

Town of Rowley 2021



Annual Report

GENERAL INFORMATION

Rowley was incorporated as a Town on September 4, 1639

LOCATION 32 miles north of Boston
AREA 19.03 square miles
ZIP CODE 01969
AREA CODE 978

POPULATION:

1960 Federal Census 2,783
1970 Federal Census 3,006
1980 Federal Census 3,860
1990 Federal Census 4,452
2000 Federal Census 5,500
2010 Federal Census 5,854
2020 Federal Census 6,161
2021 Town of Rowley Census 6,174

REGISTERED VOTERS: as of January 14, 2022

Democrat 773
Libertarian 17
Republican 714
Other 339
Unenrolled 3,247
Total Registered Voters 5,090
Inactive Status Voters 216
Total Active Voters 4,874

ASSESSED VALUATION: as of January 1, 2021

Real Estate 1,318,318,400
Personal Property 20,311,341

TAX RATE FOR FY22:

All classes of property 14.62

TOWN OFFICES:

The Town Hall and Town Hall Annex have offices for the Accountant, Town Administrator, Assessors, Board of Health, Selectmen, Inspection Department, Conservation Commission, Council on Aging, Planning Board, Town Clerk, Treasurer/Collector, and Rowley Community Media. Mailboxes for departments, boards & committees are located at the Town Hall.

The Fire Station is located on Haverhill Street.

The Highway Garage is located on Independent Street.

The Rowley Free Public Library is located on Main Street next to Town Hall.

The Pine Grove School is located on Main Street.

The Municipal Light Department is located on Summer Street.

The Police Department is located on Haverhill Street.

The Water Department is located on Central Street.

SENATORS IN CONGRESS: Elizabeth Warren 617-286-6715, Edward J. Markey, 617-565-8519

REPRESENTATIVE IN CONGRESS: Seth Moulton 978-224-2270

STATE SENATOR: Bruce Tarr, Room 308, State House, 617-722-1600

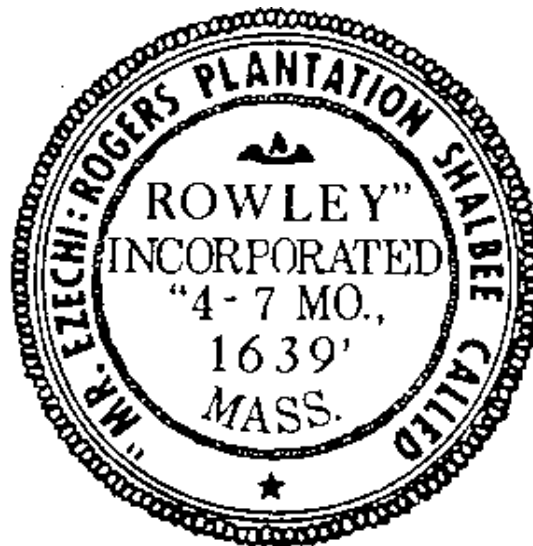
STATE REPRESENTATIVE: Jamie Belsito 617-722-2800

1639

2021

Three Hundred Eighty-Second

*Annual Report
of the
Town of Rowley*



For the year ending December 31

2021

COVER PHOTO DESCRIPTION

The cover photograph show the Rowley 9/11 Memorial, which Ipswich-Rowley Rotary volunteers maintain and plant every year. The memorial garden is located at the intersection of Pleasant Street and Cross Street. It is dedicated to Rowley residents Jim and Mary Trentini and Laurie Neira, who were all killed in the World Trade Center terrorist attack.

This year marked the 20th anniversary of that terrible event. As in years past, a memorial ceremony is held on September 11 to remember the victims of 9/11. Reverend Bob Hagopian, Chaplain of the Rowley Police and Fire Departments and former pastor of the First Congregational Church, presided over the ceremony. The Ipswich-Rowley Rotary Club donated a new flagpole and flag for the garden, which was accepted during the ceremony by Selectman Bob Snow and raised by Police Chief Scott Dumas and Police Captain David Sedgwick.

(Cover photo courtesy of Selectman Bob Snow)

IN MEMORIAM



STEPHEN WHITE
1941 – 2020

Board of Selectmen
Board of Health
Housing Authority
Planning Board
Community Preservation Committee

(Photo courtesy of the White Family)



BARBARA RING
1942 – 2020

Board of Assessors

(Photo courtesy of the Ring Family)



HENRY WILSON
1932 – 2021

COA Van Driver

(Photo courtesy of the Wilson Family)



JOHN REZZA
1953 – 2020

Water Department Superintendent

(Photo courtesy of the Rezza Family)



CHARLES CARTER
1942 – 2020

Highway Department

(Photo courtesy of the Carter Family)



ROBERT WALSH
1963 - 2021

Water Treatment Plant Operator

(Photo Courtesy of the Walsh Family)



SUSAN LEACH
1942 – 2021

Town Clerk Assistant

(Photo Courtesy of the Leach Family)



**MATTHEW NADEAU
1970-2021**

**Cemetery Supervisor/
Highway Truck Driver & Equipment Operator**

(Photo courtesy of the Nadeau Family)



KENNETH EATON
1928 – 2021

Library Custodian

(photo courtesy of the Eaton Family)



STEPHEN LEVESQUE
1995 - 2021

Patrolman
Rowley Police Department

(Photo courtesy of the Levesque Family)



SANDRA NAUGLER
1963 – 2021

Billing Clerk
Rowley Municipal Lighting Plant

(Photo courtesy of the Naugler Family)



DOLORES BURROUGHS
1920 – 2021

Center School Kindergarten

(Photo courtesy of the Burroughs Family)



JOAN LYONS
1935 – 2021

Council on Aging Board

(Photo courtesy of the Lyons Family)



ANNA TODD
1926 – 2021

Triton Regional High School Teacher

(Photo courtesy of the Todd Family)

Index

Accountant.....	70-73
Administrative Employees.....	22
Agricultural Commission.....	78-79
Appointed Officials.....	19-21
Board of Assessors.....	74
Board of Health.....	100-101
Board of Registrars.....	76-77
Board of Selectmen.....	66-67
Cemetery Department.....	109-110
Community Preservation Committee.....	79-80
Conservation Commission.....	81-83
Council on Aging / Senior Center.....	102-103
Cover Photo Description.....	2
Cultural Council.....	83-84
Elected Officials.....	18
Election Results.....	57-58
Finance Committee.....	67-69
Fire Department and Emergency Management.....	89-91
Harbormaster.....	92
Highway Department.....	98
Historic District Commission/Historical Commission.....	103-104
Housing Authority.....	105-106
In Memoriam.....	3-16
Inspection Department.....	91-92
Inspector of Animals/Animal Control Officer.....	91
Library.....	104-105
Light Department.....	93-97
Parks and Recreation Committee.....	105
Personnel Advisory Committee.....	78
Planning Board.....	80-81
Police Department.....	85-88
Salaries and Wages	
Town Employees.....	63-65
School Administration.....	118
Photo Highlights of 2021.....	59-62
Rowley Community Media.....	106-109
School Department	
Triton Regional School District.....	113-125
Whittier Regional Vocational Technical High School.....	112-113
Shellfish.....	93
Town Clerk.....	75-76
Town Meeting Results – May 3, 2021.....	23-38
Town Meeting Special Results – May 3, 2021.....	39-53
Town of Rowley Veterans Committee.....	111-112
Treasurer/Collector.....	54
Outstanding Debt.....	55
Debt Summary Report.....	56
Tree Department.....	91-92
Veterans Services.....	110-111
Water Department.....	99-100
Zoning Board of Appeals.....	84

ELECTED OFFICIALS OF THE TOWN OF ROWLEY
Per May 11, 2021 Election

Board of Selectman

David C. Petersen (2022)
Deana Peabody Ziev (2022)
Robert L. Snow (2023)
Joseph J. Perry (2023)
Clifford M. Pierce (2024)

Moderator

Thomas Amoroso (2024)

Town Clerk

Catherine McClenaghan (2024)

Highway Surveyor

Patrick W. Snow (2024)

Board of Assessors

Diane L. D'Angeli (2022)
Donald Thurston (2023)
Jami L. Snow (2024)

Regional School Committee

Rowley:

Paul L. Lees (2022)
Nerissa R. Wallen (2023)
Susannah Copland (2024)

Newbury:

Maureen Heffernan (2022)
Paul Myette (2023)
Paul Goldner (2024)

Salisbury:

Erin Berger (2022)
Caitlin Hunter (2023)
Linda M. Litcofsky (2024)

Planning Board

Troy A. Spaulding (2022)
John J. Urbaczewski (2023)
Christopher J. Thornton (2024)
Kevin Moriaty (2025)
David Jaquith (2026)

Constables

Richard C. MacDonald (2022)
Phil Collyer (2024)

Trustees of the Free Public Library

Thomas Glenn Blakney (2022)
Elizabeth G. Cullen (2022)
Karen Ziemplak (2022)
Janet Peabody (2023)
Jeffrey Bard (2023)
Melinda Patrick (2023)
Kathleen Petrowicz (2024)
Elizabeth Enos (2024)
Vacant (2024)

Rowley Housing Authority

State Appointee: Robert Cianfrocca
Tenant Elected:
BOS Appt: Maryellen MacDonald
Jack L. Cook (2024)
Joseph J. Perry (2025)

Municipal Light Board

Mark W. Cousins (2022)
Bryan DiPersia (2023)
Rosemond Whitmore (2024)

Municipal Water Board

Bernard J. Cullen (2022)
Mark R. Emery (2023)
John P. Manning, Jr. (2024)

Shellfish Commissioners

Paul L. Lees (2022)
Ronald D. Kneeland (2023)
Stuart L. Dazell III (2024)

Cemetery Commissioners

Jack L. Cook (2022)
Kathryn E. Olmsted (2023)
David C. Petersen (2024)

Appointed Officials

	Expiration			Expiration
Accountant			Board of Health <i>three year term</i>	
Susan W. Bailey			Susan Elwell	6/30/2024
			Charles Costello	6/30/2022
Agricultural Commission <i>three year term</i>			John Melcher	6/30/2023
Jennette Loring - <i>Alternate as of June 13, 2019</i>	6/30/2023			
George Pacenka	6/30/2023		Board of Registrars <i>one year term</i>	
Elizabeth Tucker	6/30/2024		Gordon Densmore	6/30/2022
Barry Moore - <i>Alternate as of June 13, 2019</i>	6/30/2022		Catherine McCleaghan, Town Clerk	6/30/2022
Peter Lomas	6/30/2022		Deborah S. Grundstrom	6/30/2022
Barrett Bacall	6/30/2022		Susan Hazen <i>through May 18, 2021</i>	
Michael Sabatini <i>(ALT 5.21.18-6.30.18, full thereafter)</i>	6/30/2024			
			Building Inspector <i>three yr term, 1 yr for alternate</i>	
Animal Control Officer <i>one year term</i>			Ken Ward	6/30/2024
Reed Wilson	6/30/2022		Sam Joslin, Alternate	6/30/2022
Carol Laroque Alt.	6/30/2022			
			Cannoneer <i>one year term</i>	
Principal Assessor			Deana Ziev	6/30/2022
Sean McFadden				
			Community Preservation Committee <i>three year term</i>	
Board of Appeals, Ch. 41 Sec 81 <i>five year term</i>			Joseph Perry, Housing Authority	6/30/2024
Thomas W. Heidgerd	6/30/2022		Kurt Annen, Parks and Rec.	6/30/2023
Donald W. Thurston, Chairman	6/30/2023		Clifford Pierce, Board of Selectmen	6/30/2024
Robert Clewell	6/30/2025		Samuel Streiff, Con Com	6/30/2024
Donna Thibodeau	6/30/2026		Frank Todd, Hist. Dist. Comm, Chair	6/30/2023
Kevin Reilly Full member as of June 17, 2019	6/30/2024		David Jaquith, Pln Brd	6/30/2024
Guillaume Buell, Associate <i>(appointed 3.4.19)</i>	6/30/2023		Sonja Vincola, Open Space	6/30/2022
Karla Chafee, Associate <i>(appointed 4.1.19)</i>	6/30/2023		Howard Vogel, Open Space	6/30/2024
Joseph Anderson, Associate <i>(appointed 9.20.21)</i>	6/30/2025			
			Finance Committee	
Zoning Board of Appeals (ZBA) <i>five year term</i>			Dennis Roy	2022
Thomas W. Heidgerd, Vice Chairman	6/30/2022		Arthur Tom Corben	2023
Donald W. Thurston, Chairman	6/30/2023		Lawrence White, Chair	2023
Robert Clewell	6/30/2025		Peter Censullo	2024
Donna Thibodeau	6/30/2026		Sharon Emery, Vice Chair	2022
Kevin Reilly	6/30/2024		Pamela Bowen	2022
Guillaume Buell, Associate <i>(appointed 3.4.19)</i>	6/30/2023			
Karla Chafee, Associate <i>(appointed 4.1.19)</i>	6/30/2023		Fire Department <i>three year term</i>	
Joseph Anderson, Associate <i>(appointed 9.20.21)</i>	6/30/2025		James C. Broderick, Chief	6/30/2024
			Mark Emery, Captain	6/30/2024
Conservation Commission <i>three year term</i>			James R. Merry, Captain	6/30/2024
Samuel Strieff, Vice Chairman	6/30/2022		Matthew Harney, Firefighter	6/30/2023
Robert Garner <i>did not wish to be reappointed</i>	6/30/2021		Cooper Carifio, Firefighter	6/30/2023
Howard Vogel	6/30/2023		London Spain, Firefighter	6/30/2025
Daniel Shinnick, Chairman	6/30/2022		Brian Sculley, Firefighter <i>resigned effective 12.13.21</i>	6/30/2022
Howard Terrien	6/30/2024			
Ann Witzig	6/30/2023		Call Fire Fighters <i>one year term</i>	
Jena Haag	6/30/2023		Joseph R. Merry	6/30/2022
			Robert Serino	6/30/2022
Conservation Commission Agent			James Chadbourne	6/30/2022
Brent Baeslack			Ron Agrella	6/30/2022
			Charles Hazen, Jr.	6/30/2022
Council on Aging Director			Darcie Condelli	6/30/2022
Brieme Walsh <i>resigned 9.1.20</i>			Jesse T Warren	6/30/2022
Eleanor Davis <i>as of 11.4.20</i>			John Condelli	6/30/2022
			Justin Graham <i>resigned 9.13.21</i>	6/30/2022
Council on Aging <i>three year term</i>			Donald Duprey	6/30/2022
Geneva Merry	6/30/2023		Timothy Shirley	6/30/2022
Barbara Blanchard	6/30/2024		Vincent Gaudenzi	6/30/2022
Diana Titus	6/30/2024		Mark Winfrey	6/30/2022
Dorothy Johnston	6/30/2024		Evan Fish	6/30/2022
Barbara DiPalmer	6/30/2023		Robert O'Leary	6/30/2022
Joan Lyons - <i>deceased 10.24.21</i>	6/30/2023		Joseph Warren	6/30/2022
Jena Haag <i>resigned 1.31.22</i>	6/30/2024		Nicolas Scire	6/30/2022
Merle Phipps - <i>deceased 2.10.22</i>	6/30/2024		Frank Raimo	6/30/2022
			Sebastian Beuchelt (probationary) appointed 7/26/21	
CPA Administrator <i>one year appointment</i>			Ryan Kaminski (probationary) appointed 7/26/21	
Karen O'Donnell	6/30/2022		Zachary Stack (probationary) appointed 7/26/21	
			Brian Sculley <i>hired as a full-time firefighter 3.1.21, appointed effective 12.13.21</i>	6/30/2021
Eastern Essex Veteran's District <i>one year term</i>			Matthew Ross <i>resigned 4.20.21</i>	6/30/2021
Robert Snow	6/30/2022		Patrick McManus <i>resigned 4.12.21</i>	6/30/2021
Dave Petersen - Alternate	6/30/2022		Christopher Cassidy - <i>resigned 5.13.20</i>	6/30/2020
			Joshua Simpson - <i>resigned 5.13.20</i>	6/30/2020

	EXPIRATION		EXPIRATION
Fence Viewers one year term		Fire Chaplain	
VACANT		Robert M.J. Hagopian	6/30/2022
Forest Fire Warden & Superintendent of the Fire Alarm one year term		Police Department three year term	
James C. Broderick, Chief	6/30/2022	Scott Dumas, Police Chief	
Mark Emery, Assistant	6/30/2022		
James R. Merry, Assistant	6/30/2022	David P. Sedgwick, Captain	6/30/2023
Harbormaster one year term		David MacMullen, Sergeant	6/30/2023
William DiMento	6/30/2022	Matthew Ziev, Sergeant	6/30/2023
David S. Kent, Deputy	6/30/2022	Charles Hazen, Jr., Sergeant	6/30/2023
Fred Hardy, Assistant	6/30/2022		
Jenna DiMento, Assistant	6/30/2022	Robert Adams, Detective	6/30/2023
Frank Price, Assistant <i>did not wish to be reappointed</i>	6/30/2021		
		Christopher Ottani, Patrolman	6/30/2023
Health Services & Regulatory Compliance		R. Perry Collins, Patrolman	6/30/2024
Frank Marchegiani		John J. Raffi, Patrolman	6/30/2022
		Gavin Forni, Patrolman resigned 5.20.21	6/30/2023
Historic District Commission/ Historical Commission		Stephen M. Levesque, Patrolman <i>deceased</i>	6/30/2023
Frank Todd, Chairman	6/30/2022	Lucas Tubbs, Patrolman	6/30/2023
Sara Bourque, Clerk	6/30/2024	Carolyn Lynch, Patrolman	6/30/2022
John Cardillo	6/30/2022		
Barbara Breaker	6/30/2022	Joshua Spoonhour, Reserve Patrolman	6/30/2024
Len Charney	6/30/2023	Robert J. Colby, Jr. Reserve Patrolman	6/30/2020
Stephen Cabitt	6/30/2023	Jessie Mazzie, Reserve Patrolman	6/30/2024
Holly Gagne, Alternate	6/30/2022	Mark Smith, Reserve Patrolman	6/30/2024
		Lucas Tubbs, Reserve Patrolman - FT Patrolman 7.1.20	6/30/2019
Library Director		Carolyn Lynch, Reserve Patrolman <i>promoted to FT Patrolman 8.23.21</i>	6/30/2023
Pamela Jacobson		Ronald Knuuttila, Reserve Patrolman	6/30/2023
		Timothy LeBlanc, Reserve Patrolman	6/30/2024
Open Space Committee one year term		Oceana Golliday, Reserve Patrolman	6/30/2024
Sonja Vincola - Co- Chair	6/30/2021	Adam Elmore, Reserve Patrolman	6/30/2022
Brooke Ten Eyck - Clerk	6/30/2022	Connor Salvo, Reserve Patrolman	6/30/2022
Howard Vogel	6/30/2022		
Alyssa King Co-Chair	6/30/2022	Dorothy M. Tobin, Assistant to the Chief / Matron <i>retired 8.5.21</i>	6/30/2023
Russ Leibe	6/30/2022		
		Sheri A. David, Lead Dispatcher / Matron	6/30/2023
Parks and Recreation Committee three year term		Lynne M. Neary, Full Time Dispatcher / Matron	6/30/2023
Joe Haley, Chairman <i>as of 5.22.20</i>	6/30/2024	Marc Pelletier, Full Time Dispatcher	6/30/2023
Tim Southall, Vice Chairman	6/30/2024	Pamela A. Lutes, Full Time Dispatcher / Matron	6/30/2024
Michael Quinn	6/30/2023		
Kurt Annen	6/30/2023	Jessie Mazzie, Regular Reserve Dispatcher	6/30/2024
Michael Killion	6/30/2023	Juliana Paulette, Reserve Dispatcher	6/30/2022
Ryan Gallant	6/30/2023	Daniel C. Morris - Reserve Dispatcher	6/30/2018
David Zizza	6/30/2023	Thomas M. Hills, Reserve Dispatcher	6/30/2018
		Christopher Cassidy, Reserve Dispatcher <i>resigned 1/5/20</i>	6/30/2020
Parking Clerk one year term		Helen Infante, Reserve Dispatcher	6/30/2020
Catherine McCleaghan, Town Clerk	6/30/2022	Grace Cohen, Reserve Dispatcher	6/30/2023
Susan Hazen <i>through May 18, 2021</i>		Dorothy M. Tobin, Reserve Dispatcher <i>appointed 8.10.21</i>	6/30/2024
Personnel Advisory Committee		Rowley Cultural Council	
Larry White, Finance Committee	6/30/2021	Barbara Nelson	6/30/2024
MaryAnn Levasseur - Resident Representative	6/30/2022	Sharon Hydren	6/30/2024
David Petersen, Board of Selectmen	6/30/2022	N. Dana Nelson	6/30/2022
		Janet Peabody	6/30/2022
Town Planner		Kathleen Petrowicz	6/30/2023
Kirk Baker		Andre Malan	6/30/2024
		Gemma Doyle	6/30/2024
Planning Board			
VACANT, Associate		Rowley Municipal Lighting Plant	
		Matthew Brown	

Plumbing and Gas Inspector, three yr term, 1 yr for alternate	EXPIRATION	Limited Health Agents one year term	EXPIRATION
Harry Bennett	6/30/2024	Catherine McCleaghan, Town Clerk	6/30/2022
William Wendt, Alternate	6/30/2022	Susan Leach <i>resigned/retired 12.16.20</i>	6/30/2021
		Jeffrey E. Megna - appointed by Board Of Health 8.31.15	6/30/2022
Police Chaplain three year term		Susan Hazen <i>thru 5.18.21</i>	
Robert M.J. Hagopian	6/30/2024		
		Limited Lighting Bylaw Enforcement Agent one year term	
Keeper of the Rowley Police Station		Kirk Baker	6/30/2022
Lockup facility as required under			
MGL Ch. 40, Sec 35 one year term		Local Census Liaison for Federal Census one year term	
Scott Dumas	6/30/2022	Catherine McCleaghan, Town Clerk	6/30/2022
		Susan Hazen <i>thru 5.18.21</i>	
Records Access Officer			
Catherine McCleaghan	6/30/2022	MBTA Advisory Board one year term	
Susan Hazen <i>through May 18, 2021</i>		Robert Snow	6/30/2022
Rowley Emergency Management Agency (REMA) one year term		Merrimac Valley Planning Commission (MVPC) one year term	
James Broderick, Fire Chief/ Emergency Management Director	6/30/2022	Robert Snow	6/30/2022
Scott Dumas, Police Chief	6/30/2022	Joseph Perry - alternate	6/30/2022
TBD, Chairman, Board of Selectmen	6/30/2021		
TBD, Vice Chairman, Board of Selectmen	6/30/2021	Merrimac Valley Regional Transit Authority Board (MVRTA) one year term	
Ellie Davis COA Director	6/30/2022	Robert Snow	6/30/2022
Patrick Snow - Highway Surveyor	6/30/2022		
Frank Marchegiani - Health Agent	6/30/2022	Mooring Clerk one year term	
Deborah Eagan - Town Administrator	6/30/2022	Catherine McCleaghan, Town Clerk	6/30/2022
Matthew Brown - Light Plant Manager	6/30/2022	Susan Leach <i>resigned/retired 12.16.20</i>	6/30/2021
Bob Gray - Water Superintendent	6/30/2022	Susan Hazen <i>thru 5.18.21</i>	
Sandy Point Committee Member		Northern Essex Regional Emergency Planning Committee one year term	
William DiMento	6/30/2022	James Broderick, Fire Chief/Emergency Management Director	6/30/2022
John Manning	6/30/2022	Scott Dumas, Police Chief	6/30/2022
Sanitary Health Agent		Patrick Snow - Highway Surveyor	6/30/2022
Edward Gallagher <i>resigned 6.30.20</i>		Deborah Eagan - Town Administrator	6/30/2022
		Ellie Davis COA Director	6/30/2022
Shellfish Constable		TBD, Chairman Board of Selectmen	6/30/2021
Travis Kneeland	6/30/2022	TBD, Vice Chairman Board of Selectmen	6/30/2021
		Matthew Brown - Light Plant Manager	6/30/2022
Shellfish Constable (Deputies)		Frank Marchegiani, Health Agent	6/30/2022
William DiMento	6/30/2022	Bill DiMento, Harbormaster	6/30/2022
Fred Hardy	6/30/2022	Robert Gray, Water Superintendent	6/30/2022
David Kent	6/30/2022		
Frank Price <i>did not wish to be reappointed</i>	6/30/2021	Town Administrator/Personnel Officer	
Jenna DiMento	6/30/2022	Deborah Eagan	
Town Veterans Committee		Town Clerk, Assistant one year term	
Robert Snow, Selectmen's Representative	6/30/2022	Janet B. Peabody <i>appointed 8.23.22</i>	6.30.23
Robert Breaker Chairman, Registered Voter	6/30/2022		
William Kelly Vice Chairman, Registered Voter	6/30/2022	Town Counsel one year term	
Donald Dupray Clerk, Fire Dept. Representative	6/30/2022	Thomas A. Mullen	6/30/2022
David MacMullen, Police Dept. Representative	6/30/2022		
Jenny Penton, Registered Voter	6/30/2022	Treasurer/Collector three year term	
		Karen Summit	6/30/2024
Zoning Review Committee			
Kirk Baker, Town Planner	6/30/2022	Veteran's Agent	
Ken Ward Building Inspector	6/30/2022	Karen Tyler	
Donald Thurston ZBA Rep.	6/30/2018		
Thomas Heidgerd ZBA Rep.	6/30/2018	Water Department Superintendent	
Cliff Pierce BOS Rep.	6/30/2022	Robert Gray	
Deana Ziev BOS Rep.	6/30/2022		
David Jacquith - PB Rep.	6/30/2022	Wiring Inspector three yr term, 1 yr for alternate	
Chris Thornton - PB Rep.	6/30/2022	David Levesque	6/30/2024
		James Cotter, Alternate	6/30/2022

Administrative Employees of the Town of Rowley

Assistant Accountant

Carrie Kennedy

Assessors' Administrative Assistant

Rosemary Restuccia

Conservation Commission Secretary

Deborah Cunningham

Council on Aging Administrative Assistant

Lisa Lozzi

Council on Aging Activities Director/Trip Coordinator

Martha Blanchard

Health Secretary

Debra Holland

Highway Department Secretary

Krista McPhee

Inspection Department Administrative Assistant

Chia Vitello

IS Coordinators

Susan Bailey

Karen Summit

Police Department

Executive Assistant to the Chief of Police

Dorothy Tobin, *retired 8.5.21*

Joy Stanton, *as of 9.13/21*

Selectmen Administrative Assistant

Elaine Pagliarulo

Selectmen Assistant Town Administrator

Amy Lydon

Natalie Lovett

Town Clerk Administrative Assistant

VACANT

Assistant Treasurer/Collector/Office Supervisor

Karen O'Donnell

Treasurer/Collector Administrative Assistant

Brigida Longo *resigned 10/29/21*

Zoning Board of Appeals Administrative Assistant

Lisa Lozzi

Town of Rowley, Commonwealth of Massachusetts
ANNUAL TOWN MEETING MINUTES
May 3, 2021

COVID-19 Public Health Emergency Protocols:

- Under the Governor's emergency Legislation -
 - Location of the Meeting was moved from Pine Grove School to Triton Regional High Auditorium per Social Distancing guidelines
 - The Quorum requirements of 100 was reduced to 40 due to Social Distancing guidelines.
- Tellers appointed:
Nerissa Wallen, 36 Warehouse Lane, Karen O'Donnell, 190 Haverhill St., Kathryn Magee. 535 Haverhill St., Kimberly Waring-Wright, 20 Green Needle Lane.
- Quorum reached and certified at 6:30 pm
- Annual Town Meeting called to order by Moderator Joan Petersen at 6:30 pm
 - Moderator Petersen announced the various Covid related policies that would be followed during the course of this meeting:
 - Masks would be worn at all times.
 - Social Distancing would be observed
 - Available seating was clearly labeled
 - Residents who wish to speak should raise their hand and a clean microphone will be brought to them
 - As usual, residents wishing to speak must state their name and address before asking their question or making their statement.

Motion was made by Moderator Petersen to allow various non –residents, including Department Heads and Town Counsel the opportunity to speak at this meeting if necessary – No objection, motion passed.

Town Clerk Susan Hazen began the reading of the Warrant:
Essex, ss.

To the Constables in the Town of Rowley in the County of Essex, Greetings:
In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Rowley, qualified to vote in elections and Town Affairs, to meet in the Auditorium of the Triton Regional High School, 112 Elm Street, Byfield, MA 01922 on Monday, the 3rd day of May, 2021 at 6:30 p.m., then and there to act on the following articles:

MOTION: Madame Moderator, I move to suspend further reading of the May 3, 2021 Annual Town Meeting Warrant because present Town Meeting members have a copy of the warrant.

Motion by Cliff Pierce, seconded by Joe Perry, passed Voice Unanimous at 6:39pm

ARTICLE 1. Move to hear and act on reports of Committees and Boards.

Inserted by the Board of Selectmen

Motion by Cliff Pierce, seconded by Joe Perry, passed Voice Unanimous at 6:40pm

ARTICLE 2. Move the Town vote to suspend in the Town Meeting the application of Section 19 and Section 20 of the Town Meeting Bylaw pertaining to the reconsideration of all money articles, such

suspension intended for the specific purpose to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C [Proposition 2-1/2, so-called] and to give blanket warning hereby that any money article may, at the end of the meeting and after all articles have been acted upon, be moved for reconsideration in order to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C.

Inserted by the Board of Selectmen

Explanatory Note: Passage of this article requires two-thirds vote under § 21 of the Town Meeting Bylaw

Motion by Cliff Pierce, seconded by Joe Perry, passed Voice Unanimous at 6:41pm.

ARTICLE 3. Move the Town vote to fix the annual compensation of elective officers of the Town as required by Massachusetts General Laws Chapter 41 Section 108 for Fiscal Year 2022 as follows.

Elective Officer	Requested	Finance Committee Recommends
Moderator	\$100	\$100
Board of Selectmen (each member)	\$3,000	\$3,000
Board of Assessors (each member)	\$2,456	\$2,456
Town Clerk	57,426	57,426
Planning Board (each member)	\$0	\$0
Surveyor of Highways	\$82,633	\$82,633
Municipal Water Board (each member)	\$0	\$0
Trustees of Free Public Library	\$0	\$0
Rowley Housing Authority	\$0	\$0
Board of Shellfish Commissioners (each member)	\$500	\$500
Municipal Light Board (each member)	\$0	\$0
Board of Cemetery Commissioners (chairperson)	\$500	\$500

Inserted by the Board of Selectmen

Finance Committee Recommends

Motion by Cliff Pierce, seconded by Joe Perry, passed Voice Unanimous at 6:44pm

ARTICLE 4. General Omnibus Budget. Move the Town vote to raise and appropriate \$20,986,641.00 and appropriate by transfer the sum of \$750,000 from Free Cash, and appropriate by transfer the sum of \$75,000.00 from Overlay Reserve, for a total of \$21,811,641.00 to defray the expenses of the Town for the forthcoming fiscal year, including Bonds, Notes and Interest as set forth in Article 4 on pages 2 through 7 of the May 3, 2021 Annual Town Meeting Warrant.

Inserted by the Finance Committee

Moderator Petersen directed the assembly that Lawrence White of the Finance Committee would read the budget aloud and anyone who had questions or comments should put a hold on the line items to be discussed.

Four holds were placed: Lines # 3, 110, 122 and 123 by Eugene ‘Chip’ Sheerin, Jr. Sheerin on 58 Saunders Ln.

