

# **Town of Rowley**

## **2022**



## **Annual Report**

## GENERAL INFORMATION

Rowley was incorporated as a Town on September 4, 1639

LOCATION ..... 32 miles north of Boston  
AREA ..... 19.03 square miles  
ZIP CODE ..... 01969  
AREA CODE ..... 978

### POPULATION:

1960 Federal Census ..... 2,783  
1970 Federal Census ..... 3,006  
1980 Federal Census ..... 3,860  
1990 Federal Census ..... 4,452  
2000 Federal Census ..... 5,500  
2010 Federal Census ..... 5,854  
2020 Federal Census ..... 6,161  
2022 Town of Rowley Census ..... 6,249

### REGISTERED VOTERS: as of January 12, 2023

Democrat ..... 825  
Libertarian ..... 15  
Republican ..... 726  
Other ..... 23  
Unenrolled ..... 3,493  
Total Registered Voters ..... 5,082  
Inactive Status Voters ..... 167  
Total Active Voters ..... 4,915

### ASSESSED VALUATION: as of January 1, 2022

Real Estate ..... 1,550,613,400  
Personal Property ..... 20,935,730

### TAX RATE FOR FY23:

All classes of property ..... 13.02

### TOWN OFFICES:

The Town Hall and Town Hall Annex have offices for the Accountant, Town Administrator, Assessors, Board of Health, Selectmen, Inspection Department, Conservation Commission, Council on Aging, Planning Board, Town Clerk, Treasurer/Collector, and Rowley Community Media. Mailboxes for departments, boards & committees are located at the Town Hall.

The Fire Station is located on Haverhill Street.

The Highway Garage is located on Independent Street.

The Rowley Free Public Library is located on Main Street next to Town Hall.

The Pine Grove School is located on Main Street.

The Municipal Light Department is located on Summer Street.

The Police Department is located on Haverhill Street.

The Water Department is located on Central Street.

SENATORS IN CONGRESS: Elizabeth Warren 617-286-6715, Edward J. Markey, 617-565-8519

REPRESENTATIVE IN CONGRESS: Seth Moulton 978-224-2270

STATE SENATOR: Bruce Tarr, Room 308, State House, 617-722-1600

STATE REPRESENTATIVE: Kristin Kassner (617) 722-2000 x6324

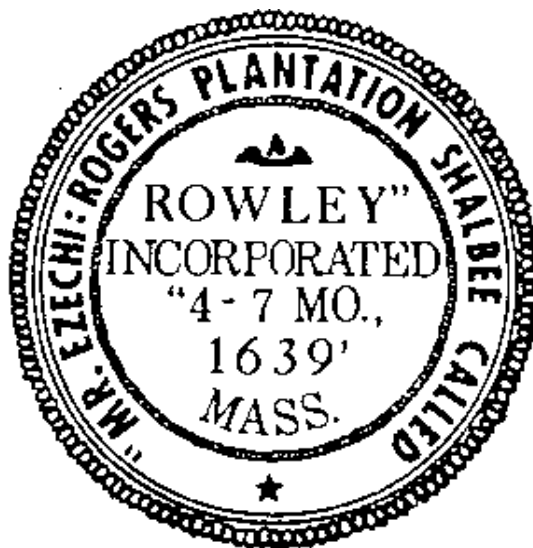
Jamie Belsito 617-722-2460 *term ended January 4, 2023*

1639

2022

Three Hundred Eighty-Third

*Annual Report  
of the  
Town of Rowley*



*For the year ending December 31*

2022

## **COVER PHOTO DESCRIPTION**

The cover photograph shows the restored Veterans War Memorials in front of Town Hall. The memorial restoration work included the cleaning of the memorial stones, engraving of additional Veterans' names on the monuments, removal of the old landscape plantings, new handicap accessible walkways to allow residents to safely view the monuments, and new lighting. The restoration was completed in October 2022. New landscape plantings are planned for in front of the memorials and Town Hall however, a severe drought and water ban, that began in the summer and continued through the end of 2022, necessitated that the installation of the new shrubs, bushes, and tree be postponed. The plantings will be installed in Spring 2023.

The project was funded by a State Earmark Grant through the Department of Veterans Affairs, a grant from the Massachusetts State Historic Records Advisory Board (SHRAB), and a Town Meeting appropriation. The project was spearheaded by the Rowley Veterans Committee and its Chair, Bob Breaker.

A rededication ceremony for the Veterans War Memorials was held on Veterans Day, November 11, 2022.

*(Cover photo courtesy of Selectman Bob Snow)*

## **IN MEMORIAM**



**RICHARD “DICK” CARAM**

**1943 - 2022**

**Town Hall/Annex/Police Station Janitor  
Fence Viewer**

**(Photo courtesy of the Caram Family)**



**MERLE PHIPPS**

**1927 – 2022**

**Council on Aging Board Member**

**(Photo courtesy of the Phipps Family)**



**NATHANIEL DUMMER**

**1925 – 2022**

**Charter member of the Zoning Board of Appeals  
Historic Commission/Historic District Commission  
Library Trustee  
Constable  
Council on Aging Volunteer**

**(Photo courtesy of the Thurston Family)**



**LORANT “LARRY” RONAI**

**1977 – 2022**

**Rowley Highway Foreman  
Cemetery Supervisor**

**(Photo courtesy of the Ronai Family)**





**PAUL DUVAL**

**1932 – 2022**

**Council on Aging Board**

**(Photo courtesy of the Duval Family)**



**LOUISE MEHAFFEY**

**1931 – 2022**

**Board of Selectmen Administrative Assistant**

**(Photo courtesy of the MehaFFEY Family)**

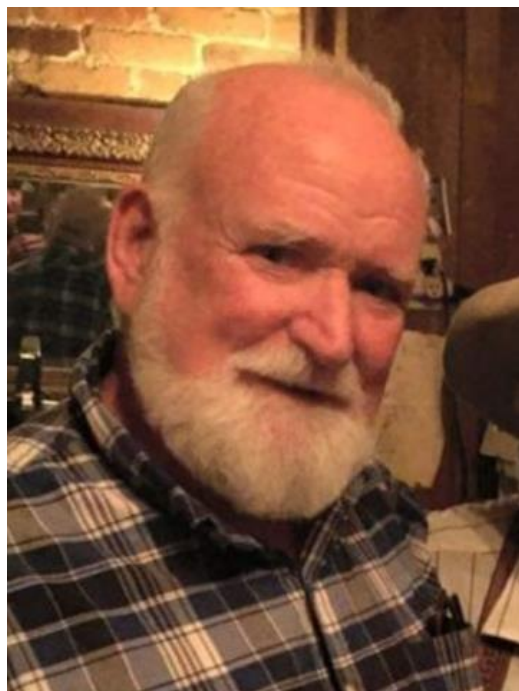


**DOROTHY “DOTTIE” TOBIN**

**1955 – 2022**

**Executive Assistant to the Police Chief  
Reserve Police Officer**

**(Photo courtesy of the Tobin Family)**



**ROBERT MURPHY**

**1948 – 2022**

**Treasurer**

**(Photo courtesy of the Murphy family)**



**JEANNE MCCLUNG**

**1950 – 2022**

**Police Dispatcher**

**(Photo courtesy of the Rowley Police Department)**



**DORIS DEALMEIDA**

**1931 – 2022**

**Warden**

**(Photo courtesy of the DeAlmeida Family)**

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**ELECTED OFFICIALS OF THE TOWN OF ROWLEY**  
**Per May 2, 2022 Election**

**Board of Selectman**

Joseph J. Perry (2023)  
Robert L. Snow (2023)  
Clifford M. Pierce (2024)  
Christine A. Kneeland (2025)  
Deana Peabody Ziev (2025)

**Board of Assessors**

Donald Thurston (2023)  
Jami L. Snow (2024)  
David G. Zizza (2025)

**Regional School Committee**

**Rowley:**

Nerissa R. Wallen (2023)  
Susannah Copland (2024)  
Paul L. Lees (2025)

**Newbury:**

Paul Myette (2023)  
Paul Goldner (2024)  
Matthew Lander (2025)

**Salisbury:**

Caitlin Hunter (2023)  
Linda M. Litcofsky (2024)  
Erin Berger (2025)

**Planning Board**

John J. Urbaczewski (2023)  
Christopher J. Thornton (2024)  
Kevin Moriaty (2025)  
David Jaquith (2026)  
Jennifer Haag (2027)

**Constables**

Phil Collyer (2024)  
William Wright (2025)

**Cemetery Commissioners**

Kathryn E. Olmsted (2023)  
David C. Petersen (2024)  
Matthew Ziev (2025)

**Trustees of the Free Public Library**

Jeffrey Bard (2023)  
Melinda Patrick (2023)  
Janet Peabody (2023)  
Elizabeth Enos (2024)  
Jessica H. Felizardo (2024)  
Kathleen Petrowicz (2024)  
Thomas Glenn Blakney (2025)  
Teresa Yanetti (2025)  
Karen Ziemplak (2025)

**Rowley Housing Authority**

State Appointee: Robert Cianfrocca  
Tenant Elected: Kathryn Olmstead  
Vacant (2024)  
Joseph J. Perry (2025)  
Maryellen MacDonald (2027)

**Municipal Light Board**

Bryan DiPersia (2023)  
Rosemond Whitmore (2024)  
Mark W. Cousins (2025)

**Municipal Water Board**

Mark R. Emery (2023)  
John P. Manning, Jr. (2024)  
Bernard J. Cullen (2025)

**Shellfish Commissioners**

Ronald D. Kneeland (2023)  
Stuart L. Dazell III (2024)  
Paul L. Lees (2025)

**Town Clerk**

Catie McClenaghan (2024)



# Appointed Officials and Employees

	Expiration			Expiration
<b>Accounting</b>			<b>Building Inspector</b> <i>three yr term, 1 yr for alternate</i>	
Susan W. Bailey, Town Accountant			Ken Ward	6/30/2024
Carrie Kennedy, Assistant Town Accountant			Sam Joslin, Alternate	6/30/2023
<b>Affordable Housing Trust</b>			<b>Inspection Department</b>	
Deborah Eagan, Town Administrator	6/30/2024		Chia Vitello, Administrative Assistant	
Cliff Pierce, Selectmen designee	6/30/2024			
Karen Summit <i>appointed 7.11.22</i>	6/30/2024		<b>Cannoneer</b> <i>one year term</i>	
David Jaquith	6/30/2024		Deana Ziev	6/30/2023
Charles Costello	6/30/2024			
			<b>Community Preservation Act Administrator</b> <i>one year appointment</i>	
<b>Agricultural Commission</b> <i>three year term</i>			Karen O'Donnell	6/30/2023
Jennette Loring, Alternate	6/30/2023			
George Pacenka	6/30/2023		<b>Community Preservation Committee</b> <i>three year term</i>	
Elizabeth Tucker	6/30/2024		Joseph Perry, Housing Authority	6/30/2024
Barry Moore, Alternate	6/30/2026		Kurt Annen, Parks and Rec.	6/30/2023
Peter Lomas	6/30/2026		Clifford Pierce, Board of Selectmen	6/30/2024
Barrett Bacall	6/30/2026		Samuel Streiff, Con Com	6/30/2023
Michael Sabatini	6/30/2024		Frank Todd, Hist. Dist. Comm, Chair	6/30/2023
			David Jaquith, Pln Brd	6/30/2024
<b>Animal Control Officer</b> <i>one year term</i>			Howard Vogel, Open Space	6/30/2024
Reed Wilson - <i>resigned 10.20.22</i>	6/30/2023			
Carol Laroque Alt.	6/30/2023		<b>Conservation Commission</b> <i>three year term</i>	
			Samuel Strieff, Vice Chairman	6/30/2025
<b>Assessor</b>			Howard Vogel	6/30/2023
Sean McFadden, Principal Assessor			Daniel Shinnick, Chairman	6/30/2025
Rosemary Restuccia, Administrative Assistant			Howard Terrien	6/30/2024
			Ann Witzig	6/30/2023
<b>Board of Appeals, Ch. 41 Sec 81</b> <i>five year term</i>			Jena Haag	6/30/2023
Thomas W. Heidgerd, Chairman	6/30/2027			
Karla Chafee, Vice Chairman <i>as of 10.3.22</i>	6/30/2023		<b>Conservation</b>	
Robert Clewell	6/30/2025		Brent Baeslack, Conservation Agent	
Donna Thibodeau	6/30/2026		Deborah Cunningham, Secretary	
Kevin Reiley Full member as of June 17, 2019	6/30/2024			
Joseph Anderson, Associate	6/30/2025			
Donald W. Thurston, Chairman - <i>resigned October 2022</i>	6/30/2023		<b>Council on Aging</b> <i>three year term</i>	
			Geneva Merry	6/30/2023
<b>Board of Health</b> <i>three year term</i>			Barbara Blanchard	6/30/2024
Susan Elwell	6/30/2024		Diana Titus	6/30/2024
Charles Costello	6/30/2025		Dorothy Johnston	6/30/2024
Mary Behringer <i>as of 4.11.22</i>	6/30/2023		Barbara DiPalmer	6/30/2023
John Mekher <i>resigned 3.15.22</i>	6/30/2022		Jessica Waggett <i>as of 3.14.22</i>	6/30/2024
			Jena Haag <i>resigned 1.31.22</i>	6/30/2024
<b>Board of Registrars</b> <i>three year term</i>			Merle Phipps - <i>deceased 2.10.22</i>	6/30/2024
Gordon Densmore <i>as of 4.4.22</i>	6/30/2023			
Catherine McClenaghan, Town Clerk	6/30/2025		<b>Council on Aging</b>	
Sylvia Wood <i>as of 3.14.22</i>	3/31/2025		Eleanor Davis, Director	
Zeth Folds <i>as of 3.21.22</i>	3/31/2025		Lisa Lozzi, Administrative Assistant	
Deborah S. Grundstrom - <i>did not wish to be reappointed</i>	6/30/2022		Martha Blanchard, Activities Dir./Trip Coordinator	

	Expiration				Expiration
<b>Eastern Essex Veteran's District</b> <i>one year term</i>				<b>Fire Department</b> <i>three year term</i>	
Robert Snow	6/30/2023			Mark Emery, Fire Chief <i>effective 7/1/22</i>	6/30/2024
Joe Perry - Alternate	6/30/2023			Cooper Carifio, Fire Captain <i>effective 7/1/22</i>	6/30/2025
				Matthew Harney, Fire Lieutenant <i>effective 7/1/22</i>	6/30/2025
<b>Fence Viewers</b> <i>one year term</i>				David Baker, Firefighter	6/30/2025
VACANT				John Ward, Firefighter	6/30/2025
				Justin Haley, Firefighter	6/30/2025
<b>Finance Committee</b>				Merissa Titus-Abate, Firefighter	6/30/2025
Dennis Roy	2022			Graeme Potter, Firefighter	6/30/2025
Arthur 'Tom' Corben	2023			Denzel Boucher, Firefighter	6/30/2025
Lawrence White, Chair	2023			James C. Broderick, Chief <i>retired June 30, 2022</i>	6/30/2024
Peter Censullo	2024			James R. Merry, Captain <i>retired June 30, 2022</i>	6/30/2024
Sharon Emery, Vice Chair	2022				
Pamela Bowen	2022			<b>Call Fire Fighters</b> <i>one year term</i>	
Chip Sheerin	2024			James Chadbourne, Call Fire Lieutenant	6/30/2023
				Darcie Britner, Call Fire Lieutenant	6/30/2023
<b>Police Department</b> <i>three year term</i>				Charles Hazen, Jr.	6/30/2023
Scott Dumas, Police Chief	6/30/2025			Ron Agrella	6/30/2023
David P. Sedgwick, Captain	6/30/2023			Joseph R. Merry	6/30/2023
				Robert Serino	6/30/2023
Joy Stanton, Executive Assistant	6/30/2025			Jesse T Warren	6/30/2023
Dorothy Tobin, Executive Assistant - <i>resigned 3.21.22</i>				John Condelli	6/30/2023
				Donald Duprey	6/30/2023
Matthew Ziev, Sergeant	6/30/2023			Vincent Gaudenzi	6/30/2023
Charles Hazen, Jr., Sergeant	6/30/2023			Mark Winfrey	6/30/2023
David MacMullen, Sergeant - <i>retired 8/29/22</i>	6/30/2023			Evan Fish	6/30/2023
				Robert O'Leary	6/30/2023
Robert Adams, Detective	6/30/2023			Joseph Warren	6/30/2023
				Frank Raimo	6/30/2023
Christopher Ottani, Patrolman	6/30/2023			Brian Sculley <i>hired</i>	6/30/2023
John J. Raffi, Patrolman	6/30/2025			London Spain, resigned as Firefighter, appt'd call FF	6/30/2023
Lucas Tubbs, Patrolman	6/30/2023			Laurence White	6/30/2023
Carolyn Lynch, Patrolman	6/30/2025			Sebastian Beuchelt (probationary)	6/30/2023
Gavin Forni, Patrolman	6/30/2024			Zachary Stack (probationary)	6/30/2023
R. Perry Collins, Patrolman <i>retired 5.31.22</i>	6/30/2024			Alyssa Cayer (probationary) <i>appointed 4.4.22</i>	6/30/2023
				Elder Adonis Lynch (probationary) <i>appointed 4.4.22</i>	6/30/2023
Jessie Mazzie, Reserve Patrolman	6/30/2024			Dylan Merrill (probationary) <i>appointed 5.9.22</i>	6/30/2023
Mark Smith, Reserve Patrolman	6/30/2024			Andrew Krajewski (probationary) <i>appointed 10.17.22</i>	6/30/2023
Adam Elmore, Reserve Patrolman	6/30/2025			Blake Gondella (probationary) <i>appointed 10.17.22</i>	6/30/2023
Connor Salvo, Reserve Patrolman	6/30/2025			Jack Miller (probationary) <i>resigned 11.10.22</i>	6/30/2023
Timothy LeBlanc, Reserve Patrolman <i>resigned 1.10.22</i>	6/30/2024			Ryan Kaminski <i>resigned 9.1.22</i>	6/30/2023
Ronald Knuuttila, Reserve Patrolman <i>resigned 8.31.22</i>	6/30/2023			Timothy Shirley <i>resigned 10.28.22</i>	6/30/2022
				Nicolas Scire <i>resigned 11.8.22</i>	6/30/2022
Sheri A. David, Lead Dispatcher / Matron	6/30/2023				
Lynne M. Neary, Full Time Dispatcher / Matron.	6/30/2023			<b>Fire Chaplain</b>	
Marc Pelletier, Full Time Dispatcher	6/30/2023			Robert M.J. Hagopian	6/30/2023
Edward Wilson, Full Time Dispatcher - <i>promoted from Reserve effective 1.1.23</i>	6/30/2023				
Pamela A. Lutes, Full Time Dispatcher / Matron - <i>retired 12.7.22</i>	6/30/2024			<b>Forest Fire Warden &amp; Superintendent of the Fire Alarm</b> <i>one year term</i>	
Jessie Mazzie, Regular Reserve Dispatcher	6/30/2024			James C. Broderick, Chief <i>retired 6.30.22</i>	6/30/2022
Grace Cohen, Reserve Dispatcher	6/30/2023			Mark Emery, Chief <i>as of 7.1.22</i>	6/30/2023
Elizabeth Urbanczyk, Reserve Dispatcher	6/30/2025			James R. Merry, Assistant <i>retired 6.30.22</i>	6/30/2022
				Cooper Carifio, Assistant <i>appointed 7.11.22</i>	6/30/2023
Pamela Lutes, Reserve 911 Telecommunicator Dispatcher	6/30/2023			Matthew Harney, Assistant <i>appointed 7.11.22</i>	6/30/2023
Sandra Hamel, Reserve 911 Telecommunicator Dispatcher - <i>resigned 11.10.22</i>	6/30/2023				
Juliana Paulette, Reserve Dispatcher - <i>resigned 7.14.22</i>	6/30/2025				

	Expiration				Expiration
<b>Rowley Municipal Lighting Plant</b>				<b>Keeper of the Rowley Police Station</b>	
Matthew Brown				<b>Lockup facility as required under MGL Ch. 40, Sec 35 one year term</b>	
				Scott Dumas	6/30/2023
<b>Limited Health Agents one year term</b>				<b>Records Access Officer</b>	
Catherine McClenaghan, Town Clerk	6/30/2023			Catherine McClenaghan	6/30/2023
Jeffrey E. Megna - appointed by Board Of Health 8.31.15	6/30/2023				
				<b>Rowley Emergency Management Agency</b>	
<b>Limited Lighting Bylaw Enforcement Agent one year term</b>				<b>(REMA) one year term</b>	
Kirk Baker	6/30/2023			Mark Emery, Fire Chief/Emergency Management Director	6/30/2023
				James Broderick, Fire Chief/ Emergency Management Director <i>retired 6.30.22</i>	6/30/2022
<b>Local Census Liaison for Federal Census one year term</b>				Scott Dumas, Police Chief	6/30/2023
Catherine McClenaghan, Town Clerk	6/30/2023			Bob Snow, Chairman Board of Selectmen	6/30/2023
				Joe Perry, Vice Chairman Board of Selectmen	6/30/2023
<b>MBTA Advisory Board one year term</b>				Ellie Davis COA Director	6/30/2023
Robert Snow	6/30/2023			Patrick Snow - Highway Surveyor	6/30/2023
				Frank Marchegiani - Health Agent	6/30/2023
<b>Merrimac Valley Planning Commission (MVPC) one year term</b>				Deborah Eagan - Town Administrator	6/30/2023
Robert Snow	6/30/2023			Matthew Brown - Light Plant Manager	6/30/2023
Joseph Perry - alternate	6/30/2023			Bob Gray - Water Superintendent	6/30/2023
<b>Merrimac Valley Regional Transit Authority Board (MVRTA)</b>				<b>Sandy Point Committee Member</b>	
Robert Snow	6/30/2023			William DiMento	6/30/2023
				John Manning	6/30/2023
<b>Northern Essex Regional Emergency Planning Committee one year term</b>				<b>Sanitary Health Agent</b>	
James Broderick, Fire Chief/Emergency Mgmt Dir. <i>retired 6.30.22</i>	6/30/2022			Thomas Mannetta <i>as of 3.16.22</i>	
Mark Emery, Fire Chief/Emergency Management Director	6/30/2023				
Scott Dumas, Police Chief	6/30/2023			<b>Shellfish Constable</b>	
Patrick Snow - Highway Surveyor	6/30/2023			Travis Kneeland	6/30/2023
Deborah Eagan - Town Administrator	6/30/2023				
Ellie Davis COA Director	6/30/2023			<b>Shellfish Constable (Deputies)</b>	
Bob Snow, Chairman Board of Selectmen	6/30/2023			William DiMento	6/30/2023
Joe Perry, Vice Chairman Board of Selectmen	6/30/2023			Fred Hardy	6/30/2023
Matthew Brown, Light Plant Manager	6/30/2023			David Kent	6/30/2023
Frank Marchegiani, Health Agent	6/30/2023			Jenna DiMento	6/30/2023
Bill DiMento, Harbormaster	6/30/2023				
Robert Gray, Water Superintendent	6/30/2023			<b>Town of Rowley Veterans Committee</b>	
				Robert Snow, Selectmen's Representative	6/30/2023
<b>Selectmen's Office</b>				Robert Breaker, Chairman, Registered Voter	6/30/2023
Deborah Eagan, Town Administrator/Personnel Officer				William Kelly, Vice Chairman, Registered Voter	6/30/2023
Amy Lydon, Assistant Town Administrator				Donald Dupray, Clerk, Fire Dept. Representative	6/30/2023
Natalie Lovett, Assistant Town Administrator				Carolyn Lynch, Police Dept. Representative	6/30/2023
Elaine Pagliarulo, Administrative Assistant				Jenny Penton, Registered Voter	6/30/2023
				Ronald Huth, <i>appointed 4.25.22</i>	6/30/2023
<b>Town Clerk's Office</b>				David MacMullen, Police Dept. Represervative; <i>did not wish to be reappointed</i>	6/30/2022
Janet B. Peabody, Assistant <i>one year term, appointed 8.23.22</i>	6/30/2023				
VACANT, Administrative Assistant				<b>Treasurer/Collector</b>	
				Karen Summit, Treasurer/Collector <i>three year term</i>	6/30/2024
<b>Town Counsel one year term</b>				Karen O'Donnell, Assistant Treasurer/Collector	
Thomas A. Mullen	6/30/2023			VACANT, Administrative Assistant	
<b>Rowley Cultural Council</b>				<b>Veteran's Agent</b>	
Barbara Nelson	6/30/2024			Karen Tyler	
Sharon Hydren	6/30/2024				
Kathleen Petrowicz	6/30/2023				
Gemma Doyle	6/30/2024				
Madeline Eiler	6/30/2025				
Bryn Samuel	6/30/2025				
Mary Taggart	6/30/2025				
Stephanie Vaccaro	6/30/2025				
N. Dana Nelson- <i>did not wish to be reappointed</i>	6/30/2022				
Janet Peabody - <i>did not wish to be reappointed</i>	6/30/2022				
Kimberley Kilbansky <i>resigned 2022</i>	6/30/2023				
Andre Malan <i>resigned 6.1.22</i>	6/30/2024				

	Expiration			Expiration
<b>Water Department Superintendent</b>			<b>Town Planner</b>	
Robert Gray			Kirk Baker	
<b>Wiring Inspector</b> <i>three yr term, 1 yr for alternate</i>			<b>Planning Board</b>	
David Levesque	6/30/2024		VACANT, Associate	
James Cotter, Alternate	6/30/2023			
<b>Zoning Board of Appeals (ZBA)</b> <i>five year term</i>			<b>Plumbing and Gas Inspector, three yr term, 1 yr for alternate</b>	
Thomas W. Heidgerd, Chairman	6/30/2027		Harry Bennett	6/30/2024
Karla Chafee, Vice Chairman <i>as of 10.3.22</i>	6/30/2023		William Wendt, Alternate	6/30/2023
Robert Clewell	6/30/2025			
Donna Thibodeau	6/30/2026		<b>Police Chaplain</b> <i>three year term</i>	
Kevin Reiley	6/30/2024		Robert M.J. Hagopian	6/30/2024
Joseph Anderson, Associate	6/30/2025			
Donald W. Thurston, Chairman - <i>resigned October 2022</i>	6/30/2023		<b>Zoning Review Committee</b>	
			Kirk Baker, Town Planner	6/30/2023
<b>Zoning Board of Appeals (ZBA) Office</b>			Ken Ward, Building Inspector	6/30/2023
Lisa Lozzi, Administrative Assistant			Donald Thurston, ZBA Rep. <i>resigned 10.2022</i>	6/30/2018
Catherine McClenaghan, Town Clerk	6/30/2023		Karla Chafée, ZBA Rep. <i>as of 10.3.22</i>	6/30/2023
Janet Peabody, Asst. Town Clerk	6/30/2023		Thomas Heidgerd, ZBA Rep.	6/30/2018
			Cliff Pierce, BOS Rep.	6/30/2023
<b>Personnel Advisory Committee</b>			Deana Ziev, BOS Rep.	6/30/2023
Larry White, Finance Committee	6/30/2023		David Jacquith, PB Rep.	6/30/2023
MaryAnn Levasseur - Resident Representative	6/30/2023		Chris Thornton, PB Rep.	6/30/2023
David Petersen, Board of Selectmen <i>through 5.10.22</i>	6/30/2022			
Robert Snow, Board of Selectmen <i>as of 5.16.22</i>	6/30/2023			

Town of Rowley, Commonwealth of Massachusetts  
**ANNUAL TOWN MEETING MINUTES**  
May 2, 2022

- Tellers appointed:  
Maura Mastrogiavanni, 138 Central St., Joan Petersen, 25 Newbury Rd., Maryann Levasseur, 6 Leslie Rd., Kimberly Waring-Wright, 20 Green Needle Lane.
- Quorum reached and certified at 6:30 pm
- Annual Town Meeting called to order by Moderator Tom Amoroso at 6:35 pm

Preliminary motion was made by Selectman Cliff Pierce to allow various non –residents, including Department Heads and Town Counsel the opportunity to speak at this meeting if necessary – No objection; motion passed 6:37 pm.

Preliminary motion to suspend further reading of the May 2, 2022 Annual Town Meeting Warrant because present Town Meeting members have a copy of the warrant. Motion by Cliff Pierce, seconded by Joe Deana Ziev, passed Voice Unanimous at 6:38 pm.

Essex, ss.

To the Constables in the Town of Rowley in the County of Essex, Greetings:  
In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Rowley, qualified to vote in elections and Town Affairs, to meet in the Pine Grove School, 191 Main Street, Route 1A, Rowley, MA 01969 on Monday, the 2<sup>nd</sup> day of May, 2022 at 6:30 p.m., then and there to act on the following articles:

ARTICLE 1. To hear and act on reports of Committees and Boards.

(Inserted by the Board of Selectmen)

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voice Unanimous at 6:38 pm.*

ARTICLE 2. To see if the Town will vote to suspend in the Town Meeting the application of Section 19 and Section 20 of the Town Meeting Bylaw pertaining to the reconsideration of all money articles, such suspension intended for the specific purpose to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C [Proposition 2-1/2, so-called] and to give blanket warning hereby that any money article may, at the end of the meeting and after all articles have been acted upon, be moved for reconsideration in order to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C, or take any other action relative thereto.

(Inserted by the Board of Selectmen)

*Explanatory Note: Passage of this article requires two-thirds vote under § 21 of the Town Meeting Bylaw.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 6:40 pm.*

ARTICLE 3. To see if the Town will vote to fix the annual compensation of elective officers of the Town as required by Massachusetts General Laws Chapter 41 Section 108 for Fiscal Year 2023 as follows, or to take any other action relative thereto.

<b>Elective Officer</b>	<b>Requested</b>	<b><u>Finance Committee Recommends</u></b>
Moderator	\$100	\$100
Board of Selectmen (each member)	\$3,000	\$3,000
Board of Assessors (each member)	\$2,456	\$2,456
Town Clerk	\$63,503	\$63,503
Planning Board (each member)	\$0	\$0
Surveyor of Highways	\$86,786	\$86,786
Municipal Water Board (each member)	\$0	\$0
Trustees of Free Public Library	\$0	\$0
Rowley Housing Authority	\$0	\$0
Board of Shellfish Commissioners (each member)	\$500	\$500
Municipal Light Board (each member)	\$0	\$0
Board of Cemetery Commissioners (chairperson)	\$500	\$500

(Inserted by the Board of Selectmen)

**Finance Committee Recommends**

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 6:42 pm.*

ARTICLE 4. General Omnibus Budget. To see what sums of money the Town will vote to raise and appropriate, or transfer and appropriate, from available funds, including Overlay and Free Cash, to defray the expenses of the Town for the forthcoming fiscal year, including Bonds, Notes, and Interest, or to take any other action relative thereto.

