

MINUTES OF THE BOARD OF SELECTMEN

July 25, 2022

Town Hall, 139 Main Street, Rowley, MA

5:15 p.m.

MEMBERS PRESENT: Chairman Robert Snow; Vice Chairman Joseph Perry; Clerk Deana M.P. Ziev; Cliff Pierce; Christine Kneeland (Town Administrator Deborah Eagan; Assistant Town Administrator Amy Lydon)

CALL MEETING TO ORDER

Chairman Snow called the meeting to order at 5:15 p.m. He said the meeting is being audio and video recorded by Rowley Community Media.

PLEDGE OF ALLEGIANCE

Christine Kneeland led the Pledge of Allegiance.

EXECUTIVE SESSION

- To conduct strategy sessions in preparation for negotiations with nonunion personnel, Mark Emery, and to conduct contract negotiations – G.L.c.30A §21(a)(2)

Chairman Snow called for a motion to go into Executive Session to conduct strategy sessions in preparation for negotiations with nonunion personnel, Mark Emery, and to conduct contract negotiations pursuant to State Open Meeting Law G.L.c.30A §21(a)(2), and to return to open session.

Cliff Pierce so moved, Joe Perry second, all in favor – roll call vote: Bob Snow – aye, Joe Perry – aye, Christine Kneeland – aye, Cliff Pierce – aye, Deana Ziev – aye.

Executive Session opened at 5:17 p.m. and adjourned at 5:57 p.m. Open Session resumed at 6:01 p.m.

6:00 p.m. TO 6:05 p.m. PUBLIC COMMENT

There were no public comments.

GENERAL BUSINESS

1. Road Opening Permit Application from N. Granese & Sons, Inc. to open Dodge Road from Haverhill Street to Emily Lane and Daniels Road from Dodge Road to Emily Lane for the installation of new a new water main, valves, hydrants, and services

There were no comments or concerns about this application.

2. Sign September 6, 2022 State Primary Election Warrant

Joe Perry made a motion to sign the September 6, 2022 State Primary Election Warrant, Deana Ziev second, all in favor - aye (5-0).

Eagan said these can be signed after the meeting.

6:05 p.m. APPOINTMENT Fire Chief Mark Emery to present the following individuals for appointment to the position of Firefighter:

- Justin Haley
- Merissa Titus-Abate

Fire Chief Mark Emery introduced Justin Haley and Merissa Titus-Abate to the Board and said these are two of the four full-time Firefighters that he will be presenting to the Board. He said there were approximately 20 applicants, and he is proud to present Justin and Merissa for appointment.

Deana Ziev made a motion to appoint Justin Haley to the position of full-time Firefighter effective August 19, 2022 for a term to run through June 30, 2025, Joe Perry second, all in favor - aye (5-0).

Deana Ziev made a motion to appoint Merissa Titus-Abate to the position of Firefighter effective August 8, 2022 for a term to run through June 30, 2025, Christine Kneeland second, all in favor - aye (5-0).

Emery said the Board has just appointed the Town's first female full-time Firefighter.

6:10 p.m. APPOINTMENT Town Clerk Catie McClenaghan for the swearing in of:

- Justin Haley to the position of Firefighter
- Merissa Titus-Abate to the position of Firefighter

Town Clerk Catie McClenaghan swore in Justin Haley and Merissa Titus-Abate as Firefighters. Photos were taken.

GENERAL BUSINESS

3. Request from Water Superintendent Robert Gray to appoint Keith Monahan to the position of Secondary Distribution Operator

Chairman Snow read the following:

The Board needs to vote to appoint Keith Monahan to the position of Distribution Secondary Operator, as requested by Water Superintendent Robert Gray.

Deana Ziev made a motion to appoint Keith Monahan to the position of Secondary Distribution Operator, Cliff Pierce second, all in favor - aye (5-0).

4. Letter of resignation from Reserve 911 Tele-communicator Dispatcher Juliana Paulette

Joe Perry made a motion to accept this resignation with regrets, Christine Kneeland second, all in favor - aye (5-0).

5. Request from Police Chief Scott Dumas to appoint Sandra Hamel and Edward Wilson to the position of Reserve 911 Tele-communicator Dispatcher

Joe Perry made a motion to appoint Sandra Hamel and Edward Wilson to the positions of Reserve 911 Tele-communicator Dispatcher, as recommended by Police Chief Scott Dumas, Christine Kneeland second, all in favor - aye (5-0).