Motion by Cliff Pierce, seconded by Joe Perry,

Line		Expended	Appropriated	Requested	FinCom Rec.
Item	Description	FY 2020	FY 2021	FY 2022	FY 2022
	<u>General Government</u>				
	Town Moderator				

1	Moderator Stipend	100	100	100	100
	Board of Selectmen				
2	Selectmen Stipends	11,155	15,000	15,000	15,000
3	Town Administrator/Pers. Officer salary	125,840	132,887	138,930	138,930
4	Assistant Town Administrators Salaries	72,968	83,971	94,036	94,036
5	Administrative Assistant Wages	13,039	15,033	15,765	15,765
6	CPA Administrator Stipend	2,000	2,000	2,000	2,000
7	Stormwater Administrator Stipend	5,000	5,000	5,000	5,000
8	Records Access Officer Stipend	2,500	2,500	2,500	2,500
9	Expenses	20,968	25,437	25,437	25,437
10	Rev. 9-1-1 communication system	4,777	4,800	4,800	4,800
11	Copier/Fax Expenses	5,441	0	0	0
12	General Audit Expense	18,000	21,750	21,750	21,750
13	Sealer of Weights & Measurers	2,000	3,000	3,000	3,000
14	Collective Bargaining Reserve	0	0	0	0
15	Pine Grove School Expenses	0	1,000	1,000	1,000
16	Stormwater Compliancy	15,352	30,000	30,000	30,000
17	Landfill Test well Monitoring	19,900	20,000	20,000	20,000
18	Website Social Media Archiving	2,388	0	0	0
19	Prospect Hill Access Road	0	2,000	2,000	2,000
20	Alarm Monitoring	3,774	5,000	5,000	5,000
21	Pictometry		3,474	3,474	3,474
	Finance Committee				
22	Secretary Wages	1,550	1,802	1884	1884
23	Expenses	0	379	379	379
24	Reserve Fund	0	100,000	100,000	100,000
	Town Accountant				
25	Accountant Salary	59,603	72,654	74,458	74,458
26	Assistant Accountant Wages	22,295	28,623	29,703	29,703
27	Expenses	4,680	5,622	5,822	5,822
	Board of Assessors				
28	Assessors Stipends	7,368	7,368	7,368	7,368
29	Principal Assessor Salary	98,346	101,142	104,994	104,994
30	Administrative Assistant Wages	27,622	28,375	29,077	29,077
31	Consultant	0	0	-	-
32	Professional Services	13,773	15,347	15,347	15,347
33	Expenses	4,189	4,746	4,746	4,746
	Treasurer/Tax Collector				
34	Treasurer/Collector Salary	91,000	92,800	96,713	96,713
35	Assistant Treasurer Salary	53,487	55,278	57,906	57,906
36	Assistant Collector Wages	18,725	19,341	19,839	19,839
37	Expenses	34,497	35,800	37,650	37,650

38	Tax Title	3,852	10,517	10,517	10,517
39	Debt Fees & Charges	2,501	5,000	5,000	5,000
	Town Counsel				
40	Professional Fee	44,806	62,600	62,600	62,600
41	Litigation	19,825	52,000	52,000	52,000
	Personnel Advisory Committee				
42	Expenses	121	399	399	399
	Information Services				
43	Expenses	18,538	22,422	22,422	22,422
44	IS Coordinator Stipends	2,000	2,000	3,000	3,000
	Town Clerk				
45	Town Clerk Salary	56,197	57,300	57,426	57,426
46	Wages	13,884	37,910	35,956	35,956
47	Expenses	2,884	4,048	4,048	4,048
	Elections				
48	Wages	5,157	6,549	1,885	1,885
49	Expenses	6,609	8,800	4,050	4,050
	Registrar of Voters				
50	Stipends	1,871	2,300	2,300	2,300
51	Expenses	3,788	4,400	4,875	4,875
	Conservation Commission				
52	Conservation Agent Salary	63,456	65,742	67,370	67,370
53	Secretary Wages	8,728	9,577	9,933	9,933
54	Expenses	2,050	2,050	2,050	2,050
	Planning Board				
55	Planner Salary	52,984	55,170	57,673	57,673
56	Planner Consultant	325	5,769	5,769	5,769
57	Merrimack Valley Planning Comm.	2,244	2,300	2,358	2,358
58	Expenses	3,357	1,170	2,500	2,500
	Zoning Board of Appeals				
59	Administrative Assistant Wages	10,546	10,757	11,025	11,025
60	Expenses	1,672	1,680	1,680	1,680
	Agricultural Commission				
61	Expenses	1,118	2,000	2,000	2,000
	Town Hall				
62	Town Hall/Annex Janitor Wages	15,188	16,803	17,213	17,213
63	Expenses	22,628	22,200	22,200	22,200
	Town Hall Annex				
64	Expenses	25,142	23,000	23,000	23,000
	Subtotal	1,153,808	1,436,692	1,466,927	1,466,927
	<u>Public Safety</u>				

	Police Department				
65	Police Chief Salary & Other Earnings	133,613	137,921	145,457	145,457
66	Wages	1,329,516	1,400,885	1,448,122	1,448,122
67	Expenses	147,304	157,345	163,039	163,039
68	Police Cruiser	34,811	45,072	48,500	48,500
	Constables				
69	Wages and Expenses	0	300	300	300
	Fire Department				
70	Fire Chief Salary	98,031	99,078	101,498	101,498
71	Firefighter Wages	309,492	337,303	358,466	358,466
72	Call Firefighter Wages	60,736	110,160	100,000	100,000
73	Expenses	160,819	167,596	168,307	168,307
	Inspection Department				
74	Salaries	63,812	65,843	68,826	68,826
75	Wages	12,184	15,343	15,629	15,629
76	Expenses	6,505	7,685	7,685	7,685
	Emergency Management				
77	REMA Director Stipend	5,000	5,000	5,000	5,000
78	Expenses	2,180	2,530	2,530	2,530
	Animal Inspector				
79	Salary	3,099	3,190	3,310	3,310
80	Expenses	0	200	200	200
81	Rabid Animal Control	587	1,853	1,853	1,853
	Animal Control Officer				
82	Salary	17,284	17,914	18,731	18,731
83	Expenses	1,250	2,122	2,122	2,122
	Tree Warden/Moth Ctrl.				
84	Salary	8,329	8,804	9,024	9,024
85	Expenses	15,000	15,000	15,000	15,000
	Harbormaster				
86	Harbormaster Salary	7,816	9,756	10,000	10,000
87	Deputy Harbormaster Wages	2,378	2,000	2,075	2,075
88	Assistant Harbormasters Wages	4,077	3,884	4,036	4,036
89	Pumpout Boat Wages	7,886	8,500	8,500	8,500
90	Expenses	4,212	5,100	5,920	5,920
91	Town Landing	500	500	500	500
	Shellfish Commission				
92	Commissioner Stipends	1,500	1,500	1,500	1,500
93	Commissioner Expenses	4	1,200	1,200	1,200
	Shellfish Constable				
94	Constable Wages	650	800	800	800
95	Constable Expenses	600	1,500	1,500	1,500

	Subtotal	2,439,175	2,635,884	2,719,630	2,719,630
	<u>Schools</u>				
96	Whittier Voc Assessment	382,976	421,421	328,753	328,753
97	Whittier Capital Assessment	25,562	25,487	24,688	24,688
98	Triton Regional Assessment	10,547,555	11,013,307	11,137,830	11,137,830
99	Triton Capital Assessment	141,951	118,298	83,153	83,153
100	Essex Agricultural Tech School	125,624	138,344	147,684	147,684
	Subtotal	11,223,668	11,716,857	11,722,108	11,722,108
	<u>Public Works</u>				
	Highway Department				
101	Highway Surveyor Salary	78,935	80,617	82,633	82,633
102	Wages	211,958	269,568	277,821	277,821
103	Expenses	114,151	118,426	118,426	118,426
	Snow & Ice Removal				
104	Expenses	144,704	185,000	185,000	185,000
	Fire Hydrants				
105	Expenses	14,400	14,400	14,400	14,400
	Street Lighting				
106	Expenses	0	31,852	21,548	21,548
	Cemetery Commissioners				
107	Commission Chair Stipend	500	500	500	500
108	Wages	36,013	50,843	52,565	52,565
109	Expenses	7,204	10,300	10,300	10,300
	Subtotal	607,865	761,506	763,193	763,193
	<u>Health & Human Services</u>				
	Board of Health				
110	Health Director	71,175	73,760	90,652	90,652
111	Health Agent Wages	12,377	49,859	51,741	51,741
112	Secretary Wages	28,926	14,479	15,124	15,124
113	Public Health Nurse Salary	5,484	11,284	10,925	10,925
114	Expenses	6,894	6,900	6,900	6,900
	Council on Aging				
115	Senior Director Salary	43,654	53,234	66,302	66,302
116	Wages	73,165	78,783	102,902	102,902
117	Elder Services of Merrimack Valley	0	294	294	294
118	Expenses	19,641	19,904	19,904	19,904
	Veterans Affairs				
119	Veterans Benefits	21,912	52,000	52,000	52,000
120	Eastern Essex Veterans District	28,429	30,628	30,930	30,930
	ADA Compliancy				
121	Expenses	0	190	190	190
	Subtotal	311,657	391,315	447,864	447,864

	Recreation/Historic				
	Rowley Public Library				
122	Library Director Salary	66,601	69,091	87,251	87,251
123	Wages	140,788	171,958	216,162	216,162
124	Expenses	109,255	115,661	127,661	127,661
	Recreation Committee				
125	Field Maintenance & Expenses	37,370	50,838	50,838	50,838
	Historical				
126	Commission Expenses	0	332	332	332
127	Historic District Comm. Expense	0	70	70	70
	Other				
128	Rowley Veterans Committee	783	1,800	1,800	1,800
129	Bradstreet & Dodge Properties	6,820	8,000	8,000	8,000
	Subtotal	361,617	417,750	492,114	492,114
	Debt				
130	Landfill Capping Principal	25,000			
131	New Well Land Principal	8,000			
132	Library Principal	80,000	80,000		
133	Hunsley Hills Land Principal	50,000			
134	Bridge Repair Principal	30,000	30,000	30,000	30,000
135	Capital Equipment Principal V	35,000	35,000		
136	Capital Equipment Principal VI	10,000			
137	Capital Equipment Principal VII	40,000	40,000	40,000	40,000
138	Pine Grove Sch Feas Study Princ	10,000	10,000	15,000	15,000
139	Highway Truck Principal	30,000			
140	Fire Ladder Truck Principal	140,000			
141	PGS Renovation Principal	90,000	95,000	100,000	100,000
142	Fire & Police Stations Principal	155,000	165,000	170,000	170,000
143	PGS Renovation II	68,019	334,729	352,439	352,439
144	Fire & Police Stations Principal II	26,981	125,272	127,562	127,562
145	PGS Renov III Principal			155,000	155,000
146	Fire Pumper Truck			60,000	60,000
147	Landfill Capping Interest	500			
148	New Well Land Interest	160			
149	Library Interest	3,200	1,600		
150	Hunsley Hills Land Interest	1,000			
151	Bridge Repair Interest	6,750	5,850	4,950	4,950
152	Capital Equipment IV Interest				
153	Capital Equipment V Interest	1,444	482		
154	Capital Equipment VI Interest	250			
155	Capital Equipment VII Interest	3,848	2,708	1,568	1,568

156	PGS Feasibility Study Interest	13,431	12,932	12,307	12,307
157	Highway Truck Interest	600			
158	Fire Ladder Truck Interest	2,800			
159	Pine Grove Sch Renovation Int	107,829	103,204	98,329	98,329
160	Fire & Police Stations Interest	182,890	174,890	166,515	166,515
161	Pine Grove School Renov. II Int	817,559	542,442	530,879	530,879
162	Fire & Police Stations II Int.	297,637	205,403	195,765	195,765
163	Pine Grove Sch Renov. III Int	97,421	99,000	73,178	73,178
164	Fire Pumper Truck Interest	0	6,000	5,835	5,835
	Subtotal	2,335,319	2,069,512	2,139,327	2,139,327
	<u>Insurance & Benefits</u>				
165	Unemployment	0	12,000	10,000	10,000
166	Blanket Insurance	244,959	302,000	302,000	302,000
167	Essex Regional Retirement	983,780	1,060,534	1,191,981	1,191,981
168	Health, Life Ins, Medi & Benefit Plan	428,556	552,497	556,497	556,497
	Subtotal	1,657,295	1,927,031	2,060,478	2,060,478
	<u>GRAND TOTAL</u>	20,090,404	21,356,547	21,811,641	21,811,641

ARTICLE 5. Water Department Budget. Move the Town vote to appropriate by transfer from the Water Department Enterprise Fund the sum of \$2,261,641 to fund the FY 2022 Water Department budget, as shown below.

Inserted by Board of Water Commissioners

Board of Selectmen Recommends

Finance Committee

Recommends

Motion by Cliff Pierce, seconded by Joe Perry, passed Voice Unanimous at 7:02pm

Water Department Budget				
Line		FY 20	FY 21	FY 22
Item	Description	Actual	Budget	Request
	<u>Wages/Salaries</u>			
1	Water Superintendent	\$80,290	\$93,020	\$97,259
2	Water Department Wages	\$246,731	\$335,400	\$379,398
3	Overtime/Standby	\$39,437	\$51,913	\$76,556
4	Health Insurance/Medicare	\$20,547	\$72,742	\$77,813
5	Retirement Health Insurance (OPEB)	\$ 28,429	\$20,000	\$20,000
6	Unemployment	\$0	\$10,000	\$10,000
	Subtotal Salaries& Wages	\$415,434	\$583,075	\$661,026
	<u>Expenses</u>			
7	Water Department Expenses/Maintenance	\$528,873	\$568,923	\$624,600
8	Engineering / Outside Services	\$7,085	\$25,000	\$20,000
9	Billing Contract Services	\$78,334	\$80,500	\$82,500
	Subtotal Expenses	\$614,292	\$674,423	\$727,100
	<u>Other</u>			
10	Capital Plan	\$0	\$0	\$0
11	Extraordinary & Unforeseen Expense	\$0	\$100,000	\$100,000
12	Engineer Return		\$0	\$0
13	Budgeted Surplus	\$0	\$3,864	\$1,685
	Subtotal Other	\$0	\$103,864	\$101,685
	TOTAL	\$1,029,726	\$1,361,362	\$1,489,811
	<u>Debt</u>			
14	Pingree Well Principal	\$42,000	\$0	\$0
15	Pingree Well Interest	\$840	\$0	\$0
16	401 Central Water Building Principal	\$10,000	\$0	\$0
17	401 Central Water Building Interest	\$200	\$0	\$0
18	Water Treatment Design Principal	\$60,000	\$60,000	\$65,000
19	Water Treatment Design Interest	\$28,306	\$26,507	\$24,707
20	Water Treatment Plant Construction Principal	\$506,054	\$517,053	\$528,290
21	Water Treatment Plant Construction Interest	\$163,561	\$153,440	\$143,099

22	SRF borrowing admin fee	\$12,267	\$11,508	\$10,734
23	Prospect Hill & Stormwater Principal		\$0	
24	Prospect Hill & Stormwater Interest		\$0	
	Sub-total Debt	\$823,228	\$768,508	\$771,830
	Total Operating & Debt	\$1,852,954	\$2,129,870	\$2,261,641
25	Estimate for change in AFSCME contract		\$0	
	Total Operating & Debt & AFSCME	\$1,852,954	\$2,129,870	\$2,261,641
	Article 6 Overhead*	\$66,841	\$82,030	\$97,759
	GRAND TOTAL EXPENSES	\$1,919,795	\$2,211,900	\$2,359,400

ARTICLE 6. Move the Town vote to transfer from the Water Department Enterprise Fund to the General Fund the sum of \$97,759 for the following items and that any other monies spent by the General Government on behalf of the Water Department be reimbursed to the General Fund from the Water Department Enterprise Fund in Fiscal Year 2022.

Inserted by Board of Water Commissioners

Board of Selectmen Recommends

Finance Committee

Recommends

Motion by Cliff Pierce, seconded by Joe Perry, passed Voice Unanimous at 7:03pm

Rowley Water Department FY 22 Overhead Article				
LINE ITEM	DESCRIPTION	FY 20 ACTUAL	FY 21 BUDGET	FY22 REQUEST
26	County Retirement	54,846	65,319	82,434
27	Life Insurance	61	168	110
28	Accounting	3,975	4,262	4,292
29	Treasurer/Collector	5,484	7,335	5,903
30	Board of Selectmen / Personnel		2,471	2,545
31	Audit	2,475	2,475	2,475
	TOTAL	66,841	82,030	97,759

Rowley Water Department Revenue Statement – For Informational Purposes			
	FY20	FY21	FY22
<u>Revenues</u>	<u>Actual</u>	<u>Budget</u>	<u>Request</u>
<u>Commitment Rate</u>	2,347,561	2,250,000	2,400,000
<u>Rate Discounts</u>	-85,674	-100,000	-96,000
<u>Rate Abatements</u>	-10,045	-5,000	-10,000
<u>New Customer Services</u>	75,075	37,500	37,500
<u>Capital Improvement fee</u>	0	0	0
<u>Service Charges</u>	0	0	0
<u>Service Charge Abatements</u>	0	0	0
<u>Interest & Demand</u>	5,263	6,000	6,000
<u>Bank Interest</u>	2,966	3,000	1,500

<u>Registry fee Record liens</u>	8,479	6,000	6,000
<u>Miscellaneous</u>	462	0	0
<u>Hydrant rentals</u>	14,400	14,400	14,400
<u>Total Revenues</u>	2,358,487	2,211,900	2,359,400
<u>Grand Total Expense Budget</u>	1,919,795	2,211,900	2,359,400
<u>Excess / (shortfall)</u>	438,692	0	0

ARTICLE 7. Move the Town vote to appropriate by transfer the sum of \$1,800,000 from the Water Department Stabilization Fund for the purpose of replacing a water main on Dodge Road and to connect it to the water main on Haverhill Street.

Inserted by the Board of Water Commissioners

Board of Selectmen Recommends

Finance Committee Recommends

Explanatory Note: Passage of this article requires two-thirds vote. This project installs 4,900 feet of new water main down the entire length of Dodge Road to the Daniels Road intersection and 1,400 feet of water main on Daniels Road. These water mains are being installed because the existing water mains are in poor condition.

Motion by Cliff Pierce seconded by Joe Perry, passed voice unanimous at 7:04

ARTICLE 8. Move the Town vote to appropriate by transfer from the funds appropriated under the following articles:

- \$980 to be taken from the DEP Survey – Article 15 - approved at Special Town Meeting of 11/2016
- \$2,862.30 to be taken from the Pick-up Truck – Article 8 - approved at Annual Town Meeting of 4/2018
- \$30,565.82 to be taken from the Prospect Hill Valve Project – Article 17 - approved at the Special Town Meeting of 5/2019
- \$27,000 to be taken from the Exhaust Ventilation Project – Article 8 - approved at the Annual Town Meeting of 5/2019
- \$3,018.16 to be taken from the Mobile Compressor – Article 9 - approved at the Annual Town Meeting of 5/2019
- \$2,219.28 to be taken from the Utility Vehicle – Article 12 - approved at the Annual Town Meeting of 5/2019

and to transfer and appropriate \$51,355 from the Water Stabilization Fund for the purchase of a utility truck with crane.

Inserted by the Board of Water Commissioners

Board of Selectmen Recommends

Finance Committee Recommends

Explanatory Note: Passage of this article requires two-thirds vote. The total appropriation is \$118,000.56. The current utility truck was purchased in 2000 and has extensive body rust and mechanical issues. The Water Department needs to purchase a new replacement vehicle, which will have the following features: a larger bed to haul heavier and longer pipes and valves; a built-in generator that will provide lighting for night repairs and the ability to operate electric tools; and updated operating safety protection devices.

Motion by Cliff Pierce, seconded by Joe Perry, passed voice unanimous at 7:05pm

ARTICLE 9. Move the Town vote to appropriate by transfer the sum of \$70,000 from the Water Department Stabilization Fund to build a utility building at the Water Treatment Plant site.

Inserted by the Board of Water Commissioners

Board of Selectmen Recommends

Finance Committee Recommends

Explanatory Note: Passage of this article requires two-thirds vote. This building will be used to house Water Department vehicles and equipment, which currently cannot be stored in the Water Treatment

Plant facility. Currently, the trucks have to be parked outside at the Water Treatment Plant. The new building will not be heated in the winter or air conditioned in the summer, but it will have electricity for lighting purposes. Additionally, the extra space will provide a much-needed storage area.

ARTICLE 10. Move the Town vote to appropriate by transfer the sum of \$415,420 from the Water Department Enterprise Free Cash to the Water Department Stabilization Fund.

Inserted by the Board of Water Commissioners

Board of Selectmen Recommends

Finance Committee Recommends

Explanatory Note: Expenditures from the Water Department Stabilization Fund can only be authorized by Town Meeting in accordance with Mass. General Laws Chapter 40§5B

Motion by Cliff Pierce, seconded by Joe Perry, passed Voice Unanimous at 7:06pm.

ARTICLES 11 –14 are standard annual articles. These articles will be voted under one consent motion.

ARTICLE 11. Move the Town vote to appropriate the income from sales of electricity to private consumers or for electricity supplied to municipal buildings, municipal street lighting or for municipal power and from sales of appliances and jobbing during Fiscal Year 2022 to the Municipal Lighting Plant, the whole to be expended by the General Manager of the Municipal Lighting Plant under the direction and control of the Municipal Light Board for the expense of the Plant for said fiscal year, as defined in Section 57 of Chapter 164 of the General Laws, upon condition that, if said income shall exceed said expense for said fiscal year, such excess shall be transferred to the Construction Fund of said Plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board.

Inserted by the Municipal Light Board

Finance Committee Recommends

ARTICLE 12. Move the Town vote to appropriate by transfer the sum of \$4,500 from the Municipal Waterways Maintenance and Improvement Fund to an account for use by the Harbormaster in accordance with Massachusetts General Laws Chapter 40 Section 5G.

Inserted by the Harbormaster

Finance Committee Recommends

ARTICLE 13. Move the Town vote to raise and appropriate the sum of \$15,000 to be added to Article 30 of the May 6, 1996 Annual Town Meeting (Recertification Fund) for the purpose of completing the State mandated recertification of all properties within the Town of Rowley, said funds to be expended by the Board of Assessors.

Inserted by the Board of Assessors

Finance Committee Recommends

ARTICLE 14. Move the Town vote to appropriate by transfer the sum of \$59,540 from the Massachusetts Water Pollution Abatement Trust Septic Betterment Loan Program to pay the debt service on the Town's loan from the Massachusetts Water Pollution Abatement Trust.

Inserted by the Board of Health

Finance Committee Recommends

Explanatory Note: The Town has received \$1,250,000 from the State of Massachusetts Water Pollution Abatement Trust Septic Loan funds for taxpayers' repair and /or upgrade of failed septic systems. This appropriation pays the debt on the Town's loan from the Massachusetts Water Pollution Abatement Trust Fund.

Motion by Cliff Pierce, seconded by Joe Perry, passed voice unanimous at 7:07pm

ARTICLE 15. Move the Town vote, pursuant to the provisions of Massachusetts General Law Chapter 44 § 53-E1/2, to authorize the following expenditure caps for Fiscal Year 2022:

	Name of Account	Balance Information	Expenditures Not to Exceed
1	Council on Aging	Beginning balance \$418; Income \$0; Expense \$0; Ending balance on 2/28/21 \$418	\$5,000
2	Board of Health	Beginning balance \$43,911; Income \$6,336;	\$20,000

		Expense \$13,072; Ending balance on 2/28/21 \$37,175	
3	Parks & Recreation Committee and Board of Selectmen Facilities	Beginning balance \$18,288; Income \$20,170 Expense \$2,593; Ending balance on 2/28/21 \$35,865	\$30,000
4	Board of Selectmen - Home Composting Bins	Beginning balance \$526; Income \$0; Expense \$0; Ending balance on 2/28/21 \$526	\$2,000
5	Highway Department	Beginning balance \$33; Income \$0; Expense \$0; Ending balance on 2/28/21 \$33	\$12,000
6	Shellfish Department	Beginning balance \$18,755; Income \$740; Expense \$640; Ending balance on 2/28/21 \$18,855	\$6,000
7	Zoning Board of Appeals and Board of Appeals	Beginning balance \$16,112; Income \$1,000; Expense \$3,820; Ending balance on 2/28/21 \$13,292	\$4,000
8	Board of Cemetery Commissioners	Beginning balance \$8,386; Income \$4,060; Expense \$1,383; Ending balance on 2/28/21 \$11,062	\$20,000
9	Library	Beginning balance \$3,626; Income \$286; Expense \$1,275; Ending balance on 2/28/21 \$2,637	\$2,500
10	Agricultural Commission	Beginning balance \$3,686; Income \$0; Expense \$0; Ending balance on 2/28/21 \$3,686	\$5,000
11	Harbormaster	Beginning balance \$0; Income \$0; Expense \$0; Ending balance on 2/28/21 \$0	\$30,000
12	Board of Selectmen & Parks and Recreation Community Events	Beginning balance \$5,255; Income \$0; Expense \$0; Ending balance on 2/28/21 \$5,255	\$20,000
13	Records Access	Beginning balance \$0; Income \$0; Expense \$0; Ending balance on 2/28/21 \$0	\$5,000

Inserted by the Council on Aging, Board of Health, Parks & Recreation Committee, Board of Selectmen, Highway Department, Shellfish Department, Zoning Board of Appeals and Board of Appeals, Board of Cemetery Commissioners, Board of Library Trustees, Agricultural Commission, Harbormaster and Records Access Officer

Finance Committee Recommends

Explanatory Note: The State Revolving Fund Law, G.L. c.44 Section 53E ½ requires an annual expenditure authorization. Article 15 will be voted under one consent motion.

Motion by Cliff Pierce, seconded by Joe Perry, passed voice unanimous at 7:09pm

ARTICLE 16. Move the Town vote to appropriate by transfer from the PEG (Public-Education-Government) Access and Cable Related Fund the sum of \$75,554 for wages and \$35,000 for expenses to support the cable television PEG access services and programming in Fiscal Year 2022, including any associated expert and legal services.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: This appropriation is necessary under Massachusetts General Laws Chapter 44 §53F ¾ and funds the operation of Rowley Community Media (RCM), the Town's local access cable channel. RCM records Town board and committee meetings, annual and special Town meetings, and community events. RCM airs a variety of local programs, including Triton Regional School District and

Whitter Vocational Technical High School sports games, concerts and other school events, community bulletins and notices, and operates Comcast Channel 9 and Verizon Channel 26.
Motion by Cliff Pierce, seconded by Joe Perry, passed voice unanimous at 7:09pm

ARTICLE 17. Move the Town vote to appropriate by transfer, or reserve, from the Community Preservation Fund Fiscal Year 2022 annual revenues the amounts recommended by Community Preservation Committee for committee administrative expenses, debt service, community preservation projects and other expenses, with each item to be considered a separate appropriation:

Summary of recommendations by Category:

Reserves:

- Creation and Support of Affordable Housing \$33,980.11
- Creation and Support of Historic Preservation \$11,694.11

Appropriations:

- Debt Service for Bradstreet Farm land acquisition \$202,600.00
- Debt Service for Dodge Reservation \$122,400.00
- Administration - 5 % - \$32,185.06

Inserted by the Community Preservation Committee

Finance Committee Recommends

Explanatory Note: Rowley expects to realize an estimated \$ 643,701.11 in Community Preservation Act (CPA) funds from real estate tax receipts (\$541,624.88), 17% matching funds from the state (\$92,076.23), and interest income (\$10,000.00) in Fiscal Year 2022. The Community Preservation Act requires the Town to set aside 10% of funds collected after deducting appropriate debt service for each of the following areas: open space, historic preservation and community housing. Any unexpended administrative expenses will be returned to the general Undesignated Community Preservation fund. All funds realized above those reserved or appropriated will become general Undesignated CPA funds.
Motion by Cliff Pierce, seconded by Joe Perry, passed voice unanimous at 7:11pm.

ARTICLE 18. Move the Town vote to adopt the provisions of Massachusetts General Laws Chapter 90, Section 17C, permitting the Board of Selectmen to establish a speed limit of 25 miles per hour on any roadway (other than a state highway) in a thickly settled or business district within the Town.

Inserted by the Board of Selectmen

Finance Committee Recommendation Not

Required

Explanatory Note: The Board of Selectmen has received numerous complaints from residents regarding speeding issues on Town roads. Currently, the State regulates the speed limits on Town roads. Passage of this article will give the Board of Selectmen the ability to set 25 miles per hour speed limits on Town roads.

Motion by Cliff Pierce, seconded by Joe Perry, passed Voice unanimous at 7:13pm

ARTICLE 19. Move the Town vote to appropriate by transfer from Free Cash the sum of \$100,000 to the Other Post-Employment Benefits Liability Trust Fund (OPEB Fund) established under G.L. c. 32B, § 20.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: Passage of this article allows the Board of Selectmen to continue with its plan of funding the OPEB Trust Fund, which will offset the future healthcare costs of retired Town employees. The Town's financial advisors and auditors recommend the Town pay into this Trust Fund each year. This appropriation excludes the Water Department and Rowley Municipal Light Plant portions of their retiree health insurance contributions; these are funded through their own budgets.

Motion by Cliff Pierce, seconded by Joe Perry, passed voice unanimous at 7:14pm

ARTICLE 20. Move the Town vote to appropriate by transfer from Free Cash the sum of \$100,000 to the Capital Stabilization Fund.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: Setting aside funds in the Capital Stabilization Fund each year is recommended by the Town's auditors and financial advisors.

Motion by Cliff Pierce, seconded by Joe Perry, passed Voice Unanimous at 7:14pm

ARTICLE 21. Move the Town vote to appropriate by transfer from Free Cash the sum of \$100,000 to the Stabilization Fund.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: Setting aside funds in the Stabilization Fund each year is recommended by the Town's auditors and financial advisors.

Motion by Cliff Pierce, seconded by Joe Perry, passed voice unanimous at 7:15pm

ARTICLE 22. And to meet in Saint Mary's Church (rear), Route 1A, in said Rowley on Tuesday, May 11, 2021 at 12:00 NOON to act on the following:

One Selectman	three years
One Moderator	three years
One Town Clerk	three years
One Highway Surveyor	three years
One Board of Assessors Member	three years
One Planning Board Member	five years
One Municipal Light Board Member	three years
One Municipal Water Board Member	three years
One Cemetery Commissioner	three years
One Shellfish Commissioner	three years
One Constable	three years
Three Trustees for Public Library	three years
<u>Triton Regional School District Committee</u>	
One Newbury Member	three years
One Rowley Member	three years
One Rowley Member	two year unexpired term
One Salisbury Member	three years

Referendum

Should the Board of Selectmen propose a plastic bag reduction bylaw that would regulate and limit the type of bags offered at checkout by retail establishments in town? This question is not binding.

Motion bay Cliff Pierce, seconded by Joe Perry, passed Voice unanimous at 7:15pm

MOTION: Move the Town vote to adjourn the MA 3, 2021 Annual Town Meeting.

Motion by Cliff Pierce, seconded by Joe Perry, passed voice unanimous at 7:16pm

And you are hereby instructed to serve this warrant by posting copies thereof at Town Hall, Town Hall Annex and the Rowley Public Library and on the Town's website not less than fourteen days before the day fixed for such meeting, as directed by the laws of the Town and to make due return of the Warrant to the Town Clerk at least two days before said meeting. Given under our hands this 12th day of April in the year two thousand twenty-one.

Clifford Pierce
Joseph Perry, Vice Chairman
Deana M. P. Ziev, Clerk
David Petersen
Robert Snow

I have served this Warrant by posting at Town Hall, Town Hall Annex, and the Rowley Public Library not less than fourteen days before the day fixed for such meeting and have made the return of the Warrant to the Town Clerk at least two days before the time of said meeting.

Notices posted at Town Hall, Town Hall Annex, Rowley Public Library.

