

## **MINUTES OF THE BOARD OF SELECTMEN MEETING**

February 27, 2017

Meeting held at Town Hall, 139 Main Street, Rowley, MA  
10:00 a.m.

**MEMBERS PREENT:** Chairman Joseph Perry, Clerk Cliff Pierce, Robert Merry, David Petersen (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon) Vice Chairman Robert Snow - ABSENT

**PUBLIC ATTENDEES:** Brian Forget - Triton Regional School District Superintendent, Larry White, Finance Committee, Noah Merrow - Rowley Police Department, Stephen Levesque - Rowley Police, David Sedewick - Rowley Police Department, Police Chief Scott Dumas - Rowley Police Department, Bernie Cullen; Karen Summit - Treasurer/Collector, Jane White

### **CALL MEETING TO ORDER**

Chairman Perry called meeting to order at 7:00 p.m.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **7:00 p.m. APPOINTMENT**

Chief Dumas to recommend the following persons be appointed:

- Sheri David, Lead Dispatcher
- Stephen M. Levesque, Reserve Patrolman
- Noah T. Merrow, Reserve Patrolman

Chairman Perry read the letter from Chief Dumas regarding appointing Sheri David as Lead Dispatcher. Chief Dumas said he has nothing to add to what he wrote in the letter. He said he told David she was welcome to attend tonight, but she had a conflict. He said David is passionate about the Town of Rowley and the Police Department. Petersen said he has known David for 25 years, she does a great job and is good with the public. He said he thinks she will do well in this position. Merry agreed with Petersen and said he thinks she will do a great job.

Dave Petersen made a motion to appoint Sheri David to the position of Lead Dispatcher, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

Chairman Perry read the letter from Chief Dumas regarding appointing Stephen Levesque and Noah Merrow as Reserve Patrolmen. Chief Dumas said both applicants

are graduates of Triton. He said Merrow has an Associate's Degree and Levesque is currently enrolled at Merrimack Valley Community College. He said he is hoping to hire one more Reserve Policeman from the process, and he hopes both Levesque and Merrow will grow with the Town and the Police Department. Merrow and Levesque offered their thanks for the opportunity to work for the Town and the Police Department. Petersen said he is a former Police Officer, and congratulated them and wished them luck. He said this is a tough job to have today. Pierce and Perry echoed Petersen's statements.

Dave Petersen made a motion to appoint Stephen M. Levesque and Noah T. Merrow as Reserve Policemen, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

Chairman Perry stated that the meeting is being audio and video recorded digitally.

### **GENERAL BUSINESS**

1. Northeast Mass. Mosquito Control and Wetlands Management District notice on helicopter application of larvicide

Chairman Perry read the letter into the record.

### **NEW BUSINESS**

1. Review Planning Board Special Permit and Site Plan Modification Application submitted by Ed Surette, Trustee, Prime Realty Trust, for an expansion of the approved parking facilities at 305 Newburyport Turnpike

Chairman Perry read the email from Town Planner Kirk Baker regarding this application. Pierce said the square footage quoted in the email of 40,000 square feet is inaccurate, and the actual square footage is approximately 7,000. He said this building was approved by the Planning Board many years ago, but it was not built until recently. He said the only issue between the approved plan and what they would like to do is the size of the parking lot. He said the foundation is already there. Merry said the application says 95,421 square feet. Pierce said that is for the whole lot. Petersen said he has no problem with this. Perry said there will be 38 new parking spaces. Bernie Cullen asked if this is the same location as the play area for the school that was proposed. Pierce said yes, but the request for the playground has been withdrawn.

The Board had no comments on this application.

