

MINUTES OF THE BOARD OF SELECTMEN

December 9, 2019

Meeting held at Town Hall, 139 Main Street, Rowley, MA
7:00 p.m.

MEMBERS PRESENT: Chairman Cliff Pierce; Vice Chairman Joseph Perry; Clerk Robert Snow, Deana M.P. Ziev (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon) David Petersen - ABSENT

PUBLIC ATTENDEES: Brent Baeslack – Conservation Agent; Robert Breaker – Veteran's Committee; William Kelly – Veterans Committee; Tom Corben; Bernie Cullen – 283 Wethersfield Street

CALL MEETING TO ORDER

Chairman Pierce called the meeting to order at 7:00 p.m. He said the meeting is being video recorded and televised live by Rowley Community Media.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

7:00 p.m. APPOINTMENT Conservation Agent Brent Baeslack to discuss acceptance of land by the Conservation Commission as shown on Assessor's Map 11, Parcel 6, Lot 2, rear 600 Wethersfield Street

Conservation Agent Brent Baeslack said the Conservation Commission received an offer for a parcel of land that has undergone some development activity recently in the front area, but there are approximately 9 acres of undisturbed property in the rear. He said one reason that the Conservation Commission is considering this parcel is because a portion of the Mill River corridor goes through the land, the parcel contains both banks of the river and almost the entire associated floodplain and wetlands for that section of the river is contained in the parcel. He said this parcel is not contiguous with other Town open space, but the lower left corner of the parcel is contiguous with the land that has a Conservation Restriction on the Rowley Golf Course. He said there is some discrepancy between the surveyed plan and the Assessor's map. He said this parcel was under a forestry designation, and three single family homes have been developed on the Wethersfield Street frontage. He said the land is all wooded with no evidence of development activities. He said he is requesting authorization to proceed with the acquisition of this land as a gift to the Town and he is requesting the assistance of Town Counsel for this. Pierce asked if there is a piece of upland in the right corner. Baeslack said yes there is a ten foot wide corridor to allow passage from Wethersfield Street onto the back land.

Joe Perry made a motion to proceed with the acceptance of this land and to authorize the use of Town Counsel for this, Bob Snow second, all in favor – aye (4-0). Dave Petersen – ABSENT.

GENERAL BUSINESS

1. Letter from Fire Chief James Broderick regarding appointing Nicholas Scire as Certified FF I/II Call Firefighter

Chairman Pierce read the following:

The Chief mistakenly presented Nicholas Scire for appointment as a “Probationary Call Firefighter” at the November 25, 2019 Board of Selectmen’s Meeting. He should have been appointed as a “Certified Firefighter I/II Call Firefighter.” (See attached letter.)

The Board needs to vote to “retroactively” appoint Nicholas Scire as a Certified Firefighter I/II Call Firefighter to November 25, 2019.

Bob Snow made a motion to retroactively appoint Nicholas Scire as a Certified Firefighter I/II Call Firefighter to November 25, 2019, Deana Ziev second, all in favor – aye (4-0). Dave Petersen – ABSENT.

NEW BUSINESS

1. Request from Police Chief Scott Dumas for technical assistance from the Merrimack Valley Planning Commission for assistance on creating Dispatch Center maps

Chairman Pierce read the following:

The Police Chief is requesting to use 4 technical assistance hours from the Merrimack Valley Planning Commission for the creation of new maps for the Dispatch Center. The current maps are outdated and need to be replaced with current maps. Having up-to-date dispatch maps are a Police Department Accreditation requirement. Bob Snow, the Selectmen’s representative to the Merrimack Valley Planning Commission, supports this request.

The Board of Selectmen needs to vote authorize the 4 MVPC LTA hours for this project.

Bob Snow made a motion to authorize the use of 4 MVPC LTA hours for this project, Joe Perry second, all in favor – aye (3-0). Dave Petersen – ABSENT. Deana Ziev – ABSTAINED.