(Inserted by the Finance Committee)

Line		Expended	Appropriated	Requested	FinCom Rec.
Item	Description	FY 2021	FY 2022	FY 2023	FY 2023
	<b>General Government</b>				
	<b>Town Moderator</b>				
1	Moderator Stipend	100	100	100	100
	<b>Board of Selectmen</b>				
2	Selectmen Stipends	15,000	15,000	15,000	15,000
3	Town Administrator/Pers. Officer salary	132,887	138,930	144,558	144,558
4	Assistant Town Administrators Salaries	83,577	94,036	114,268	114,268
5	Administrative Assistant Wages	12,232	15,765	16,031	16,031
6	CPA Administrator Stipend	2,000	2,000	2,000	2,000
7	Stormwater Administrator Stipend	5,000	5,000	5,000	5,000
8	Records Access Officer Stipend	2,500	2,500	2,500	2,500
9	Expenses	20,991	25,437	31,327	31,327
10	Rev. 9-1-1 communication system	4,777	4,800	4,800	4,800
11	General Audit Expense	21,750	21,750	22,000	22,000
12	Sealer of Weights & Measurers	2,000	3,000	3,000	3,000
13	Collective Bargaining Reserve	0	0	100,000	100,000
14	Pine Grove School Expenses	0	1,000	1,000	1,000
15	Stormwater Compliancy	23,358	30,000	30,000	30,000
16	Landfill Testwell Monitoring	19,900	20,000	20,000	20,000
17	Prospect Hill Access Road	0	2,000	2,000	2,000
18	Alarm Monitoring	3,470	5,000	6,000	6,000
19	Pictometry	3,474	3,474	2,556	2,556
	<b>Finance Committee</b>				
20	Secretary Wages	1,233	1,884	1959	1959
21	Expenses	0	379	379	379
22	Reserve Fund	0	82,091	100,000	100,000
	<b>Town Accountant</b>				
23	Accountant Salary	72,654	74,458	88,530	88,530
24	Assistant Accountant Wages	29,035	29,703	36,385	36,385
25	Expenses	4,858	5,822	6,222	6,222
	<b>Board of Assessors</b>				
26	Assessors Stipends	7,368	7,368	7,368	7,368
27	Principal Assessor Salary	101,142	104,994	107,108	107,108

28	Administrative Assistant Wages	28,379	29,077	29,077	29,077
29	Professional Services	14,547	15,347	16,238	16,238
30	Expenses	4,507	4,746	4,746	4,746
	<b>Treasurer/Tax Collector</b>				
31	Treasurer/Collector Salary	92,800	96,713	100,601	100,601
32	Assistant Treasurer Salary	55,278	57,906	65,391	65,391
33	Assistant Collector Wages	19,150	19,839	18,455	18,455
34	Expenses	36,373	37,650	37,650	37,650
35	Tax Title	1,887	10,517	10,517	10,517
36	Debt Fees & Charges	2,500	5,000	5,000	5,000
	<b>Town Counsel</b>				
37	Professional Fee	38,987	62,600	62,600	62,600
38	Litigation	13,846	52,000	52,000	52,000
	<b>Personnel Advisory Committee</b>				
39	Expenses	65	399	399	399
	<b>Information Services</b>				
40	Expenses	23,338	22,422	22,422	22,422
41	IS Coordinator Stipends	2,000	3,000	3,000	3,000
	<b>Town Clerk</b>				
42	Town Clerk Salary	57,300	57,426	63,503	63,503
43	Wages	16,624	35,956	33,507	33,507
44	Expenses	2,914	4,048	4,048	4,048
	<b>Elections</b>				
45	Wages	9,874	9,094	9,292	9,292
46	Expenses	9,784	4,050	5,300	5,300
	<b>Registrar of Voters</b>				
47	Stipends	1,725	2,300	2,300	2,300
48	Expenses	3,773	4,875	4,525	4,525
	<b>Conservation Commission</b>				
49	Conservation Agent Salary	65,742	67,370	68,732	68,732
50	Secretary Wages	9,567	9,933	9,885	9,885
51	Expenses	2,050	3,550	2,050	2,050
	<b>Planning Board</b>				
52	Planner Salary	54,920	57,673	60,000	60,000
53	Planner Consultant	0	5,769	5,769	5,769
54	Merrimack Valley Planning Comm.	2,300	2,358	2,416	2,416
55	Expenses	963	2,500	2,500	2,500
	<b>Zoning Board of Appeals</b>				
56	Administrative Assistant Wages	10,716	11,025	10,900	10,900
57	Expenses	1,680	1,680	1,680	1,680



	<b>Agricultural Commission</b>				
58	Expenses	0	2,000	1,000	1,000
	<b>Town Hall</b>				
59	Town Hall/Annex Janitor Wages	15,208	17,213	17,156	17,156
60	Expenses	27,204	30,800	23,000	23,000
	<b>Town Hall Annex</b>				
61	Expenses	22,245	23,000	23,000	23,000
	Subtotal	1,217,552	1,466,327	1,648,750	1,648,750
	<b>Public Safety</b>				
	<b>Police Department</b>				
62	Police Chief Salary & Other Earnings	137,921	145,457	150,738	150,738
63	Wages	1,396,254	1,448,122	1,448,789	1,448,789
64	Expenses	152,833	163,039	174,187	174,187
65	Police Cruiser	45,072	48,500	48,500	48,500
	<b>Constables</b>				
66	Expenses	255	300	300	300
	<b>Fire Department</b>				
67	Fire Chief Salary	99,078	101,498	101,185	101,185
68	Firefighter Wages	338,589	358,466	641,633	641,633
69	Call Firefighter Wages	45,516	100,000		
70	Expenses	178,319	168,307	181,660	181,660
	<b>Inspection Department</b>				
71	Salaries	66,138	68,826	80,994	80,994
72	Wages	12,311	15,629	15,580	15,580
73	Expenses	5,415	7,685	7,685	7,685
	<b>Emergency Management</b>				
74	REMA Director Stipend	5,000	5,000	5,000	5,000
75	Expenses	1,652	2,530	2,530	2,530
	<b>Animal Inspector</b>				
76	Salary	3,189	3,310	3,457	3,457
77	Expenses	0	200	200	200
78	Rabid Animal Control	324	1,853	1,853	1,853
	<b>Animal Control Officer</b>				
79	Salary	17,913	18,731	19,103	19,103
80	Expenses	1,725	2,122	2,122	2,122
	<b>Tree Warden/Moth Ctrl.</b>				
81	Salary	8,804	9,024	9,390	9,390
82	Expenses	12,033	15,000	15,000	15,000
	<b>Harbormaster</b>				
83	Harbormaster Salary	9,756	10,000	10,200	10,200

84	Deputy Harbormaster Wages	1,955	2,075	2,117	2,117
85	Assistant Harbormasters Wages	3,855	4,036	4,142	4,142
86	Pumpout Boat Wages	8,500	8,500	8,894	8,894
87	Expenses	5,100	5,920	5,920	5,920
88	Town Landing	500	500	500	500
	<b>Shellfish Commission</b>				
89	Commissioner Stipends	1,000	1,500	1,500	1,500
90	Commissioner Expenses	0	1,200	1,200	1,200
	<b>Shellfish Constable</b>				
91	Constable Wages	800	800	800	800
92	Constable Expenses	250	1,500	1,500	1,500
	Subtotal	2,560,057	2,719,630	2,946,679	2,946,679
	<b>Schools</b>				
93	Whittier Voc Assessment	405,650	328,753	404,528	404,528
94	Whittier Capital Assessment	25,035	24,688	23,310	23,310
95	Triton Regional Assessment	11,013,307	11,137,830	11,615,290	11,615,290
96	Triton Capital Assessment	118,298	83,153	54,764	54,764
97	Essex Agricultural Technical	140,651	147,684	161,000	161,000
	Subtotal	11,702,941	11,722,108	12,258,892	12,258,892
	<b>Public Works</b>				
	<b>Highway Department</b>				
98	Highway Surveyor Salary	80,617	82,633	86,786	86,786
99	Wages	241,658	277,821	281,861	281,861
100	Expenses	112,236	118,426	143,426	143,426
	<b>Snow &amp; Ice Removal</b>				
101	Expenses	192,995	185,000	185,000	185,000
	<b>Fire Hydrants</b>				
102	Expenses	14,400	14,400	14,400	14,400
	<b>Street Lighting</b>				
103	Expenses	0	21,548	20,957	20,957
	<b>Cemetery Commissioners</b>				
104	Commission Chair Stipend	500	500	500	500
105	Wages	36,463	52,565	53,198	53,198
106	Expenses	10,207	10,300	10,300	10,300
	Subtotal	689,076	763,193	796,428	796,428
	<b>Health &amp; Human Services</b>				
	<b>Board of Health</b>				
107	Health Director	73,760	90,652	92,473	92,473
108	Health Agent Wages	49,286	51,741	52,125	52,125
109	Secretary Wages	8,444	15,124	15,243	15,243
110	Public Health Nurse Salary	11,012	10,925	11,284	11,284

111	Expenses	6,733	6,900	6,900	6,900
	<b>Council on Aging</b>				
112	COA Director Salary	45,400	66,302	68,970	68,970
113	Wages	75,006	102,902	112,587	112,587
114	Elder Services of Merrimack Valley	0	294	294	294
115	Expenses	18,425	19,904	19,904	19,904
	<b>Veterans Affairs</b>				
116	Veterans Benefits	15,715	52,000	52,000	52,000
117	Eastern Essex Veterans District	30,628	30,930	28,943	28,943
	<b>ADA Compliancy</b>				
118	Expenses	0	190	190	190
	Subtotal	334,409	447,864	460,913	460,913
	<b>Recreation/Historic</b>				
	<b>Rowley Public Library</b>				
119	Library Director Salary	69,090	87,251	89,012	89,012
120	Wages	166,169	216,162	219,686	219,686
121	Expenses	107,040	127,661	126,833	126,833
	<b>Recreation Committee</b>				
122	Field Maintenance & Expenses	50,838	50,838	50,838	50,838
	<b>Historical</b>				
123	Historical Commission Expenses	1	332	332	332
124	Historic District Comm. Expense	70	70	70	70
	<b>Other</b>				
125	Town of Rowley Veterans Committee	1,789	1,800	2,500	2,500
126	Bradstreet & Dodge Properties	0	8,000	8,000	8,000
	Subtotal	394,997	492,114	497,271	497,271
	<b>Debt</b>				
127	Library Principal	80,000			
128	Bridge Repair Principal	30,000	30,000	30,000	30,000
129	Capital Equipment Principal V	35,000			
130	Capital Equipment Principal VII	40,000	40,000	35,000	35,000
131	PGS Feasibility Study Principal	10,000	15,000	15,000	15,000
132	PGS Renovation Principal	95,000	100,000	105,000	105,000
133	Fire & Police Stations Principal	165,000	170,000	180,000	180,000
134	PGS Renovation II Principal	334,729	352,439	367,991	367,991
135	Fire & Police Stations Principal II	125,272	127,562	137,010	137,010
136	PGS Renovation III Principal		155,000	95,000	95,000
137	PGS Repair BAN			79,000	79,000
138	Fire Pumper Truck Principal		60,000	55,000	55,000
139	Radio Communications Principal			95,000	95,000

140	Highway Dump Truck Principal			40,000	40,000
141	Library Interest	1,600			
142	Bridge Repair Interest	5,850	4,950	4,050	4,050
143	Capital Equipment V Interest	482			
144	Capital Equipment VII Interest	2,708	1,568	499	499
145	PGS Feasibility Study Interest	12,932	12,307	11,707	11,707
146	PGS Renovation Interest	103,204	98,329	94,254	94,254
147	Fire & Police Stations Interest	174,890	166,515	159,565	159,565
148	PGS Renov. II Interest	542,442	530,879	512,869	512,869
149	Fire & Police Stations II Interest	205,403	195,765	189,151	189,151
150	PGS Renov. III Interest	53,472	73,178	84,600	84,600
151	PGS Repair BAN Interest			368	368
152	Fire Pumper Truck Interest	3,155	5,835	10,750	10,750
153	Radio Communications Interest			16,275	16,275
154	Highway Dump Truck Interest			4,200	4,200
	Subtotal	2,021,139	2,139,327	2,322,289	2,322,289
	<b>Insurance &amp; Benefits</b>				
155	Unemployment	0	10,600	10,000	10,000
156	Blanket Insurance	251,899	302,000	317,100	317,100
157	Essex Regional Retirement	1,060,534	1,191,981	1,320,409	1,320,409
158	Health, Life Ins, Medi & Benefit Plan	427,133	556,497	561,557	561,557
	Subtotal	1,739,566	2,061,078	2,209,066	2,209,066
	<b>GRAND TOTAL</b>	<b>20,659,737</b>	<b>21,811,641</b>	<b>23,140,288</b>	<b>23,140,288</b>

*Motion by Larry White, seconded by Sharon Emery; passed Voce Unanimous at 6:56 pm.*

ARTICLE 5. Water Department Budget. To see if the Town will vote to appropriate by transfer from the Water Department Enterprise Fund the sum of \$2,342,352 to fund the FY 2023 Water Department budget, as shown below, or take any action relative thereto.

(Inserted by Board of Water Commissioners)

**Board of Selectmen Recommends**

**Finance Committee Recommends**

Line	Water Department Budget	FY21	FY 22	FY 23
Item	Description	Actual	Budget	Request
	<b>Wages/Salaries</b>			
1	Water Superintendent	\$91,479	\$97,259	\$101,184
2	Water Department Wages	\$242,066	\$379,398	\$412,800
3	Overtime/Standby	\$39,063	\$76,556	\$76,891
4	Health Insurance/Medicare	\$37,281	\$77,813	\$78,326
5	Retirement Health Insurance (OPEB)	\$20,000	\$20,000	\$20,000
6	Unemployment	\$0	\$10,000	\$10,000
	<b>Subtotal Salaries &amp; Wages</b>	<b>\$429,889</b>	<b>\$661,026</b>	<b>\$699,201</b>
	<b>Expenses</b>			

7	Water Department Expenses/Maintenance	\$536,920	\$624,600	\$626,300
8	Engineering / Outside Services	\$675	\$20,000	\$20,000
9	Billing Contract Services	\$80,500	\$82,500	\$86,625
	<b>Subtotal Expenses</b>	<b>\$618,095</b>	<b>\$727,100</b>	<b>\$732,925</b>
	<b>Other</b>			
10	Capital Plan			
11	Extraordinary & Unforeseen Expenses	\$0	\$100,000	\$100,000
12	Engineer Return	\$0		
13	Budgeted Surplus		\$1,686	\$20,225
	<b>Subtotal Other</b>	<b>\$0</b>	<b>\$101,686</b>	<b>\$120,225</b>
	<b>TOTAL</b>	<b>\$1,047,984</b>	<b>\$1,489,812</b>	<b>\$1,552,351</b>
	<b>Debt</b>			
14	Water Treatment Design Principal	\$60,000	\$65,000	\$65,000
15	Water Treatment Design Interest	\$26,506	\$24,706	\$22,756
16	Water Treatment Plant Construction Principal	\$517,052	\$528,290	\$539,771
17	Water Treatment Plant Construction Interest	\$153,440	\$143,099	\$132,534
18	SRF borrowing admin fee	\$11,508	\$10,734	\$9,940
	<b>Sub-total Debt</b>	<b>\$768,506</b>	<b>\$771,830</b>	<b>\$770,001</b>
	<b>Total Operating &amp; Debt</b>	<b>\$1,816,490</b>	<b>\$2,261,641</b>	<b>\$2,322,352</b>
19	Estimate for change in AFSCME contract			<b>\$20,000</b>
	<b>Total Operating &amp; Debt &amp; AFSCME</b>	<b>\$1,816,490</b>	<b>\$2,261,641</b>	<b>\$2,342,352</b>
	Article 6 Overhead*	\$80,238	\$97,759	\$104,548
	<b>GRAND TOTAL EXPENSES</b>	<b>\$1,896,728</b>	<b>\$2,359,400</b>	<b>\$2,446,900</b>

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 6:57 pm.*

ARTICLE 6. To see if the Town will vote to transfer from the Water Department Enterprise Fund to the General Fund the sum of \$104,548 for the following items and that any other monies spent by the General Government on behalf of the Water Department be reimbursed to the General Fund from the Water Department Enterprise Fund in Fiscal Year 2023, or take any other action relative thereto.

(Inserted by Board of Water Commissioners)

**Board of Selectmen Recommends**

**Finance Committee Recommends**

**Rowley Water Department FY 23 Overhead Article**

		FY2021 Actual	FY2022 Budget	FY2023 Request
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20	County Retirement	\$65,319	\$82,434	\$89,043
21	Life Insurance	\$61	\$110	\$62
22	Accounting Services	\$4,181	\$4,292	\$4,340
23	Treasurer/Collector Services	\$5,731	\$5,903	\$6,020
24	Audit	\$2,475	\$2,475	\$2,475
25	Selectmen/Personnel Services	\$2,471	\$2,545	\$2,608
	Total	\$80,238	\$97,759	\$104,548

<b>Rowley Water Department Estimated FY23 Revenues</b>				
	<b><u>Revenues</u></b>	<b><u>FY21 Actual</u></b>	<b><u>FY22 Budget</u></b>	<b><u>FY23 Request</u></b>
	<u>Commitment Rate</u>	2,518,037	2,400,000	2,400,000
	<u>Rate Discounts</u>	-96,999	-96,000	-96,000
	<u>Rate Abatements</u>	0.00	-10,000	-5,000
	<u>New Customer Services</u>	19,946	37,500	120,000
	<u>Interest &amp; Demand</u>	6,604	6,000	6,000
	<u>Bank Interest</u>	1,954	1,500	1,500
	<u>Registry fee Record liens</u>	6,612	6,000	3,000
	<u>Miscellaneous</u>	353	0	3,000
	<u>Hydrant rentals</u>	14,400	14,400	14,400
	<b><u>Total Revenues</u></b>	<b>2,470,907</b>	<b>2,359,400</b>	<b>2,446,900</b>

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 6:58 pm.*

ARTICLE 7. To see if the Town will vote to appropriate by transfer the sum of \$532,420 from the Water Department Enterprise Free Cash to the Water Department Stabilization Fund, or take any other action relative thereto.

(Inserted by the Board of Water Commissioners)

**Board of Selectmen Recommends**

**Finance Committee Recommends**

*Explanatory Note: Expenditures from the Water Department Stabilization Fund can only be authorized by Town Meeting in accordance with Mass. General Laws Chapter 40§5B*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 6:58 pm.*

ARTICLE 8. To see if the Town will vote to appropriate by transfer the sum of \$100,000 from the Water Department Enterprise Free Cash to be used to purchase water meters, or take any action relative thereto.

(Inserted by the Board of Water Commissioners)

**Board of Selectmen Recommends**

**Finance Committee Recommends**

*Explanatory Note: Passage of this article funds the purchase of new replacement water meters which will be installed during the coming year in an effort to reduce the amount of unaccounted for water. The project will focus on larger meters typically found in industrial, commercial and multi-unit locations.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 6:59 pm.*

ARTICLES 9 –11 are standard annual articles. These articles will be voted under one consent motion.

ARTICLE 9. To see if the Town will vote to appropriate by transfer the sum of \$4,500 from the Municipal Waterways Maintenance and Improvement Fund to an account for use by the Harbormaster in accordance with Massachusetts General Laws Chapter 40 Section 5G, or take any other action relative thereto.

(Inserted by the Harbormaster)

**Finance Committee Recommends**

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:00 pm.*

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of \$5,000 to be added to Article 30 of the May 6, 1996 Annual Town Meeting (Recertification Fund) for the purpose of completing the State mandated recertification of all properties within the Town of Rowley, said funds to be expended by the Board of Assessors, or take any other action relative thereto.

(Inserted by the Board of Assessors)

**Finance Committee Recommends**

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:00 pm.*

ARTICLE 11. To see if the Town will vote to appropriate by transfer the sum of \$59,540 from the Massachusetts Water Pollution Abatement Trust Septic Betterment Loan Program to pay the debt service on the Town's loan from the Massachusetts Water Pollution Abatement Trust, or take any other action relative thereto.

(Inserted by the Board of Health)

**Finance Committee Recommends**

*Explanatory Note: The Town has received \$1,250,000 from the State of Massachusetts Water Pollution Abatement Trust Septic Loan funds for taxpayers' repair and /or upgrade of failed septic systems. This appropriation pays the debt on the Town's loan from the Massachusetts Water Pollution Abatement Trust Fund.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:00 pm.*

ARTICLE 12. To see if the Town will vote to amend the Departmental Revolving Fund Bylaw of the General Bylaws of the Town of Rowley by amending section 5 Authorized Revolving Funds by deleting the revolving funds numbered 4 and 5 as shown in ~~strike through~~ and adding a new revolving fund in **bold underline** and re-numbering the existing revolving funds as shown in ~~strike through~~ and **bold underline** below:

5. Authorized Revolving Funds.

	<b>Department Authorized to Use Account, Fees/Charges, Description, and Purpose of Each Account</b>	<b>Fiscal Years</b>
1	<b>Council on Aging</b> - into which receipts from rental of the Council's van shall be deposited and which may be used by said Council for payment of van driver wages, expenses, and maintenance of said van.	Fiscal Year 2018 and subsequent years

<del>2</del>	<b>Board of Health</b> - into which one-half (1/2) of the septic disposal construction fees charged by said Board of Health shall be deposited and which may be used by said Board or its agents to finance special waste disposal and technical expertise beyond the health agent's scope of responsibility.	Fiscal Year 2018 and subsequent years
<del>3</del>	<b>Parks &amp; Recreation Committee and Board of Selectmen</b> - into which receipts from donations, advertising and rental of the Parks & Recreation Committee's facilities shall be deposited and which may be used by said Committee and Board to pay for the maintenance, operations, and improvements of said facilities.	Fiscal Year 2018 and subsequent years
<del>4</del>	<b><u>Council on Aging – into which donations, receipts and fees charged for Council on Aging programs, activities, and events shall be deposited and used by the Council on Aging to pay for the expenses incurred to hold the programs, activities, and events.</u></b>	<b><u>Fiscal Year 2023 and subsequent years</u></b>
<del>4</del>	<del><b>Board of Selectmen</b> – into which revenue collected from the sale of home composting bins shall be used to purchase additional compost bins and to advertise the availability of such bins.</del>	Fiscal Year 2018 and subsequent years
<del>5</del>	<del><b>Highway Department</b> – into which receipts from the rental of Highway Department equipment may be used by said Department for the purchase, repair and maintenance of Department equipment.</del>	Fiscal Year 2018 and subsequent years
<del>6</del> <del>5</del>	<b>Shellfish Department</b> – into which receipts from one-half (1/2) of the shellfish permits sold shall be deposited and used by the Shellfish Department for the propagation of shellfish.	Fiscal Year 2018 and subsequent years
<del>7</del> <del>6</del>	<b>Zoning Board of Appeals and Board of Appeals</b> – into which all receipts from filing and associated application fees shall be deposited, and may be used by said Boards to defray Commonwealth of Massachusetts mandated expenses related to said Board's hearings and meetings, professional assistance or engineering, legal and other case related items.	Fiscal Year 2018 and subsequent years
<del>8</del> <del>7</del>	<b>Board of Cemetery Commissioners</b> – into which one-half (1/2) of cemetery plot grave digging fees and footing installation fees shall be deposited and which may be used by said Board of Cemetery Commissioners for Cemetery Department operations.	Fiscal Year 2018 and subsequent years
<del>9</del> <del>8</del>	<b>Library</b> – into which receipts from Library services, such as photocopying, faxes and laser printing from public computer stations shall be deposited and which may be used by said Library to purchase services and supplies related to these services and services contracts for the maintenance of said office equipment.	Fiscal Year 2018 and subsequent years
<del>10</del> <del>9</del>	<del><b>Agricultural Commission</b> – into which donations and fees charged by the Agricultural Commission for programs and events shall be deposited and used by the Agricultural Commission to defray expenses incurred to operate such programs and to hold events.</del>	Fiscal Year 2018 and subsequent years
<del>11</del> <del>10</del>	<b>Harbormaster</b> – into which donations and proceeds from the sales of Harbormaster boats and equipment shall be deposited and used by the Harbormaster for the purchase, repair and maintenance of Department equipment.	Fiscal Year 2018 and subsequent years



<del>12</del> <b>11</b>	<b>Board of Selectmen and Parks and Recreation Community Events</b> - into which donations, receipts and fees charged for recreational programs and community events and activities shall be deposited and used by the Board of Selectmen and Parks and Recreation Committee with authorization of the Board of Selectmen to pay for the expenses incurred to hold recreation events and community activities.	Fiscal Year 2018 and subsequent years
<del>13</del> <b>12</b>	<b>Records Access Officer</b> - into which receipts from the requestors of public records for costs associated with Public Records requests responses shall be deposited and which may be used by the Records Access Officer in coordination with other Town Departments to pay for wages and expenses incurred to produce such records.	Fiscal Year 2018 and subsequent years

or take any other action relative thereto.

(Inserted by the Board of Selectmen)

### **Finance Committee Recommendation Not Required**

*Explanatory Note: The Council on Aging is requesting authorization to establish a new revolving account as a way to deposit donations, receipts, and fees to be used to cover the costs for programs, activities, and events. This article also deletes two old defunct revolving funds.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:01 pm.*

ARTICLE 13. To see if the Town will vote, pursuant to the provisions of Massachusetts General Law Chapter 44 § 53-E1/2, to authorize the following expenditure caps for Fiscal Year 2023:

	<b>Name of Account</b>	<b>Balance Information</b>	<b>Expenditures Not to Exceed</b>
<b>1</b>	<b>Council on Aging - Van</b>	Beginning balance \$418; Income \$0; Expense \$0; Ending balance on 2/28/22 \$418	\$5,000
<b>2</b>	<b>Board of Health</b>	Beginning balance \$46,022; Income \$13,913; Expense \$12,864; Ending balance on 2/28/22 \$47,071	\$20,000
<b>3</b>	<b>Parks &amp; Recreation Committee and Board of Selectmen Facilities</b>	Beginning balance \$29,802; Income \$19,410; Expense \$11,944; Ending balance on 2/28/22 \$37,268	\$30,000
<b>4</b>	<b>Council on Aging – Programs</b>		\$10,000
<b>5</b>	<b>Shellfish Department</b>	Beginning balance \$20,296; Income \$660; Expense \$2,639; Ending balance on 2/28/22 \$18,317	\$6,000
<b>6</b>	<b>Zoning Board of Appeals and Board of Appeals</b>	Beginning balance \$14,148; Income \$1,010; Expense \$1,900; Ending balance on 2/28/22 \$13,258	\$4,000
<b>7</b>	<b>Board of Cemetery Commissioners</b>	Beginning balance \$15,137; Income \$2,050; Expense \$791; Ending balance on 2/28/22 \$16,396	\$20,000
<b>8</b>	<b>Library</b>	Beginning balance \$3,029; Income \$958; Expense \$2,304; Ending balance on 2/28/22 \$1,683	\$2,500

<b>9</b>	<b>Agricultural Commission</b>	Beginning balance \$3,686; Income \$0; Expense \$0; Ending balance on 2/28/22 \$3,686	\$5,000
<b>10</b>	<b>Harbormaster</b>	Beginning balance \$0; Income \$0; Expense \$0; Ending balance on 2/28/22 \$0	\$30,000
<b>11</b>	<b>Board of Selectmen &amp; Parks and Recreation Community Events</b>	Beginning balance \$5,255; Income \$0; Expense \$0; Ending balance on 2/28/22 \$5,255	\$20,000
<b>12</b>	<b>Records Access</b>	Beginning balance \$0; Income \$0; Expense \$0; Ending balance on 2/28/22 \$0	\$5,000

or take any other action relative thereto.

(Inserted by the Council on Aging, Board of Health, Parks & Recreation Committee, Board of Selectmen, Shellfish Department, Zoning Board of Appeals and Board of Appeals, Board of Cemetery Commissioners, Board of Library Trustees, Agricultural Commission, Harbormaster and Records Access Officer)

**Finance Committee Recommends**

*Explanatory Note: The State Revolving Fund Law, G.L. c.44 Section 53E ½ requires an annual expenditure authorization.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:03 pm.*

ARTICLE 14. To see if the Town will vote to appropriate by transfer from the PEG (Public-Education-Government) Access and Cable Related Fund the sum of \$77,444 for wages and \$43,500 for expenses to support the cable television PEG access services and programming in Fiscal Year 2023, including any associated expert and legal services, or take any other action relative thereto.

(Inserted by the Board of Selectmen)

**Finance Committee Recommends**

*Explanatory Note: This appropriation is necessary under Massachusetts General Laws Chapter 44 §53F ¾ and funds the operation of Rowley Community Media (RCM), the Town's local access cable channel. RCM records Town board and committee meetings, Town Meetings, and community events. RCM airs a variety of local programs, including Triton Regional School District and Whittier Vocational Technical High School sports games, concerts and other school events, community bulletins and notices, and operates Comcast Channel 9 and Verizon Channel 26.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:03 pm.*

ARTICLE 15. To see if the Town will vote to appropriate by transfer or reserve from the Community Preservation Fund Fiscal Year 2023 annual revenues the amounts recommended by Community Preservation Committee for committee administrative expenses, debt service, community preservation projects and other expenses, with each item to be considered a separate appropriation:

**Summary of recommendations by Category:**

Reserve:

- Creation and Support of Affordable Housing \$49,138.14
- Creation and Support of Historical \$26,984.14

Appropriations:

- Debt Service for Bradstreet Farm land acquisition \$201,400.00
- Administration - 5 % - \$39,674.07

or to take any other action relative thereto.

(Inserted by the Community Preservation Committee)

**Finance Committee Recommends**

*Explanatory Note: Rowley expects to realize approximately \$803,481.40 in Community Preservation Act (CPA) funds from real estate tax receipts (\$587,764), 35% matching funds from the state (\$205,717.40), and interest income (\$10,000) in Fiscal Year 2023. The Community Preservation Act requires the Town to set aside 10% of funds collected after deducting appropriate debt service for each of the following areas: open space/recreation, historic preservation and community housing. Any unexpended administrative expenses will be returned to the general Undesignated Community Preservation fund. All funds realized above those reserved or appropriated will become general Undesignated CPA funds.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voice Unanimous at 7:05 pm.*

ARTICLE 16. To see if the Town of Rowley will vote to approve the Triton Regional School District Committee's vote on March 9, 2022 to establish a Stabilization Fund, pursuant to Section 16G ½ of Chapter 71 of the Massachusetts General Laws, said Stabilization Fund to be invested and to retain its own interest earnings as provided by law, and further set up an operational line item to be created to transfer available monies into said Stabilization Fund, or take any other action relative thereto.

(Inserted by the Triton Regional School Committee)

**Finance Committee Recommendation Not Required**

*Explanatory Note: The Triton Regional School Committee voted to establish a Stabilization Fund. The approval process requires each Town in the Triton Regional School District to approve this at their town meeting.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voice Unanimous at 7:06 pm.*

ARTICLE 17. To see if the Town will vote to appropriate the sum of \$200,000 for the purpose of financing the repair, replacement and/or upgrade of failed septic systems, pursuant to agreements with the Board of Health and residential property owners (the "Agreements"), including the payment of costs incidental or related thereto; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$200,000 and issue bonds or notes therefor under Chapter 111 of the General Laws and/or Chapter 29C of the General Laws, as amended; while such bonds or notes shall be general obligations of the Town, it is anticipated that the debt shall be repaid, in the first instance by the property owners in accordance with the Agreements; that the Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C, as amended (the "Trust"); and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; and that the Board of Selectmen, Board of Health, or other appropriate local body or official is authorized to enter into a project approval certificate and regulatory agreement with the Department of Environmental Protection,

to expend all funds available for the project and to take any other action necessary or convenient to carry out the project, or take any other action relative thereto.

(Inserted by the Board of Health)

**Finance Committee Recommends**

*Explanatory Note: Passage requires a two-thirds vote. The Board of Health continues to support the environmental efforts of Town residents with low interest septic betterment loans from the Massachusetts Clean Water Trust. The community recovers the costs by annual betterment on those individual residences' property tax bills that benefit from the improvement. Passage of this article would make additional low interest loans available to town residential property owners with no impact on the tax rate.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voice Unanimous at 7:08 pm.*

**ARTICLES 18 - 35 PERTAIN TO FISCAL YEAR 2022 APPROPRIATIONS**

ARTICLE 18. To see if the Town will vote to appropriate by transfer the sum of \$6,000 from Line 168 (Health, Life Insurance, Medicare & Benefit Plan) to Line 9 (Selectmen's Expense) of Article 4 of the May 3, 2021 Annual Town Meeting, to pay for the expenses incurred to hold the May 2, 2022 Annual Town Meeting, or take any other action relative thereto.

(Inserted by the Board of Selectmen)

**Finance Committee Recommends**

*Explanatory Note: This article provides the funds to pay for costs related to the May 2, 2022 Annual Town Meeting.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:09 pm.*

ARTICLE 19. To see if the Town will vote to appropriate by transfer the sum of \$8,000 from Free Cash to be expended by the Chief of Police, for the purpose of sending two (2) police officers to the police academy, or take any other action relative thereto.

(Inserted by the Police Chief)

**Finance Committee Recommends**

*Explanatory Note: The cost to send an officer to the Full-Time Academy is \$3,000 for tuition and an additional \$1,000 in equipment and materials. These officers are being sent to the full-time academy for training to fill vacancies created by two anticipated retirements.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:10 pm.*

ARTICLE 20. To see if the Town will vote to appropriate by transfer the sum of \$1,292 from Free Cash to pay an overdue invoice from Fiscal Year 2021, or take any other action relative thereto.

(Inserted by the Board of Selectmen)

**Finance Committee Recommends**

*Explanatory Note: Passage requires a four-fifths vote because the expense was incurred in Fiscal Year 2021. The Town was recently notified of an unpaid invoice from October 2020.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:11 pm.*

ARTICLE 21. To see if the Town will vote to appropriate by transfer the sum of \$45,130 from Line 168 (Health, Life Insurance, Medicare & Benefit Plan) to Line 100 (Essex Agricultural

Tech School) of Article 4 of the May 3, 2021 Annual Town Meeting to pay the FY 22 assessment, or take any other action relative thereto.

(Inserted by the Board of Selectmen)

**Finance Committee Recommends**

*Explanatory Note: The Essex Agricultural Technical High School FY 22 assessment was higher than the budgeted amount due to increased student enrollments.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:11 pm.*

ARTICLE 22. To see if the Town will vote to appropriate by transfer from the Cemetery Lots and Graves Account, the sum of \$17,000, for the purpose of replacing the overhead garage door in the Cemetery building, adding an electric motor and a secondary door for emergency access, and adding an equipment storage unit next to the Cemetery building, or take any other action relative thereto.

(Inserted by the Board of Cemetery Commissioners)

**Finance Committee Recommends**

*Explanatory Note: The Cemetery Commission is replacing its overhead door with a new one containing a pass-through door and an electric opener. The cemetery building has outgrown its space needs. Rather than build an addition, the commissioners have decided to purchase a twenty-foot steel Conex storage type box which can securely house the cemetery tractor in the summer and the three riding mowers in the winter for many years to come.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:12 pm.*

ARTICLE 23. To see if the Town will vote to appropriate by transfer from the Cemetery Account, "Perpetual Care Interest," the sum of \$6,000, into the Cemetery Revolving Fund, or take any other action relative thereto.

(Inserted by the Board of Cemetery Commissioners)

**Finance Committee Recommends**

*Explanatory Note: The Cemetery revolving fund is used for Cemetery Department operations. The funds from the "Perpetual Care Interest Account" will put additional money into the revolving account. Due to a personnel shortage, these funds may be used for hiring extra summer help and/or an outside vendor to assist in the summer mowing operation rather than increasing the Cemetery Omnibus Annual Budget Article for wages at this time.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:13 pm.*

ARTICLE 24. To see if the Town will vote to appropriate by transfer the sum of \$134,132.92 from Free Cash and to appropriate by transfer the following sums:

- \$10,095.85 Fire mobile data terminal and highway  $\frac{3}{4}$  ton plow truck Article 7 of the May 6, 2019 Special Town Meeting
- \$447.96 Police radios Article 11 of the June 22, 2020 Special Town Meeting
- \$7,495.27 Fire radios, Knox Box and Airbag Set Article 9 of the May 3, 2021 Special Town Meeting

To be expended by the following departments for the purpose of undertaking the following capital purchases and improvements:

1. \$83,400 for technical upgrades including: purchasing and installing computers and software and other peripherals for the following departments: Treasurer/Collector, Town Clerk, Con Com, Inspection, COA, Library and Police; purchasing a managed POE Port switch; purchasing accounting software and Fire RMS Management Software
2. \$66,372 for the purchase of departmental equipment including: Radar Speed Signs and Tasers for the Police Department; Stability Struts, Protective Clothing and Knox Box replacements for the Fire Department and Voting Booths for the Town Clerk
3. \$2,400 for facilities upgrades including acoustic divider panels for the COA;

or to take any other action relative thereto.

(Inserted by the Board of Selectmen)

**Finance Committee Recommends**

*Explanatory Note: This article appropriates a total of \$152,172 for capital purchases and improvements which are part of the Town's Capital Plan.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:15 pm.*

ARTICLE 25. To see if the Town will vote to appropriate by transfer the sum of \$194,811 from the Capital Stabilization fund to pay for the Town's matching funds for a grant for a new COA Van and to pay for the internal borrowing for the cost of the Highway Loader, or take any other action relative thereto.

(Inserted by the Board of Selectmen)

**Finance Committee Recommends**

*Explanatory Note: The Town was awarded a competitive Community Transit Grant for \$52,245 for a new van for the Council on Aging. The Town needs to match \$13,061 in order to receive the grant funds for the new van. This new van will replace the current 2014 van and is needed to transport the Town's aging and disabled community members to various shopping trips, medical appointments and other COA programs. At the May 3, 2021 Special Town Meeting, Article 10 approved the purchase of a Highway Department loader, and authorized the Treasurer to borrow to fund the purchase. Due to the delay in receipt of the loader by the Highway Department, the bill for \$181,750 was received in February 2022. Because it was late in the fiscal year and the amount of the borrowing is small, this was paid for with an internal borrowing, which we are requesting be covered through a transfer from the capital stabilization fund. We will rescind the debt authorization from May 2021. Passage requires a two-thirds vote. Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:16 pm.*

ARTICLE 26. To see if the Town will vote to appropriate \$585,000, to pay costs of (i) a dump truck with plow and sander (\$120,000), and (ii) police and fire communication infrastructure projects (\$465,000), including the payment of all other costs incidental and related thereto; to determine whether this appropriation shall be raised by taxation, transfer from available funds, borrowing or otherwise; provided that to meet this appropriation, \$4,705.20, representing premium received on account of the issuance of bond anticipation notes dated December 18, 2020 (\$4,405.20) and May 5, 2021 (\$300) be transferred from Reserved for Bond Premiums and that the Treasurer, with the approval of the Selectmen, be authorized to borrow \$580,294.80 under and pursuant to Chapter 44, Section 7 of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; and that the Board of Selectmen is authorized to trade old equipment as part of the purchase price and to take any other

action necessary or convenient to carry out these projects, or take any other action relative thereto.

(Inserted by the Board of Selectmen)

**Finance Committee Recommends**

*Explanatory Note: Passage requires a two-thirds vote. This article allocates premium received from prior debt issuances to defray the cost of new borrowing. Passage of this article funds a highway truck and a comprehensive and complete upgrade to the Police and Fire Department's radio communication infrastructure. The new Highway dump truck will replace a 10-year old one-ton truck that has been having mechanical issues. Both the Police and Fire Departments rely on radio communications throughout the Town in a mobile and portable capacity. Within the current infrastructure, there exist many "dead spots" in the Town due to the hilly topography. Oftentimes the only form of communication is through the radio system. The radio communication system is a lifeline for the first responder. The situation has gotten progressively worse as line of sight for the existing equipment has been diminished as trees have grown and from increased interference as radio waves continue to compete for space.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:23 pm.*

ARTICLE 27. To see if the Town will vote to appropriate \$179,844.40 to pay costs of heating, ventilation and air conditioning system design and improvements at the Town Hall and at the Library, including the payment of all costs incidental and related thereto; and to determine whether this amount shall be raised by transfer from available funds, or otherwise, provided that to meet this appropriation, \$175,000 shall be transferred from the Capital Stabilization Fund, and \$4,844.40 shall be transferred from funds remaining under Article 6 of the June 22, 2020 Special Town Meeting Warrant, which funds are no longer needed to complete the project appropriated under such article, provided further that the funds transferred from the said article will not be expended pursuant to this vote until the Town shall have expended a Green Communities Designation Grant, or to take any other action relative thereto.

