

MINUTES OF THE BOARD OF SELECTMEN MEETING

December 10, 2018

Meeting held at Town Hall, 139 Main Street, Rowley, MA

7:00 p.m.

MEMBERS PRESENT: Chairman Cliff Pierce; Vice Chairman Joseph Perry; Clerk Robert Snow, David Petersen, Robert Merry (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon)

PUBLIC ATTENDEES: Richard Burns; Mary Ann Burns; Joyce Ernstram; Catherine LeBrun; Barrett Bacall; Gregory Kassiotis; Lawrence White – FINCOM; Bernard Cullen – 283 Wethersfield Street; Scott Stone – 317 Dodge Road; Paul Lees; Matt Grenier; Maggie Lemelin – Library Board of Trustees; Jodi Stoddard; Barbara Berry

CALL MEETING TO ORDER

Chairman Pierce called the meeting to order at 7:00 p.m. He said the meeting is being audio and video recorded and broadcast live via Rowley Community Media.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

GENERAL BUSINESS

1. Letter of resignation from Charles Costello from the Board of Library Trustees

Chairman Pierce read the resignation letter.

Bob Snow made a motion to accept this resignation with a thank-you for his service, Joe Perry second, all in favor - aye (5-0).

2. Letter of resignation from Reserve Police Officer Jeffrey French

Chairman Pierce read the resignation letter.

Joe Perry made a motion to accept this resignation with regrets, Bob Snow second, all in favor - aye (5-0).

Petersen said French has been a Reserve Police Officer for many years and is a great leader. He said he is sorry to see him go, and expressed his congratulations for his promotion to Deputy Chief in Ipswich.

3. Review State Ethics Commission Disclosure signed by Christopher Cassidy

Chairman Pierce read the following:

The Board of Selectmen needs to approve this exemption. We have done this in the past for other employees who work for both the Police and Fire Departments.

Please vote to approve this exemption and to authorize Chairman Pierce to sign it.

Dave Petersen made a motion to approve this exemption and to authorize Chairman Pierce to sign it, Joe Perry second, all in favor - aye (5-0).

4. Request from Board of Water Commissioners to appoint Ryan McDonald to the position of Distribution Utility Maintenance Laborer 1

Dave Petersen made a motion to appoint Ryan McDonald to the position of Distribution Utility Maintenance Laborer 1, Bob Snow second, all in favor - aye (5-0).

NEW BUSINESS

1. Discuss concerns over excessive truck traffic on Dodge Road

Chairman Pierce read the following:

We have received an email from a resident and his neighbors expressing concern over an increase in the volume of truck traffic on Dodge Road. (Email from Scott Stone is attached.)

This agenda item was circulated to the Building Inspector, Town Planner, Highway Surveyor, and Police Chief. There seems to be two factors behind the volume of trucks driving on Dodge Road:

- 1) *Construction activity at 623 Wethersfield Street*
- 2) *Dodge Road is being used an alternate access way to avoid the Route 1 and Route 133 intersection.*

Construction activity

Building Inspector Ken Ward confirmed that there were a number of large trucks going to a solar facility construction site at 623 Wethersfield Street.

Town Planner Kirk Baker said there were special permit conditions dealing with the construction traffic. He said that he would check to make sure the permit holder at 623 Wethersfield was operating within the scope of the permit approval. (Update and email from Kirk Baker is attached.)

Truck Traffic using Dodge Road as alternate route

Police Chief Scott Dumas outlines the steps the Town needs to follow to limit through truck traffic based on a 2 ½ ton weight restriction. (Email message is attached.) Chief Dumas also provided a manual from the State that outlines the steps a municipality needs to follow to limit truck traffic on local streets. (Manual is attached.)

Highway Surveyor Patrick Snow recalled that a former Highway Surveyor said that trucks could not be restricted on Dodge Road and Wethersfield Street because the Town received federal FEMA funds to re-build the Dodge Road Bridge, Batchelder Brook Bridge and Taylor Bridge back in 2006. (Email is attached.) Patrick Snow could not find any documentation to verify this, so he will provide assistance to the Board of Selectmen on restricting truck traffic, if the Board decides to do so.