2. Review Zoning Board of Appeals Special Permit application filed by Vernon Bell for construction of a multi-unit commercial building at 504-506 Newburyport Turnpike

Chairman Pierce said it is his opinion that the Board should resist this proposal for the following reasons:

- Applicant is seeking approval from the ZBA for a multi-unit commercial building on a property that is not zoned for commercial uses.
- The ZBA has the authority to change a non-conforming use to a different use, but there are no prior non-conforming uses on this property.
- If the ZBA approves this application, they would be authorizing a brand new commercial building, which the ZBA is not authorized to do. The ZBA cannot approve use variances.
- At the last Town Meeting, the Town voted against allowing commercial uses in this area.

Bob Snow made a motion to send a letter to the ZBA explaining this and to ask them to dismiss this proposal, Deana Ziev second, all in favor – aye (4-0). Dave Petersen – ABSENT.

3. Review Zoning Board of Appeals Special Application filed by Steve Pierro of The American BBQ for construction of a patio with a dining area and to add a sign to the front of the building at 5 Railroad Avenue

Chairman Pierce said he has no problems with this plan. Joe Perry said this applicant applied for changes to his property that he thought was going through, but evidently they didn't go through, and now they are making changes to the plan. He said he has no problems with this.

The Board had no comments for the ZBA on this application.

Bernie Cullen asked if the maps that the Police Chief has requested would be available for other Town departments to use. Eagan said she is not aware if dispatch maps have been made available to others in the past, but she can ask the Chief about this. She said these maps are meant to go into the dispatch center.

7:10 to 7:15 p.m. PUBLIC COMMENT

There were no Public Comments.

7:15 p.m. APPOINTMENT Robert C. Breaker, United States Coast Guard Retired and William Kelly, Captain United States Coast Guard Retired to discuss forming a Town Veterans Committee

Chairman Pierce read the following:

At our last meeting, the Board met with Robert Breaker and William Kelly to discuss the concept of setting up a Veterans Committee, similar to the Veterans Committee in the

Town of Wenham. Mr. Breaker and Mr. Kelly are here tonight to continue the discussion. The Selectmen need to discuss forming a Veterans Committee which would consist of five members, one of which would be a Selectman, that would be responsible for coordinating the Annual Memorial Day and other events for veterans. The Committee would also fundraise and collect donations for a special "donation account" that would be used to provide funds for veterans.

Selectman Bob Snow will lead the discussion on this agenda item.

Snow said he spoke with Dave Petersen about this today, and they would like to create a Committee with 5 members, with one member being a Selectman. He said he would like to serve as the Selectman representative on the Committee. He said he would like to set up an account for donations. Eagan said the Board of Selectmen has the right under State law to set up a special donation account, and once voted we can ask the Treasurer to set this up. She said the funds can be used for a variety of things such as benefits for the veterans and wreaths.

Bob Snow made a motion to set up a five person committee, Deana Ziev second. This vote was not completed.

Bob Breaker said he would like to request a six member committee. He said they would like to include representatives from the Police Station and the Fire Station, which has been helpful in Wenham. He said these representatives can carry information from the Committee back to their departments. He said one representative can be a non-resident. Snow said he thinks he is a good fit for the Committee because he is on the Veterans Board. Breaker said the Selectmen can have a back-up representative as well.

Deana Ziev made a motion to create a 6 member Town Veterans Committee: One member shall be a representative from the Fire Department (not required to be a registered voter in Rowley), one member shall be a representative from the Police Department (not required to be a registered voter in Rowley), one member shall be a representative from the Board of Selectmen, and three members shall be registered voters in the Town of Rowley; and to appoint Bob Breaker, William Kelly and Bob Snow (Selectmen's representative) to the Committee, Joe Perry second, all in favor – aye (4-0). Dave Petersen – ABSENT.

Snow said the first item the Committee should work on is getting the Cemetery designated for Wreaths Across America. Breaker said we can start on that now, but it won't be done until next year. William Kelly said this weekend the Wreaths Across America convoy takes its trip, so it would be this time next year.

Eagan said the Board has appointed three of the six members.

Joe Perry made a motion to appoint Don Dupray and Dave MacMullen to the Committee, Deana Ziev second, all in favor – aye (4-0). Dave Petersen – ABSENT.