6:15 p.m. PUBLIC HEARING Earth Removal Application filed by John Gikas to remove approximately 2,500 cubic yards of earth from 14 Bell Circle

Chairman Snow read the notice of public hearing. He stated that this Public Hearing was advertised in the Newburyport Daily News. (Advertised on July 4, 2022 and July 11, 2022 and that the applicant mailed the notice of public hearing to the abutters.)

Deana Ziev made a motion to open the public hearing, Cliff Pierce second, all in favor Robert Snow – aye, Cliff Pierce – aye, Christine Kneeland – aye, Deana Ziev– aye, Joe Perry– aye.

Public Hearing opened at 6:17 p.m.

Chairman Snow called the applicant forward and asked them to discuss their application.

Nick Gikas introduced his son John Gikas and his wife Allison, and said they were married a few weeks ago. He said they are trying to fulfill the obligations of the building permit and other permits from the Town, and this lot has been vacant for a long time. He said he has spoken to the department heads who commented on this application including the Building Inspector, Fire Department, Police Department and Health Department. He said TW Excavating knows what is on the site and designed the septic. He answered the eight items in Town Planner Kirk Baker's memo as follows:

1. They are requesting the permit for a six month period of time, but the work will be done sooner than that. Eagan said the Bylaw allows for one year. Gikas said they will ask for one year.
2. There will be up to 20 trucks per day. Each trailer holds 30 yards of material, but because this is ledge, there are huge voids and they can only get about 12 yards in each truck.
3. Trucks will always be covered. Route is Bell Circle to Cindy Lane to Leslie Road to Route 133 to Route 1 to TW Excavating – 108 Newburyport Turnpike in Newbury.
4. He spoke with Jessie Warren of TW Excavating about clean-up and he will have his street sweeper there.

5. There are two catch basins over 100 feet away. He has met with Brent Baeslack and everything is clean and there are no signs of erosion.
6. Disposal location: TW Excavating – 108 Newburyport Turnpike in Newbury.
7. He highly doubts that they will need more time.
8. They will not bury stumps on site.

Chairman Snow asked if the Board has any questions for the applicant. There were no questions.

Chairman Snow asked if the audience has any questions for the applicant. There were no questions.

Eagan read the following Earth Removal Bylaw excerpt:

Any permit issued hereunder shall automatically expire upon the completion of the earth removal project for which it was issued or at such time as may be specified in said permit, and in any event within one (1) year from the date of issue thereof.

Snow said the one year expiration will be based on the date that the permit is filed with the Town Clerk. Eagan asked if there will be any conditions on the permit.

Snow read the following:

- 1) *That the Applicant be required to provide the earth removal contractor with a copy of the Permit and instruct the contractor to follow the provisions of the permit*
- 2) *That the Board set an expiration date of the Permit.*
- 3) *That the Board requires the Applicant to conform to all the requirements of the Earth Removal Bylaw including the following:*
 - *topsoil replacement with not less than 6 inches of topsoil (Section 4 B);*
 - *that the earth removal area be contained on the site in accordance with the setbacks listed in the Bylaw (Section 4C); and*
 - *hours of operation and trucking adhere to the Bylaw provisions of no operations or trucking to take place between 6:00 p.m. and 8:00 a.m. or on a Sunday or holiday (Section 4. F.5)*

Deana Ziev made a motion to close the public hearing, Joe Perry second, all in favor Robert Snow – aye, Cliff Pierce – aye, Christine Kneeland – aye, Deana Ziev– aye, Joe Perry– aye.

Public Hearing closed at 6:28 p.m.

Chairman Snow read the following comments:

- Town Planner's Memo

- Applicant's response to Town Planner's Memo
- Town Planner's Response to Applicant's response
- Conservation Agent email
- Conservation Agent memo
- Health Director Memo
- Police Chief email
- Response from applicant to Department Head comments
- Fire Chief email
- Building Inspector email
- Highway Surveyor email

Cliff Pierce made a motion to approve the application for an Earth Removal Permit for the removal of approximately 2,500 cubic yards of earth with all conditions discussed and attached, Deana Ziev second, all in favor, Robert Snow – aye, Cliff Pierce – aye, Christine Kneeland– aye, Deana Ziev– aye, Joe Perry– aye.