Richard MacDonald, Constable of Rowley

Date

Certification: *I, Susan G. Hazen, duly elected and qualified Town Clerk for the Town of Rowley do hereby certify the statements above with regard to the Town of Rowley May 3, 2021 Annual Town Meeting to be true and accurate according to documents maintained by this office.*

*Susan G. Hazen, Town Clerk
Town of Rowley
May 11, 2021*

Town of Rowley, Commonwealth of Massachusetts
SPECIAL TOWN MEETING MINUTES

COVID-19 Public Health Emergency Protocols as detailed at the beginning of the Annual Town Meeting still in place:

- Under the Governor's emergency Legislation -
 - Location of the Meeting was moved from Pine Grove School to Triton Regional High Auditorium per Social Distancing guidelines
 - The Quorum requirements of 100 was reduced to 40 due to Social Distancing guidelines.
- Same tellers in place as appointed for the Annual Town Meeting:
Nerissa Wallen, 36 Warehouse Lane, Karen O'Donnell, 190 Haverhill St., Kathryn Magee. 535 Haverhill St., Kimberly Waring-Wright, 20 Green Needle Lane.
- Quorum reached and certified at 6:30 pm
- Special Town Meeting called to order by Moderator Joan Petersen at 7:17 pm
- Motion made by Moderator Petersen to allow various non –residents, including Department Heads and
Town Counsel the opportunity to speak at this meeting if necessary – No objection, motion passed.

Town Clerk Susan Hazen began the reading of the Warrant:
May 3, 2021

Essex, ss.

To the Constables in the Town of Rowley in the County of Essex, Greetings: In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Rowley, qualified to vote in elections and Town Affairs, to meet in the Auditorium of the Triton Regional High School, 112 Elm Street, Byfield, MA 01922 on Monday, the 3rd day of May, 2021 at 6:30 p.m., then and there to act on the following articles:

MOTION: Madame Moderato, Move to suspend further reading of the May 3, 2021 Special Town Meeting because present Town Meeting members have a copy of the Warrant.

Motion by Joe Perry, seconded by Cliff Pierce, passed vice unanimous at 7:17pm

ARTICLE 1. To hear and act on reports of Committees and Boards.

Motion by Joe Perry, seconded by Cliff Pierce, passed voice unanimous at 7:18pm

ARTICLE 2. Move the Town vote to appropriate by transfer the sum of \$6,000 from Line 171 (Blanket Insurance) to be added to Line 9 (Selectmen's Expense) of Article 4 of the June 22, 2020 Annual Town Meeting, to pay for the expenses incurred to hold the May 3, 2021 Annual and Special Town Meetings.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: This article provides the funds to pay for costs related to the May 3, 2021 Annual

and Special Town Meetings.

Motion by Joe Perry, seconded by Cliff Pierce, passed voice unanimous at 7:19pm

ARTICLE 3. Move the Town vote to appropriate by transfer the sum of \$40,000 from the Water Department Stabilization Fund for the purpose of replacing computer control panels at Well Station #3 and Well Station #5.

Inserted by the Board of Water Commissioners

Finance Committee Recommends

Explanatory Note: Passage of this article requires two-thirds vote. The computer control panels operate the wells and communicate with the water treatment plant. It was recently discovered that the components in the panels are no longer readily available and, therefore, the panels need to be replaced.

Motion by Joe Perry, seconded by Cliff Pierce, passed voice unanimous at 7:19pm

ARTICLE 4. Move the Town vote to appropriate by transfer the sum of \$4,000 from Free Cash to be

expended by the Chief of Police for the purpose of sending a police officer to the Police Academy.

Inserted by the Chief of Police

Finance Committee Recommends

Explanatory Note: These funds will be used to send a police officer to the Police Academy, which starts in June of 2021. This officer is being sent to the full-time academy to replace an officer who recently resigned. The cost to send an officer to the Full-Time Academy is \$3,000 for tuition and \$1,000 for equipment and materials.

Motion by Joe Perry, seconded by Cliff Pierce, passed voice unanimous at 7:20pm

ARTICLE 5. Move the Town vote to appropriate by transfer the sum of \$1,419.25 from Free Cash to pay overdue invoices from Fiscal Year 2020.

Inserted by the Chief of Police

Finance Committee Recommends

Explanatory Note: Passage requires a nine-tenths vote because the expenses were incurred in Fiscal Year 2020. The Town has an invoice from May 2020 relating to information technology consulting services in the amount of \$1,235 and two invoices from a web-based payment processing service in the amount of \$184.25

Motion by Joe Perry, seconded by Cliff Perce, passed voice unanimous at 7:21pm

ARTICLE 6. Move the Town vote to appropriate by transfer the following sums:

- \$7,669 from the Cemetery Lots and Graves Account;
- \$590 from the Perpetual Care Articles (Articles 13 of the May 1, 2017 Annual Town Meeting and Article 14 of the April 30, 2018 Meeting);
- \$367.49 from the Mower and Shed Article (Article 14 of the June 22, 2020 Special Town Meeting,

for the purpose of purchasing a new mower for the Cemetery, and to authorize the Cemetery Board to trade-in or sell the 2011 mower that is being replaced and to deposit the proceeds of the sale into the Cemetery Revolving Account.

Inserted by the Board of Cemetery Commissioners

Finance Committee Recommends

Explanatory Note: The total sum requested to be transferred from these accounts is \$8,626.49. The Cemetery Commission is replacing its 2011 standup mower with a zero turn mower, which is easier to use in an area such as the Cemetery.

Motion by Joe Perry, seconded by Cliff Pierce, passed voice unanimous at 7:22pm

ARTICLE 7. Move the Town vote to appropriate by transfer the sum of \$5,000 from the Cemetery Account, "Perpetual Care Interest Trust," into the Cemetery Revolving Fund.

Inserted by the Board of Cemetery Commissioners

Finance Committee Recommends

Explanatory Note: The Cemetery revolving fund is used to fund cemetery operations. These additional funds from the "Perpetual Care Interest Account" will be used for needed truck repairs and other costs, and to minimize increases in the Cemetery Expense line in the Omnibus Annual Budget.

Motion by Joe Perry, seconded by Cliff Pierce, passed voice unanimous at 7:22pm

ARTICLE 8. Move the Town vote to appropriate by transfer from Free Cash the sum of \$15,000 to be used by the Board of Selectmen to survey and to start the permitting process to expand the parking area on town-owned property on Warehouse Lane for use by the public.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: The Harbormaster has informed the Board of Selectmen that the parking area near the Town's boat landing is not large enough to accommodate all of the users. The parking lot is on Conservation Commission land. As part of the first phase of this project, the Conservation Commission has requested that a survey of the area be done, with wetlands delineations, and that the Board of Selectmen/Harbormaster file a Notice of Intent.

Motion by Joe Perry, seconded by Cliff Pierce, seconded Voice unanimous at 7:23pm

ARTICLE 9. Move the Town vote to appropriate by transfer the sum of \$119,800 from Free Cash and to appropriate by transfer from the following:

- \$11,845 Fire Station Design Article 26 of the May 10, 2004 Annual Town Meeting;
- \$3,724.13 Fire & Police Station Study Article 16 of the May 5, 2014 Special Town Meeting;
- \$993 IMC Software (Fire) Article 17 of the April 30, 2018 Special Town Meeting;
- \$2,100 Town Clerk Voting Machines Article 7 of the May 6, 2019 Special Town Meeting;
- \$10,227 Highway Dump Truck & Plow Article 9, of the May 6, 2019 Special Town Meeting;
- \$17,534.87 Portable Fire Radios Article 11 of the June 22, 2020 Special Town Meeting;

to be expended by the following departments for the purpose of undertaking the following capital purchases and improvements:

1. \$11,100 for technology upgrades including: purchasing and installing computers and software and other peripherals for the following departments: Accounting, Council on Aging, Board of Selectmen, Fire, Library; and purchasing a surveillance drone for the Harbormaster;
2. \$79,394 for the purchase of departmental equipment including: Radar Speed Signs, Tasers and Bullet Proof Vests for the Police Department; High Pressure Airbag Set, Rescue Tool (Jaws of Life), Radio and Knox Box for Fire Department; Chainsaw and String Trimmers for the Highway Department;
3. \$40,192 for facilities upgrades including: Exterior wood trim repair/replacement for the library; replacement of basement columns and painting and repairs for Town Hall; replacement of exterior doors for the Annex;
4. \$35,538 for the purchase of a pick-up truck for the Fire Department.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: This article appropriates a total of \$166,224 for capital purchases and improvements which are part of the Town's Capital Plan.

Motion by Joe Perry, seconded by Cliff Pierce, passed voice unanimous at 7:22pm

ARTICLE 10. Move the Town vote to appropriate \$205,000, to pay costs of the project listed below, including the payment of all other costs incidental and related thereto; to determine whether this appropriation shall be raised by taxation, transfer from available funds, borrowing or otherwise provided.

Inserted by the Board of Selectmen and Highway Surveyor **Finance Committee Recommends**

Explanatory Note: Passage of this article requires a two-thirds vote and authorizes the Treasurer, with the approval of the Board of Selectmen, to borrow \$205,000 under G.L. c.44, Section 7. This article funds the replacement of the current 20-year old Highway Department loader. Repairs are costly and are becoming more frequent. The loader is a crucial vehicle for the Highway Department. It is used in snow and ice operations and in maintaining dirt roads. The life span of the new vehicle is approximately 20-25 years.

Motion by Joe Perry, seconded by Cliff Pierce, passed Voice Unanimous at 7:28pm.

ARTICLE 11. Move the Town vote to appropriate by transfer the sum of \$50,000 from Free Cash to be used by the Board of Selectmen and the Veterans Committee for the restoration of the Veterans Memorials and landscaping in the front of Town Hall.

Inserted by the Board of Selectmen and Town Veterans Committee

Finance Committee Recommends

Explanatory Note: The Town Veterans Committee is seeking to restore the Veterans Memorials and landscaping in the front of Town Hall. The restoration plan shows that some monuments need to be repaired or replaced. The plan also calls for removing and replacing overgrown plantings and installing a walkway in front of the monuments so that the public can easily view them. In FY 21 the Town received funds from developers for density bonuses granted under the Town's Open Space Residential Development Zoning Bylaw. These funds can be used to fund Town capital improvement projects, such as this project

Motion by Joe Perry, seconded by Cliff Pierce, passed voice unanimous at 7:29pm

ARTICLE 12. Move the Town vote to appropriate by transfer the sum of \$20,000 from Free Cash to be used by the Conservation Commission for the construction of new trails and related improvements to the Conservation Commission properties.

Inserted by the Board of Selectmen and Conservation Commission

Finance Committee Recommends

Explanatory Note: This appropriation will fund several improvements to the Town's Conservation properties, including the following: the construction of new trails on the Dodge Reservation; the purchase and installation of benches for the Dodge Reservation; the purchase of a new sign for the Hunsley Hills property; and the purchase and installation of new kiosks for the Pingree Farm property and the Hunsley Hills property. In FY 21 the Town received funds from developers for density bonuses granted under the Town's Open Space Residential Development Zoning Bylaw. These funds can be used to fund Town capital improvement projects, such as these projects.

Motion by Joe Perry, seconded by Cliff Pierce, passed voice unanimous at 7:30pm

ARTICLE 13. Move the Town vote to appropriate by transfer the sum of \$102,500 from Free Cash to the Capital Stabilization Fund.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: In FY 21 the Town received funds from developers for density bonuses granted under the Town's Open Space Residential Development Zoning Bylaw. The funds are being transferred into the Capital Stabilization Fund for future capital improvement projects.

Motion by Joe Perry, seconded by Cliff Pierce, passed voice unanimous at 7:30pm

ARTICLE 14. Move the Town vote to appropriate by transfer, or reserve, from the Community Preservation Fund Fiscal Year 2021 annual revenues the amounts recommended by the Community Preservation Committee for committee administrative expenses, debt service, community preservation projects and other expenses, with each item to be considered a separate appropriation:

Summary of recommendations by Category:

Reserve: Creation and Support of Affordable Housing \$17,037.89

Reserve: Creation and Support of Historic Preservation \$17,037.89

Inserted by the Community Preservation Committee

Finance Committee Recommends

Explanatory Note: Rowley's expectations for FY 21 revenues were based on a 17% match from the State, however the match was 26.8%. The Rowley Tax Surcharge will collect \$532,371.18 in CPA Funds in Fiscal Year 2021. The State match (26.8%) was in the amount of \$260,882.00 plus interest income of \$10,000.00. The Community Preservation Act requires the Town to set aside 10% of funds collected after deducting appropriate debt service for each of the following areas: open space, historic preservation and community housing. This appropriation will increase the funds to affordable housing and historic preservation. All funds realized above those reserved or appropriated will become general Undesignated CPA funds

Motion by Joe Perry, seconded by Cliff Pierce, passed voice unanimous at 7:31pm .

ARTICLE 15. Move the Town vote, as recommended by the Community Preservation Committee, to appropriate by transfer the sum of \$100,000 from Article 18 of the October 27, 2014 Special Town Meeting (Community Preservation Fund: Development of a Little League Field at Veterans Field) to be used by the Board of Selectmen upon recommendation of the Parks & Recreation Committee to make improvements to Eiras Park Recreational Facilities and playground.

Inserted by the Board of Selectmen and the Community Preservation Committee

Finance Committee Recommends

Explanatory Note: Due to declining enrollments in youth baseball, combined with the new softball field at Pine Grove School, there is no longer the need for another baseball field in Town. The remaining Community Preservation funds allocated for the baseball field (\$146,494.07) are being repurposed for three different projects. The first project is for various upgrades to the baseball fields, facilities and playground at Eiras Park such as dugout improvements, sprinkler work, field renovations, playground improvements, and other improvements approved by the Board of Selectmen. The other two projects are detailed in the next two articles.

Motion by Joe Perry, seconded by Cliff Pierce, passed voice unanimous at 7:32pm

ARTICLE 16. Move the Town vote, as recommended by the Community Preservation Committee, to appropriate by transfer the sum of \$36,494.07 from Article 18 of the October 27,

2014 Special Town Meeting (Community Preservation Fund: Development of a Little League Field at Veterans Field) to be used by the Board of Selectmen upon recommendation of the Parks & Recreation Committee to develop an All Purpose Field at Veterans Field.

Inserted by the Board of Selectmen and Community Preservation Committee

Finance Committee Recommends

Explanatory Note: Due to declining enrollments in youth baseball, combined with the new softball field at Pine Grove School, there is no longer the need for another baseball field in Town. The remaining Community Preservation funds allocated for the baseball field (\$146,494.07) are being repurposed for three different projects. The second project is for the development of an All Purpose Field at Veterans Field, which could be used by various sports leagues, such as soccer and lacrosse. See articles 15 and 17 for details on the other two projects. Motion by Joe Perry, seconded by Cliff Pierce, passed voice unanimous at 7:33pm

ARTICLE 17. Move the Town vote, as recommended by the Community Preservation Committee, to appropriate by transfer the sum of \$10,000 from Article 18 of the October 27, 2014 Special Town Meeting (Community Preservation Fund: Development of a Little League Field at Veterans Field), and to appropriate by transfer the sum of \$15,000 from the Community Preservation Act Undesignated Funds, to be used by the Board of Selectmen upon recommendation by the Parks and Recreation Committee for the renovation and expansion of the basketball court near Pine Grove School.

Inserted by the Board of Selectmen and Community Preservation Committee

Finance Committee Recommends

Explanatory Note: Due to declining enrollments in youth baseball, combined with the new softball field at Pine Grove School, there is no longer the need for another baseball field in Town. The remaining Community Preservation funds allocated for the baseball field (\$146,494.07) are being repurposed for three different projects. The third project is to supplement existing Community Preservation funds (\$85,000) allocated for the expansion and renovation of the basketball court near Pine Grove School. Additional funds of \$25,000 are needed to complete this project. The other two projects being funded by these repurposed funds are detailed in the previous two articles.

Motion by Joe Perry, seconded by Cliff Pierce, passed voice unanimous a 7:34pm

ARTICLE 18. Move the Town vote, as recommended by the Community Preservation Committee, to appropriate by transfer the sum of \$50,000 from the Community Preservation Act Undesignated Funds to be used by the Board of Selectmen for the design and permitting work to construct a road from Main Street to access the affordable housing parcel at the Bradstreet Property.

Inserted by the Board of Selectmen and Community Preservation Committee

Finance Committee Recommends

Explanatory Note: These funds will be used for the design and permitting work to develop a roadway into the Bradstreet Property. The road will also provide access to the Open Space parcel and Community Garden on the Bradstreet Property. Potential affordable housing developers have expressed that they cannot afford to construct this road and bring the utilities into the parcel as part of the affordable housing construction project.

Motion by Joe Perry, seconded by Cliff Pierce, passed by simple majority HAND COUNT Vote 29 YES tp 22 NO at 7:52pm after 18 minutes or so or questions and discussion.

ARTICLE 19. Move the Town vote, as recommended by the Community Preservation Committee, to appropriate by transfer the sum of \$80,000 from the Community Preservation Act Undesignated Fund to be used by the Board of Selectmen for the purchase and installation of windows for the Town Hall Annex.

Inserted by the Board of Selectmen and the Community Preservation Committee

Finance Committee Recommends

Explanatory Note: The first floor windows of the Town Hall Annex are very fragile and many glass panes are loose. The windows are believed to be original to this building, which was built in 1904. These funds will be used towards the replacement of 26 first floor windows. The windows will replicate the style of the current historical windows and be similar to the windows that were installed at the Town Hall several years ago.

Motion by Joe Perry, seconded by Cliff Pierce, passed voice unanimous 7:53pm

ARTICLE 20. Move the Town vote, as recommended by the Community Preservation Committee, to appropriate by transfer the sum of \$65,000 from the Community Preservation Act Undesignated Fund to be used by the Board of Selectmen to restore the slate roof on the Town Hall Annex..

Inserted by the Board of Selectmen and Community Preservation Committee

Finance Committee Recommends

Explanatory Note: A recent inspection of the Town Hall Annex slate roof shows that there are broken and missing tiles. The roof is leaking. The roof has original "Monson" slate tiles. This project will preserve and restore the historic and valuable Monson slate tile roof.

Motion by Joe Perry, seconded by Cliff Pierce, passed voice unanimous at 7:54pm

ARTICLE 21. Move the Town vote, as recommended by the Community Preservation Committee, to appropriate by transfer the sum of \$67,000 from the Community Preservation Act Undesignated Fund to be used by the Board of Selectmen to replace the handicap ramp at the Town Hall

(Inserted by the Board of Selectmen and Community Preservation Committee

Finance Committee Recommends

Explanatory Note: The Town Hall handicap ramp was built in the 1980's and is deteriorating and needs to be replaced. This appropriation supplements an existing appropriation for this project of \$47,900. The total project cost is \$115,000, based on recent bid results. The ramp provides access to the first floor of Town Hall and to the Town Hall elevator.

Motion by Joe Perru, seconded by Cliff Pierce, passed voice unanimous at 7:54pm

ARTICLE 22. Move the Town vote to amend the Town's Zoning Bylaw under Section 4.8.1(h) to remove text (~~strike through~~) and add new text (underline) pertaining to the area threshold for Planning Board special permit review of detached accessory structures/uses in any zoning district:

4.8 Uses Permitted in All Districts

- 4.8.1 Subject to the provisions of sections 4.10 (“Flood Plain and Watershed Protection District”) and 4.11 (“Municipal Water Supply Protection District ”), the following uses are permitted in all districts.
- a) Cemeteries.
 - b) Municipal buildings and uses.
 - c) Agriculture, horticulture, floriculture, and viticulture, provided that such uses shall be limited to parcels of land containing at least two (2) acres.
 - d) Uses of land or structures for religious or educational purposes on land owned or leased by the Commonwealth or its political subdivisions, or by a religious sect or denomination, or by a non-profit educational corporation, except as provided in M.G.L., Ch. 40A, § 3, and provided further that, if new or additional off-street parking is required, a site plan is approved by the Planning Board.
 - e) Personal wireless service facilities, subject to the provisions of section 8.7.
 - f) Activities accessory to activities otherwise permitted within the district as a matter of right, which activities are necessary in connection with scientific research or scientific development or related production, whether or not on the same parcel as activities permitted as a matter of right, subject to the issuance of a special permit by the Board of Appeals.
 - g) Conservation areas for water, plants, and wildlife, and dams necessary for achieving this purpose.
 - h) Accessory structures and uses which are **detached**, customary, incidental, and subordinate to a principal use permitted in the district, including storage trailers for temporary use and, where dwelling units are permitted, home occupations. Notwithstanding the provisions of this paragraph (h), a special permit from the Planning Board is required for any building that is accessory to a dwelling unit and that has more than **fifteen eight** hundred ~~(1500)~~ **(800)** square feet of floor area.

Inserted by the Planning Board **Finance Committee Recommendation Not Required**

Explanatory Note: Passage of this article requires a two-thirds vote. The new text would clarify that accessory structures/uses are detached from a principal structure/dwelling unit and would also lower the area threshold to trigger special permit review by the Planning Board from 1,500 square feet to 800 square feet.

Motion by Joe Perry, seconded by Cliff Pierce, attempted Voice vote determined to be ‘too close to call’, PAPER COUNT VOTE: FAILS as 2/3 majority requirement not met.

ARTICLE 23. Move the Town vote to amend the Town’s Zoning Map to create a new Retail Village Overlay District (RVOD) area off Route 1/Newburyport Turnpike (in addition to the existing RVOD on Haverhill Street) over the parcels depicted on the accompanying map exhibit:

4.15 Retail Village Overlay District (“RVOD”)

47

Newburyport Turnpike (Map 13, Lot 13), 467 Newburyport Turnpike (Map 13, Lot 14), 274 Newburyport Turnpike (Map 13, Lot 14-A), 282 Newburyport Turnpike (Map 13, Lot 14-B), 272 Newburyport Turnpike (Map 13, Lot 14-F).

The RVOD specifically allows for small and medium retail sales establishments, subject to the conditions and requirements of this section. Within the overlay district, the regulations for use, dimensions, and all other provisions of the zoning bylaw governing the underlying zoning district(s) shall remain in full force, except for those properties seeking and granted approval in accordance with section 4.15.

4.15.2 Statement of Purpose. The purpose of this section is to allow small or medium scale retail uses in the RVOD that would otherwise not be allowed in the underlying zoning district, but only if such retail uses are developed in the context of a village-style retail mall or market area (thus precluding strip malls, "big box" stores, or similar types of conventional retail development). This section would generally require the retail buildings to be located close to Haverhill Street/Route 1 (pursuant to a maximum setback requirement), while requiring the parking spaces serving the development to be located in the rear of the principal buildings or in internal areas of the retail village where they do not become part of the streetscape. Architectural character and detail which comport with the retail village style aesthetic shall be a primary feature of prospective projects in the RVOD, along with further enhancement by requirements for high quality vegetative landscaping along the Haverhill Street/Route 1 frontage and in internal areas of the development. Interior parking areas will also be visually enhanced by requiring a reasonable allocation of landscaped parking islands. The ultimate goal of this section is to promote quality retail development in the RVOD that enhances this important gateway to the Town.

4.15.3 Applicability: This section shall apply to new development or redevelopment proposals to construct commercial buildings for the operation of small and medium retail sales establishments within the RVOD.

4.15.4 Permitted Uses: Retail village market with an option for mixed-uses consisting of small or medium retail sales establishments (excluding sales or rentals of motor vehicles) as primary uses occupying the first (ground level) floor (provided that the Planning Board may grant a waiver pursuant to Section 4.15.7(g) of this bylaw to allow residential units on the first floor), with the option of second/third floors consisting solely of residential dwelling units, subject to the requirement that 10% of the total number of proposed residential units in the building are designated as affordable housing units, pursuant to the affordability requirements specified under Section 6.2.4 of this bylaw. ~~being occupied by residential dwelling units with a minimal requirement of one affordable unit if there is to be only a second floor, but also the option to have an additional third floor occupied by residential if a minimum of 10% of all the total dwelling units are designated as affordable housing.~~ Also permitted in the RVOD is a parking area accessory to the proposed commercial and residential uses on the site. The affordability requirements of Section 6.2.4.2 through 6.2.4.4 shall apply to any residential dwelling units approved under this section.

4.15.5 Procedures: The applicant shall submit Special Permit and Site Plan Review applications for review and approval by the Planning Board pursuant to the requirements of section 7.6 and sections 7.8 of the Bylaw, and subject to the criteria and conditions set forth by this section.

4.15.6 Setbacks

4.15.6.1 The requirements of section 6.1.3.2 of the Bylaw ("Minimum Setback Areas in the Retail District or the Business/Light Industry District") shall not apply to developments approved under this section.

4.15.6.2 Principal buildings approved under this section shall not be located closer than thirty (30) feet, nor further than fifty (50) feet, from Haverhill Street (Route 133) / Newburyport Turnpike (Route 1), except that the Planning Board may waive this requirement, if the Applicant proposes an alternative design that is consistent with the purposes of this section and provided that proposed retail and residential parking areas are adequately screened from view by either the building itself or by landscaping.

4.15.6.3 Nothing shall be built or installed on any lot in the RVOD within fifteen (15) feet of non-street lot lines, except that this provision shall not apply to fences, walkways, utilities, utility lines, landscaping, septic systems, or water supplies.

4.15.7 Retail Village Design Criteria: In addition to the design and development standards adopted under section 7.8.3.2 of the Bylaw, any retail development in the RVOD shall comply with the following requirements:

(a) The Board shall approve an architectural design plan, prepared by a registered architect. The architectural plan shall include color elevation renderings which denote building height and materials, and which incorporates design elements that will enhance the public view from Haverhill Street/Route 1 and from within the development, such as periodic building section offsets, and exterior façade elements like gables, pitched roofing, windows, cupolas or decorative trim designs.

(b) Signage may consist of a freestanding monument sign the design of which is, in the opinion of the Board, compatible with the proposed building architecture, and which shall have sufficient space for a specialized sign for each vendor in the retail mall. The freestanding sign area shall have a vegetated landscaped surround which is sized to the width and height of the sign. Wall signage shall only be allowed on the individual store fronts facing the interior parking lot, unless this limitation is waived by the Board. The Planning Board shall approve each vendor sign, ensuring that each individual vendor sign is generally equivalent in regards to height and dimensions and that all signs are aesthetically compatible with existing vendor signage.

(c) Accessory on-site parking areas shall not be located between the principal building and Haverhill Street (Route 133) / Newburyport Turnpike (Route 1), except that a proposal to install vegetative screening (or berming with landscape vegetation) which, in the opinion of the Planning Board, is sufficient to ensure that the proposed parking areas are not visible from Haverhill Street (Route 133) / Newburyport Turnpike (Route 1), may be considered.

(d) The Board shall review and approve a parking area plan, prepared by an engineering professional, which provides sufficient parking capacity for employees, customers, and residents pursuant to the Schedule A - Parking requirements specified in the Planning Board Rules and Regulations. The parking area plan shall also depict landscaped parking islands which are, in the opinion of the Board, appropriately dispersed throughout the parking lot. Moreover, the parking area plan shall depict the location of parking light poles with details of the pole heights and lighting fixtures to be denoted and depicted on the face of the plan.

(e) The Board shall review and approve a landscaping plan, prepared by a registered landscape architect, that provides high-quality landscaping installed in the street-side front yard along Haverhill Street/Route 1, and that also depicts the locations and arrangement of trees, shrubs, and/or ground-cover plantings to be used on the interior parking islands.

(f) The Board may waive the requirements of section 6.5.1 (Building Height), if the Board determines that such waiver is consistent with sound planning principles and the purposes of this bylaw.

(g) The Board may waive the first-floor retail establishment requirement set forth under Section 4.15.4 in favor of permitting first floor residential uses, if the Board determines that such a waiver will serve the interests of the Town and consistent with the purposes of this bylaw. For the purposes hereof, such a waiver may be granted in the Board's discretion if the first-floor residential uses will be dedicated to providing housing for individuals of all ages with disabilities and for individuals over the age of sixty-two (62).

Inserted by the Planning Board)

Finance Committee Recommendation Not

Required

***Explanatory Note:** The new RVOD overlay district located off Route 1/Newburyport Turnpike will bring desirable commercial/residential, mixed use characteristics to the retail district to allow both high density housing in walkable proximity to commercial amenities while at the same time creating potential to add to the Town's affordable housing stock and to provide needed affordable and convenient housing for individuals with disabilities and individuals over the age of sixty-two (62).*

Motion by Joe Perry, seconded by Cliff Pierce, passed voice unanimous at 8:22pm

ARTICLE 24. Move the Town vote to amend the Zoning Bylaw by:

- 1) Adding new definitions of "Canopy (Marijuana)" and "Outdoor Marijuana Cultivation" to the Zoning Bylaw, Section 2 (Definitions), as follows:

Canopy (Marijuana): an area to be calculated in square feet and measured using clearly identifiable boundaries of all areas(s) that will contain Flowering and/or Vegetative plants larger than eight inches tall and eight inches wide at any point in time, including all of the space(s) within the boundaries. Canopy may be noncontiguous, but each unique area included in the total Canopy calculations shall be separated by an identifiable boundary which includes, but is not limited to: interior walls, shelves, Greenhouse walls, hoop house walls, garden benches, hedge rows, fencing, garden beds, or garden plots. If Flowering and/or Vegetative plants larger than eight inches tall and eight inches wide are being cultivated using a shelving system, the surface area of each level shall be included in the total Canopy calculation.

Outdoor Marijuana Cultivation: shall mean the cultivation of mature Cannabis without the use of artificial lighting in the Canopy area at any point in time. Artificial lighting is permissible only to maintain immature or vegetative Mother Plants.

2) Adding a new item “d” (underlined) to Section 4.4.3

4.4.3 The following uses are permitted in the Outlying District, provided a special permit is approved by the Planning Board .

- a) Country clubs, day camps, and other nonprofit recreational uses without overnight accommodations.
- b) A landing field for the noncommercial use of the residents of the lot on which the field is located, provided there are no hangars and no repairs are conducted on site.
- c) Large-scale solar photovoltaic installations, subject to the issuance of a special permit by the Planning Board in accordance with Section 8.9.
- d) Outdoor cultivation of marijuana on parcels four (4) acres or greater, subject to special permit/site plan review approval by the Planning Board, and provided that the proposed canopy area to be cultivated is no larger than 5,000 square feet, at least 300 feet from an abutting residential structure, at least 400 feet from a public right-of-way, not located within two hundred (200) feet of a day care facility, elementary or secondary school, or church or religious assembly, and complies with all State regulations for outdoor marijuana cultivation. The Planning Board shall also have the discretion to require vegetational screening to ensure that cultivation areas or facilities are not visible from the public right of way or from an abutting residential use. Marijuana or marijuana products associated with outdoor cultivation of marijuana specified under this bylaw shall be delivered only to other licensed retail marijuana establishments or dispensaries, and nothing in this bylaw shall be construed to authorize or permit delivery of marijuana or marijuana products to consumers.

or to take any other action in relative thereto.

(Inserted by the Planning Board)

Finance Committee Recommendation Not Required

Explanatory Note: Passage of this article requires a two-thirds vote. This article will amend the zoning bylaw to allow the outdoor cultivation of marijuana in the Outlying (OD) zoning district, with a Special Permit from the Planning Board, on parcels containing 4 acres or more, with restrictions on the maximum canopy area (no more than 5,000 square feet), and setting minimum distances from abutting residential dwellings and the public right-of-way, and other land use categories protected by State law, and giving the Planning Board discretionary authority to require sufficient screening to protect the abutting residential properties.

ARTICLE 25. Move the Town vote to appropriate by transfer the sum of \$6,000 from Free Cash to be used by the Board of Selectmen to hire actuarial consultants for the Town's compliance with the Government Accounting Standards Board Statement #75 Post Retirement Benefits Other than Pensions.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: The Town must have an actuarial valuation of future obligations for retiree health insurance costs every two years and an update every two years. This is a requirement under the Governmental Accounting Standards Board Statement #75. These funds will cover the FY 22 evaluation and the FY 23 update.

Motion by Joe Perry, seconded by Cliff Pierce, passed voice unanimous at 8:34pm

MOTION: Move the Town vote to adjourn the May 3, 2021 Special Town Meeting

Motion by Joe Perry, seconded by Cliff Pierce, passed voice unanimous at 8:34pm.

