

MINUTES OF THE BOARD OF SELECTMEN MEETING

April 29, 2019

Meeting held at Town Hall, 139 Main Street, Rowley, MA

6:30 p.m.

MEMBERS PRESENT: Chairman Cliff Pierce; Vice Chairman Joseph Perry; Clerk Robert Snow; David Petersen (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon)

PUBLIC ATTENDEES: Sharon Emery – FINCOM; Paul Jalbert – FINCOM; Dennis Roy – FINCOM; Lawrence White – FINCOM; Mark Emery – Water Commissioner; Sue Leach; Pam Sanford; Ken Sanford; Pam Jacobson – Library Director; Joan Petersen – Moderator; Deana Ziev; Chris Malynn – Bennett Hill Road Earth Removal; Henry Rolfe – O.M.L. Survey; Mary Behringer – 115 Bennett Hill Road; Barbara Pierce - Bennett Hill Road Earth Removal; Mark Behringer – 115 Bennett Hill Road; Jena Haag – 179 Hillside Street; William Mehaffey – 185 Newbury Road; Bryan DiPersia – 500 Wethersfield Street; Elizabeth Tucker – 186 Central Street; Bernard Cullen – Water Commissioner; Peter Censullo – FINCOM; Brent Baeslack – Conservation Department; Katherine Chattan; Larry Cassenti

CALL MEETING TO ORDER

Chairman Pierce called the meeting to order at 6:30 p.m. He said the meeting is being audio and video recorded and broadcast live via Rowley Community Media.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

6:30 p.m. PUBLIC HEARING – Earth Removal Application filed by Anthony Franciosa of Kings Oak Properties LLC to remove soil from 108, 112, and 116 Bennett Hill Road, Rowley

Chairman Pierce read the notice of the continued Public Hearing. Mr. Franciosa said he is seeking this permit to remove the remaining +/- 500 yards of earth from these sites, so that he can finish grading the lots for compliance with the Stormwater Management Permit, and to also complete the landscaping work.

Pierce read the comments from the Health Services Coordinator, Conservation Agent and Town Planner.

Mark Behringer of 115 Bennett Hill Road said he lives across the street from the project and the first round of dirt removal involved six months of a high level of dust and noise from 7:00 a.m. – 5:30 p.m. He said the process for this should have been outlined ahead of time and he asked the Town to closely monitor earth removal activities going

forward. He said he is concerned about washouts and erosion on the hillsides, and asked what the close out plan is for the contractor. He made the following requests: do the work as soon as possible; do the work with a minimal duration time to mitigate the loud noise and airborne dust and dirt; make the removal path away from the front of their house and minimize the damage to the road; use reasonable and practical measures to keep the dust level down, such as keeping the road wet and doing the work on damp days; perform work between 8:00 a.m. and 4:00 p.m., preferably not on the weekends; avoid trucks on the south side where berms have been damaged; plant small plants or trees to bring the site back to its natural state and stabilize the soil. He said he wishes the builder and the Town the best and asked for the work to be completed as soon as possible. He said the Town should rethink the Form A lot classification, which he believes led to misunderstandings during the process.

Franciosa said the recent moist days will benefit the earth removal. He said the project will be complete in 4 to 6 weeks, and the fill will be out by the middle of May. He said he is happy to confine the work days to the week, with an occasional Saturday, but the contractors work 7:00 a.m. to 4:30 p.m. He said once the fill is gone, he will reshape the lots, and they will be loomed and seeded between June 1st and 15th. He said the driveways will also be paved and foundation plants installed. He said he will consider planting a few trees. Pierce asked Franciosa if he submitted an operational plan. Franciosa said he doesn't believe he did submit a full operational plan, just for the fill removal. Pierce asked what Rowley Ready Mix will do with the earth. Franciosa said he believes they will stockpile it. He said the topsoil on site will be screened and used for planting. Pierce said the hours of operation are 8:00 a.m. to 6:00 p.m. according to the Regulations, but the application says 7:00 a.m. to 5:00 p.m. Franciosa said there are only two to three day's worth of hauling. Pierce asked how the trucks will access the site. Franciosa said from Central Street to Bennett Hill Road. Pierce asked how the road will be repaired, and how the dust will be minimized. Franciosa said they use hand shovels and brooms, they have a bobcat with a sweeper, and they have hired a street sweeper in the past. He said they will make sure that the gravel construction entrances are clean and operational to help remove dirt from the truck tires. He said for dust control they will keep the earth damp, which hasn't been an issue with the recent weather.