CONDITIONS OF THE PERMIT:

- 1) That the Applicant be required to provide the earth removal contractor with a copy of the Permit and instruct the contractor to follow the provisions of the permit
- 2) That the expiration date of the Permit, is one year from the date that the permit is filed with the Town Clerk
- 3) The Applicant must conform to all the requirements of the Earth Removal Bylaw including the following:
 - topsoil replacement with not less than 6 inches of topsoil (Section 4 B);
 - that the earth removal area be contained on the site in accordance with the setbacks listed in the Bylaw (Section 4C); and
 - hours of operation and trucking adhere to the Bylaw provisions of no operations or trucking to take place between 6:00 p.m. and 8:00 a.m. or on a Sunday or holiday (Section 4. F.5)
- 4) That the applicant must conform to all the conditions from the Department Heads as detailed below and attached:
 - i. Town Planner's Memo (5)
 - ii. Applicant's response to Town Planner's Memo (5A)
 - iii. Town Planner's Response to Applicant's response (5B)
 - iv. Conservation Agent email (6)
 - v. Conservation Agent memo (6)
 - vi. Health Director Memo (7)
 - vii. Police Chief email (8)
 - viii. Response from applicant to Department Head comments (9)
 - ix. Fire Chief email (10)
 - x. Building Inspector email (11)
 - xi. Highway Surveyor email (12)

6:30 p.m. APPOINTMENT Frank and Shirley Todd and Brook Todd of Todd's Riverview Farm at 275 Main Street to discuss request to modify Flea Market License

Chairman Snow read the following:

This is a continued discussion from the last meeting. The Board asked for a determination from Building Inspector Ken Ward that if Todd's Riverview Farm swapped the 9 holidays on the current license to be open on Fridays, if it would be an expansion of the operation.

Brook Todd of Todd's Riverview sent Building Inspector Ken Ward the following request:

Hi Ken,

We are requesting a change to our Flea Market License. We are currently permitted for Saturday and Sunday and Holidays April through November. We would like to change the nine Holidays to nine Fridays April through November with hours to be Noon to Dusk on those Fridays we choose to be open.

We also have ancillary music (Live or recorded) off and on during our flea markets for background effect, and would like to continue that on the Friday markets also.

Thank you,

Brook Todd

Todd Family

Todds Riverview Farm 275 main st.

Ken Ward has provided the following determination:

Debbie, I received a request from Brook Todd to allow Friday events to replace the 9 holidays he is allowed. I am in agreement that this is not an expansion of his use.

Ken Ward

At the last meeting, the Board also discussed the two other modifications to the Flea Market License:

- 1) On the request to add crafts, plants, and farm produce, to the items sold at the flea market does the Board have any objections to adding these items to the permit?*
- 2) On the request to change the Food and Beverages section to: Todd family and/or Food Trucks does the Board have any objections to these changes? (See comments from Health Director Frank Marchegiani)*

The Board indicated that they had no objections.

Is the Board in agreement to grant the request to modify the Flea Market License for these three items? If so, the Board will need to vote to approve the modifications as requested and to sign the revised 2022 Flea Market License. The revised license will be prepared this week for the Board members to sign.

The Board had no objections to the requested modifications.

Christine Kneeland made a motion grant the request to modify the Flea Market License for the three items, Joe Perry second, all in favor - aye (5-0).

Eagan said the license will be prepared for the Board to sign this week and then it will be available for the Todd family. Brook Todd asked for next year, if there are rain dates, can the Flea Market be rescheduled around them. The Board did not have an issue with that.

NEW BUSINESS

1. Review Notice of Intent to sell pursuant to Massachusetts General Laws Chapter 61, filed by Stephanie Desjardins and Bruce E. Tompkins, and Bruce E. Tompkins, Trustee, and Sarah B. Tompkins, Trustee of The Tompkins-Desjardins Trust, for land off Daniels Road, Emily Lane, and Wethersfield Street shown on Assessors Map 9, Block 23 Lots 24 and 25; Map 11 Block 6; and a portion of May 9, Block 23

Chairman Snow read the following:

The Board has received a Notice of Intent from The Tompkins-Desjardins Trust to sell approximately 118.8 acres of Chapter 61 forestry land off Daniels Road, Emily Lane, and Wethersfield Street to Rowley Farms Development, LLC for a combination of single-family residences, passive recreational uses and open space. The purchase and sales agreement list sales price is \$5,775,000.

We received comments from the Planning Board, Conservation Commission, and Open Space Committee. All three Boards are recommending to the Board of Selectmen that the Town waive its right of first refusal for consideration of purchasing this land. This parcel has not been identified for possible land protection in the Town's Open Space and Recreation Plan.

How does the Board wish to proceed?