Chairman Pierce read the email from Scott Stone. He said in the packet there is information from the Pioneer Valley Planning Commission about managing truck traffic on local streets which they should review. He said he is a resident on Wethersfield Street and the truck and all traffic has increased. He said the road is being used as a cut through and there are trucks related to the 5 home development on Dodge Road, the solar field, and the land clearing for Taylor Lane. He said he is not sure what the Board of Selectmen can do, but he would like to read the information and discuss this at a future meeting. Perry said that is a good idea, he lives on Bennett Hill Road and there is construction and trucks hauling earth. Petersen said there was a 15 mph limit on Dodge Road when the Country Club residences were built. He said the Town Planner said the hours are restricted. Snow said he will reach out to Merrimack Valley Planning Commission for suggestions. Scott Stone said the issue isn't just construction vehicles, and there has been an issue for at least two years. He said last year a truck ripped down the telephone lines, and they take up three quarters of the road. He said there is a lot of pedestrian traffic, and the snow banks also shrink the lanes. Pierce said we need to look into how to discourage people from using these roads as a cut through.

7:10 to 7:15 p.m. PUBLIC COMMENT

Bernie Cullen said there have been car and package thefts throughout the Town and we need heightened police visibility. Petersen said package thefts have increase in surrounding communities as well and people need to look out for their neighbor's homes. He said the Police Chief advises residents to lock up their things and to keep their eyes on their own and their neighbor's cars. He said the Police Department does the best it can. Curt Turner of Wethersfield Street said it would be helpful if the Police Department sends out a Town wide message when thefts occur.

NEW BUSINESS

1. Discuss concerns over excessive truck traffic on Dodge Road

Continuation of previous agenda item.

Mr. Grenier of Wethersfield Street asked if there can be directed patrols. Petersen said the Chief is aware of the issue, but there is a limited number of patrols and they are doing the best that they can. Pierce said the police presence on Wethersfield Street and Hillside is pretty good.

Joe Perry made a motion to table this agenda item, Bob Snow second, all in favor - aye (5-0).

2. Review proposed re-design of Wethersfield Street/Taylor Lane

Chairman Pierce said a couple of months ago the Board voted to authorize the developer to come up with a concept plan to reconfigure the intersection of Wethersfield Street and Taylor Lane to eliminate the dangerous curve. He said this plan is what they have come up with, and this needs to be vetted by the Planning Board. He said it turns the existing curve into a "T" stop with stop signs and cross walks proposed. He said this will help discourage people from using this as a cut through since they will have to stop. He said this is for informational purposes only. Bernie Cullen asked who owns the inside corner and if we can get a crosswalk there. Pierce said that is Town owned land, and the Planning Board has jurisdiction over this. Petersen said there are no other sidewalks in that area. Curt Turner said he is a Conservation Commissioner and the corner is on a wetlands violation now.

7:15 p.m. APPOINTMENT Paul Lees to discuss hunting permission request

Chairman Pierce read the following:

Mr. Lees is here tonight to discuss a request to hunt on Town property pursuant to the Hunting General Bylaw. His original request (it has been modified) is attached. (The Hunting Bylaw is attached.)

The property Mr. Lees is requesting to hunt on is under the care and custody of the Rowley Conservation Commission. The ConCom approved the request with conditions during their December 4, 2018 meeting. The ConCom conditions are outlined in their December 6 memo to the Selectmen. (ConCom memo and maps are attached.)

Mr. Lees' request was also sent to the Police Chief, Fire Chief, and Highway Surveyor for review. The Highway Surveyor did not have any comments. (The Fire Chief's, Police Chief's and Highway Surveyor's responses are attached.)

The Board of Selectmen will need to discuss the request with Mr. Lee's and make a determination on his request.

Pierce said the original request was for bow and arrow and firearms. He said the Conservation Commission has discussed this since this is conservation land. Curt Turner said the Conservation Commission voted 4-3 on this. He said they were impressed with Lee's qualifications, but concerned with the proximity of the homes and the potential for future applications. He said Chief Dumas's recommendation that hunting be banned on Town owned land made sense.

Pierce read the memo from the Conservation Commission. He said the request has been amended for permission to hunt with bow and arrow only. He said the Conservation Commission stipulated that before hunting permission is given, that the applicant get permission from the 13 nearby residences. Pierce said Chief Dumas's memo is in reference to the use of firearms and doesn't say if he is opposed to bow and arrow hunting. Lees said he spoke with Chief Dumas before the Conservation Commission meeting and chose not to request the use of firearms. He said he takes issue with Curt Turner and the Conservation Commission regarding requiring permission from the 13 abutting properties. He said under State law you can't discharge a rifle or shot gun within 500 feet of a dwelling. He said requiring approval of all 13 dwellings renders the bylaw meaningless since he wouldn't be allowed to hunt if one dwelling says no. He said he will stay 500 feet away from the dwellings as required under State law. Pierce said the 500 feet restriction applies to bow and arrow as well.

