



# Town of Rowley BOARD OF HEALTH

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## FARMERS MARKET RETAIL FOOD ESTABLISHMENT PERMIT APPLICATION

ROWLEY FARMERS MARKET Participants selling only fresh, uncut fruits and vegetables, unprocessed (raw) honey, farm fresh eggs (must be maintained at 45°F), and maple syrup **DO NOT need a retail food establishment permit.**

Any Farmers Market vendor selling any food product **other than those listed** above must apply for a Farmers Market Retail Food Establishment Permit. The permit shall be valid for the entire market season, and is not transferable.

**PLEASE PRINT CLEARLY**

APPLICANT NAME: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

NAME OF BUSINESS (DBA): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_ PHONE/MOBILE: \_\_\_\_\_

Person In Charge [PIC]: The PIC is responsible for all market operations, must be at least 18 years old, and must be on site during market hours.

PIC Name: \_\_\_\_\_ Phone: \_\_\_\_\_

LIST ALL FOOD TO BE SOLD/SERVED: (attach menu or use an additional page for more space): \_\_\_\_\_

BASE OF OPERATION: ☐ Food prepared in the Town of Rowley ☐ Food prepared outside of Rowley

PACKAGING: Will food be sold in packages, bottles or other containers: ☐ Yes – Attach sample labels ☐ No

TEMPERATURE CONTROL (Potentially Hazardous Foods [PHF] only)

Describe your method to keep cold foods at or below 41°F; hot foods at or above 140°F.

During transport: \_\_\_\_\_

At the Market: \_\_\_\_\_

How will the PIC monitor the PHF temperatures while at the market?

OPERATION: Disposable gloves provided: ☐ Yes ☐ No

Refuse Removal: describe means for storage/disposal of garbage/rubbish at farmers market:

FOOD SAMPLING (fill out only if applicable) – Type of food/beverage samples: \_\_\_\_\_

(Samples are to be prepared, cut and packaged at the permitted food establishment/ licensed facility)

How will exposed foods be protected from consumers and pests?

Utensils/ equipment used to prepare/distribute samples at market: \_\_\_\_\_

Type/location of hand washing facilities: \_\_\_\_\_

- APPLICATION FEE - \$25
- Check or money order payable to the Town of Rowley
- PIC Food Protection Manager certificate, if applicable
- Attach current Food Establishment permit license
- Attach copy of all ingredients lists and product labels
- Attach Allergy Awareness training cert., if applicable

SIGNATURE OF OWNER: \_\_\_\_\_ DATE: \_\_\_\_\_