If the Board decides to vote to waive the Town's right of first refusal to purchase the land, the Board also needs to vote to sign the Waiver of Right of First Refusal form, which will be provided by the property owner, upon notification of the Board's vote.

Cliff Pierce made a motion to waive the Town's right of first refusal to purchase the land and to sign the Waiver of Right of First Refusal form, Christine Kneeland second, all in favor - aye (5-0).

6:40 p.m. APPOINTMENT Stephanie Ryan to discuss One-Day Entertainment License application for Grand Opening Event at Joint Operations, 264 Newburyport Turnpike

Chairman Snow read the following:

This 1-day Entertainment License application is for a Grand Opening Event for Joint Operations, a retail marijuana business. The application states the following:

Grand Opening event to welcome the 21+ community tour retail location. Outside there will be two food trucks, music (band), tables, and 4-5 vendors, local business raffles to support veteran charity.

Snow called Stephanie Ryan forward and asked her to provide an overview of the event. Ryan said this is a Grand Opening event with all attendees being 21+, they will have four vendors, a band, two food trucks, and a police detail for the pedestrian crossing of Route 1 from the parking lot across the street. She said there will not be any consumption on the property. Perry asked where they are located and the hours of the event. Ryan said they are located near Gino's and the event will be from 12:00 p.m. until 6:00 p.m.

Snow read the following:

The following Town department heads have reviewed the application and offered the following comments:

Town Planner Kirk Baker:

I've looked at this request submitted by Joint Operations located at 264 NBPT for a one-day event license for a grand opening event to be held on Saturday, August 20, 2022 from 12pm to 6pm. The Planning Board has determined they are in compliance with the site plan approval and the conditions of the special permit and are amendable with them initiating business operations.

Moreover, this entertainment license request to hold a grand opening event on a weekend during the afternoon that would consist of two food trucks, five vendors, and a live band is certainly compatible with the approval. That being said I do recommend that approval of the entertainment license be accompanied by the following conditions:

1. There be a crowd manager on site at all times during the event. The crowd manager should provide his direct contact info to town officials in case any public safety/security actions need to be taken.

2. That the applicant submit to the BOS an event layout plan showing where all the activities will be taking place in addition to depicting the location on-site parking areas pedestrian areas.

3. In reference to being permitted to utilize an off-site parking area across Route 1 (at 85 NBPT aka MCR Technologies for which that owner has given his permission) I would recommend that a police detail be on-site for the full duration of the event to assist in pedestrian road crossings. I would also advise that the above-cited layout plan depict the location where pedestrians will be allowed to cross over Route 1.

Thanks for the opportunity to comment.

Health Director Frank Marchegiani:

The Health Department needs confirmation that the two proposed food trucks are or will be permitted in Rowley in a reasonable amount of time before the event. The parking location of the two trucks should also be reviewed for traffic, customer parking, and safety concerns.

Police Chief Scott Dumas:

A detail would be required to assist with the crossing of route 1 from the overflow parking lot and exiting traffic. Given what is being described, I suspect the parking lot at Joint Operations will fill up rather quickly. Other than the police department does not have any concerns.

Fire Chief Mark Emery:

The fire dept. has no issues with this event.

Building Inspector Ken Ward:

I have no comments

Town Administrator Deb Eagan

Will the business be open for marijuana product sales during this event? Is the Grand Opening Event, which will be held outside according to the application, be open to children and young adults under the age of 21? The event description in the application does not clearly state this. If the event is open to the general public, who will be making sure that attendees at the Grand Opening event who are not over the age of 21 are not entering the retail establishment? Is there a plan as to what happens that day if there are weather-related issues, such as rain or thunderstorms?

Ryan said the store will be open for sales during the event, but will not be open for anyone under 21 years old, they will have a crowd manager and two security guards will be checking IDs. She said if it rains they would either postpone and reapply for a new date, have a tent, or move it inside.

Snow read the following:

Conditions suggested by department heads for your consideration:

- *Crowd manager to be onsite at all times. Contact information of crowd manager to be provided to Town officials.*
- *Health Department receives confirmation that the two proposed food trucks are or will be permitted in Rowley before the event.*
- *Parking location of two trucks to be reviewed for traffic, customer parking and safety concerns.*
- *Police detail required to assist with crossing Route 1 from the overflow parking lot and exiting traffic.*

Eagan said she recommends that the crowd manager and personnel checking IDs be included as conditions.

Cliff Pierce made a motion to accept the application with all of the conditions, Deana Ziev second, all in favor - aye (5-0).