And you are hereby instructed to serve this warrant by posting copies thereof at Town Hall, Town Hall Annex and the Rowley Public Library and on the Town's website not less than fourteen days before the day fixed for such meeting, as directed by the laws of the Town and to make due return of the Warrant to the Town Clerk at least two days before said meeting. Given under our hands this 12th day of April in the year two thousand twenty-o

Clifford Pierce, Chairman
Joseph Perry, Vice Chairman
Deana M. P. Ziev
David Petersen
Robert Snow

I have served this Warrant by posting at Town Hall, Town Hall Annex, and the Rowley Public Library not less than fourteen days before the day fixed for such meeting and have made the return of the Warrant to the Town Clerk at least two days before the time of said meeting.

Notices posted at Town Hall, Town Hall Annex, Rowley Public Library.

Richard C. MacDonald, Constable of Rowley

Date

Certification: I, Susan G. Hazen, duly elected and qualified Town Clerk for the Town of Rowley do hereby certify that the statements contained above with regard to the May 3, 2021 Town of Rowley Special Town Meeting are true and accurate according to documents maintained by this office.

Susan H. Hazen, Town Clerk
Town of Rowley
May 17, 2021

REPORT OF THE TREASURER/COLLECTOR

To the Honorable Board of Selectmen:

Tax Report 2021

Real Estate:	Taxes Committed	\$18,298,839
	Taxes Collected	18,192,581
	Taxes Abated and Exempted	43,886
	Subsequent Tax Taking & Deferrals	59,345
	Uncollected as of 12/31/2021	\$3,027
Personal Property:	Taxes Committed	\$271,835
	Taxes Collected	271,196
	Taxes Abated and Exempted	355
	Uncollected as of 12/31/2021	\$284
Motor Vehicle:	Taxes Committed	\$1,153,198
	Taxes Collected	1,096,680
	Taxes Abated and Exempted	34,494
	Uncollected as of 12/31/2021	\$22,024

Our goal in the Treasurer/Collector's office is to provide residents with a wide variety of choices for payment and receipt of their real estate, personal property and excise bills. Whether you prefer to pay online, through the mail, in person or at our secure drop box at Town Hall, we provide you with payment options that fit your schedule.

The Treasurer/Collector page of the Town's website now provides links to a variety of information for taxpayers. Residents can pay bills online, sign up for electronic bills or set up to auto pay real estate, personal property or excise bills. There is also a list of uncashed checks deemed to be unclaimed. If your name is on the list, please contact the Treasurer/Collector's office and find out how to claim your funds.

In December 2021, the Town held an auction of foreclosed Tax Taking properties and raised over \$475,000. In October, we held a Land of Low Value Auction which raised over \$11,000. These auctions raise one time funds for the Town and return the properties to the tax rolls.

Respectfully submitted: Karen H. Summit, Treasurer/Collector, CMMC/CMMT

OUTSTANDING DEBT

As of December 31, 2021

General Fund	Principal Balance			
Purpose	December 31, 2021	Year of Issue	Year of Maturity	
Short term - 5 years or less				
(Bond Anticipation Notes & Capital Notes)				
Pine Grove School Renovation	79,000	2021	2022	
Capital Equipment VII	35,000	2017	2022	
Fire Pumper Truck	269,000	2021	2026	
Total outstanding principal	383,000			
Long term (Bonds)				
MWPAT (Septic Repair)	31,250	2006	2026	
MWPAT (Septic Repair)	126,320	2010	2030	
Bridge repair	165,000	2012	2026	
MWPAT (Septic Repair)	330,000	2013	2033	
MWPAT (Septic Repair)	140,000	2015	2035	
Municipal Purpose Loan #1	8,775,000	2017	2042	
Municipal Purpose Loan #2	18,250,000	2018	2043	
Pine Grove Repair #3	2,751,000	2021	2041	
Total outstanding principal	30,568,570			
Capital Equipment VII			Municipal Purpose Loan #1	
Technology	3,710		Pine Grove Feasibility	385,000
Departmental Equipment	6,630		Pine Grove Repair	3,115,000
Facilities Upgrades	17,680		Public Safety Project	5,275,000
Vehicles	6,980		Departmental Equip & Tech	-
Total	35,000		Total	8,775,000
			Municipal Purpose Loan #2	
			Pine Grove Repair	13,331,813
			Public Safety	4,918,187
			Total	18,250,000
Water General Fund	Principal Balance			
Purpose	December 31, 2021	Year of Issue	Year of Maturity	
Long term (Bonds)				
Water Treatment Plant (non SRF)	810,000	2014	2032	
Water Treatment (State Revolving Fund)	7,154,946	2018	2033	
Community Preservation Fund	Principal Balance			
Purpose	December 31, 2021	Year of Issue	Year of Maturity	
Long term (Bonds)				
Bradstreet Land	1,070,000	2008	2027	
Girl Scout Camp - Dodge Reservation	120,000	2015	2022	

Treasurer's Debt Summary Report - General Fund vs. Debt Exclusion Overrides							
	FY2022				FY2023		
	Principal	Interest	Total		Principal	Interest	Total
Debt paid by General Fund							
Bridges	30,000.00	4,950.00	34,950.00		30,000.00	4,050.00	34,050.00
Capital VII	40,000.00	1,567.50	41,567.50		35,000.00	498.75	35,498.75
Pumper Truck	54,000.00	13,300.56	67,300.56		55,000.00	10,750.00	65,750.00
TOTAL General Fund			143,818.06				135,298.75
Debt paid by Override							
PGS Feasibility	15,000.00	12,306.26	27,306.26		15,000.00	11,706.26	26,706.26
PGS I	100,000.00	98,328.76	198,328.76		105,000.00	94,253.76	199,253.76
Public Safety I	170,000.00	166,515.00	336,515.00		180,000.00	159,565.00	339,565.00
PGS II	352,438.97	530,878.91	883,317.88		367,990.01	512,868.18	880,858.19
Public Safety II	127,561.03	195,764.85	323,325.88		137,009.99	189,150.58	326,160.57
PGS III	91,000.00	88,159.44	179,159.44		95,000.00	84,600.00	179,600.00
PGS BAN					79,000.00	368.12	79,368.12
TOTAL Overrides			1,947,953.22				2,031,511.90
GRAND TOTAL DEBT			2,091,771.28				2,166,810.65
Overrides as a % of Total Debt			93.12%				93.76%
General Fund as a % of Total Debt			6.88%				6.24%

Town of Rowley
May 11, 2021 Annual Election
Ballots Cast: 610

One Selectman – 3 year term		Municipal Water Board – 3 years	
Clifford I. Pierce	455	John P. Manning, Jr.	442
Write-ins	11	Write-ins	1
Blanks	144	Blanks	167
Moderator – 3 year term		Shellfish Commission – 3 year term	
Thomas J. Amoroso	442	Write-ins - Stuart Lee Dalzell, III	5
Write-ins	0	Write-ins – Other	35
Blanks	168	Blanks	570
Town Clerk – 3 year term		Cemetery Commission – 3 year term	
Catherine M. McClenaghan	456	Write-ins – David Petersen	27
Write-ins	4	Write-ins – Other	36
Blanks	150	Blanks	547
Highway Surveyor – 3 year term		Trustees for The Library – 3 yr term - Vote for Three	
Patrick W. Snow	467	Write-ins – Kathleen Petrowicz	10
Write-ins	0	Write-ins – Elizabeth Enos	3
Blanks	143	Write-ins – Other	30
Board of Assessors – 3 year term		Blanks	1,787
Jamie L. Snow	447	Regional School District Committee	
Write-ins	3	NEWBURY – 3 year term	
Blanks	160	Paul Goldner*	221
Planning Board – 5 year term		Matthew Landers	281
David F. Jaquith	426	Write-ins	0
Write-ins	6	Blanks	108
Blanks	178	ROWLEY Member – 3 year term	
Municipal Light Board - 3 year term		Susannah M. Copland	439
Rosamond Danby Whitmore	294	Write-ins	1
Michael A. Correale	216	Blanks	170
Write-ins	1	ROWLEY Member – 2 year expired	
Blanks	99	Nerissa R. Wallen	452
Constable – 3 year term		Write-ins	7
Philip H. Collyer	429	Blanks	151
Write-ins	1	SALISBURY Member – 3 year term	
Blanks	180	Linda F. Litcofsky	374
		Write-ins	1
		Blanks	235
		*Paul Golnder – District Winner/Newbury	1,271
Should the Board of Selectmen propose a plastic bag reduction bylaw that would regulate and limit the type of bags offered at checkout by retail establishments in Town? The question is not binding.			
YES			337
NO			261
Blank			12

Official Ballot Tally

Commonwealth of Massachusetts
Town of Rowley

11/30/2021 Special State Election
4th Essex District

Representative in General Court

Ballots Cast: 629

Jamie M. Belsito (D) - 283

Robert L. Snow (R) - 346

Blanks - 0

Write-ins - 0

PHOTO HIGHLIGHTS OF 2021



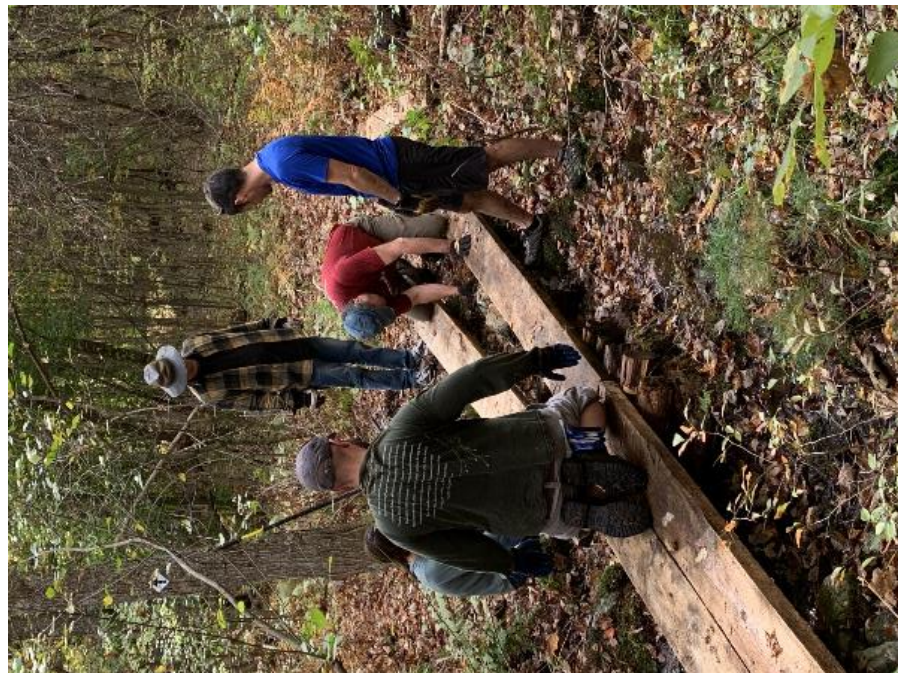
The top photo shows the presentation of a proclamation to retired Town Clerk Susan Hazen on June 7, 2021 for her 25 years of service to the Town. The bottom photo shows a picture of the Engine 2 dedication ceremony held on September 25, 2021. Engine 2 was dedicated in memory of retired Deputy Chief G. Robert Merry.

(Photos courtesy of Town Administrator Debbie Eagan and Selectmen Bob Snow)



The top photo shows the renovated basketball court located along Main Street, in front of the Pine Grove School. The bottom photo shows the new ADA accessible Town Hall ramp.

(Photos courtesy of Huntress Sports and Assistant Town Administrator Natalie Lovett)



The top photo shows the painting of the Town Common flag pole by the Rowley Municipal Light Department. The bottom photo shows volunteers at Hunsley Hills Conservation Area on Trail Work Day, which took place on Saturday October 16, 2021.

(Photos courtesy of Veterans Committee Chair Bob Breaker and Conservation Agent Brent Baeslack)



The photos on this page show 2 new Little Free Libraries, which were constructed by Skylar Patterson as his Eagle Scout project. The Little Free Libraries were installed near Eiras Park and Herrick Farm. The bottom photo shows Skylar with Sieglinde Aigner-Crooks of the Friends of the Rowley Public Library (left) and Library Director Pamela Jacobson (right).

(Photos courtesy of Rowley Public Library)

SALARIES AND WAGES TOWN EMPLOYEES

	<u>Base Pay & Other Earnings</u>			<u>Base Pay & Other Earnings</u>
<u>Accounting</u>			<u>Harbor Master</u>	
Susan Bailey	\$ 74,199.63		William DiMento	\$ 9,878.00
Carrie Kennedy	\$ 29,886.89		Jenna DiMento	\$ 1,818.00
<u>Administration</u>			Frederick Hardy	\$ 1,594.08
Deborah Eagan	\$ 135,274.44		David Kent	\$ 1,955.36
Amy Lydon	\$ 63,294.80		Frank Price	\$ 442.80
Natalie Lovett	\$ 24,483.62		Coleman Nicholson	\$ 1,095.84
Elaine Pagliarulo	\$ 12,278.68		Trevor Quigley	\$ 1,582.72
Cliff Pierce	\$ 3,000.00		Liam Murray	\$ 1,515.56
David Petersen	\$ 3,000.00		<u>Highway Department</u>	
Joseph Perry	\$ 3,000.00		Patrick Snow	\$ 90,287.86
Robert Snow	\$ 3,000.00		Krista Cuddy	\$ 6,893.56
Deanna Ziev	\$ 3,000.00		Robert Diehl	\$ 59,673.51
Ronald Jenkins	\$ 25,761.84		Anton Keene	\$ 42,962.89
Joan Petersen	\$ 100.00		Matthew Nadeau	\$ 13,878.80
Janet Morrissey	\$ 37,670.20		Lorant Ronni	\$ 71,359.68
Stephan Jandrisevits	\$ 9,419.91		Kirk Salvatore	\$ 29,152.02
Ethan Lally	\$ 5,617.35		Samuel Spinhirn	\$ 15,154.85
Ronald Madden	\$ 14,445.81		<u>Library</u>	
Reed Wilson	\$ 21,460.26		Pamela Jacobson	\$ 77,316.16
Theresa Coffey	\$ 1,530.50		Amy Roderick	\$ 57,238.26
			Richard Cormier	\$ 12,255.54
<u>Assessor</u>			Barbara Alexander	\$ 460.80
Sean McFadden	\$ 102,521.30		Nancy Anderson	\$ 7,841.11
Rosemary Restuccia	\$ 28,594.97		Teri Bennett	\$ 31,824.80
Diane D'Angeli	\$ 2,456.04		Sergei Franson	\$ 333.72
Donald Thurston	\$ 2,455.92		Jean Haggerty	\$ 8,438.60
Jamie Snow	\$ 2,456.04		Mary Hohenstein	\$ 2,828.00
<u>Board of Health</u>			Anne Jerome	\$ 7,577.58
Frank Marchegiani	\$ 81,947.64		Heather Karp	\$ 1,896.62
Edward Gallagher	\$ 11,901.24		Tracy Larabee	\$ 4,485.52
Debra Holland	\$ 14,912.54		Tanya Magliozzi	\$ 1,074.51
Deborah Ketchen	\$ 25,789.05		Sarah Nicholson	\$ 8,240.40
Carolyn D'Amato	\$ 21,987.10		Marypat Pomaranski	\$ 9,311.13
Mary Mighill	\$ 4,547.20		Amelya Sabatini	\$ 712.76
<u>Cemetery Department</u>			Michelle Shinnick	\$ 6,057.78
Samuel Spinhirn	\$ 16,605.90		Elizabeth Urbanczyk	\$ 7,615.40
Matthew Nadeau	\$ 11,930.18		Aiden Wilcox	\$ 3,412.24
Dave Peterson	\$ 500.00		Catherine Woodall	\$ 2,158.34
Daniel Elliott	\$ 2,543.20		Leah Zaroulis	\$ 2,604.13
Henry Golbitz	\$ 2,348.02		<u>Light Department</u>	
Christopher Nadeau	\$ 2,589.63		Matthew R. Brown	\$ 163,046.56
<u>Council on Aging</u>			Mark Anderson	\$ 166,257.40
Eleanor Davis	\$ 61,198.48		Eric Grover	\$ 98,360.14
Martha Blanchard	\$ 5,569.74		Brian Herdman	\$ 144,167.66
Denise Gilman	\$ 19,696.26		Sean LaBelle	\$ 151,607.47
Dennis Donoghue	\$ 2,257.83		Brigida Longo	\$ 8,703.25
Timothy Morris	\$ 28,271.70		Karen Marchand	\$ 12,483.00
Lisa Lozzi	\$ 24,770.56		Dennis Morrison	\$ 138,439.20
Stephen Prendergast	\$ 6,900.60		Sandra Naugler	\$ 44,918.98
<u>Town Clerk</u>			Jeffrey Valley	\$ 90,611.42
Catherine McClenaghan	\$ 46,274.60		<u>Shellfish Constable</u>	
Janet Peabody	\$ 7,821.44		Travis Kneeland	\$ 2,838.63
Susan Hazen	\$ 24,972.76		Ronald Kneeland	\$ 500.00
Susan Leach	\$ 261.69		Paul Lees	\$ 250.00
<u>Board of Registrars</u>			<u>Town Planner</u>	
Catherine McClenaghan	\$ 143.75		Kirk Baker	\$ 55,879.18
Susan Hazen	\$ 712.84		<u>ZBA</u>	
Deborah Grundstrom	\$ 718.75		Lisa Lozzi	\$ 10,756.40
Gordon Densmore	\$ 718.75			

	<u>Base Pay & Other Earnings</u>			<u>Base Pay & Other Earnings</u>
<u>Elections</u>			<u>Water Department</u>	
Philip Collyer	\$ 291.65		Robert Gray	\$94,172.06
Anne Ganzenmuller	\$ 72.50		Katherine Bento	\$49,170.30
William Ganzenmuller	\$ 65.25		Joseph Colburn	\$13,340.58
Jennifer Ganet	\$ 208.68		Christopher Germano	\$7,848.96
Anne Girard	\$ 70.75		John Harrington	\$14,405.21
Anne Jerome	\$ 63.68		Ryan McDonald	\$31,486.08
Maryann Levasseur	\$ 70.75		Keith McDonald	\$69,531.81
Mary MacDonald	\$ 403.20		Keith Monahan	\$11,875.50
Richard MacDonald	\$ 556.07		Robert Swiniarski	\$90,897.27
Maryellen Mighill	\$ 143.25		Robert Walsh	\$2,910.60
Maura Mastrogiovanni	\$ 145.00		<u>Fire Department</u>	
Marion Musial	\$ 50.75		James C. Broderick	\$ 104,838.14
Melinda Patrick	\$ 145.00		Mark Emery	\$ 102,596.43
Joan Peterson	\$ 861.27		James R. Merry	\$ 104,571.08
Kinberly Perilli	\$ 136.18		David Baker	\$ 16,894.00
Jay Scheuer	\$ 130.50		Cooper Carifio	\$ 67,039.58
Linda Snow	\$ 344.68		Matthew Harney	\$ 70,306.43
Jeanette Southall	\$ 194.18		Robert O'Leary	\$ 8,102.64
Kimberly Wright	\$ 569.13		Brian Sculley	\$ 49,442.72
<u>Treasurer/Collector</u>			<u>Call Fire Fighter</u>	
Karen Summit	\$ 95,975.14		Ronald Agrella	\$ 2,209.03
Karen O'Donnell	\$ 58,363.37		Sebastian Beuchelt	\$ 1,548.80
Brigida Longo	\$ 33,410.62		James Chadbourne	\$ 4,450.78
<u>Inspections</u>			Darci Condelli	\$ 25.46
Kenneth Ward	\$ 35,916.56		Donald Dupray	\$ 11,301.21
Chia Vitello	\$ 12,502.02		Vincent Gaudenzi	\$ 1,626.01
David Levesque	\$ 15,848.43		Charles Hazen Jr.	\$ 1,385.28
Harry Bennett	\$ 15,376.18		Ryan Kaminiski	\$ 1,113.60
<u>Conservation Department</u>			Joseph Merry	\$ 8,157.09
R. Brent Baeslack	\$ 71,252.88		Robert O'Leary	\$ 4,407.68
Deborah Cunningham	\$ 15,514.69		Farnk Raimo	\$ 1,026.39
			Matthew Ross	\$ 85.12
			Brian Sculley	\$ 1,333.20
			Robert Serino	\$ 268.71
			Zacchary Stack	\$ 166.40
			Jesse Warren	\$ 2,678.09
			Joseph Warren	\$ 6,255.56
			Lawrence White	\$ 1,575.60
			Mark Winfrey	\$ 1,493.48

	<u>Base Pay & Other Earnings **</u>	<u>Detail Pay</u>	Base Pay, Other Earnings & Detail Pay
<u>Police Department</u>			
Scott Dumas	\$ 140,058.05		\$ 140,058.05
Robert Adams	\$ 107,411.25	\$ 2,104.00	\$ 109,515.25
Grace Cohen	\$ 3,429.60		\$ 3,429.60
Perry Collins	\$ 90,662.10	\$ 31,649.00	\$ 122,311.10
Sheri David	\$ 40,632.88		\$ 40,632.88
Adam Elmore	\$ 2,451.60		\$ 2,451.60
Gavin Forni	\$ 85,697.06	\$ 8,459.50	\$ 94,156.56
Oceanna Golliday	\$ 5,372.44	\$ 7,869.50	\$ 13,241.94
Charles Hazen Jr	\$ 103,779.99		\$ 103,779.99
Ronald Knuuttila, Jr.	\$ 11,770.52		\$ 11,770.52
Timothy LeBlanc	\$ 10,403.46	\$ 2,608.00	\$ 13,011.46
Stephen Levesque	\$ 45,713.23	\$ 220.00	\$ 45,933.23
Pamela Lutes	\$ 42,495.35		\$ 42,495.35
Carolyn Lynch	\$ 47,904.77	\$ 7,116.64	\$ 55,021.41
David MacMullen	\$ 95,787.22	\$ 2,412.50	\$ 98,199.72
Jessie Mazzie	\$ 52,988.57	\$ 1,368.00	\$ 54,356.57
Lynne Neary	\$ 50,214.05		\$ 50,214.05
Christopher Ottani	\$ 75,957.15	\$ 892.00	\$ 76,849.15
Juliana Paulette	\$ 2,167.10		\$ 2,167.10
Marc Pelletier	\$ 61,130.77		\$ 61,130.77
John Raffi	\$ 82,057.36	\$ 12,172.00	\$ 94,229.36
Connor Salvo	\$ 6,987.60		\$ 6,987.60
David Sedgwick	\$ 117,371.26	\$ 8,248.00	\$ 125,619.26
Mark Smith	\$ 6,435.52	\$ 1,030.00	\$ 7,465.52
Joshua Spoonhour	\$ 2,318.67		\$ 2,318.67
Joy Stanton	\$ 14,335.25		\$ 14,335.25
Dorothy Tobin	\$ 48,738.51		\$ 48,738.51
Lucas Tubbs	\$ 103,180.37	\$ 5,601.00	\$ 108,781.37
Elizabeth Urbanczyk	\$ 11,724.40		\$ 11,724.40
Matthew Ziev	\$ 103,639.18	\$ 1,620.00	\$ 105,259.18
** Other Earnings includes Education Incentive, Stipend, & Overtime.			
Grand Total:	\$ 5,713,952.53		

REPORT OF THE BOARD OF SELECTMEN

This year, the COVID-19 pandemic continued to be a prominent factor globally, as well as locally. As we began the beginning of the year, vaccines were being made available to public on a phased schedule determined by the State of Massachusetts. Still, coming out of the holidays a strict indoor gathering limit was enacted through Governor Baker's Emergency Order. As a result, the Town Hall Auditorium was closed for meetings through the end of January and several Departments re-adjusted the employees' schedules to stagger staffing and meet social distancing and occupancy limit requirements. Social distancing requirements also necessitated that the Annual Town Meeting once again be held at Triton High School Auditorium. In addition, the Board of Selectmen voted to reduce the quorum to 50 in order to accommodate the public's continuing concern of attending in-person public meetings. As 2021 continued, COVID-19 cases dipped in the summer and fall, but spiked again in October with the spread of the Delta variant. The Board voted to extend temporary liquor licenses issued to restaurants for outdoor seating through November 1, 2021 to provide these businesses with an opportunity to increase their seating capacity and revenue. In-person Board of Selectmen meetings were reinstated beginning June 7, 2021. As we write this report at the end of 2021, we are now dealing with the Omicron variant and the Board of Selectmen are requiring masks to be worn in all Town buildings.

Despite the impact of COVID-19, there have been a number of improvements made to Town buildings and facilities this year. For example, removing physical barriers and improving the accessibility of the Town's buildings remains a priority for the Town. In May, the Board awarded a construction contract, in the amount of \$88,420, to replace the Town Hall handicap entrance ramp. The existing ramp did not meet current Americans with Disabilities Association standards for accessibility and was identified for replacement in the Town's 2018 ADA Self-Evaluation and Transition Plan. The Town worked with a consultant to design and oversee the construction of the ramp. The design of the Town Hall ramp mimics that of the Annex ramp, which was also replaced in 2020. The ramp construction was completed in October 2021.

Additionally, the Board worked with the Parks and Recreation Committee to renovate the basketball court located along Main Street in front of the Pine Grove School. This renovation included expanding the existing 85' by 46' basketball court with a larger 94' by 60' court, which includes a 5' out of bounds area around the playing area. The existing asphalt was pulverized, regraded, compacted, and blended in with the new material added along the edges. Four inches of new asphalt were installed along with a non-skid surface. The new court includes six nets and two player benches. The total cost of this project was approximately \$90,000, which includes the design, construction, and construction oversight. Since this project was completed in September, we have been pleased to see that it is being regularly used and enjoyed!

In April 2021, the Town was designated a Green Community by the Massachusetts Department of Energy Resources (DOER). The process to become designated began in 2020, and required that the Town meet several criteria and commit to reducing its energy consumption by 20% over 5 years. In becoming a Green Community, the Town was awarded a designation grant in the amount of \$136,868. It was determined by the Board, that the best use for these designation funds would be to address the failing heating system at the Town Hall. This project was also

identified as a priority in the Town's 2020 Energy Reduction Plan. The Town Hall HVAC project includes two phases: 1) improving the insulation and weatherization of the building, specifically in the basement and attic and 2) installing a new high-efficiency electric heating and cooling system. In August, the Board approved contracts with two consultants to help the Town design and bid these projects. The construction projects are expected to be completed in the first half of 2022. The Green Communities designation also opens up further competitive grant funding opportunities in the future.

On January 15th, the Board was informed by MDOT that the Glen Street Bridge would need to be closed because the water underneath the bridge was undermining it. This bridge, which is located near the intersection of Route 1 and Central and Glen Streets, was built in 1850 and is an "arch-deck" style bridge. The Glen Street Bridge was identified as a priority for replacement in the Town's 2019 Bridges and Culverts Study. That Study estimated the replacement cost for the bridge to be approximately \$800,000. As a direct result of the Study, the Town applied for funding from the State's Small Bridge Grant program to replace this bridge, but had just received notification that the grant was not successful when the Town received the news that the bridge had to be closed. Fortunately, the MDOT Dive Team was able to make the necessary repairs to the bridge and, with the help of Representative Brad Hill, the Town was able to have the bridge repair work expedited and the bridge was reopened by the end of January. The cost of the repairs, \$49,543.30, was paid using the Town's Chapter 90 funds. While the repairs addressed the immediate issues with the bridge, further repairs and/or replacement of the bridge will still be necessary over the long-term.

Lastly, the Board continues to be closely involved in the Massachusetts Department of Transportation's (MDOT) redesign of the dangerous Route 1 and Central Street and Glen Street intersection. This project was originally put on the 2025 State Transportation Improvement Program (STIP), however with the help of State Senator Bruce Tarr and State Representative Brad Hill the project was moved into the 2023 STIP. This year, a MDOT virtual public hearing was held for the project. MDOT also consulted with the Board of Selectmen on whether there should be overhead lighting illuminating the crosswalks at the intersection of which the Board, after circulating the suggestion to various Town boards, agreed there should be. As of December, the design plans were 75% completed. The Board looks forward to seeing the redesign of this historically dangerous intersection completed.

We look forward to continuing to serve the Town of Rowley.

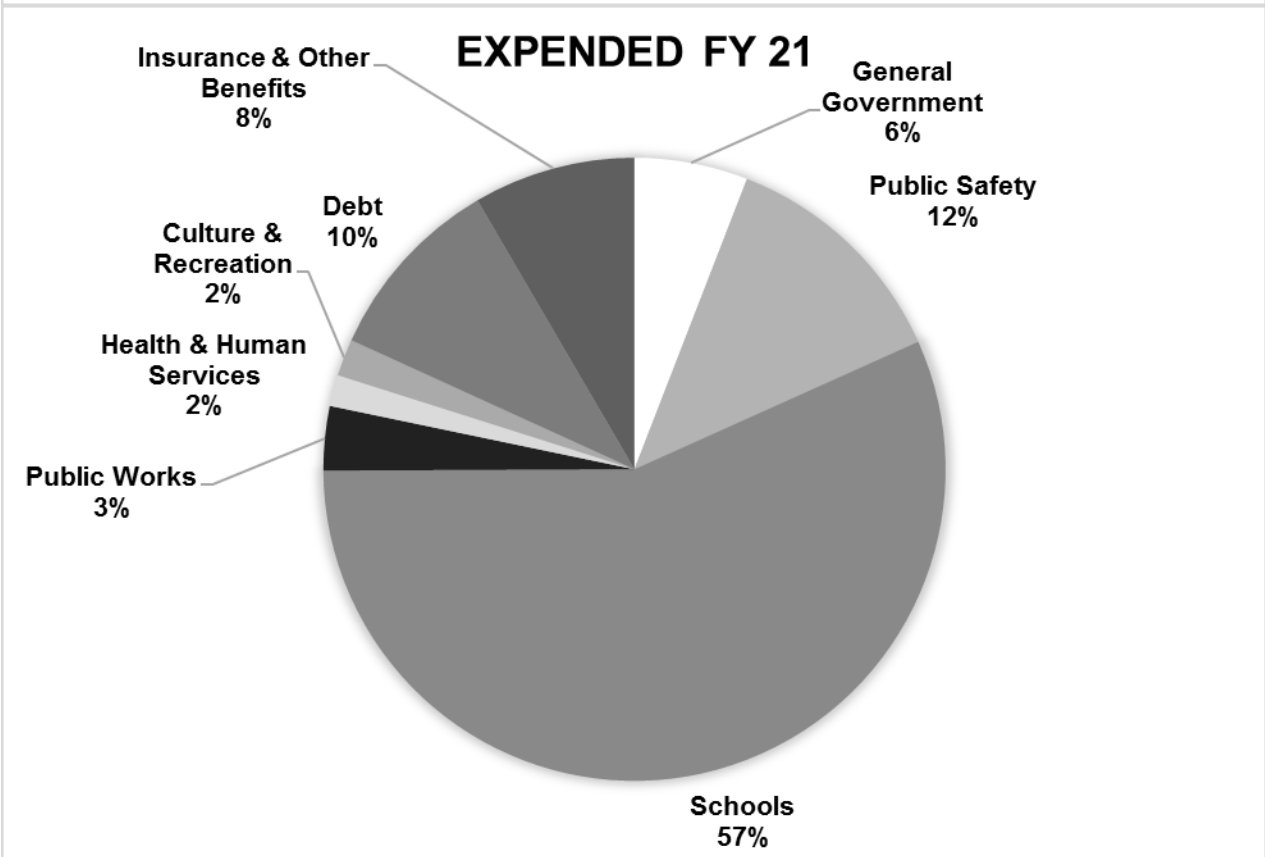
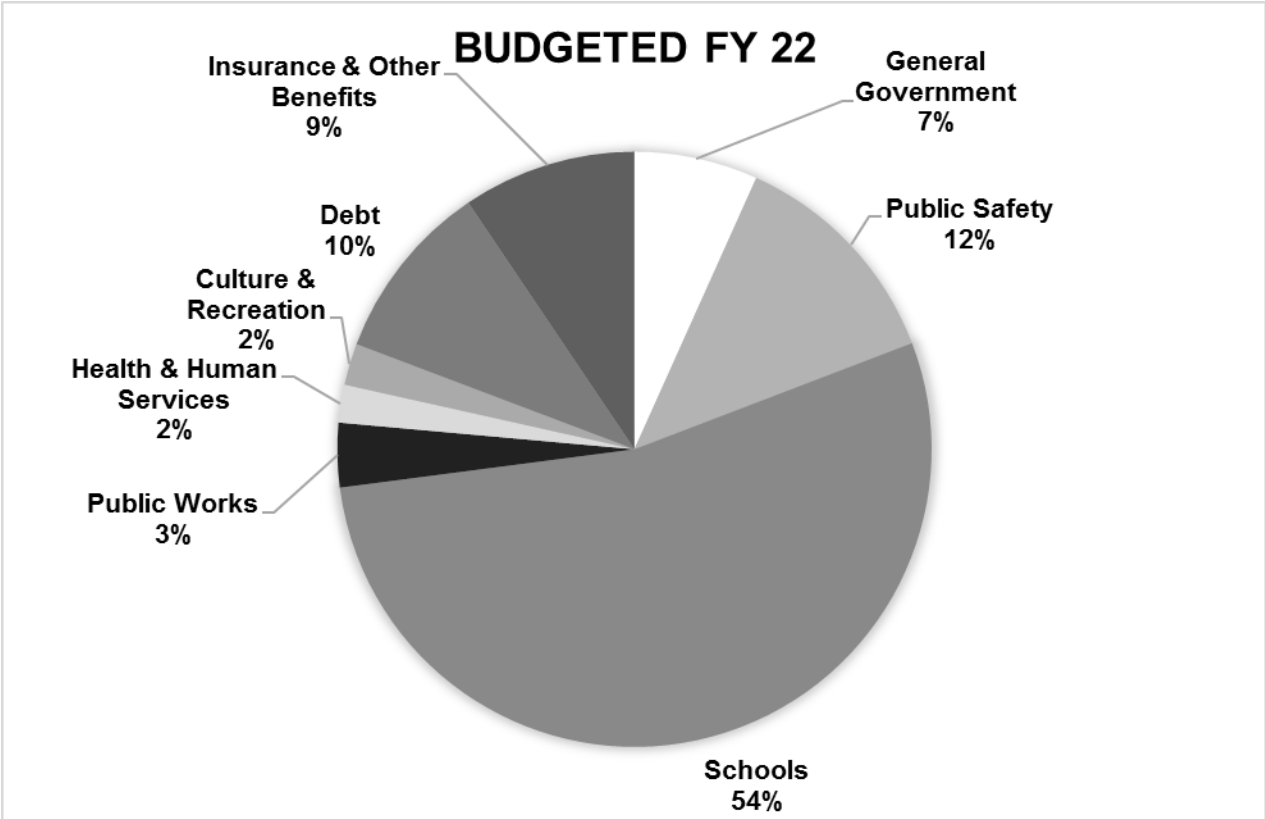
REPORT OF THE FINANCE COMMITTEE

The Finance Committee (FinCom) consists of seven members appointed by the Town Moderator for a period of three years. The FinCom serves as an advisory committee to the Selectmen and the Town Meeting. The FinCom reviews all Town budgets and makes recommendations to the Selectmen and recommends to the town at the Town Meeting their review results. The FinCom has no financial jurisdiction or auditing authority, but has the responsibility to review departmental budgets and Town Meeting articles.

