**Cemetery Commission Meeting –November 17, 2020 – “Go To”**

**Present:** Commissioners: David Petersen, Jack Cook, Kathy Olmsted, & Supervisor, Matt Nadeau,

**1:32 pm** meeting called to order by David Petersen, chair who read the notice o “remove meetings” Roll call taken

Agenda items

1. **Minutes** from July 21st “Go To” meeting were reviewed and approved Minutes from the Sept. 15th “Go To” meeting are to come.
2. **Budget FY 21**-
3. overall we have 68.2 % remaining (with 71% in wages and 52% in expenses)
4. Future budget will likely be level funded (other than salary) As a possible expenses next year we may have to replace a lawnmower.

**Note: Water has been shut off now.**

1. **US Flags –** we need to remove the flags on the graves by December 1st and replace them before Memorial Day. This includes all US / Veteran Flags, those at the Fire Dept memorial but NOT the ones in the Star Garden as that area is being maintained.

**Motion** by Jack Cook and 2nd by Kathy Olmsted to have Matt see to the removal of flags before Dec.1st and put a notice of the removal onto the Town Website. so voted.

1. **Road Construction –** the area by Sections G & H will be extended to the tree line. 16-20’ into the woods is still on Town Property. This will provide access to drive around a square. TW Excavating did a fine job. This also allows for another 90 – 100 grave sites.
2. **Supervisor update**
3. Matt addressed to an issue through Town Clerk, Susan Hazen with Rita Richard. A letter of appreciation/thanks was received.

**Motion** by Jack Cook and 2nd by Kathy Olmsted that a copy of the letter be placed in Matt’s file along with our added thanks. so voted.

1. Have had 42 burials (26 cremations & 16 full) which is 12 burials over last year.
2. There are three (3) more burials scheduled for Friday, Nov. 29
3. Water lines have been winterized

**Question:** Will the boy scouts be taking the flags to burn as they have in the past? Or we can arrange to take them to Byfield Fire Dept. who will burn them for us.

**Motion** by Jack Cook and 2nd by Kathy Olmsted to adjourn the meeting. so voted.

**Next meeting scheduled for Tuesday, Jan. 19, 2021 @ 1:30 pm**

Meeting adjourned at 1:50 pm

Submitted **by Kathy Olmsted**