Petersen said he is opposed to this. He said another request has come in after this one and he is reluctant to open the door. He said the parcels are relatively small and if this is allowed it should only be allowed in the State forest. He said he doesn't want to open the door for this and he will vote no. Pierce said the deer population has increased, they are overpopulated and are causing car accidents. He said people might get upset if a license for hunting is granted behind their homes, so he will vote no. Perry read an excerpt from Chief Dumas's email and said he shares the Chief's concerns. Pierce said there are too many houses closely located, and this would be opening a can of worms. He said we might eradicate the bylaw. Curt Turner said they may consider a controlled hunt at the Dodge Reservation to control the deer population.

Dave Petersen made a motion to deny this request, Joe Perry second, all in favor - aye (5-0).

NEW BUSINESS

3. Discuss letter from Massachusetts Department of Transportation regarding the intersections of Route 1 and Central/Glen Streets and Route 1 and Wethersfield Street

Chairman Pierce read the letter from the Massachusetts Department of Transportation. He said this is a significant letter that shows that the State Highway has completed the data collection, and this is a step in the right direction.

4. Discuss memo from Conservation Agent Brent Baeslack regarding conditions numbered 33 and 34 of the Wetlands Permit issued by the Conservation Commission to Rowley Solar LLC/Maven Revocable Trust, 623 Wethersfield Street, and letter from Principal Assessor Sean McFadden, regarding Chapter 61 Forestry land

Chairman Pierce read the memo from Conservation Agent Brent Baeslack. He said the decision is whether or not to accept 7.6 acres of land in lieu of a \$43,000 permit fee. He said the options are to insist that an appraisal for the land be submitted by the landowner before approving this or to deny the offer. Petersen said the wetlands application fee of \$64,500 floored him and asked how the fees are set. He asked if other similar deals have been made in the past by the Conservation Commission. Conservation Commissioner Curt Turner said the fee is based on a bylaw and is a technical calculation that factors in area, width and length, and if there are buildings in the location. He said there has been at least one other outstanding acceptance of land for a smaller amount at 50 Newbury Road which will need to be reconsidered. He said he doesn't recall others, but there may have been minor give ups of fees not under this bylaw for significant donations of land. Pierce said the impact of the wetlands and buffer zone is a primary factor of the equation and this is meant to discourage building in the buffer zone. Curt said this is part of it, but it is a technical calculation that the Commissioners don't think is fair. Petersen said this is forestry land and they will also have to pay a five year rollback in taxes, which will be a large amount of money. Turner said the proposed land for donation has significant wetlands areas, but the area being built on is dry. Bernie Cullen said this permit is for the overall development, and they are proposing to give 7.6 acres of wetlands which can't be built on anyways, so the value is not \$43,000. Pierce said we don't know if all 7.6 acres have wetlands, and an appraisal is needed for this land. He said his feeling is that this is mostly wetlands and not valuable land so he will vote no. Snow agreed with Pierce.

Petersen said the Town is looking at another large increase in the school budget and the Conservation Commission made this deal without consulting anyone. He said this is a large amount of money and there should have been a lot more discussion before the

Conservation Commission approved this. He said we can't just give up \$43,000, and the land to be donated is probably land locked, and the Town will stop receiving taxes on it. He said he is curious how many other parcels have been donated in lieu of fees. Snow said the venue for an arrangement like this is through the Board of Selectmen, not through the Conservation Commission. Barrett Bacall asked if the land is accepted by the Town, will it be permanently removed from the tax base. Pierce said yes. Greg Cassiotis of 579 Wethersfield Street said he is surprised that permits were issued and land clearing was allowed without the Town receiving this money. He said he has a FID card, which he needs to go through a process and get sign-offs from the Treasurer and Water Department before his FID card is issued to him.

Dave Petersen made a motion to reject the offer for 7.6 acres of land in lieu of the \$43,000 permit fee, Bob Snow second, all in favor - aye (5-0).