OLD BUSINESS

1. Update on Pine Grove School Project

Chairman Pierce read the following:

The major outstanding issue with this project is the re-construction of the Softball Field.

Debbie asked Larry Berger for an update. She received the attached email message from him. (See attached.)

Also, the Highway Department was able to clear the snow from the parking lot and sidewalks at the school during last week's snowstorm.

Pierce read the email from Larry Berger. Eagan said the field isn't completed, yet there is talk about the project close-out. Pierce said he doubts that the sod will take when installed in the winter.

Joe Perry made a motion to seek clarification from Town Counsel Tom Mullen about what the Town should be doing to protect itself on the issue of the unfinished field, Bob Snow second, all in favor – aye (4-0). Dave Petersen – ABSENT.

Joe Perry said he went to the District Communications Meeting on Thursday night and spoke to Superintendent Forget before the meeting. He said this is the first time there has not been a construction meeting in four years. He said Forget reported to him on Thursday evening that the snow was not removed from the driveways and school parking lot and that it was a disaster. Perry said that Forget said that the school had a very bad time with it. Eagan said that is not the report that we received from the Highway Department. She asked Perry what day Forget was referring to. Perry said he is not sure. She said there was a two hour delay on Monday, and there was no school on Tuesday. She said the Highway Department did the best they could to clear the school during the storm on Monday, and Tuesday school was cancelled. She said if there was more specific information about this, it did not reach her office. Perry said he will have to get in touch with Forget again.

Ziev said in her experience there was an issue in the new drop off and pick up lane where snowbanks were not cleared, and kids were unable to get into and out of cars. She said Principal Kneeland was notified and the snowbanks were cleared the next day. She said she can't speak about all areas of the parking lot. Eagan said her guess is that the Highway Department was not aware that this area required the removal of the snowbanks that were plowed up to the sidewalk. Ziev said with all the new curbing, there will be a learning curve with the plowing. Eagan said she thinks the Highway Department is now aware that this is an area that they will have to remove the snow from going forward. Ziev said that is the area that she observed with issues, and there may be other areas that Forget was referring to. Eagan said she will reach out to Forget for more details about this, but nobody contacted her or the Highway Surveyor about this. Perry said they have stopped having regular construction meetings and will

only have them as needed. He said there is a meeting on Friday at 1:00 at Pine Grove, and he is unable to attend.

Bernie Cullen said when he attended the Craft Fair on Saturday, the walkways from Main Street to the school were covered in snow and ice, and didn't look like they had been cleared. Eagan said there was some accumulating snow on Friday. She asked if it is the expectation of the Board that the Highway Department clear the school when there is no school, or when the school has special events. She said she doesn't know if Friday's snow accumulation was plowable. Ziev said this is tricky and there are some times when it should be shoveled. Eagan said at Town Hall, this is the janitor's responsibility, and if he isn't available then she shovels, salts and sands the walkways. Ziev said the area at the entrance with the rocks was icy. Eagan asked if this area is the school janitor's responsibility or the Highway Department's responsibility. Perry said the school department takes care of the entrances in the front and in the rear near the buses. Pierce said if it is not a plowable event, then it is the school's responsibility to shovel and spread ice melt. Eagan said the Highway Department doesn't have the capacity to shovel, and the Board's vote was for the Highway Department to clear only during a plowable event that requires the use of equipment. Eagan said this needs to be discussed with the Highway Surveyor. Ziev said he should come to the meeting next week. Eagan said we need to figure out what the other towns are doing, and if they are shoveling the schools.

Bernie Cullen asked about the status of the softball field and if sufficient funds are being withheld for this. Eagan said the field was part of the contract for the entire project, and they are obligated to do so since the field was disrupted during the project. She said we can't close out the project if this is not completed. She said no monetary amount was determined by the Board at the last meeting, and there has been no proactive guidance from the OPM on this.

2. Discuss request by Stephen B. Comley Sr. for the Board of Selectmen to send a letter to the Nuclear Regulatory Commission requesting a public hearing on Seabrook Station Emergency Response Plan

Chairman Pierce read the following:

Mr. Comley submitted a letter to the Board of Selectmen on November 18, 2019 requesting the Board to send a letter to the Nuclear Regulatory Commission requesting a public hearing on the Seabrook Nuclear Power Plant emergency response plans.