6:50 p.m. APPOINTMENT YMCA Director Chris Bevilacqua to discuss Camp Cedar Mill pool renovation project at 390 Wethersfield Street

YMCA Director Chris Bevilacqua provided a presentation packet to the Board and thanked the Board for their time. He said the pool has been renovated over the past two and a half months thanks to the CPC funds from the Town. He said the pool is open for community swim on Tuesdays and Thursdays from 3:30 p.m. to 6:00 p.m. and Saturdays and Sundays from 10:00 a.m. to 4:00 p.m. He said there has been a huge jump in the pool usage and they are looking into increasing staff to keep it open. He said they offer swim lessons. He reviewed the presentation packet. He said the pool deck, fence, and pump house are complete. He said the bathhouse is the last piece and that should be done on Wednesday. He said this will have three bathrooms and changing spaces. He said they want to do a grand dedication in mid-August. He said they plan to drain and repaint the pool next summer, along with doing a little tile work.

NEW BUSINESS

2. Review and approve Memorandum of Agreement with Teamsters Local 170 – Fire

Chairman Snow read the following:

The Memorandum of Agreement with Teamsters Local 170 is ready for the Board to vote to approve.

The Board needs to vote to sign the MOA. It will be signed after the meeting.

Joe Perry made a motion to sign the MOA, Cliff Pierce second, all in favor - aye (5-0).

Eagan said there are two MOAs, one is the successor agreement and the other is regarding the work schedule. She said the Board's vote is for both of the MOAs.

3. Approve Employment Contract with Library Director Pamela Jacobson

Chairman Snow read the following:

The Employment Contract with Library Director Pamela Jacobson is ready for the Board to vote to approve and sign.

The Board needs to vote to sign it. It will be signed after the meeting.

Christine Kneeland made a motion to approve and sign the employment contract with Pamela Jacobson, Deana Ziev second, all in favor - aye (5-0).

4. Discuss and authorize purchase order for Town Hall Auditorium Rowley Community Media Video Equipment Installation project

Chairman Snow read the following:

RCM Director Janet Morrissey has been working with Chairman Snow on a plan bring live feed to the Town Hall auditorium. The project will be phased over 2 fiscal years. The first phase of work includes HDMI wiring and the subscription with Tighrope. This will allow RCM to connect directly to the internet from the auditorium. They are currently using a wifi connection, which has been unstable and resulted in the occasional loss of audio for the live feed broadcast.

Janet Morrissey is in attendance if the Board has any questions.

If the Board is in agreement with this work, please vote to authorize Town Administrator Debbie Eagan to execute the purchase order.

Morrissey said the project will bring the wires that are downstairs into the Town Hall Auditorium. She said the HD upgrade is already happening.

Deana Ziev made a motion to authorize Town Administrator Debbie Eagan to execute the purchase order, Christine Kneeland second, all in favor - aye (5-0).

7:00 p.m. APPOINTMENT Jen Rita, Executive Director of Parker River Community Preschool to discuss Town woodlands and wetlands abutting her property

Jen Rita, Executive Director of Parker River Community Preschool said she is here with her son Cal. She said 12 years ago they started providing childcare and education to the community, and they are blessed to work with their families daily. She said since their inception, they have visited this municipal land and the community garden. She read a letter. She said there was recently vandalism to the area and the children were upset and outraged about this. She said the Police Department greatly helped document the damage from the vandalism. She said the Conservation Commission shared a concern about the area being overused. She said the Board of Selectmen sent a cease and desist to her school and the Pine Grove School and they haven't visited the forest and they miss it. She said it was tricky to process this information and she relied on parents and Debbie Eagan. She said they are a service/care business that was especially susceptible to COVID. She said they didn't request permission for the past 12 years and they have visited the Pine Grove School fields, the Community Gardens and as they now understand, the forested wetlands.

Snow said there has been a lot of back and forth on this and nobody knew about the activity that was going on at this property. He said this property is part of the Pine Grove School campus and comes under the protection of the Board of Selectmen. He said years ago the Board discussed using the pond out back for a skating rink, but the project didn't go anywhere. He said if the pond is not a pond but is a vernal pool, then this throws a wrench into the situation. He said the vegetation in the wetlands needs to recover.