Pierce said land under Chapter 61 gets a tax break, and he read Principal Assessor Sean McFadden's letter. He said under the statute, if Chapter 61 land is converted to Industrial/Commercial land, the land owner is required to offer the Town the Right of First Refusal of the land. He said the Town has 120 days to decide if it wants to buy the land, and the Town calculates a roll back penalty to recapture taxes that the land owner saved while the land was classified as Chapter 61 land. He said the land has been cleared and therefore has been converted from Chapter 61 land to industrial land, but the notice of intent to convert should have been given to the Board of Selectmen. He said he doesn't think there is a chance that the Town would buy the parcel, but there is a roll back fee. He said we can ask the Assessor to calculate the roll back, and we can insist on the notice, but only if the Town is realistically considering purchasing the land. Petersen said in the past, with land owned by the Herrick family, the Selectmen rejected notices without the proper paperwork, and we need to require all people to follow the procedures, and then the Assessor can calculate the roll back amount. Pierce said we can send a letter requiring them to submit the proper paperwork.

Dave Petersen made a motion to send a letter to the landowner requesting them to submit the required paperwork within two weeks, and requesting the Assessor to calculate the roll back penalty, Bob Snow second, all in favor - aye (5-0).

OLD BUSINESS

1. Pine Grove School Project Update

Joe Perry said he toured the school on Friday afternoon and hot lunches will start in January. He said the project is 48% complete, and is coming along.

2. Fire Station and Police Station Addition Project Update

Chairman Pierce read the following:

The project is running smoothly. Floors, ceilings, and finish work are being done in the Fire Station. Construction is well underway in the existing Police Station.

Petersen said the construction will be complete on both buildings by the second or third week in January. He said the landscaping and paving will be finalized in the spring. He said the project is well within budget and the timeframe, and he is happy with the quality of the construction. Snow said it is a very professional building that will be advantageous to the Town. Petersen said these buildings have room for future growth of the Town and should be sufficient for the next 50 to 75 years. He said the call firefighters will eventually be replaced with full time firefighters.

A resident said he is here for New Business #1. Pierce said we have already covered that, it has been tabled. Petersen said they are going to read some material and will discuss at a future meeting. The resident reported a pot hole over the bridge over the Mill River.

3. Update on Town Hall second floor heating system replacement project

Chairman Pierce read the following:

We solicited quotes through the Statewide Contract (#TRD01) for replacement of the non-operational boiler with new oil-fired boilers to provide heat to the second floor. Approval was received from the State to proceed with a quote from Johnson Controls in the amount of \$49,987.

We will prepare a contract for the Board to review and vote on during next week's Selectmen meeting.

Note: The budget for this project is \$100,000.

4. Update on Fire Alarm Systems and Security Systems project

Chairman Pierce read the following:

We recommend that the Board of Selectmen award the installation of the systems detailed below and the first year of monitoring to Instant Signal & Alarm Co. Inc., for a total of \$18,360. Please also authorize Chairman Pierce to sign the contract. Please see the attached correspondence for more details.

Fire Alarm Systems:

Town Hall

Town Hall Annex

Library

Fire Station (Hammond Street)

Highway Department building

Security Alarm Systems:

Town Hall

Town Hall Annex

Joe Perry said he has been a customer of Instant Alarms for over 20 years and recused himself. Petersen said it is imperative that we move forward with this.

Dave Petersen made a motion to award the contract to Instant Signal & Alarm Co. Inc. for a total of \$18,360 and to authorize Cliff Pierce to sign the contract, Bob Snow second, all in favor - aye (5-0).

LIQUOR LICENSE RENEWALS

- Rowley Veterans Association, Inc. 19 Bradford Street
- Discuss setting Liquor License Renewal fee for Innkeeper license

Chairman Pierce read the following:

- *Rowley Veterans Association, Inc. 19 Bradford Street*

The ABCC has reported back that since the RVA did not sign the renewal in the month of November as required by State law, the license currently issued to the RVA will expire on December 31, 2018. The RVA will need to apply for a new license for 2019. RVA representatives have indicated that they do intend to file an application for a new license in 2019.

- *Discuss setting Liquor License Renewal fee for Innkeeper license*

The Board has not set a renewal fee for the Innkeeper liquor license category. A memo regarding the renewal fees for the other categories of liquor licenses is attached.

Eagan said the pouring establishments require a lot more work, including an annual inspection by the Building Inspector and Fire Chief, so their fees are higher than the others. Pierce said the fee should be the same as the other all alcohol pouring licenses. He said we should look at the structure of our fees compared to the surrounding communities.