3. Discuss Community Preservation Committee March 9, 2017 meeting and funding requests

Chairman Perry reviewed the planned funding requests to the CPC. Bob Merry read the following:

*Purchase of 3.5 acres of back land at 221 Main Street. This land abuts the Town's current playing fields and the Town's Bradstreet property. This parcel will allow the Town to expand the current playing fields at Veterans Field.*

Merry said this land could be accessed through the Pine Grove School parking lot. He said a few years ago, the Town bought two pieces of land that abuts this land. He said the owner of this land asked if the Town would be interested in purchasing the land. He said we can try to get funding through the CPC, buy the land, and use it for recreational fields. He said Haley Field is located in the water zone, and it has to be removed since the DEP won't allow it. Perry said at a time that we are trying to increase the number of fields, it is not good to lose Haley Field. Petersen said if the school project moved forward, this would give us the ability to expand the fields, and we will lose field space during the project. He said we can increase the parking for the fields and the school as well. He said the land is flat, so it should be a minimal cost to develop a field, compared to the Bradstreet development project which was cost prohibitive. Pierce asked if there is a water problem with this land. Petersen said no, there might be some puddling. Merry said the north end of the land is soggy, but most of it is good. He said they are working on getting a survey done on the property. Eagan said she is getting a quote for the survey from Meridian Associates. She asked if the Board is prepared to discuss a monetary amount to offer for the land. Merry said the appraisal completed was for \$360,000, which included all the back land, the house and the barn. He said he suggested \$355,000 to the owner, who said they would accept that. He said the tax record shows the lot to be five acres, and the fields are approximately 3.5 acres. Pierce said if the entire parcel is worth \$360,000, should we be paying \$350,000 for just the back part. He asked how much just the back land is worth. Petersen said he thought the appraisal for \$360,000 was just for the back land of approximately 3.5 acres. Merry said it is for the whole lot. Petersen said we should wait to verify this. Perry said this can be tabled until next week.

Cliff Pierce made a motion to table requesting CPC funding for the 3.5 acres of back land at 221 Main Street and for the cost to survey the back land until next week, Dave Petersen second, all in favor - aye (4-0). Bob Snow - ABSENT

Petersen said we don't have the cost estimates for the Annex elevator project yet. He said Eagan, the architect and he will be meeting with the Historic District Commission. He said the project is moving forward, and the location of the elevator has been voted on. He said this needs to be tabled until next week.

Petersen said there are five windows left at Town Hall to be replaced. Eagan said there is a little money left in the original appropriation for the project.

Dave Petersen made a motion to request \$35,000 of CPC funding for five windows to complete the Town Hall Restoration Project, Cliff Pierce second, all in favor - aye (4-0).  
Bob Snow - ABSENT

Pierce said he will be away and unable to attend the next CPC meeting on March 9, 2017.

4. Letter from Rowley Municipal Lighting Plant regarding 2017 Payment in Lieu of Taxes

Chairman Perry read the following:

*The Rowley Municipal Light Board has voted to make a payment in lieu of taxes to the Town of Rowley in the amount of \$30,321.95.*

*Does the Board wish to send a thank-you letter to the Rowley Municipal Light Board?*

Bob Merry said he is a Commissioner on the Rowley Municipal Light Board.

Dave Petersen made a motion to accept the payment and to send a thank-you letter to the Rowley Municipal Light Board, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

#### **7:10 – 7:15 p.m. CITIZEN QUERY**

There were no Citizen Queries.

**7:30 p.m. APPOINTMENT** - Triton Superintendent Brian Forget to discuss FY 18 Triton Budget

Triton Superintendent Brian Forget said he has made this presentation to the DCC. He said it doesn't look specifically at the FY 18 budget figure, but looks at questions raised regarding the Triton budget. He said the Triton budget is a large part of the Town's budget. He said the question has been asked, "As enrollments are decreasing at Triton, why is the budget increasing." He said this is a valid question and is the purpose of this presentation.

He said he looked at the past fifteen years of data for this presentation. He said the State formula doesn't fully understand the structure of regional school districts. He said there have been large swings in the assessments recently, with pieces of the pie becoming incredibly larger, and others smaller. He said students today are different than students thirty to forty years ago. He said student enrollment is determined by the number of students sitting in seats. He said the poverty count used to be based upon

free/reduced lunch enrollments, but there is a new DESE formula for this now, which has reduced the percentage of people in poverty, which factors into how much State aid we receive.