(Inserted by the Board of Selectmen)

**Finance Committee Recommends**

*Explanatory Note: Passage requires a two-thirds vote. The Town of Rowley was designated as a Green Community by the Commonwealth of Massachusetts in 2021 and has been awarded a Designation Grant of \$136,868. The building energy audits performed as part of this process identified as a priority the replacement of the heating and cooling systems for the first floor of Town Hall. The existing oil-fired boiler is at the end of its life, requires constant maintenance and is not energy efficient as new electrical heating and cooling units are. The Designation Grant is being used for Town Hall insulation and weatherization measures, new system design engineering, and the installation of the new system. There are not sufficient funds available from the Designation Grant for all of this work, therefore an appropriation from the Capital Stabilization fund is being requested so that this project can be completed in 2022. The building energy audit also identified the HVAC at the Library as nearing the end of its life. Part of this appropriation will be also used for the engineering work to design an energy efficient replacement HVAC system for the Library. The Town will seek a competitive Green Communities grant to cover the cost of replacing the Library's HVAC system.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:24 pm.*

ARTICLE 28. To see if the Town will vote to rescind the balance of the following borrowing authorizations that are no longer needed to pay costs of the project or purpose for which they were originally approved as follows:

Unissued Amount	Date of Approval	Warrant Article	Original Purpose
\$ 27,947	5/1/2017	20	Pine Grove Elementary
205,000	5/3/2021	10	Highway -Loader Truck
5,000	5/6/2019	27	Fire - Rescue Pumper Truck

or to take any other action relative thereto.

(Inserted by the Board of Selectmen)

**Finance Committee Recommends**

*Explanatory Note: These projects are completed and passage of this article removes the authorization from the Town's debt record.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:26 pm.*

ARTICLE 29. To see if the Town will vote to appropriate by transfer from Free Cash the sum of \$100,000 to the Other Post-Employment Benefits Liability Trust Fund (OPEB Fund) established under G.L. c. 32B, § 20, or take any other action relative thereto.

(Inserted by the Board of Selectmen)

**Finance Committee Recommends**

*Explanatory Note: Passage of this article allows the Board of Selectmen to continue with its plan of funding the OPEB Trust Fund, which will offset the future healthcare costs of retired Town employees. The Town's financial advisors and auditors recommend the Town pay into this Trust Fund each year. This appropriation excludes the Water Department and Rowley Municipal Light Plant portions of their retiree health insurance contributions; these are funded through their own budgets.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:26 pm.*

ARTICLE 30. To see if the Town will vote to appropriate by transfer from Free Cash the sum of \$200,000 to the Capital Stabilization Fund, or take any other action relative thereto.

(Inserted by the Board of Selectmen)

**Finance Committee Recommends**

*Explanatory Note: Setting aside funds in the Capital Stabilization Fund each year is recommended by the Town's auditors and financial advisors.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:27 pm.*

ARTICLE 31. To see if the Town will vote, as recommended by the Community Preservation Committee, to appropriate or reserve from the Community Preservation Fund Fiscal Year 2022 annual revenues the amounts recommended by Community Preservation Committee for committee administrative expenses, debt service, community preservation projects and other expenses, with each item to be considered a separate appropriation:

**Summary of recommendations by Category:**

Reserve:

- Creation and Support of Affordable Housing \$32,103.38
- Creation and Support of Historical \$32,103.38



or to take any other action relative thereto.

(Inserted by the Community Preservation Committee)

**Finance Committee Recommends**

*Explanatory Note: Rowley's expectations for the fund were based on a 17% match from the State. This year the State Match was 68%. The Rowley Tax Surcharge will collect \$541,624.88 in CPA Funds in Fiscal Year 2022. The State match (68%) was in the amount of \$413,110 plus interest income of \$10,000. The Community Preservation Act requires the Town to set aside 10% of funds collected after deducting appropriate debt service for each of the following areas: open space/recreation, historic preservation and community housing. This will increase the funds to affordable housing and historical. All funds realized above those reserved or appropriated will become general Undesignated CPA funds.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:28 pm.*

ARTICLE 32. To see if the Town will vote, as recommended by the Community Preservation Committee, to appropriate by transfer from the Community Preservation Fund Historic Resources Reserve and/or the Community Preservation Unreserved Account the sum of \$63,000 to be used by the Town Clerk for costs associated with preservation, restoration, digitalization, and deacidification of the Town Vital Records, or take any other action relative thereto.

(Inserted by the Community Preservation Committee and Town Clerk)

**Finance Committee Recommends**

*Explanatory Note: The Community Preservation Committee has approved this article. Passage of this article allows the Town Clerk's Office to continue working on preservation of the Town's vital records. This project will continue the work of three previous grants and include years as early as 1829 and as late as 1946, but not inclusive of all years. This project includes births, deaths, marriages, burial ground deeds, cemetery lots, and additional Town Meeting records.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:29 pm.*

ARTICLE 33. To see if the Town will vote, as recommended by the Community Preservation Committee, to appropriate by transfer from the Community Preservation Fund Open Space/Recreation Resources Reserve and/or Community Preservation Unreserved Account the amount of \$330,000 to be used by the Board of Selectmen for upgrades to the playground at Eiras Park, or take any other action relative thereto.

(Inserted by the Community Preservation Committee and Board of Selectmen)

**Finance Committee Recommends**

*Explanatory Note: Passage of this article funds needed upgrades to the Kid's Kingdom Playground. The playground currently does not meet Massachusetts Architectural Board handicap accessibility requirements. This is the only Town playground available to the community every day. The playground swing set structure will be removed and replaced with a new structure that will have swings for older children, disabled children, and young children. The wood chip surface will be replaced with a new handicap accessible pour-in-place surface. This new surface will address handicap accessibility issues and correct the existing fall-zone deficiencies with some of the current playground structures. A new handicap accessible walkway from the parking area to the playground will be constructed. This article also funds repairs to damaged equipment.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:30 pm.*

ARTICLE 34. To see if the Town will vote, as recommended by the Community Preservation Committee, to appropriate by transfer the sum of \$36,494.07 from Article 16 of the May 3, 2021 Special Town Meeting to be used by the Board of Selectmen for upgrades to the Kid's Kingdom Playground at Eiras Park, or take any other action relative thereto.

(Inserted by the Community Preservation Committee and Board of Selectmen)

**Finance Committee Recommends**

*Explanatory Note: Passage of this article will be used to fund the improvements needed to make the Kid's Kingdom Playground safe and handicap accessible as referenced in Article 33.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:31 pm.*

ARTICLE 35. To see if the Town will vote, as recommended by the Community Preservation Committee, to appropriate by transfer from the Community Preservation Fund Open Space/Recreation Resources Reserve and/or Community Preservation Unreserved Account the amount \$218,278 to be granted to the Ipswich Family YMCA for the purposes of undertaking a pool area renovation at Camp Cedar Mill at the Dodge Reservation on Wethersfield Street in Rowley, or take any other action relative thereto.

(Inserted by the Community Preservation Committee)

**Finance Committee Recommends**

*Explanatory Note: The Community Preservation Committee has voted to grant these funds to the Y for outdoor pool renovations which includes replacing the pool deck and pool fencing, removing and re-building the pool house, removing and replacing the pool filtration system, renovating the bath house, and replacing the pool cover. This pool is in an integral part of the Y's summer camp program, which serves approximately 100 Rowley children. The pool is open free of charge to Rowley families in the summer on afternoons and evenings during the week and on both Saturdays and Sundays. The Y also offers swim lessons to Rowley residents at this pool. The Board of Selectmen voted to approve this project.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:32 pm.*

ARTICLE 36. To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact legislation in substantially the following form, provided that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition, or take any other action relative thereto.

(Inserted by the Board of Selectmen and Police Chief)

**An Act Authorizing the Appointment of Retired Police Officers as Special Police Officers in the Town of Rowley.**

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:*

**SECTION 1.** The Board of Selectmen of the town of Rowley may appoint, as they deem necessary, retired police officers as special police officers for the purpose of performing police details or any other police duties whether or not related to detail work; provided however that such retired police officers shall have been regular police officers who retired based upon superannuation. These special police officers shall be subject to the same maximum age restriction as applied to regular police officers under chapter 32 of the General Laws. Prior to appointment, retired police officers shall pass a medical examination conducted by a physician or other certified professional chosen by the town, to determine whether such officers are capable

of performing the essential duties of a special police officer and the cost thereof shall be borne by the retired officers.

**SECTION 2.** Special police officers appointed under this act shall not be subject to chapter 31 of the General Laws or to section 99A of chapter 41 of the General Laws.

**SECTION 3.** Special police officers appointed under this act shall, when performing the duties under section 1, have the same power to make arrests and to perform other police functions as do regular police officers of the town of Rowley.

**SECTION 4.** Special police officers appointed under this act shall not be deemed members of any collective bargaining unit. Special police officers appointed under this act shall be appointed for an indefinite term, subject to removal by the police chief, with the approval of the Board of Selectmen, at any time, upon 14 days written notice. Upon request, the police chief shall provide the reasons for such removal in writing.

**SECTION 5.** Special police officers appointed under this act shall be subject to the rules and regulations, policies and procedures and requirements of the chief of police and the Board of Selectmen of the town of Rowley, including restrictions on the type of assignments, requirements regarding medical examinations to determine continuing capability to perform the duties of a special police officer, requirements for training, requirements for firearms qualifications and licensing and requirements regarding uniforms and equipment. Costs associated with meeting these requirements are to be paid by the special police officers. Special police officers appointed under this act shall not be subject to section 96B of chapter 41 of the General Laws.

**SECTION 6.** Special police officers appointed under this act shall be sworn before the town clerk, who shall keep a record of all such appointments.

**SECTION 7.** Special police officers appointed under this act shall be subject to sections 100 and 111F of chapter 41 of the General Laws. The amount payable under said section 111F of said chapter 41 shall be calculated by averaging the amount earned over the prior 52 weeks as a special police officer working police details, or averaged over such lesser period of time for any officer designated as a special police officer less than 52 weeks prior to the incapacity. The payment under said section 111F of said chapter 41 shall not exceed, in any calendar year, the limitation on earnings contained in paragraph (b) of section 91 of chapter 32 of the General Laws. Payment under said section 111F of said chapter 41 shall terminate when special police officers reach the age of 65. In the event the age limitation applicable to regular police officers serving a town is increased from 65 years of age, the termination of benefits under said section 111F of said chapter 41, as provided herein to special police officers, shall terminate at such a higher age limit but shall not extend beyond the age of 70 for any special police officer. Special police officers appointed under this act shall not be subject to section 85H of said chapter 32 nor shall they be eligible for any benefits pursuant thereto.

**SECTION 8.** An appointment as a special police officer under this act shall not entitle any individual appointed as such to assignment to any detail.

**SECTION 9.** Special police officers appointed under this act shall be subject to the limitations on hours worked and on payments to retired town employees under paragraph (b) of section 91 of chapter 32 of the General Laws.

**SECTION 10.** This act shall take effect upon its passage.

(Inserted by the Board of Selectmen and Police Chief)

**Finance Committee Recommendation Not Required**

*Explanatory Note: The purpose of the proposed legislation is to appoint retired certified Full-Time police officers as Special Police Officers to work in a part-time capacity within the Town of Rowley for the purposes of performing police details or any other police duties whether or not related to police details. Road details are becoming harder and harder to fill with older officers retiring and younger officers placing more value in their time off. Also, as a result of the Police Reform Act of 2020, Reserve Officers will, in effect, be eliminated in the State of Massachusetts in 4 years. Special Police officers will be maintaining their police certification and will be able to fill in for shift work on a part-time capacity, which will assist the department to be more fiscally sound.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:33 pm.*

ARTICLE 37. To see if the Town will vote to accept as public ways, as laid out and reported by the Board of Selectmen, Cindy Lane and Bell Circle, as shown on a plan entitled “Street Acceptance Plan / Cindy Lane & Bell Circle / Rowley, Mass.” by Hayes Engineering, Inc. dated March 21, 2019, last revised May 12, 2020, a copy of which is on file with the Town Clerk; and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain such interests in land as may be necessary or appropriate in connection therewith; or to take any other action in relative thereto.

(Inserted by the Board of Selectmen)

**Finance Committee Recommendation Not Required**

*Explanatory Note: The Board of Selectmen supports passage of this article.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 7:38 pm.*

ARTICLE 38. To see if the Town will vote to adopt the following Plastic Bag Restriction General Bylaw to read as follows:

**Plastic Bag Restriction General Bylaw**

**1. Purpose and intent.**

The production and use of thin-film single-use plastic bags significantly impacts the marine and land environments of coastal communities. Their negative effects include but are not limited to the following: contributing to the death of marine animals through ingestion or entanglement; contributing to pollution of the land and sea; burdening solid waste collection and recycling facilities; clogging our storm drainage systems; and requiring the use of millions of barrels of crude oil for their manufacture. The purpose of this article is to eliminate the usage of thin-film single-use plastic bags by all retail establishments in the Town of Rowley.

**2. Definitions.**

For purposes of this article the following definitions shall apply:

1. "Plastic Checkout Bag" shall mean any checkout bag made of plastic that does not meet the definition of "Reusable Bag," typically with integral plastic handles, and intended for transport of purchased products.

2. "Reusable Bag" shall mean a sewn bag with stitched handles that is specifically designed for multiple uses and is made of either polyester, polypropylene, cotton or other natural fiber material.

3. "Retail Establishment" shall mean any business facility that sells goods directly to consumers including, but not limited to, grocery stores, pharmacies, liquor stores, "mini marts," or retail stores and vendors selling clothing, food, household or personal items.

### **3. Use regulations.**

**A. Plastic Checkout Bags shall not be distributed or sold from any Retail Establishment within the Town of Rowley.**

B. Customers are encouraged to take their own Reusable Bags to stores. Retail Establishments may provide Reusable Bags or paper bags at no charge, or to impose a fee, as they so desire. Retail Establishments are strongly encouraged to make Reusable Bags available for sale to customers at a reasonable price.

C. Plastic bags used to contain dry cleaning, newspapers, produce, meat, bulk foods, wet items or similar merchandise, typically without handles, are exempt from the provisions of this article.

### **4. Education and training.**

**Not later than one month after this Bylaw becomes effective under M.G.L. c. 40, s. 32 through its approval by the Attorney General and the posting and publishing required by the said statute, the Town shall send written notice detailing the restrictions imposed by this regulation to those Retail Establishments likely to be subject to this Bylaw.**

### **5. Administration and enforcement.**

A. This bylaw shall be enforced by one or more designees of the Board of Selectmen.

B. This bylaw may be enforced through any lawful means, including but not limited to criminal disposition under MGL c. 40, § 21 and non-criminal disposition pursuant to MGL c. 40, § 21D. Any Retail Establishment that violates any provision of this bylaw shall be subject to the following penalties:

(1) Upon the first violation, the Board of Selectmen's designee shall provide the violator with written notice of such violation and issue a written warning that any subsequent violations shall result in the imposition of a fine. The violator will then be entitled to 30 days after receipt of such notice to cure the violation before imposition of the fine.

(2) After the 30-day period, if the violation has not been cured, the following fines shall apply:

(a) A fine of \$50 for the first violation following receipt of the written notice referred to in Subsection B (1) above; and

(b) A fine of \$100 for any further violation.

- (3) Each day that a Retail Establishment continues to distribute Plastic Checkout Bags shall constitute a separate violation of this bylaw.

## **6. Severability and effective date.**

- A. If any provision of this bylaw is determined to be invalid for any reason, such determination shall not affect the remaining provisions of this bylaw.
- B. The use regulations set forth in Section 3 of this Bylaw shall not be enforceable until one year after this Bylaw becomes effective under M.G.L. c. 40, s. 32 through its approval by the Attorney General and the posting and publishing required by the said statute, in order to allow Retail Establishments to comply with the said restrictions.

or take any other action relative thereto.

(Inserted by the Board of Selectmen)

### **Finance Committee Recommendation Not Required**

*Explanatory Note: The Board of Selectmen placed a non-binding referendum on the May 11, 2021 Annual Town Election Ballot asking the voters if they should propose a plastic bag reduction bylaw that would regulate and limit the type of bags offered at checkout by retail establishments in Town. The results were Yes -337 and No – 261. Based on the favorable results to this ballot question, the Board of Selectmen developed this bylaw, which meets the spirit of the ballot question.*

*A motion to amend the wording of Article 38 was made by Bernard Cullen, seconded by Ralph Deil.*

*After discussion a vote was taken to accept the amendment. A voice vote could not be determined. A hand count was taken; 30 yes to accept, 116 no. The motion to amend failed at 8:09 pm.*

*Motion by Cliff Pierce, seconded by Deana Ziev; A voice vote could not be determined. A hand count was taken; 106 yes and 41 no. The original motion passed at 8:09 pm.*

ARTICLE 39. To see if the Town will vote to accept G.L. c.44 s.55C permitting the establishment of a municipal affordable housing trust for the purpose of providing for the creation and preservation of affordable housing, or take any other action relative thereto.

(Inserted by the Board of Selectmen and Planning Board)

### **Finance Committee Recommendation Not Required**

*Explanatory Note: Passage of this article authorizes the Board of Selectmen to vote, sign, and approve a declaration of trust, and to appoint no less than five trustees to oversee the trust. This trust will be used for the creation of affordable housing in the Town.*

*Motion by Cliff Pierce, seconded by Deana Ziev; passed Voce Unanimous at 8:15 pm.*

ARTICLE 40. To see if the Town will vote to amend Zoning Bylaw (ZBL) section 6.2 (Multifamily), section 6.4 (Open Space Residential Development), and section 6.7 (New England Village Development) pertaining to requirements for building affordable housing (minimum 10% or proposed units), and to introduce language specifying when developers are permitted to make cash donations to the Town's Affordable Housing Trust in lieu of building affordable dwelling units:

Insert new underlined text under existing ZBL section 6.2.4.1 (section pertains to affordability requirements in an Open Space Residential Development (OSRD)):

**6.2.4 Affordability Requirements**

**6.2.4.1** At least one (1) of the units in a development approved under section

6.2.1.1(a) shall qualify as an affordable dwelling unit or, in lieu of designating one

or more units as affordable dwelling unit(s) the applicant may be permitted to make a cash contribution to the Rowley Affordable Housing Trust in an amount

determined by the Affordable Housing Trust committee, provided the Planning Board determines it is in the public interest.

Insert new underlined text introducing a new section 6.4.13 (OSRD Affordability Requirement) after 6.4.12:

**6.4.13 Affordability Requirements**

**6.4.13.1** At least ten percent (10%) of the units in a development approved as an OSRD shall qualify as affordable dwelling units. If less than 10 residential units are proposed then at least one of the proposed units shall qualify as an affordable dwelling, except if the Planning Board determines that it is in the public interest, the applicant may make a cash contribution to the Rowley Affordable Housing Trust in an amount determined in consultation with the Affordable Housing Trust committee.

**6.4.13.1** The provisions of 6.2.4.2, 6.2.4.3, 6.2.4.4 shall apply to an OSRD under this section.

Insert new underlined text under existing Section 6.7.3.1 New England Village Development (NEVD):

**6.7.3 Affordability Requirements**

**6.7.3.1** A minimum of ten percent (10%) of the dwelling units in an NEVD shall qualify as affordable dwelling units. If less than 10 residential units are proposed then at least one of the proposed units shall qualify as an affordable dwelling, except if the Planning Board determines that it is in the public interest, the applicant may make a cash contribution to the Rowley Affordable Housing Trust in an amount determined in consultation with the Affordable Housing Trust committee.

*, or to take any other action relative thereto.*

*(Inserted by the Planning Board)*

**Finance Committee Recommendation Not Required**

*Explanatory Note: Passage requires a two-thirds vote. This article will amend three different sections of the zoning bylaw so that all sections will have the same requirement that a minimum of 10% of the proposed dwelling units be affordable dwelling units with the option that, if the Planning Board determines it be in the public interest, a developer can make a cash donation to the Rowley Affordable Housing Trust in lieu of building the affordable units.*

*A voice vote could not be determined. A hand count was taken; 79 yes, 18 no. The motion passed at 8:37pm.*

ARTICLE 41. To see if the Town will vote to amend Zoning Bylaw (ZBL) section by inserting underlined text to add new section 4.1.2. as follows:

## **4.0 Use Regulations**

### **4.1 Application and Use Regulations**

**4.1.1** Except as provided by M.G.L., Ch. 40A, or by other sections of this Bylaw, a structure or lot may be used only for the purposes permitted in the applicable zoning district as described in this section. Any use not described in this section shall be deemed to be prohibited.

**4.1.2** In all residential districts, each lot shall have no more than one principal use in operation at any given time except as may be permitted under the provision specified by sections 4.14 (RVOD), 6.2 (Multifamily), 6.4 (OSRD), and 6.7 (NEVD) of the Zoning Bylaw.

or to take any other action relative thereto.

(Inserted by the Planning Board)

### **Finance Committee Recommendation Not Required**

*Explanatory Note: Passage requires a two-thirds vote. This article will amend ZBL section 4.0 by introducing text that explicitly limits each residential lot to having no more than one principal use at any given time except that there may be provision for multiple instances of a principal use, or multiple, principal uses granted with Special Permit approval under certain specified ZBL sections.*

*Motion to postpone made by Chris Thorton, seconded by Bernard Cullen; passed Voce Unanimous at 8:39 pm.*

ARTICLE 42. To see if the Town will vote to amend Zoning Bylaw (ZBL) section 4.10 Floodplain District by removing ~~strike through text~~ and by inserting underlined text to add new section 4.1.2. as follows:

### **4.10 Floodplain District**

**4.10.1** Purpose: the purpose of the Floodplain Overlay District is to:

- a. Ensure public safety through reducing the threats to life and personal



- injury
- b. Eliminate new hazards to emergency response officials
  - c. Prevent the occurrence of public emergencies resulting from water quality, contamination, and pollution due to flooding
  - d. Avoid the loss of utility services which if damaged by flooding would disrupt or shut down the utility network and impact regions of the community beyond the site of flooding
  - e. Eliminate costs associated with the response and cleanup of flooding conditions
  - f. Reduce damage to public and private property resulting from flooding waters

#### 4.10.2 Definitions

**Base Flood:** a flood having a one percent (1%) chance of being equaled or exceeded in any given year.

**Base Flood Elevation (BFE):** the elevation of the water surface of the base flood.

**Development:** means any man-made change to improved or unimproved real estate, including but not limited to building or other structures, mining, dredging, filling, grading, paving, excavation or drilling operations or storage of equipment or materials. [US Code of Federal Regulations, Title 44, Part 59]

**Floodway:** the channel of a river or other watercourse and the adjacent areas that must be reserved to discharge the base flood without cumulatively increasing the water surface elevation more than the designated height. [Base Code, Chapter 2, Section 202]

**Functionally Dependent Use:** means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities. [US Code of Federal Regulations, Title 44, Part 59]  
Also [Referenced Standard ASCE 24-14]

**Highest Adjacent Grade:** means the highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure. [US Code of Federal Regulations, Title 44, Part 59]

**Historic Structure:** means any structure that is: (a) Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register; (b) Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;

(c) Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or (d) Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either: (1) By an approved state program as determined by the Secretary of the Interior or (2) Directly by the Secretary of the Interior in states without approved programs. [US Code of Federal Regulations, Title 44, Part 59]

**New Construction:** Structures for which the start of construction commenced on or after the effective date of the first floodplain management code, regulation, ordinance, or standard adopted by the authority having jurisdiction, including any subsequent improvements to such structures. New construction includes work determined to be substantial improvement. [Referenced Standard ASCE 24-14]

**New Development Activities:** Any man-made change to improved or unimproved real estate, including, but not limited to, the following: the construction of new structures; the substantial improvement of existing structures; the construction of roads, driveways, and parking areas; grading, mining, dredging, filling, excavating, dumping, and similar activities; and the permanent storage of materials and/or equipment, but excluding activities that have no flood damage potential and that do not obstruct flood flows to any significant extent, such as the raising of agricultural crops and the grazing of livestock, and the erection of mail boxes, flag poles, split rail fences, and similar structures.

**Recreational Vehicle:** means a vehicle which is: (a) Built on a single chassis; (b) 400 square feet or less when measured at the largest horizontal projection; (c) Designed to be self-propelled or permanently towable by a light duty truck; and (d) Designed primarily not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel, or seasonal use. [US Code of Federal Regulations, Title 44, Part 59]

**Regulatory Floodway** - see FLOODWAY.

**Special Flood Hazard Area (SFHA):** ~~The land area subject to flood hazards and shown on a Flood Insurance Rate Map or other flood hazard map as Zone A, AE, A1-30, A99, AR, AO, AH, V, VO VE or V1-30. [Base Code, Chapter 2, Section 202] any area within the Town subject to a one percent (1%) or greater chance of flooding in any given year; such areas are designated as Zones A, AE, and VE on the Essex County Flood Insurance Rate Map (FIRM), dated July 3, 2012, and July 16, 2014, issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program (NFIP).~~

**Start of Construction:** ~~The date of issuance for new construction and substantial improvements to existing structures, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement or other improvement is within 180 days after the date of issuance. The actual~~

~~start of construction means the first placement of permanent construction of a building (including a manufactured home) on a site, such as the pouring of a slab or footings, installation of pilings or construction of columns. Permanent construction does not include land preparation (such as clearing, excavation, grading or filling), the installation of streets or walkways, excavation for a basement, footings, piers or foundations, the erection of temporary forms or the installation of accessory buildings such as garages or sheds not occupied as dwelling units or not part of the main building. For a substantial improvement, the actual “start of construction” means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building. [Base Code, Chapter 2, Section 202]~~

**Structure:** For floodplain management purposes, a walled and roofed building, including a gas or liquid storage tank, that is principally above ground, as well as a manufactured home. [US Code of Federal Regulations, Title 44, Part 59]

**Substantial Improvement:** Any expansion, reconstruction, or other improvement of a structure, the cost of which equals or exceeds fifty percent (50%) of the fair market value of the structure either before construction of the improvement is commenced or, if the structure has been damaged and is being restored, before the damage occurred. For the purposes of this definition, “substantial improvement” is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the structure commences, regardless of whether such alteration affects the external dimensions of the structure. The latest assessed value of a structure may be used to establish fair market value, provided the Town’s Assessor certifies that such assessed value is based on one hundred percent (100%) valuation, less depreciation.

**Substantial Repair of a Foundation:** When work to repair or replace a foundation results in the repair or replacement of a portion of the foundation with a perimeter along the base of the foundation that equals or exceeds 50% of the perimeter of the base of the foundation measured in linear feet, or repair or replacement of 50% of the piles, columns or piers of a pile, column or pier supported foundation, the building official shall determine it to be substantial repair of a foundation. Applications determined by the building official to constitute substantial repair of a foundation shall require all existing portions of the entire building or structure to meet the requirements of 780 CMR. [As amended by MA in 9th Edition BC]

**Variance:** means a grant of relief by a community from the terms of a flood plain management regulation. [US Code of Federal Regulations, Title 44, Part 59]

**Violation:** means the failure of a structure or other development to be fully compliant with the community's flood plain management regulations. A structure or other development without the elevation certificate, other

certifications, or other evidence of compliance required in §60.3 is presumed to be in violation until such time as that documentation is provided. [US Code of Federal Regulations, Title 44, Part 59]

#### **4.10.3 Establishment of District and Allowed Uses**

**4.10.3.1** The Floodplain District is herein established as an overlay zoning district, and is imposed on the following areas that have been deemed subject to seasonal or periodic flooding:

(a) all areas below the elevation of fifteen (15) feet above North American Vertical Datum of 1988 (NAVD 88);

(b) all areas below the elevation of ten (10) feet above the line following the lowest part of the stream bed (thalweg) of a named stream or river, or within one hundred (100) feet of the lowest part of the stream bed of a named stream or river, or within one hundred (100) feet of the high-water line of a named pond or lake, as shown on the U.S. Geological Survey Map of Georgetown, Ipswich, Newburyport East, and Newburyport West; and

(c) all SFHAs within the Town designated as Zones A, AE, or VE on the FIRM issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. ~~The map panels on the FIRM that are wholly or partially within the Town are panel numbers 25009C0119G, 25009C0138G, 25009C0139G, 25009C0143G, 25009C0256G, 25009C0257G, 25009C0276G, 25009C0277G, 25009C0278G, and 25009C0281G, dated July 16, 2014, and 25009C0252F, 25009C0253F, 25009C0254F, 25009C0258F, 25009C0259F, 25009C0262F, and 25009C0266F, dated July 3, 2012.~~ The exact boundaries of the district may be defined by the 1%-chance base flood elevations shown on the FIRM ~~by the 100-year base flood elevations shown on the FIRM~~ and further defined by the Essex County Flood Insurance Study (FIS) report dated ~~July 16, 2014~~ July 19, 2018. The FIRM and the FIS report are incorporated herein by reference and are on file with the ~~Planning Board~~, Conservation Commission.

~~(d) designated on the FIRM, the exact boundaries of which may be defined by the 100-year BFEs shown on the FIRM, and all floodways designated on the FEMA Flood Boundary & Floodway Map, dated August 5, 1986, and further defined by the Flood Insurance Study Booklet (FISB), dated August 5, 1986 (the FIRM, Flood Boundary & Floodway Map, and FISB are incorporated by reference, and are on file with the Planning Board).~~

**4.10.3.2** All uses permitted in the underlying zoning district are permitted in the Floodplain District, except that new development activities in the Floodplain District are prohibited, unless such activities are authorized by a special permit issued by the Planning Board under section 4.10.5.

#### **4.10.4 Submittal and Notification Requirements**

**4.10.4.1** An applicant for a special permit under this section shall provide the Planning Board with a site plan that meets the requirements of section 7.6 of the Bylaw.

~~**4.10.4.2** BFE data is required for subdivisions or other developments that would create fifty (50) or more lots, or involve five (5) or more acres of land. For developments that would create fewer than fifty lots, and involve less than 5 acres of land, the Planning Board may require the submission of BFE data.~~

**4.10.4.3** In a riverine situation, the Planning Board shall notify the following of any alteration or relocation of a watercourse: adjacent communities; the NFIP State Coordinator, Massachusetts Department of Conservation and Recreation, 251 Causeway St., Suite 600-700, Boston, MA 02114-2104; and the NFIP Program Specialist, FEMA, Region I, 99 High St., 6th Floor, Boston, MA 02110.  
Rowley Protective Zoning Bylaw Page 21 June 22, 2020

**4.10.4.4** Requirement to submit new technical data: if the Town acquires data that changes the base flood elevation in the FEMA mapped Special Flood Hazard Areas, the Town will, within 6 months, notify FEMA of these changes by submitting the technical or scientific data that supports the changes(s). Notification shall be submitted to: FEMA Region I Risk Analysis Branch Chief, 99 High Street, 6th Floor, Boston, MA 02110, and a copy of the notification to: Massachusetts NFIP State Coordinator, MA Dept of Conservation & Recreation, 251 Causeway Street, Boston, MA 02114

**4.10.4.5** In Zones A and AE, along watercourses that have not had a regulatory floodway designated, the best available Federal, State, local, or other floodway data shall be used to prohibit encroachments in floodways which would result in any increase in flood levels within the community during the occurrence of the base flood discharge.

**4.10.4.6** When proposing subdivisions or other developments greater than fifty (50) lots or five (5) acres whichever is less, the proponent must provide technical data to determine base flood elevations for each developable parcel shown on the design plans. All subdivision proposals and developments in the floodplain overlay district shall be reviewed to assure that:

- a) Such proposals minimize flood damage;
- b) utilities and facilities are located and constructed so as to minimize flood damage
- c) Adequate drainage is provided

#### **4.10.5** Development Standards

**4.10.5.1** In addition to any development standards adopted under section 7.8.3.2, new development activities in the Floodplain District shall comply with the following standards:

- (a) the volume of lost floodwater storage capacity caused by the proposed

development shall be offset by the provision of an equal volume of floodwater storage capacity by excavation or other compensatory measures at hydraulically equivalent sites;

(b) vehicular and pedestrian access to, over, and from the site shall be provided over ways having an elevation of at least fifteen (15) feet above NAVD 88, or one foot above the BFE, whichever elevation is higher, except that the standard established by this paragraph shall not apply where the proposed development activity consists of the substantial modification of an existing dwelling unit, and provided further that the Planning Board may waive the application of this standard if the Board determines (1) that the non-compliant portion[s] of the proposed access route involves a way that existed on the effective date of the Bylaw, and (2) that the measures that would be required to raise the noncompliant portion[s] of such existing way to the required elevation, or to construct an alternative access route that would meet the standard, would have a significant adverse impact on primary or secondary conservation areas, or would be substantially detrimental to the character of the neighborhood;

(c) In Zones A1-30 and AE, along watercourses that have a regulatory floodway designated on the Town's FIRM encroachments are prohibited, including fill, new construction, substantial improvements, and other development within the adopted regulatory floodway unless it has been demonstrated through hydrologic and hydraulic analyses performed in accordance with standard engineering practice that the proposed encroachment would not result in any increase in flood levels within the community during the occurrence of the base flood discharge.

(d) A Zones, in the absence of FEMA BFE data and floodway data, the building department will obtain, review and reasonably utilize base flood elevation and floodway data available from a Federal, State, or other source as criteria for requiring new construction, substantial improvements, or other development in Zone A and as the basis for elevating residential structures to or above base flood level, for floodproofing or elevating nonresidential structures to or above base flood level, and for prohibiting encroachments in floodways.

(e) In A1-30, AH, AE Zones, V1-30, VE, V Zones, all recreational vehicles to be placed on a site must be elevated and anchored in accordance with the zone's regulations for foundation and elevation requirements or be on the site for less than 180 consecutive days or be fully licensed and highway ready.

(f) the methods by which structures and ways are elevated shall not endanger human health and safety or adversely affect the natural function of the floodplain;

~~(g) in zones A and AE, no new development activity shall be permitted, unless the applicant demonstrates through hydrologic and hydraulic analyses performed in accordance with standard engineering practices to the satisfaction of the Planning Board, that the cumulative effect of the proposed development, when combined with all other existing and anticipated developments in the Floodplain District, will not result in any increase in flood levels within the community during the occurrence of the base flood discharge;~~

(h) within Zones AO and AH on the FIRM, adequate drainage paths must be provided around structures on slopes, to guide floodwaters around and away from proposed structures;

(i) man-made alteration of sand dunes within Zones VE is prohibited when the alteration would increase potential flood damage;

(j) all proposed subdivisions or other developments must be designed to assure that flood damage is minimized, that all public utilities and facilities are located to minimize or eliminate flood damage, and that adequate drainage is provided to reduce exposure to flood hazards;

(k) all new construction within Zones A, AE, and VE must be located landward of the reach of mean high tide;

(l) the area of the Floodplain District that is used to satisfy the minimum lot area and yard requirements in the underlying zoning district in which the remainder of the lot is located shall not exceed twenty-five percent (25%) of the lot area; and

(m) any proposed development that (1) would be located entirely or partially within the Floodplain District, (2) that would involve a Subdivision of Land, and (3) that would satisfy the eligibility criteria specified in section 6.4.3.1, shall require a special permit for an Open Space Residential Development (OSRD) under section 6.4, except that the Planning Board may waive the application of this standard if the Board determines that the development of the site as an OSRD, as compared to a conventional subdivision, would not promote the purposes of section 6.4.

4.10.5.2 Nothing in this section shall be construed as modifying the requirements of the following: M.G.L., Ch. 131, § 40; the Massachusetts State Building Code, 780 C.M.R.; the Massachusetts Wetlands Protection Regulations, 310 C.M.R. 10.00; the Massachusetts Inland Wetlands Restriction, 310 C.M.R. 13.00; the Massachusetts Coastal Wetlands Restriction, 310 C.M.R. 12.00; and Title V of the State Environmental Code, 310 C.M.R. 15.000.

#### **4.10.6 Special Permit Criteria and Procedures**

**4.10.6.1** ~~The Planning Board may not issue a special permit for a new development activity under this section, unless it determines:~~

~~(a) that the activity will comply with all applicable development standards specified by section 4.10.4;~~

~~(b) that the activity will not result in an increase in flooding above the BFE, obstruct or divert flood flow, or reduce natural flood storage; and~~

~~(c) that the proposed development will be reasonably safe from flooding.~~

A special permit is required for proposed construction or other development in the floodplain overlay district, including new construction or changes to existing buildings, placement manufactured homes, placement of agricultural facilities, fences, sheds, storage facilities or drilling, mining, paving and any other development that might increase flooding or adversely impact flood risks to other properties.

**4.10.6.2** In deciding whether to issue a special permit under this section, the Planning Board shall consider any comments submitted prior to the close of the public hearing by the Conservation Commission, the Board of Selectmen, the Board of Health, and any Town officer or department.