The Board of Selectmen did discuss Mr. Comley's request on June 1, 2015. Fire Chief/REMA Director James Broderick reviewed Mr. Comley's materials and filed a report on them with the Selectmen. Several officials from MEMA, Senator Bruce Tarr, Rep. Hill, Fire Chief/REMA Director James Broderick and former Police Chief Robert Barker. At the end of this discussion, the Board voted to send a letter to Congressman Seth Moulton.

Attached are the following:

- *A memo from Administrative Assistant Elaine Pagliarulo re-capping a conversation she had with Mr. Comley on November 22, 2019*
- *Letter from Mr. Comley to the Selectmen dated November 18, 2019 with attachments*
- *Letter to Congressman Seth Moulton from the Board of Selectmen dated June 15, 2015 re: Seabrook Nuclear Power Plant Safety Concerns*
- *Letter from Fire Chief/REMA Director James Broderick regarding concerns from S. Comley Sr. pertaining to the Seabrook Nuclear Power Plant*
- *Letter from the Nuclear Regulatory Commission Region 1 to State Senator Bruce Tarr dated May 21, 2015*
- *Board of Selectmen Meeting Minutes dated June 1, 2015*

Pierce said Mr. Comley would like the Board to send another letter and the Board needs to make a decision about this. Snow said Mr. Comley is running for President, and wouldn't a letter from the Board be considered an endorsement of his candidacy? Pierce said there would be nothing in the letter to endorse him. Ziev said this is his platform. Snow said this Board deals with local issues. He said another candidate could request a letter on a different issue. He said in 2015, the Board brought in officials to discuss Mr. Comley's concerns about the Seabrook plant. He said he doesn't think the Board should touch this since it could be construed that the Board is backing his candidacy. Pierce said he doesn't think it would be. Ziev said this is his platform. Bernie Cullen said the last letter was sent when he ran for President previously, and asked what the letter said. Pierce said in the letter we asked Seth Moulton's office to get in touch with the NRC about the emergency response plan at the plant. Cullen said why not resend the 2015 letter. Pierce said he thinks we should. He said the NRC won't read a letter from the Board of Selectmen, but it is harmless to send another letter. Ziev asked if it would be appropriate for the Fire Chief and current Police Chief review the information again. Pierce said the Fire Chief went above and beyond the call of duty to respond last time, and he doesn't want to impose this on him. Ziev said she has observed Comley putting materials in people's mailboxes, and this doesn't seem appropriate.

Tom Corben said Rowley is not in the 10 mile radius, and there are plans in place with guidelines for the 10 mile radius. He said Rowley is in the 50 mile radius and the plan is to shelter in place. Ziev said Comley thinks these plans are inadequate. Snow said if Comley came to the meeting with the officials in 2015, a lot of this could have been cleared up. He said he doesn't want to make this political. Ziev said she would like to hold off on sending a letter.

Bob Snow made a motion to table this until Comley is no longer a candidate, or has been elected, Deana Ziev second, all in favor – aye (4-0). Dave Petersen – ABSENT.

LIQUOR LICENSE RENEWALS

- Rowley Veterans Association, Inc. 19 Bradford Street
- Skin's Incorporated d/b/a Spud's Restaurant 255 Newburyport Turnpike
- Nippon Tepatiganon, T.J. Thai, Inc., d/b/a Royal Orchid 303B Haverhill Street
- The Great American Barbecue d/b/a The American Barbecue 5 Railroad Avenue
- Piemar, Inc. d/b/a Off the Vine 150 Newburyport Turnpike
- Cabales, Inc. d/b/a El Tapatio 300 Newburyport Turnpike
- Brickle LLC, d/b/a Bradford Tavern 85 Haverhill Street
- Galbro, Inc. d/b/a Route 1 Liquors 174 Newburyport Turnpike
- Rowley Liquors Inc., d/b/a Rowley Liquors 144 Newburyport Turnpike
- Grape Island Inc., d/b/a Mill River Winery 498 Newburyport Turnpike
- Rowley Enterprises, Inc. d/b/a Skip's Country Store 801 Haverhill Street
- Ezee LLC d/b/a Ezee Variety 300 Newburyport Turnpike Unit 5
- Briar Barn Inn, LLC, d/b/a Briar Barn Inn 101 Main Street