Forget reviewed the power point presentation and made the following points:

- Total student enrollment is down 17.4%, but special education enrollment is up 15.5%
- Quiet factors that have changed the metrics over this time period were reviewed. The are required to provide services for students ages 18 - 22, at a cost of \$1,400,000.
- Staffing now includes four senior level administrators, versus the coordinators in the past.
- With the 17.4% decrease in student enrollment, classroom teachers have decreased by 24.5%, replaced almost in equal amounts by Instructional Assistants (IAs), who are needed to support the increased need for individual and small group interventions caused by the changing student population. IAs are much less expensive than full time teachers.

Larry White asked if special education students are included in the class size numbers. Forget said all students on an IEP are included in the count, unless they are placed in a substantially separate classroom are included in the class size count. Perry said an IEP is a Individual Education Plan. Forget said to qualify for special education services, there has to be a documented disability, such as dyslexia. He said the class sizes for grades 2 and 4 at Pine Grove School are approaching the mid twenties. He said every IEP is processed by a half time ETC. He said they wanted a full time ETC, but that isn't in the budget. Forget continued with the presentation:

- Teacher salaries, not including steps (1-11 for years of experience) or column movements (educational level) are up 3.2%. This number is high due to an adjustment made in 2007. Since 2010, there have been mostly 1 -2% cost of living increases. Prior to that, mostly 2-3% increases.
- Healthcare: they have not moved to the GIC, they have tested this and get a better rate through MIIA. He said they can adjust the cost sharing percentage, but this would be a one time savings. He said they are budgeting for a 8.5% increase in next year's budget.
- Healthcare costs have exceed inflation by 5.5 times and Special Education costs have exceeded inflation by 3 times. Not blaming special education, but State funding to support these services needs to increase.
- There is a \$180,000 cost for medical care for special education students that they are looking to fund through health insurance.
- Chapter 70 finding in 2017 is \$324,000 less than the funding in 2002 - towns are picking up more than they used to because of State cuts in funding. Pierce asked if non-regional school districts are seeing cuts to Chapter 70. Forget said

these cuts are less drastic in urban areas. He said in 1993, there was Educational Reform with a goal for all cities and towns to pay what the formula believes is their fair share by the year 2000. He said in urban areas there has been a significantly less drastic shift. Perry said regional schools and small towns are suffering from this burden.

- Going forward they will: review how they deliver their instruction; review support systems and intervention; review student services; and review MS/HS schedule alignment for efficiencies.

Petersen said the State representatives understand these challenges, but the House and Senate do not. He said Rowley's Triton assessment on FY12 was \$7,463,000, and under the proposed FY18 budget is \$9,655,000. He said Rowley's Triton assessment has increased by \$1,000,000 over the past two years. He said Rowley is going broke and we will have to decrease town services or we will go bankrupt. He said we can't afford \$500,000 increases yearly when we cannot increase taxes by more than 2.5% plus new growth. He said each year we are funding this budget out of free cash and we fall further and further behind. He said years ago, a \$400,000 override was passed for Triton, and we won't get another override for Triton. He said the Police and Fire Station project costs \$12,000,000, and the Pine Grove School renovation is estimated at \$30,000,000. He said in one or two years, we will have to lay people off or declare bankruptcy. He said these figures are discouraging, and there are other needs in town to be addressed. He said all savings made by the town go to the school, and this is frustrating for the employees and Board members. Forget said they are looking at a two pronged approach: to fix the allocation to the towns and with a \$1,000,000 increase to the budget, they only have an additional \$65,000 from the State.