Rita said lots of people use the property and she has seen teenagers there. Snow said we are asking the schools not to go onto the property until we get more clarifications and find out about the vernal pool. Rita said the certification as a vernal pool has lapsed according to Brent Baeslack. She said they worked with the Pine Grove School on using the fields and were told they couldn't use them when school was in session. Snow said there are a number of open space areas that they can use such as the Mehaffey Farm, Dodge Reservation, Pingree Farm, Hunsley Hills and Rough Meadows. Rita said they do not have transportation at the school and the idea was to use community based resources that were walkable. Rita apologized for not requesting a permit and asked what the steps are to move forward to use the space. She said her son wrote a letter that describes how they use the space. Snow said these are regulated wetlands on the campus of the Pine Grove School. He said the vegetation needs to come back first. Rita said they haven't changed the land; they haven't trimmed the vegetation or placed any boards. Snow said the letter sent to the schools said, "if" you are using the land, and the Board didn't know who was using it. Ziev said she would like to hear the letter.

Cal Rita of 11 Spring Street in Ipswich read his letter. Ziev said that is a great letter and thanked Cal for sharing it. Perry asked how many students are at the preschool and what the age range is. Rita said students are 15 months to 7 years old and they have 75 students enrolled, but some are just for a couple days per week. Snow said they are asking her to cease activities on the land now. He said in the future they can request in writing to the Board of Selectmen when they wish to use the land and then the request

will be reviewed by the Conservation Commission and the Pine Grove School. Ziev said we need to determine if there is a vernal pool there. Rita said they have ceased using the land and asked what the next step is to use the land in the future.

Eagan said the area includes bordering vegetated wetlands and a buffer zone. She said she asked Brent if there is a vernal pool and he told her the Conservation Commission hasn't certified a vernal pool. She said if there is a vernal pool, nothing can happen within 100 feet of it. She said in the future Rita can submit a request for activities with minimal impact. She said now there is a large area with bare dirt in the regulated wetlands, and the area needs time for regrowth. She said the Board will also need to discuss with the Pine Grove School (PGS) regarding any safety regulations they have pertaining to use of the school grounds. Kneeland said she isn't aware of Pine Grove School using the land except for the path from the church to the school. Snow said we can't give a definitive answer now, this needs to be explored with PGS and these are regulated wetlands. Eagan said if requests are submitted they can be handled on a case by case basis. She said if a Notice of Intent (NOI) is needed through the Conservation Commission, the Board will need to decide to pursue it. She said the process would be for them to file a request with the Board of Selectmen, then the Board would apply for a NOI and discuss it with PGS. Rita said the land looks very similar to how it always looked and there is a lot of clay, asphalt has been dumped in the area, and machinery was used for the skating pond. She said she is concerned that the vegetation won't grow back since it hasn't happened in the past six years, and it won't regrow since it isn't natural landscaping. Rita thanked the Board.

OLD BUSINESS

1. Letter from Massachusetts Department of Transportation regarding Small Bridge Grant Award for Glen Street Bridge

Chairman Snow read the following:

The Town was awarded a \$100,000 Small Bridge Program grant from MassDOT to fund the design of a replacement of the Glen Street Bridge. Highway Surveyor Patrick Snow has been working with the engineering firm, VHB, over the past several years to secure this grant. The Town will not actually receive the funds under this grant award; the State will assign an engineer to the Town to design the bridge. This is the first step in the process towards replacement of the bridge.

Eagan said no action is needed on this.

MINUTES

- July 11, 2022

Joe Perry made a motion to approve the minutes of July 11, 2022, Christine Kneeland second, all in favor - aye (5-0).

ANNOUNCEMENTS

1. The Board of Selectmen announces that a textile recycling bin has been placed in the rear parking lot of the Town Hall Annex at 39 Central Street. Residents can drop off clothing, shoes, linens, sheets, pillows, blankets, hats, duffle bags, belts, gloves, towels, draperies, handbags, tablecloths, bathrobes, and stuffed animals. All items must be dry, bagged, and placed into the bin. Please do not leave items on the ground.
2. The pool at the YMCA Camp Cedar Mill at 390 Wethersfield Street is open to Rowley residents on Tuesdays and Thursdays from 3:30 p.m. to 6:00 p.m. and 10:00 a.m. to 4:00 p.m. on Saturdays and Sundays, weather permitting.
3. The Rowley Water Department reminds residents that the Dodge Road Watermain Replacement project is underway. Contractor Granese and Sons, Inc., of Salem, will work Monday-Friday, 7 a.m. to 3:30 p.m., through about Oct. 19. Residents of Dodge Road, Daniels Road, and Emily Lane, and emergency vehicles will have full access during the project. Roads will not be closed, though motorists may expect delays in the area. The Water Department expects minimal interruption of water service, and will notify homeowners in advance of any scheduled outage. For more information, call the Rowley Water Department at 978-948-2640.
4. The Board of Selectmen wishes to remind residents now that the warm weather is upon us, that dog owners must restrain their dogs from running at large outside of their own private property.
5. The Town has the following board vacancies:
 - **Historical Commission/Historic District Commission**
 - **Affordable Housing Trust**
 - **Council on Aging**
 - **Conservation Commission**
 - **Open Space Committee**
 - **Rowley Cultural Council**Interested residents should send a letter of interest to the Board of Selectmen. Position is open until filled.
6. The MBTA has announced that there are new commuter rail, subway, and bus summer service schedule changes. Please go to [mbta.com/schedules](https://www.mbta.com/schedules) for more information.
7. The Rowley Board of Health would like to remind residents and employees that although COVID-19 cases are minimal right now, some towns have seen outbreaks in populations where close contact is inevitable. We recommend that residents continue to be cautious in resuming their day-to-day activities.