**4.10.6.3** The review process outlined in this section includes the requirement that the project proponent obtain all local, state, and federal permits that will be necessary in order to carry out the proposed development in the floodplain overlay district. The proponent must acquire all necessary permits, and demonstrate that all necessary permits have been acquired.

#### **4.10.7 Administration**

**4.10.7.1 Designated Administrator:** The Town of Rowley hereby designates the position of Conservation Agent to be the official floodplain administrator for the Town.

#### **4.10.7.2 Variances:**

A variance from these floodplain bylaws must meet the requirements set out by State law, and may only be granted if: 1.) Good and sufficient cause and exceptional nonfinancial hardship exist; 2.) the variance will not result in additional threats to public safety, extraordinary public expense, or fraud or victimization of the public; and 3.) the variance is the minimum action necessary to afford relief.

Variances to state building code floodplain standard:

- A. The Town will request from the State Building Code Appeals Board a written and/or audible copy of the portion of the hearing related to the variance, and will maintain this record in the community's files.
- B. The Town/City shall also issue a letter to the property owner regarding potential impacts to the annual premiums for the flood insurance policy covering that property, in writing over the signature of a community official that (i) the issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance up to amounts as high as \$25 for \$100 of insurance coverage and (ii) such construction below the base flood level increases risks to life and property.
- C. Such notification shall be maintained with the record of all variance actions for the referenced development in the floodplain overlay district.

**4.10.7.3** Relation to other bylaws: The floodplain regulations found in this Floodplain Overlay District bylaw shall take precedence over any less restrictive



conflicting local laws, ordinances or codes.

4.10.7.4 Liability: The degree of flood protection required by this bylaw is considered reasonable but does not imply total flood protection.

4.10.7.5 Severability: If any section, provision or portion of this bylaw is deemed to be unconstitutional or invalid by a court, the remainder of this bylaw shall be effective.

or to take any other action relative thereto.

(Inserted by the Planning Board)

**Finance Committee Recommendation Not Required**

*Explanatory Note: Passage requires a two-thirds vote. This article will amend ZBL section 4.10 (Floodplain District) pursuant to the current requirements of the National Flood Insurance Program (NFIP) and the Massachusetts Department of Conservation and Recreation (DCR).*

*Motion made by Chris Thorton, seconded by Urbacheski; passed Voce Unanimous at 8:43 pm.*

ANNUAL TOWN ELECTION INFORMATION

Saint Mary's Church (rear), Route 1A, in said Rowley on Tuesday, May 10, 2022 at 12:00 NOON to act on the following:

Two Board of Selectmen	Three years
One Board of Assessors	Three years
One Planning Board	Five years
One Municipal Light Board Member	Three years
One Municipal Water Board Member	Three years
One Cemetery Commissioner	Three years
One Shellfish Commissioner	Three years
One Constable	Three years
One Housing Authority Member	Five years
One Library Trustee	Two years
Three Library Trustee	Three years
<u>For Regional School District Committee</u>	
One Rowley Member	Three years
One Newbury Member	Three years
One Salisbury Member	Three years

**Motion:** I move the Town vote to adjourn the May 2, 2022 Annual Town Meeting.

*Motion made by Cliff Pierce, seconded by Deana Ziev; passed Voice Unanimous at 8:45 pm.*

And you are hereby instructed to service this warrant by posting copies thereof at Town Hall, Town Hall Annex and the Rowley Public Library and on the Town's website not less than fourteen days before the day fixed for such meeting, as directed by the laws of the Town and to make due return of the Warrant to the Town Clerk at least two days before said meeting. Given under our hand this 11<sup>th</sup> day of April in the year two thousand twenty-two.

Clifford Pierce, Chairman  
Joseph Perry, Vice Chairman

Deana M. P. Ziev, Clerk  
David Petersen  
Robert Snow

I have served this Warrant by posting at Town Hall, Town Hall Annex and the Rowley Public Library not less than fourteen before the day fixed for such meeting and have made the return of the Warrant to the Town Clerk before the time of said meeting.

Richard MacDonald, Constable of Rowley

04/12/2022

***Certification:*** *I, Catherine M. McClenaghan, duly elected and qualified Town Clerk for the Town of Rowley do hereby swear and affirm that the statements contained above with regard to the May 2, 2022 Annual Town Meeting to be true and accurate according to records maintained by this office.*

---

*Catherine M. McClenaghan, Town Clerk,  
Town of Rowley  
May 19, 2022*

## REPORT OF THE TREASURER/COLLECTOR

To the Honorable Board of  
Selectmen:

### **Tax Report 2022**

Real Estate:	Taxes Committed	\$18,970,050
	Taxes Collected	18,884,439
	Taxes Abated and Exempted	43,863
	Subsequent Tax Taking & Deferrals	41,741
	Uncollected as of 12/31/2022	\$7
Personal Property:	Taxes Committed	\$303,421
	Taxes Collected	303,090
	Taxes Abated and Exempted	69
	Uncollected as of 12/31/2022	\$262
Motor Vehicle:	Taxes Committed	\$1,154,583
	Taxes Collected	1,094,620
	Taxes Abated and Exempted	30,817
	Uncollected as of 12/31/2022	\$29,146

Our goal in the Treasurer/Collector's office is to provide residents with a wide variety of choices for payment and receipt of their real estate, personal property and excise bills. Whether you prefer to pay online, through the mail, in person or at our secure drop box at Town Hall, we provide you with payment options that fit your schedule.

The Treasurer/Collector page of the Town's website now provides links to a variety of information for taxpayers. Residents can pay bills online, sign up for electronic bills or set up to auto pay real estate, personal property or excise bills. There is also a list of uncashed checks deemed to be unclaimed. If your name is on the list, please contact the Treasurer/Collector's office and find out how to claim your funds.

Respectfully submitted: Karen H. Summit, Treasurer/Collector, CMMC/CMMT

# OUTSTANDING DEBT

## As of December 31, 2022

<b>General Fund</b>	<b>Principal Balance</b>			
<b>Purpose</b>	<b>December 31, 2022</b>	<b>Year of Issue</b>	<b>Year of Maturity</b>	
<b>Short term - 5 years or less</b>				
<b>(Bond Anticipation Notes &amp; Capital Notes)</b>				
Fire Pumper Truck	215,000	2021	2026	
Police & Fire Communications	461,260	2022	2027	
Highway Dump Truck	119,035	2022	2027	
<b>Total outstanding principal</b>	<b>795,295</b>			
<b>Long term (Bonds)</b>				
MWPAT (Septic Repair)	25,000	2006	2026	
MWPAT (Septic Repair)	110,530	2010	2030	
Bridge repair	135,000	2012	2026	
MWPAT (Septic Repair)	302,500	2013	2033	
MWPAT (Septic Repair)	130,000	2015	2035	
Municipal Purpose Loan #1	8,475,000	2017	2042	
Municipal Purpose Loan #2	17,745,000	2018	2043	
Pine Grove Repair #3	2,660,000	2021	2041	
<b>Total outstanding principal</b>	<b>29,583,030</b>			
<b>Municipal Purpose Loan #1</b>			<b>Municipal Purpose Loan #2</b>	
Pine Grove Feasibility	370,000		Pine Grove Repair	12,963,823
Pine Grove Repair	3,010,000		Public Safety	4,781,177
Public Safety Project	5,095,000		<b>Total</b>	<b>17,745,000</b>
Departmental Equip & Tech	-			
<b>Total</b>	<b>8,475,000</b>			
<b>Water General Fund</b>	<b>Principal Balance</b>			
<b>Purpose</b>	<b>December 31, 2022</b>	<b>Year of Issue</b>	<b>Year of Maturity</b>	
<b>Long term (Bonds)</b>				
Water Treatment Plant (non SRF)	680,000	2014	2032	
Water Treatment (State Revolving Fund)	6,626,656	2018	2033	
<b>Community Preservation Fund</b>	<b>Principal Balance</b>			
<b>Purpose</b>	<b>December 31, 2022</b>	<b>Year of Issue</b>	<b>Year of Maturity</b>	
<b>Long term (Bonds)</b>				
Bradstreet Land	910,000	2008	2027	

Treasurer's Debt Summary Report - General Fund vs. Debt Exclusion Overrides							
	FY2023				FY2024		
	Principal	Interest	Total		Principal	Interest	Total
Debt paid by General Fund							
Bridges	30,000.00	4,050.00	34,050.00		35,000.00	3,150.00	38,150.00
Police & Fire Communications		10,483.51	10,483.51		95,260.13	16,503.84	111,763.97
Highway Dump Truck		2,150.46	2,150.46		25,034.87	4,250.05	29,284.92
Pumper Truck	55,000.00	10,750.00	65,750.00		55,000.00	8,000.00	63,000.00
TOTAL General Fund			112,433.97				242,198.89
Debt paid by Override							
PGS Feasibility	15,000.00	11,706.26	26,706.26		15,000.00	11,106.26	26,106.26
PGS I	105,000.00	94,253.76	199,253.76		110,000.00	89,928.76	199,928.76
Public Safety I	180,000.00	159,565.00	339,565.00		185,000.00	152,240.00	337,240.00
PGS II	367,990.01	512,868.18	880,858.19		388,265.52	493,961.79	882,227.31
Public Safety II	137,009.99	189,150.58	326,160.57		141,734.48	182,181.97	323,916.45
PGS III	95,000.00	84,600.00	179,600.00		100,000.00	79,870.00	179,870.00
PGS BAN	79,000.00	368.12			-	-	-
TOTAL Overrides			1,952,143.78				1,949,288.78
GRAND TOTAL DEBT			2,064,577.75				2,191,487.67
Overrides as a % of Total Debt			94.55%				88.95%
General Fund as a % of Total Debt			5.45%				11.05%

Town of Rowley			
May 2, 2022 Annual Election			
<b>Two Selectman – 3 year term</b>		<b>One Housing Authority – 5 year term</b>	
Deana Marie Peabody Ziev	390	Write-in: Mary Ellen MacDonald	7
Christine A. Kneeland	339	Write-in (other)	10
Write-in (Other)	7	Blank	468
Blank	234	<b>TOTAL:</b>	485
<b>TOTAL:</b>	970	<b>One Trustee for the Public Library – 2 year term</b>	
<b>One Assessors – 3 year term</b>		Jessica H. Felizardo	196
David G. Zizza	387	Karen E. Hawks	191
Write-in (Other)	0	Write-in (Other)	0
Blank	98	Blank	98
<b>TOTAL:</b>	485	<b>TOTAL:</b>	485
<b>One Planning Board – 5 year term</b>		<b>Three Trustees for the Public Library – 3 year term</b>	
Jennifer Haag	375	Thomas Glenn Blakney	362
Write-in (Other)	4	Karen Ziemplak	365
Blank	106	Teresa Yanetti	369
<b>TOTAL:</b>	485	Write-in (Other)	1
<b>One Municipal Light Board – 3 year term</b>		Blank	358
Mark E. Cousins	387	<b>TOTAL:</b>	1455
Write-in (Other)	0	<b>Triton Regional School District Committee</b>	
Blank	98	<b>One Rowley Member – 3 year term</b>	
<b>TOTAL:</b>	485	Paul L. Lees	295
<b>One Municipal Water Board – 3 year term</b>		Stephanie R. Vaccaro	182
Bernard Cullen	363	Write-in (Other)	1
Write-in (Other)	6	Blank	7
Blank	116	<b>TOTAL:</b>	485
<b>TOTAL:</b>	485	<b>One Newbury Member – 3 year term</b>	
<b>One Cemetery Commission – 3 year term</b>		Matthew Landers	277
Matthew Ziev	398	Write-in: Annie Bourne	103
Write-in (Other)	1	Write-in (Other)	3
Blank	86	Blank	102
<b>TOTAL:</b>	485	<b>TOTAL:</b>	485
<b>One Shellfish Commission – 3 year term</b>		<b>One Salisbury Member – 3 year term</b>	
Paul L. Lees	376	Erin D. Berger	260
Write-in (Other)	4	Victoria A. Vatcher	170
Blank	105	Write-in (Other)	2
<b>TOTAL:</b>	485	Blank	53
<b>One Constable – 3 year term</b>		<b>TOTAL:</b>	485
Write-in: William Wright	8	<b>Total Ballots Cast:</b>	
Write-in (Other)	12	485	
Blank	465		
<b>TOTAL:</b>	485		

<b>Triton Regional School District Committee Results</b>				
	Rowley	Newbury	Salisbury	Total:
<b><i>One Rowley Member – 3 year term</i></b>				
<b>Paul L. Lees</b>	<b>295</b>	<b>474</b>	<b>437</b>	<b>1206</b>
Stephanie R. Vaccaro	182	308	475	965
Write-in (Other)	1	3	0	4
Blank	7	374	450	831
<b>TOTAL:</b>	<b>485</b>	<b>1159</b>	<b>1362</b>	<b>3006</b>
<b><i>One Newbury Member – 3 year term</i></b>				
<b>Matthew Landers</b>	<b>277</b>	<b>718</b>	<b>742</b>	<b>1737</b>
Write-in: Annie Bourne	103		52	155
Write-in (Other)	3	115	2	120
Blank	102	326	566	994
<b>TOTAL:</b>	<b>485</b>	<b>1159</b>	<b>1362</b>	<b>3006</b>
<b><i>One Salisbury Member – 3 year term</i></b>				
<b>Erin D. Berger</b>	<b>260</b>	<b>476</b>	<b>561</b>	<b>1297</b>
Victoria A. Vatcher	170	305	653	1128
Write-in (Other)	2	3	0	5
Blank	53	375	148	576
<b>TOTAL:</b>	<b>485</b>	<b>1159</b>	<b>1362</b>	<b>3006</b>
<b>Total Ballots Cast:</b>	<b>485</b>	<b>1159</b>	<b>1362</b>	<b>3006</b>

State Primary - September 6, 2022			
Democratic Party Election Results			
<b>Governor</b>		<b>Representative in Congress Sixth district</b>	
Sonia Rosa Chang-Diaz	71	Seth Moulton	622
Maura Healy	620	Write-in	3
Write-in	1	Blank	80
Blank	14	<b>TOTAL:</b>	705
<b>TOTAL:</b>	706		
		<b>Coucillor Fifth district</b>	
<b>Lieutenant Governor</b>		Eileen R. Duff	586
Kimberley Driscoll	438	Write-in	2
Tami Gouveia	100	Blank	118
Eric P. Lesser	144	<b>TOTAL:</b>	706
Write-in	0		
Blank	24	<b>Senator in General Court First Essex &amp; Middlesex dist.</b>	
<b>TOTAL:</b>	706	Write-in:	57
		Write-in	
<b>Attorney General</b>		Blank	649
Andrea Joy Campbell	348	<b>TOTAL:</b>	706
Shannon Erika Liss-Riordan	213		
Quentin Palfrey	111	<b>Representative in General Court Second Essex</b>	
Write-in	0	Kristin E. Kassner	587
Blank	34	Write-in	2
<b>TOTAL:</b>	706	Blank	117
		<b>TOTAL:</b>	706
<b>Secretary of State</b>			
William Francis Galvin	521	<b>District Attorney Eastern District</b>	
Tanisha M. Sullivan	169	James P. O'Shea	372
Write-in	0	Paul F. Tucker	269
Blank	16	Write-in	0
<b>TOTAL:</b>	706	Blank	65
		<b>TOTAL:</b>	706
<b>Treasurer</b>			
Deborah B. Goldberg	595	<b>Sheriff Essex County</b>	
Write-in	0	Kevin F. Coppinger	317
Blank	111	Virginia Leigh	331
<b>TOTAL:</b>	706	Write-in	0
		Blank	58
		<b>TOTAL:</b>	706
<b>Auditor</b>			
Christopher S. Dempsey	224		
Diana DiZoglio	434		
Write-in	1	<b>Total Ballots Cast:</b>	
Blank	47		
<b>TOTAL:</b>	706		



State Primary - September 6, 2022			
Republican Party Election Results			
<b>Governor</b>		<b>Representative in Congress Sixth district</b>	
Geoff Diehl	290	Bob May	407
Chris Doughty	204	Write-in	1
Write-in	3	Blank	92
Blank	3	<b>TOTAL:</b>	500
<b>TOTAL:</b>	500		
		<b>Councillor Fifth district</b>	
<b>Lieutenant Governor</b>		Michael C. Walsh	389
Leah V. Allen	329	Write-in	1
Kate Campanale	136	Blank	110
Write-in	2	<b>TOTAL:</b>	500
Blank	33		
<b>TOTAL:</b>	500		
		<b>Senator in General Court First Essex &amp; Middlesex dist.</b>	
<b>Attorney General</b>		Bruce E. Tarr	433
James R. McMahon III	414	Write-in	2
Write-in	6	Blank	65
Blank	80	<b>TOTAL:</b>	500
<b>TOTAL:</b>	500		
		<b>Representative in General Court Second Essex</b>	
<b>Secretary of State</b>		Leonard Mirra	400
Rayla Campbell	390	Write-in	5
Write-in	7	Blank	95
Blank	103	<b>TOTAL:</b>	500
<b>TOTAL:</b>	500		
		<b>District Attorney Eastern District</b>	
<b>Treasurer</b>		Write-in	45
Write-in	41	Blank	455
Blank	459	<b>TOTAL:</b>	500
<b>TOTAL:</b>	500		
		<b>Sheriff Essex County</b>	
<b>Auditor</b>		Write-in	41
Anthony Amore	399	Blank	459
Write-in	4	<b>TOTAL:</b>	500
Blank	97		
<b>TOTAL:</b>	500	<b>Total Ballots Cast:</b>	500

State Election Results - November 8, 2022			
<b>Governor &amp; Lieutenant Governor</b>		<b>Representative in Congress Sixth district</b>	
Diehl & Allen (Rep.)	1547	Seth Moulton (Dem.)	1607
Healey & Driscoll (Dem.)	1592	Bob May (Rep.)	1461
Reed & Everett (Lib.)	40	Mark T. Tashjian (Lib.)	74
Write-in	3	Write-in	3
Blank	21	Blank	58
<b>TOTAL:</b>	<b>3203</b>	<b>TOTAL:</b>	<b>3203</b>
<b>Attorney General</b>		<b>Councillor Fifth district</b>	
Andrea Joy Campbell (Dem.)	1547	Eileen R. Duff (Dem.)	1552
James R. McMahon III (Rep.)	1598	Michael C. Walsh (Rep.)	1543
Write-in	1	Write-in	3
Blank	57	Blank	105
<b>TOTAL:</b>	<b>3203</b>	<b>TOTAL:</b>	<b>3203</b>
<b>Secretary of State</b>		<b>Senator in General Court First Essex &amp; Middlesex dist.</b>	
William Galvin (Dem.)	1785	Bruce E. Tarr (Rep.)	2325
Rayla Campbell (Rep.)	1337	Terence William Cudney (Ind.)	707
Juan Sanchez (Gr-Rain.)	54	Write-in	8
Write-in	0	Blank	163
Blank	27	<b>TOTAL:</b>	<b>3203</b>
<b>TOTAL:</b>	<b>3203</b>	<b>Representative in General Court Second Essex</b>	
<b>Treasurer</b>		Leonard Mirra (Rep.)	1835
Deborah B. Goldberg (Dem.)	1865	Kristin E. Kassner (Dem.)	1290
Christina Crawford (Lib.)	882	Write-in	2
Write-in	18	Blank	76
Blank	438	<b>TOTAL:</b>	<b>3203</b>
<b>TOTAL:</b>	<b>3203</b>	<b>District Attorney Eastern District</b>	
<b>Auditor</b>		Paul Tucker (Dem.)	2098
Anthony Amore (Rep.)	1594	Write-in	79
Diana DiZoglia (Dem.)	1327	Blank	1026
Gloria A. Caballer-Roca (Gr-Rain.)	44	<b>TOTAL:</b>	<b>3203</b>
Dominic Giannone, III (Workers)	46	<b>Sheriff Essex County</b>	
Daniel Riek (Lib.)	65	Kevin Coppinger (Dem.)	2124
Write-in	1	Vivian Leigh (write-in)	5
Blank	126	Write-in	76
<b>TOTAL:</b>	<b>3203</b>	Blank	998
<b>Question 1: Proposed Constitutional Amendment)</b>		<b>TOTAL:</b>	<b>3203</b>
Yes	1274	<b>Question 3: Law Proposed by Initiative Petition</b>	
No	1849	Yes	1156
Blank	80	No	1901
<b>TOTAL:</b>	<b>3203</b>	Blank	146
<b>Question 2: Law Proposed by Initiative Petition</b>		<b>TOTAL:</b>	<b>3203</b>
Yes	2018	<b>Question 4: Referendum on an Existing Law</b>	
No	1077	Yes	1333
Blank	108	No	1781
<b>TOTAL:</b>	<b>3203</b>	Blank	89
		<b>TOTAL:</b>	<b>3203</b>
		<b>Total Ballots Cast:</b>	
		3203	

## PHOTO HIGHLIGHTS OF 2022



Top photo: Retired Fire Chief Jim Broderick (center), retired Fire Captain Ron Merry (right), and newly appointed Fire Chief Mark Emery (left) Bottom photo: Swearing in of newly appointed Fire Chief Mark Emery by Town Clerk Catherine McClenaghan  
(Photos courtesy of Mike Kent and Selectman Bob Snow)



Top photo: Fire Chief Mark Emery (center) with newly appointed Fire Captain Cooper Carifio (right) and Fire Lieutenant Matthew Harney (left)  
Bottom photo: New paved parking area behind Fire Station  
*(Photos courtesy of Bob Snow and Debbie Eagan)*





Top photo: Dave Petersen's (pictured on far left) last Board of Selectmen meeting  
 Bottom photo: Memorial stone dedication in remembrance of Cemetery Supervisor  
 Matthew Nadeau

*(Photos courtesy of Rowley Community Media and Debbie Eagan)*



Top photo: Presentation of Proclamation to Donald Thurston (second to right) by the Board of Selectmen for his 52 years of service on the Zoning Board of Appeals

Bottom photo: Presentation of proclamations to Diane D'Angeli (middle) for her 24 years of service on the Board of Assessors

*(Photos courtesy of Debbie Eagan and Sean McFadden)*





Top photo: Council on Aging Open House on the back lawn of the Town Hall Annex  
Bottom photo: Earth Day Volunteer Trail Day at Hunsley Hills Conservation Area

*(Photos courtesy of Natalie Lovett and Brent Baeslack)*





Top photo: Wreaths Across America Volunteers  
Bottom photo: Town Hall Memorial Restoration  
(Photos courtesy of Tammy Garron and Bob Snow)



## SALARIES AND WAGES TOWN EMPLOYEES

	<u>Base Pay &amp; Other Earnings</u>			<u>Base Pay &amp; Other Earnings</u>
<b><u>Accounting</u></b>			<b><u>Harbor Master</u></b>	
Susan Bailey	\$ 85,753.18		William DiMento	\$ 5,000.00
Carrie Kennedy	\$ 35,540.34		Jenna DiMento	\$ 1,992.15
<b><u>Administration</u></b>			Frederick Hardy	\$ 2,037.20
Deborah Eagan	\$ 146,474.32		David Kent	\$ 2,052.34
Amy Lydon	\$ 70,426.31		Coleman Nicholson	\$ 80.92
Natalie Lovett	\$ 36,583.70		Liam Murray	\$ 3,539.18
Elaine Pagliarulo	\$ 13,191.77		Lucas Reed	\$ 1,758.66
Christine Kneeland	\$ 2,169.35		Edwards Storrs III	\$ 3,142.60
Cliff Pierce	\$ 3,250.00		<b><u>Highway Department</u></b>	
David Petersen	\$ 1,080.65		Patrick Snow	\$ 96,911.47
Joseph Perry	\$ 3,250.00		Krista Cuddy	\$ 1,207.14
Robert Snow	\$ 3,250.00		Robert Diehl	\$ 70,884.39
Deanna Ziev	\$ 3,250.00		Christopher Gass	\$ 15,462.61
Ronald Jenkins	\$ 25,947.36		Anton Keene	\$ 55,239.17
Thomas Amoroso	\$ 100.00		Tim McGinley	\$ 21,947.81
Janet Morrissey	\$ 40,404.32		Lorant Ronni	\$ 36,603.77
Stephan Jandrisevits	\$ 6,060.00		Samuel Spinhirn	\$ 18,887.19
Ronald Madden	\$ 16,893.29		<b><u>Library</u></b>	
Sean McCormack	\$ 10,303.30		Pamela Jacobson	\$ 91,140.06
			Amy Roderick	\$ 61,561.39
Carol Laroque	\$ 8,638.80		Richard Cormier	\$ 12,691.14
Reed Wilson	\$ 14,414.22		Barbara Alexander	\$ 1,150.40
Theresa Coffey	\$ 1,288.95		Nancy Anderson	\$ 10,742.29
<b><u>Assessor</u></b>			Jean Haggerty	\$ 10,952.93
Sean McFadden	\$ 109,644.53		Anne Jerome	\$ 9,820.26
Rosemary Restuccia	\$ 30,070.05		Lorriane Jewkes	\$ 168.66
Diane D'Angeli	\$ 1,023.35		Tracy Larabee	\$ 5,483.76
Donald Thurston	\$ 2,456.04		Tanya Magliozzi	\$ 1,024.78
Jamie Snow	\$ 2,456.04		Catherine McNiff	\$ 7,894.95
David Zizza	\$ 1,432.69		Sarah Nicholson	\$ 50,231.02
<b><u>Board of Health</u></b>			Amelya Sabatini	\$ 1,778.87
Frank Marchegiani	\$ 95,240.28		Michelle Shinnick	\$ 7,569.47
Edward Gallagher	\$ 4,195.50		Elizabeth Urbanczyk	\$ 12,428.60
Debra Holland	\$ 15,725.44		Ariana Slauenwhite	\$ 19,650.25
Thomas Manetta	\$ 36,538.88		Aiden Wilcox	\$ 5,324.62
Carolyn D'Amato	\$ 11,353.05		Catherine Woodall	\$ 2,223.35
Pamela Palumbo	\$ 3,201.60		Leah Zaroulis	\$ 2,608.45
<b><u>Cemetery Department</u></b>			<b><u>Light Department</u></b>	
Samuel Spinhirn	\$ 15,826.26		Matthew R. Brown	\$ 176,599.44
Tim McGinley	\$ 15,343.34		Mark Anderson	\$ 197,688.40
Dave Peterson	\$ 500.00		Eric Grover	\$ 98,766.24
Daniel Elliott	\$ 3,253.16		Brian Herdman	\$ 159,368.54
Alan Kulakowski	\$ 4,040.45		Sean LaBelle	\$ 154,514.84
Tricia McNeil	\$ 3,032.12		Brigida Longo	\$ 74,183.81
Christopher Nadeau	\$ 3,453.10		Karen Marchand	\$ 2,090.00
<b><u>Council on Aging</u></b>			Dennis Morrison	\$ 140,117.01
Eleanor Davis	\$ 69,926.92		Jeffrey Valley	\$ 109,532.84
Martha Blanchard	\$ 35,610.84		<b><u>Shellfish Constable</u></b>	
Dennis Donoghue	\$ 6,414.11		Travis Kneeland	\$ 5,775.18
Timothy Morris	\$ 41,225.52		Ronald Kneeland	\$ 500.00
Lisa Lozzi	\$ 25,663.50		Paul Lees	\$ 500.00
Stephen Prendergast	\$ 6,403.79		Stuart Lee Dalzell III	\$ 250.00
			<b><u>Town Planner</u></b>	
<b><u>Treasurer/Collector</u></b>			Kirk Baker	\$ 60,808.12
Karen Summit	\$ 104,964.33		<b><u>ZBA</u></b>	
Karen O'Donnell	\$ 65,657.10		Lisa Lozzi	\$ 11,318.40
Deborah Moore	\$ 3,339.71			
<b><u>Town Clerk</u></b>				
Catherine McClenaghan	\$ 66,197.16			
Janet Peabody	\$ 30,457.24			

	<b><u>Base Pay &amp; Other Earnings</u></b>			<b><u>Base Pay &amp; Other Earnings</u></b>
<b><u>Board of Registrars</u></b>			<b><u>Fire Department</u></b>	
Gordon Densmore	\$ 431.25		James C. Broderick	
Zeth Folds	\$ 431.25		Mark Emery	\$ 66,678.43
Sylvia Wood	\$ 431.25		James R. Merry	\$ 111,129.57
			David Baker	\$ 59,724.84
<b><u>Elections</u></b>			Denzel Boucher	\$ 101,261.25
Philip Collyer	\$ 299.36		Cooper Carifio	\$ 15,071.55
Virginia Bard	\$ 236.64		Justin Haley	\$ 88,574.70
Arleen Damon	\$ 72.50		Matthew Harney	\$ 30,416.94
Gordon Densmore	\$ 287.50		Graeme Potter	\$ 86,967.99
William Ganzenmuller	\$ 59.16		Merissa Titus-Abate	\$ 22,586.10
Jennifer Ganet	\$ 368.31		John Ward	\$ 33,031.38
Anne Girard	\$ 622.51		<b><u>Call Fire Fighter</u></b>	\$ 52,689.20
Deborah Grundstrom	\$ 143.75		Ronald Agrella	
Anne Jerome	\$ 147.90		Sebastian Beuchelt	\$ 1,728.28
Mary MacDonald	\$ 412.82		Alyssa Cayer	\$ 2,745.92
Richard MacDonald	\$ 203.94		James Chadbourne	\$ 502.84
Maryellen Mighill	\$ 279.56		Darci Condelli	\$ 5,311.53
Maura Mastrogiovanni	\$ 133.12		John Condelli	\$ 259.70
Melinda Patrick	\$ 96.14		Donald Dupray	\$ 1,417.67
Joan Peterson	\$ 1,007.92		Vincent Gaudenzi	\$ 18,469.42
Kinberly Perilli	\$ 73.95		Blake Gondella	\$ 289.25
Jay Scheuer	\$ 153.99		Charles Hazen Jr.	\$ 457.10
Linda Snow	\$ 266.23		Ryan Kaminiski	\$ 469.36
Jeanette Southall	\$ 390.64		Andrew Krajeski	\$ 14,834.06
Kimberly Wright	\$ 753.53		Elder Lynch	\$ 822.78
William Wright	\$ 505.81		Dylan Merrill	\$ 386.60
<b><u>Inspections</u></b>			Joseph Merry	\$ 1,897.14
Kenneth Ward	\$ 43,801.89		Jack Miller	\$ 14,737.83
Chia Vitello	\$ 12,785.60		Robert O'Leary	\$ 25.60
David Levesque	\$ 16,837.36		Brian Sculley	\$ 6,396.40
Harry Bennett	\$ 16,667.23		Robert Serino	\$ 966.60
James Cotter	\$ 237.51		London Spain	\$ 606.96
Sam Joslin	\$ 28.56		Zacchary Stack	\$ 20,795.80
<b><u>Conservation Department</u></b>			Jesse Warren	\$ 1,128.32
R. Brent Baeslack	\$ 72,700.52		Joseph Warren	\$ 1,838.46
Deborah Cunningham	\$ 16,168.01		Lawrence White	\$ 5,138.24
<b><u>Water Department</u></b>			Mark Winfrey	\$ 12,973.04
Robert Gray	\$ 101,281.40			\$ 1,724.14
Katherine Bento	\$ 51,321.67			
Ashley Brown	\$ 37,305.90			
Joseph Colburn	\$ 40,405.44			
Christopher Germano	\$ 8,438.13			
John Harrington	\$ 14,980.17			
Brigida Longo	\$ 9,412.62			
Keith McDonald	\$ 88,140.01			
Keith Monahan	\$ 61,676.11			
Robert Swiniarski	\$ 94,822.77			

	<u>Base Pay &amp; Other Earnings **</u>	<u>Detail Pay</u>	<b>Base Pay, Other Earnings &amp; Detail Pay</b>
<b><u>Police Department</u></b>			
Scott Dumas	\$ 152,229.92		\$ 152,229.92
Robert Adams	\$ 114,055.53	\$ 1,440.00	\$ 115,495.53
Grace Cohen	\$ 3,813.86		\$ 3,813.86
Perry Collins	\$ 47,998.40	\$ 5,600.00	\$ 53,598.40
Sheri David	\$ 43,707.04		\$ 43,707.04
Adam Elmore	\$ 33,818.54		\$ 33,818.54
Nicholas Ford	\$ 2,346.30		\$ 2,346.30
Gavin Forni	\$ 99,063.66	\$ 7,560.00	\$ 106,623.66
Sandra Hamel	\$ 1,112.40		\$ 1,112.40
Charles Hazen Jr	\$ 113,551.89		\$ 113,551.89
Ronald Knuuttila, Jr.	\$ 2,349.60		\$ 2,349.60
Pamela Lutes	\$ 44,442.92		\$ 44,442.92
Carolyn Lynch	\$ 88,486.35	\$ 2,724.32	\$ 91,210.67
David MacMullen	\$ 67,325.33	\$ 672.00	\$ 67,997.33
Adam Maher	\$ 27,602.89	\$ 1,792.00	\$ 29,394.89
Jessie Mazzie	\$ 58,644.13		\$ 58,644.13
Lynne Neary	\$ 53,840.19		\$ 53,840.19
Christopher Ottani	\$ 84,024.31	\$ 1,568.00	\$ 85,592.31
Juliana Paulette	\$ 1,080.87		\$ 1,080.87
Marc Pelletier	\$ 77,622.90		\$ 77,622.90
John Raffi	\$ 91,497.78	\$ 21,716.00	\$ 113,213.78
Connor Salvo	\$ 24,547.87	\$ 2,240.00	\$ 26,787.87
David Sedgwick	\$ 138,152.70	\$ 17,572.64	\$ 155,725.34
Patrick Silva	\$ 8,046.00	\$ 4,528.00	\$ 12,574.00
Mark Smith	\$ 8,971.44	\$ 3,396.00	\$ 12,367.44
Joy Stanton	\$ 67,444.94		\$ 67,444.94
Dorothy Tobin	\$ 358.83		\$ 358.83
Lucas Tubbs	\$ 123,644.90	\$ 21,244.00	\$ 144,888.90
Elizabeth Urbanczyk	\$ 5,616.30		\$ 5,616.30
Edward Wilson	\$ 3,883.42		\$ 3,883.42
Matthew Ziev	\$ 130,078.85	\$ 1,316.00	\$ 131,394.85
** Other Earnings includes Education Incentive, Stipend, & Overtime.			
<b>Grand Total:</b>	<b>\$ 6,477,724.57</b>		

## **REPORT OF THE BOARD OF SELECTMEN**

For the third consecutive year, the global COVID-19 pandemic continued. As we began 2022, the Board of Selectmen reinstated a mask mandate in Town buildings at the recommendation of the Board of Health. The mask mandate was removed in February once the number of cases had decreased. By the spring, all Town operations had returned to pre-pandemic status, though several Town boards continued to utilize the State legislation temporarily permitting virtual public meetings through March 31, 2023.

This year, long-term Selectman David Petersen decided not to run for re-election. Dave had served as Selectman for a total of 16 years, split over several terms, first beginning in 1991. Over the years, Dave has served the Town of Rowley by volunteering to help wherever needed. In addition to the Board of Selectmen, he also served as the Chair of the Public Safety Building Committee, which oversaw the construction of the new Fire Station and renovated Police Station, and Personnel Advisory Committee. He was a prominent voice on the Board; asking necessary questions to get to the bottom of the issue. We will miss Dave's presence on the Board of Selectmen, but are glad to continue to see him around Town Hall in his role as a Cemetery Commissioner.

Great strides were made this year on the Route 1, Central Street, and Glen Street Intersection safety project. The Board has been working with the Massachusetts Department of Transportation (MassDOT) for several years to study the safety of this intersection and subsequently design new safety improvements, including the installation of a new traffic light. There have continued to be serious motor vehicle accidents at this dangerous intersection and the Board is anxious to see the improvements complete. In response to a vehicle crash earlier this year, the Board sent a request to MassDOT asking that signage be immediately installed giving drivers additional advanced warning before the intersection. MassDOT installed that signage in June and also trimmed back some of the tree branches to improve the visibility for traffic on Central Street approaching Route 1. The Board hopes that this signage will help to improve awareness at this location until the full safety improvements are installed in Spring 2023.