Chairman Pierce read the following:

All existing license renewals have been submitted except for:

- *Rowley Golf Course LLC, d/b/a Rowley Country Club –which is seasonal license that runs from April to November. Since this is a seasonal license, it has a different renewal period, and will be renewed in April.*

Please vote on the approval and signing of the following licenses up for renewal. The approved licenses will be available in the Selectmen's Office for signature this week.

- *Rowley Veterans Association, Inc. 19 Bradford Street*
- *Skin's Incorporated d/b/a Spud's Restaurant 255 Newburyport Turnpike*
 1. *Please note: The ABCC approved the transfer of the liquor license from Spud's to 255 Newburyport Turnpike Rowley LLC, Manager Corey Matthews. Michael McCarthy, the attorney for 255 Newburyport Turnpike Rowley LLC, has confirmed that the transfer of the liquor license will take place on January 9, 2020, once the closing on the restaurant is completed. Spud's has submitted the renewal application for the period of time from January 1, 2020 until the transfer and closing are completed.*
- *Nippon Tepatiganon, T.J. Thai, Inc., d/b/a Royal Orchid 303B Haverhill Street*
- *The Great American Barbecue d/b/a The American Barbecue 5 Railroad Avenue*
 1. *Please note: This is just for a renewal of their currently licensed premises, which does not include any interior renovations or an outdoor area. Please see Amy Lydon's memo dated November 21, 2019 for information regarding the Alteration of Premises application history for this applicant.*

- *Piemar, Inc. d/b/a Off the Vine 150 Newburyport Turnpike*
- *Cabales, Inc. d/b/a El Tapatio 300 Newburyport Turnpike*
- *Brickle LLC, d/b/a Bradford Tavern 85 Haverhill Street*
- *Galbro, Inc. d/b/a Route 1 Liquors 174 Newburyport Turnpike*
- *Rowley Liquors Inc., d/b/a Rowley Liquors 144 Newburyport Turnpike*
 1. *Please note: Owner of building, TRS Spirit Realty Trust, has an overdue water bill of \$557.31. This is a different entity than the applicant.*
- *Grape Island Inc., d/b/a Mill River Winery 498 Newburyport Turnpike*
- *Rowley Enterprises, Inc. d/b/a Skip's Country Store 801 Haverhill Street*

Eagan said we are renewing Spud's even though they are going out of business, and American Barbeque will eventually be filing an Alteration of Premises application.

Bob Snow made a motion to renew the following liquor licenses:

- *Rowley Veterans Association, Inc. 19 Bradford Street*
 - *Skin's Incorporated d/b/a Spud's Restaurant 255 Newburyport Turnpike*
 - *Nippon Tepatiganon, T.J. Thai, Inc., d/b/a Royal Orchid 303B Haverhill Street*
 - *The Great American Barbecue d/b/a The American Barbecue 5 Railroad Avenue*
 - *Piemar, Inc. d/b/a Off the Vine 150 Newburyport Turnpike*
 - *Cabales, Inc. d/b/a El Tapatio 300 Newburyport Turnpike*
 - *Brickle LLC, d/b/a Bradford Tavern 85 Haverhill Street*
 - *Galbro, Inc. d/b/a Route 1 Liquors 174 Newburyport Turnpike*
 - *Rowley Liquors Inc., d/b/a Rowley Liquors 144 Newburyport Turnpike*
 - *Grape Island Inc., d/b/a Mill River Winery 498 Newburyport Turnpike*
 - *Rowley Enterprises, Inc. d/b/a Skip's Country Store 801 Haverhill Street*
- , Deana Ziev second, all in favor – aye (4-0). Dave Petersen – ABSENT.

