gentleman in Essex who can strip the paint and determine where and when the cannon was made. He said they would like to display Old Nancy on a cement platform on the Town Common starting in the Spring through the Fall, with a glass board giving the history of Old Nancy on one side, and Community Announcements on the other side. He said they would weld the barrel and plug it for safety, but it would be removable so it can be fired again.

Merry said he has no issues with the painting, it was painted red at one point. He asked if the State requires us to fire sleeve it. Page said he is a welder, he can install a lockable expansion plug keyed at the end, and it will not cost the Town anything. Merry said he has a concern putting it on the Town Common; it now has to be guarded. He said kids like to climb on it, and it can be a liability, and the cannons are usually filled with concrete. Merry said he is not sure if filling it affects its historical or monetary value. Page said he doesn't want to change its functionality, just make it safe, and they will show Bob Merry before they do anything. Merry said he is concerned about vandalism if it is displayed on the Common. Page said it is shame that more people don't see Old Nancy. Merry said Old Nancy will be in the Yankee Homecoming parade and will be in Rowley's 375th Anniversary parade in September. Petersen said he is concerned with putting it on the Town Common since it won't be protected from the weather. He said when things are on display all the time, people stop seeing them, but he thinks we should make more of an effort bringing it out more. Gaynor said the plan is to display it from Memorial Day to Veteran's Day, which is four to five months. Gaynor said it is a shame that kids don't know about it and it is part of the Town's history. He said they plan to videotape and still photograph the entire project and display it in the Library.

Petersen suggested allowing the group to refurbish the cannon, but defer on the display policy until the Board members have had more time to think about it. He said he is reluctant to leave it outside, but thinks we should make an effort to get it out more often. Larry White suggested asking Rowley Community Media to document the project and maybe display the cannon in the Library or at a car dealership display room or bank lobby. Gaynor said there is enough time to finish the refurbishing before the Fox 25 Zip Trip. Page said they will contact the gentleman from Essex to do the restoration over the winter. Gaynor said the cannon will be in a location with an alarm and video surveillance twenty-four hours per day.

Susan Hazen said Old Nancy is the centerpiece for the Town's 375th Anniversary parade and asked if the ownership would change from the Town to the Rowley Veteran's Association. Page said there will be no change in ownership.

Dave Petersen made a motion to allow the refurbishing of the cannon and revisit how to display Old Nancy in the Spring, Jack Cook second, all in favor, aye (4-0). Joseph Perry - ABSENT.

OLD BUSINESS

1. Discuss 375th parade, road race and other events

Chairman Merry read the following:

The Board of Selectmen needs to review and authorize the following events as part of the 375th Anniversary Celebrations:

- 1) *Use of Town Common for "Kid's Fun Run" – Thursday, September 4, 2014
Request from the Rowley Police Association to use the Town Common on September 4, 2014 from 5:00 p.m. to 8:00 p.m. for a Kid's Fun Run and other activities as part of the Town's 375th Celebration. Races to start at 6:15 p.m.*
- 2) *Parade – Saturday, September 6, 2014
Discuss: parade route; road closures; no parking areas; estimated time frame for parade; application to Mass. DOT to close road for parade; authorize David Sedgwick to file application with Mass. DOT on behalf of the Town; and email from Triton Youth Soccer regarding access to Veterans Field for soccer games on September 6th.
Please review comments from the following departments:*
 - *Police Chief*
 - *Fire Chief*
 - *Health Services Coordinator*
 - *Highway Surveyor*
- 3) *Authorize Vice Chairman Joe Perry to use the Town Hall second floor for 375th concerts/events in case of inclement weather*

Rowley 375th Anniversary Committee member Susan Hazen said September 4, 2014 is the anniversary of the Town's incorporation and opening ceremonies will be held at 6:00 p.m. on the Town Hall front steps. She said originally the road race was going to be sanctioned, but due to a number of problems they can't do the race as originally planned, but will instead have a kid's fun run on the Town Common. She said on Friday

September 5, 2014 the only event planned is a concert on the Town Common. She said Saturday there will be a Pied Piper Parade starting at Railroad Avenue and ending on the Town Common. She said they went to Police Chief Barker and Sergeant May months ago, who reviewed the parade plan and said it can be done. She said there will be food trucks on the Town Common, a band, and the Library is doing something for the children. She said there will be face painting and cut outs of Ezekiel Rogers and his wife for people to take photos with and there will be a big picture on the Town Common at 2:00. She said closing ceremonies will occur on September 7, 2014 with a communal meal on the Town Common.