Dave Petersen made a motion to set the liquor license renewal fee for Innkeeper license at \$1,520, Joe Perry second, all in favor - aye (5-0).

CLASS II DEALER'S LICENSE RENEWALS

- Tim Watkins d/b/a Precision Auto d/b/a Precision Volvo 60 Main Street
- Donald Savory and Mark Savory d/b/a Bay Road Auto Sales – 56 Newburyport Turnpike
- Thomas Boucher d/b/a Boucher's Automotive Machine Shop, Inc. 239 Haverhill Street
- Salvatore A. LaFauci d/b/a AutoPro Collision Center, LLC 266 Haverhill Street
- Gino Tzortzis d/b/a Gino's Collision Center, Inc. 274 Newburyport Turnpike
- Rafael Reyes d/b/a J R Reyes Transportation & Truck Center, Inc. 264 Newburyport Turnpike
- Mark Ouellette d/b/a M & J Foreign Cars, Inc. 415 Newburyport Turnpike
- Donald Savory and Mark Savory d/b/a Bay Road Auto Sales – 588 Main Street
- Frank Iovanella and James Price d/b/a Car Lines 185 Newburyport Turnpike
- Darya Litvinava d/b/a Auto Imports Unlimited, Inc. 357 Main Street
- Josephine Bornstein d/b/a D&D Auto Sales 274 Newburyport Turnpike
- Edward Dello Iacono, Sr. d/b/a Atlantic Auto Solutions 185 Newburyport Turnpike
- Dale and Roy Ducrow d/b/a Rowley Auto Brokers 27 Cross Street

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- Tim Watkins d/b/a Precision Auto d/b/a Precision Volvo 60 Main Street

Chairman Pierce read the memo from Frank Marchegiani with his concerns.

Dave Petersen made a motion to approve this renewal and ask Frank to do another inspection in 30 to 60 days to see if they have come into compliance, Joe Perry second, all in favor - aye (5-0).

Eagan said the renewal should be contingent upon a follow up inspection in 2019, and a letter can be sent to the applicants with their renewed license.

Dave Petersen made a motion to withdraw his earlier motion, Joe Perry second, all in favor - aye (5-0).

Joe Perry made a motion to approve this renewal contingent upon a successful re-inspection within 60 days, Dave Petersen second, all in favor - aye (5-0).

- Donald Savory and Mark Savory d/b/a Bay Road Auto Sales – 56 Newburyport Turnpike

Eagan said we are still waiting for renewal paperwork and this should be held until next week.

- Thomas Boucher d/b/a Boucher's Automotive Machine Shop, Inc. 239 Haverhill Street

Chairman Pierce read the memo from Frank Marchegiani with his concerns.

Dave Petersen made a motion to approve this renewal contingent upon a successful re-inspection within 60 days, Joe Perry second, all in favor - aye (5-0).

- Salvatore A. LaFauci d/b/a AutoPro Collision Center, LLC 266 Haverhill Street

Chairman Pierce read the memo from Frank Marchegiani with his concerns.

Dave Petersen made a motion to approve this renewal contingent upon a successful re-inspection within 60 days, Bob Snow second, all in favor - aye (5-0).

- Gino Tzortzis d/b/a Gino's Collision Center, Inc. 274 Newburyport Turnpike

This renewal was held for the following week.

- Rafael Reyes d/b/a J R Reyes Transportation & Truck Center, Inc. 264 Newburyport Turnpike

Chairman Pierce read the memo from Frank Marchegiani with his concerns.

Dave Petersen made a motion to approve this renewal contingent upon a successful re-inspection within 60 days, Bob Snow second, all in favor - aye (5-0).

- Mark Ouellette d/b/a M & J Foreign Cars, Inc. 415 Newburyport Turnpike

Chairman Pierce read the memo from Frank Marchegiani with his concerns.

Joe Perry made a motion to approve this renewal contingent upon a successful re-inspection within 60 days, Dave Petersen second, all in favor - aye (5-0).

- Donald Savory and Mark Savory d/b/a Bay Road Auto Sales – 588 Main Street

This was held until next week because renewal paperwork hadn't been submitted.

- Frank Iovanella and James Price d/b/a Car Lines 185 Newburyport Turnpike

Chairman Pierce read the memo from Frank Marchegiani with his concerns.