Chairman Pierce read the following:

- *Ezee LLC d/b/a Ezee Variety 300 Newburyport Turnpike Unit 5*
 1. *Please note: Owner of building, 48 Pond St. LLC, has an overdue tax balance of \$6,118.28. This is a different entity than the applicant.*
 2. *On April 23, 2018, the Board of Selectmen approved a Package Store Wine and Malt liquor license for Andy Sunny Inc., located at 21 Main Street, which was a transfer of the license held by EZEE Variety at 300 Newburyport Turnpike. The application was forwarded to the ABCC for their approval. From May 9, 2018 through October 15, 2018, the ABCC issued three "Return No Action" letters, requesting additional information*

from the applicant, Andy Sunny Inc. The attorney for Andy Sunny Inc. never provided the ABCC with the additional information they requested on the last "Return No Action" letter dated October 15, 2018. On December 2, 2019, the ABCC confirmed that they still have the original application on file. Andy Sunny Inc's attorney plans to submit the requested information, and then the Town can re-submit this information for reconsideration to the ABCC. Since this transfer is still pending, EZEE LLC has submitted a renewal application for 2020, even though their business location at 300 Newburyport Turnpike has been vacant for over one year. The ABCC said this is the process for the Town to follow, and that the Board can deny this renewal, but the denial could be appealed by EZEE LLC.

- 3. The Board has signed a Host Agreement with Old Planters of Cape Ann for a retail marijuana establishment at this location. The Planning Board issued the Special Permit to Old Planters on March 13, 2019. The next and final step is for Old Planters to request a review for the Certificate of Compliance, which they haven't requested yet.*

Pierce said this license can be renewed. Perry said even though it is vacant? Pierce said if the renewal is denied, the applicant can appeal this. Eagan said there would be a hearing and the reasons why the license was not renewed would need to be prepared. She said the attorney representing Andy Sunny is now aggressively working on the issues with the original filing with the ABCC. She said this location is slated to be another business, Old Planters; EZEE hasn't occupied this location for some time; and this is a policy decision for the Board. Bernie Cullen aid the vote can be delayed pending the submission. Eagan said the Board can wait until December 23 to act on this renewal.

Joe Perry made a motion to table the renewal of EZEE LLC until December 23, 2019, Deana Ziev second, all in favor – aye (4-0). Dave Petersen – ABSENT.

Chairman Pierce read the following:

- *Briar Barn Inn, LLC, d/b/a Briar Barn Inn 101 Main Street*
 - 1. Please note: The applicant has requested that the description of the premises written on the liquor license be revised to include the Inn Porch. The applicant reported that during their annual inspection, the Building Inspector and Fire Chief requested that this area be included on the liquor license to clarify that the porch is included. The porch was highlighted as an area where alcohol would be served on their application, and the Selectmen discussed the Inn Porch at the public hearing on this*

application which was held on October 29, 2018. This area was approved as part of the original liquor license approval. It was inadvertently left off of the license.

Bob Snow made a motion to renew the license for the Briar Barn Inn and to include the porch on the description of the premises on the license, Deana Ziev second, all in favor – aye (4-0). Dave Petersen – ABSENT.

FLEA MARKET LICENSE RENEWALS

- Starr P. Todd d/b/a Todd Farm LLC 283 Main Street
- Sandra A. Hamel d/b/a Sandy's Flea 31 Main Street
- Frank and/or Shirley Todd d/b/a Todd's River Farm, LLC 275 Main Street

Joe Perry made a motion to renew the following Flea Market licenses

- Starr P. Todd d/b/a Todd Farm LLC 283 Main Street
 - Frank and/or Shirley Todd d/b/a Todd's River Farm, LLC 275 Main Street
- , Bob Snow second, all in favor – aye (4-0). Dave Petersen – ABSENT.

MINUTES

- November 18, 2019

Bob Snow made a motion to approve the minutes from November 18, 2019, Joe Perry second, all in favor – aye (4-0). Dave Petersen – ABSENT.

- November 25, 2019

Joe Perry made a motion to approve the minutes from November 25, 2019, Bob Snow second, all in favor – aye (4-0). Dave Petersen – ABSENT.