In May, the Board held a meeting at which it discussed issuing a "No Hate Here" statement. Numerous residents attended this meeting expressing their concern with the rise of anti-Semitic and other discriminatory language in Rowley and surrounding communities. As a result of the discussions, the Board voted to issue a Proclamation stating "Rowley is a community that fully respects and protects all residents and welcomes people of all races, religions, genders and sexual orientations." This proclamation is proudly displayed in each of the Town's buildings.

This year, the Board also worked with the Merrimack Valley Transit (MEVA) to bring the Ring and Ride Program to Rowley. The Ring and Ride Program is a curb-to-curb transportation service that has wheelchair lift-equipped vehicles. The program operates at no cost to the Town; it is funded in part by an annual charge the Town pays to MEVA. For many years, the Town was told that it was not eligible for the Ring and Ride program. This created a gap in services for Rowley seniors and persons with disabilities that needed transportation to the grocery store, T-station, medical, and other locations around the North Shore. Residents can contact the Council

on Aging for more information. The Board is happy to see this service now available to the Town's residents.

In January, Fire Chief James Broderick gave the Board notice that he intended to retire in June after more than 24 years of working for the Town of Rowley. In Chief Broderick's years with the Fire Department, he oversaw many changes including the construction of a new Fire Station and the transition from a primarily call force to full-time Firefighters. With Chief Broderick's impending retirement, the Board then had the task of filling his shoes. In June, the Board voted to appoint Fire Captain Mark Emery to the position of Fire Chief.

There were numerous improvements made to Town buildings this year. In 2021, the Town was designated a Green Community by the Department of Energy Resources (DOER) and received a designation grant in the amount of \$136,868. This year, energy efficiency improvement projects were implemented at Town Hall utilizing this funding. The attic and basement of Town Hall were weather-sealed and insulated to reduce the building's heating and cooling loss. Additionally, a new electric heat-pump system was designed for the first floor of Town Hall, which will replace the failing oil-fired heating system. The new HVAC system, which will be bid and installed in 2023, will greatly improve the comfort level of each of the offices.

At Town Hall, there were also upgrades made to the audio and visual equipment in the 2<sup>nd</sup> floor Auditorium. Since the pandemic began, the Auditorium has been used more frequently for public meetings. With many residents preferring to watch the meetings online or on television, the Board felt it important to install permanent equipment that would improve the quality of the live and recorded video. Working with Rowley Community Media (RCM), new HDMI lines were installed, and high-definition cameras were relocated to the auditorium, along with new, mounted speakers. RCM Director Janet Morrissey was key in the successful implementation of this project.

Using Community Preservation Act funds, the historic Monson slate roof on the Rowley Town Hall Annex was restored. All broken and missing slate tiles were replaced, and new copper flashing and copper valleys were fabricated and installed. This project preserves this historic Town building's roof, which is estimated to last for another 100 years or more.

Several Board members also participated in meetings with the Triton Regional School District (TRSD) District Communications Committee concerning an update to the 2019 facility assessment for the Middle and High School building. The facility assessment estimated that \$62 million in repairs are needed for the regional campus. TRSD decided that it would be best to apply to the Massachusetts School Building Authority (MSBA) Grant Program for funding to complete a large scale renovation. Unfortunately, in December, Triton notified the Town that the MSBA did not recommend the application for funding this round. The Board will continue to stay apprised of the project and the next steps for the school building renovation.

Several projects were kicked off that involve improvements at recreational properties; specifically, the Kids Kingdom playground at Eiras Park and the Town landing. A consultant was hired to design an upgrade and renovation of the Kids Kingdom playground. A recent inspection of the playground found broken equipment and numerous deficiencies with meeting handicap accessibility. Once completed, the playground upgrade will include: resetting of several

pieces of existing equipment, replacement of broken equipment, and a new ADA compliant rubber surface.

Finally, the Board has been working with the Harbormaster to design an extension of the Town Landing parking lot. A consultant was hired to conduct a traffic data analysis and survey the property. The existing parking area is on Conservation Commission managed open space that was obtained with state grant monies in the 1970's. In order to expand the parking area, the existing parking area and proposed expanded parking area will need to be removed from its protected open space status. This process involves state and legislative approval and replacement with equivalent areas as protected open space resulting in no net loss of protected open space. Throughout the year, the Selectmen, Harbormaster, and Conservation Agent worked with the State to identify another comparable piece of land in Town that could be used as a land swap for the conservation restriction. This swap will require approval at the May 2023 Town Meeting. If the swap is approved and the project moves forward, it could result in significantly more car and trailer parking for Town residents looking to access Rowley's coastal waterway.

We look forward to continuing to serve the Town of Rowley.

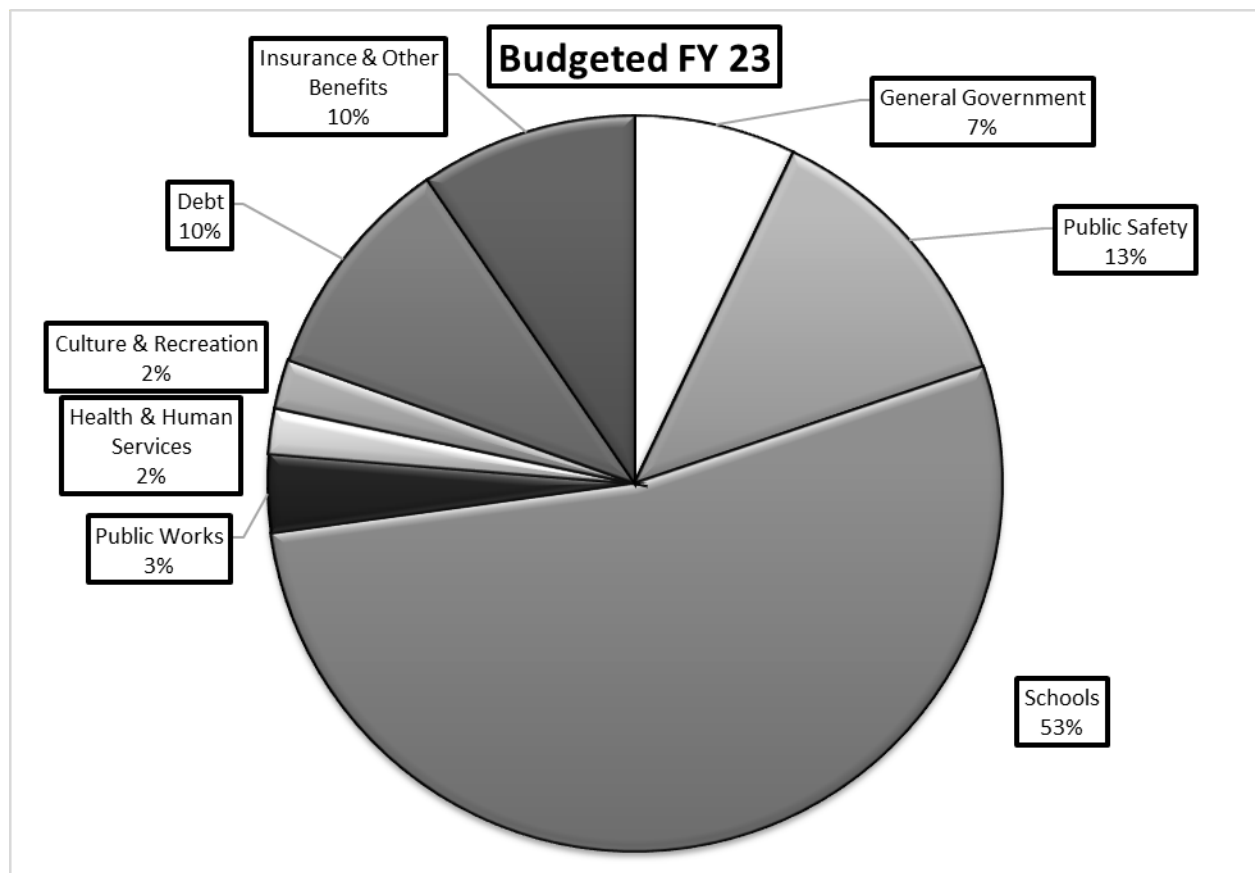
## **REPORT OF THE FINANCE COMMITTEE**

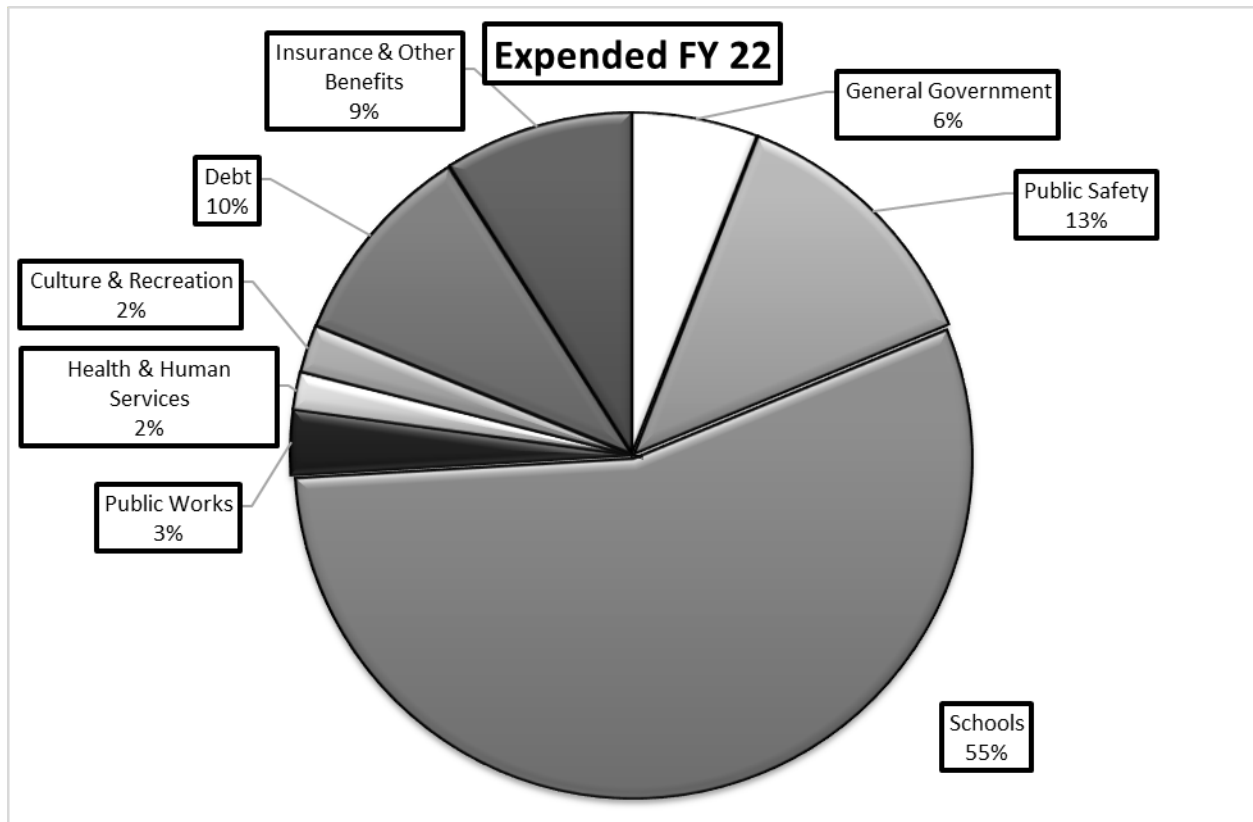
The Finance Committee (FinCom) consists of seven members appointed by the Town Moderator for a period of three years. The FinCom serves as an advisory committee to the Selectmen and the Town Meeting. The FinCom reviews all town budgets and makes recommendations to the Selectmen and recommends to the Town at the Town Meeting their review results. The FinCom has no financial jurisdiction or auditing authority, but has the responsibility to review department budgets and Town Meeting articles.

### **Omnibus Distribution FY 18 – FY 23**

<b>Department</b>	<u>Expended FY 18</u>		<u>Expended FY 19</u>		<u>Expended FY20</u>	
General Government	\$971,699	6%	\$1,038,297	6%	\$1,153,808	6%
Public Safety	\$2,274,064	14%	\$2,267,819	13%	\$2,439,175	12%
Schools	\$10,193,166	62%	\$10,799,902	61%	\$11,223,668	56%
Public Works	\$710,177	4%	\$624,537	4%	\$607,865	3%
Health & Human Services	\$297,729	2%	\$310,650	2%	\$311,657	2%
Culture & Recreation	\$320,852	2%	\$321,738	2%	\$361,617	2%
Debt	\$563,265	3%	\$1,101,714	6%	\$2,335,319	12%
Insurance & Other Benefits	\$1,240,000	7%	\$1,284,968	7%	\$1,657,295	8%
<b>TOTAL</b>	<b>\$16,570,952</b>		<b>\$17,749,625</b>		<b>\$20,090,404</b>	

<b>Department</b>	<u>Expended FY 21</u>		<u>Expended FY 22</u>		<u>Budgeted FY 23</u>	
General Government	\$1,217,554	6%	\$1,261,603	6%	\$1,648,750	7%
Public Safety	\$2,560,060	12%	\$2,739,309	13%	\$2,946,679	13%
Schools	\$11,702,941	57%	\$11,767,238	55%	\$12,258,892	53%
Public Works	\$689,076	3%	\$645,556	3%	\$796,428	3%
Health & Human Services	\$334,411	2%	\$381,407	2%	\$460,913	2%
Culture & Recreation	\$394,997	2%	\$476,271	2%	\$497,271	2%
Debt	\$2,021,135	10%	\$2,091,773	10%	\$2,322,289	10%
Insurance & Other Benefits	\$1,739,566	8%	\$1,919,863	9%	\$2,209,066	10%
<b>TOTAL</b>	<b>\$20,659,740</b>		<b>\$21,283,020</b>		<b>\$23,140,288</b>	







# REPORT OF THE TOWN ACCOUNTANT

Combined Balance Sheet - All Fund Types and Account Groups								
as of June 30, 2022								
(Unaudited)								
	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
<b>ASSETS</b>								
Cash and cash equivalents	5,349,855.08	3,326,631.20	874,011.68	4,495,791.78		1,375,902.37		15,422,192.11
Investments				5,259,632.52		4,951,215.90		10,210,848.42
Receivables:								
Personal property taxes	39,209.06							39,209.06
Real estate taxes	46,739.14	4,023.01						50,762.15
Allowance for abatements and exemptions	(150,131.01)							(150,131.01)
Tax liens	54,385.50							54,385.50
Tax foreclosures	81,631.18							81,631.18
Deferred taxes								0.00
Motor vehicle excise	75,217.22							75,217.22
Other excises	1,005.00							1,005.00
User fees				262,469.54				262,469.54
Utility liens added to taxes				2,849.12				2,849.12
Departmental								0.00
Special assessments		765,274.74						765,274.74
Due from other governments		399,994.50						399,994.50
Other receivables								0.00
Foreclosures/Possessions								0.00
Prepays				1,574,991.58				1,574,991.58
Due to/from other funds						2,901.65		2,901.65
Foreclosed properties	99,952.43							99,952.43
Inventory				237,439.46				237,439.46
Fixed assets, net of accumulated depreciation				20,276,493.36				20,276,493.36
Amounts to be provided - payment of bonds							31,570,070.00	31,570,070.00
Amounts to be provided - vacation/sick leave								0.00
Total Assets	5,597,863.60	4,495,923.45	874,011.68	32,109,667.36	0.00	6,330,019.92	31,570,070.00	80,977,556.01
<b>LIABILITIES AND FUND EQUITY</b>								
Liabilities:								
Warrants payable	62,133.63	19,501.33		56,134.51				137,769.47
Accounts payable				869,677.32				869,677.32
Accrued payroll	195,895.82	20,161.00		52,766.66				268,823.48
Withholdings								0.00
Accrued claims payable								0.00
Due to/from other funds	2,901.65							2,901.65
Due to other governments								0.00
Other liabilities				4,851,813.98		2,526.65		4,854,340.63
Deferred revenue:								
Real and personal property taxes	(64,182.81)							(64,182.81)
Tax liens	54,385.50							54,385.50
Tax Foreclosures	81,631.18							81,631.18
Deferred taxes								0.00
Foreclosures/Possessions								0.00
Motor vehicle excise	75,217.22							75,217.22
Other excises	1,005.00							1,005.00
User fees								0.00
Utility liens added to taxes								0.00
Departmental								0.00
Special assessments		4,023.01						4,023.01
Due from other governments								0.00
Other receivables								0.00
Deposits receivable								0.00
Prepaid taxes/fees								0.00
Tailings	766.81							766.81
IBNR								0.00
Agency Funds						30,523.69		30,523.69
Notes payable			79,000.00					79,000.00
Bonds payable				7,371,656.27			31,570,070.00	38,941,726.27
Vacation and sick leave liability								0.00
Total Liabilities	409,754.00	43,685.34	79,000.00	13,202,048.74	0.00	33,050.34	31,570,070.00	45,337,608.42
Fund Equity:								
Reserved for encumbrances	780,973.87	1,099,796.10		2,234,997.69				4,115,767.66
Reserved for expenditures	1,104,709.92			100,000.00				1,204,709.92
Reserved for continuing appropriations				0.00				0.00
Reserved for petty cash	829.28			690.00				1,519.28
Reserved for appropriation deficit								0.00
Reserved for snow and ice deficit								0.00
Reserved for COVID-19 deficit								0.00
Reserved for debt service	49,018.56							49,018.56
Reserved for premiums	16,831.43							16,831.43
Reserved for working deposit								0.00
Undesignated fund balance	3,235,746.54		795,011.68			6,296,969.58		10,327,727.80
Unreserved retained earnings		3,352,442.01		8,133,231.71				11,485,673.72
Investment in capital assets				8,438,699.22				8,438,699.22
Total Fund Equity	5,188,109.60	4,452,238.11	795,011.68	18,907,618.62	0.00	6,296,969.58	0.00	35,639,947.59
Total Liabilities and Fund Equity	5,597,863.60	4,495,923.45	874,011.68	32,109,667.36	0.00	6,330,019.92	31,570,070.00	80,977,556.01
<b>PROOF BALANCE SHEET IS IN BALANCE</b>								
<b>PROOF FUND BALANCE DETAIL</b>								
AGREES TO THE BALANCE SHEET	0.00	0.00	0.00	0.00	0.00	(0.00)		
<b>PROOF RECEIVABLES DETAIL</b>								
AGREES TO THE BALANCE SHEET		0.00	0.00	0.00	0.00	0.00		

Article Balances as of February 28, 2023				
		Current Year	Current Year	Balance
		Budget	Expenditures	Remaining
<b>GENERAL FUND</b>				
OPEB Retirees' Health Insurance Valuation SA25 5/21		6,000.00	(4,850.00)	1,150.00
Hunsley Hills Management SA20 5/01		2,337.84	0.00	2,337.84
Stormwater Map SA13 11/07		725.00	0.00	725.00
Olde Nancy A16 5/76		200.00	0.00	200.00
Engineering at West Ox Pasture Lane SA34 11/01		4,190.00	0.00	4,190.00
Capital Projects VIII SA17 4/18		7,416.30	0.00	7,416.30
Capital Projects IX FY20 SA7 5/19		15,718.59	(2,097.00)	13,621.59
OSHA Compliance SA14 5/19		20,000.00	0.00	20,000.00
Classification & Archiving of Town Records SA10 6/20		8,038.35	0.00	8,038.35
Capital Projects FY21 SA11 6/20		17,214.49	(3,460.25)	13,754.24
Town Landing Survey SA8 5/21		15,000.00	(14,964.33)	35.67
Capital Projects FY22 SA9 5/21		23,958.88	(11,859.62)	12,099.26
Veterans Memorial SA11 5/21		50,000.00	(23,215.00)	26,785.00
Capital Projects FY23 A24 5/2022		152,172.00	(99,913.74)	52,258.26
Recertification 5/18 5/19 6/20 5/21		131,755.59	(19,665.22)	112,090.37
Recertification A10 5/2022		5,000.00	0.00	5,000.00
Records Archiving II SA17 5/15		14.80	0.00	14.80
Trails on Conservation Commission Properties SA12 5/21		16,500.98	(15.75)	16,485.23
Town Hall Ceiling & Elevator SA13 5/13		3,860.00	0.00	3,860.00
Town Hall & Library HVAC A27 5/22		179,844.00	(1,270.00)	178,574.00
Expand / Pave Annex SA5 5/15		946.32	0.00	946.32
Police Academy Tuition A19 5/22		8,000.00	(4,683.53)	3,316.47
Municipal Waterways A12 5/2021		3,155.88	(41.98)	3,113.90
Municipal Waterways A9 5/2022		3,139.00	0.00	3,139.00
Gurczak Lane Bond SA14 11/13		22,392.44	0.00	22,392.44
Pave Prospect Hill II SA21 5/17		10,428.95	0.00	10,428.95
Cemetery Water Lines SA5 5/19		18,847.00	0.00	18,847.00
Cemetery Tree Maintenance SA13 6/20		1,659.19	0.00	1,659.19
Cemetery Roads SA16 6/20		15,782.94	0.00	15,782.94
Garage Doors & Storage Unit SA22 5/2022		17,000.00	(16,340.00)	660.00
Van Match A25 5/22		13,061.00	0.00	13,061.00
Handicap Access Bath A66 5/89		3,216.57	0.00	3,216.57
Library Assistive Sound System SA9 6/20		3,150.00	0.00	3,150.00
MWPAT (Septic Betterments) Principal A11 5/2022		59,540.00	(59,540.00)	0.00
<b>GENERAL FUND TOTAL</b>		<b>840,266.11</b>	<b>(261,916.42)</b>	<b>578,349.69</b>

	Current Year	Current Year	Balance
<b>COMMUNITY PRESERVATION</b>	Budget	Expenditures	Remaining
Bradstreet Access Road SA18 5/21	1,192.48	(96.25)	1,096.23
Girl Scout Camp Conservation Restriction SA19 10/14	15,000.00	0.00	15,000.00
Purchase 221R Main St A27 5/17	314.30	0.00	314.30
Pingree Boardwalk II SA20 6/20	9,064.29	0.00	9,064.29
Batting Cage at Eiras Park SA22 6/2020	0.00	5,181.00	5,181.00
Eiras Park Improvements SA15 5/21	93,897.13	(378.95)	93,518.18
Renovate Pine Grove School Basketball Court II SA17 5/21	13,950.55	0.00	13,950.55
Records Preservation A32 5/22	63,000.00	0.00	63,000.00
Playground Upgrades A33 & 34 5/22	366,494.07	(112.50)	366,381.57
YMCA Pool Renovations A35 5/22	218,278.00	(80,259.19)	138,018.81
Annex Windows SA19 5/21	80,000.00	(2,125.00)	77,875.00
Annex Slate Roof Restoration SA20 5/21	64,668.75	(64,000.00)	668.75
Town Hall Handicap Ramp II SA21 5/21	2,278.63	(2,278.63)	0.00
Historic Signs (1/2) SA25 11/04	880.00	0.00	880.00
Town Hall Windows II SA21 11/06, SA26 4/18	7,040.13	0.00	7,040.13
Annex Elevator Design SA12 11/16	2,196.69	0.00	2,196.69
Annex Elevator Design Bid A28 5/17	15,477.25	0.00	15,477.25
Annex First Floor ADA Compliance SA27 4/18	128,474.83	0.00	128,474.83
Town Vital Records SA22 5/19	89.00	0.00	89.00
Historic District Signs SA19 6/20	17,500.00	0.00	17,500.00
<b>COMMUNITY PRESERVATION TOTAL</b>	<b>1,099,796.10</b>	<b>(144,069.52)</b>	<b>955,726.58</b>
<b>WATER ENTERPRISE FUND</b>			
Pall Filter Modules A9 5/16	33,000.00	0.00	33,000.00
Pall Filter Modules A9 5/17	21,000.00	0.00	21,000.00
Distribution Main Valves SA19 5/19	58,650.00	0.00	58,650.00
Remove Storage Tank A8 6/20	30,750.00	0.00	30,750.00
Risk Assessment Plan A9 6/20	4,900.00	0.00	4,900.00
Clean Residual Basins A10 6/20	30,000.00	0.00	30,000.00
Cyber Resilience A11 6/20	65,000.00	0.00	65,000.00
Hybrid Utility Vehicle A12 6/20	1,153.44	0.00	1,153.44
Dodge Rd Main A7 5/21	1,800,000.00	0.00	1,800,000.00
Utility Truck with Crane A8 5/21	118,000.56	(110,732.55)	7,268.01
Utility Building at Water Treatment Plant A9 5/21	70,000.00	0.00	70,000.00
Water Meters A8 5/2022	100,000.00	0.00	100,000.00
<b>WATER ENTERPRISE FUND TOTAL</b>	<b>2,332,454.00</b>	<b>(110,732.55)</b>	<b>2,221,721.45</b>

STATEMENT OF BUDGET VS. ACTUAL REVENUES AND EXPENDITURES

YEAR ENDED JUNE 30, 2022  
UNAUDITED

	FINAL BUDGET	ACTUAL AMOUNTS	CARRIED FORWARD	VARIANCE FAVORABLE ( UNFAVORABLE)
<b>REVENUES:</b>				
Real estate and personal property net of reserve for abatements	18,488,049	18,493,266		5,217
Excise taxes	1,132,600	1,578,200		445,600
Intergovernmental	775,026	793,650		18,624
Departmental fees, fines and charges	623,658	1,282,602		658,944
Investment Income	8,227	54,923		46,696
<b>Total Revenues</b>	<b>21,027,560</b>	<b>22,202,640</b>		<b>1,175,080</b>
<b>EXPENDITURES:</b>				
General Government	2,251,211	1,400,548	657,785	192,878
Public Safety	2,781,995	2,743,901	12,544	25,550
Public Works	876,277	654,182	86,111	135,984
Human Services	464,334	381,408	16,934	65,992
Culture and Recreation	501,639	476,270	5,732	19,636
Education	11,768,238	11,767,238		1,000
Pension	1,109,547	876,731		232,816
Debt Service - Principal	1,087,094	1,039,540		47,554
Debt Service - Interest	1,116,773	1,111,771		5,002
State and County charges	118,678	117,258		1,420
Employee Benefits	524,607	425,770	1,868	96,969
Other expenditures	302,000	302,000		0
<b>Total Expenditures</b>	<b>22,902,392</b>	<b>21,296,618</b>	<b>780,974</b>	<b>824,801</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>( 1,874,832)</b>	<b>906,023</b>	<b>(780,974)</b>	<b>1,999,881</b>
<b>OTHER FINANCING SOURCES (USES):</b>				
Transfers in	454,394	454,394		0
Transfers out	(781,611)	(781,611)		0
<b>Total Other Financing Sources (Uses)</b>	<b>(327,217)</b>	<b>(327,217)</b>		<b>0</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(2,202,049)</b>	<b>578,805</b>	<b>(780,974)</b>	<b>1,999,881</b>
<b>BUDGETARY FUND BALANCE, Beginning of Year</b>	<b>4,609,354</b>	<b>4,609,354</b>		
<b>BUDGETARY FUND BALANCE, End of Year</b>	<b>2,407,305</b>	<b>5,188,159</b>	<b>(780,974)</b>	<b>1,999,881</b>

## REPORT OF THE BOARD OF ASSESSORS

The Board saw a change in May when Diane D'Angeli decided not to run for re-election after serving on the Board for 24 years. Local resident David Zizza ran and was elected to a 3-year term. In fiscal year 2023 the Board of Assessors with the assistance of Vision Government Solutions of Northborough, Mass, successfully completed the final site visits of a 2-year Data Collection/Imaging Program. The remaining portion of this Data Collection Program is the mailing of Data Mailers, which will be sent in early 2023 to all properties in Town to verify the interior components. It is important to note that January 1<sup>st</sup> annually is the assessment date, and

all assessments are determined using arms-length property sales. During the fiscal year 2023 Interim Adjustment the Rowley Assessor's Office reviewed the calendar 2021 sales, for the single family and condominiums classes. However, for all other classes, sales that occurred during the period of January 1, 2020 through December 31, 2021 were reviewed along with, when applicable, income and expense data.

Below is a table of the fiscal year 2023 parcel counts, valuations and taxes for the main property classes in Town:

<b>FISCAL YEAR 2023</b>					
<b><u>Tax Classification</u></b>	<b><u>Parcel Count</u></b>	<b><u>Assessed Value by Class</u></b>	<b><u>Tax Rate</u></b>	<b><u>Tax by Class</u></b>	<b><u>% of Total Value by Class</u></b>
<b><i>Residential</i></b>	2388	1,297,543,105	13.02	16,894,011.23	82.5646%
<b><i>Open Space</i></b>	39	135,400	13.02	1,762.91	0.0086%
<b><i>Commercial</i></b>	202	122,785,785	13.02	1,598,670.92	7.8130%
<b><i>Industrial</i></b>	32	55,335,910	13.02	720,473.55	3.5211%
<b><i>Personal Property</i></b>	330	20,935,730	13.02	272,583.20	1.3322%
<b><i>Exempt</i></b>	289	74,813,200		0.00	4.7605%
<b><i>Total</i></b>	<b>3280</b>	<b>1,571,549,130</b>		19,487,501.81	<b>100.0000%</b>

The Board reported \$32,053,773 in New Growth Value to the Department of Revenue, which was certified during the fiscal year 2023 tax rate setting process. The tax rate in the Town decreased from \$14.62 per \$1,000 in fiscal year 2022 to \$13.02 per \$1,000 for fiscal year 2023.

As always, the Board feels it is important for all taxpayers to remember that the Board of Assessors does not make the laws that affect property owners. The Massachusetts Legislature enacts tax laws. Various guidelines and regulations to implement the legislation are established by the Department of Revenue. The Board of Assessors, in short, follows the procedures established by others to set the value of property. Value is actually set by buyers and sellers as they establish the worth of comparable properties through their transactions in the real estate marketplace. The Assessors also do not determine taxes. The municipality itself determines property taxation, through its Town Meeting. Similarly, the Assessors do not decide who is entitled to relief on their property tax bills through exemptions; rather they follow the Massachusetts General Laws.

Respectfully Submitted: Donald W. Thurston M.A.A., Chairman; Jami L. Snow, Assessor; David Zizza, Assessor

## **REPORT OF THE TOWN CLERK**

The year 2022 brought several firsts for us in the Town Clerk's office. We took part in our first Town Meeting from the perspective of the stage at Pine Grove School, worked with the Attorney General's office to update bylaws changed at that meeting, made it through our first full State-level Primary and Election (and what a busy one it was!), including the return of mail-in and

early voting, and survived our first election race recount. Many thanks to the State-wide city and town clerks network, our dedicated election workers, and our Town Hall employees for seeing us through those events. Related, we are sorry to have lost Town Constable Rick MacDonald, who chose not to run for re-election. But we welcome new Town Constable Bill Wright, who has stepped up to fill the role. We also updated the job descriptions for several election worker positions and hope to recruit some new help to that roster.

In 2022 I attended several in-person trainings offered by the North Shore City and Town Clerks Association and returned with a lot of useful information to apply. Together we attended many Zoom trainings related to the census and changes to election law and processes. So if you see us with headphones on, please don't assume we're listening to the latest best seller or our favorite oldies station.

In addition to processing all new birth, marriage, and death records, we continue to preserve the historic Town records. Did you know that, according to State law, we must keep all these Vital Records forever? We received back from our vendor six stabilized and bound volumes of records in 2022, including 3 volumes of marriage intentions spanning 1844 to 1925, and we received additional funding from the CPA to continue this project. Now we look forward to finding just the right senior tax volunteer to work with us to get some of this information transcribed, or at least indexed! Additional documents waiting to be preserved include older Vital Records and several volumes of cemetery deeds. Related to the cemetery deeds, we have been working cooperatively, as time allows, to reconcile our deeds with the Cemetery Commissioners' records and create updated maps showing ownership of lots in the Main Street Cemetery.

As always, public records requests for all departments, Town census forms, boat ramp permits, dog licenses, shellfish permits, business certificates, parking tickets, bylaw violations, voter registrations, Open Meeting notices for all Town boards and committees, Town job postings, legal notices, State Ethics certificates, and Planning Board and ZBA decisions are processed through our office, either in person or through online portals and email. We keep a lot of indexes! Also, genealogy enthusiasts have returned in person and continue to send enquiries electronically. It's a good thing we have all those preserved Vital Records, so we can help them with their research.

Related to all the documents that pass through our office:

***2021 Population Demographics (as of 1/12/2022)***

Dates of Birth between:

1/1/1900 and 12/31/1910	0
1/1/1911 and 12/31/1920	1
1/1/1921 and 12/31/1930	40
1/1/1931 and 12/31/1940	202
1/1/1941 and 12/31/1950	573
1/1/1951 and 12/31/1960	1,121
1/1/1961 and 12/31/1970	991
1/1/1971 and 12/31/1980	661
1/1/1981 and 12/31/1990	740
1/1/1991 and 12/31/2000	735
1/1/2001 and 12/31/2010	565

1/1/2011 and 12/31/2020	439
1/1/2012 and 12/31/2021	455
1/1/2013 and 12/31/2022	442

**Population Total: 6249**

***Comparative Vital Statistics (as of 1/12/22)***

	<u><b>2018</b></u>	<u><b>2019</b></u>	<u><b>2020</b></u>	<u><b>2021</b></u>	<u><b>2022</b></u>
Births	47	49	47	41	60
Deaths	50	49	52	65	44
Marriages	10	20	25	27	28

**Births:** 60 babies were born to Rowley parents: 24 boys and 36 girls, including two set of twins.

**Deaths:** 43 deaths were recorded in 2022: 22 males and 21 females. Of those, 7 were veterans; 2 in Korea, 4 in Vietnam and 1 in the Gulf War. Also of the 43, 7 were over 90 and the oldest was 95.

**Marriages:** 28 Marriage Licenses were issued in 2022. 12 of the weddings took place here in town.

***Town Clerk's Revenue Report – 2022***

Bylaw Non-Criminal Violations	\$ 9,075.00
Cemetery Lots	\$11,750.00
Dog and Kennel Licenses	\$ 9,406.00
General Fees	\$ 3,451.00
Parking Violations	\$ 1,225.00
Ramp Permits	\$ 8,796.00
Records Request Fees	\$ 239.00
Shellfish Permits	\$ <u>3,325.00</u>
Total	\$47,267.00

**Cemetery Lots Sold** – There were 41 lots sold in 2022; 31 regular and 10 cremations. Lots are priced at \$250 per grave to Rowley residents and \$750 per grave to non-residents.

**Dog Licenses** – We issued 709 Dog Licenses and 9 Kennel Permits in 2022.

**General Fees** – General Fees cover a wide range of transactions including Street List Book sales, Marriage Licenses, Business Certificates, certified copies of Vital Records. The Town's Bylaws are available on the town website: [townofrowley.net](http://townofrowley.net).

**Public Records Requests** – We processed 98 Public Records Requests during 2022, resulting in responses ranging from 'no responsive documents' to hundreds of pages of documents collected from a variety of Town Departments.

**Boat Ramp Permits** – This office issued 245 Boat Ramp permits in 2022.

**Shellfish Permits** – We processed 104 Shellfish permits, including 28 Commercial, 5 Jr. Commercial, 72 Resident Non Commercial, and 4 non-residential permits.

The Town Clerk's office, in all its capacities, strives to serve the citizens of Rowley efficiently and pleasantly. We look forward to helping you the next time you need us.

Respectfully submitted: Catie McClenaghan, Town Clerk

## **REPORT OF THE BOARD OF REGISTRARS**

The Board of Registrars is directed by Massachusetts General Law to be responsible for maintaining accurate voter registration lists and presiding over elections. The voter registration list is the basis for the Street List and Census and is used to check qualified residents into Annual/Special Town Meetings and Federal, State and Local Elections. Generally, the registrars spend considerable time compiling the Annual Census as well as working at the check-in table at Town Meetings and providing office coverage for Voter Registration and various other extended hours as mandated by the Secretary of State.