Nerissa Whallen said if the budget from last year was level funded for this year, Newbury's assessment would decrease \$325,000, Rowley would increase \$125,000 and Salisbury would increase \$200,000. She said that \$125,000 from Rowley is just being shuffled between the town buckets. She said in the past the Science and Engineering curriculum was cut, and now scores are dropping, so new curriculum and teachers need to be brought in for this. She said if the assessments are kept on an even keel, the budget will be more on an even keel. Petersen said he understands that. He said looking at healthcare alone, which is going up 8.2% for Triton, the Town's insurance is going up as well. He said the Town will fund Triton's increase, but the Town's increase will need to be funded by cutting other services in Town. He said next year, we were looking into hiring two firefighters, but we probably won't be able to do this, and when call firefighters don't show up to a fire, the Selectmen will get blamed. Nerissa said they are trying to push the State and the State is more aware of this situation than they have been in the past 24 years. Petersen said the change in the assessment formula is two years away. He said Salisbury has two to three times the

tax base of Rowley's, and they are losing slower than Rowley. Perry said last year, Salisbury's 2.5% increase plus new growth was roughly twice that of Rowley.

Bernie Cullen said Nerissa's point regarding the assessment is well taken. He said in February, it is too late to make changes, and the budget process needs to start in September with estimations. He said Triton needs to do zero based budgeting, rather than starting at level funding, which is not easy. He said the existing model cannot continue, since we cannot pay for it. He said for example with healthcare costs, the increases can't be controlled, but the amount paid by Triton can be changed through negotiations. Petersen said 80% of Triton's budget is for teachers. He said if class sizes go from 20 to 30, people will move out. He said if we vote the budget down, the State will come in and say we have to pay it. He said he hopes parents understand this dilemma. He said the State puts mandates out there and then cuts funding. He said the citizens need to know about this so they can get up in arms. He said the State representatives are sympathetic, but sympathy doesn't get us money. He said he doubts Newbury will support the assessment change.

Perry said Forget has made the point about special education and healthcare costs being the main cause of the increases. He said to educate a student costs \$12,000, versus the cost to educate a special education student of \$360,000. He said he isn't throwing a stone at special education students, but is pointing out the disparity. Forget said they are seeing a \$365,000 decrease in the budget due to one special education student moving out of the district. Petersen said the assessments from Whittier and Essex Agricultural are also increasing, and the cost per student at these schools is \$18,000/\$20,000.

Larry White said he agrees that we should continue with changing the assessment formula, but that isn't the problem - it only prolongs the problem. He said the two major budget problems are special education costs and healthcare. He said these are the two areas that need to be controlled, or the salaries for the administration. He said cost savings can be achieved by cutting items such as dental insurance for retirees. He said one school has nine guidance counselors, but Pine Grove only has six with the same enrollment - why are there more at Newbury Elementary. He said they can go digital with text books. He said if we don't operate smartly, we will go under. He said in September, towns should tell Triton what they can afford, and then Triton can portion out the money available. He said we need to look at the drivers of the budget.

Petersen said we can tell Triton we can give you \$5,000,000, but we still have to pay the amount of the budget they submit. He said if they cut teacher salaries, people will bail out. He said the answer is beyond our control. Forget said they look at special

education costs all the time, and they don't believe there are cost savings. He said the split for healthcare is 70% Triton/ 30% employees, which is comparable to other districts. He said there are savings if we move to 60%/40%, but they can't go below 50%. He said Chapter 70 increases won't keep up with increases in healthcare costs. Petersen said the Town's split is 52%/48% and we have a hard time finding technical employees and Police Officers. White said they need to be creative in other ways.

Petersen said if Rowley declares bankruptcy, the State will take everything and then tell us how much we have to pay anyways. He said it is incredible that we receive less State aid than we did in 2002. He said this is probably true for the Town as well, so the Town is making up for all of the reductions in State funding. He said the State legislature just received huge raises, but there are only small increases in Chapter 70 and Cherry Sheet funding. He said taxes are up with the various Town projects, and retirees and young families are struggling.