Omnibus Distribution FY 17 – FY 22

Department	<u>Expended FY 17</u>		<u>Expended FY 18</u>		<u>Expended FY19</u>	
General Government	\$986,152	6%	\$971,699	6%	\$1,038,297	6%
Public Safety	\$2,181,395	13%	\$2,274,064	14%	\$2,267,819	13%
Schools	\$9,746,100	60%	\$10,193,166	62%	\$10,799,902	61%
Public Works	\$674,064	4%	\$710,177	4%	\$624,537	4%
Health & Human Services	\$297,862	2%	\$297,729	2%	\$310,650	2%
Culture & Recreation	\$305,749	2%	\$320,852	2%	\$321,738	2%
Debt	\$534,304	3%	\$563,265	3%	\$1,101,714	6%
Insurance & Other Benefits	\$1,522,136	9%	\$1,240,000	7%	\$1,284,968	7%
TOTAL	\$16,247,762		\$16,570,952		\$17,749,625	

Department	<u>Expended FY 20</u>		<u>Expended FY 21</u>		<u>Budgeted FY 22</u>	
General Government	\$1,153,808	6%	\$1,217,554	6%	\$1,466,927	7%
Public Safety	\$2,439,175	12%	\$2,560,060	12%	\$2,719,630	12%
Schools	\$11,223,668	56%	\$11,702,941	57%	\$11,722,108	54%
Public Works	\$607,865	3%	\$689,076	3%	\$763,193	3%
Health & Human Services	\$311,657	2%	\$334,411	2%	\$447,864	2%
Culture & Recreation	\$361,617	2%	\$394,997	2%	\$492,114	2%
Debt	\$2,335,319	12%	\$2,021,135	10%	\$2,139,327	10%
Insurance & Other Benefits	\$1,657,295	8%	\$1,739,566	8%	\$2,060,478	9%
TOTAL	\$20,090,404		\$20,659,740		\$21,811,641	



REPORT OF THE TOWN ACCOUNTANT

Combined Balance Sheet - All Fund Types and Account Groups as of June 30, 2021 (Unaudited)									
		Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
		General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
ASSETS									
Cash and cash equivalents		4,572,471.07	3,366,787.96	1,837,038.53	3,423,189.67		1,886,290.60		15,085,777.83
Investments					5,109,402.71		5,535,736.84		10,645,139.55
Receivables:									
Personal property taxes		10,299.08							10,299.08
Real estate taxes		87,212.56							87,212.56
Allowance for abatements and exemptions		-136,970.41							-136,970.41
Tax liens		76,961.36							76,961.36
Tax foreclosures		47,375.33							47,375.33
Deferred taxes		4,883.01							4,883.01
Motor vehicle excise		63,981.43							63,981.43
Other excises		791.00							791.00
User fees					437,795.52				437,795.52
Utility liens added to taxes					12,323.83				12,323.83
Departmental									0.00
Special assessments			699,098.88						699,098.88
Due from other governments			52,133.00						52,133.00
Other receivables									0.00
Foreclosures/Possessions									0.00
Prepays					1,642,548.85				1,642,548.85
Due to/from other funds									0.00
Foreclosed properties		374,028.53							374,028.53
Inventory					222,087.64				222,087.64
Fixed assets, net of accumulated depreciation					20,554,196.98				20,554,196.98
Amounts to be provided - payment of bonds								32,889,610.00	32,889,610.00
Amounts to be provided - vacation/sick leave									0.00
Total Assets		5,101,032.96	4,118,019.84	1,837,038.53	31,401,545.20	0.00	7,422,027.44	32,889,610.00	82,769,273.97
LIABILITIES AND FUND EQUITY									
Liabilities:									
Warrants payable		187,389.79	73,135.74		403,325.16				663,850.69
Accounts payable			10,332.57		380,632.95				390,965.52
Accrued payroll		148,825.35			54,617.08				203,442.43
Withholdings									0.00
Accrued claims payable									0.00
Due to/from other funds									0.00
Due to other governments									0.00
Other liabilities					4,781,895.45				4,781,895.45
Deferred revenue:									
Real and personal property taxes		-39,458.77							-39,458.77
Tax liens		76,961.36							76,961.36
Tax Foreclosures		47,375.33							47,375.33
Deferred taxes		4,883.01							4,883.01
Foreclosures/Possessions									0.00
Motor vehicle excise		63,981.43							63,981.43
Other excises		791.00							791.00
User fees									0.00
Utility liens added to taxes									0.00
Departmental									0.00
Special assessments			4,625.86						4,625.86
Due from other governments									0.00
Other receivables									0.00
Deposits receivable									0.00
Prepaid taxes/fees									0.00
Tailings		929.71							929.71
IBNR									0.00
Agency Funds							32,184.95		32,184.95
Notes payable				1,669,363.00					1,669,363.00
Bonds payable					7,964,946.43			32,889,610.00	40,854,556.43
Vacation and sick leave liability									0.00
Total Liabilities		491,678.21	88,094.17	1,669,363.00	13,585,417.07	0.00	32,184.95	32,889,610.00	48,756,347.40
Fund Equity:									
Reserved for encumbrances		633,763.36	748,405.32		424,569.76				1,806,738.44
Reserved for continuing appropriations									0.00
Reserved for expenditures		1,125,000.00			415,420.00				1,540,420.00
Reserved for petty cash		844.25			690.00				1,534.25
Reserved for appropriation deficit									0.00
Reserved for snow and ice deficit									0.00
Reserved for COVID-19 deficit									0.00
Reserved for debt service		45,528.00							45,528.00
Reserved for premiums		33,602.77							33,602.77
Reserved for working deposit									0.00
Undesignated fund balance		2,770,616.37	3,281,520.35	167,675.53			7,389,842.49		13,609,654.74
Unreserved retained earnings					4,386,187.23				4,386,187.23
Investment in capital assets					12,589,261.14				12,589,261.14
Total Fund Equity		4,609,354.75	4,029,925.67	167,675.53	17,816,128.13	0.00	7,389,842.49	0.00	34,012,926.57
Total Liabilities and Fund Equity		5,101,032.96	4,118,019.84	1,837,038.53	31,401,545.20	0.00	7,422,027.44	32,889,610.00	82,769,273.97

Article Balances as of February 25, 2022				
		Current Year	Current Year	Balance
		Budget	Expenditures	Remaining
GENERAL FUND				
OPEB Retires' Health Insurance Valuation SA25 5/21		6,000.00	0.00	6,000.00
Hunsley Hills Management SA20 5/01		2,337.84	0.00	2,337.84
Stormwater Map SA13 11/07		725.00	0.00	725.00
Olde Nancy A16 5/76		200.00	0.00	200.00
Engineering at West Ox Pasture Lane SA34 11/01		4,190.00	0.00	4,190.00
Capital Projects VIII SA17 4/18		26,149.58	3,146.29	23,003.29
Capital Projects IX SA7 5/19		25,852.44	38.00	25,814.44
OSHA Compliance SA14 5/19		20,000.00	0.00	20,000.00
New Town Website SA15 5/19		1,000.00	1,000.00	0.00
Classification & Archiving of Records SA10 6/20		8,158.44	0.00	8,158.44
Capital Projects FY21 SA11 6/20		42,343.87	24,161.98	18,181.89
Town Landing Survey SA7 5/21		15,000.00	0.00	15,000.00
Capital Projects FY22 SA9 5/21		108,439.54	63,100.39	45,339.15
Veterans Memorial SA11 5/21		50,000.00	0.00	50,000.00
Recertification 5/17 5/18 5/19 6/20		197,882.83	78,079.63	119,803.20
Recertification A13 5/21		15,000.00	0.00	15,000.00
Records Archiving II SA17 5/15		920.78	905.98	14.80
Trails on Conservation Commission Properties SA12 5/21		19,645.46	3,144.48	16,500.98
Town Hall Ceiling & Elevator SA13 5/13		3,860.00	0.00	3,860.00
Expand / Pave Annex SA5 5/15		946.32	0.00	946.32
Police Academy Tuition SA4 5/21		4,000.00	1,000.00	3,000.00
Municipal Waterways A14 6/20		548.36	0.00	548.36
Municipal Waterways A12 5/21		3,198.50	0.00	3,198.50
Gurczak Lane Bond SA14 11/13		22,392.44	0.00	22,392.44
Pave Prospect Hill II SA21 5/17		10,428.95	0.00	10,428.95
Cemetery Water Lines SA5 5/19		18,847.00	0.00	18,847.00
Cemetery Tree Maintenance SA13 6/20		1,659.19	0.00	1,659.19
Cemetery Roads SA16 6/20		15,782.94	0.00	15,782.94
Cemetery Mower SA6 5/21		8,626.49	8,626.49	0.00
Handicap Access / Bathroom A66 5/89		3,216.57	0.00	3,216.57
Library Assistive Sound System SA9 6/2		3,150.00	0.00	3,150.00
MWPAT (Septic Betterments) Principal A14 5/21		59,540.00	59,540.00	0.00
GENERAL FUND TOTAL		700,042.54	242,743.24	457,299.30

Article Balanced Cont.				
COMMUNITY PRESERVATION				
Bradstreet Access Road SA18 5/21		50,000.00	39,752.52	10,247.48
Girl Scout Camp Conservation Restriction SA19 10/14		15,000.00	0.00	15,000.00
Purchase 221R Main St A27 5/17		314.30	0.00	314.30
Pingree Boardwalk II SA20 6/20		9,064.29	0.00	9,064.29
Renovate Pine Grove School Basketball Court SA21 6/20		77,862.50	77,862.50	0.00
Eiras Park Improvements SA15 5/21		100,000.00	0.00	100,000.00
All Purpose Field at Veterans Field SA16 5/21		36,494.07	0.00	36,494.07
Renovate Pine Grove School Basketball Court II SA17 5/21		25,000.00	11,049.45	13,950.55
Annex Windows SA19 5/21		80,000.00	0.00	80,000.00
Annex Slate Roof Restoration SA20 5/21		65,000.00	331.25	64,668.75
Town Hall Handicap Ramp II SA21 5/21		67,000.00	57,791.75	9,208.25
Historic Signs (1/2) SA25 11/04		880.00	0.00	880.00
Town Hall Windows II SA21 11/06, SA26 4/18		7,040.13	0.00	7,040.13
Annex Elevator Design SA12 11/16		2,196.69	0.00	2,196.69
Annex Elevator Design Bid A28 5/17		15,477.25	0.00	15,477.25
Annex First Floor ADA Compliance SA27 4/18		129,917.83	1,443.00	128,474.83
Town Hall Handicap Ramp SA28 4/18		38,569.26	38,569.26	0.00
Town Vital Records SA22 5/19		11,089.00	0.00	11,089.00
Historic District Signs SA19 6/20		17,500.00	0.00	17,500.00
COMMUNITY PRESERVATION TOTAL		748,405.32	226,799.73	521,605.59
WATER ENTERPRISE FUND				
Pall Filter Modules A9 5/16		33,000.00	0.00	33,000.00
Pall Filter Modules 5/17		21,000.00	0.00	21,000.00
Distribution Main Valves SA19 5/19		58,650.00	0.00	58,650.00
Remove Storage Tank A8 6/20		77,300.00	46,550.00	30,750.00
Risk Assessment Plan A9 6/20		19,960.00	15,060.00	4,900.00
Clean Residual Basins A10 6/20		30,000.00	0.00	30,000.00
Cyber Resilience A11 6/20		65,000.00	0.00	65,000.00
Hybrid Utility Vehicle A12 6/20		1,153.44	0.00	1,153.44
Computer Control Panels SA3 5/21		37,555.00	37,555.00	0.00
Dodge Road Main A7 5/21		1,800,000.00	0.00	1,800,000.00
Utility Truck with Crane A8 5/21		118,000.56	0.00	118,000.56
Utility Building at Water Treatment Plant A9 5/21		70,000.00	0.00	70,000.00
WATER ENTERPRISE FUND TOTAL		2,331,619.00	99,165.00	2,232,454.00

REPORT OF THE TOWN ACCOUNTANT
STATEMENT OF BUDGET VS. ACTUAL REVENUES AND EXPENDITURES

YEAR ENDED JUNE 30, 2021
UNAUDITED

	FI NAL BUDGET	ACTUAL EXPENDI TURES	CARRI ED FORWARD	VARI ANCE FAVORABLE (UNFAVORABLE)
REVENUES:				
Real estate and personal property net of reserve for abatements	17,765,636	17,890,125		124,489
Excise taxes	984,600	1,443,664		459,064
Inter governmental	744,932	741,679		(3,253)
Departmental fees, fines and charges	592,579	931,848		339,269
Investment Income	12,296	99,513		87,217
 Tot al Revenues	 20,100,043	 21,106,829		 1,006,786
EXPENDI TURES:				
General Government	2,161,263	1,395,254	537,939	228,071
Public Safety	2,667,794	2,584,507	5,007	78,280
Public Works	873,978	714,430	77,885	81,663
Human Services	394,703	334,411	3,409	56,883
Culture and Recreation	423,006	394,997	9,525	18,485
Education	11,717,857	11,702,941		14,916
Pension	995,215	765,233		229,982
Debt Service - Principal	978,365	978,364		1
Debt Service - Interest	1,159,511	1,106,135		53,376
State and County charges	115,526	115,526		0
Employee Benefits	564,329	427,002		137,327
Other expenditures	296,000	251,899		44,101
 Tot al Expenditures	 22,347,546	 20,770,697	 633,763	 943,086
 EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	 (2,247,503)	 336,132	 (633,763)	 1,949,872
OTHER FINANCING SOURCES (USES):				
Transfers in	74,371	74,371		0
Transfers out	(502,500)	(502,500)		0
 Tot al Other Financing Sources (Uses)	 (428,129)	 (428,129)		 0
 NET CHANGE IN FUND BALANCE	 (2,675,632)	 (91,997)	 (633,763)	 1,949,872
BUDGETARY FUND BALANCE, Begi nni ng of Year	4,701,350	4,701,350		
BUDGETARY FUND BALANCE, End of Year	2,025,718	4,609,353	(633,763)	1,949,872

REPORT OF THE BOARD OF ASSESSORS

In fiscal year 2022 the Board of Assessors with the assistance of Vision Government Solutions of Northborough, Mass, successfully completed a 5-year revaluation as mandated by the Department of Revenue. The Board again with the assistance of Vision Government Solution started a 2-year Data Collection/Imaging Program, phase 1 site visits (maps 1-22) were completed during the summer of 2021. Phase 1 data collection is still ongoing and phase 2 site visits will be completed during the summer of 2022. It is important to note that January 1st annually is the assessment date, and all assessments are determined using arms-length property sales. During the fiscal year 2022 revaluation the Rowley Assessor's Office reviewed the calendar 2020 sales, for the single family and condominiums classes. However, for all other classes, sales that occurred during the period of January 1, 2019 through December 31, 2020 were reviewed along with, when applicable, income and expense data.

Below is a table of the fiscal year 2022 parcel counts, valuations and taxes for the main property classes in Town:

<i>FISCAL YEAR 2022</i>					
<u>Tax Classification</u>	<u>Parcel Count</u>	<u>Assessed Value by Class</u>	<u>Tax Rate</u>	<u>Tax by Class</u>	<u>% of Total Value by Class</u>
<i>Residential</i>	2352	1,097,340,250	14.62	16,043,114.46	81.9749%
<i>Open Space</i>	39	110,400	14.62	1,614.05	0.0082%
<i>Commercial</i>	235	109,955,420	14.62	1,607,548.24	8.2140%
<i>Industrial</i>	33	45,062,930	14.62	658,820.04	3.3663%
<i>Personal Property</i>	335	20,311,341	14.62	296,951.81	1.5173%
<i>Exempt</i>	285	65,849,400			4.9192%
<i>Total</i>	3279	1,338,629,741		18,608,048.59	100.0000%

The Board reported \$20,256,506 in New Growth Value to the Department of Revenue, which was certified during the fiscal year 2022 tax rate setting process. The tax rate in the Town decreased from \$15.58 per \$1,000 in fiscal year 2021 to \$14.62 per \$1,000 for fiscal year 2022.

As always, the Board feels it is important for all taxpayers to remember that the Board of Assessors does not make the laws that affect property owners. The Massachusetts Legislature enacts tax laws. Various guidelines and regulations to implement the legislation are established by the Department of Revenue. The Board of Assessors, in short, follows the procedures established by others to set the value of property. Value is actually set by buyers and sellers as they establish the worth of comparable properties through their transactions in the real estate marketplace. The Assessors also do not determine taxes. The municipality itself determines property taxation, through its Town Meeting. Similarly, the Assessors do not decide who is entitled to relief on their property tax bills through exemptions; rather they follow the Massachusetts General Laws.

Respectfully Submitted: Diane L. D'Angeli M.A.A., Chairwoman; Jami L. Snow, Assessor;
Donald W. Thurston M.A.A., Assessor

REPORT OF THE TOWN CLERK

The Town Clerk's office is kept busy issuing dog licenses, shellfish permits, business certificates, and ramp permits; processing parking and non-criminal complaint tickets; creating and maintaining vital records, including birth, death and marriage certificates; posting open meeting notices for all Town committees and boards; supervising compilation of the Census/Street Listing; registering voters; and overseeing elections and both Annual and Special Town Meetings; serving as Public Records Access Officer; as well as tracking, maintaining, and archiving State Ethics documentation for all Town employees and officials.

2021 Population Demographics (as of 1/14/2021)

Dates of Birth between:

1/1/1900 and 12/31/1910	0
1/1/1911 and 12/31/1920	1
1/1/1921 and 12/31/1930	40
1/1/1931 and 12/31/1940	202
1/1/1941 and 12/31/1950	573
1/1/1951 and 12/31/1960	1,121
1/1/1961 and 12/31/1970	991
1/1/1971 and 12/31/1980	661
1/1/1981 and 12/31/1990	740
1/1/1991 and 12/31/2000	735
1/1/2001 and 12/31/2010	565
1/1/2011 and 12/31/2020	439
1/1/2012 and 12/31/2021	455

Population Total: 6523

Comparative Vital Statistics (as of 1/14/21)

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
Births	62	47	49	47	41
Deaths	67	50	49	52	65
Marriages	12	10	20	25	27

Births: 41 babies were born to Rowley parents. 23 boys and 18 girls including one set of twins.

Deaths: 65 deaths were recorded in 2021. 29 males and 36 females. Of those, 9 were veterans; 1 fought in World War II, 3 in Korea, and 5 in Vietnam. Also of the 65, 15 were over 90 and the oldest was 101.

Marriages: 27 Marriage Licenses were issued in 2021. 15 of the weddings took place here in town.

Town Clerk's Revenue Report – 2021

Bylaw Non-Criminal Violations	900.00
Cemetery Lots	9,500.00
Dog and Kennel Licenses	8,339.00
General Fees	5,570.00

Parking Violations	910.00
Ramp Permits	8,960.00
Records Request Fees	128.00
Shellfish Permits	<u>7,595.00</u>
Total	\$ 41,902.00

Cemetery Lots Sold – There were 21 lots sold in 2021; 17 regular and 5 cremation lots sold. Lots are priced at \$250 each to Rowley residents and \$750 each to non-residents.

Dog Licenses – We issued 715 Dog Licenses and 7 Kennel Permits in 2021.

General Fees – General Fees cover a wide range of transactions including Street List Book sales, Marriage Licenses, Business Certificates, certified copies of Vital Records. The Town's Bylaws are now freely available on the town website: townofrowley.net.

Records Request – We processed 62 Records Requests during 2021, resulting in responses ranging from 'no responsive documents' to hundreds of pages of documents collected from a variety of Town Departments.

Ramp and Mooring Permits – This office issued 236 Ramp permits in 2021.

Shellfish Permits – We processed 80 Shellfish permits, including 13 Commercial, 5 Jr. Commercial, 59 Resident Non Commercial and 7 non-residential permits.

I began my municipal career with the Town in November, 2020 as Assistant Town Clerk. I was elected Town Clerk in May 2021 when Susan Hazen retired. Every day is different and there is always something new to learn.

I am pleased to introduce Janet Peabody as your new Assistant Town Clerk. Many of you know Janet, as she is a life-long resident and has served the Town on various boards for several years. I am most impressed with her knowledge of the history of the Town and her genealogy knowledge.

Respectfully submitted: Catie McClenaghan, Town Clerk

REPORT OF THE BOARD OF REGISTRARS

The Board of Registrars is directed by Massachusetts General Law to be responsible for maintaining accurate voter registration lists and presiding over elections. The voter registration list is the basis for the Street List and Census and is used to check qualified residents into Annual/Special Town Meetings and Federal, State and Local Elections. Generally, the Registrars spend considerable time compiling the Annual Census as well as working at the check-in table at Town Meetings and providing office coverage for Voter Registration and various other extended hours as mandated by the Secretary of State.

Voter Registration as of 1/14/2022

Unenrolled (Includes Independent)	3,247
Democrat	773
Republican	714
Libertarian	17
Other	339
Total Registered Voters	5090
Active	4,874
Inactive Voters*	216

*Inactive is defined as those voters who have NOT responded to the Census with the calendar year. Identity and proof of residency must be re-established before being restored to the voter list.

2021 Voter Turnout:

Annual/Special Town Meeting, May 3, 2021 – Quorum certified at 50

Annual Town Election, May 11, 2021 – 608 Ballots cast

Special State Primary – 4th Essex District State Representative, November 2, 2021

231 Democrat + 264 Republican = 495 Ballots cast

Special State Election – 4th Essex District State Representative, November 30, 2021

283 Democrat + 346 Republican = 629 Ballots cast

2021 Election Workers:

Anne Ganzenmuller – 72 Central St.	William Ganzenmuller – 72 Central St.
Jennifer Genet – 10 Rowley Country Club Rd.	Ann Girard – 100 Leslie Rd.
Anne Jerome – 128 Central St.	Maryellen MacDonald – 52 Summer St.
Maura Mastrogiovanni – 185 Central St.	Maryellen Mighill – 76 Central St.
Marian Musial – 545 Newburyport Tpk.	Melinda Patrick – 291 Wethersfield St.
Kimberly Perilli – 269 Dodge Rd.	Jay Scheuer – 188 Wethersfield St.
Linda Snow – 111 Leslie Rd.	Jeanette Southall – 1 Leslie Rd.
Kimberly Waring-Wright – 20 Green Needle Ln.	

A most sincere thank you to all the election workers, Election Warden, Joan Petersen, Constables Rick MacDonald and Phil Collyer, Assistant Town Clerk, Janet Peabody and the entire Highway Department crew for all your hard work and support as I stumbled my way through my first primary and election in November. Your experience and expertise proved to be invaluable. And a special thank you to Gordon Densmore who is stepping down in May from his position on the Board of Registrars after over a dozen years.

Respectfully submitted by the Board of Registrars: Catie McClenaghan; Gordon R. Densmore; Deborah Grundstrom

REPORT OF THE PERSONNEL ADVISORY COMMITTEE

The Personnel Advisory Committee, as part of the Town, must strive to consistently improve Human Resource Policy to reflect the administrative needs of our Town. To this end the Committee submits the following:

Objectives:

Our principal objective will be to ensure that Human Resource policy is within acceptable standards and administered in a uniform manner to all employees. With this administration, management, unions and employees alike should find a more acceptable work environment. The Committee strives to create an environment that will enhance job satisfaction and provide improvement in services to the taxpayer. Employee satisfaction is an important factor of any organization and frequently is found to be in direct proportion to job performance. Employee performance normally increases self-confidence and should improve productivity. When such factors exist, an enhanced relationship between employee and employer becomes more achievable and allows for all parties to become winners; the employee, the Town and the taxpayer.

Goals:

The Personnel Advisory Committee again this year will continue to review and improve all current policies. Such policies as defined in the Town's "Personnel Plan", provide day-to-day administrative guidelines to supervisors and employees alike. These guidelines identify: hours, wages and benefits, as well as, other conditions of employment.

Accomplishments:

The Town welcomed nine full-time employees, and sixteen part-time new employees in 2021. The Personnel Department participated in, or assisted with, the candidate screenings, interviews and orientations for these new employees. We look forward to working with all of the new employees of the Town.

The Personnel Department staff has worked with consultant, Human Resources Services, Inc., to complete a study on pay equity and gender in accordance with the Massachusetts Equal Pay Act. Under Chapter 177 of the Acts of 2016, the Town is required to ensure fair and consistent pay practices between genders. The results of the study were implemented in FY22.

In 2020, the Town was awarded a Community Compact grant from the State in the amount of \$15,000 to be used to develop a workplace safety program in order to comply with the OSHA requirements that apply to municipalities under the Massachusetts Workers' Safety legislation. The Personnel Department staff is working with AAA OSHA Training & Safety Consultants, Inc. develop this program.

REPORT OF THE AGRICULTURAL COMMISSION

The Farmers' Market had a successful 16th season despite the pandemic. We continue to try and expand the number and variety of vendors. Customers were able to purchase fresh vegetables, Micro greens, flowers, fresh bread, local honey, honey products, and maple syrup.

The Bradstreet Community Garden continues to be popular with residents. We had 17 people who worked a total of 32 plots at the Bradstreet Community Garden this past season. The Commission is grateful to Conservation Agent, Brent Baeslak for his continued support.

As always, we will be available to protect and promote the Town's agricultural history. We look forward to our continued work on behalf of the agricultural community and the residents of Rowley.

Respectfully submitted by the Agricultural Commission

REPORT OF THE COMMUNITY PRESERVATION COMMITTEE (CPC)

In conformance with the State enabling act, Chapter 267 of the acts of 2000; Amended by Chapter 165 of the Acts of 2002, Section 3 to 7, inclusive, Chapter 44B of the General Laws, the Rowley Community Preservation (CP) Committee was established by a bylaw passed at the May 1, 2001 Town Meeting. The CP Committee studies the needs, possibilities and resources of the Town regarding community preservation, and is responsible for recommending projects for funding by the CP Committee in the areas of open space, recreation, historic preservation and community housing. All projects that the CP Committee recommends must be approved by a majority Town Meeting vote.

The committee met two times in FY2021 (3/4/21 & 3/31/21) The Community Preservation surcharge for FY 2021 was \$523,242.10 plus the additional 51% State matching portion of \$260,882.00 plus \$14,685.00 in interest.

Projects submitted and approved in Fiscal Year 2021 were as follows:

1. Repurpose funding \$100,000 to Eiras Park Recreation Facilities
2. Repurpose Funding \$36, 494 to Veteran's Field for all purpose field.
3. Repurpose & Additional Funding \$25,000 for completion of Basketball Courts at Pine Grove School.
4. Design and Permit work for Bradstreet Farm Road \$50,000
5. Annex 1st Floor Windows \$80,000
6. Annex Slate Roof \$65,000
7. Town Hall Handicap Ramp \$67,000

CP Committee Members are selected by the committees on which they serve and ultimately confirmed by the Selectmen to serve for three year terms.

Current members are:

Frank Todd, Chair	Historic District Commission
Sam Streiff	Conservation Commission
Kurt Annen	Recreation
Joseph Perry	Rowley Housing Authority

Cliff Pierce
David Jaquith
Howard Vogel

Board of Selectmen
Planning Board
Open Space Committee

The CP Committee meets periodically as requests for funding in required categories are made. Our meetings, time and place, are posted with the Town Clerk. The notice is also posted on the Town of Rowley's Website. The majority of our meetings are held in the Auditorium based on availability. They are videotaped and available for viewing via Rowley Community Media.

The CP Committee is a member of the Community Preservation Coalition which is made up of 187 communities who have adopted CPA. They offer technical assistance to Community Preservation Committees, presentations to local CPC's, CPC implementation training programs and CPA public relations, outreach and communications for each Community Preservation Committee.

Respectfully submitted: Frank Todd, Chairman

REPORT OF THE PLANNING BOARD

The Rowley Planning Board performs various duties as authorized by MGL Chapters 40A and 41 which include overseeing the subdivision of land, the approval and construction of ways within the Town, and acts as the primary Special Permit Granting Authority (SPGA) for Rowley and is also responsible for the review of commercial site plans. The Planning Board also has the task prepare studies and plans pertaining to the town's resources, needs, and land use possibilities. The Town Planner serves as staff for the Planning Board and administers the day-to-day functions of the Planning Board office. The Town Planner position is a full-time 35 hours per week position who facilitates the Planning Board meetings, keeps records, serves as a point of contact and as a liaison with the planning agents of other towns and with regional and state agencies including the regional planning authority. The Planner keeps public office hours each Monday, Tuesday, Wednesday, and Thursday from 9:30am to 12pm, and is otherwise available by appointment during afternoons as needed. Moreover, the Town Planner is available to answer citizen inquiries pertaining to the application of the Rowley Protective Zoning Bylaw ("Zoning Bylaw"), and also works to coordinate communications between the Planning Board and other Town departments and boards.