Perry said he lives on Bennett Hill Road and asked if the water main will be repaired. Franciosa said yes, the frost and settling created the issue, but they will repair it or replace it. Snow asked if the berms are in good shape. Franciosa said yes and they have installed silt fences to hold the material as part of the Stormwater Management Permit. He said the berms will be seeded the last week in May to mid-June.

Mary Behringer from 115 Bennett Hill Road said they would appreciate the project to be completed in a quick, neat and safe manner. She said the berms being filled in has helped. She asked that the dig safe markings be refreshed since the flags are no longer in place, and there are gas lines in the road. She said a lot of the confusion in this project could have been avoided if there was at least one Planning Board meeting before it started. Pierce said the problem is there is a serious flaw with the State law regarding Form A lots, and the Planning Board has no jurisdiction over Form A lots. Mary said the dirt removal should have been addressed.

Bob Snow made a motion to close the public hearing, Joe Perry second, all in favor - aye (4-0).

Public Hearing closed at 6:55 p.m.

Joe Perry made a motion to approve the application for an Earth Removal Permit for the removal of up to 1,200 cubic yards of soil with the following conditions:

1. Work to be completed by June 1, 2019
2. No topsoil is to be removed
3. The hours of operation will be 8:00 a.m. to 6:00 p.m. daily, but not on Sundays
4. The site to be accessed only from Central Street
5. Contractor to take appropriate measures to repair the road, keep the road clean, and prevent dust
6. Incorporate conditions from the existing Stormwater Management Permit

, Bob Snow second, all in favor - aye (4-0).

6:45 p.m. APPOINTMENT – Treasurer/Collector Karen Summit for signing of bonds

Clerk Robert Snow read the printed motion into the record.

Joe Perry made the motion as read by Bob Snow, Dave Petersen second, all in favor - aye (4-0).

Treasurer/Collector Karen Summit said there are three copies of the Vote of the Board of Selectmen to be signed. The Selectmen signed the three copies.

Summit said there are \$5,000,000 in short term notes to complete the Pine Grove School project, which will mature in approximately one year. She said there is one note to be signed. The Selectmen signed the one copy.

Summit said there are three copies of the Signature, No Litigation and Official Statement Certificate to be signed. The Selectmen signed the three copies.

Summit said there are three copies of the Significant Events Disclosure Certificate to be signed. The Selectmen signed the three copies.

6:55 to 7:00 p.m. PUBLIC COMMENT

There were no Public Comments.

7:00 p.m. JOINT MEETING – FINANCE COMMITTEE and BOARD OF WATER COMMISSIONERS for the Informational Hearing on the May 6, 2019 Annual and Special Town Meeting warrants

Chairman Pierce called the Joint Meeting of the Board of Selectmen, Finance Committee and Board of Water Commissioners to order by a roll call vote of the Board of Selectmen. Joe Perry so moved, Bob Snow second, all in favor – roll call: Cliff Pierce – aye; Joe Perry – aye; Bob Snow – aye; David Petersen – aye.

Chairman Larry White called the Finance Committee Meeting to order. Chairman White called the Joint Meeting of the Finance Committee, Board of Selectmen and Board of Water Commissioners to order by a roll call vote of the Finance Committee. Sharon Emery so moved, Paul Jalbert second, all in favor – roll call: Larry White – aye; Sharon Emery – aye; Paul Jalbert – aye; Dennis Roy – aye; Peter Censullo – aye. David Zizza – ABSENT.

Chairman Mark Emery called the Board of Water Commissioners meeting to order. Chairman Emery called the Joint Meeting of the Board of Water Commissioners, Board of Selectmen and Finance Committee to order by a roll call vote of the Board of Water Commissioners. John Manning so moved, Bernie Cullen second, all in favor – roll call: Mark Emery – aye; John Manning – aye; Bernie Cullen – aye.

Joint Meeting opened at 7:11 p.m.

Moderator Joan Petersen said she and the Town Clerk viewed the All Purpose Room since it was re-designed. She said there are fire doors that will be closed and locked so there isn't wandering throughout the building. She said the bathrooms are in the same place, and there will be water stations in the All Purpose Room. She said there is a double door entrance, and anyone looking for signatures or giving out hand-outs will need to be outside of the first door. She said the only hand-outs at Town Meeting will be the warrant and the one page change page for the Water Department budget. She said the zoning changes require a 2/3rds vote and will be handled by a paper ballot.