Perry thanked Superintendent Forget for the presentation.

## **NEW BUSINESS**

### **2. Pine Grove School Project Update**

- Feasibility Study Agreement revision
- Community Engagement Meeting
- Project scope and budget

Chairman Perry read the following:

#### ***Feasibility Study Agreement revision***

*Pinck & Company has requested that the Board of Selectmen vote to approve the MSBA Feasibility Study Agreement – Budget Revision Request Number 1. This increases the original Feasibility Study Agreement from \$745,000 to \$800,000. Chairman Perry needs to sign three original documents. Attached is an MSBA spreadsheet showing the breakout.*

Perry said in the spring, a \$800,000 override was passed for a feasibility study to present to the MSBA. He said Pinck & Co. is the OPM, with a contract amount of \$745,000. He said Pinck has added on the Construction Manager and has incurred other costs related to the feasibility agreement, so we need to increase the contract amount to \$800,000. He said this doesn't mean that we have to spend all \$800,000.

Dave Petersen made a motion to sign the MSBA Feasibility Study Agreement – Budget Revision Request Number 1, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT



Perry said he will sign these after the meeting, and the spreadsheet shows the breakdown of the \$800,000.

Chairman Perry read the following:

***Community Engagement Meeting***

*The Pine Grove School Building Committee has tentatively changed the date of the Community Engagement meeting from March 9 to March 30. The meeting date has been pushed out for a few weeks so that the Committee can finalize the project budget and scope of work.*

***Project scope and budget***

*The Pine Grove School Building Committee was provided with a list of Value Engineering Options by the architect, Dore & Whittier at the last meeting. The Committee voted to include Option #7, Kitchen Equipment, as part of the overall project. The Committee will be discussing the other options at their next meeting.*

*The Committee also reviewed the site plan work. A copy of the proposed site plan is attached.*

*There was a discussion at the last Committee meeting about the Town's ability to borrow in excess of its debt capacity. Treasurer Karen Summit has confirmed with the Town's financial advisors that the Pine Grove School building project does not apply because school projects authorized under the MSBA Statute, G.L.c.70B, are outside of the debt limit.*

*Also, Treasurer Karen Summit has prepared a spreadsheet (last attachment) of "hypothetical" scenarios showing various amounts of the project cost and what their impact is to the tax rate.*

Summit said she looked at the incremental increase in the tax rate for million dollar increases in the project cost, net of the MSBA reimbursement of approximately 48.47%. Pierce said the cost is for the building costs, and not the site work. Summit said yes. She said as the cost is increased in \$1,000,000 increments, the tax rate increases .05 - .07. She said she used a 25 year bond with a 5% interest rate, and an average home value of \$440,000. He said this should be used as a tool to evaluate options. Petersen asked when we will have an estimate of the project cost for the Town Meeting Warrant. Perry said the SBC agreed to have a dollar figure for the warrant by March 15th or March 30th. Summit said the cost submission is due mid March. Brian Forget said he believes March 16th was the target date so that the numbers are available for the Community Meeting. Pierce said including the site work, the cost could be \$20,000,000