### ***Voter Registration as of 1/12/2023***

Unenrolled (Includes Independent)	3,493
Democrat	825
Republican	726
Libertarian	15
Other	23
Total Registered Voters	5082
Active	4,915
Inactive Voters*	167

\*Inactive is defined as those voters who have NOT responded to the Census with the calendar year. Identity and proof of residency must be re-established before being restored to the voter list.

### ***2022 Voter Turnout:***

**Annual Town Meeting, May 2, 2022** – Quorum certified at 67 at 6:30pm

**Annual Town Election, May 10, 2022** – 608 Ballots cast

**State Primary – September 6, 2022**

*706 Democratic Ballots + 500 Republican Ballots = 1,206 Total Ballots cast*

**State Election – November 8, 2022**

*3,203 Total Ballots cast*

**State Election Recount – 2<sup>nd</sup> Essex District State Representative**

*Kristen Kassner (D) - 1294 – Lenny Mirra (R) -1834 – Blanks = 78 = 3,206 Total Ballots*

### ***2022 Election Workers:***



Virginia Bard  
Jennifer Genet  
Ann Girard  
Anne Jerome  
Mary Ellen McDonald  
Maura Mastrogiovani

Mary Ellen Mighill  
Kim Perilli  
Jay Scheurer  
Linda Snow  
Jeannette Southall

Respectfully submitted by the Board of Registrars: Catie McClenaghan; Gordon R. Densmore; Zeth Folds; Sylvia Wood

## **REPORT OF THE PERSONNEL ADVISORY COMMITTEE**

The primary objective of the Personnel Advisory Committee (PAC) is to review and make recommendations for the formulation and maintenance of an effective personnel system by creating personnel administrative policies, a position rating and evaluation system, and a wage and salary system. The Personnel Advisory Committee monitors the implementation and practices of the personnel system. Periodically, the Personnel Advisory Committee proposes revisions to the system in order to consistently improve it. The Board of Selectmen oversees all personnel administrative policies.

In 2022, the Personnel Advisory Committee continued to review and improve all current policies. Such policies as defined in the Town's "Personnel Plan", provide day-to-day administrative guidelines to supervisors and employees alike. These guidelines identify: hours, wages and benefits, as well as, other conditions of employment.

The Town welcomed fourteen full-time employees, and twelve part-time new employees in 2022. These employees filled vacant positions, as well as two newly funded full-time Fire Department positions. The Personnel Department participated in, or assisted with, the candidate screenings, interviews and orientations for these new employees. We look forward to working with all of the new employees of the Town.

In 2020, the Town was awarded a Community Compact grant from the State in the amount of \$15,000 to be used to develop a workplace safety program in order to comply with the OSHA requirements that apply to municipalities under the Massachusetts Workers' Safety legislation. The Personnel Department staff is working with SafetyNet Compliance Solutions to develop this program, and we anticipate that this project will be complete in early 2023.

## **REPORT OF THE AGRICULTURAL COMMISSION**

The Farmers' Market had a successful 17<sup>th</sup> season despite the pandemic. We continue to try and expand the number and variety of vendors. Customers were able to purchase fresh vegetables, Micro greens, flowers, fresh bread, local honey, honey products, and maple syrup.

The Bradstreet Community Garden continues to be popular with residents. We had 18 people who worked a total of 35 plots at the Bradstreet Community Garden this past season. The Commission is grateful to Conservation Agent, Brent Baeslak for his continued support.

As always, we will be available to protect and promote the Town's agricultural history. We look forward to our continued work on behalf of the agricultural community and the residents of Rowley.

Respectfully submitted by the Agricultural Commission

## **REPORT OF THE COMMUNITY PRESERVATION COMMITTEE (CPC)**

In conformance with the State enabling act, Chapter 267 of the acts of 2000; Amended by Chapter 165 of the Acts of 2002, Section 3 to 7, inclusive, Chapter 44B of the General Laws, the Rowley Community Preservation (CP) Committee was established by a bylaw passed at the May 1, 2001 Town Meeting. The CP Committee studies the needs, possibilities and resources of the Town regarding community preservation, and is responsible for recommending projects for funding by the CP Committee in the areas of open space, recreation, historic preservation and community housing. All projects that the CP Committee recommends must be approved by a majority Town Meeting vote.

The committee met three times in FY2022 (3/10/22, 3/24/22, & 6/29/22) The Community Preservation surcharge for FY 2022 was \$542,978.94 plus the additional 79.3% State matching portion of \$413,110.00 plus \$16,189.46 in interest.

Projects submitted and approved in Fiscal Year 2022 were as follows:

1. Funding of \$218,718.00 to YMCA Pool Renovation at Dodge Reservation.
2. Repurpose Funding \$36, 494 to Kids Kingdom Playground.
3. Funding of \$330,000.00 for the Kid's Kingdom Playground equipment upgrade and meet handicap accessibility requirements.
4. Funding of \$63,000.00 for Vital records preservation by the Town Clerk.

CP Committee Members are selected by the committees on which they serve and ultimately confirmed by the Selectmen to serve for three year terms.

Current members are:

Frank Todd, Chair	Historic District Commission
Sam Streiff	Conservation Commission
Kurt Annen	Recreation
Joseph Perry	Rowley Housing Authority
Cliff Pierce	Board of Selectmen
David Jaquith	Planning Board
Howard Vogel	Open Space Committee

The CP Committee meets periodically as requests for funding in required categories are made. Our meetings, time and place, are posted with the Town Clerk. The notice is also posted on the Town of Rowley's website. The majority of our meetings are held in the Auditorium based on availability. They are videotaped and available for viewing via Rowley Community Media.

The CP committee is a member of the Community Preservation Coalition which is made up of 194 communities who have adopted CPA. They offer technical assistance to Community Preservation Committees, presentations to local CPC's, CPC implementation training programs and CPA public relations, outreach and communications for each Community Preservation Committee.

Respectfully submitted: Frank Todd, Chairman

## **REPORT OF THE PLANNING BOARD**

The Rowley Planning Board performs various duties as authorized by MGL Chapters 40A and 41 which include overseeing the subdivision of land, the approval and construction of ways within the Town, and acts as the primary Special Permit Granting Authority (SPGA) for Rowley and is also responsible for the review of commercial site plans. The Planning Board also has the task to prepare studies and plans pertaining to the Town's resources, needs, and land use possibilities. The Town Planner serves as staff for the Planning Board and administers the day-to-day functions of the Planning Board office. The Town Planner position is a full-time 35 hours per week position who facilitates the Planning Board meetings, keeps records, serves as a point of contact and as a liaison with the planning agents of other towns and with regional and State agencies including the regional planning authority. The Planner keeps public office hours each Monday, Tuesday, Wednesday, and Thursday from 9:30am to 12pm, and is otherwise available by appointment during afternoons as needed. Moreover, the Town Planner is available to answer citizen inquiries pertaining to the application of the Rowley Protective Zoning Bylaw ("Zoning Bylaw"), and also works to coordinate communications between the Planning Board and other Town departments and boards.

The following is a summary of the Planning Board activities during 2023:

- Held seventeen (17) public meetings
- Sixteen (16) new public hearings / with thirty-five (35) continued sessions
- Reviewed fourteen (14) Special Permits
- Reviewed eight (8) Site Plan Reviews
- Reviewed six (6) Approval-Not-Required (ANR/Form A) applications
- Also, during 2022 the Planning Board:
  - Approved two new single-family lot subdivisions: Danielsville Road OSRD (9 SF lots) and then Osprey Landing Subdivision (6 SF lots); and
  - Approved a 20 multifamily unit, affordable housing development called Windward Crossing which is the first use of the Retail Village Overlay District (RVOD) bylaw under the new ZBL Section 4.14.

- Worked towards the creation of an Affordable Housing Trust Committee and associated trust fund that would work to create new affordable housing projects.
- Amended the zoning bylaw to require 10% affordable units Multifamily, Open Space Residential Development (OSRD), and Retail Village Overlay District (RVOD) projects.
- Began working on the State's MBTA Communities requirement for more areas throughout Town (specifically in proximity to the MBTA station) to be zoned for higher density multifamily residential development.

The Planning Board has continued its policy of encouraging preliminary discussions with prospective applicants and developers regarding their projects prior to holding a formal public hearing. The Planning Board office is located on the first floor of the Town Hall Annex building at 39 Central Street. To schedule an appointment, or inquire about meeting dates, agendas, or minutes; please contact the Town Planner, Kirk Baker, at 978-948-5549, or view the Town website at <http://www.town.rowley.ma.us/common> for updated office hours.

Respectfully submitted: Chris Thornton, Chairman; David Jaquith, Vice Chairman; John Urbaczewski, Member; Kevin Moriarty, Member; Jena Haag, Member

## **REPORT OF THE CONSERVATION COMMISSION**

In 1962 the Town of Rowley voted to adopt the Conservation Commission Act of 1957, which established a municipal agency to plan for natural resource protection, acquire important land/water areas, and manage properties for conservation and passive recreation. The Rowley Conservation Commission administers and enforces the Commonwealth of Massachusetts Wetlands Protection Act (1972), the Rivers Protection Act (1996), the Town of Rowley Wetlands Protection Bylaw (2004 Amended 2020), and the Town of Rowley Stormwater Management and Erosion Control Bylaw (2007).

The Commission this year met remotely every three weeks on Tuesday evenings at 7:30 p.m. Composed of seven members appointed by the Board of Selectmen for staggered three-year terms, the members volunteer their time to help preserve and protect Rowley's natural resources. The current members include: Vice Chairman Samuel Streiff (18 1/4 years), Howard Vogel (7 1/4 years), Chairman Daniel Shinnick (5 1/2 years), Howard Terrien (3 years), Jennifer Haag (3 years), and Ann Witzig (2 1/4 years). At the present time, the Commission has one unfilled opening. The Conservation Commission is represented by Sam Streiff on the Community Preservation Committee and Howard Vogel on the Open Space Committee.

In addition to their aesthetic and recreational values, wetlands are important for the environmental functions they perform. These valuable roles include the following: protection of land containing shellfish and fisheries, flood control, storm damage, and pollution prevention; protection of public and private water supplies, groundwater, vernal pools, and other wildlife habitat. In common with other seashore communities in Massachusetts, Rowley has both coastal and inland wetland resource areas, the latter being important to the protection of drinking water sources.

Proper application of the Wetlands Protection Act and Wetlands Protection Bylaw allow individuals to develop land in Rowley while minimizing problems from storms, floods, and high groundwater damage. This prevents pollution and protects natural resources including wetlands, rivers, estuaries, salt marshes, drinking water, groundwater, fisheries, and wildlife.

The Commission reviewed 74 Permit Applications and related documents that consisted of:

- 1 Notice of Resource Area Delineation to determine wetland boundaries
- 27 New and Amended Notice of Intent Applications for new homes, subdivisions, and other building projects
- 12 Requests for Determination of Applicability, which permit less complicated projects
- 10 Requests for Certificates of Compliance/Completion, the final declaration of project completion
- 9 Stormwater Management Permits, managing project drainage and erosion controls
- 15 Enforcement Orders and Notices of Violation, actions to protect and restore degraded wetland resources.

The Conservation Department provided assistance with Emergency Certificates for various activities such as beaver dam breaching and hazardous tree removals, and reviewed requests to hunt on Town land. The Commission assisted the Board of Selectmen by reviewing and providing professional input on Special Permit Requests, Road Opening Applications, Earth Removal Permits, and review of Right-of-First Refusal Submittals. The office reviewed 63 Building Permit Requests, numerous information requests, and provided the Health Department with input on 30 Soil Evaluation Application Reviews. Environmental expertise to the Planning Board in special permit, site review, and definitive subdivision project reviews, and comments on various Zoning Board of Appeals Applications was provided. The Commission interacted as necessary with the Massachusetts Department of Environmental Protection and Army Corp of Engineers, which has jurisdictional oversight responsibilities pertaining to the Commonwealth's wetlands and navigable waters.

The Open Space and Recreation Committee (OSC), a subcommittee of the Conservation Commission, included the following members: Alyssa King (Co-Chair), Brooke Ten Eyck (Clerk), Russ Leibe, and Commission Representative Howard Vogel. The Open Space Committee updated the Open Space and Recreation Plan which was submitted to the State and has received conditional approval pending submittal of supplemental information. Two Volunteer Trail Work Days were held: one at Hunsley Hills on April 23, 2022 and the other at Dodge Reservation on October 15, 2022. The Conservation Commission and Open Space Committee wish to thank and acknowledge the time and effort of dedicated volunteers who helped to complete work enhancing the Town's conservation areas and increasing public access to those special places.

The Commission would like to recognize Szczechowicz Landscape Services, Inc. and Greener Solutions LLC and thank them for their volunteer work at the Dodge Reservation removing invasive plant species. The work accomplished the exposure of a hidden stone cellar hole of a homestead site.

The Conservation Department continues to work with Harbormaster Bill DiMento and the Town Administration on the possible expansion of parking at the Town Landing area at 81 & 89 Warehouse Lane.

The Conservation Commission finalized the acceptance of a designated Open Space Parcel that was part of the Saunders Lane Subdivision. The Commission continues to work to identify and protect parcels which will enhance the Town of Rowley and contain important natural resources.

The Commission has three staff members: Conservation Agent Brent Baeslack (17 1/2 years), Conservation Secretary Deborah Cunningham (6 1/4 years), and Senior Service person Jean Blanchard (15 years). The Conservation Commission office is located in Room 4 at the Town Hall Annex, 39 Central Street. The office may be contacted at 978-948-2330 or [conservation@townofrowley.org](mailto:conservation@townofrowley.org). The public is invited to visit the Commission's webpage at [www.townofrowley.org](http://www.townofrowley.org) for meeting dates, forms, and general information.

Due to pandemic health issues, the Commission continues to use remote software to hold meetings through internet and telephone access reviewing applications and allowing public access to deliberations.

The Commission thanks the citizens and the Board of Selectmen for the opportunity to serve the community in protecting Rowley's natural resources now and for the future.

Respectfully submitted: Daniel Shinnick, Chairman; Samuel Streiff, Vice Chair; Jennifer Haag; Howard Vogel; Howard Terrien; Ann Witzig

## **REPORT OF THE CULTURAL COUNCIL**

The Rowley Cultural Council (RCC) received 22 applications, for grant requests totaling over \$11,275. Our 2022 award budget was \$6,050. All requests were excellent and we regret that we could not honor all. Sixteen of the grant requests were fully or partially funded.

2022 Grant Awardees:

Missa Gaia: Mass in Celebration of MotherEarth
Wild and Free
Reflection of 1960's through Music of Beatles
Nature in Your Neighborhood: Birds
NBPT Chamber Music Summer Festival 2022
2022 Concert: Remembrance and Renewal
Newburyport Documentary Film Festival

2022 Spring Panto	
Outdoor Sculpture at Maudslay 2022	
Pine Grove Players Youth Theater	
Magic Fred	
Big Joe the Storyteller	
Salisbury Days - Music	
TMPO Scholarship Program	
Theater Workshop	
Song and Stories - The Highwayman	

The Council currently has 7 members. The current RCC members are: Mary Taggart, Co-Chair; Madeline Eiler, Co-Treasurer; Bryn Samuel, Co-chair; Stephanie Vaccaro, Outreach Coordinator; Barbara Nelson; Sharon Hydren; Kathleen Petrowicz, Co-Treasurer

## REPORT OF THE ZONING BOARD OF APPEALS

The Rowley Zoning Board of Appeals performs two functions:

- 1. As a Zoning Board of Appeals under MGL c.40A, §12 & §15 & c.40B, §20-23**
- 2. As a Board of Appeals under MGL c.41, §81Z & §81AA**

The Zoning Board of Appeals meets when an application for Board action has been received, a proper “notice of meeting” has been advertised and notices to “parties-in-interest” and Town Boards and Departments have been sent out as required under Massachusetts General Laws.

In 2022, the Board had six cases before them. The Board opened five new hearings, rendering Decisions in six instances prior to the end of the calendar year.

The Board remains dedicated to attending educational workshops to stay on top of the latest developments in land use law.

The Zoning Board meets monthly on the third Wednesday at 7:00 pm when scheduled for filed and accepted applications. Applications are available for printing from the Town of Rowley website or can be picked up at the ZBA office. The Board welcomes input and feedback regarding Zoning issues throughout the town.

Board Members are appointed by the Board of Selectmen. Presently the Members are: Chairman, Thomas W. Heidgerd; Vice Chair, Karla Chafee; Member, Robert H. Clewell; Member, Donna Thibodeau; Member, Kevin Reilley; Associate Member Joseph Anderson

# **REPORT OF THE ROWLEY POLICE DEPARTMENT**

## **Rowley Police Department Mission Statement**

**“Citizen’s first in everything we do, through professionalism,  
and continuous community engagement”**

2022 marked the year we began to turn back to normalcy as a community, as a nation. It was a relatively unremarkable year as it relates to the Police Department. Rowley as a whole did not outwardly see some of the upticks in negative behaviors as have been reported nationwide. I believe that has a lot to do with the strong sense of community evidenced in town. Everyone is willing to help one another and persevere in the challenges that had been laid out. I am proud to say the men and women of the Rowley Police Department also met those challenges with vigilance and presence. We remain consistent and steadfast to our Mission. We welcome feedback and discussion on how we can best serve. In 1829 Sir Robert Peel wrote 9 policing principles that are as relevant today as when he wrote them, maybe more so. I believe Peel’s 7<sup>th</sup> principle is representative of the Town of Rowley and why we continue to enjoy the support and service each of us require.

*“To maintain at all times a relationship with the public that gives reality to the historic tradition that the police are the public and the public are the police, the police being only members of the public who are paid to give full-time attention to duties which are incumbent on every citizen in the interests of community welfare and existence.” - Sir Robert Peel*

On behalf of the entire Rowley Police Department, I wish to thank the residents of Rowley for the honor to serve you all and rededicate our commitment to that service.

As mentioned last year, implementation of the requirements laid out in the so-called, police reform law, were relatively seamless. Many of the requirements were already in practice. Our ability to hire and retain reserve officers remains our biggest challenge moving forward. Of the two that were required to attend the Bridge Academy in the first round, one did, effectively losing him as a resource for the year, while the other chose to focus on his primary career, losing him altogether.

Part-time police officers will be a thing of the past. At this year’s Town Meeting I will propose to hire 3 additional, full-time police officers, which will, for the most part, provide for three officers, around the clock coverage. This is to address the loss of the reserve officers and their ability to cover shifts when officers are on vacation or out sick. It is also to address the growing populace in town. Whole neighborhoods have been stood up and others are in the planning stages. Our goal is to stay ahead rather than trying to catch up. Officers and dispatchers have been ordered over, on too much of a consistent basis, to cover shifts that would otherwise go unfilled. Their home/life quality has suffered and both unions have expressed similar frustrations on behalf of their membership. In the interest of retention and growth, we hope to have the support of the Town.

2022 has also brought with it several retirements totaling 97 years of combined experience lost. Officer Perry Collins retired in May after serving 35 years with the Town of Rowley. Dispatcher



Pamela Lutes retired in December after 33 years with the Town of Rowley. Sergeant David MacMullen retired in August of 2022 after 29 years of service. Sergeant MacMullen's departure meant a vacant supervisory position. An outside, independent agency was contracted to review and evaluate potential candidates. The process consisted of a written exam, scenario based assessments, and a Chief's panel interview. Three, very qualified internal candidates took part. The results will be announced in mid-February.

Each of the retired employees were well known in the community either by face or voice. Their physical absence might be filled by another person but the combined working and intimate knowledge they acquired during their tenure is not something that can be easily replaced. The human aspect, coupled with years of experience specific to our community, is what takes policing or dispatching to a heightened level of professionalism that our community has come to expect from our agency. Although the Department wholeheartedly wishes each of them the very best in their retirement, it will truly take years to replace what was lost. Other separations included the resignation of part-time dispatcher Julianna Paulette and reserve officer Ronald Knuuttila.

Additions to the Department in 2022 included the promotion of Reserve Officer Adam Elmore to fulltime patrolman in August of 2022. Adam spent most of 2022 completing the Bridge Academy and will spend the first half of 2023 in the full-time Academy. August of 2022 also signified the hiring of full-time patrolman Adam Maher. Officer Maher brought almost ten years of full-time experience from the City of Malden Police Department. Officer Maher lives in town with his wife and two children. August of 2022 was also the hire date for Reserve Officer Nicholas Ford. A former MBTA police officer, Officer Ford had already completed the full-time academy. Also a town resident, he too appreciates the positive aspects of policing in a community such as Rowley. In June, we were lucky to hire a former Lieutenant with the Massachusetts State Police and Rowley resident, Patrick Silva, as a reserve patrolman. His professional experience as a trooper and former K9 officer is truly a gift to the Department. These new hires also represent an increase in police expenditure necessary to adequately vet suitable police candidates through medical and psychological examination, as well as outfit with necessary police uniforms and equipment. An additional expenditure is attached to the full-time academy training needed by Officer Elmore. This training consists of 6 months, accounting for his absence from the Department, inability to work any additional overtime shifts while in the academy, and necessitating agency backfill of his current assigned rotation. Being mindful of these fiscal impacts we have adjusted staffing accordingly to minimize the impact as much as possible.

Although 2022 was rather unprecedented with the number of cases seen splashed across the headlines, the Department has continued to exceed expectations, working diligently to protect our citizens and investigate matters of a very broad range in an effort to pursue justice. Several of our Officers have expressed an interest in Internet Crimes, having trained, sometimes on their own, to learn about the dark web, new criminal methodologies and further their skills. Although these arrests rarely make the news, in 2022 we charged four (4) suspects with Internet Crimes Against Children and another six (6) were referred for federal prosecution. Those crimes are reflected in our felony investigations below.\*\*

## Looking Ahead

In 2022, the Police and Fire Departments collaborated on a large scale radio project analysis and proposed overhaul. With the Town's approval, the initial phases of the radio project have begun although the project is anticipated to take the majority of 2023 to reach completion. This project increases safety of the Town's Police Officers, Firefighters, Emergency Medical Providers, and citizens alike, by overcoming the existing radio dead spots which hinder our ability to adequately communicate in both routine calls for service and life threatening emergencies.

This year the Department has been focused on improving services available to the community through a variety of grant funding opportunities. The Automated External Defibrillator Award allowed us to put an additional defibrillator into circulation and permanent placement in cruiser 19. The Car Seat Distribution Grant Program awarded the Department \$2,475 in brand new car seats eligible to fiscally challenged families within the community. With the help of our newly trained Child Passenger Seat Technicians, to date we have already distributed and installed three of these precious items. The Department was successfully awarded \$200,000 grant through the Department of Mental Health to assist in providing mental health services through the hiring of a behavioral health clinician. Unfortunately, the current applicant struggle faced throughout the region has significantly delayed our implementation of the program. This delay also decreased the award to \$174,000. After having successfully interviewed candidates, the program should be operational in the near future.

We have continued to broaden our Community Outreach efforts through our social media presence and community events such as the training held this past year by Officer Mazzie and Officer Lynch to help educate senior residents about fraudulent activities and other scams targeting their age group. The continued partnership with the Clark School has not only aided the students in developing new skills and career aspirations but has also expanded our agency's knowledge of digital media productions, as was displayed in the safety video for the Pine Grove School prior to the start of the 2022 school year. This holiday season we were pleased to have officers volunteer to renew the holiday toy and food drive to benefit both the Toys-4-Tots program and the Rowley Food Pantry. This program, proposed entirely by the Officers represents the increasing bond between our Department and the community we serve.

Statistically, Rowley remains a very safe community. Rowley also remains a community influenced by visitors and travelers passing through our jurisdiction. Mass DOT has recorded an almost 2,000 vehicle uptick in two-way traffic traveling on Route 1 in our community, another 2,000 vehicle uptick on Haverhill Street by the Georgetown line, a 480 vehicle uptick on route 1A at the Ipswich line, and an almost 10,000 vehicle uptick on Route 95. Not all of these vehicles represent needed police services but they represent a significant portion of any increases in call volume, vehicle accidents, vehicle fires, and medical aid responses. Additionally, they also represent an unknown criminal element moving through the community that impacts both our activity statistics (shown below) and demographic of arrestees. *Of our 165 arrests 40 were Rowley residents and 38 were from outside Essex County spanning Massachusetts, New Hampshire, Texas, Maine, Pennsylvania, Florida, Wisconsin, and Connecticut.*

Activity Statistics 2022			
	2022	2021	2020
Breaking and Entering	2	8	9
Weapons Law Violations	9	2	1
Liquor law Violations	6	4	6
OUI's	13	24	23
Drug/Narcotic Violations	4	6	3
Destruction of Property/Vandalism	10	14	11
Domestic Disturbance/Violence	35	42	28
Felony Investigations	101**	45*	92*
Medical Emergencies	455	499	439
Motor Vehicle Stops or Complaints	1330	1493	1333
Traffic Accidents	128	144	73
Traffic Citations/By Law Offenses	409	538	410
<i>Average speed charged 45 MPH, average MPH over speed limit 17 MPH</i>			
Total Crimes Against Persons (investigated)	21	18*	40*
Total Crimes Against Property (investigated)	34	56*	102*
Total Crimes against Society (investigated)	13	6*	3*
Total Arrests/Summons	165	169	162
Total Log Entries	18072	18660	18573

\*Adjusted

2022 Revenue Generated	
Reports and Licensing	\$ 3,856.49
Private Details	\$ 2,397.60
Court and RMV Assessments	\$69,404.20
<b>Total</b>	<b>\$75,658.29</b>

#### 2022 Police Grants received

State 911 Training Grant \$45,198.32  
State 911 Support and Incentive Grant \$30,672.00  
State 911 EMD Grant \$1,156.32  
EOPPS BWC Grant \$4,207  
Bridge Academy Grant \$3,000  
Bulletproof Vest Partnership (BVP Grant) \$2,576.91

Department of Mental Health Jail Arrest Diversion Grant \$174,000.00  
Car Seat Distribution Program Grant \$2,475.40  
Automated External Defibrillator Equipment Program Grant \$2,290.00  
**Total \$265,575.95**

***In Memory of Retired Officer and Executive Assistant Dorothy "Dottie" Tobin  
1955-2022***

Respectfully submitted: Scott A. Dumas - Chief of Police

**REPORT OF THE ROWLEY FIRE DEPARTMENT and EMERGENCY  
MANAGEMENT AGENCY**

I would like to thank all the members of The Rowley Fire Department and REMA for all their hard work during the year. Your hard work and dedication is greatly appreciated. I would like to thank all the citizens of Rowley for their continued support to the Fire Department and REMA.

The Rowley Fire Department experienced a year of changes and growth in the year 2022. Firefighters responded to a record number of calls while maintaining high training standards and quality service for the Town. While we celebrated retirements and service, we also celebrated new faces joining our ranks.

After serving honorable careers spanning 25 and 47 years respectively, Chief James Broderick and Captain Ron Merry both retired from the Department. We thank them for their service and commitment to the Town of Rowley.

Soon after these retirements, the Department saw the promotions and appointments of Chief Mark Emery, Captain Cooper Carifio, and Lieutenant Matthew Harney. Within the year, the Department appointed new full-time firefighters, bringing the total full-time staffing to 2 officers and 6 firefighters. A total of 9 paid on-call firefighters were also hired, bringing the on-call firefighters to 25.

A new shift schedule was deployed for trial, allowing the fire station to be staffed between the hours of 6am and 6pm, 7 days per week, drastically increasing our coverage. The Department was previously only able to staff 8am to 4pm, Monday thru Friday.

A push for more fire prevention and education services has been made, increasing our interaction with schools and the council on aging while providing regular inspection services to businesses and homes. We are proud to announce the Department was awarded the following state grants:

- The Department of Fire Services F/Y 2022 Firefighter Safety Equipment Grant - \$13,568.87 for ice/water rescue equipment

- The Department of Fire Services F/Y 2023 Firefighter Safety Equipment Grant - \$15,261.77 for firefighting equipment, auto extrication equipment, and rescue equipment.
- The SAFE (Student Awareness of Fire Education) and Senior Safe F/Y 2023 Grant - \$5,858 for fire safety education and training supplies.

We thank the Executive Office of Public Safety and Department of Fire Services. I also commend the men and women of the Department for their hard work and assistance with the grant application process.

The number of calls for service has increased, totaling 928 calls between January 1, 2022 and December 31, 2022. For reference, we responded to 869 in 2021 and 928 in 2022. These numbers do not include inspections, fire prevention, and education services.

Respectfully submitted: Mark Emery, Fire Chief / EMD

Type of Situation	2021	2022		Tye of situation	2021	2022
Building fire	10	13		Service call	1	3
Cooking Fire	36	20		Person in Distress	0	0
Burner/Boiler malfunc.	1	2		Lock-Out	6	4
Fire Camper/Motor Home	0	0		Ring/Jewelry removal	1	3
Passenger Vehicle Fire	1	4		Water Evacuation	2	1
Road Freight/Transport	0	1		Water/Steam Leak	0	3
Forest/Woods/Wildland	0	6		Smoke Removal	0	1
Brush/Grass Fires	5	11		Public Assist	7	33
Outside Fire	1	2		Assist Police	3	10
Overpressure Rupture	2			Assist Invalid	15	6
Medical Assist EMS	354	229		Unauthorized Burning	11	15
EMS Call	0	168		Cover Assignment	8	14
EMS MVA	81	105		Good Intent Other	2	3
Elevator Rescue	0	1		Dispatched Canceled	165	87
Missing Person Search	0	1		Smoke Scare	8	9
EMS Standby	0	5		Steam Vapor Fog	3	2
Med flight landing	0	0		Hazmat Release Invest.	3	5
Hazardous Condition	0	1		Phone Malicious False	3	3
Flammable Liquid Spill	1	3		System Activation	7	12
Natural Gas Leak	10	12		Smoke Det. Malf.	44	27
Chemical Hazard No Spill	0	6		Heat Det. Malfunction	6	2
Chemical Spill or Leak	1	1		Light Ballast Breakdown	0	0
Power Line Down	3	7		Unintentional Alarm	31	26
Arcing Equipment	1	2		Detector Activation	25	41
MVA General Cleanup	0	6		Carbon Monoxide	11	11
Citizens Complaint	0	1		Lightning Strk/Wind Storm	1	0

## REPORT OF THE BUILDING INSPECTION DEPARTMENT

All inspections were completed pursuant to the Ninth Edition of the Massachusetts State Building Code, which includes the 2015 International Codes, the Massachusetts Plumbing & Gas Code and the 2017 National Electrical Code. On July 1, 2020 we adopted the IECC 2018 Stretch Energy Code. All reports and filings were carried out as required by law. The 10<sup>th</sup> edition of the Massachusetts State Building Code is anticipated sometime in 2023.

Building permit applications as well as electrical, plumbing, gas and mechanical can be found on the Town website. We have been using an online permitting system, PermitLink, since April of 2021.

### PERMIT ACTIVITY

#### BUILDING PERMITS

<u>Type</u>	<u># of Permits</u>	<u>Town Fees</u>	<u>Cost/Value</u>
New Commercial construction	0	\$0	\$0
Commercial renovation	39	\$24,950	\$1,613,654
New Single family dwellings	26	\$130,838	\$11,636,490
Other Residential Permits	202	\$87,953	\$7,360,740
Mechanical Permits	56	\$16,809	\$1,289,357
<b>Total Building/Mechanical</b>	<b>323</b>	<b>\$260,550</b>	<b>\$21,900,241</b>

#### Plumbing and Gas Permits

	<u>#of Permits</u>	<u>Town Fees</u>
Plumbing Permits	97	\$19,810
Gas Permits	125	\$16,810
<b>Total Gas &amp; Plumbing</b>	<b>222</b>	<b>\$36,620</b>

#### Electrical Permits

<b>Total Electrical Permits</b>	<b>162</b>	<b>\$46,223</b>
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**Total fees received from all permits (building, gas, plumbing, electrical): \$343,393**

### SUMMARY

New construction permits for 26 single-family dwellings were issued. Most of the new homes are located in the Falcon Ridge development. The estimated average value of new single-family construction was \$447,557.

Respectfully submitted: Kenneth Ward, Inspector of Buildings

## **TREE DEPARTMENT REPORT**

Maintenance and repairs of all the Departments' equipment and tools had been performed throughout the year as scheduled or needed.

Selective pruning and trimming of shade trees throughout the Town had been performed during the appropriate season.

A count of 500 Christmas trees had been dropped off by residents at the collection point at Eiras Park and chipped up or donated to the Town of Newbury for their Bonfire Fundraiser. Just a note: Before you do drop your tree off for disposal please remove all decorations, anything metal and plastic bags, as this will damage the equipment and is very dangerous for the employees, thank you.

A total of 35 trees throughout the town needed to be removed.

The Tree Warden wishes to thank the Rowley Municipal Light Plant and Police Department management and staff members for their tremendous efforts in assisting the Tree Department during emergencies. Thank you to some unknown residents for your help in picking up debris from the roadways during and after storms.

Respectfully Submitted: Patrick Snow - Tree Warden

## **REPORT OF THE HARBORMASTER**

The 2022 boating season, after a mild winter season started late March. With the pandemic mostly behind us river use was steady but not as busy as the previous two years! High fuel prices over \$5/ gallon at most coastal pumps kept boaters close to port for the most part. Lack of adequate parking space continues to be a challenge most summer weekends and often during the week. Work continues with the MA Division of Conservation Services and the Rowley Conservation Commission to expand parking for town residents.

No major boating accidents or injuries to report for the 2022 boating season. Rowley boaters seemed to accept and have no issues with the licensed Oyster Farm at the end of the river. The launch ramp now easily accommodates two boats launching at the same time (with experienced operators!). Please continue to be patient & courteous. Also, boaters who load their boat onto trailers using engine power are requested to pay special attention that their outdrives are high enough to avoid damaging the ramp surface...and their prop! Damaging the ramp surface will cause premature failure of the ramp. The town paid > \$30K two years ago to repave the ramp so let's take care of it.

The river was marked with 43 navigational aids placed along the Rowley River Channel with 14 volunteers. 384 mooring/ slip/ launch permits issued in 2022 generated \$24,211.00. The fee for the Resident only Launch ramp is currently \$60/ permit, commercial clammers included. Mooring/ Slip permits were \$5.00 per foot for all boats in 2022. Parking fines are \$75 per

violation to help preserve the launch area for town residents only. The purpose of these fees along with boat excise tax collections is to make the services of the Harbor department self-sufficient from a financial perspective.

The Town of Rowley Harbormaster department continues to operate a 2016 23' Pumpout boat on the Rowley River and Plum Island Sound including Ipswich and Newbury waters thanks to grant money awarded by the state in December 1996. 75% of all operating and capital costs are covered by this grant. The Dept. of Fisheries continues to allow "In-kind" expenses to be reimbursed as well. This has allowed for total reimbursement to the Town for the Pumpout boat and its operating costs. The Pumpout boat operates May through October. The Pumpout boat pumped over 3,520 gallons of waste during the 2022 boating season and continues to perform well.

A sincere thanks to the many volunteers that continue to help with dock installation/removal, marker install/removal and boat maintenance each year. Especially, Robert Murrin of Murrin Construction who continues volunteered himself and needed equipment to install and remove the town docks for many years now.

Respectfully submitted: Bill DiMento - Harbormaster

## **REPORT OF THE SHELLFISH DEPARTMENT**

The 2022 shellfish season was another one to remember. The river locked up solid with ice in January and stayed that way into February making it near impossible for any harvesting to occur. Typical rainfall closures occurred in the spring and early summer, followed by a red tide closure in July. Summer was tough on clammers and the clams themselves this year with many hot days and long droughts but the flats were open. The fall remained open for harvesting for the majority of the time as well with little to no snow.

Soft shell clam numbers remain abundant but no sight of spawning or a "seeding" of baby clams leaves the future in question for the next couple years.