ADJOURN

Christine Kneeland made a motion to adjourn, Deana Ziev second, all in favor - aye (5-0).

Meeting adjourned at 7:32 p.m.

Respectfully submitted,
Amy Lydon
Assistant Town Administrator

ATTACHMENTS:

1. Written Executive Session motion
2. Meeting memo regarding General Business #1: Road Opening Permit Application from N. Granese & Sons, Inc. to open Dodge Road from Haverhill Street to Emily Lane and Daniels Road from Dodge Road to Emily Lane for the installation of new a new water main, valves, hydrants, and services
3. Road Opening Permit Application from N. Granese & Sons, Inc. to open Dodge Road from Haverhill Street to Emily Lane and Daniels Road from Dodge Road to Emily Lane for the installation of new a new water main, valves, hydrants, and services
4. Meeting memo regarding General Business #2: Sign September 6, 2022 State Primary Election Warrant
5. September 6, 2022 State Primary Election Warrant
6. Email from Town Clerk Catie McClenaghan regarding Warrant for 2022 State Primary
Meeting memo regarding 6:05 p.m. Appointment: Fire Chief Mark Emery to present the following individuals for appointment to the position of Firefighter: Justin Haley; Merissa Titus-Abate
7. Request from Fire Chief Mark Emery to appoint the following individuals to the position of Firefighter: Justin Haley; Merissa Titus-Abate
8. Email from Fire Chief Mark Emery regarding start dates
9. Meeting memo regarding 6:10 p.m. Appointment: Town Clerk Catie McClenaghan for the swearing in of: Justin Haley to the position of Firefighter; Merissa Titus-Abate to the position of Firefighter
10. Meeting memo regarding General Business #3: Request from Water Superintendent Robert Gray to appoint Keith Monahan to the position of Secondary Distribution Operator
11. Request from Water Superintendent Robert Gray to appoint Keith Monahan to the position of Secondary Distribution Operator
12. Meeting memo regarding General Business #4: Letter of resignation from Reserve 911 Tele-communicator Dispatcher Juliana Paulette
13. Letter of resignation from Reserve 911 Tele-communicator Dispatcher Juliana Paulette
14. Meeting memo regarding General Business #5: Request from Police Chief Scott Dumas to appoint Sandra Hamel and Edward Wilson to the position of Reserve 911 Tele-communicator Dispatcher