to the Town, which would be \$572 additional taxes to the average home. He said along with the \$350 added for the public safety project, this is almost a \$1,000 increase for the average taxpayer, based upon a \$440,000 average home price. He said he is in favor of doing a separate article for the site work that is not subject to full reimbursement. He said if we take an all-or-nothing approach, we may end up with nothing. He said the taxpayers could vote to do the site work or not to do it. Perry said the more overrides there are on the ballot, the less chance they will pass. He said there were two overrides last year that passed, but this is a larger amount. He said the site work is approximately \$3,000,000. Jane White said the estimate is \$38,000,000, and \$20,000,000 is not reimbursable. Petersen said the difference in the tax impact for an average person between \$18 million and \$20 million is \$80. He said the question is will this amount of money cause someone to say no to the project? He said we need the site work, and it is a disaster now. He said if there are two articles, people may vote for the site work, but not for the building renovation. Petersen said he used to drive a bus for Pine Grove School, and the entryway is narrow and it is a congested disaster. Pierce said he is not advocating that we don't do the site work, but he would like to give choices and educate the voters about what is reimbursable. Jane White said the site work is needed according to the Police and Fire Chiefs for safety issues. She said they cannot get equipment to the back of the school. Brian Forget said up to 8% of the site work is eligible for reimbursement. Pierce said he doesn't think this is true. Perry said to clarify, 8% of the sitework is part of the renovation cost and is reimbursable. He said 2,800,000 is the amount over and above what is included and is not reimbursable. Summit said the MSBA will reimburse up to 312 square feet, and of that, 8% can be site work. She said if all 312 square feet is spent on the renovation, then there is no room for the site work. Jane White said the site work for the septic system, ADA compliance and playground drainage is included in the original project, and the additional site work is for the traffic circulation. Pierce said the septic work is essential, and we are living on borrowed time. Perry thanked Summit for the figures. He said the kitchen work estimate is \$300,000 and that was voted to be included. He said we have to look to see the value of the engineer options.

## **FY 18 BUDGETS**

Assessors; Zoning Board of Appeals, Town Counsel; Handicapped Commission; Health Department; Streetlights; Information Services

- Information Services

Perry said the expenses have decreased by 2%, the stipends are level funded, so the overall decrease is 1%.

Dave Petersen made a motion to approve the FY 18 Information Services budget, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

Petersen asked if there are funds left from the past capital budget from the computer replacements. Summit said they have done a good job re-purposing computers, and they did a major server upgrade. She said there are more computers that need to be replaced. Summit said they work with PRS Group and replace computers before they become obsolete.

- Streetlights

Petersen said this budget is lower than last year.

Dave Petersen made a motion to approve the FY 18 Streetlights budget, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

- Health Department

Perry said this is increasing by 1.3% due to wages and expenses are level funded.

Dave Petersen made a motion to approve the FY 18 Health Department budget, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

- Handicapped

Dave Petersen made a motion to approve the FY 18 Handicapped budget, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

- Town Counsel

Dave Petersen made a motion to approve the level funded FY 18 Town Counsel budget, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

- Zoning Board of Appeals

Perry said the expenses are level funded, and wages have been increased for the cost of living increase.

Dave Petersen made a motion to approve the FY 18 Zoning Board of Appeals budget, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

- Assessors

Perry said the budget is level funded.

Dave Petersen made a motion to approve the FY 18 Assessors budget, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

Bernie Cullen said the Selectmen approved six or seven level funded budgets, and he is not sure if the amounts are material or not. He asked if these budgets need to be level funded, or can they be cut. Petersen said most departments have been level funded for a number of years, with work loads increased, but help not increased. Eagan said the Health Department has so many mandates from the State Department of Health, and the staff hasn't increased. She said they have an expense budget of \$6,900 to cover the whole year, and they are operating on a shoe string. Cullen said his point is about the process, and that all Departments should look at their budgets like he has asked the School to do. Pierce said the Town Departments are pretty lean. Petersen said there is no room to cut these budgets. Perry said six years ago during his first term on the Board of Selectmen, they were discussing budget cuts and the Selectmen's stipend was cut by 10%. Larry White said the Finance Committee looks at the expenses in detail and will ask departments questions on the budget. Perry said the Highway Department operated without a Secretary for years and had only a Superintendent and two workers. Petersen said they still don't have much more than that. He said Department Heads get all they can out of every nickel, they do a great job, and we may need to ask them to cut back.

## **OLD BUSINESS**

1. Summer Concert update

Chairman Perry read the following:

*Sean Godbout and his band, 3 Blocks East, will hold a concert on the Town Common on Saturday, August 5, 2017, from 6:00 p.m. until 7:30 p.m. Sean would like to start doing publicity for this event.*

Perry said this has been a great tradition that started with the Town's 375th Anniversary celebration, and it is great that this is continuing.

