**Cemetery Commission Meeting –June 16, 2020 – “Go To”**

**Present:** Commissioners: David Petersen, Jack Cook, and Kathy Olmsted. Also Superintendent, Matt Nadeau

**1:32 pm** meeting called to order by David Petersen, chair

Agenda items

Due to the Pandemic our last meeting was February 18, 2020

Minutes were reviewed. Jack Cooke moved to accept the minutes as distributed with 2nd by Dave Petersen. So voted.

**Review of budget** ­ - as presented

* Year 2020 - Need approval to transfer $29,000 to the wage line due to summer help.
* Other wage line items are on tap
* Year 2021 – our proposed budget is in warrant for June 29th Town Mtg.

**Summer help**

* Approve hiring of summer help to be retroactive to June 1, 2020
* So moved by Jack Cook and second by Kathy Olmsted
* So voted.

**Extend Summer help to Oct 1, 2020**

* Formerly request Selectman extend the summer help by 60 days
* So moved by Jack Cook and second by Kathy Olmsted
* So voted.

**Additional Laborer**

* Discuss the possible hiring of an additional laborer
* Shared position with Highway Dept. 20 hrs = cemetery and 20 hrs = highway
* Present at Town meeting for 2021 budget year
* So moved by Jack Cook and second by Kathy Olmsted
* So voted.
* Agreed to post this position after the Town mtg. if it is approved

**Damaged stone**

* Need to replace a corner stone which was damaged by snowplowing
* This is the Hardy grave (behind the Richdale store)
* Hardy family will arrange for the replacement and we will arrange installation
* Quote of cost is approx. $190
* We have another stone with similar damage
* Agreed we to replace both up to total cost not to exceed $400
* Motion made by Jack Cook to replace both – Second by Kathy Olmsted
* So voted.

**Mower**

* Need to replace one of the mowers
* Matt has checked the Pedulla Bros in Lancaster, MA has best price of $8022
* Motion by Jack Cook to authorize Matt Nadeau, Superintendant to purchase a new mower at cost not to exceed $9000. Second by Kathy Olmsted
* So voted.
* Agreed that if we balance of funds to purchase safe storage for gasoline.

**Thanks**

* Matt shared his thanks to David Petersen for helping him to keep things going during these months of Pandemic
* David returned the thanks Matt and included our summer workers, Trish and Al
* Job well done all around getting cemetery ready for Memorial Day– especially the Veteran Graves
* Noted that Jack Cook has worked with the Cemetery for over 33 years.
* Also acknowledge support by Debby in the Town Hall and Selectman

**Superintendant – Matt Nadeau**

* Reports he’s doing well and acknowledges he is surrounded by good people.
* Have done 20 burials & 9 cremations
* Pinned section H
* Planning for new roadways
* Installed water lines
* New meter pit which is safer
* Has mower on maintenance schedule ( 100 hr / 5 weeks)

**Other**

* We received an anonymous (Bill Freitag of Country Gardens) donation of geraniums – six (6) dozen were used for the Star garden
* Acknowledge help Veterans office in Ipswich and the Rowley Scouts for placing flags
* Received four (4) Elm trees from Institution of Savings - planted between the old section and Town Hall Pkg lot

**Next Mtg. – Tuesday, July 21st @ 1:30 pm** We’ll plan another “Go To Meeting” unless the pandemic restrictions are lifted before that.

**Adjourned @ 2 pm**

Submitted **by Kathy Olmsted**