Hazen said the parade will start at 11:00 a.m. with the bands in place by 10:00 a.m. She said they will have a port-o-potty at the beginning of the race, the Highway Department is providing flashing signs to expect delays and no parking signs. She said Officer Sedgwick will help them apply for the permit to close Route 1A, and she strongly advises not allowing the Coast to the Cure bike race to go through the parade route. Broderick said Heritage Way is at the end of the parade route and is still a construction site and private way. Hazen said the antique cars will park at the Highway Department with a police detail. She said they are still looking for floats for the parade but is concerned where people will go after the parade. Barker said the bands will have figured out their transportation and will disperse fairly quickly after the parade. Broderick said the fire trucks will be at a staging area on Main Street and when the parade is done, they will go home. Barker said he estimates the parade will be over by 12:30 p.m. Hazen said she would like to park the floats along Route 1A for one to two hours. Barker said he would prefer that Route 1A be cleared as soon as possible. Barker said the road can close at 10:30 a.m. and re-open at 1:00 p.m. Broderick said he needs to know if grills and propane will be used and proper safeguards need to be followed and charcoal needs to be disposed of properly. Hazen said the Congregation Church plans to have grills for hotdogs and hamburgers. Broderick asked if they need barricades, and if so, where and when. Barker said the officers will be setting up at 9:00 a.m. and the barricades will be needed then. Hazen said they are looking into rubbish removal and street sweepers. Broderick said Action Ambulance will be part of the parade and will provide support with paramedics and EMTs.

Petersen suggested that the bike race use the yellow route on the parade map and have their rest stop on the island at the corner of Cross Street and Central Street, which can have a few port-o-potties on it. Barker said he thinks that is adequate, but is concerned about the diverted cars and the bikers being on the road. Hazen said they are working on ways to notify people who live on those streets about the road closure. Eagan recommended notifying abutters of the road closures and no parking areas. Barker said they are notifying downtown businesses and are working on notifying the MBTA.

Dave Petersen made a motion to close Route 1A from Cross Street to Route 133 assuming the State approves it, Bob Snow second, all in favor, aye (4-0). Joseph Perry - ABSENT.

Hazen invited and encouraged the Selectmen to participate in the parade. She said the 375th Committee will handle the mailing to the abutters.

Dave Petersen made a motion to restrict parking as outlined by Barker in his memo (COPY ATTACHED), Jack Cook second, all in favor, aye (4-0). Joseph Perry - ABSENT.

Eagan said Triton Youth Soccer needs to access the Veterans fields at Pine Grove School. Hazen said she sat down with the Parks & Recreation Committee and was told they would notify the league. Petersen said they should be notified that the road will be open after 2:00 p.m., and there will be no access to the fields until after 2:00 p.m. and there could be some parking issues.

Dave Petersen made a motion to allow the soccer fields to be used after 2:00 p.m., Bob Snow second, all in favor, aye (4-0). Joseph Perry - ABSENT.

Dave Petersen made a motion to authorize Vice Chairman Joe Perry to use the Town Hall second floor for 375th concerts/events in case of inclement weather, Jack Cook second, all in favor, aye (4-0). Joseph Perry - ABSENT.

2. Discuss September 6 Coast to the Cure bike race

Eagan said we will explain to them the routes that have been set. Petersen said they can use the island at Cross Street and Central Street for the rest stop.