Dave Petersen made a motion to approve this concert, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

2. Approve Landfill test well monitoring contract with Haley and Ward Engineers

Chairman Perry read the following:

*Three quotes were solicited for monitoring of the municipal landfill for this year.*

*Responses were received from:*

- 1. Haley and Ward = \$12,304*
- 2. DeRosa Environmental Consulting = \$13,900*
- 3. Tata & Howard = \$15,000*

*Haley and Ward was the lowest qualified bidder. We are asking the Board of Selectmen to award the landfill test well monitoring contract to Haley and Ward in the amount of \$12,304.*

*The Board of Selectmen needs to vote to award the contract to Haley and Ward and also to authorize Chairman Perry to sign the two original contracts.*

Dave Petersen made a motion to award the contract to Haley and Ward and to authorize Chairman Perry to sign the two contracts, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

3. Discuss streetlight on Harrison Circle

Chairman Perry read the following:

*The light on Harrison Circle was first put up after Joe Sergi of 56 Harrison Circle requested it at the end of 2014. It was later discovered that the Light Department had identified this area for a new light as part of its plan to improve lighting. During the January 30, 2017 meeting, the Selectmen discussed how the light had been removed by the Light Department after complaints that it was shining into a bedroom at 55 Harrison Circle. Since its removal, Dan Folding received a request from a resident at 56 Harrison Circle to put the light back up due to safety concerns.*

*Does the Board wish to ask the Light Department to reinstall this light?*

Petersen said he went down last night, and it is extremely dark. He said 55 Harrison Circle is about 80 feet from the street, and the pole is another 20 feet away, so he is not sure how the light is shining into the bedroom since it is 100 feet away from the house.

He said there is another pole one driveway away. Pierce said he was there after the light had been removed and thinks there is appropriate lighting. He said the intersection at Newbury Road is well lit. He said he doesn't know where 56 Harrison Circle is. Merry said the Light Department and the Police Department did a night survey and picked out dangerous intersections. Petersen said if the light is moved one pole away, closer to Newbury Road intersection, trees will block the light from 55 Harrison Circle. He said this was looked at by the Light Department, and there is probably a neighborhood dispute. Pierce said the light is less needed at the intersection, and it is better lit than his street. He said the lamps are bright. Petersen said he specifically went last night and it was pitch black. He said there is an intersection with the cul de sac as well. Pierce said there is light at the intersection. Merry said this light was approved by the Police Department. The Board took no action on this item.

Bob Merry made a motion to request the Police and Light Departments to look at this light and make a recommendation to the Board of Selectmen, Dave Petersen second, all in favor - aye (4-0). Bob Snow - ABSENT

## **MINUTES**

- February 6, 2017

Dave Petersen made a motion to approve the February 6, 2017 meeting minutes, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

- February 16, 2017

Dave Petersen made a motion to approve the February 16, 2017 meeting minutes, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

## **ANNOUNCEMENTS**

- Rowley Public Library is participating in Bruins PJ Drive Feb. 1 – March 15. The Library will be collecting new pairs of pajamas for babies, children and teens. The PJ Drive benefits DCF Kids and Cradles to Crayons. The PJ Drive's goal is to collect 10,000 pairs of new pajamas for children and teens in need.
- Annual Town Meeting and Special Town Meeting are scheduled for May 1, 2017
- Town Election is scheduled for May 9, 2017 from noon to 8:00 p.m. in Saint Mary's Church Hall
- The Water Department and the Great American Rain Barrel Company are offering rain barrels to residents as part of a community wide conservation and sustainability program. For more information, go to the Water Department's webpage at [www.rowleywater.com](http://www.rowleywater.com)