Chairman Pierce reviewed the Annual Town Meeting articles. The following comments were made:

- Article 4: Richard Ziemplak of 26 Hammond Street said there are very large increases in some salaries and asked how that came about. Petersen said he is the Chairman of the Personnel Advisory Committee. He said they have known for a number of years that the pay for Town management is well below that of surrounding towns, and these increases somewhat correct this inequity. He said we anticipate getting \$130,000 from the new meals tax, and that money will be used to pay for the pay increases. He said when positions are vacated, it is hard to find replacements and we need to be able to attract candidates. He said the yearly 2.25% increases haven't kept the Town pay competitive to other communities. Ziemplak said you don't see increases like this in the private sector, 15% - 20% increases seem high, and we don't want to set a precedent for this. Petersen said next year there will only be a step and COLA, and we don't anticipate increases like this again for quite some time. Pierce said a consultant did a salary survey that showed that the Town of Rowley pay was well below average, and we are trying to catch up and fit within the average of other towns. He said he doesn't see a possibility of these types of raises for a long period of time.
- Article 5: Bernie Cullen said in total the Water budget is \$181,000 lower than last year, and the change on the one page handout has no effect on the bottom line. He said the maintenance line is increasing by \$27,000 and the budgeted surplus is decreasing by the same amount.
- Article 23: Bernie Cullen said he supports this article. He said the Treasurer/Collector is involved in the issuance of bonds, which is a complicated process and not for amateurs.
- Article 25: Petersen said the purpose of Town Meeting is to decide the budget for the Town of Rowley and pass other budgetary items and bylaws. He said we are required to put Citizen Petitions on the warrant, but he is afraid that this Citizen Petition will open the door for other social issues that are not the purview of Town Meeting. He said he hopes people will consider this in the future. Pierce said the intentions are good but it isn't well drafted. He said who will be appointed and who will they make a recommendation to?
- Article 26: John Manning said this is to change areas from outlying to business zoning, and asked what that means. Pierce said the outlying district allows for single family homes, and the Business Light Industry (BLI) district is a type of commercial district which allows business, warehouses and machine shops. Joan Petersen said this will be presented by the Citizen bringing it forward, not by the Planning Board or Board of Selectmen. Katie Chattan of 316 Wethersfield Street asked where the access from Kathleen Circle will be to the new BLI land. Pierce said there will be no access from Kathleen Circle from the Forest Ridge Commercial development.

- Article 27: A resident asked where the new fire truck will be housed and where the old truck is. Pierce said it will be housed at the new Fire Station. Fire Chief Broderick said this will replace a 1987 truck that has mechanical issues and doesn't meet the fire safety standards. He said the old truck will not be placed back in service, and the Hammond Street Fire Station is closed effective today. Katie Chattan said she thought the old Fire Station was being kept and it is close to the Pine Grove School. Broderick said this was discussed and it isn't feasible to keep the building open. He said the old truck is worth \$2,500. Chatthan asked why the Police and Fire Stations aren't connected. Petersen said the construction would have been more difficult, and having them separate was less expensive, and allowed the Police Station to remain open during construction.
- Article 29: Petersen said we have needed debt exclusion overrides to purchase fire trucks in the past. He said this time we are using a combination of free cash and borrowing, and not an override for additional taxes. He said we would like to put aside \$100,000 to \$200,000 per year in the Capital Stabilization account to use for large vehicle purchases going forward, so overrides can be avoided.

Chairman Pierce reviewed the Special Town Meeting articles. The following comments were made:

- Article 15: Katie Chattan asked where the \$15,000 for the website came from. Eagan said it is a cost estimate. Summit said the estimate is from a company that develops municipal websites and the \$15,000 includes the set up work and the cost to run the website for one year. Chattan said her husband works in IT and \$15,000 is exorbitant. She said a high school student could build a better website, this is way too much money, and should last for five years or more. Summit said we are one of the only towns that doesn't use a website developed for municipalities. She said the quote is from Civic Plus and their product would allow town employees to upload calendars and minutes for example. She said it is a complex product and will cost about \$5,000 each year. Eagan said Rowley doesn't have an in-house IT department, and the Treasurer and Town Accountant serve as the IT Coordinators. She said we do not have a person to manage a municipal website, and the new product won't require the use of HTML coding like the current website does. She said the website will also allow for bill payments and online permitting. John Manning said he thinks this is a great price, and is lower than prices he has seen professionally. He said it probably also includes a security aspect.
- A resident of Wethersfield Street asked what the maps on pages 14-16 relate to. Pierce explained which articles they relate to.
- Article 31: Pierce said a Public Hearing was held on this item, and the Planning Board recommended it by a vote of 3 "YES" and 2 "NO."