NEW BUSINESS

4. Update on Eastern Essex Veterans District Director position – job posting

Chairman Merry said, "The position of Veterans Services Director for the Eastern Essex Department of Veterans Services has been posted at Town Hall and on the Town's website. Chairman Merry will read the posting into the record (COPY ATTACHED). Selectman Snow will give a brief update on the District."

Snow said there is another meeting on Thursday at 7:00 at the Ipswich Town Hall. He said the search process has started for a new director; it is very difficult to fill a position like this, and they will see what candidates come in. He said the sub-committee will narrow the number of candidates to three. He said Terry Hart was bigger than life and his are tough shoes to fill.

5. Letter from New England Dairy Promotion Board requesting permission to bring a calf to the Town Common on August 22 as part of the Fox 25 Zip Trip "Must Be the Milk" segment

Chairman Merry read the letter from New England Dairy Promotion Board (COPY ATTACHED).

Dave Petersen made a motion to approve the request from the New England Dairy Promotion Board to bring a calf to the Town Common on August 22, 2014, Bob Snow second, all in favor, aye (4-0). Joseph Perry - ABSENT.

OLD BUSINESS

3. Continued discussion on request to place "Children At Play" signs on Summer and Independent Streets

Chairman Merry said, "The Selectmen asked Highway Surveyor Patrick Snow to look into the costs to paint the word "SLOW" on Independent Street. Please see attached email from Pat. " Merry read the email from Pat Snow.

Merry said the State has frowned upon signs that say "Slow Children." Petersen said the painting of the word Slow on the road will catch driver's attention better than a standing sign.

Bob Snow made a motion to authorize the Highway Department to paint the word "SLOW" on the road at the intersection of Summer Street and Independent Street and at the intersection of Main Street and Independent Street, Jack Cook second, all in favor, aye (4-0). Joseph Perry - ABSENT.

4. Bradstreet Baseball Field project update

Chairman Merry read the following:

Bob Merry and Dave Petersen will give an update on this project. Meridian Engineering has conducted geotechnical studies of the proposed baseball field at the Bradstreet "active" recreation parcel.

Development of this area is challenging due to high groundwater and an under system would need to be built, which can increase the costs by more than \$200,000.

Bob and Dave have been working with Tim Southall of the Recreation Committee and Conservation Agent Brent Baeslack on existing areas that may be able to be developed into a baseball field.

Petersen said the Bradstreet site has been challenging; it needs to be leveled and needs Federal drainage permits. He said ground testing has been performed and the water is close to the surface and the soil is so bad that it would need to be removed and new soil would need to be brought in along with crushed stone. He said building a little league field at this site would cost \$400,000 to \$500,000. He said Bob Merry, Tim Southall and he agreed that this project is not possible given the large costs. He said they are looking at changing the fields behind Pine Grove School, which now have a softball and soccer field, to have a little league field. He said we can do this within a year's time since the land is relatively flat. He said there is room behind Circuit Drive to put a soccer field, and the land is relatively level and dry, and large enough for a soccer field. He said adding another baseball field at Eiras will create more competition for parking. He said if the Police and Fire Station are built in front of Eiras Park, parking will need to be considered and possibly can be expanded into the wooded areas. He said they would like to abandon the baseball field project at Bradstreet and repurpose the \$200,000 of CPC funds appropriated to this project to be used partially for an architect to estimate the cost to build a little league field behind Pine Grove School, a soccer field at Eiras Park and assess the parking at Eiras Park. Snow said the Bradstreet plan had a phase to add tennis courts and a skating park. Petersen said depending on how the field is laid out behind the school, there may be room for something there or at Eiras Park, but the baseball field was the initial phase of the project. He said if the Board votes to transfer the money, it can be done at the Fall Town Meeting if the CPC gives permission to repurpose the funds.

Bob Snow made a motion to abandon the Bradstreet Baseball Field project and to approach the CPC to see if the funds can be transferred to develop fields at Eiras Park and Pine Grove School, Jack Cook second, all in favor, aye (4-0). Joseph Perry - ABSENT.

Merry said there are nine acres behind Bradstreet that can be developed at a future date for projects that require less drainage, such as a skateboard park or tennis courts.