- Information on the Pine Grove School project is available on the Town's website at [www.townofrowley.net](http://www.townofrowley.net).
- The Town has the following vacancies:
  1. **Fence Viewer** – three positions;
  2. **Wood, Lumber & Bark Inspector**;
  3. **Zoning Board of Appeals Associate** – two seats
  4. **Parks and Recreation Committee** – one seat;
  5. **Deputy Shellfish Constables** – two positionsFor more information on these positions, please contact the Selectmen's Office at 948-2372.
- The Rowley Food Pantry is in need of donations. Donations can be left at the Rowley Public Library. The Food Pantry is open on Tuesdays from 10:00 a.m. to 12:00 p.m. and on Thursdays from 5:30 p.m. to 7:00 p.m.

## **ADJOURN**

There being no further business before the Board, Chairman Perry called for a motion to adjourn. Dave Petersen so moved, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT.

Open meeting adjourned at 9:55 p.m.

Respectfully submitted,  
Amy Lydon  
Assistant Town Administrator

## **ATTACHMENTS:**

1. Letter from Police Chief Dumas to recommend appointment of Sheri David as Lead Dispatcher
2. Letter from Police Chief Dumas to recommend appointment of Stephen M. Levesque and Noah T. Merrow as Reserve Patrolmen
3. Northeast Mass. Mosquito Control and Wetlands Management District notice on helicopter application of larvicide
4. Email from Town Planner Kirk Baker regarding Planning Board Special Permit and Site Plan Modification Application submitted by Ed Surette, Trustee, Prime Realty Trust, for an expansion of the approved parking facilities at 305 Newburyport Turnpike, including attached application
5. Meeting Memo regarding New Business #3: Discuss Community Preservation Committee March 9, 2017 meeting and funding requests
6. Community Preservation Committee March 9, 2017 meeting agenda
7. Meeting Memo regarding New Business #4: Letter from Rowley Municipal Lighting Plant regarding 2017 Payment in Lieu of Taxes

8. Letter from Rowley Municipal Lighting Plant regarding 2017 Payment in Lieu of Taxes
9. Triton Tentative Operating Budget Fiscal Year 2018
10. Presentation Slides used by Superintendent Brian Forget
11. Meeting Memo regarding New Business #2: Pine Grove School Project Update
  - Feasibility Study Agreement revision
  - Community Engagement Meeting
  - Project scope and budget
12. Email from Andraya Lombardi regarding Feasibility Study Agreement (FSA) - Budget Revision Request No. 1 - increases FSA to \$800k, including attachment
13. Spreadsheet from MSBA showing the FSA cost breakout
14. Calendar of important dates from Pinck & Co.
15. Email from Karen Summit regarding Ability to borrow in Excess of Debt Capacity
16. Value engineering options Pine Grove School
17. Pine Grove Elementary School proposed site plan by Dore & Whittier
18. Spreadsheet prepared by Karen Summit of hypothetical scenarios with project cost estimates and the tax rate impact
19. Meeting memo regarding FY 18 Budgets
20. Assessors FY 18 Budget
21. Zoning Board of Appeals FY 18 Budget
22. Town Counsel FY 18 Budget
23. Handicapped Commission FY 18 Budget
24. Health Department FY 18 Budget
25. Streetlights FY 18 Budget
26. Information Services FY 18 Budget
27. Meeting Memo regarding Old Business #1: Summer Concert Update
28. Meeting Memo regarding Old Business #2: Approve Landfill test well monitoring contract with Haley and Ward Engineers
29. Contract Award Letter from Deborah Eagan to Haley and Ward, Inc. for Landfill Monitoring
30. Landfill test well monitoring contract with Haley and Ward Engineers
31. Meeting Memo regarding Old Business #3: Discuss streetlight on Harrison Circle
32. Email from Dan Folding regarding Streetlight on Harrison Circle
33. Memo from Amy Lydon to Board of Selectmen regarding February 6, 2017 draft minutes
34. February 6, 2017 draft minutes
35. February 16, 2017 draft minutes