The following is a summary of the Planning Board activities during 2021:

- Held eighteen (18) public meetings
- Nine (9) new public hearings
- Forty (40) continued hearing sessions
- Reviewed four (4) Special Permits
- Reviewed two (2) Site Plan Reviews
- Reviewed five (5) Approval-Not-Required (ANR/Form A) applications
- Sponsored zoning map and bylaw amendments by creating a new Retail Village Overlay District (RVOD) residential/commercial, mixed-used area located on Route 1, and also

to permit with special permit from the Planning Board, the outdoor cultivation of marijuana on properties located in the Outlying (OD) Zoning district consisting of 4 acres or more.

The Planning Board has continued its policy of encouraging preliminary discussions with prospective applicants and developers regarding their projects prior to holding a formal public hearing. The Planning Board office is located on the first floor of the Town Hall Annex building at 39 Central Street. To schedule an appointment, or inquire about meeting dates, agendas, or minutes; please contact the Town Planner, Kirk Baker, at 978-948-5549, or view the Town website at <http://www.town.rowley.ma.us/common> for updated office hours.

Respectfully submitted: Chris Thornton, Chairman; David Jaquith, Vice Chairman; Troy Spaulding, Member; John Urbaczewski, Member; Kevin Moriarty, Member

REPORT OF THE CONSERVATION COMMISSION

In 1962 the Town of Rowley voted to adopt the Conservation Commission Act of 1957, which established a municipal agency to plan for natural resource protection, acquire important land/water areas, and manage properties for conservation and passive recreation. The Rowley Conservation Commission administers and enforces the Commonwealth of Massachusetts Wetlands Protection Act (1972), the Rivers Protection Act (1996), the Town of Rowley Wetlands Protection Bylaw (2004 Amended 2020), and the Town of Rowley Stormwater Management and Erosion Control Bylaw (2007).

The Commission this year met remotely every three weeks on Tuesday evenings at 7:30 p.m. Composed of seven members appointed by the Board of Selectmen for staggered three-year terms, the members volunteer their time to help preserve and protect Rowley's natural resources. The current members include: Vice Chairman Samuel Streiff (17 1/4 years), Howard Vogel (6 1/4 years), Chairman Daniel Shinnick (4 1/2 years), Howard Terrien (2 years), Jennifer Haag (2 years), and Ann Witzig (1 1/4 years). At the present time, the Commission has one unfilled opening. The Conservation Commission is represented by Sam Streiff on the Community Preservation Committee and Howard Vogel on the Open Space Committee.

Robert Garner resigned in June 2021 after serving on the Rowley Conservation Commission for more than 13 years. The Commission would like to acknowledge and sincerely thank him for his service and commitment to protecting the Town's natural resources.

In addition to their aesthetic and recreational values, wetlands are important for the environmental functions they perform. These valuable roles include the following: protection of land containing shellfish and fisheries, flood control, storm damage, and pollution prevention, protection of public and private water supplies, groundwater, vernal pools, and other wildlife habitat. In common with other seashore communities in Massachusetts, Rowley has both coastal and inland wetland resource areas, the latter being important to the protection of drinking water sources.

Proper application of the Wetlands Protection Act and Wetlands Protection Bylaw allow individuals to develop land in Rowley while minimizing problems from storm, flood, and high groundwater damage. This prevents pollution and protects natural resources including wetlands, rivers, estuaries, salt marshes, drinking water, groundwater, fisheries, and wildlife.

The Commission reviewed 99 Permit Applications and related documents that consisted of:

- 1 Notice of Resource Area Delineation to determine wetland boundaries
- 20 New and Amended Notice of Intent Applications for new homes, subdivisions, and other building projects
- 25 Requests for Determination of Applicability, which permit less complicated projects
- 23 Requests for Certificates of Compliance/Completion, the final declaration of project completion
- 14 Stormwater Management Permits, managing project drainage and erosion controls
- 16 Enforcement Orders and Notices of Violation, actions to protect and restore degraded wetland resources.

The Conservation Department provided assistance with Emergency Certificates for various activities, such as hazardous tree removals, and reviewed requests to hunt on Town land.

The Commission assisted the Board of Selectmen by reviewing and providing professional input on Special Permit Requests, Road Opening Applications, and review of Right-of-First Refusal Submittals. The office reviewed 69 Building Permit Requests, numerous information requests, and provided the Health Department with input on 74 Soil Evaluation Application Reviews. Environmental expertise to the Planning Board in special permit, site review, and definitive subdivision project reviews and comments on various Zoning Board of Appeals Applications were provided. The Commission interacted as necessary with the Massachusetts Department of Environmental Protection and Army Corp of Engineers, which has jurisdictional oversight responsibilities pertaining to the Commonwealth's wetlands and navigable waters.

The Open Space and Recreation Committee (OSC), a subcommittee of the Conservation Commission, included the following members: Alyssa King (Co-Chair), Sonja Vincola (Co-Chair), Brooke Ten Eyck (Clerk), Russ Leibe, and Commission Representative Howard Vogel. Member Sonja Vincola represented the OSC on the Community Preservation Committee until her resignation in June then Howard Vogel represented the OSC. The Massachusetts Trails Grant for construction of a boardwalk crossing the wetlands and the Mill River on the Pingree Farm Conservation Areas (east & west) was completed. A volunteer Trail Work Day was held May 15, 2021 that saw final installation of boardwalk signage and creation of additional trails on the Pingree Farm Conservation Area leading to the parking area off Boxford Road. The Conservation Commission and Open Space Committee wishes to thank and acknowledge the time and effort of dedicated volunteers who helped to complete the boardwalk. Sonja Vincola resigned in June 2021 after serving on the Open Space Committee for more than 7 years. The Commission would like to acknowledge and sincerely thank her for her commitment to protecting and enhancing the Town's conservation areas and increasing public access to those special places.

The Commission accepted a gift from Philip McGowan of 2.9 acres of undeveloped land at 28 Glen Street. This parcel on the bank of the Mill River is already protected by a Conservation Restriction that is held by Essex County Greenbelt Association and abuts the Jewel Mill Canal and historic mill building. The Commission is currently working with the Developer of the Falcon Ridge OSRD project on acceptance of 50 acres of protected open space with some trails being installed to facilitate public access.

The Commission has three staff members: Conservation Agent Brent Baeslack (16 1/2 years), Conservation Secretary Deborah Cunningham (5 1/4 years), and Senior Service person Jean Blanchard (14 years). The Conservation Commission office is located in Room 4 at Town Hall Annex. The office may be contacted at 978-948-2330 or conservation@townofrowley.org. The public is invited to visit the Commission's webpage at www.townofrowley.org for meeting dates, forms, and general information.

The Commission and its staff worked by remote access or limited staffing of the office space until the reopening of the Annex. Staff worked with property owners to address questions, review building permit applications, hold site inspections, and schedule hearings while addressing evolving health concerns. The Commission continues to use remote software to hold meetings through internet and telephone access to continue the work of reviewing applications and allowing public access to deliberations.

The Commission thanks the citizens and the Board of Selectmen for the opportunity to serve the community in protecting Rowley's natural resources now and for the future.

Respectfully submitted: Daniel Shinnick, Chairman; Sam Streiff, Vice Chair; Jennifer Haag; Howard Vogel; Howard Terrien; Ann Witzig

REPORT OF THE CULTURAL COUNCIL

The Rowley Cultural Council (RCC) received 21 applications, for grant requests totaling over \$10,130. Our 2021 award budget was \$5408 plus \$1870 in unused funds from the 2020 MC funding year. All requests were excellent and we regret that we could not honor all. Eighteen of the grant requests were fully or partially funded.

Due to Covid-19, the 2021 Grant Awards application deadline was extended to December 16, 2020. Thus, grants were awarded in mid-February, 2021. Additionally, monies not used in the 2020 grant year were extended until September 30, 2021. Several grantees moved on to an online platform in order to deliver their programs.

2021 Grant Awardees:

Newburyport Chamber Music Festival
Council on Aging: The Haverston Mills Town Meeting (play)
Imagine Nation
Pine Grove Players/Exploration
MUSE – Musical Visits for Seniors/\$125 per performance (5 performances)

Triton Music Parents Organization (TMPO) Scholarships
Newburyport Film Festival
Spring Birdwatching Walk Rowley, Mass Audubon Ipswich River Wildlife Sanctuary
Duo Pianists, Composers & Educators Whipple & Morales in Concert
The Last Duo-Summer Concert Series
America's Stories-Summer Concert Series
The Bay State: A Multicultural Landscape – Photographs of New Americans/Mark Chester Diversity Project
Lindsay & Her Puppets
Music for Seniors
Outdoor Sculpture at Maudslay 2021
Byfield Community Arts
Chainsaws, Cheeseburgers & Rock N' Roll
2021 Spring Panto

The council added 3 new members and lost 1 member leaving 7 RCC board members. RCC members during the 2021 Grant Award Year: Sharon Hydren, Chair; Barbara Nelson, Secretary; Kathleen Petrowicz, Treasurer; Janet Peabody, Kimberley Klibansky, Angie Estevez, and Dana Nelson.

REPORT OF THE ZONING BOARD OF APPEALS

The Rowley Zoning Board of Appeals performs two functions:

- 1. As a Zoning Board of Appeals under MGL c.40A, s.12 & s.15 and c.40B, s.20-23**
- 2. As a Board of Appeals under MGL c.41, s. 81Z & s.81AA**

The Zoning Board of Appeals meets only when an application for Board action has been received, a proper “notice of meeting” has been advertised and notices to “parties-in-interest” and Town Boards and departments have been sent out as required under Massachusetts General Laws.

In 2021, the Board had eight cases before them. The Board opened eight new hearings, rendering Decisions in five instances prior to the end of the calendar year.

The Board remains dedicated to attending educational workshops to stay on top of the latest developments in land use law.

The Zoning Board meets on the third Wednesday at 7:00 pm of each month when applications have been filed and accepted for review. Applications are available for printing from the Town of Rowley website or can be picked up at the ZBA office. The Board welcomes input and feedback regarding Zoning issues throughout the town.

Board Members are appointed by the Board of Selectmen. Presently the Members are:

Chairman, Thomas W. Heidgerd; Vice Chairman, Donald W. Thurston; Member, Robert H. Clewell; Member, Donna Thibodeau; Member, Kevin Reilley; Assoc Member, Karla Chafee; Assoc Member Joseph Anderson

REPORT OF THE ROWLEY POLICE DEPARTMENT

Rowley Police Department Mission Statement

**“Citizen’s first in everything we do, through professionalism,
and continuous community engagement”**

While the shut-down year of 2020 was a time testing our resolve as both a Department and community, 2021 continued to test our resiliency in regards to the pandemic, as the variants to the virus presented new challenges that had to be met. As was our experience in 2020, both the citizens, through their support, and our Department, through their commitment and professionalism, met those challenges, leaving us poised as a community to meet and overcome any obstacles placed in our way. As we look forward, and anticipate pandemic turning to endemic, and endemic to “normalcy”, the men and women of the Rowley Police Department will continue to be on the front lines. It was and continues to be our goal, that the services provided to our citizens does not diminish due to these once in a lifetime events or any events. *Citizens first in everything we do, through professionalism and continuous community engagement*, are not just words, they are our Mission.

The pandemic was not the only elephant in the room during 2021. The police reform act, signed into law by Governor Baker on December 31, 2020 presented its own set of challenges which needed to be met during this past year and will continue in years to come. As mentioned last year, the Rowley Police Department has been an accredited agency since 2002. While all policies and procedures were reviewed, only a few needed to be tweaked as a result of the new law. The timing actually could not have been better. This year we were due to be reassessed for accreditation and successfully accomplished that task, now for the 7th time.

Our biggest challenge of the police reform act this past year and moving forward, will be reserve police officers. The Town of Rowley has been dependent on reserve police officers to supplement policing needs since inception. The Department employs 4-8 reserve police officers at any given time. When a full-time position is open, we often pull from the reserve pool. This “test drive”, provides for an officer already familiar with the service expectations of the community as well as the Department’s policies and procedures, resulting in their transition being relatively seamless. As a result of the police reform law, reserve police officers, will all but be eliminated within 5 years. Currently trained reserve officers will have a period of time, dependent on what their last name begins with, to attend a bridge academy, which is designed to bring their level of training on par with those of full time officers. The upside is, every hired police officer will be “certified” in that they have all received an equivalence of training. Another upside is, prior to the police reform act, Massachusetts did not have a certification process. The new law also provides for, a due process driven, de-certification procedure through the new POST committee for those that tarnish the badge, also long overdue. It is the downside that may affect our Department in Rowley the most. The costs to hire and train officers will escalate. While hiring part-time may still be an option, those hired will now all be full time

certified. This will likely cause a more transient group as most enter the field to work full time. The impacts remain to be seen.

Body worn cameras were also a topic addressed with the police reform act. While not yet a requirement and it is uncertain if it ever will be, in an effort to be proactive, we sought and received two grants, \$48,000 in total, to implement our in-car and body worn camera program. This program has been up and running since June. We recently received an additional \$4,207 in grant money to purchase additional body worn cameras. The program has been well received by the Department and the community.

The year 2021 saw a first for the Rowley Police Department when Officer Carolyn Lynch was hired from our reserve ranks as the first full-time female police officer. Officer Lynch is currently in the full time academy and should be hitting the streets by the end of June. We had two reserve resignations, Officer Golliday and Spoonhour, who were replaced by new reserve officers Elmore and Salvo. Officer Elmore is currently in the bridge academy and Officer Salvo is scheduled to complete the bridge in 2023. Elizabeth Urbanczyk was also hired as a per diem Communications Specialist.

This next person I feel needs her own paragraph. In September of this past year, the long-time Executive Assistant to the Chief of Police, Dottie Tobin, retired. Dottie started her career in Rowley in 1988. She has served three police chiefs and one interim chief over that span. Over her career Dottie also was a reserve police officer, a sexual assault investigator, a CPR instructor, a communications specialist, and prisoner Matron. Dottie coordinated all matters related to license to carry (LTC), Criminal Justice Information System (CJIS), and the State 911 program. We are still finding hats in the closet that she wore at one time or another and trying to find someone that fits that hat can be a task in and of itself. Dottie often took on responsibilities others were unwilling to do. Her impact was tremendous and her everyday presence is missed. We did manage to convince her to stay on part-time as a Communications Specialist.

Joy Stanton was hired as the new Executive Assistant to the Chief of Police in late September and has hit the ground running.

Looking Ahead

There are a couple of projects we are working towards in the years to come, some major in regards to cost and others less so, each geared towards a safer community and a professional police department.

The first and most important is a capital project being put forth jointly with the Fire Department to address radio communications throughout the town. Rowley is a deceptively topographically hilly terrain. The interference those hills cause, particularly as it pertains to portable radio communications, is impactful. The Band-Aid fix will take place on February 1, 2022, in that the Police Department will be switching from analog to digital transmission at virtually no cost. This will assist with the problem. The long-term fix to the problem is some major infrastructure changes, which involves change from copper to fiber and an additional tower built in Town as

the major costs. This is a need, not a want as the portable radio communication is the lifeline for first responders.

I will also be asking the Town to support a motorcycle program. The purpose of this program is really three-fold. The first is a motorcycle enhances our ability to more effectively enforce our traffic laws, especially in areas where speed is an issue. It doesn't take long to spot a cruiser but a motorcycle has a better ability to blend. Our goal is always education first, but enforcement needs to follow in the long standing problem areas. The motorcycle also provides a retention component for an officer. There are only so many opportunities for advancement but everyone can seek out a specialty. Being a motor officer is a desire for many in law enforcement. And lastly, a motorcycle is generally second only to a K-9 when it comes to public relations. The kids like to see them as well as other members of the public. I am going to be honest; I have ridden motorcycles since the age of 17. If approved, you will see the Chief of Police on it every now and again.

The Department is also in the process of applying for a \$200,000 grant through the Department of Mental Health. The grant is to assist the department in providing mental health services through the hiring of a clinician. Rowley is the lead agency for the grant but the clinician will also provide services for the Towns of Boxford, Georgetown, Groveland, and Newbury. Each participating town recognizes the lack of resources for those suffering with mental health and too often their only access is through the criminal justice system. This is designed to divert that access and provide another, more appropriate avenue, for those in need.

I feel the Rowley Police Department does a pretty good job in Community outreach, but we are going to continue to expand. One of the tasks my new Executive Assistant has taken on since being hired is our Facebook page. Many have commented and have been appreciative of the content. Look for that to continue. We have also partnered with the Clark School in producing some educational, and hopefully entertaining Public Service Announcements. The pandemic has caused the cancelation of many items. We were 4 classes into a Citizen's Academy when the pandemic struck. Virus willing, we look to bring that back in the fall. The officers enjoy it as much as the citizens.

Statistically, Rowley remains a very safe community. Most categories listed in the chart below are very similar to what was recorded in 2020. There were some interesting increases and decreases that seem to be the trend nationwide as well. Motor vehicle accidents were up despite there being less people traveling on the roadways. Serious felony investigations were down, which is also attributed to the less mobile trend in 2021, particularly in the beginning the year. Domestic violence investigations were up, which again pointed towards a cooped up and stressed populace. Rowley appears to have met those national trends.

Activity Statistics 2021			
	2021	2020	2019
Breaking and Entering	8	9	17
Weapons Law Violations	2	1	1

Liquor law Violations	4	6	9
OUI's	24	23	28
Drug/Narcotic Violations	6	3	6
Destruction of Property/Vandalism	14	11	5
Domestic Disturbance/Violence	42	28	31
Felony Investigations	37	91	79
Medical Emergencies	499	439	463
Motor Vehicle Stops or Complaints	1493	1333	1763
Traffic Accidents	144	73	120
Traffic Citations/By Law Offenses	538	410	457
Total Crimes Against Persons (investigated)	18	38	37
Total Crimes Against Property (investigated)	66	123	52
Total Crimes against Society (investigated)	63	37	50
Total Arrests/Summons	169	162	218
Total Log Entries	18660	18573	20455

	14.5
	34.59
	26080.86

2021 Police Grants received

State 911 EMD Training Grant \$13,897.44

State 911 Incentive Grant \$30,672.00

Byrne Justice Assistance Grant (JAG) \$40,000

MIIA Equipment Grant \$8,000

EOPPS BWC Grant \$4,207

Total \$96,776.44

In my tenure, which is coming up on 6 years, the Town of Rowley has always been very supportive of the Police Department. Your support could not have been more illustrated than after the tragic passing of Officer Stephen Levesque. Stephen's loss created a void in our Department. Your comfort and support allowed us to grieve, process, remember, and carry on. Thank you.

**In Memory of Officer Stephen M. Levesque
End of Watch June 28, 2021**

Respectfully submitted: Scott A. Dumas - Chief of Police

REPORT OF THE ROWLEY FIRE DEPARTMENT and EMERGENCY MANAGEMENT AGENCY

I would like to thank all members of the Fire Department and REMA for their hard work during 2021. It is due to their commitment to the community that makes both of these Departments successful. I would also encourage members of the community that are interested in becoming a member of either the Fire Department or a member of the Emergency Management Agency, to contact me at the Fire Department.

2021 continued to be a challenge due to the Covid-19 pandemic, however the Fire Department was able to continue to provide emergency service to the community. In order to provide social distancing, the Department was able to assist the Board of Health provide flu shots to members of the community this fall.

The Department placed into service its new engine and it was dedicated to retired Deputy Fire Chief, and former Selectman G. Robert Merry. With this engine being placed in service, all fire apparatus of the Rowley Fire Department can provide members of the Department with vehicles that meet current industry standards, and that provide the best possible safety during responses to emergencies.

As my career as Fire Chief comes to a close, I want to thank the residents of the town for their warm welcome, and support that they provided to me, and the Fire Department over the past 24 years. If it was not for that support; the Fire Department would not be what it is today and I am honored to have been the Fire Chief during this time.

The Fire Department responded to a record 869 calls from January 1, to December 31, 2021. The following is a list of calls for 2020 and 2021 as categorized by the Massachusetts Fire Incident Reporting System

Type of Situation	2020	2021	Type of Situation	2020	2021
Building Fire	19	10	Service Call	4	5
Cooking Fire	32	36	Person in Distress	0	0
Burner/ boiler malfunc.	0	0	Lock-out	5	6
Fire Camper/motor home	0	0	Ring/jewelry removal	1	1
Passenger Vehicle fire	2	1	Water evacuation	0	2
Road Freight/Transport	0	0	Water/Steam Leak	1	0
Forest/woods/wildland	2	0	Smoke removal	2	1
Brush/grass fires	1	4	Public Assist	5	3
Outside Fire	3	1	Assist Police	4	3
Overpressure rupture	0	2	Assist invalid	6	8
Medical assist EMS	0	0	Unauthorized burning	7	11
EMS call	308	354	Cover assignment	5	8
EMS MVA	44	81	Good Intent other	9	9
Elevator Rescue	0	0	Dispatched canceled	108	165
Missing Person Search	0	0	Smoke Scare	9	10

EMS standby	0	0	Steam Vapor Fog	1	0
Med flight landing	0	0	Hazmat release invest.	10	3
Hazardous condition	0	0	Phone malicious false	0	2
Flammable liquid spill	2	2	System Activation	42	52
Natural gas leak	6	10	Smoke Det. Malf.	15	44
Chemical Hazard no spill	0	0	Heat Det Malfunction	1	1
Chemical spill or leak	1	0	Light Ballast breakdown	0	0
Power line down	0	3	Unintentional alarm	1	6
Arcing equipment	0	1	Detector activation	29	16
MVA general cleanup	1	0	Carbon Monoxide	6	7
Citizens Complaint	0	0	Lightning strike	4	1

Respectfully submitted: James C. Broderick - Fire Chief/EMD

REPORT OF THE BUILDING INSPECTION DEPARTMENT

All inspections were completed pursuant to the Ninth Edition of the Massachusetts State Building Code, which includes the 2018 International codes, the Massachusetts Plumbing & Gas Code and the 2017 National Electrical Code. On July 1, 2020 we adopted the IECC 2018 Stretch Energy Code. All reports and filings were carried out as required by law.

In late April 2021 the Inspection Department implemented an online permit system, PermitLink, via the town website.

PERMIT ACTIVITY

BUILDING PERMITS

Type	# of Permits	Town Fees	Cost/Value
New Commercial construction	2	\$13,184	\$1,098,700
Commercial renovation	46	\$54,993	\$4,432,941
New Single family dwellings	38	\$151,714	\$15,176,273
Other Residential Permits	194	\$55,927	\$5,480,012
Mechanical Permits	40	\$7,143	\$632,498
Other Building fees			\$580
Total Building/Mechanical	320	\$283,541	\$26,820,424

Plumbing and Gas Permits

	#of Permits	Town Fees
Plumbing Permits	93	\$12,610
Gas Permits	130	\$13,575
Total Gas & Plumbing	223	\$26,185

Electrical Permits

A total of 30 trees throughout the Town needed to be removed.

The Tree Warden wishes to thank the Rowley Municipal Light Plant and Police Department management and staff members for their tremendous efforts in assisting the Tree Dept. during emergencies. Thank you to some unknown residents for your help in picking up debris from the roadways during and after storms.

Respectfully Submitted: Patrick Snow - Tree Warden

REPORT OF THE HARBORMASTER

The 2021 boating season, like the 2020 season started early in March as result of a quick spring thaw. Families continued to use boating as an escape from the continuing pandemic and cell phone reception determined the location of remote offices! Lack of adequate parking space became the norm most summer weekends and often during the week. Discussions continue with the Division of Conservation Services and the Rowley Conservation Commission to expand parking for Town residents as use of this area has grown considerably.

Fortunately, there are no major boating accidents or injuries to report for the 2021 boating season. Rowley boaters started to see the beginnings of a licensed Oyster Farm at the end of the river. The repaved launch ramp easily accommodates two boats launching at the same time (with experienced operators!). Please continue to be patient and courteous.

The river was marked with 43 navigational aids placed along the Rowley River Channel with a limited number of volunteers this year due to Covid-19 social distancing restrictions. 385 mooring/ slip/ launch permits issued in 2021 generated \$24,538.00. The fee for the Resident only Launch ramp is currently \$60 per permit, commercial clammers included. Mooring/Slip permits were \$5.00 per foot for all boats in 2021. Parking fines are \$75 per violation to help preserve the launch area for town residents only. The purpose of these fees along with boat excise tax collections is to make the services of the Harbor Department self-sufficient from a financial perspective.

The Town of Rowley Harbormaster Department continues to operate a 2016 23' Pumpout boat on the Rowley River and Plum Island Sound including Ipswich and Newbury waters thanks to grant money awarded by the State in December 1996. 75% of all operating and capital costs are covered by this grant. The Dept. of Fisheries continues to allow "In-kind" expenses to be reimbursed as well. This has allowed for total reimbursement to the Town for the Pumpout boat and its operating costs. The Pumpout boat is in operation for the months of May through October. The Pumpout boat pumped over 3,066 gallons of waste during the 2020 boating season and continues to perform well.

A sincere thanks to the many volunteers that continue to help with dock installation, marker install/removal and boat maintenance each year. Especially Robert Murrin, of Murrin Construction, who has volunteered himself and needed equipment to install and remove the Town docks for many years now.

Respectfully submitted: Bill DiMento - Harbormaster

REPORT OF THE SHELLFISH DEPARTMENT

The 2021 shellfish season is in the books and things gradually are coming back to normalcy. The weather again worked in similar ways as it typically does, freezing of the river in early winter locked up the Rowley River and all mud flats. Typical rainfall closures occurred in the spring and early summer, followed by a red tide closure in July but the late summer and fall remained open for harvesting for the majority of the time.

No new major updates with the Shellfish Department this year. The Rowley River, area N4.1, the “upper Rowley River” remains closed to all shellfishing, especially oysters, due to contamination reasons via the Massachusetts Division of Marine Fisheries. These areas are marked with signs in the river and on the shellfish board at the top of the town boat ramp.

The Shellfish Department continues to make multiple, successful efforts to keep illegal harvesting from bordering Town fisherman off of Rowley clam flats and will continue to protect the resources for residents and nonresidents who hold a Rowley shellfish permit.

As always the Shellfish Department wishes to see interest in shellfishing increase. Members of the Department would be glad to answer any questions you may have. Whether it is for commercial or recreational reasons, help maintain a historical activity that would be a shame to lose.

Respectfully submitted: Travis Kneeland - Shellfish Constable

REPORT OF THE ROWLEY MUNICIPAL LIGHTING PLANT

Rmlp.org

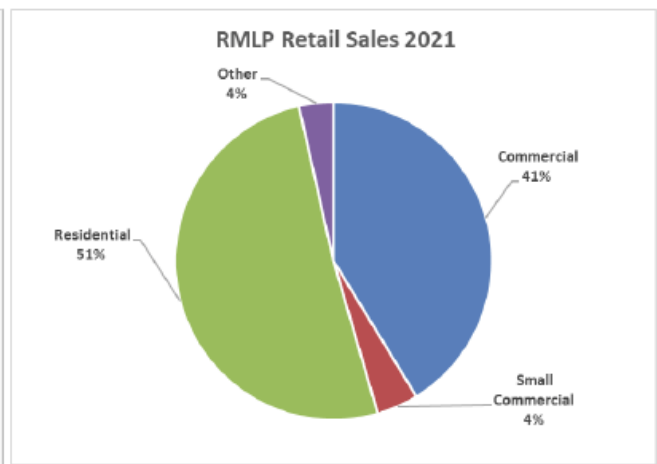
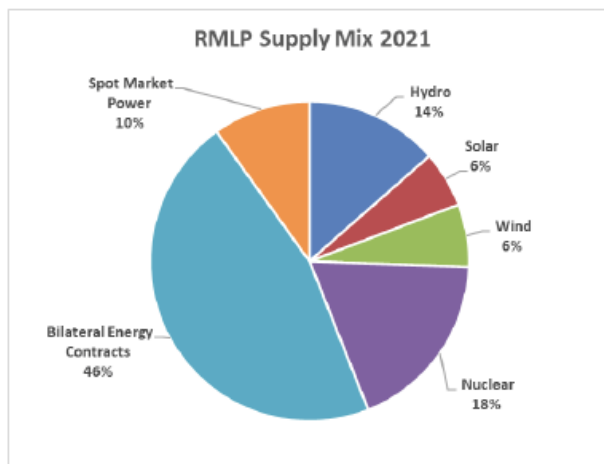
The Rowley Light Plant was formed in the fall of 1910. It is one of 41 municipal light plants in Massachusetts. Municipal light plants are unique in their ability to deliver high reliability, strong customer service, and affordable rates. RMLP is here to serve its owners, the ratepayers of Rowley.

RMLP prides itself on the reliability of its electrical system. We are constantly maintaining the distribution system to be as reliable and efficient as possible in weather and non-weather events. We monitor the age and condition of all our infrastructure. This proactive approach to maintenance has proven successful over many years.

General Manager: Matthew R. Brown

Number of staff:	8
Service territory:	Rowley
Number of customers:	3130

Available capacity: 2021	30 MVA
Peak demand: 2021	12,185 KWh occurred on 6/30/2021 hour 17
All-time peak demand (2015-2021):	12,185 KWh
Average Load: 2021	5,125 KWh
Total energy consumption: 2021	44,893,011 KWh
Distribution lines:	12.7 miles
Long term credit rating (S&P)	A+



Key accomplishments in 2021

- Completed setting all new poles and transfers on Christopher Road.
- Installed 3 new capacitor banks with controls on circuit F4.
- Performed Infrared preventative detection maintenance on all feeders and substation.
- Performed annual tree trimming maintenance along with Hazardous tree removals on Haverhill Street, Glen and Boxford Road.
- Contracted by the developer to install URD infrastructure at Falcon Ridge. 3 phase primary cable, sector cabinets, box pads, ground grids, transformers, handholes, and LED streetlights.
- Interconnected 3 new residential Solar customers.
- Continued work on the Wethersfield Street/Bradford Street/Summer Street 4kv upgrade. This included new poles, wire, transformers, lights, services, and pole hardware.
- Issued the second annual Community Solar credit in November 2021.
- Officially adopted Juneteenth as an RMLP Holiday.
- Purchased the RMLP's first ever plug in Hybrid meter reading vehicle.

Contributions and Services Provided to the Town

- RMLP funded the Rowley streetlighting initiative. Additionally, RMLP purchases and maintains all public lighting at no cost to the Town.
- RMLP contracted R.F. GOULEY company to administer Electrical Safety training to our seniors at the Senior Center.
- Our Line crew hung flags along Route 1A for Memorial Day, July 4th and Veterans Day.
- Assisted in the Eiras Park Scoreboard installation, donated to the Parks and Recreation by IBEW Local Union 104
- We provided inserts for other departments in our monthly bills at no charge to those departments.
- We used our staff and equipment to decorate and light the trees and gazebo on Town Common for the holiday season. Installed a fresh coat of paint on the Town Common Flagpole.
- We continued to support The Salvation Army's Good Neighborhood Energy Fund
- We provide assistance to various town departments throughout the year.

The guidance and cooperation of the Municipal Light Board and the dedication to service and hard work of the RMLP staff is gratefully acknowledged.