Dave Petersen made a motion to approve this renewal contingent upon a successful re-inspection within 60 days, Joe Perry second, all in favor - aye (5-0).

- Darya Litvinava d/b/a Auto Imports Unlimited, Inc. 357 Main Street

Chairman Pierce read the memo from Frank Marchegiani with his concerns.

Dave Petersen made a motion to approve this renewal contingent upon a successful re-inspection within 60 days, Joe Perry second, all in favor - aye (5-0).

- Josephine Bornstein d/b/a D&D Auto Sales 274 Newburyport Turnpike

Chairman Pierce said all concerns have been addressed.

Dave Petersen made a motion to approve this renewal, Joe Perry second, all in favor - aye (5-0).

- Edward Dello Iacono, Sr. d/b/a Atlantic Auto Solutions 185 Newburyport Turnpike

Eagan said the paperwork is complete, Marchegiani identified some issues, and there is an arbitration issue. Pierce said the arbitration ruled in favor of the claimant and awarded them \$8,550. He said the claimant is asking that the Selectmen hold their license. He read the memo from Deborah Eagan. Petersen said he is reluctant to get involved in a civil action. Pierce said this was his first reaction too. Eagan said the Lemon Law provides a mechanism to appeal. She said this is under the State Lemon Law and the State should enforce this, not the municipality. Pierce read Tom Mullen's email. Petersen said the courts are there to settle the disputes, and if we were to hold the license, we would become the judge. Eagan said the municipality collects the bond, and that has been provided to the claimant. She said the bond was up to date.

Dave Petersen made a motion to approve this renewal contingent upon a successful re-inspection within 60 days, Bob Snow second, all in favor - aye (5-0).

- Dale and Roy Ducrow d/b/a Rowley Auto Brokers 27 Cross Street

Petersen said they do not wish to renew, but they have been in business for many years and commends them for doing a good job.

CLASS III DEALER'S LICENSE RENEWALS

- Michael Bontos d/b/a Rowley Auto Parts 164 Boxford Road
- Donald Savory and Mark Savory d/b/a Rowley Auto Salvage Inc. 588 Main Street

- Michael Bontos d/b/a Rowley Auto Parts 164 Boxford Road

Bob Snow made a motion to approve this renewal contingent upon a successful re-inspection within 60 days, Joe Perry second, all in favor - aye (5-0).

- Donald Savory and Mark Savory d/b/a Rowley Auto Salvage Inc. – 588 Main Street

This was held until next week because renewal paperwork hadn't been submitted.

AUTO AUCTION RENEWAL

- Michael Bontos d/b/a Rowley Auto Parts 164 Boxford Road

Eagan read the concerns from Marchegiani.

Petersen said there are cars in and out of there all the time, but nobody is there normally. He said send a note for them to call Frank and have an inspection within 60 days.

Dave Petersen made a motion to approve this renewal contingent upon a successful inspection within 60 days, Bob Snow second, all in favor - aye (5-0).

ANNOUNCEMENTS

- January 14, 2019 Special Town Meeting cancelled
- Toys for Tots Drop Off Box located at Rowley Town Hall
- The Town has the following vacancies:
 - a. Agricultural Commission Associate;
 - b. Cultural Council;
 - c. Fence Viewer – three positions;

- d. Wood, Lumber & Bark Inspector;
- e. Zoning Board of Appeals Associate – two seats; and
- f. Deputy Shellfish Constables – two positions.

For more information on these positions, please contact the Selectmen's Office at 948-2372.

- The Rowley Food Pantry is in need of donations. Donations can be left at the Rowley Public Library. The Food Pantry is open on Tuesdays from 10:00 a.m. to 12:00 p.m. and on Thursdays from 5:30 p.m. to 7:00 p.m.

ADJOURN

Chairman Pierce called for a motion to adjourn. Bob Snow so moved, Joe Perry second, all in favor - aye (5-0).

Open meeting adjourned at 8:36 p.m.