Chairman Pierce called for a motion to close the Joint Meeting of the Board of Selectmen, Finance Committee and Board of Water Commissioners by a roll call vote of the Board of Selectmen. Bob Snow so moved, Joseph Perry second, all in favor – roll call: Cliff Pierce – aye; Joe Perry – aye; Bob Snow – aye; David Petersen – aye.

Chairman White called for a motion to close the Joint Meeting of the Finance Committee, Board of Selectmen and Board of Water Commissioners by a roll call vote of the Finance Committee. Sharon Emery so moved, Paul Jalbert second, all in favor – roll call: Larry White – aye; Sharon Emery – aye; Paul Jalbert – aye; Dennis Roy – aye; Peter Censullo – aye. David Zizza – ABSENT.

Chairman White called for a motion to adjourn the Meeting of the Finance Committee. Sharon Emery so moved, Paul Jalbert second, all in favor – aye (5-0). David Zizza – ABSENT

Chairman Mark Emery called for a motion to close the Joint Meeting of the Board of Water Commissioners, Board of Selectmen and Finance Committee by a roll call vote of the Board of Water Commissioners. John Manning so moved, Bernie Cullen second, all in favor – roll call: Mark Emery – aye; John Manning – aye; Bernie Cullen – aye.

Chairman White called for a motion to adjourn the Board of Water Commissioners meeting. John Manning so moved, Bernie Cullen second, all in favor – aye (3-0).

Joint Meeting adjourned at 8:16 p.m.

Finance Committee Meeting adjourned at 8:15 p.m.

Board of Water Commissioners meeting adjourned at 8:16 p.m.

8:00 p.m. APPOINTMENT Chip Heitkamp of Dore & Whittier to discuss proposed furniture and equipment purchases for the Pine Grove School building renovation project

Chairman Pierce read the following:

The architects on the Pine Grove School project are saying that they need to issue purchase orders for these items this week. Chip Heitkamp will explain the purchases.

Attached are two handouts:

- 1) The first one has all the quotes received for the remaining equipment for: classrooms, STEAM, PE and OT/PT spaces.*
- 2) The second handout is smaller and has all the quotes from Red Thread and Union Office Interiors for all the Phase 5 furniture.*

Heitkamp distributed a handout. He said this is for the purchase of FF&E, and everything has been reviewed on the workshop level. He said the top sheet has equipment items highlighted that are being ordered, they are lasting life items and are not replacement items. He said they are \$8,202.87 over budget and are dipping into the contingency funds to cover this. He said the furniture being ordered is for Phase 5, which is the upper and lower east wing. He said this is the final FF&E for the project. Petersen asked how this fits in to the overall appropriation for the budget. Heitkamp said Pinck & Co. manages the overall budget.

Joe Perry made a motion to approve the FF&E purchases as outlined, Bob Snow second, all in favor - aye (4-0).

GENERAL BUSINESS

1. Discuss 2020 Federal Census

Snow said last Thursday the Merrimack Valley Planning Commission had speakers come in and talk about the Census. He said the Census is mandated through the Constitution and must be updated every ten years. He said the data is used to determine the State Representatives, and for distributing \$675 billion dollars to the States. He said they are hiring workers in the Boston area for \$25 per hour. He said it is our civic duty to get the census correct, and the census workers can't divulge the information.

2. Letter of resignation from Conservation Commission member Curt Turner

Chairman Pierce read the resignation letter, and said this resignation will create a void.

Bob Snow made a motion to accept the resignation with deep regrets and to send a letter of appreciation, Joe Perry second, all in favor - aye (4-0).

3. Accept donation of door lock components from David Zizza

Chairman Pierce read the following:

On the evening of April 2, 2019, we had problems locking two exterior doors at the Town Hall. David Zizza happened to be at the Town Hall that evening and assisted Debbie with replacing some worn out screws and other components of the lock system.

Debbie is grateful for David's assistance that night and is asking the Board of Selectmen to vote to send him a letter of thanks.

Dave Petersen made a motion to send a letter of thanks, Bob Snow second, all in favor - aye (4-0).