15. Request from Police Chief Scott Dumas to appoint Sandra Hamel and Edward Wilson to the position of Reserve 911 Tele-communicator Dispatcher
16. Meeting memo regarding 6:15 p.m. Public Hearing: Earth Removal Application filed by John Gikas to remove approximately 2,500 cubic yards of earth from 14 Bell Circle, including attachments detailed on meeting memo
17. Meeting memo regarding 6:30 p.m. Appointment: Frank and Shirley Todd and Brook Todd of Todd's Riverview Farm at 275 Main Street to discuss request to modify Flea Market License
18. Email from Ken Ward regarding opinion on Todd Farm's request
19. July 11, 2022 Updated meeting memo regarding 6:30 p.m. Appointment: Frank and Shirley Todd and Brook Todd of Todd's Riverview Farm at 275 Main Street to discuss request to modify Flea Market License
20. Request from Frank and Shirley Todd and Brook Todd of Todd's Riverview Farm at 275 Main Street to modify Flea Market License
21. Email from Brook Todd with request to modify Flea Market license
22. Current Flea Market License issued to Todd's Riverview Farm at 275 Main Street
23. Renewal application for calendar year 2022 from Todd's Riverview Farm at 275 Main Street
24. Comments from Police Chief regarding request to modify Flea Market License at 275 Main Street
25. Comments from Fire Chief regarding request to modify Flea Market License at 275 Main Street
26. Comments from Town Planner regarding request to modify Flea Market License at 275 Main Street
27. Comments from Highway Surveyor regarding request to modify Flea Market License at 275 Main Street
28. Comments from Health Director regarding request to modify Flea Market License at 275 Main Street
29. Flea Market, Transient Business and Auction Bylaw
30. Rowley Protective Zoning Bylaw Section 7.1.2 (d)
31. Massachusetts General Law Chapter 40A section 6
32. Meeting memo regarding New Business #1: Review Notice of Intent to sell pursuant to Massachusetts General Laws Chapter 61, filed by Stephanie Desjardins and Bruce E. Tompkins, and Bruce E. Tompkins, Trustee, and Sarah B. Tompkins, Trustee of The Tompkins-Desjardins Trust, for land off Daniels Road, Emily Lane, and Wethersfield Street shown on Assessors Map 9, Block 23 Lots 24 and 25; Map 11 Block 6; and a portion of May 9, Block 23
33. Notice of Intent to sell pursuant to Massachusetts General Laws Chapter 61, filed by Stephanie Desjardins and Bruce E. Tompkins, and Bruce E. Tompkins, Trustee, and Sarah B. Tompkins, Trustee of The Tompkins-Desjardins Trust, for land off Daniels Road, Emily Lane, and Wethersfield Street shown on Assessors Map 9, Block 23 Lots 24 and 25; Map 11 Block 6; and a portion of May 9, Block 23
34. Town Planner comments on Notice of Intent to sell
35. Conservation Agent comments on Notice of Intent to sell
36. Open Space Committee comments on Notice of Intent to sell

37. Meeting memo regarding 6:40 p.m. Appointment: Stephanie Ryan to discuss One-Day Entertainment License application for Grand Opening Event at Joint Operations, 264 Newburyport Turnpike, including attachments detailed on the memo
38. Meeting memo regarding 6:50 p.m. Appointment: YMCA Director Chris Bevilacqua to discuss Camp Cedar Mill pool renovation project at 390 Wethersfield Street
39. Presentation slides provided by Chris Bevilacqua to Board of Selectmen at meeting
40. Meeting memo regarding New Business #2: Review and approve Memorandum of Agreement with Teamsters Local 170 - Fire
41. Memorandum of Agreement with Teamsters Local 170 - Fire
42. Meeting memo regarding New Business #3: Approve Employment Contract with Library Director Pamela Jacobson
43. Employment Contract with Library Director Pamela Jacobson
44. Meeting memo regarding New Business #4: Discuss and authorize purchase order for Town Hall Auditorium Rowley Community Media Video Equipment Installation project
45. Purchase order for Town Hall Auditorium Rowley Community Media Video Equipment Installation project
46. Revised meeting memo regarding 7:00 p.m. Appointment: Jen Rita, Executive Director of Parker River Community Preschool to discuss Town woodlands and wetlands abutting her property
47. Original meeting memo regarding 7:00 p.m. Appointment: Jen Rita, Executive Director of Parker River Community Preschool to discuss Town woodlands and wetlands abutting her property
48. Email from Jen Rita regarding Select board meeting
49. Letter from Robert Snow to Jen Rita regarding wooded area and request to cease using it if the school is using it
50. Letter from Robert Snow to PGS Principal Nicole LaPerriere regarding wooded area and request to cease using it if the school is using it
51. July 11, 2022 Meeting memo regarding 6:05 p.m. Appointment: Conservation Agent Brent Baeslack to discuss the following: Vandalism and encroachment issues on Town-owned land at 191 Main Street in regulated wetlands; Danielsville Open Space Residential Development project open space protection method
52. Rowley Police Department Incident Report regarding vandalism at 191 and 181 Main Street
53. Twelve photos of damage to land at 191 Main Street
54. Letter received from Jen Rita and Callan Rita at meeting
55. Meeting memo regarding Old Business #1: Letter from Massachusetts Department of Transportation regarding Small Bridge Grant Award for Glen Street Bridge
56. Letter from Massachusetts Department of Transportation regarding Small Bridge Grant Award for Glen Street Bridge
57. Press release regarding Municipal Small Bridge Program Awards

58. Draft minutes of July 11, 2022