No new major updates with the Shellfish Department this year. The Rowley River, area N4.1, the "upper Rowley River" remains closed to all shellfishing, especially oysters, due to contamination reasons via the Massachusetts Division of Marine Fisheries. These areas are marked with signs in the river and on the shellfish board at the top of the Town boat ramp. The Shellfish Department continues to make multiple, successful efforts to keep illegal harvesting from bordering town fisherman off of Rowley clam flats and will continue to protect the resources for residents and nonresidents who hold a Rowley shellfish permit.

As always the Shellfish Department wishes to see interest in shellfishing increase. Members of the Department would be glad to answer any questions you may have. I encourage everyone who has a passion for the water or outdoors to try clamming. Whether it is for commercial or recreational reasons, help maintain a historical activity that would be a shame to lose.

Respectfully submitted: Travis Kneeland - Shellfish Constable



# REPORT OF THE ROWLEY MUNICIPAL LIGHTING PLANT

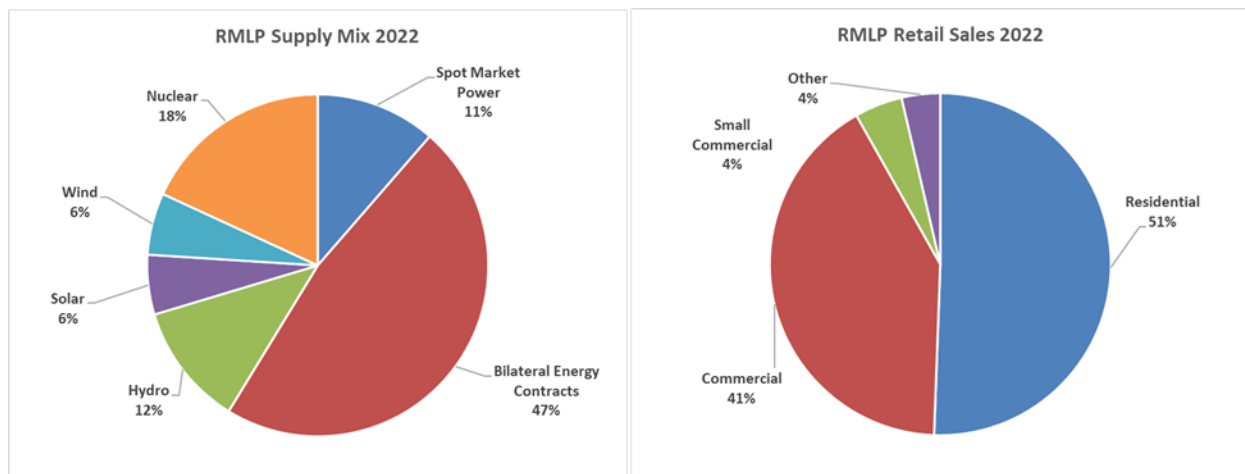
## Rmlp.org

The Rowley Municipal Light Plant was formed in the fall of 1910. It is one of 41 municipal light plants in Massachusetts. Municipal light plants are unique in their ability to deliver high reliability, strong customer service, and affordable rates. RMLP is here to serve its owners, the ratepayers of Rowley.

RMLP prides itself on the reliability of its electrical system. We are constantly maintaining the distribution system to be as reliable and efficient as possible in weather and non-weather events. We monitor the age and condition of all our infrastructure. This proactive approach to maintenance has proven successful over many years.

General Manager: Matthew R. Brown

Number of staff:	8
Service territory:	Rowley
Number of customers:	3189
Available capacity: 2022	30 MVA
Peak demand: 2022	12,444 Kwh
All-time peak demand (2015-2022):	12,444 KWh
Average Load: 2022	5,125 KWh
Total energy consumption: 2022	44,050,396 KWh
Distribution lines:	12.7 miles
Long term credit rating (S&P)	A+



### **Key accomplishments in 2022**

- Installed the Town's first Level 2 EV Charger behind Town Hall (Grant funded)
- Continued steps to assure RMLP's compliance with Massachusetts 2050 Decarbonization Roadmap. <https://www.mass.gov/info-details/ma-decarbonization-roadmap>
- Launched the RMLP Electric Lawn Equipment Rebate Program.
- Purchased the Department's third Hybrid vehicle.
- Completed the 5kv conversion on Bradford & Summer Street.
- Performed annual tree trimming maintenance along with Hazardous tree removals on Route 1, Main Street, Dodge Road, Newbury Road, Leslie Road, and Central Street.
- Contracted by the developer to install URD infrastructure at Falcon Ridge. 3 phase primary cable, sector cabinets, box pads, ground grids, transformers, handholes, and LED streetlights.
- Issued the third annual Community Solar credit in November 2022.  
Participated in Mutual Aid to Florida for Hurricane Ian. (Jacksonville & Bartow)

### **Contributions and Services Provided to the Town**

- RMLP funded the Rowley streetlighting initiative. Additionally, RMLP purchases and maintains all public lighting at no cost to the town.
- Organized and provided usage history for Town Buildings for the Green Communities reporting requirement.
- RMLP contracted R.F. Gouley company to administer Electrical Safety training to our seniors at the Senior Center.
- Our Line crew hung flags along Route 1A for Memorial Day, July 4<sup>th</sup> and Veterans Day.
- We provided inserts for other departments in our monthly bills at no charge to those departments.
- We used our staff and equipment to decorate and light the trees and gazebo on Town Common for the holiday season.
- We continued to support The Salvation Army's Good Neighborhood Energy Fund
- We provide assistance to various town departments throughout the year.

The guidance and cooperation of the Municipal Light Board and the dedication to service and hard work of the RMLP employees is gratefully acknowledged.

Respectfully submitted: Matthew R. Brown – General Manager

Board of Commissioners: Bryan DiPersia – Chair, Danby Whitmore -Member, Mark Cousins -Clerk

# ROWLEY ELECTRIC LIGHT DEPARTMENT STATEMENT OF INCOME FOR THE YEAR 2022

	Current Year	Increase or (Decrease) from Preceding Year
<b>OPERATING INCOME</b>		
400 Operating Revenue .....	8,359,763.40	605,511.40
<b>OPERATING EXPENSES</b>		
401 Operation Expense .....	7,085,392.66	358,706.64
402 Maintenance Expense .....	490,640.55	41,006.86
403 Depreciation Expense .....	307,196.70	(195,663.54)
<b>Total Operating Expenses.....</b>	<b>7,883,229.91</b>	<b>204,049.96</b>
<b>Operating Income.....</b>	<b>476,533.49</b>	<b>401,461.44</b>
<b>OTHER INCOME</b>		
415 Income from Merchandising, Jobbing and Contract Work.....		
419 Interest Income.....	(364,962.52)	(467,935.65)
421 Miscellaneous Nonoperating Income.....		
<b>Total Income.....</b>	<b>111,570.97</b>	<b>(66,474.21)</b>
<b>INTEREST CHARGES</b>		
427 Interest on Bonds and Notes.....	0.00	0.00
431 Other Interest Expense.....	0.00	
<b>Total Interest Charges.....</b>	<b>0.00</b>	<b>0.00</b>
<b>NET INCOME.....</b>	<b><u>111,570.97</u></b>	<b><u>(66,474.21)</u></b>

	Debits	Credits
208 Unappropriated Earned Surplus (at beginning of period).....		6,395,228.57
433 Balance Transferred from Income.....		111,570.97
434 Miscellaneous Credits to Surplus.....		0.00
435 Miscellaneous Debits to Surplus.....	691,874.66	
436 Appropriations of Surplus.....	0.00	
437 Surplus Applied to Depreciation.....		
208 Unappropriated Earned Surplus (at end of period).....	<u>5,814,924.88</u>	
	<u>6,506,799.54</u>	<u>6,506,799.54</u>

# ROWLEY ELECTRIC LIGHT DEPARTMENT COMPARATIVE BALANCE SHEET 2022

	Balance Beginning of Year	Balance End of Year	
<b><u>ASSETS</u></b>			
<b>UTILITY PLANT</b>			
101 Utility Plant - Electric .....	4,479,459.46	4,572,004.52	
<b>FUND ACCOUNTS</b>			
preciation Fund.....	4,306,461.26	4,328,691.60	
d Fund.....			
te Stabilization Fund.....	1,085,308.33	1,094,761.46	
<b>CURRENT AND ACCRUED ASSETS</b>			
131 Cash.....	1,546,166.74	1,672,885.00	
132 Special Deposits.....	112,929.56	112,739.51	
132 Working Funds.....	690.00	690.00	
142 Customer Accounts Receivable.....	151,994.86	159,833.46	
143 Other Accounts Receivable.....	(8,124.22)	64,507.48	
146 Receivables from Municipality.....			
151 Materials and Supplies.....	105,429.34	81,266.61	
165 Prepayments.....	1,345,509.46	1,239,631.40	
174 Miscellaneous Current Assets.....	1,058,458.68	1,236,757.08	
<b>DEFERRED DEBITS</b>			
183 Other Deferred Debits.....	0.00	0.00	
<b>Total Assets and Other Debits</b>	<b>14,184,283.47</b>	<b>14,563,770.12</b>	
<b><u>LIABILITIES</u></b>			
<b>SURPLUS</b>			
206 Loans Repayments.....	2,359,200.00	2,359,200.00	
207 Appropriations for Construction Repayments.....	0.00	0.00	
208 Unappropriated Earned Surplus.....	6,395,228.57	5,814,924.88	
<b>LONG TERM DEBT</b>			
221 Bonds & Notes.....	0.00	0.00	
<b>CURRENT AND ACCRUED LIABILITIES</b>			
232 Accounts Payable.....	478,758.15	337,367.49	
235 Customer Deposits.....	112,929.56	112,739.51	
242 Miscellaneous Current and Accrued Liabilities.....	3,129,735.39	4,280,287.92	
<b>DEFERRED CREDITS</b>			
252 Customer Advances for Construction.....	27,106.64	27,106.64	0.00
<b>RESERVES</b>			
260 Reserves for Uncollectable Accounts.....	25,000.00	25,000.00	0.00
<b>CONTRIBUTIONS IN AID OF CONSTRUCTION</b>			
271 Contributions in Aid of Construction.....	1,656,325.16	1,607,143.68	
<b>Total Liabilities and Other Credits</b>	<b>14,184,283.47</b>	<b>14,563,770.12</b>	

## **REPORT OF THE HIGHWAY DEPARTMENT**

The Highway Department equipment and facilities were serviced and repaired throughout the year as scheduled or as needed.

As part of the Highway Department's pavement management program, the following work was performed on Daniels Road, Bradford Street and Summer Street. They were paved and drainage structures were adjusted.

All catch basin were dug and cleaned. All catch basins were maintained during rain, snow and ice storms to prevent street flooding.

All Town roads were swept. Routine pothole patching, rut filling and sidewalk repairs had been performed throughout the year as needed. Gravel roads were graded throughout the year at the request of the residents. The Highway crew performed roadside mowing and trimming throughout the seasons as well as mowing and landscaping all Town commons and Town property. Brush clearing along the roadsides had also been performed in the spring, summer and fall.

Street line painting and pavement markings had been painted during the late summer. Signage consisting of regulatory street name, stop, and speed limit signs and other non-regulatory signs had been repaired or replaced throughout the Town most were due to motor vehicle accidents and vandalism and some were replaced due to weathered conditions.

The Highway Department would like to thank the residents for approving the purchase of a new one-ton dump truck plow and sander to serve our Town and its residents.

The 2022 winter season had average snow accumulations. All Town roads and parking areas were plowed and treated as necessary.

We would like to thank all the private contractors and employees of the Town of Rowley for all their hard working during the 2022 winter season. We recognize and appreciate the residents for clearing the sidewalks in front of their property and beyond, we thank you.

The Highway Department wishes to thank all Town Officials, Boards, Committees, and Departments, as well as the residents for their continued support and teamwork that makes Rowley a great community to work in and live in.

The Highway Department staff wishes everyone to have a safe and happy year.

Respectfully submitted: Patrick Snow - Highway Surveyor

## **REPORT OF THE WATER DEPARTMENT**

The Water Department would like to thank our customers for their diligent efforts to conserve water during our year long drought. We experienced very little impact on our wells. We provided clean and safe drinking water that remained above the Department of Environmental Protection standards. Our well levels and recovery

rates have returned to normal. Please check our website for updates on drought conditions. The Consumer Confidence Report is also available as well as the reporting of water main breaks.

We strive to always deliver prompt and effective service to our customers. We have received numerous phone calls from customers throughout the year, commending and thanking our Operators, Keith McDonald, Keith Monahan and Joe Colburn, for the knowledge, patience and courtesy they have shown while providing their services.

**Projects Completed:**

- The Dodge Road Water Main project was completed in October. The project was completed approximately two months ahead of schedule and under budget. The area now has complete fire safety and allows present and future residents to tie into the Town's water system. The road will be paved in the spring.
- In order to continue to deliver the cleanest water possible, the Department flushed 53 fire hydrants this past summer.
- The three year Sanitary Survey was completed this past fall. The Department of Environmental Protection conducted inspections of our infrastructure, the Water Treatment Plant, the garage, and the office records, to ensure all required standards have been met for drinking water distribution. They reported no deficiencies.

In 2022 we experienced 14 major main breaks and also responded to 179 service calls. We provide the following services:

- tracking possible leaks by utilizing a data logger
- final readings
- meter repairs
- meter replacements
- This year also saw over 40 new homes built in town, and all have been tied into the system

The Water Treatment facility produced over 153 million gallons of safe, clean drinking water in 2020. The Department of Environmental Services requires that we regularly test our water. To accomplish this, total Coliform samples from our system are collected bi-monthly from 14 sample sites, for a total of 168 samples yearly. The test results for these and other samples are summarized in an official Water Quality Report available on the Water Department website. In 2022, the results showed our water surpassed all State and Federal water quality standards. Also, the Department completed a timely and successful Lead and Copper testing program as mandated by the DEP.

As always, the safety and security of our water supply is our paramount concern. We will continue to provide our valued customers with the highest quality water and service.

## **REPORT OF THE BOARD OF HEALTH**

The Board of Health (BOH) is pleased to present our activities during 2022. The Board and its staff implement and oversee laws, policies and regulations of the Town, the Massachusetts Department of Public Health, and the Massachusetts Department of Environmental Protection. The Health Department, under State and local

regulations, responds to emergency planning requirements, issues permits and licenses for approximately 150 businesses, oversees all septic systems, and conducts inspections as required by law.

During 2022, the amount of new residential construction in Rowley continued to be high, in addition to the continuation of the record number of units initiated in 2021. The Department issued more than forty septic construction permits in 2022 for new construction and repairs, each one requiring multiple reviews by the Health Director and Agent. In addition, many applications for percolation tests were filed, indicating that the new construction rate will continue to be high in the coming years. The active real estate market also contributed to the workload, since almost all transfers require septic system (Title 5) reviews. In addition, the Department must review building permits for new construction, additions, renovations, and outbuildings to ensure that plans do not impinge on septic systems, or add to the permitted loads for existing septic systems.

In 2022, for the third year, the COVID-19 global pandemic greatly impacted the Department's workload. At the same time, the Department faced serious staffing challenges due to the resignation of the Health Agent in June 2021 and the resignation of Nurse Carolyn D'Amato in July 2022. Efforts to hire a replacement agent were not concluded until April of 2022. The Department was greatly aided by former Health Agent Mr. Edward Gallagher who continued to help on a temporary basis. The new agent, Mr. Thomas Mannetta, began work in late April and brings a wealth of knowledge to our Department because of his knowledge of the Commonwealth's Title 5 regulations, his professional qualifications, and his experience as a member of the Board of Health in a neighboring town.

Board personnel participated in many regional and state-wide virtual meetings detailing new regulations, responses to the pandemic, vaccination efforts and other topics.

A new Town Nurse, Pamela Palombo, joined the Department in September 2022. The nurses worked to ensure that vital functions continued. Contact tracing and following up on complaints has consumed a large amount of staff time which continued into 2022. In the fall, surges in RSV and Influenza cases added to the workload, as well as follow-up on cases of such diseases as norovirus, salmonella, pertussis (whooping cough,) campylobacter and other communicable diseases.

One of the Board's top priorities for 2022 was to assure that Rowley residents were able to receive boosters and the bivalent vaccine for the COVID-19 virus, and that they could receive their seasonal flu shots. To that end we partnered with Conley's drugstore in Ipswich to hold clinics at the fire station and at St. Mary's Church in Rowley.



*Conley's personnel greeting residents at our April Flu and Covid vaccination clinic.*



## Rowley Vaccination Data as of January 4, 2023<sup>1</sup>

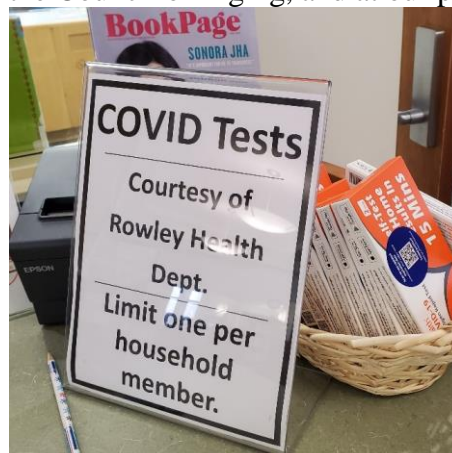
Age Group	Population	Proportion of town population	Fully vaccinated individuals	Fully vaccinated individuals per cent	Partially vaccinated individuals	Partially vaccinated individuals per cent	Individuals with booster doses	Individuals with booster doses per cent
5-11 Years	505	8%	175	35%	54	11%	-	0%
12-15 Years	319	5%	207	65%	19	6%	2	1%
16-19 Years	333	5%	269	81%	19	6%	56	17%
20-29 Years	566	9%	448	79%	70	12%	127	22%
30-49 Years	1,441	23%	1,026	71%	104	7%	464	32%
50-64 Years	1,598	26%	1,338	84%	150	9%	693	43%
65-74 Years	771	12%	726	94%	82	11%	520	67%
75+ Years	382	6%	390	>95%	37	10%	283	74%
Total	6,180	100%	4,579	74%	535	9%	2,145	35%

Through the Department website, we have guided residents to pharmacies in and around Rowley offering vaccinations. We can confidently say that any resident who is eligible for a COVID-19 vaccination has been offered many opportunities to receive all five COVID vaccinations.



*Board of Health Chair Charles Costello checking in patron at April clinic.*

The Commonwealth of Massachusetts has provided local health departments with free Covid tests, which we have distributed at our office, through the Council on Aging, and at our public library.



*Free Covid Tests at the Public Library.*

<sup>1</sup> This data is issued on a bi-weekly basis, therefore the data for January 4, 2023 is the closest to the end of the year.



The BOH continues to address public nuisance concerns, air quality, noise control, indoor air quality, outdoor hydronic heaters, limited animal/insect control including beaver and mosquito management complaints, food protection, housing complaints, Title 5 compliance, and other issues affecting public health. The BOH has continued to provide services and support to citizens including influenza vaccine clinics, medical sharps collection, mercury recovery collection, hazardous household waste collection, electronics and e-waste collection, and white goods/Freon collection.

On Saturday, April 23rd, 2022, we held our annual White Goods / Light Metal and Electronics Recycling Event. We collected 1.3 tons of electronics, 7.5 tons of metal, and more than a half ton of televisions, computer monitors and CRTs.

The Board sponsored the sixteenth Household Hazardous Waste Day on November 19, 2022. The turnout of 115 cars shows there is a great need for household hazardous waste removal. ACV Environmental Services was hired to remove the following hazardous waste materials: oil-based paint; waste fuels, including solid/liquid waste material including waste motor oil; aerosols; acid, base, and oxidizer type chemicals; liquid and solid pesticides; mercury; household batteries; and fluorescent bulbs. In addition, the BOH contracted for removal of 1,130 pounds of televisions, CRTs, and computer monitors; 1,163 pounds of mixed electronics; 5 large and 6 small propane tanks and helium tanks; 5 car batteries; and 38 automobile tires.

The Low Interest Septic Loan Program continued to be a great success, using interest free funds from the Massachusetts Water Pollution Abatement Trust and offering a low interest rate of two percent. The Health Director administers the loan program, including loan paperwork, overseeing of disbursements, quarterly and annual reports, database management, and other requirements of the State program regulations. As of December 2022, 114 loans have been made of which 50 are outstanding. Sixty-Four have been paid in full. This program successfully encourages residents to replace failed septic systems. The BOH will continue participating in this program; however, the demand for loans was so great that the fund was depleted. In 2022, The Board, with the approval of Town Meeting, borrowed an additional \$200,000 to ensure the program's continuation. However, the Commonwealth now charges 2% interest on these funds, so the Town was compelled to raise the interest rate to residents to 4%. As of January 2023, the average Home Equity Loan rate is 7.77% so we are confident that these loans will continue to be attractive to homeowners.

We cooperate with Pine Grove School, Triton Regional School District and the Rowley Parks and Recreation Committee to provide protection from mosquito and tick infestations in public areas frequented by children and families. The BOH works with Northeast Massachusetts Mosquito Control to refine and implement an effective Vector Management Plan and Arbovirus Surveillance and Response Plan.

The BOH undertakes local water quality testing in cooperation with the Parker River Clean Water Association. Consistent testing at specific sites was carried out to ensure cumulative data for review over time.

The BOH works with the Council on Aging and other groups to assist Rowley residents. In its sixteenth year, the program to collect and dispose of lancets, needles and medical sharps has been very successful, and users consistently express their gratitude for the program.

The Board was saddened to bid goodbye to longtime Board member Mr. John Melcher, who resigned when he moved out of town. We were delighted to welcome Ms. Mary Behringer as our new Board member.

The BOH will maintain existing services and strive to expand services and programs to the Town and its people. BOH members and staff will continue to meet expectations for communication on public health issues and actively address public health concerns. The Members of the Board and the Department staff thank the residents and other Town departments for their support and will continue to expand their capacity to serve the Town.

Respectfully submitted: Charles T. Costello, Chairman; Susan Elwell, Clerk; Mary Behringer, Member

## **REPORT OF THE COUNCIL ON AGING / SENIOR CENTER**

***Did you know that adults over 60 make up 30% of the Rowley's population?*** The 2020 census data finally came in and we have clearer information about older adults in our community. As a Department of the Town, the charge of the Council on Aging is to make sure that the Town is responsive to the needs and wishes of adults 60 and over. The Council on Aging:

- Offers programs held at the COA, the Library, local churches and at the YMCA
- Provides vital access to housing, health, transportation, financial and mental health services
- Works with other departments in town so that services and programs in Town are inclusive of and address the needs of older adults
- Uses surveys and focus groups to inform our decisions and has an advisory Board made up of Rowley residents
- Collaborates with other COA's to enhance offerings in the local area
- Advocates for older adults at the local and state level for policy and funding change for COA's

This past year saw our continued emergence out of the isolation of COVID. We carefully opened our doors and began offering more in-person programs. Our free Monday lunches resumed, cards were shuffled again and trips resumed. We introduced new fitness programs some in partnership with the YMCA. More and more folks returned and happily greeted old friends and made new ones.

We held our annual BBQ at the fire station. Seventy-five folks enjoyed a BBQ catered by American BBQ with live musical entertainment. On Veteran's Day, we celebrated with a delicious breakfast for thirty Rowley Veterans. Our Open House was a huge success. Held in our lawn space, volunteers, staff, Town employees, community members and COA members enjoyed the beautiful weather while hearing about our programs, socializing, listening to music and playing corn hole.

We served 1656 meals to 200 people this year. We had free Monday lunch groups, regularly served lunch on Tuesdays, Wednesdays and Fridays and passed out monthly grab and go meals. These continue to be served. Feel free to join us! We provided rides to the Newbury Food Pantry when the VegOut produce market was running and to the free monthly Byfield lunches.

These are some statistics of the people who participated this year:

- **Events and Programs – 4842 duplicated/500 unduplicated**
- **Rides to appointments – 70 duplicated/30 unduplicated**
- **Meals – 1656 duplicated/200 unduplicated**
- **Trips – 240 duplicated/40 unduplicated**

- **Total served – 6808 duplicated/770 unduplicated**

Tim Morris, COA Outreach Coordinator assisted seniors (many who are frail and/or isolated) to access resources, services and activities that enrich their lives so that can successfully age in place. In addition to direct work with seniors and their families, the Outreach Coordinator found and developed resources by networking with other service agencies in the larger community, attended trainings on the ever-changing government benefits, and had on-going communication with service providers working with Rowley seniors. We try to reach all Rowley older adults through use of phone calls, letters, email, newsletter, social media, newspaper articles and follow-up communication.

Here is a list of issues that older adults in Rowley are calling us about in order of frequency

- Emergencies
- Housing Issues
- Mental Health
- Medicare applications
- Fuel Assistance
- Isolation
- Rides
- Food
- In-home services
- Emergency food delivery
- Family discord
- Medical Equipment
- Financial Assistance/Budget
- Forms, applications
- Rehab visits
- Food Stamps
- Veteran's Issues
- RAFT rental assistance
- Home repair
- Taxes
- Legal issues
- Scams

Please pick up our newsletter or call to receive one either electronically or by mail. We look forward to seeing you at the Senior Center!

Respectfully submitted: Ellie Davis, Director

Council on Aging Board of Directors: Geneva Merry, President; Dorothy Johnston, Vice President; Barbara J. Blanchard, Secretary; Diana Titus, Member; Barbara DePalmer, Member; Patricia Leavitt, Member

## **REPORT OF THE HISTORICAL COMMISSION & HISTORIC DISTRICT COMMISSION**

During the year 2022, the Historic District Commission issued a total of (9) Nine Certificates of Appropriateness, (11) Eleven Certificates of Non-Applicability, (0) Certificates of Hardship, (0) Two Demolition Permit, (0) Demolition Delay Enacted. There was a total of (20) Twenty applications filed by property owners for proposed repairs, renovations, additions, and or new construction on their property within the limits of the (2) two established Historic Districts.

Notable new construction in the District this year is the ongoing work at 12 Main Street, New construction at 16 Wethersfield Street, and restoration work at 25 Summer Street. All exemplify the design review process, which has allowed new work to maintain distinctive characteristics and has encouraged the new construction to be compatible with existing historic structures, maintaining Rowley's unique streetscape and rural character.

The Rowley Historic District Commission's primary mission is to act as a design review board for projects located within the historic districts. The guidance and recommendations provided by the Commission maintain the rural character of our seventeenth-century town. Since the passage of the Historic District Bylaw in 1998, the Commission has assisted numerous property owners with the application process for their proposed building additions, alterations, repairs, and new building construction. This assistance is provided upon request or required when a building permit is applied for within the designated districts.

The Historic District and Historical Commission meet each month to ensure and implement design guidelines, preservation, and awareness of historical characters, places, and artifacts in the town. Any property owner who has questions or comments on historical issues such as historical house documentation, house plaque acquisition, inventories of historical sites on file, or other historical matters, is invited to attend a regularly scheduled monthly meeting being held in person or virtually on the first Thursday of each month at 7:00 P.M. For more information, please contact the Historical Commission via email: [historic@townofrowley.org](mailto:historic@townofrowley.org).

Respectfully submitted: Frank P. Todd - Chair; Sara E. Bourque – RHC + RHDC Clerk; John Cardillo; Barbara Breaker; Stephen Cabitt; Denzil Rice; Holly Gagne – Alternate; Priscilla Serafin – Alternate

## **REPORT OF THE ROWLEY PUBLIC LIBRARY**

2022 at the Rowley Public Library was marked by the return in force of library programming for all ages. Adult programs continue to be offered in person, remotely, and in hybrid options, often in collaboration with other libraries. These have been entertaining and educational and run the gamut from art history and travel, to help for job seekers and gardeners, as well as genealogists and local history buffs. In person additions to the line-up are the popular knitting and crocheting group, weekly Tai Chi and Qigong, and Insight Meditation mini-retreats. Youth programs have grown as well, both active and passive, and include new gaming initiatives, creative crafts, author visits, and of course story time. Visitors to the children's room and young adult areas have also enjoyed scavenger hunts, contests, and user polls, in addition to a new story walk on the exterior of the building.

Work on the Cheney and Pollinator Gardens continue and should be unveiled in the spring of 2023. Also on the exterior grounds, the Rowley Municipal Lighting Plant installed an Electric Vehicle Charger in the Library parking lot. Library of Things continue to be popular, and many productive and engaging items have been added to the collection. Our Library of Things allows citizens to purchase and throw away less by borrowing items that are needed only infrequently. These include outdoor gear, for camping or snowshoeing, as well as office items like scanners and projectors – and even a karaoke machine! Visit [rowleylibrary.org](http://rowleylibrary.org) to see the full list.

A total of 41,245 items were borrowed in 2022, and there were 25,551 patron visits. Over 1800 patrons attended programs, which as noted were both live and virtual throughout the year. The summer months saw concerts on the front lawn, which will continue next summer also. Museum passes were used almost 300 times, saving families money as they visit cultural institutions throughout the area. Patrons continue to enjoy accessing virtual library materials and can download and stream movies, tv shows, music, audiobooks and ebooks, as well as learn new languages or read magazines and journal articles online. 15% of total items borrowed were virtual items. Watch for news about new e-cards, coming soon!

Patrons visited the library to use the public computers over 1600 times, and the wifi network was accessed over 5,000 times. Meeting rooms and study rooms were used 553 times by individuals and organizations of all types. The hard-working staff answered 4,563 reference questions, and electronic collections were accessed 5,542 times. These are available 24/7, if the new, 50 hours per week schedule is not convenient. Open hours are 9 am – 7 pm Monday through Thursday, and 9 am – 2 pm Friday and Saturday. Visit often and let us know how we are doing or give us suggestions for services or materials to add.

## **REPORT OF THE PARKS AND RECREATION COMMITTEE**

The Parks and Recreation Committee met throughout 2022 in person. A number of exciting projects planned and conceived last year have been completed. Dave Zizza is the Chairman, Tim Southall remains as Vice-Chair. Our other committee members are still in place and remain active within our group, those members are as follows: Ryan Gallant – User Fees Committee; Mike Quinn – Budget & Finance Committee; Kurt Annen – CPA Committee; Tim Southall – Field Maintenance Committee. The Board also includes members Mike Killion and David Perley.

The Committee continued to oversee the usage and maintenance of the field at Eiras Park, basketball court, and Pine Grove School.

Our completed projects include: The purchase and installation of stone dust for the batting cage at Lower Eiras Park; also the purchase and installation of a storage trailer to replace the old sheds that were in disrepair from age. We repaired the roof on the concession stand at Eiras Park. We also worked in conjunction with the Selectmen's Office to move forward with plans for a renovation of the playground at Eiras Park, which will be started early 2023.

## **REPORT OF THE ROWLEY HOUSING AUTHORITY**

The Rowley Housing Authority (RHA) is managed by the Danvers Housing Authority. For information, call the Rowley office at 978-948-2371 or call the Danvers office directly at 978-777- 0909. The RHA

Board meetings are held remotely on the first Friday of each month at 9 am in accordance with the Governor's Executive Order issued on March 12, 2020.

The twelve units of family housing located at Depot Way and the forty-two units of elderly housing at Plantation Drive are occupied. The waiting lists are open, and the RHA is part of the centralized Common Housing Application for Massachusetts Public Housing system. Interested applicants, can pick up an application outside the Rowley office, or fill one out online by going to <https://publichousingapplication.ocd.state.ma.us/>. Applications can also be downloaded via the RHA website [www.RowleyHousing.org](http://www.RowleyHousing.org).

In 2022, the RHA continued to provide in home tests and masks for its residents and outreach on COVID 19 and variants vaccination clinics.

The RHA received a special award from the Department of Housing and Community Development (DHCD) to replace the second septic system at Depot Way. The project was completed in September 2022.

The RHA installed an automatic door in the community room at Plantation Drive to make it more accessible.

The RHA received an American Recovery Act award that will be used to replace the roofs at Depot Way. Estimated completion date is June 2023.

The current members of the RHA Board are Joseph Perry, Chair; Robert Cianfrocca, Vice Chair and State Appointee; Mary Ellen MacDonald, Treasurer; Michelene Shinnick and Kathy Olmsted Town Appointee.

The RHA would like to thank all Town Boards and Officials for their assistance and cooperation during the past year.

Respectfully submitted: Cynthia Dunn, Acting Executive Director.

## **REPORT OF THE ROWLEY COMMUNITY MEDIA (RCM)**

RCM is Rowley's PEG Access TV Channel and website. On Verizon channel 26/Comcast 9 and online at [www.tightrope.townofrowley.org](http://www.tightrope.townofrowley.org), residents can find out what goes on in town. The staff, under the direction of the Board of Selectmen, include Director Janet Morrissey and Production Technicians Rollie Madden, Sean McCormack.

RCM continues coverage of meetings including Annual Town Meeting, meetings in-person at Town Hall/Town Hall Annex, as well as GoToMeetings and Zoom meetings for our residents. RCM is covering or getting files to replay Selectmen, Conservation Commission, Planning Board, Zoning Board of Appeals, Light Commission, Board of Health, Community Preservation Committee, Water Commission, Historical Commissions, Library Trustees, Essex Veterans, etc. Meetings can be viewed on the RCM website anytime, anywhere. You can also link to the videos through the Town's website [www.townofrowley.net](http://www.townofrowley.net). Events were cancelled this past year due to COVID-19 and variants. We continue to make regional programs for seniors available and all residents can search for past events and

discussions on elder concerns, Rowley history, local artists and authors and so much more. Use “history”, “library”, “COA” or other search parameters in subject line to find what you want to watch. All programs are downloadable for free.

RCM donates to Triton on an annual basis allowing them to continue amazing programming and training for students. Please tune in to VTV episodes to see the skill of their production. School Committee meetings and sports are also covered by these kids and of course their mentor Bob Lathrop. Tell your kids to sign up!

We invite members of our community, unfamiliar with our programming, to tune in or log in. Rowley residents are also encouraged to produce using home equipment or by borrowing production equipment. Staff will teach and provide technical support. RCM is funded through contract negotiations between the Town and cable providers. No taxpayer money is used to facilitate this resource.

Below is breakdown of RCM shows. A detailed list of programs is available: email [Janet@townofrowley.org](mailto:Janet@townofrowley.org) or search for show categories online at [tightrope.townofrowley.org](http://tightrope.townofrowley.org). Click search shows tab. Bulletin board content which deserves “airtime” is not included in programming total time.

#### Category Breakdown

##### *Library*

<b>Total Shows</b>	<b>Average Show Length</b>	<b>Total Runs</b>
10	01:00:15	218

##### *Triton High School*

<b>Total Shows</b>	<b>Average Show Length</b>	<b>Total Runs</b>
80	00:56:52	1327

##### *Seniors*

<b>Total Shows</b>	<b>Average Show Length</b>	<b>Total Runs</b>
1	00:00:30	43

##### *Town Meetings*

<b>Total Shows</b>	<b>Average Show Length</b>	<b>Total Runs</b>
230	01:25:19	2379

### *Informational*

<b>Total Shows</b>	<b>Average Show Length</b>	<b>Total Runs</b>
3	00:40:07	57

### *History*

<b>Total Shows</b>	<b>Average Show Length</b>	<b>Total Runs</b>
13	00:41:33	207

### *Essex County Bikes*

<b>Total Shows</b>	<b>Average Show Length</b>	<b>Total Runs</b>
109	01:04:36	1835

### *Special Events*

<b>Total Shows</b>	<b>Average Show Length</b>	<b>Total Runs</b>
5	00:38:18	86

### *Artistic Impression*

<b>Total Shows</b>	<b>Average Show Length</b>	<b>Total Runs</b>



<b>Total Shows</b>	<b>Average Show Length</b>	<b>Total Runs</b>
4	00:15:20	75

*Whittier*

<b>Total Shows</b>	<b>Average Show Length</b>	<b>Total Runs</b>
10	00:55:07	161

*Music*

<b>Total Shows</b>	<b>Average Show Length</b>	<b>Total Runs</b>
3	01:21:58	34

*Religion*

<b>Total Shows</b>	<b>Average Show Length</b>	<b>Total Runs</b>
1	01:07:04	10

*Sports*

<b>Total Shows</b>	<b>Average Show Length</b>	<b>Total Runs</b>
5	00:28:37	34

## **REPORT OF THE CEMETERY DEPARTMENT**

The Mission Statement of the Board of Cemetery Commissioners states that we are responsible for the managing and caretaking of the Rowley Cemetery.