NEW BUSINESS

1. Water Board request to transfer funds from the Water Budget Extraordinary line and Unforeseen line to Water Budget Expenses/Maintenance line for water main repairs

Chairman Pierce read the letter from Bernard Cullen. Cullen said the Department's bad luck seem to have dissipated.

Dave Petersen made a motion to approve the request, Bob Snow second, all in favor - aye (4-0).

OLD BUSINESS

1. Award Annex Ramp Replacement contract to Unicon, Inc.

Chairman Pierce read the following:

The low bidder for the Annex ramp replacement project is Unicon, Inc. at \$66,000. We received four bids. CBI has reviewed the bid submittal and is recommending the Selectmen award the contract to Unicon, Inc. in the amount of \$66,000, which includes the lattice underneath the ramp, which is similar to the ramp at Town Hall. We estimated the construction at \$60,000.

If the Board is in agreement, they need to vote to award the contract to Unicon, Inc. of Boxford, MA in the amount of \$66,000.

Perry asked how long construction will take. Petersen said 60 days.

Dave Petersen made a motion to award the contract to Unicon, Inc. of Boxford, MA in the amount of \$66,000, Joe Perry second, all in favor - aye (4-0).

2. Update on traffic light on Route 1 and Central and Glen Street

Snow said the project has been pushed forward into the design phase and he will keep the Board of Selectmen updated on this.

3. Sign Memorandum of Agreement with Teamsters Local 170

Joe Perry made a motion to sign the Memorandum of Agreement with Teamsters Local 170, Bob Snow second, all in favor - aye (4-0).

The Selectmen signed the MOU.

4. Sign Memorandum of Understanding with Merrimack Valley Planning Commission for Regional Energy Planning Assistance

Chairman Pierce said this item is not ready for tonight.

5. Pine Grove School Project Update

Perry said there is nothing new to report on this project.

6. Fire Station and Police Station Addition Project Update

Petersen said the Fire Department moved into the new station today, and is vacating the old station May 1st. He said the rain is helping the new grass turn green, and they will be stripping the parking lot next week. He said there are minor punch list items left.

Jena Haag of 179 Hillside Street asked what is happening with the old Fire Station. Petersen said the building belongs to the Rowley Volunteer Fire Protection Association, and the lease isn't being renewed. Pierce said the RVFPA had expressed a desire to donate the building to the Town, but later decided not to.

ANTIQUE /JUNK DEALER LICENSE RENEWALS

- Todd Farm LLC/Starr P. Todd – 283 Main Street
- Village Antiques Charles Davis – 201 Main Street
- Salt Marsh Antiques/Robert Cianfrocca – 224 Main Street
- Bargain Hut Realty Trust / Judith Comley – 280 Main Street
- Manzo Salvage/Vincent Manzo – 586 Main Street
- Todd's Riverview Farm LLC/Frank Todd – 275 Main Street
- Lost Treasures/Moon Mountain Soap & Supplies/Anne Thomas – 29R Main Street

Bob Snow made a motion to renew the following Antique/Junk Dealer Licenses:

- Todd Farm LLC/Starr P. Todd – 283 Main Street
- Salt Marsh Antiques/Robert Cianfrocca – 224 Main Street
- Bargain Hut Realty Trust / Judith Comley – 280 Main Street
- Manzo Salvage/Vincent Manzo – 586 Main Street
- Todd's Riverview Farm LLC/Frank Todd – 275 Main Street

- Lost Treasures/Moon Mountain Soap & Supplies/Anne Thomas – 29R Main Street

, Joe Perry second, all in favor - aye (4-0).

Village Antiques did not return renewal paperwork.

MINUTES

- March 18, 2019

Dave Petersen made a motion to approve the March 18, 2019 minutes, Bob Snow second, all in favor - aye (4-0).

- March 18, 2019 Executive Session

Joe Perry made a motion to approve the March 18, 2019 Executive Session minutes, Bob Snow second, all in favor - aye (4-0).

- March 25, 2019

These minutes were not ready for approval.

- April 1, 2019

Dave Petersen made a motion to approve the April 1, 2019 minutes, Bob Snow second, all in favor - aye (4-0).

- April 11, 2019

Bob Snow made a motion to approve the April 11, 2019 minutes, Dave Petersen second, all in favor - aye (4-0).

- April 22, 2019

Dave Petersen made a motion to approve the April 22, 2019 minutes, Bob Snow second, all in favor - aye (4-0).