Respectfully submitted: Matthew R. Brown – General Manager

Board of Commissioners: Danby Whitmore – Chair, Mark Cousins -Member, Bryan DiPersia - Clerk

ROWLEY ELECTRIC LIGHT DEPARTMENT STATEMENT OF INCOME FOR THE YEAR 2021

	Current Year	Increase or (Decrease) from Preceding Year
OPERATING INCOME		
400 Operating Revenue	7,754,252.00	(35,715.99)
OPERATING EXPENSES		
401 Operation Expense	6,726,686.02	442,864.17
402 Maintenance Expense	449,633.69	76,742.71
403 Depreciation Expense.....	502,860.24	219,980.37
Total Operating Expenses.....	7,679,179.95	739,587.25
Operating Income.....	75,072.05	(775,303.24)
OTHER INCOME		
415 Income from Merchandising, Jobbing and Contract Work.....		
419 Interest Income.....	102,973.13	(148,195.19)
421 Miscellaneous Nonoperating Income.....		
Total Income.....	178,045.18	(923,498.43)
INTEREST CHARGES		
427 Interest on Bonds and Notes.....	0.00	0.00
431 Other Interest Expense.....	0.00	
Total Interest Charges.....	0.00	0.00
NET INCOME.....	<u>178,045.18</u>	<u>(923,498.43)</u>

	Debits	Credits
208 Unappropriated Earned Surplus (at beginning of period).....		6,102,075.91
433 Balance Transferred from Income.....		178,045.18
434 Miscellaneous Credits to Surplus.....		136,063.88
435 Miscellaneous Debits to Surplus.....		
436 Appropriations of Surplus.....	20,956.40	
437 Surplus Applied to Depreciation.....		
208 Unappropriated Earned Surplus (at end of period).....	<u>6,395,228.57</u>	
	<u>6,416,184.97</u>	<u>6,416,184.97</u>

ROWLEY ELECTRIC LIGHT DEPARTMENT COMPARATIVE BALANCE SHEET 2021

<u>ASSETS</u>	Balance Beginning of Year	Balance End of Year	Increase or (Decrease)
UTILITY PLANT			
101 Utility Plant - Electric	4,575,436.10	4,479,459.46	(95,976.64)
FUND ACCOUNTS			
126 Depreciation Fund.....	3,828,518.86	4,306,461.26	477,942.40
127 Bond Fund.....			
128 Rate Stabilization Fund.....	885,583.02	1,085,308.33	199,725.31
CURRENT AND ACCRUED ASSETS			
131 Cash.....	1,672,364.87	1,546,166.74	(126,198.13)
132 Special Deposits.....	109,547.34	112,929.56	3,382.22
132 Working Funds.....	690.00	690.00	0.00
142 Customer Accounts Receivable.....	426,794.26	151,994.86	(274,799.40)
143 Other Accounts Receivable.....	20,074.73	(8,124.22)	(28,198.95)
146 Receivables from Municipality.....			
151 Materials and Supplies.....	99,431.37	105,429.34	5,997.97
165 Prepayments.....	1,141,472.71	1,345,509.46	204,036.75
174 Miscellaneous Current Assets.....	1,011,013.52	1,058,458.68	47,445.16
DEFERRED DEBITS			
183 Other Deferred Debits.....	0.00	0.00	0.00
Total Assets and Other Debits	<u>13,770,926.78</u>	<u>14,184,283.47</u>	<u>413,356.69</u>
<u>LIABILITIES</u>			
SURPLUS			
206 Loans Repayments.....	2,359,200.00	2,359,200.00	0.00
207 Appropriations for Construction Repayments.....	0.00	0.00	0.00
208 Unappropriated Earned Surplus.....	6,102,075.91	6,395,228.57	293,152.66
LONG TERM DEBT			
221 Bonds & Notes.....	0.00	0.00	0.00
CURRENT AND ACCRUED LIABILITIES			
232 Accounts Payable.....	452,407.18	478,758.15	26,350.97
235 Customer Deposits.....	109,547.34	112,929.56	3,382.22
242 Miscellaneous Current and Accrued Liabilities.....	3,141,183.40	3,129,735.39	(11,448.01)
DEFERRED CREDITS			
252 Customer Advances for Construction.....	27,106.64	27,106.64	0.00
RESERVES			
260 Reserves for Uncollectable Accounts.....	25,000.00	25,000.00	0.00
CONTRIBUTIONS IN AID OF CONSTRUCTION			
271 Contributions In Aid of Construction.....	<u>1,554,406.31</u>	<u>1,656,325.16</u>	<u>101,918.85</u>
Total Liabilities and Other Credits	<u>13,770,926.78</u>	<u>14,184,283.47</u>	<u>413,356.69</u>

REPORT OF THE HIGHWAY DEPARTMENT

The Highway Department equipment and facilities were serviced and repaired throughout the year as scheduled or as needed.

As part of the Highway Department's pavement management program, the following work was performed on Cedarwood Lane, Perley Avenue, Allen Avenue and Central Way were paved with finish top coats. Spencer Knowles Road, Arthur Gordon Drive, Wilson Pond Lane, portions of Newbury Road and Boxford Road were milled, paved and drainage structures adjusted.

All catch basin were dug and cleaned. All catch basins were maintained during rain, snow and ice storms to prevent street flooding.

All town roads were swept. Routine pothole patching, rut filling and sidewalk repairs had been performed throughout the year as needed. Gravel roads were graded throughout the year at the request of the residents. The Highway crew performed roadside mowing and trimming throughout the seasons as well as mowing and landscaping all Town commons and Town property. Brush clearing along the roadsides had also been performed in the spring, summer and fall.

Street line painting and pavement markings had been painted during the late summer. Signage consisting of regulatory street name, stop, and speed limit signs and other non-regulatory signs had been repaired or replaced throughout the Town most were due to motor vehicle accidents and vandalism and some were replaced due to weathered conditions.

The Highway Department would like to thank the residents for approving the purchase of a new loader to serve our Town and its residents.

The 2021 winter season was warm and dry with below average snow accumulations. All Town roads and parking areas were plowed and treated as necessary.

We would like to thank all the private contractors and employees of the Town of Rowley for all their hard working during the 2021 winter season. We recognize and appreciate the residents for clearing the sidewalks in front of their property and beyond, we thank you.

The Highway Department wishes to thank all Town Officials, Boards, Committees, and Departments, as well as the residents for their continued support and teamwork that makes Rowley a great community to work in and live in.

The Highway Department staff wishes everyone to have a safe and happy year.

Respectfully submitted: Patrick Snow - Highway Surveyor

REPORT OF THE WATER DEPARTMENT

The Water Department wants to thank all of our customers for their patience and support during the continuing COVID-19 Pandemic. We were required to follow the guidelines that were ordered by the Governor of the State of Massachusetts, which meant we had to close our office, making it more difficult to support the needs of our customers. The Water Department staff had to be separated and put on alternate shifts in order to protect them from exposure to the virus. As a result we frequently had only a single staff member to cover customer issues and support. Additionally during this time, we responded to customer issues regarding the “user friendliness” of their water bills by designing a new bill format which has a more informative layout and is less confusing to understand.

Projects Completed:

- All potential cyber vulnerability safe guards have been installed and brought up to date. We will continue to monitor our systems for any potential new threats.
- The removal of the decaying old water tank on Prospect Hill, has been completed and the land where the tank was sitting has been returned to its’ natural state.
- Our Emergency Response Plan has been updated to meet new DEP certification requirements and has been certified by the State of Massachusetts. The plan has to be updated every five years.
- The Risk and Resilience Assessment (RRA) for the Rowley Water Department’s water utilities system has been completed. In the 2018, America’s Water Infrastructure Act was enacted by the United States Congress. The AWIA mandates that all Public Water Systems serving populations greater than 3,300 customers shall conduct an RRA under the provisions.

Capital Improvement Projects:

- The Dodge Road Water Main Extension project is in the design and bidding process for the spring of 2022. This will improve our ability to maintain water to the Prospect Hill tank from the Water Treatment Facility in the event the water main on Haverhill Street to Route 1 has to be shut down for any reason. This was approved at Town Meeting, and will be a multi-year project from design to completion. This project is funded by the American Rescue Plan Act.
- We are also planning another water main replacement and extension to connect to the existing water main on Central St., while replacing the existing water main on Fenno Dr. to where the pavement changes to dirt. The main will continue across Fenno Dr. to Mansion Dr. This will supply water to Mansion Dr. when Kittery Ave. is shut down for repairs.
- We are also considering a water main replacement from the intersection of Cross St along Kittery Ave. to Fenno Dr., due to the poor condition of the water main. The water main breaks and service repairs are becoming more frequent and the cost of repair for this section of main warrants replacement.

- In order to continue to deliver the cleanest water possible, the Department flushed 118 fire hydrants this past summer.

The Water Treatment facility produced 143,136,000 gallons of safe, clean drinking water in the last fiscal year. The Department of Environmental Services requires that we regularly test our water. To accomplish this, Total Coliform samples from our system are collected monthly from 13 sample sites, for a total of 2,028 samples yearly. The test results for these and other samples are summarized in an official Water Quality report available on the Water Department website. In 2021, the results showed our water easily surpassed all State and Federal water quality standards. Also, the Department completed a timely and successful Lead and Copper testing program as mandated by the DEP.

The Water Department strives to supply clean and safe drinking water to our customers. However, on occasion, we do experience an event that causes dirty water or air in the water main which degrades the quality of the water. If you are having any issues with your water quality, please contact the Water Department so that we can address the issue as soon as we are able. There is still a State-wide shortage of qualified water operators for both Treatment and Distribution. We continue to support and train our staff so they can meet the requirements for their State licenses.

REPORT OF THE BOARD OF HEALTH

The Board of Health (BOH) is pleased to present our activities during 2021. The Board and its staff implement and oversee laws, policies and regulations of the Town, the Massachusetts Department of Public Health, and the Massachusetts Department of Environmental Protection. The Health Department, under State and local regulations, responds to emergency planning requirements, issues permits and licenses for approximately 150 businesses, oversees all septic systems, and conducts inspections as required by law.

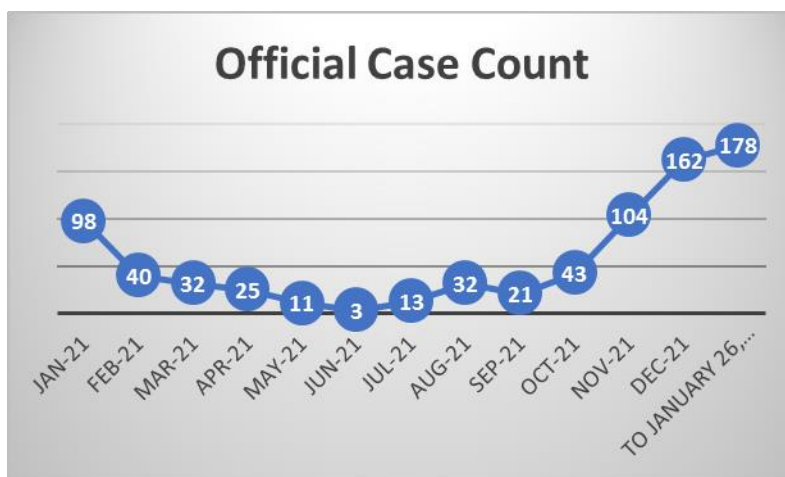
In 2021, as in 2020, the COVID-19 global pandemic greatly expanded the Department's workload. At the same time, the Department faced serious staffing challenges due to the resignation of the Health Agent in June. Efforts to hire a replacement agent have not yet been successful. The Department was greatly aided by former Health Agent Mr. Edward Gallagher who stepped in to help on a temporary basis.

During 2021, the amount of new residential construction in Rowley increased immensely with the commencement of the first phase of the development at Falcon Ridge (49 large single-family homes,) eight townhouse units at Ashley Village, and other new construction. The Department issued more than eighty septic construction permits in 2021 for new construction and repairs, each one requiring multiple reviews by the Health Director and Agent. The active real estate market also contributed to the workload, since almost all transfers require septic system (Title 5) reviews. In addition, the Department must review building permits for new construction and additions and renovations to make sure that plans do not impinge on septic systems, or add to the permitted loads for existing septic systems.

Board personnel participated in many regional and state-wide virtual meetings detailing new regulations, responses to the pandemic, vaccination efforts and other topics.

In 2020, Town Nurse Mary Ellen Mighill postponed her plans for retirement in order to support the many residents and families who contracted or were in contact with the virus. She continued her work into 2021, finally retiring in April. The Town and the Department owe Mary Ellen a great debt for her dedication to the health and welfare of Rowleyites over the years.

A new Town Nurse, Carolyn D'Amato, joined the Department in January. The nurses worked together for a time to ensure that vital functions continued without fail. Contact tracing and following up on complaints has consumed a large amount of staff time which will continue well into 2022. The number of COVID cases that we must follow up showed no sign of decreasing at the end of 2021.



One of the Board's top priorities for 2021 was to assure that Rowley residents were able to be vaccinated against the COVID-19 virus. To that end we partnered with Conley's drugstore in Ipswich and the Rowley Council on Aging to hold vaccination clinics for residents aged 75+ at St Mary's Church in Rowley. In February, we vaccinated almost 300 residents with their first and second shots. Home-bound seniors were vaccinated at their residences.

We participated in The Lower Merrimack Valley Regional Collaborative (LMVRC,) a partnership between Amesbury, Georgetown, Groveland, Merrimac, Newbury, Newburyport, Rowley, Salisbury and West Newbury to hold vaccination clinics in our communities. These clinics began in January and have continued into 2022. We were able to provide vaccinations to the Town's first responders and essential employees as well as to each class of residents as soon as they became eligible. In addition to their regular work-week, our employees as well as Board Members, and employee and member's families contributed many volunteer hours to staffing these clinics on nights and weekends.

Respectfully submitted: Charles T. Costello - Chairman; Susan Elwell – Clerk; John Melcher - Member

REPORT OF THE COUNCIL ON AGING / SENIOR CENTER

The Rowley Council on Aging is committed to ensuring the well-being of Rowley residents 60 years and older. At the Senior Center, we provide programs and services that create a strong community and address health, economic and social concerns.

This past year was challenging, fulfilling, heart-warming and, at times sorrowful. We greeted new members and said good-bye to others.

The Rowley COA and the Board of Health started the year by facilitating a vaccine clinic for residents over 75 and successfully vaccinated over 250 people. The COA helped folks register and provided staffing for the clinic. As accessing vaccines became more and more challenging, the COA made a strong commitment to make sure all Rowley seniors were fully vaccinated and from early on, Rowley had the highest vaccine rate in the area. Staff answered phones, registered folks for clinics and provided transportation. We also worked with the Health Department and local ambulance company to vaccinate homebound seniors. It was important but exhausting work. Throughout the pandemic we delivered meals, did grocery shopping and “met” over the phone and on ZOOM. Staying connected was critical.

When the mandates relaxed, we were ready with a new tented outdoor space and a newly organized indoor space. We sent a survey to seniors and received over 90 responses to question as to what they would like to see us offer. The majority of responses were from 70–80 year-olds with a good percentage on either end. (55-70 and 80+) We excitedly used the data to inform our plans and goals. Marty Blanchard was hired as our Program Coordinator and she is a wonderful fit!

Our calendar grew with programs from Cribbage to Fitness and Yoga, cooking, book club, crafts and local trips. We also had several events including our annual BBQ and a World Series Celebration. Our hope for a robust outdoor program was hampered by the rainy weather and mosquitoes. We are awaiting a shed being built by a local Eagle Scout and further expansion.

Our collaborations in the community are critical to our success. The Fire Department worked with us on a fire safety presentation and provided space for our BBQ. The police provided on-going wellness checks for at-risk seniors and presentations on Scams. The Library, Rowley Housing Authority and the Congregational Church let us use their spaces for programs and events.

Getting folks onto the ZOOM platform became a goal of ours. This Tech program has several collaborators. The Mass Council on Aging loaned us 10 IPADS, the library loaned us Hot Spots for those without internet and the Triton High school tech students provided training and on-going support.

There are 1655 +/- residents over the age of 60 in the town of Rowley. (We are still waiting for final 2020 census figures) The median age in the town is 45.8 which is 10% higher than other towns in Essex County and 20% higher than those in the State as a whole. These numbers reflect a desire for residents to age in place and also for new older residents to make their home here.

The calls we get for assistance give us a more in-depth picture of the needs of this population. The biggest number of calls are for help with finding affordable housing, transportation for medical appoints and vaccines, help with food, fuel assistance and home repair and homemaker/companion services. Our outreach during COVID opened many eyes to the breadth of services we provide.

While we provide a significant number of referrals to agencies who have applications and services to address the needs (though regrettably most have long waiting lists.) We do directly provide meals and nutrition support. This past year, we made a significant number of referrals to the Meals on Wheels program that provides daily meals to homebound seniors. Luckily the definition was expanded to address seniors who were remaining home due to COVID. We augmented those meals with 60 grab and go meals a month to those not receiving Meals on Wheels. Once we were back in programing mode, we served 68 meals on site. We distributed Farmers Market coupons to be used in the summer months and shopped for about 6 homebound seniors a week. Many referrals were made to local food pantries.

Tim Morris, our outreach worker, meets with seniors at their homes and at the center to provide them assistance and support. On average he is working with 30 seniors in that capacity. He assists them with navigating medical care issues, homecare issues, mental health and, with the help of Maryellen Mighill, helps with Medicare questions.

We are proud of our work this past year and look forward to continuing to serve the seniors in Rowley.

Respectfully submitted: Ellie Davis, Director

The Council on Aging Board: Virginia Merry, Chairwoman; Dot Johnston, Vice Chairwoman; Jean Blanchard, Secretary; Diana Titus, Member; Pet Levitt, Member; Barbara DePalmer, Member. We have one vacant seat as of publication.

In memory of two Board Members who were active this past year. Joan Lyons, Chairwoman and Merle Phipps, Member. They are missed.

REPORT OF THE HISTORICAL COMMISSION & HISTORIC DISTRICT COMMISSION

During the year 2021, the Historic District Commission issued a total of (6) Six Certificates of Appropriateness, (10) Ten Certificates of Non-Applicability, (0) Certificates of Hardship, (2) Two Demolition Permit, (0) Demolition Delay Enacted. There was a total of (18) Eighteen applications filed by property owners for proposed repairs, renovations, additions, and or new construction on their property within the limits of the (2) two established Historic Districts.

Notable new construction in the district this year is the ongoing work at 12 Main Street. The design review process allowed this new residential community to maintain distinctive characteristics and encouraged the new construction to be compatible with existing historic structures, maintaining Rowley's unique streetscape and rural character.

The Rowley Historic District Commission's primary mission is to act as a design review board for projects located within the historic districts. The guidance and recommendations provided by the Commission maintain the rural character of our seventeenth-century town. Since the passage of the Historic District Bylaw in 1998, the Commission has assisted numerous property owners with the application process for their proposed building additions, alterations, repairs, and new building construction. This assistance is provided upon request or required when a building permit is applied for within the designated districts.

The Historic District and Historical Commission meet each month to ensure and implement design guidelines, preservation, and awareness of historical characters, places, and artifacts in the town. Any property owner who has questions or comments on historical issues such as historical house documentation, house plaque acquisition, inventories of historical sites on file, or other historical matters, is invited to attend a regularly scheduled monthly meeting being held in person or virtually on the first Thursday of each month at 7:00 P.M. For more information, please contact the Historical Commission via email: historic@townofrowley.org.

Respectfully submitted: Frank P. Todd - Chair; Sara E. Bourque – RHC + RHDC Clerk; John Cardillo; Len Charney; Barbara Breaker; Stephen Cabitt; Holly Gagne - Alternate

REPORT OF THE ROWLEY PUBLIC LIBRARY

2021 was the second year operating under a pandemic with the COVID-19 virus surging and retreating throughout the year. Most services resumed in the summer months including unlimited computer use, study and meeting room availability, art in the gallery and display case, and in-person as well as virtual programs. The library continued to provide a wide variety of free online resources including ebooks and audiobooks, streaming movies and music, magazines, newspapers, comics, and many new databases. Visit rowleylibrary.org for the latest slate of offerings. New museum passes were added as well, which may now be reserved online. The same reservation software may also be used by qualifying organizations wanting to secure meeting rooms at the Library.

The Friends of the Rowley Library brought back several of their cherished fundraisers this year as well. They hosted a fall book sale, plant sales in both spring and fall, and the holiday basket raffle and cookie walk. The Friends also coordinated with local Scout Skylar Patterson on the building of three Little Free Libraries for the community as his Eagle Scout project. These will be enjoyed by the community for many years to come. Visit one to leave or take a book at Pine Grove School, Eiras Park, or the Herrick Farm Stand on Haverhill Street.

After the constraints of the previous year, patrons were pleased to return to the Library. Patron visits numbered 17,206. 40,854 items were borrowed, with about 16% being virtual. Over 4000 reference questions were answered by the hardworking and dedicated library staff. Public computers were used 1,164 times, and the wifi recorded 3,902 sessions. Wifi is freely available 24/7 from the parking lot and inside during open hours. Meeting and study rooms were used 248 times, and discounted passes to museums and cultural institutions were borrowed 207 times. Programs for adults and children included concerts, crafts, genealogy and local history, a puppet

show and a magician, take and make activities, live and virtual author discussions, yoga, book club, and many more.

The Rowley Library has been steadily adding to its collection of “things,” non-traditional items that are only needed once in a while and can be borrowed rather than purchased. If you need a digital projector, metal detector, food dehydrator, coin sorter, musical instrument, lawn or board games, tools, or other piece of technology, check the library before making that purchase. It’s more economical and better for the environment. Also make note of the new, 6 days, 50 hours per week schedule of open hours: Monday through Thursday 9 am to 7 pm and Friday and Saturday 9 am to 2 pm. Visit your physical and virtual library often, and let us know if there is more we can be offering in these unprecedented circumstances.

REPORT OF THE PARKS AND RECREATION COMMITTEE

The Parks and Recreation Committee met throughout 2021 remotely and in person. A number of exciting projects planned and conceived last year have been completed. Joe Haley remains the Chairman, Tim Southall remains as Vice-Chair. Our other committee members are still in place and remain active within our group, those members as follows: Ryan Gallant - User Fees Committee; Mike Quinn - Budget & Finance Committee; Kurt Annen - CPA Committee; Tim Southall - Field Maintenance Committee. The Board also includes members Mike Killion and David Zizza.

Our completed projects include; Home Run fencing for our Majors Diamond @ Eiras Park, a professional/playground grade Batting Cage also located at Eiras Park. A beautiful brand new basketball court at Pine Grove School and finally a large digital scoreboard located at Eiras Park, on our Lower Field. Our plan for new athletic fields at Pine Grove School adjacent to the soccer fields have been postponed. The committee decided to focus our energy, time and available funding to work on bringing our Playground located at Eiras Park back to its original glory.

REPORT OF THE ROWLEY HOUSING AUTHORITY

The Rowley Housing Authority (RHA) is managed by the Danvers Housing Authority. For information, call the Rowley office at 978-948-2371 or call the Danvers office directly at 978-777- 0909. The RHA Board meetings are held remotely on the first Friday of each month at 9 am in accordance with the Governor’s Executive Order issued on March 12, 2020.

The twelve units of family housing located at Depot Way and the forty-two units of elderly housing at Plantation Drive are occupied. The waiting lists are open, and the RHA is part of the centralized Common Housing Application for Massachusetts Public Housing system. Interested applicants, can pick up an application outside the Rowley office, or fill one out online by going to <https://publichousingapplication.ocd.state.ma.us/>. Applications can also be downloaded via the RHA website www.RowleyHousing.org.

Although 2021 continued to present challenges due to COVID 19 and variants, the RHA remained fully staffed throughout the year. The RHA utilized a one call system, memos, and its website to keep residents updated on tests, vaccinations, and boosters.

The RHA received a special award from the Department of Housing and Community Development (DHCD) to replace the second septic system at Depot Way. The project is slated to begin in the spring of 2022.

The current members of the RHA Board are Joseph Perry, Chair; Robert Cianfrocca, Vice Chair and State Appointee; Mary Ellen MacDonald, Treasurer; and Kathy Olmsted Town Appointee.

Longtime board member, Jack Cook, resigned from the RHA. Jack's input and service to the Board was both valuable and appreciated.

The RHA would like to thank all Town Boards and Officials for their assistance and cooperation during the past year.

Respectfully submitted: Cynthia Dunn, Acting Executive Director

REPORT OF THE ROWLEY COMMUNITY MEDIA (RCM)

RCM is Rowley's PEG Access TV Channel and website. On Verizon channel 26/Comcast 9 and online at www.tightrope.townofrowley.org, residents can find out what goes on in Town. The staff, under the direction of the Board of Selectmen, include Director Janet Morrissey and Production Technicians Rollie Madden, Stefan Jandrisevits.

RCM continues coverage of meetings including Annual Town Meeting, meetings in-person at Town Hall/Town Hall Annex, as well as GoToMeetings and Zoom meetings for our residents. RCM is covering or getting files to replay Selectmen, Conservation Commission, Planning Board, Zoning Board of Appeals, Light Commission, Board of Health, Community Preservation Committee, Water Commission, Historical Commissions, Library Trustees, Essex Veterans, etc. Meetings can be viewed on the RCM website anytime, anywhere. Also note link on Town of Rowley website. Events were cancelled this past year due to COVID-19 and variants. We continue to make regional programs for seniors available and all residents can search for past events and discussions on elder concerns, Rowley history, local artists and authors and so much more. Use "history", "library", "COA" or other search parameters in subject line to find what you want to watch. All programs are downloadable for free.

RCM donates to Triton on an annual basis allowing them to continue amazing programming and training for students. Please tune in to VTV episodes to see the skill of their production. School Committee meetings and sports are also covered by these kids and of course their mentor Bob Lathrop. Tell your kids to sign up!

We invite members of our community, unfamiliar with our programming, to tune in or log in. Rowley residents are also encouraged to produce using home equipment or by borrowing production equipment. Staff will teach and provide technical support. RCM is funded through contract negotiations between the Town and cable providers. No taxpayer money is used to facilitate this resource.

Below is breakdown of RCM shows. A detailed list of programs is available: email Janet@townofrowley.org or search for show categories online at tightrope.townofrowley.org. Click search shows tab. Bulletin board content which deserves “airtime” is not included in programming total time.

Category Breakdown

PSAs

Total Shows	Average Show Length	Total Runs
3	00:01:02	345

Essex County Bikes

Total Shows	Average Show Length	Total Runs
42	00:48:04	785

Library

Total Shows	Average Show Length	Total Runs
3	01:41:38	89

Special Events

Total Shows	Average Show Length	Total Runs
2	00:23:50	69

Triton High School

Total Shows	Average Show Length	Total Runs

Total Shows	Average Show Length	Total Runs
75	01:02:54	1315

Town Meetings

Total Shows	Average Show Length	Total Runs
271	01:18:04	2335

Sports

Total Shows	Average Show Length	Total Runs
3	01:54:01	65

Informational

Total Shows	Average Show Length	Total Runs
2	01:28:23	31

Whittier

Total Shows	Average Show Length	Total Runs
9	00:47:56	113

Artistic Impression

Total Shows	Average Show Length	Total Runs

Total Shows	Average Show Length	Total Runs
1	00:34:54	14

History

Total Shows	Average Show Length	Total Runs
1	00:11:59	13

REPORT OF THE CEMETERY DEPARTMENT

The Mission Statement of the Board of Cemetery Commissioners states that we are responsible for the managing and caretaking of the Rowley Cemetery.

The Cemetery Commissioners were saddened by the passing of our Cemetery Supervisor Matt Nadeau, after fighting a lengthy battle with cancer. Matt had been working for us the last two years. He did an excellent job and was well respected by all those Town employees that he worked with and will be sorely missed. A memorial stone has been ordered and will be placed in the cemetery in his memory in the spring of 2022. The Board expresses its sincere sympathy and condolences to his family.

Just before Matt's passing, Sam Spinhirn was hired to fill the position of Cemetery Laborer. Shortly thereafter, he was promoted to the position of Temporary Cemetery Supervisor. Sam quickly learned the position and has become a real asset to the operation of the cemetery. He supervised the three summer employees and the Board wishes to thank Chris Nadeau, Henry Golbitz, and Daniel Elliott for their service this summer.

The Cemetery Board was very happy to learn that the Assistant Town Clerk, Janet Peabody, has started to completely computerize extensive records of the Rowley Cemetery. This includes combining the Cemetery Plot Deeds with the hand drawn charts, so that an accurate computer record will exist for both the deed listings and the burial charts. Currently, they are kept on paper only. This will allow for a complete backup of the records and when the project is completed in 2022, these records will be made available on the Town website and the Rowley Public Library for easy access by the public.

It has been a busy year in the cemetery with burials and maintenance issues. Cemetery staff were responsible for:

- 39 burials, consisting of 18 cremations and 21 full vault burials
- Snow plowing, mowing, trimming and maintaining the grounds as needed

- Maintaining and repairing cemetery equipment

The Cemetery Department this year, for the first time, was the recipient of over 550 Christmas wreaths from the Wreaths Across America program to put holiday wreaths on veterans' graves in our cemetery. This was the result of a lot of work led by Veterans Committee Chairman Bob Breaker and the Veterans Committee. Thanks to donations from veterans, members of the public, and area businesses who contributed funds to make the program possible. Finally, thanks to so many people who responded and helped distribute the wreaths on individual graves.

The Cemetery Commissioners meet monthly on the third Tuesday of each month at 1:30PM in the Rowley Public Library meeting room. The meetings are posted as required by law and the public is welcome to attend.

The Commissioners would like to thank all those Town Departments who assist us on a regular basis, including the Town Administrator and her staff, The Town Clerk and Assistant Town Clerk, as well as the offices of the Town Treasurer and Town Accountant. Also, thanks to the Rowley Boy and Girl Scouts assisting with placing flags and wreaths, and the Rowley Veteran's Committee. Finally, a special thanks to the Highway, Water, and Light Departments for their assistance.

Respectfully submitted: David C. Petersen, Chairman; Kathy Olmsted, Clerk; and Jack Cook, Member

REPORT OF THE EASTERN ESSEX DISTRICT DEPARTMENT OF VETERANS SERVICES

Veterans Services is charged under Massachusetts General Laws Chapter 115 with providing services to Veterans/Surviving Spouse. The Town funds this program for the Veteran/Surviving Spouse, and is subsequently reimbursed 75% by the Commonwealth. It is the responsibility the Department to follow the process dictated by the Department of Veteran Services so that the Town receives the fully allowed reimbursement. The Department is also tasked with the responsibility of assisting Veterans and their families with VA benefits; ensuring that each Veteran and/or family member receives all benefits that are available to them.

Some of the highlights of the past year: I passed the Veteran Service Officer Recertification Test, which means that Rowley is eligible to receive the full 75% reimbursement from the State for Ch115 Benefits. If I did not pass the test, then the Town would only be eligible to receive 50% reimbursement. We obtained donated holiday meals and stockings; we had the pleasure of delivering them to Veterans and their families. We are working on an initiative to get the High Street Bridge in Ipswich, named the Global War on Terror Memorial Bridge. We hosted the first event of a three-part Speaker Series, the presenter was Ryan Pitts. Staff Sargent Pitts is a Medal of Honor recipient who served in the Global War on Terror. We will be holding two more Speaking events and then have a ceremony to commemorate the Bridge Dedication.

Significant statistics: VA Awarded Benefits Rowley Veterans and/or Surviving Spouses: Veteran Compensation: 78 Veterans total \$104,372/month; Veteran Pension: 1 total

\$1,160/month; Dependency & Indemnity Compensation: 4 surviving spouse \$6,343/month; Death Pension: 1 surviving spouse \$1,237/month; Total Awards 84 Veterans/Widows/Widowers for \$113,113/month; Total Awards for District: 514 Veterans/Surviving Spouses \$664,871/month. Rowley paid out \$18,757 in Ch115 Benefits. The Town will get 75% of it reimbursed by the State.

Department staff:

Karen Tyler, District Director/Veteran Service Officer
Karen Bell, Part-Time Assistant to the Director

Personnel Changes: Due to reduction in towns within the district, we reduced the full-time Assistant to the Director from full-time to part-time. Unfortunately, Kathy Collins, former full-time employee had to resign as a result in reduction in hours.

Board of Directors:

Robert Snow, Board Member, Chairman, Rowley

Michael Flynn, Board Member, Essex
Doug Dawes, Board Member, Georgetown
Linda Alexson, Board Member, Ipswich
Michael Doyle, Board Member, Newbury
Robert Janes, Board Member, West Newbury
Karen Summit, Treasurer, Rowley

Respectfully submitted,
Eastern Essex District Dept of Veteran Services
Karen Tyler, District Director

REPORT OF THE ROWLEY VETERANS COMMITTEE

Working within Town Covid Guidelines, the Veterans Committee operated with a limited meeting schedule this year. The meetings were broadcast through our public access cable provider.

Highlights for 2021:

Veteran outreach continued through mailers and Social Media. A Rowley Veteran Email account was established through the Town website. Veterans can now contact the Committee directly.

Ongoing Rowley War Memorial restoration project at Town Hall. Plans were approved and \$35,950 in State Grants were secured. Initial site clean-up and restoration included the removal of overgrown vegetation and trees, removal of old electrical conduits and general area clean-up. Bids for the granite panel resurfacing and refurbishing are being solicited.