ANNOUNCEMENTS

- Eastern Essex Veterans Board of Directors Meetings are now being video-recorded and shown on Rowley Community Media
- Toys for Tots Drop off box – Town Hall
- Vacancies:
 - 1) One vacancy on the Conservation Commission;
 - 2) One vacancy on the Zoning Board of Appeals Associate seat; and
 - 3) Several vacancies on the Rowley Cultural CouncilInterested residents should send a letter of interest to the Board of Selectmen or call the Selectmen's Office at 948-2372.

ADJOURN

Chairman Pierce called for a motion to adjourn. Bob Snow so moved, Joe Perry second, all in favor - aye (4-0). Dave Petersen – ABSENT.

Meeting adjourned at 8:02 p.m.

Respectfully submitted,
Amy Lydon
Assistant Town Administrator

ATTACHMENTS:

1. Meeting memo regarding 7:00 p.m. Appointment: Conservation Agent Brent Baeslack to discuss acceptance of land by the Conservation Commission as shown on Assessor's Map 11, Parcel 6, Lot 2, rear 600 Wethersfield Street
2. Letter from Conservation Agent Brent Baeslack regarding acceptance of land by the Conservation Commission for protected Open Space, including attached maps
3. Board of Selectmen Public Comment Policy
4. Meeting memo regarding General Business #1: Letter from Fire Chief James Broderick regarding appointing Nicholas Scire as Certified FF I/II Call Firefighter
5. Letter from Fire Chief James Broderick regarding appointing Nicholas Scire as Certified FF I/II Call Firefighter
6. Meeting memo regarding New Business #1: Request from Police Chief Scott Dumas for technical assistance from the Merrimack Valley Planning Commission for assistance on creating Dispatch Center maps
7. Completed Merrimack Valley Planning Commission Request for Local Technical Assistance form
8. Meeting memo regarding New Business #2: Review Zoning Board of Appeals Special Permit application filed by Vernon Bell for construction of a multi-unit commercial building at 504-506 Newburyport Turnpike
9. Zoning Board of Appeals Special Permit application filed by Vernon Bell for construction of a multi-unit commercial building at 504-506 Newburyport Turnpike
10. Meeting memo regarding New Business #3: Review Zoning Board of Appeals Special Application filed by Steve Pierro of The American BBQ for construction of a patio with a dining area and to add a sign to the front of the building at 5 Railroad Avenue
11. Zoning Board of Appeals Special Application filed by Steve Pierro of The American BBQ for construction of a patio with a dining area and to add a sign to the front of the building at 5 Railroad Avenue
12. Meeting memo regarding 7:15 p.m. Appointment: Robert C. Breaker, United State Coast Guard Retired and William Kelly, Captain United States Coast Guard Retired to discuss forming a Town Veterans Committee
13. Meeting memo regarding Old Business #1: Update on Pine Grove School Project

14. Email from Larry Berger regarding Girls Softball Field
15. Meeting memo regarding Old Business #2: Discuss request by Stephen B. Comley Sr. for the Board of Selectmen to send a letter to the Nuclear Regulatory Commission requesting a public hearing on Seabrook Station Emergency Response Plan
16. Memo from Administrative Assistant Elaine Pagliarulo re-capping a conversation she had with Mr. Comley on November 22, 2019
17. Letter from Mr. Comley to the Selectmen dated November 18, 2019 with attachments
18. Letter to Congressman Seth Moulton from the Board of Selectmen dated June 15, 2015 re: Seabrook Nuclear Power Plant Safety Concerns
19. Letter from Fire Chief/REMA Director James Broderick regarding concerns from S. Comley Sr. pertaining to the Seabrook Nuclear Power Plant
20. Letter from the Nuclear Regulatory Commission Region 1 to State Senator Bruce Tarr dated May 21, 2015
21. Board of Selectmen Meeting Minutes dated June 1, 2015
22. Meeting memo regarding Liquor License renewals
23. Meeting memo regarding Flea Market renewals
24. Draft minutes of November 18, 2019
25. Draft minutes of November 25, 2019