Respectfully submitted,
Amy Lydon
Assistant Town Administrator

ATTACHMENTS

1. Letter of resignation from Charles Costello from the Board of Library Trustees
2. Letter from Maggie Lemelin regarding vacancy on Board of Library Trustees
3. Letter of resignation from Reserve Police Officer Jeffrey French
4. Meeting memo regarding General Business #3: Review State Ethics Commission Disclosure signed by Christopher Cassidy
5. State Ethics Commission Disclosure signed by Christopher Cassidy
6. Request from Board of Water Commissioners to appoint Ryan McDonald to the position of Distribution Utility Maintenance Laborer 1
7. Board of Selectmen Public Comment Policy
8. Meeting memo regarding New Business #1: Discuss concerns over excessive truck traffic on Dodge Road
9. Email from Scott Stone regarding Truck Traffic
10. Email from Town Planner Kirk Baker regarding Truck Traffic
11. Email from Police Chief Dumas regarding Truck Traffic
12. Email from Highway Surveyor Patrick Snow regarding Truck Traffic
13. Meeting memo regarding New Business #2: Review proposed re-design of Wethersfield Street/Taylor Lane
14. Proposed re-design of Wethersfield Street/Taylor Lane
15. Meeting memo regarding 7:15 p.m. Appointment: Paul Lees to discuss hunting permission request
16. Request from Paul Lees for hunting permission
17. Town of Rowley Hunting Bylaw

18. Memo from Conservation Agent Brent Baeslack regarding Paul Lees hunting request including attached maps
19. Email from Fire Chief Broderick regarding hunting permission
20. Email from Police Chief Dumas regarding hunting permission
21. Email from Highway Surveyor Patrick Snow regarding hunting permission
22. Memo from Amy Lydon regarding Proposed Fox Hollow 60 unit development off of Wethersfield Street
23. Letter from Massachusetts Department of Transportation regarding the intersections of Route 1 and Central/Glen Streets and Route 1 and Wethersfield Street
24. Letter from Deborah Eagan to Massachusetts Department of Transportation dated October 4, 2018
25. Letter from Board of Selectmen to Massachusetts Department of Transportation dated June 28, 2018
26. Meeting memo regarding New Business #4: Discuss memo from Conservation Agent Brent Baeslack regarding conditions numbered 33 and 34 of the Wetlands Permit issued by the Conservation Commission to Rowley Solar LLC/Maven Revocable Trust, 623 Wethersfield Street, and letter from Principal Assessor Sean McFadden, regarding Chapter 61 Forestry land
27. Memo from Conservation Agent Brent Baeslack regarding conditions numbered 33 and 34 of the Wetlands Permit issued by the Conservation Commission to Rowley Solar LLC/Maven Revocable Trust, 623 Wethersfield Street
28. Town of Rowley Wetlands Protection Bylaw Fee Worksheet for Rowley Solar LLC
29. Town of Rowley Wetlands Protection Bylaw
30. Email from Any Wallen regarding ConComm proposal
31. Letter from Principal Assessor Sean McFadden, regarding Chapter 61 Forestry land
32. Assessors map
33. Email from Tom Mullen regarding Consequences of Property Owner's Converting Forest Land Under Ch. 61
34. WPA Form 5 – Order of Conditions for Rowley Solar, LLC
35. Meeting memo regarding Old Business #1: Pine Grove School Project Update
36. Meeting memo regarding Old Business #2: Fire Station and Police Station Addition Project Update
37. Meeting memo regarding Old Business #3: Update on Town Hall second floor heating system replacement project
38. Meeting memo regarding Old Business #4: Update on Fire Alarm Systems and Security Systems project
39. Email from Amy Lydon regarding Important Information for Tonight's Meeting
40. Spreadsheet of monthly monitoring costs per building for year one
41. Request for Price Quotation for Fire Alarm Systems and Security Systems
42. Response from Instant Signal & Alarm for Fire Alarm Systems and Security Systems

43. Meeting memo regarding Liquor License Renewals
44. Letter to Rowley Veterans Association, Inc dated December 5, 2018
45. Memo from Amy Lydon to Board of Selectmen regarding Innholder Liquor License Fee Structure
46. Meeting memo regarding Class II Dealer's license renewals
47. Memo to Board of Selectmen from Amy Lydon regarding Class II, Class III and Auto Auction 2019 Renewals
48. Memos and completed checklists from Frank Marchegiani for Class II license renewals
49. Memo from Deborah Eagan regarding arbitration issue – Atlantic Auto Solutions
50. Meeting memo regarding Class III Dealer's license renewals
51. Memos and completed checklists from Frank Marchegiani for Class III license renewals
52. Meeting memo regarding Auto Auction license renewal
53. Memos and completed checklists from Frank Marchegiani for Auto Auction license renewal