MINUTES

- May 19, 2014

Dave Petersen made a motion to approve the minutes from the May 19, 2014 meeting, Jack Cook second, all in favor, aye (4-0). Joseph Perry - ABSENT.

- June 2, 2014

Dave Petersen made a motion to approve the minutes from the June 2, 2014 meeting, Jack Cook second, all in favor, aye (4-0). Joseph Perry - ABSENT.

- June 23, 2014 – Executive Session

Dave Petersen made a motion to approve the minutes from the June 23, 2014 Executive Session meeting, Jack Cook second, all in favor, aye (3-0). Joseph Perry - ABSENT. Bob Snow - ABSTAINED

- June 30, 2014

Dave Petersen made a motion to approve the minutes from the June 30, 2014 meeting, Jack Cook second, all in favor, aye (4-0). Joseph Perry - ABSENT.

ANNOUNCEMENTS

- The Town has the following vacancies:
 - **Fence Viewer**– two positions;
 - **Wood, Lumber & Bark Inspector**; and
 - **Zoning Board of Appeals Associate** – two open seats
 - **Historical Commission-Historic District Commission** - four seats
 - **Parks and Recreation Committee** - two seatsFor more information on these positions, please contact the Selectmen's Office at 948-2372
- 375th Anniversary information and events are posted on the Town's website, www.townofrowley.net
- Rowley Food Pantry is in need of donations. The Food Pantry is open Tuesdays from 10:00 a.m. to 12:00 p.m. and Thursdays from 5:30 p.m. to 7:00 p.m.
- Water Customers need to call Pennichuck at 1-800-553-5191 now for billing, payment and customer service questions.
- Compact fluorescent light bulbs may be recycled at the Rowley Municipal Lighting Plant. Light bulbs can be brought down during normal business hours.

There being no further business before the Board, Chairman Merry called for a motion to adjourn. Jack Cook so moved, Bob Snow second, all in favor – aye (4-0). Joseph Perry - ABSENT

Open meeting adjourned at 10:05 p.m.

Respectfully submitted,
Amy Lydon
Assistant Town Administrator

ATTACHMENTS:

1. Letter from Police Chief Robert Barker requesting that the hiring freeze be lifted
2. SHINE Certification and R.N. license for Mary Ellen Mighill
3. Conflict of interest opinion from Brackett & Lucas
4. Letter from Fire Chief Broderick and photos to Board of Water Commissioners dated July 18, 2014
5. Legal notice on Earth Removal Permit Application from Artistic Landscapes, LLC
6. Memos regarding Earth Removal Permit application from Health Services Coordinator; Conservation Agent; Building Inspector; Planning Board; Graham Associates Inc.; Chief of Police; Highway Surveyor/Tree Warden
7. Earth Removal Permit Application from Artistic Landscapes, LLC
8. Town of Rowley Earth Removal by-law
9. Town of Rowley rules and regulations relating to special permits
10. Letter from Fire Chief James Broderick regarding price for new ladder truck and enclosures
11. Memo from Karen Summit to Board of Selectmen regarding borrowing for new fire truck
12. Letter from Police Chief Robert Barker re: detective appointment
13. Letter of resignation from Police Lt-Detective Joseph Gamache
14. Request to be on agenda from Bill Gaynor to discuss Old Nancy Project
15. Hand-out from RVA regarding Old Nancy project
16. Email correspondence from Dave Sedgwick and Glen Fougere regarding 375th events
17. Memos from Police Chief Robert Barker, Fire Chief James Broderick, Health Services Coordinator Frank Marchegiani and Highway Surveyor Patrick Snow regarding 375th parade route
18. Maps of parade route
19. Request letter from Northeast Neurofibromatosis for rest stop and email correspondence regarding the request
20. Job posting for Veterans Service Director
21. Letter from New England Dairy Promotion Board
22. Email from Highway Surveyor Pat Snow regarding Children At Play signs
23. Geotechnical report from Meridian Engineering of the proposed baseball field at the Bradstreet "active" recreation parcel