ANNOUNCEMENTS

- The Friends of the Rowley Public Library Candidates Night will be held at the Library on Tuesday, April 30, 2019 at 7:00 p.m.

- The Annual Friends of the Rowley Public Library Book and Bake Sale will be held on Saturday, May 4 and Sunday, May 5 at the Rowley Public Library. Book donations may be dropped off at the Library between 9:00 a.m. and noon on Saturday, April 27
- Town Meeting will be held on May 6, 2019 at 7:00 p.m. at Pine Grove School
- Annual Town Election will be held on May 14, 2019 from noon to 8:00 p.m. at St. Mary's Church Hall

ADJOURN

Chairman Pierce called for a motion to adjourn. Joe Perry so moved, Bob Snow second, all in favor - aye (4-0).

Open meeting adjourned at 8:39 p.m.

Respectfully submitted,
Amy Lydon
Assistant Town Administrator

ATTACHMENTS:

1. Meeting memo regarding 6:30 p.m. Public Hearing– Earth Removal Application filed by Anthony Franciosa of Kings Oak Properties LLC to remove soil from 108, 112, and 116 Bennett Hill Road, Rowley
2. Notice of continued public hearing for Earth Removal Application filed by Anthony Franciosa of Kings Oak Properties LLC to remove soil from 108, 112, and 116 Bennett Hill Road, Rowley
3. Public Hearing Notice for Earth Removal Application filed by Anthony Franciosa of Kings Oak Properties LLC to remove soil from 108, 112, and 116 Bennett Hill Road, Rowley
4. Earth Removal Application filed by Anthony Franciosa of Kings Oak Properties LLC to remove soil from 108, 112, and 116 Bennett Hill Road, Rowley
5. Certified List of Abutters for 112, 108 and 116 Bennett Hill Road dated April 8, 2019
6. Memo from Amy Lydon to Board of Selectmen regarding Department Head Comments on Earth Removal Application, including attached comments
7. Site Plan of land for Lots 1-6 Bennet Hill Road / Central Street
8. Town of Rowley Rules and Regulations of the Board of Selectmen relating to Special Permits
9. Meeting memo regarding 6:45 p.m. Appointment: Treasurer/Collector Karen Summit for signing of bonds
10. Written vote of the Board of Selectmen for signing of bonds
11. General Obligation Bond for \$5,000,000
12. Legal Opinion for Bond
13. Signature, No Litigation and Official Statement Certificate for Bond

14. Significant Events Disclosure Statement for Bond
15. Tax Certificate for Bond
16. Meeting memo regarding 7:00 p.m. Joint Meeting
17. 1 page correction to warrant for Water Department budget
18. Annual and Special Town Meeting Warrant for May 6, 2019
19. Fiscal 2020 Budget Plan
20. Proposed Free Cash Appropriations
21. Meeting memo regarding 8:00 p.m. Appointment: Chip Heitkamp of Dore & Whittier to discuss proposed furniture and equipment purchases for the Pine Grove School building renovation project
22. Email from Chip Heitkamp regarding furniture & equipment, including attachments
23. Color handouts from Chip Heitkamp with FF&E purchase information
24. Meeting memo regarding General Business #1: Discuss 2020 Federal Census
25. Letter of resignation from Conservation Commission member Curt Turner
26. Meeting memo regarding General Business #3: Accept donation of door lock components from David Zizza
27. Water Board request to transfer funds from the Water Budget Extraordinary line and Unforeseen line to Water Budget Expenses/Maintenance line for water main repairs
28. Meeting memo regarding Old Business #1: Award Annex Ramp Replacement contract to Unicon, Inc.
29. Letter from CBI regarding Annex Ramp Replacement Bid Review
30. Meeting memo regarding Old Business #2: Update on traffic light on Route 1 and Central and Glen Street
31. Meeting memo regarding Old Business #3: Sign Memorandum of Agreement with Teamsters Local 170
32. Signed Memorandum of Agreement with Teamsters Local 170
33. Meeting memo regarding Old Business #4: Sign Memorandum of Understanding with Merrimack Valley Planning Commission for Regional Energy Planning Assistance
34. Meeting memo regarding Old Business #5: Pine Grove School Project Update
35. Meeting memo regarding Old Business #6: Fire Station and Police Station Addition Project Update
36. Meeting memo regarding Antique/June Dealer License Renewals
37. March 18, 2019 draft minutes
38. April 1, 2019 draft minutes
39. April 11, 2019 draft minutes
40. April 22, 2019 draft minutes