The Committee worked with local Girl and Boy Scout troops to place Memorial Day American Flags on all Veterans graves to commemorate their service.

Partnered with Rowley Council on Aging to hold a Veterans Day dinner for local veterans. Well attended by nearly 50 Rowley Veterans. Rowley Veterans Committee, Selectmen, our local Veteran Service Officer and our State Senator attended and spoke.

Coordinated local efforts with the National Wreaths Across America program. Fundraising and donations allowed scores of volunteers to place over 500 wreaths, honoring our Veterans resting in peace at the Rowley Burial Ground.

Two new members were add to our committee. We would like to welcome Tammy and Ron Garron. They, along with Jen Gately, administer and will continue to organize our Wreaths Across America program.

Wreaths Across America Committee:

The Wreaths Across America's mission touches the lives of thousands of groups across the country. Through fundraising for wreath sponsorships the goal of the program is to honor every veteran by placing a wreath on each veteran's grave. This year, the Rowley, MA, Wreaths Across America Committee successfully completed its first year of participation by exceeding its goal of 500 wreaths and actually reached a total of 630 wreaths. On National Wreaths Across America Day (December 18, 2021) a wreath was placed on each hero's grave at the Rowley Burial Ground. Approximately 100 community members participated in the laying of wreaths event. The 130 wreaths that exceeded the goal of 500 will be added to the 2022 account.

2022 Projects:

1. Rowley War Memorial restoration project at Town Hall.
2. Wreaths Across America event - December 17, 2022
3. Audit of all Veterans in our cemetery with the help of the Boy Scouts.

REPORT OF WHITTIER REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL

Whittier offers 23 vocational technical career areas designed to provide the necessary training and skills for further education or work force success.

Whittier's academic program is designed to offer students the fundamental skills through its core curriculum in English, Math, Science and Technology, Social Studies, World Languages, Physical Education/Health, and Elective subjects. Courses are aligned with the Massachusetts Curriculum Frameworks in order to achieve success on the MCAS.

Courses are offered in a sequential format and are integrated with the vocational-technical areas, wherever practicable and mutually beneficial. All academic courses offer advanced sections for students who desire to further their education. We offer honors courses in English, science, and math to lead toward advanced placement courses. Moreover, a Tech Prep program is offered to eleventh and twelfth grade students which parallels the College Prep program and provides students with the opportunity to earn college credit and/or advanced college placement.

Since all programs are open to both females and males, we encourage our students to explore and to specialize in non-stereotyped, non-traditional vocational-technical areas and to strive for the maximum realization of their goals and potential.

Whittier Regional Vocational Technical High School is entering its forty-eighth year. To date we have graduated 12,465 students from the day school.

The enrollment for the Evening School from Rowley: 7

The October 1, 2020 Day School Enrollment:

	Boys	Girls
Grade 9	0	3
Grade 10	5	1
Grade 11	6	1
Grade 12	1	2

Total – 19

2021 Graduates – 3

The cost to Rowley for the school year 2020-2021 was \$446,908.00.

Respectfully yours: David Irving - Rowley Representative; Maureen Lynch - Superintendent

REPORT OF TRITON REGIONAL SCHOOLS

TRITON SCHOOL OFFICIALS

Superintendent of Schools

Brian L. Forget

112 Elm Street

Byfield, MA 01922

978.465.2397

brian.forget@tritonschools.org

Assistant Superintendent

Anna Bates

112 Elm Street

Byfield, MA 01922

978.465.2397

anna.bates@tritonschools.org

School Business Administrator

Kyle Warne

112 Elm Street

Byfield, MA 01922

978.465.2397

Administrator of Special Education

Shannon Nolan

112 Elm Street

Byfield, MA 01922

978.465.2397

kyle.warne@tritonschools.org

shannon.nolan@tritonschools.org

Pine Grove School
Principal – Nicole LaPerriere
191 Main Street
Rowley, MA 01969
nicole.laperriere@tritonschools.org

Pine Grove School
Assistant Principal – Elyse Earls
191 Main Street
Rowley, MA 01969
elyse.earls@tritonschools.org

Triton Regional Middle School
Principal – Alan MacRae
112 Elm Street
Byfield, MA 01922
978.465.2397
alan.macrae@tritonschools.org

Triton Regional High School
Principal – Patrick Kelley
112 Elm Street
Byfield, MA 01922
978.465.2397
patrick.kelley@tritonschools.org

SUPERINTENDENT'S REPORT

We find ourselves in extraordinary times, having endured an incredibly challenging two years of the pandemic. The impact on education has been felt particularly hard, as the varied opinions and beliefs around the best approach to ensuring the safety of our students and staff have created a continuous sense of instability. The years have been marked by continually adjusting safety measures and learning models that hinder rather than promote effective learning, but we have worked hard to minimize the impact of those measures to the greatest extent possible. We are beginning to see signs of a return to some sense of normalcy, but the impacts will be felt for years to come.

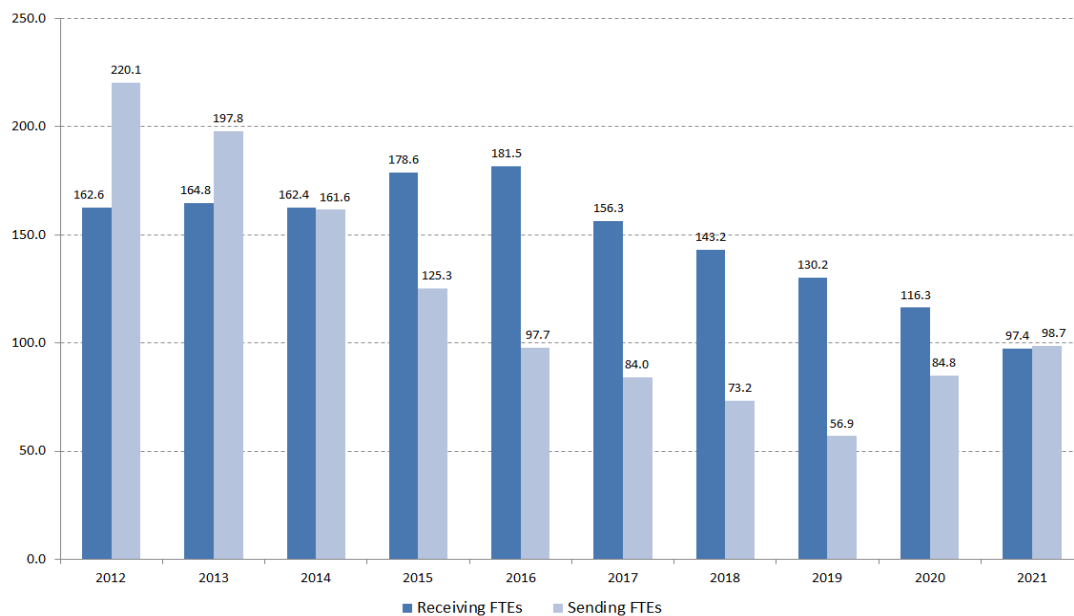
I am thankful to the Triton communities for their continued support of our schools. The past two years have created fluctuations in enrollment that have largely corrected this year with students returning who previously opted for other settings during the pandemic. This created some variables for the towns to work through in approving our recent budgets and we are incredibly appreciative of the support to maintain the high level of services our families have come to expect. This has been a draw for families to our schools, whether they live within our member towns or outside of it.

Triton has had a long history with [School Choice](#), a program offered by the state that allows families to opt their students into other Massachusetts districts if space is available. For a student leaving or coming to a district, a \$5,000 payment is made by the sending school to the receiving district. There are many contributing factors that have contributed to choices parents have made over the years. Of note, the Triton district is one of the only geographically discontinuous regionals in the state, having the City of Newburyport separating Salisbury from Newbury and Rowley. There are myriad other reasons that have caused families to choose to send their students to neighboring districts, and we have endeavored to identify those over the years. While

many of the factors are out of our control, we have made changes to our approach that has yielded positive trends.

We endeavor to balance the number of students coming into the district with the number leaving to offset costs with equal revenues. While it can be tempting to welcome more students in and generate additional revenue, these funds are wildly inconsistent and not a reliable funding source for effective planning. We hit a peak 'imbalance' in 2009, with a total of 270 students choosing out of the district and only 139 students choosing in. That's a 2:1 ratio in the wrong direction, and one that cost the district about \$800,000 that year. Since that time, we have worked to close that gap, again, striving for a balance. The chart below shows the past 10 years of confirmed Choice enrollments, and you can see that by 2014 we achieved that balance. By 2018 we had reversed the ratio, with double the number of students coming in as were choosing to leave. The trends sometimes move beyond our control!

For the 2020/2021 school year, we achieved that balance again, and *preliminary numbers* for the current year and projections for next show some slight variances with an overall positive trend of continuing to have the balance we aim for.



We have begun a very important discussion with our town officials over the summer and fall of 2021. The Triton Regional Middle and High School campus building was first built and came online in the fall of 1971. A renovation and addition project was completed in the late '90s and opened in 2000, adding the current middle school and making some updates to the remainder of the original building. Many systems and structures from the original building were updated at that time, however, there were some that remained unchanged from the 1971 building construction.

While routine maintenance and upgrades have been completed over this period, many of the systems are nearing the end of their useful life and are needing significant updates and improvements. After discussion with town officials from Newbury, Rowley, and Salisbury, the

district contracted with Habeeb & Associates Architects to complete a Comprehensive Facilities Assessment to get a firm sense of the scope of the need. The report (available at <https://bit.ly/3DiGiGO>) categorizes the needed repairs and prioritizes them into four separate 'scopes' based on the urgency of the existing condition, scope 1 being the most urgent. Below is a summary of the needed repairs identified in the assessment:

Category	Scope 1	Scope 2	Scope 3	Scope 4	Total
Executive Summary					
Triton Middle and High School Campus					
1. SITE	883,493	1,775,443	101,563	0	2,760,499
2. BUILDING ENVELOPE	12,962,400	577,019	183,625	0	13,723,044
3. BUILDING INTERIORS	332,256	8,619,739	1,398,390	85,313	10,435,698
4. MECHANICAL	2,226,250	162,500	5,358,438	58,500	7,805,688
5. ELECTRICAL	0	0	16,586,180	372,279	16,958,459
6. FIRE PROTECTION	0	0	0	372,278	372,278
7. PLUMBING	182,813	1,451,450	163,735	0	1,797,998
*Total:	16,587,212	12,586,151	23,791,931	888,370	53,853,664
*Total Inflated @ 4% Compounded Annually	17,940,728	13,613,181	28,946,522	1,080,838	61,581,270

As you can see, the overall costs are significant. **This report, however, is not a proposal**, nor is it a plan of action to address the needs, rather it is the starting point of the process in identifying exactly what the deficiencies are along with the associated costs to make that individual repair to restore the existing condition This is in no way a project proposal.

The School Committee and Administration met with Town Officials several times over the summer and into the fall of 2021, with a focus on how best to address these needs, including those that are the most urgent and of the highest priority. There were two large decisions to be made, both the 'what' and the 'how' of addressing the deficiencies. The first decision was whether to address these needs piecemeal through several projects over several years or to approach this as a single, larger project to address all the needs in a timelier manner. The decision was made and supported by all three town select boards to submit an application to the [Massachusetts School Building Authority](#) (MSBA) to partner with them for a potential single, larger project as it would include state funding as part of the solution to offset costs to our member towns. This first step that we are completing is called a Statement of Interest, or SOI.

Regardless of the type of project or partnership we are pursuing, submitting a Statement of Interest (SOI) to the MSBA is the critical first step in their grant program to partially fund the construction, renovation, addition, or repair of municipally or regionally owned school facilities located in cities, towns, and regional school districts. The SOI is a detailed accounting of current conditions that

allows districts to inform the MSBA about deficiencies that may exist in a local school facility and how those deficiencies inhibit the delivery of the district's educational program. A district would identify whether they are filing their SOI under the Accelerated Repair Program or the Core Program. The SOI submission is the first step in the process for either program, and includes the information required for the MSBA to invite a district into the [Eligibility Period](#), which would require town meeting votes and more formal commitments in order to proceed.

The Massachusetts School Building Authority's (MSBA) grant program is a non-entitlement, competitive program, and its grants are distributed by the MSBA Board of Directors, based on need and urgency, as expressed by the district, and validated by the MSBA. MSBA grants are awarded through the reimbursement of eligible project costs, based on a fixed reimbursement rate established by the MSBA. Reimbursement rates range from a base amount of 31% to a maximum of 80%. The reimbursement rate is calculated using the base rate, plus the potential for a community income factor, community property wealth factor, community poverty factor, and incentive points. The chart below details the historical trends of the MSBA reimbursement rates based on the MSBA grant program type, as well as other data elements:

The District is in the process of submitting an SOI application with the MSBA, and that is due by April 29, 2022. If welcomed into the program, we would be notified by December 2022, and that would start a multi-year effort of planning the most appropriate remedy to the issues identified in the report. We are a long way from any firm ideas of plans or costs, but I look forward to working with our member towns to identify the best solution.

If you have questions about anything identified in this report, or about the district in general, I would always welcome the opportunity to meet or speak with you directly. You can contact me at the email below or by phone at (978) 465-2397.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "B. Forget", with a stylized flourish at the end.

Brian L. Forget
Superintendent of Schools
Brian.Forget@tritonschools.org

Rowley Town Report
As of January 2022

Enrollment Breakdown of Middle School & High School

Middle School Students – 97

High School Students – 181

Middle School Breakdown “Other Enrollments”

School Choice – 3

Whittier/Essex Tech – 0

Private/Parochial Schools – 9

Home School – 4

High School Breakdown “Other Enrollments”

School Choice – 8

Whittier/Essex Tech – 33

Private/Parochial Schools – 62

Home School – 6

Triton Regional School District Salaries

Superintendent	\$ 186,232
Assist. Superintendent	\$ 140,000
Administrator of Special Education	\$ 125,000
School Business Administrator	\$ 132,000
School Committee-	\$ 1,250

Pine Grove School Principal Report

I am pleased to submit this report as the principal of Pine Grove School. In a year marked with unprecedented challenges, we have persisted in pursuit of the following goal: nurturing the social-emotional development and academic achievement of every student. At Pine Grove, we educate the whole child and work tirelessly in creating a safe environment in which our students feel empowered, happy, and successful - even during difficult and unfamiliar times.

This year, teachers and administrators continue to meet in Professional Learning Communities (PLCs) with the ultimate goal of supporting the growth and achievement of all students. These meetings provide an important avenue for collaboratively reviewing multiple sources of data and thinking critically about our teaching and learning. Dialogue at these meetings also includes the importance of strengthening core instruction, also known as Tier 1, as a strategy for meeting the unique needs of all learners. During these challenging times, we must support social-emotional

well-being and develop strategies for addressing instances of learning loss due to the global pandemic.

During the 2021-2022 school year, social-emotional learning and intensifying Tier 1 instruction ground our professional development. For two Monday afternoons each month, teachers and staff participate in workshops and other professional learning opportunities. In alignment with the social-emotional learning and academic goals detailed in the School Improvement Plan, some of this work focuses on Responsive Classroom. We are fortunate to have Paul White, a trained consultant from Responsive Classroom, as one of our classroom teachers. Since the fall, Paul has worked with teachers in connecting the social and emotional competencies with teaching, discipline, and classroom management. This work will continue into the next school year.

This year, many Pine Grove teachers have undertaken the co-teaching model of instruction. During co-teaching, two certified teachers work together in educating a group of students through a variety of approaches. Co-teaching has emerged as a promising model that not only supports student achievement but also helps teachers learn new strategies for teaching all learners. The participating teachers voluntarily completed a two-day co-teaching training this past summer. We look forward to adding more co-teaching teams in the coming years.

As in prior years, all Pine Grove students complete reading and mathematics benchmark assessments three times per year using multiple measures such as i-Ready, number sense screeners, and Dynamic Indicators of Basic Early Literacy Skills (DIBELS); progress monitoring in one or both subjects take place as appropriate. Teachers and staff participate in monthly grade-level meetings as a team as well as individually. During these meetings, teachers collaboratively analyze data and create action plans to support or challenge students. These meetings occur throughout the year in an effort to ensure that all students make expected progress.

The pandemic continues to be a challenge for so many teachers, families, and students, leaving many feeling exhausted and at times, frustrated. Despite these feelings, the administrative team and PTA have joined together in finding ways to support our students and staff. Bringing smiles to faces daily has become a goal of ours! Whether remote or in person, the administration and PTA work to create engaging activities and find ways to make others feel important and valued.

There were many events and happenings throughout the past year that took place at Pine Grove: Tim Hannig's Pro-Kids Show, virtual BINGO, field day (that lasted a whole week!), hot chocolate bars, visits from the Elf on the Shelf, themed snacks, spirit weeks, and much more. All events took place in accordance with social-distancing and safety guidelines. Students also attended a fabulous show with Sam Drazin. Sam has Treacher Collins syndrome and promotes the importance of kindness, empathy, and compassion for others. He presented to the Pine Grove community and then hosted a special dinner for children with Treacher Collins syndrome in New England at the Pine Grove cafeteria. Students and staff have been spoiled, and they deserve it! The members of the PTA continue to be our biggest cheerleaders, and we could not do it without them.

We have a very successful breakfast and lunch program at Pine Grove. Our diligent, hardworking kitchen staff provides our students with many nutritious snacks and meals. Even through the challenges of this year, including many supplies chain issues, the kitchen remains an

inviting place. The students always leave the cafeteria with smiles on their faces and good food in their bodies!

The PGS Safety Committee meets monthly to review safety practices and protocols in the event of a lockdown, school intruder, emergency evacuation, or bomb threat. All staff received ALICE (Alert, Lockdown, Inform, Counter, and Evacuate) training, and students role-played different scenarios in their classrooms. The review of protocols with students and during faculty meetings remains a priority for school and district administration.

Social-emotional health and learning emerges as another top priority for Pine Grove, even more so now amid a global pandemic. Pine Grove proudly utilizes PRIDE as a school-wide management system. PRIDE stands for: P - Positive words; R - Responsibility; I - Integrity; D - Display self-control; and E - Empathy. In addition, we are in year three of using the Zones of Regulation to help with the social-emotional health and behaviors of our students. The Zones of Regulation approach helps students communicate their feelings and teaches self-regulation strategies for emotions and reactions. This fall, we formed a social-emotional committee called ISED; ISED stands for Investing in Social and Emotional Development and consists of ten staff members. This committee focuses on ways to support the social and emotional health of our students and staff. Tracker, our Pine Grove therapy dog, supports students' social-emotional health and academic confidence. The School Improvement Plan features a social-emotional learning goal, and we continue to research, implement, and evaluate research-based, effective practices in this area.

In closing, Pine Grove School continues to thrive and reach new heights even during a global pandemic. Improvement exists at the forefront of our work, and we continue to encourage all staff and students to keep a growth mindset as we move forward together. As always, our number one goal is to make sure our students are happy, healthy, life-long learners.

Triton Middle School Principal Town Report

The 21-22 school year was the year we were to get back to “normal”. This year has been anything but that! Although we are happy that we have been able to keep students in school with no need for remote learning, returning to in person learning has had its challenges. Many students have had difficulty transitioning back into the building, socially and emotionally. Wearing masks all day continues, as does contact tracing for those who test positive. We have also had to contend with finding coverage for those teachers who need to be out. Overall, The Covid-19 Pandemic has been extremely difficult on our school community. However, even with those challenges, I continue to be extremely proud of the effort that has been put forth by our teachers and students.

A positive outcome of the Pandemic is that all students now have a Chromebook to use, and we no longer depend on Chromebook carts. Teachers have learned and continue to use new technology to engage students. Other new things in place this year have been the implementation of slower paced, 7th grade math classes. This was postponed last year due to Covid, so we were happy to finally have that in place. Also, regarding math, we have added a Math Specialist to our

staff. Although she has only been in place for a few months, we are already seeing positive results with some of our most at risk math students. We also added an American Sign Language elective for 8th graders.

Our students have really stepped up to the challenges as well. Although we have not had the amount of changes this year, shifting schedules, changing models of learning, 6 feet of social distancing etc. They have had to adjust to being back into a school building after so much time isolated, some for the entire 20-21 school year. We had some rough times early in the year, but our students have really responded to our quarterly assemblies where we review expectations and school rules. Due in part to these presentations, many students have felt empowered to come forward and report inappropriate behavior. This has enabled us to address those behaviors in a timely manner.

We are happy to be back in school and no longer must use terms like “asynchronous” or “hybrid Learning”. Students for the first time in a while, can concentrate on learning. We are already seeing many students regaining some of the learning loss they have experienced. As we move into spring, we hope to see these gains continue as we are allowed to get back to even more normal activities; with any luck it will be without a mask!

Last, I want to again thank all the parents, guardians, teachers, and students for all their patience, hard work, and flexibility not only this year but for the entirety of this Pandemic. We are committed to offering great opportunities for teaching and learning, not only for the rest of this school year but into 2022-2023 as well!

Triton High School Principal Town Report

We are incredibly proud of the ways in which the Triton Regional High School students and staff have grown throughout the 2021-2022 school year. As a school we have continued to focus on developing meaningful relationships with students and families. Triton Regional High School has sought to provide meaningful, just in time supports, for students throughout the school year as a way to assist student learning during the pandemic. Throughout this school year we have tried to have students return to a sense of normalcy, while recognizing the structures that no longer serve us in the manner they should.

During the 2021-2022 school year Triton Regional High School completed their decennial accreditation visit through the New England Association of Schools and Colleges. This was the culmination of several years of hard work to prepare for the site visit. The accreditation process focuses on self-reflection and analysis of how the school currently functions, with the goal of further aligning to the NEASC standards.

This year we have continued to increase the programming offered at Triton Regional High School. During the 2021-2022 school year we have added The American Legal System, American History through Film, True Crimes, French Film and Cinema, and Metalsmithing. For the 2022-2023 school year we will be looking to add courses on Organizational Management, Reason and Logic, and Sports Broadcasting and Journalism. Our educators continue to

collaborate with students to identify unique course offerings that will engage students in the learning process.

Last year Triton High School had 77 students take 128 AP exams. This was spread across 18 courses. 70% of our students scored 3 or higher on their exams. Additionally, we had 19 perfect scores and 12 students who qualified as AP scholars. Triton had three students whose PSAT scores qualified them as National Merit Scholars Commended Students, meaning they scored in the top 3% of students nationally.

One of our guiding principles at Triton High School is that we need to consistently find ways to increase student agency, specifically student voice and student choice. During the 2021-2022 school year we have continued meeting regularly with student lunch groups. This year we have chosen to focus these meetings on issues related to race and inclusivity within our school. As a school we have continued to look for opportunities to build student agency to assist students in taking ownership over the learning process. One such initiative is the start of a student internship program that is scheduled to launch in the spring of 2022.

We have also hosted a variety of opportunities for students to learn more about life after high school. Our guidance department hosted several different college fairs. We also held a vocational career fair which was well attended by local area businesses and organizations that provide additional training or schooling in the trades. Along with this opportunity we have developed programming to support resume writing and interview skills.

There are many wonderful things happening at Triton High School. This is a school community that truly cares about the students, faculty, and families. We hope that you will join us at one of our school wide events to see our Viking Pride!

TRITON SCHOOL COMMITTEE

NEWBURY REPRESENTATIVES

TERM EXPIRES

Paul Goldner
19 Pearson Drive
Byfield, MA 01922

2024

paul.goldner@tritonschools.org

Maureen Heffernan
11 Adams Lane
Newbury, MA 01951

2022

maureen.heffernan@tritonschools.org

Paul Myette
133 Main Street
Byfield, MA 01922

2023

paul.myette@tritonschools.org

ROWLEY REPRESENTATIVES

TERM EXPIRES

Nerissa Wallen

2023

36 Warehouse Lane
Rowley, MA 01969
narissa.wall@tritonschools.org

Paul Lees 2022
71 Wilson Pond Lane
Rowley, MA 01969
paul.lees@tritonschools.org

Susannah Copland 2024
265 Dodge Road
Rowley, MA 01969
Susannah.copland@tritonschools.org

SALISBURY REPRESENTATIVES

TERM EXPIRES

Linda Litcofsky 2024
66 Rabbit Road
Salisbury, MA 01952
linda.litcofsky@tritonschools.org

Erin Berger 2022
117 Ferry Road
Salisbury, MA 01952
erin.berger@tritonschools.org

Caitlin Hunter 2023
5 Palis Drive
Salisbury, MA 01952
caitlin.hunter@tritonschools.org

**TOWN OF ROWLEY
ENROLLMENTS AS OF FEBRUARY 2022
Elementary School**

<i>Elementary</i>	<i>Boys</i>	<i>Girls</i>	<i>Total</i>
Early Childhood	22	18	40
Kindergarten	28	36	64
Grade 1	22	16	38
Grade 2	30	27	57
Grade 3	22	23	45
Grade 4	24	27	51
Grade 5	25	32	57
Grade 6	21	26	47
<i>Total</i>	194	205	399

Triton Regional Middle School

Grade 7	53
Grade 8	43
<i>Total</i>	96

Triton Regional High School

Grade 9	47
Grade 10	38
Grade 11	57
Grade 12	38
Total	180

Other Enrollments as of January 2022

	SPED	10
	Private	70
	Parochial	
	Public	
	Whittier/Essex Tech	33
	Charter/Choice	11
	Home-Schooled	15
	Total	139

Elementary School Enrollment	399
Triton Regional Middle School Enrollment	96
Triton Regional High School Enrollment	180
Other Enrollment	140
Total 2021/2022 as of 02/22	815

**General Fund
Statement of Revenues and Expenditures – Budget and Actual Required Supplementary
Information
For the Year Ended June 30, 2021**

	<u>Final Budget</u>	<u>Actual</u>
Revenues		
Assessments to Member Towns	\$34,832,703	\$ 34,832,703
Intergovernmental	10,981,391	11,044,426
Medicaid	150,000	107,379
Investment Income	75,000	34,607
Excess & Deficiency (E&D)	0	0
Miscellaneous	0	111,344
Total Revenues	46,039,094	46,130,459
Expenditures		
Administration	1,904,471	2,190,681
Instruction	24,581,926	24,334,470
Special Education Tuition to Other Districts	1,254,486	1,956,035
School Choice and Charter School Tuition	1,424,320	1,353,548
Transportation	2,796,320	2,396,237
Other School Services	376,699	415,706
Student Activities	589,097	547,078
Operation and Maintenance	3,420,818	3,527,362
Acquisitions and Improvements	0	0
Fringe Benefits	8,123,363	7,548,615
Food Services		

Debt Service:		
Principal	1,445,000	1,445,000
Interest	122,594	122,594
Total Expenditures	46,039,094	45,837,326
Excess (Deficiency) Of Revenues Over Expenditures		293,133

FY 2021 ASSESSMENTS

	Operating Budget	Capital Assessment
NEWBURY	\$ 9,889,104	\$ 106,177
ROWLEY	11,013,307	118,298
SALISBURY	13,560,207	145,610
Total	34,462,618	370,085

Offices and Departments

Office and meeting hours are subject to change due to any number of factors. **Please call ahead.** Information can also be found at www.townofrowley.net.

- **Accountant:** Town Hall – Monday, Wednesday, and Thurs 9:00 a.m. -3:00 p.m. (978) 948-7908
- **Agricultural Commission:** Meetings second Thursday monthly, 7 pm Annex. In addition, July - September optional meeting Sundays at 10:00am, on the Common at the Farmers' Market
- **Animal Control Officer:** - Call Rowley Police in an emergency.
- **Assessors:** Town Hall - Mon- 8:30 a.m.-8p.m., Tues-Thurs 8:30-4:30 Fri-8:30 a.m.-12p.m. (978) 948-2021. Meetings 2nd & 4th Monday - 6:00 p.m. in Assessors Office
- **Board of Health:** Annex - Mon-Thurs 9:30 a.m. -12:30 p.m. – (978) 948-2231
- **Cemetery Commissioners:** Rowley Cemetery – (978) 948-2885
- **Conservation Commission:** Annex – Mon -Thurs 9:00 a.m.-12:30 p.m. (978) 948-2330 Other times by appt
- **Council on Aging:** Annex- Mon-Thurs 8:30-4:00, Fri 9:00-12:00 – (978) 948-7637
- **Finance Committee:** Meetings as called by Chairman, check postings.
- **Fire Department & Emergency Management:** 475 Haverhill St. - Mon-Fri 8:00 a.m. - 4 p.m. (978) 948-3812- Emergency 911
- **Harbormaster:** Emergencies on the water call VHF channel 16 / No office hours, questions call 508-397-2450 or email bill.dimento@townofrowley.org
- **Highway Department:** Garage, Independent St. – (978) 948-2441 Leave message
- **Historic District Commission:** contact historic@townofrowley.org
- **Housing Authority:** Office, One Plantation Drive 978-948-2371, Weds 9:00 a.m. -3:00 p.m., Thurs 10:00 a.m. – 1:00 p.m. or by appointment by calling 978-777-0909. Meetings 1st Friday of month 9:00 a.m.
- **Inspection Dept:** Annex- Bldg Insp. Office hours – Mon – Thurs 8:00 a.m.-12:00 p.m. (978) 948-2186 Fax number for all inspectors: (978) 948-3796. Plumbing/Gas Inspector - Mon. Weds. & Thurs 7:00 a.m. -8:00 a.m. Wiring Inspector - Mon Weds. & Thurs. 7:00 a.m. – 8:00 am.
- **Library:** 141 Main St-Mon – Thurs 9:00 a.m. -7:00 p.m., Fri & Sat 9:00 a.m. – 2:00 p.m. (978) 948-2850 www.rowleylibrary.org
Trustees meetings 3rd Tues of month at Library, Friends of the Library 1st Wednesday of even months
- **Light Department:** Office, 47 Summer St - Mon-Fri 8:00a.m.-4:30 p.m. (978) 948-3992 www.rmlp.org
Meeting of Light Board 2nd Weds of month 7:00 p.m. at 47 Summer Street
- **Parks & Recreation:** Check for meeting postings.
- **Personnel Advisory Committee:** Meetings as called by Chairman, check postings. (978) 948-7068
Personnel Officer: (978) 948-2705
- **Planning Board:** Annex – Annex - Mon-Thurs 9:30 a.m. -12:30 p.m., or by appointment – (978) 948-5549
Meetings at Annex on second Wednesday of every month; other meetings as scheduled
- **Police Department:** 477 Haverhill St. - Business (978) 948-7644 - Emergency 911 Fax 978-948-7087
- **Selectmen/Town Administrator:** Town Hall - Mon - Thurs 9:00 a.m. -4:00 p.m. Fri 9:00 a.m.- noon (978) 948-2372; (978)948-2705. Meetings Mondays 7:00 p.m. Town Hall
- **Town Clerk:** Town Hall-Mon & Wed 8:30 a.m.- 4:30 p.m. Tues & Thurs 8:30 a.m.- 2:30 p.m., Fri 8 a.m. – noon or by appointment by calling (978) 948-2081 townclerk@townofrowley.org
- **Treasurer/Collector:** Town Hall-Mon 8 a.m.-8 p.m., Tues, Weds, Thurs 8-4:30, Fri 8-12 – (978) 948-2631
- **Tree Warden:** Independent St. (978) 948-2441 Leave message.
- **Triton Regional School District:** Pine Grove: 948-2520; Triton Middle: 463-5845; Triton High: 462-8171; Superintendent's Office: 465-2397. School Committee meetings generally held on the second Wednesday of each month at Triton School Library - see Triton's school calendar for dates
- **Veteran's Agent:** Ipswich Town Hall (978) 356-3915 Karen Tyler, VSO kt Tyler@eessexvets.com
Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-12pm
- **Water Department:** 401 Central Street, Mon – Friday 7:00 am - 3:00 pm (978) 948-2640. **Customer Service** 1-800-553-5191 billing questions, schedule an appointment or final read
- **Zoning Board of Appeals:** Annex Building – Mon, Tues, Weds 12:30 p.m. to 3:00 p.m. (978) 948-2657. Meetings every third Wednesday when scheduled at the Annex.