The Cemetery Commissioners were saddened by the passing of our Cemetery Supervisor Matt Nadeau in the spring of 2021 after fighting a lengthy battle with cancer. A memorial stone was ordered and placed next to the Star Garden last August. It was a small ceremony attended by Matt's family, Board members, and Town employees.

The Cemetery Board thanks Jack Cook for his many years as a Board member. He did not run for reelection and was replaced by Matt Ziev.

Acting Cemetery Supervisor Sam Spinhirn, resigned in the spring. He was replaced by our new Cemetery Supervisor Tim McGinley, who was hired to fill the position. Sam Spinhirn returned to the Department in the fall, filling the position of cemetery laborer. Both positions are twenty hours per week and then twenty hours per week at the Highway Department. Tim also supervised the summer employees, Al Kulakowski, Chris Nadeau, Dan Elliott, and Tricia McNeil. The Board thanks them for their valuable service to the Town and the Department.

Assistant Town Clerk Janet Peabody continued to computerize the extensive records of the Rowley Cemetery. This includes combining the Cemetery Plot Deeds with the hand drawn charts, so that an accurate computer record will exist for both the deed listings and the burial charts., They were kept on paper only. This will allow for a complete backup of the records and when the project is completed, these records will be made available on the town website and the Rowley Public Library for easy access by the public.

It has been a busy year in the cemetery with burials and maintenance issues. Cemetery staff were responsible for:

- 37 burials, consisting of 23 cremations and 14 full vault burials
- Snow plowing, mowing, trimming and maintaining the grounds as needed
- Maintaining and repairing cemetery equipment

The Cemetery Department, again this year, was the recipient of over 650 Christmas wreaths from the Wreaths Across America program to put holiday wreaths on veterans' graves in our cemetery. This was the result of a lot of work led by Veterans Committee Chairman Bob Breaker and the Veterans Committee. Thanks to all who made donations to make the program possible and thanks to so many people who responded and helped distribute the wreaths on individual graves. In addition, an Eagle Scout project by Mason Mysliw of Rowley Troop 55, surveyed and documented all the veteran graves into an Excel database that will be used in updating the cemetery records.

The Cemetery Commissioners meet monthly on the third Tuesday of each month at 1:30PM in the Rowley Public Library meeting room. The meetings are posted as required by law and the public is welcome to attend.

The Commissioners would like to thank all those Town Departments who assist us on a regular basis, including the Town Administrator and her staff, The Town Clerk and Assistant Town Clerk, as well as the offices of the Town Treasurer and Town Accountant. Also, thanks to the Rowley Boy and Girl Scouts assisting with placing flags and wreaths, and the Rowley Veteran's Committee. Finally, a special thanks to the Highway, Water, and Light Departments for their assistance.

Respectfully submitted: Chairman David C. Petersen, Clerk Kathy Olmsted, and Member Matt Ziev

## **REPORT OF THE EASTERN ESSEX DISTRICT DEPARTMENT OF VETERANS SERVICES**

Veterans Services is charged under Massachusetts General Laws Chapter 115 with providing services to Veterans/Surviving Spouses. The Town funds this program for the Veteran/Surviving Spouse, and is subsequently reimbursed 75% by the Commonwealth. It is the responsibility of the Department to follow the process dictated by the Department of Veteran Services so that the Town receives the fully allowed reimbursement. The department is also tasked with the responsibility of assisting Veterans and their families with VA benefits; ensuring that each Veteran and/or family member receives all benefits that are available to them.

Rowley is a member of Eastern Essex District Department of Veteran Services. The district consists of six towns: Essex, Georgetown, Ipswich, Newbury, Rowley, and West Newbury.

### **Some of the highlights of the past year:**

Veteran Services Department has been very successful in obtaining benefits and answering questions to Veterans, Surviving Spouse, and families. I am a Certified Veteran Service Officer and Rowley has received their full 75% allowed reimbursement from the State Department of Veteran Services for the local Ch115 Benefit. This benefit is for low-income Veterans/Surviving spouses who live in the Town. Our office ensures that the beneficiaries of the benefit meet the eligibility requirements by auditing every month and certifying twice a year. We also work with the Veteran/Surviving Spouse to get alternative ways of receiving other benefits or obtain gainful employment to reduce the burden on the town.

We are also here to help Veterans navigate and assist with Veteran Administration claims. These claims are very cumbersome and can be very overwhelming for Veterans and their families. In just 2 appeals, the office helped get \$75,000 in retro payments to Disabled Veterans. The national average of Veterans receiving disability compensation is 19.5%; 28% of Veterans in the Town of Rowley are receiving tax-free Disability Compensation. This is a result of going above and beyond to get as much evidence to support the claim, such as medical notes, research studies, and previous legal claims.

In addition to benefits assistance and distribution, we are a source of social services. We assist Veterans and their families get resources to help them with personal needs and difficult situations. For some Veterans, we are all that they got. We prevented 2 Veterans from becoming homeless. We did this by reaching out to different sources, both government and non-profit organizations. We were relentless in making sure they were able to find a permanent place to live and in addition we got them connected to wrap-around services. We had a Veteran who was suffering from an opioid addiction. I was able to find her a residential program at the VA and ensured that she got admitted. There was also a Veteran who was suffering from suicidal ideation. I sought out and screened different programs then I followed up to feel confident that the Veteran's need would be appropriately addressed.

### **Significant statistics: VA Awarded Benefits to Rowley Veterans and/or Surviving Spouses:**

Veteran Service-Connected Disability:	77	\$1,384,050
Dependency & Indemnity Compensation:	4	\$79,997
Death Pension:	1	\$14,508
District Total:	531	\$8,783,485

% of Veterans in Rowley receiving VA Service Connected Disability Compensation: 28%  
% of Veterans w/in the District receiving VA Service Connected Disability Compensation: 26%

Rowley paid out \$20,474.37 in Ch115 Benefits. The Town will get 75% of it reimbursed by the State.

Rowley pays 12.9% of the Operating Budget.

The Veteran Services Department plays an important role in the community and without it, its Veterans, Surviving Spouses, and their families would be at a severe disadvantage in obtaining the benefits that they earned. Also, Veterans in distress would not be able to access the resources they are in desperate need of. The consistent support that the town gives these Veterans is recognized and appreciated by both them and this department.

**Department staff:**

Karen Tyler, District Director/Veteran Service Officer  
Karen Bell, Part-Time Assistant to the Director

**Board of Directors:**

Robert Snow, Board Member, Chairman, Rowley; Michael Flynn, Board Member, Essex; Doug Dawes, Board Member, Georgetown; Linda Alexson, Board Member, Ipswich; Michael Doyle, Board Member, Newbury; Robert Janes, Board Member, West Newbury; Karen Summit, Treasurer, Rowley

Respectfully submitted,  
*Eastern Essex District Dept of Veteran Services*  
Karen Tyler, District Director

## **REPORT OF THE ROWLEY VETERANS COMMITTEE**

The Veterans Committee is pleased to present our activities from this past year. The committee has eight members from the community.

Mission: To promote, perpetuate and support Veterans ceremonies, events, and other activities in the Town of Rowley. To assist Veterans and their families, as appropriate, in cooperation with other organizations and agencies.

To provide a central platform to exchange and disseminate information and ideas in order to address Veterans' interests and needs.

To plan and organize Memorial Day and Veterans Day ceremonies.

To provide for the maintenance of all Veterans memorials within the Town.

To foster and perpetuate the value of Veterans' service to our country and way of life.

The Committee along with the Boy Scouts marked the graves for Memorial Day with American Flags and then removed the flags for the winter.

The Veterans Committee would like to thank everyone in Town for all of their help. Special thanks are extended to Troop #15 Scoutmaster George Pacenka, all of the Scouts, and their parents for all of their help, and the Rowley Light Dept for placing and maintaining the flags along Main Street for the holidays.

This past year we started the project to clean and renew the monuments in front of Town Hall. New walkways were installed to allow better access. The stones were cleaned and new lighting was installed. This spring the project will be completed with landscaping.

A working group has taken on the job of planning the Memorial Day parade this year and the plans are moving ahead.

The Wreaths Across America program was a huge success with 700 wreaths being placed in the cemetery. Many thanks to all that participated.

## **REPORT OF WHITTIER REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL**

Whittier offers 23 vocational technical career areas designed to provide the necessary training and skills for further education or work force success.

Whittier's academic program is designed to offer students the fundamental skills through its core curriculum in English, Math, Science and Technology, Social Studies, World Languages, Physical Education/Health, and Elective subjects. Courses are aligned with the Massachusetts Curriculum Frameworks in order to achieve success on the MCAS.

Courses are offered in a sequential format and are integrated with the vocational-technical areas, wherever practicable and mutually beneficial. All academic courses offer advanced sections for students who desire to further their education. We offer honors courses in English, science, and math to lead toward advanced placement courses. Moreover, a Tech Prep program is offered to eleventh and twelfth grade students which parallels the College Prep program and provides students with the opportunity to earn college credit and/or advanced college placement.

Since all programs are open to all genders, we encourage our students to explore and to specialize in non-stereotyped, non-traditional vocational-technical areas and to strive for the maximum realization of their goals and potential.

Whittier Regional Vocational Technical High School is entering its forty ninth year. To date we have graduated 12,751 students from the day school.

The enrollment for the Evening School from Rowley: 5

The October 1, 2021 Day School Enrollment:

	Boys	Girls	Non-Binary
Grade 9	7	2	0
Grade 10	0	3	0
Grade 11	5	1	0
Grade 12	5	1	0
Total –		24	

2022 Graduates – 6

The cost to Rowley for the school year 2021-2022 was \$353,441.00.

Respectfully yours: David Irving - Rowley Representative; Maureen Lynch - Superintendent

## **REPORT OF TRITON REGIONAL SCHOOLS**

### **ROWLEY SCHOOL OFFICIALS**

#### *Superintendent of Schools*

Brian L. Forget  
112 Elm Street  
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978.465.2397  
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#### *Director of Curriculum & Instruction*

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#### *Director of Finance and Operations*

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#### *Pine Grove School Principal*

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#### *Pine Grove School Assistant Principal*

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#### *Triton Regional Middle School Principal*

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#### *Triton Regional High School Principal*

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## **SUPERINTENDENT'S REPORT**

This report outlines progress and development during the 2021 - 2022 school year and the start of the 2022-2023 year. The Triton Regional School District remains committed to our students' success and achievement, focusing on providing learning opportunities for *all* students regardless of ability level, cultural history, identity, background, life experiences, or circumstances. As we emerge from the throes of the COVID pandemic, we have prioritized services for students that address the lingering impact, with an eye toward returning to pre-pandemic levels of expectation and academic rigor to ensure student success both within and outside the classroom.

With the town's support of our annual operating budget, we are still able to have favorable class sizes in the majority of classrooms across the district, including elementary, middle, and high school. This has been identified as this as a top priority by all stakeholders across the district as the greatest post-pandemic challenge we face is the re-engagement of all students in the community and the instructional relationships. I want to thank the Town of Rowley and other member towns for their continued support in the face of the State's failure to maintain its promise of financial support. The budget process has been challenging in past years and is even more problematic as we begin the process for the next school year (FY24 - 2023/2024). Even through difficult times, Triton educators work hard on behalf of our students to provide a relevant and engaging educational experience, celebrating successes along the way, and are appreciative of the support of all our member towns.

Outlined below you will find a few key successes achieved during the course of 2022.

### **Opening of Schools:**

With the 2020/2021 school year having been a mix of Hybrid and Remote learning, the opening of our schools for the 2021/2022 school year was our first return to a fully in-person learning experience since we closed in the spring of 2020. While the 2021/2022 year saw all students and staff in the buildings full-time, it was a year of continued protocols and masking for students and staff, and it was a challenging and disruptive year for everyone.

The start of the 2022/2023 school year in September was the first opening that was fully normal, without any restrictions, masking requirements, or testing programs in place. This transition has gone well, with COVID cases in the schools staying in check during the 22/23 school year, with the lack of restrictions allowing educators to get back to more routine learning schedules and processes. We will continue to deal with the impacts of the pandemic for some time to come, but it is great to be back to a normal educational schedule and structure.

### **Middle & High School Campus Needs Update - Next Steps:**

The Triton Regional Middle and High School campus building was first built and came online in the fall of 1971. A renovation and addition project was completed in the late '90s and opened in 2000, adding the current middle school and making some updates to the remainder of the original building. Many systems and structures from the original building were updated at that time, however, there were some that remained unchanged from the 1971 building construction. While routine maintenance and upgrades have been completed over this period, many systems are nearing the end of their useful life and need significant updates and improvements.

After discussion with town officials from Newbury, Rowley, and Salisbury, the district contracted with Habeeb & Associates Architects to complete a Comprehensive Facilities Assessment to get a firm sense of the scope of the need. The report detailed over \$61 million in needed repairs, ranging from urgent to longer term. You can review the report at <https://bit.ly/TritonMSHSFacilityAssessment>.

The School Committee and Administration met with Town Officials on multiple occasions in 2021 to determine how best to address the needed repairs and upgrades. The decision was collectively made that a partnership with the Massachusetts School Building Authority (MSBA) where they would pay upwards of 50% of the costs of a larger scale project would be the best path forward due to the extensive needs outlined in the report. All three town Select Boards voted to support this approach, and the District submitted the project to the MSBA during the 2022 calendar year. The district also created a funding plan to address the next steps in the study process with the MSBA using existing resources. Unfortunately, we received news that we were not accepted into the program this year, but we were encouraged to reapply for the 2023 process, which is being completed at this time. It is common that a project is not accepted in the first application, so we remain optimistic that we will be welcomed in 2023 and take the next steps in improving the Middle/High School campus.

### **POW/MIA Chair of Honor Install/Dedication:**

The School Committee approved the installation of a POW/MIA Chair of Honor in the Triton Memorial Stadium at their meeting held on June 8, 2022. This concept was originally envisioned and championed by Donald Jarvis, the Veteran's Officer for the Town of Newbury, and a Veteran himself. This installation was done at no cost to the district, with all funding required coming through outright donations and the sale of challenge coins to commemorate the installation.

The chair was installed on Monday, November 6th, and was dedicated in a ceremony on Thursday, November 10<sup>th</sup> that was attended by all students and staff from the Middle and High Schools, as well as several Veterans from the area. Triton Junior Doug Aylward coordinated the event and did an outstanding job honoring those Veterans who were in attendance, as well as those no longer with us or still missing in action. We were honored to have State Senator Bruce Tarr in attendance who shared moving and challenging words with our student body and staff. I am thankful that I was able to be part of the installation of such a fitting memorial and deeply appreciative of Donald Jarvis' vision for this addition to our stadium.

### **New Website and Logo:**

We launched new district and school websites in September of 2023. From the initial feedback, folks have told us that the new sites are more user friendly and easier to navigate in finding the information they are looking for in 'logical' places. There are common pages linked right up front on the main page or under District Information at the top, and more detailed information is organized by an extensive department listing.

We will continue to expand the use of the features of the site to keep information and content relevant for visitors. If there are comments about the site layout or information that is missing and you would like to see, please email [webmaster@tritonschools.org](mailto:webmaster@tritonschools.org).

We also completed a review of the district logo to bring a unified and standard approach across all schools. There was no change in the Viking mascot, but through an extensive process, we created a new and updated look for the long-standing and iconic Triton figure. The images below have begun making their way into publications, materials, and apparel, but the shift overall will take some time.





### **District Safety Protocols:**

The safety of our students and staff has always been paramount, but it has been discussed widely of late due to recent events. We as a district have extensive emergency plans in place, and they have been updated routinely over the years. From binders with overhead aerial photos of buildings with numbered entries that are accessible to first responders to more extensive binders with protocols for all possible safety scenarios for staff, our protocols, planning, and training have historically been a strength. Before the pandemic, the District committed to further refining our procedures by implementing the ALICE protocol for active shooter situations. After a couple of years of planning and training, we were starting to hold small scale drills in the fall/winter of 2019 and were due to hold a larger district wide drill in the spring of 2020. The closure in March of 2020 put a halt to that, and efforts were suspended over the last two years.

Following that pause, we have been meeting with Police Chiefs from Newbury, Rowley, and Salisbury to refresh our plan and approach, and re-engage in these important safety planning and training efforts. Through those discussions, a new 'approach' was brought to the table for review. The Standard Response Protocol (SRP) was established by the "i Love You Guys" Foundation, an organization founded by parents who lost a child to a school shooting and chose a name based on the last text they received from their daughter. Further to the SRP, the approach we are rolling out employs the Texas State University's approach to active shooter response titled [ADD; Alert, Deny, Defend](#). Similar to the full SRP outlined above in relation to our overall protocols, the ADD approach for responding to active shooters is very similar to ALICE. However, our full planning team agreed that this approach provides a simplified, more universal, and accessible response to an active shooter situation.

This shift is still in the early stages as we roll it out during the 2022/2023 school year, and the training has extended now to students and families. However, I am pleased to report the continued efforts with our local police and fire departments, and I am so appreciative of their partnership to keep our students and staff safe here in our schools.

### **List of College Acceptances:**

As we know, there are extensive reasons why a student chooses to attend a particular college or university. To that end, I have routinely shared and celebrated the full listing of colleges and universities where our students were accepted, which is a more accurate measure of their accomplishments. The list below includes 158 institutions where members of our graduating class of 2022 were accepted.

1. American International College
2. Arizona State University
3. Assumption University
4. Bennington College
5. Bentley University
6. Bethel University

7. Boston College
8. Boston University
9. Bowling Green State University
10. Bridgewater State University
11. Bryant University
12. Carleton College
13. Castleton University
14. Central Connecticut State University
15. Champlain College
16. College of Charleston
17. Clark University
18. Clarkson University
19. Clemson University
20. Coastal Carolina University
21. Colby-Sawyer College
22. University of Colorado
23. Colorado School of Mines
24. Concordia University Texas
25. Connecticut College
26. University of Connecticut
27. Curry College
28. University of Delaware
29. University of Denver
30. Dickinson College
31. Duquesne University
32. East Carolina University
33. Edinboro University of Pennsylvania
34. Elon University
35. Embry-Riddle Aeronautical University
36. Emmanuel College
37. Endicott College
38. Fairfield University
39. Fayetteville State University
40. Fitchburg State University
41. Florida Atlantic University
42. Florida Gulf Coast University
43. Florida Southwestern State College
44. Florida State University
45. University of Florida
46. Fordham University
47. Fort Lewis College
48. Framingham State University
49. Franklin Pierce University
50. George Washington University
51. Gettysburg College
52. Gordon College
53. Great Bay Community College
54. University of Hartford
55. University of Hartford (Hartt School)
56. High Point University
57. Hiram College
58. Hofstra University
59. Husson University
60. Indiana University-Bloomington
61. Iowa State University
62. Ithaca College
63. Jacksonville University
64. James Madison University
65. Johnson & Wales University
66. Kansas State University
67. Keene State College
68. University of Kentucky
69. Kutztown University of Pennsylvania
70. Lasell University
71. Le Moyne College
72. Long Island University
73. Loyola University Chicago
74. Loyola University Maryland
75. Lynn University
76. University of Maine at Farmington
77. University of Maine
78. Marist College
79. Massachusetts College of Liberal Arts
80. Massachusetts College of Pharmacy and Health Sciences
81. University of Massachusetts - Dartmouth
82. University of Massachusetts - Amherst
83. University of Massachusetts - Amherst (Isenberg School of Management)
84. University of Massachusetts - Boston
85. University of Massachusetts - Lowell
86. Massachusetts Maritime Academy
87. McDaniel College
88. Mercyhurst University
89. Merrimack College
90. University of Miami

91. University of Minnesota
92. The University of Montana
93. New England College
94. University of New England
95. University of New Hampshire
96. University of New Haven
97. University of North Dakota
98. North Shore Community College
99. Northeastern University
100. Northern Essex CC
101. Old Dominion University
102. Otterbein University
103. Pace University - New York City
104. University of the Pacific
105. Palm Beach Atlantic University
106. Pennsylvania State University
107. University of Pittsburgh
108. Plymouth State University
109. University of Portland
110. Providence College
111. Quinnipiac University
112. University of Redlands
113. Rensselaer Polytechnic Institute
114. Rhode Island College
115. University of Rhode Island
116. Rivier University
117. Roanoke College
118. Rochester Institute of Technology
119. Roger Williams University
120. Russell Sage College
121. Sacred Heart University
122. Saint Anselm College
123. Saint Joseph's College of Maine
124. Saint Louis University - Madrid
125. Saint Michael's College
126. Salem State University
127. Salve Regina University
128. University of San Francisco
129. University of Scranton
130. Seton Hall University
131. Siena College
132. Skidmore College
133. University of South Carolina

134. University of South Florida
135. The University of Southern Maine
136. Southern New Hampshire University
137. Springfield College
138. St. John's University
139. State University of New York
140. Stonehill College
141. Suffolk University
142. Syracuse University
143. The University of Tampa
144. The University of Tennessee
145. Ohio State University
146. Thomas College
147. Towson University
148. Union College
149. University of Utah
150. University of Vermont
151. Wentworth Institute of Technology
152. West Virginia University
153. Western New England University
154. Westfield State University
155. Wheaton College
156. Wingate University
157. University of Wisconsin-Madison
158. Worcester Polytechnic Institute

Respectfully Submitted,



Brian L. Forget

**Superintendent of Schools**

[Brian.Forget@tritonschools.org](mailto:Brian.Forget@tritonschools.org) or (978) 465-2397

## **TRITON HIGH SCHOOL - PRINCIPAL'S REPORT**

We are incredibly proud of the ways in which the Triton Regional High School students and staff have grown throughout the 2022-2023 school year. We have been excited to return to a more typical schooling environment. Triton High School has been able to once again focus on moving towards a more student-centered teaching approach. We have also focused heavily on increasing students' access to post-secondary opportunities. While doing this, there has also remained a significant emphasis on providing every student with the supports that they need while partnering with families to do so.

Triton High School faculty have worked to increase their proficiency implementing a student-centered instructional approach. We are moving in a direction that requires students to own their learning experience. Our English department has truly embraced this instructional approach with students' work products also being recognized in local and national publications. The World Language department has transitioned to proficiency-based learning for students that will see students actively using the target language in a variety of ways. We also had 5 students graduate receiving the Seal of Biliteracy and will have at least 8 students in the class of 2023 graduate with this distinction. Additionally, our science department has diligently worked on developing an Environmental Science Pathway that will allow students to gain additional expertise in this field and eventually be able to graduate with a specific distinction.

This year we have done substantial work to increase the awareness and understanding of students surrounding post-secondary plans. The Triton High School guidance staff has worked diligently to update the guidance seminar curriculum. Additionally, through our guidance department, we have begun working on developing a MyCap scope and sequence which will identify a personalized post-secondary plan for each child. Triton High School is also excited for our second group of senior interns to begin this spring. 33 seniors will be working in various industries gaining practical work experience.

Triton High School has also begun new dual enrollment partnerships. Dual enrollment is a program that allows current high school students to earn both high school and college credit through the same course offering. We are currently offering a Human Anatomy and Physiology course in conjunction with Southern New Hampshire University during the school day. We are also offering a Criminal Justice course through Northern Essex Community College in the evening. During the coming school year, we will continue to seek out opportunities to increase our dual enrollment programming.

This year we have continued to increase the programming offered at Triton Regional High School. During the 2022-2023 school year, we have added Organizational Management, Metalsmithing II, Contemporary Issues in Literature, and Sports Broadcasting and Journalism. For the 2023-2024 school year, we will be looking to increase our offerings with Sustainability, Environmental Chemistry, AP Psychology, Partners in Theater, World Religions, Excursions in Modern Math, and Media Studies. Our educators continue to collaborate with students to identify unique course offerings that will engage students in the learning process.

Last year Triton High School had 105 students take 189 AP exams. This was spread across 16 courses. 67% of our students scored 3 or higher on their exams. Additionally, we had 31 perfect scores and 7 students who qualified as AP scholars. Triton had one student whose PSAT scores

qualified them as National Merit Scholars Commended Students, meaning they scored in the top 3% of students nationally. There were also 10 students who received recognition for their scores winning the National Rural and Small Town Award.

One of our guiding principles at Triton High School is that we need to consistently find ways to increase student agency, specifically student voice and student choice. During the 2022-2023 school year we have established student working groups to help identify and address issues important to Triton High School. One of our student groups has focused their work this year on issues of equity and ability. We are also extremely proud of the student-run dedication ceremony we held for Veteran's Day with the installation of a POW MIA chair in our athletics stadium.

There are many wonderful things happening at Triton High School. This is a school community that truly cares about the students, faculty, and families. We hope that you will join us at one of our school-wide events to see our Viking Pride!

Respectfully Submitted,

*Patrick Kelley*

Patrick Kelley  
Triton High School Principal

### **TRITON MIDDLE SCHOOL - PRINCIPAL'S REPORT**

Whatever back to normal is, I think the 22-23 school year has been it so far! With the pandemic now feeling firmly in the past our teachers and students are back in classrooms and hard at work teaching and learning. Having said that, we still face challenges left over from so much time away from in person education.

Many of our students are struggling with social interactions and their emotional regulation. We have been able to implement new programs to help work with these students. One new program we have is our therapeutic program we call Reach. With the addition of the middle school program we now have his program K through 12. It has allowed us an additional Social Worker to support these students exclusively. We have already seen many of these students make great strides being successful in school, socially and academically.

We have also implemented a new, more middle school friendly schedule this year. This has allowed us to see all our classes everyday, increasing continuity in learning. It also has "flex" time built in daily that allows students to get extra help, work on group projects, and even take elective classes.

Our newly reintroduced World Language classes in 7th grade have been well received and the students are now moving into a half year of French after finishing Spanish.. This will give students the ability to make an informed decision as to what language to pursue in 8th grade and beyond. We have also piloted two additional semester long classes for those not interested in World

Language. Current Events in Science and 20th Century are classes taught by our 7th grade Science and Social Studies teachers. Feedback so far has been positive and we are looking to see if we can add similar options to our 8th grade offerings.

As always, any new programs and positive changes would not be possible without the support and hard work of all our parents, guardians, teachers, and students. We also want to give a big thank you to the School committee and member towns for stepping forward with the financial resources that have allowed these improvements to happen. With this continued support, we are committed to offering great opportunities for teaching and learning into next year and beyond!

Regards,



Alan MacRae  
Principal TRMS

### PINE GROVE SCHOOL - PRINCIPAL'S REPORT

I am pleased to submit this report as the principal of Pine Grove School. At Pine Grove, we educate the whole child and work tirelessly in creating a safe environment in which our students feel empowered, happy, and successful - even during difficult and unfamiliar times. All members of our school community recognize the significance of social-emotional development and pursue academic achievement for all students.

At the end of the 2021-2022 school year, professional development included two priority areas: social-emotional learning and intensifying Tier 1 instruction. Teachers and instructional assistants finished a study of Responsive Classroom and the social-emotional competencies. This year, while these areas remain important, our new curriculum in English-Language Arts called Core Knowledge Language Arts (CKLA) emerges as another priority. Teachers attend many trainings, collaborate often, and discuss strategies for an effective implementation in which all students learn and achieve.

We continue implementing the co-teaching model. In June and August of 2022, many teachers volunteered to attend a two-day training during their summer break. During co-teaching, two certified teachers work together in educating a group of students through a variety of approaches. Co-teaching not only supports student achievement but also helps teachers learn new strategies for teaching all learners. We look forward to utilizing this best practice in years to come.

As in prior years, all Pine Grove students complete reading and mathematics benchmark assessments three times per year using multiple measures such as i-Ready, number sense screeners, and Dynamic Indicators of Basic Early Literacy Skills (DIBELS); progress monitoring in one or both subjects takes place as appropriate. Teachers and staff participate in monthly grade-level meetings as a team. During these meetings, teachers collaboratively analyze data and

create action plans to support or challenge students. These meetings occur throughout the year to ensure that all students make expected progress.

Pine Grove is fortunate to have the most amazing PTA. They support us throughout the year by bringing incredible opportunities to PGS. Some of the events they sponsored were hot chocolate and donuts during our Viking Bowl, a skateboard assembly that went along with our PE curriculum, glow day, grade-level field trips, and a bullying assembly put on by Tommy Jones. They also ran a wonderful golf tournament and spoiled our staff during teacher appreciation week. Having a strong and supportive PTA brings in so many positive opportunities for our students.

We have a very successful breakfast and lunch program at Pine Grove. This year, we happily welcomed a new kitchen manager Jeremy Kennedy. He has fit in perfectly with our kitchen team. Our diligent, hardworking kitchen staff provides our students with many nutritious snacks and meals. The students always leave the cafeteria with smiles on their faces and good food in their bodies!

The safety and security of all students and staff at Pine Grove School remain top priorities. Families trust Pine Grove School to keep children safe during each and every school day as well as during all school-sponsored events. The PGS Safety Committee meets monthly to review safety practices and protocols in the event of a lockdown, school intruder, emergency evacuation, or bomb threat. This year, the Triton School District initiated implementation of a new Standard Response Protocol called *I Love You Guys*. Students and faculty have received training, and we look forward to sharing more information with families in the near future.

Pine Grove utilizes PRIDE as a school-wide management system. PRIDE stands for: P - Positive words; R - Responsibility; I - Integrity; D - Display self-control; and E - Empathy. Pine Grove currently has a 0.3 social-emotional learning teacher who implements a social-emotional curriculum called PATHS with students in all grade levels. Students engage in a variety of lessons targeting social-emotional competencies. The social-emotional committee called ISED continues to be a vital part of our social-emotional well-being. Tracker, our Pine Grove therapy dog, remains a vital support for students' social-emotional health and academic confidence. The School Improvement Plan features a social-emotional learning goal, and we continue to research, implement, and evaluate research-based, effective practices in this area.

In December, Pine Grove welcomed a new nurse, Katie Nichols. She brings a wealth of experience and knowledge to the Pine Grove School community. Pine Grove also welcomed the addition of a 0.3 STEAM teacher. She works with students at all grade levels. This teacher implements 21st-century skills and supports students in building resilience, problem-solving skills, collaboration, independence, and creativity. This new position has ignited a passion within students for science, technology, arts, and mathematics.

In closing, Pine Grove School continues to thrive and reach new heights while supporting all students to be their best selves. Improvement exists at the forefront of our work, and we encourage all staff and students to keep a growth mindset as we move forward together. As always, our number one goal is to make sure our students are happy, loved, healthy, and life-long learners.

Respectfully,

*Nicole LaPerriere*

Nicole LaPerriere  
Pine Grove School Principal

## TRITON REGIONAL SCHOOL DISTRICT SALARIES

### School Committee Members:

<b>NAME</b>	<b>FTE</b>	<b>STIPEND</b>
Newbury: Paul Goldner	1.0	\$1,250
Newbury: Matt Landers	1.0	\$1,250
Newbury: Paul Myette	1.0	\$1,250
Rowley: Susannah Copland	1.0	\$1,250
Rowley: Nerissa Wallen	1.0	\$1,250
Rowley: Paul Lees	1.0	\$1,250
Salisbury: Linda Litcofsky	1.0	\$1,250
Salisbury: Caitlin Hunter	1.0	\$1,250
Salisbury: Erin Berger	1.0	\$1,250

### Administration:

<b>NAME</b>	<b>FTE</b>	<b>SALARY</b>
Superintendent: Brian Forget	1.0	\$194,957
Director of Curriculum & Instruction: Anna Bates	1.0	\$139,000
Director of Finance and Operations: Kyle Warne	1.0	\$139,000
Director of Student Services: Shannon Nolan	1.0	\$141,500



**TOWN OF ROWLEY**  
**RESIDENT ENROLLMENTS WITHIN TRITON DISTRICT**  
*as of 1/03/2023*

**Elementary Enrollments**

Early Childhood	41
Kindergarten	63
Grade 1	67
Grade 2	45
Grade 3	58
Grade 4	45
Grade 5	59
Grade 6	56
<b>Total</b>	<b>434</b>

**Triton Middle School Enrollments**

Grade 7	43
Grade 8	51
<b>Total</b>	<b>94</b>

**Triton Regional High School Enrollments**

Grade 9	40
Grade 10	48
Grade 11	35
Grade 12	55
<b>Total</b>	<b>178</b>

Elementary School Enrollment	434
Triton Regional Middle School Enrollment	94
Triton Regional High School Enrollment	178
<b>Total</b>	<b>706</b>

**Residents enrolled outside of Triton District**

Out of District SPED (Collaborative, Private Day and Residential)	10
Private/Parochial	74
Virtual	3
Public	26
Vocational	29
Charter	2
Home-Schooled	28
<b>Total</b>	<b>172</b>

**General Fund**  
**Statement of Revenues and Expenditures – Budget and Actual Required Supplementary**  
**Information**  
**For the Year Ended June 30, 2022**

	<u><b>Final Budget</b></u>	<u><b>Actual</b></u>
Revenues		
Assessments to Member Towns	\$ 36,063,152	\$ 36,063,152
Intergovernmental	9,736,441	9,915,138
Medicaid	150,000	179,476
Investment Income	50,000	26,229
Excess & Deficiency (E&D)	0	0
Miscellaneous	0	27,362
Total Revenues	45,999,593	46,211,357
Expenditures		
Administration	2,074,304	2,075,087
Instruction	25,600,519	25,652,115
Special Education Tuition to Other Districts	1,376,229	1,137,244
School Choice and Charter School Tuition	1,380,000	1,469,246
Transportation	2,742,820	2,876,213
Other School Services	428,142	480,966
Student Activities	595,989	578,890
Operation and Maintenance	3,328,608	3,775,569
Acquisitions and Improvements	0	0
Fringe Benefits	8,205,688	7,476,813
Food Services		
Debt Service:		
Principal	190,000	190,000
Interest	77,294	77,294
Total Expenditures	45,999,593	45,789,437
Excess (Deficiency) Of Revenues Over Expenditures		\$421,920

**FY 2022 ASSESSMENTS**

<b>Operating Budget</b>		<b>Capital Assessment</b>
<b>NEWBURY</b> .....	<b>\$10,309,959</b>	<b>\$ 76,998</b>
<b>ROWLEY</b> .....	<b>11,137,830</b>	<b>83,153</b>
<b>SALISBURY</b> .....	<b>14,348,069</b>	<b>107,143</b>
<b>Total</b> .....	<b>35,795,858</b>	<b>267,294</b>

## Offices and Departments

Office and meeting hours are subject to change due to any number of factors. **Please call ahead.** Information can also be found at [www.townofrowley.net](http://www.townofrowley.net).

- **Accountant:** Town Hall – Monday, Wednesday, and Thurs 9:00 a.m. -3:00 p.m. (978) 948-7908
- **Agricultural Commission:** Meetings second Thursday monthly, 7 pm Annex. In addition, July - September optional meeting Sundays at 10:00am, on the Common at the Farmers' Market
- **Animal Control Officer:** - Call Rowley Police in an emergency.
- **Assessors:** Town Hall - Mon- 8:30 a.m.-8p.m., Tues-Thurs 8:30-4:30 Fri-8:30 a.m.-12p.m. (978) 948-2021. Meetings 2nd & 4th Monday - 6:00 p.m. in Assessors Office
- **Board of Health:** Annex - Mon-Thurs 9:30 a.m. -12:30 p.m. – (978) 948-2231
- **Cemetery Commissioners:** Rowley Cemetery – (978) 948-2885
- **Conservation Commission:** Annex – Mon -Thurs 9:00 a.m.-12:30 p.m. (978) 948-2330 Other times by appt
- **Council on Aging:** Annex- Mon-Thurs 8:30-4:00, Fri 9:00-12:00 – (978) 948-7637
- **Finance Committee:** Meetings as called by Chairman, check postings.
- **Fire Department & Emergency Management:** 475 Haverhill St. - Mon-Fri 8:00 a.m. - 4 p.m. (978) 948-3812- Emergency 911
- **Harbormaster:** Emergencies on the water call VHF channel 16 / No office hours, questions call 508-397-2450 or email [bill.dimento@townofrowley.org](mailto:bill.dimento@townofrowley.org)
- **Highway Department:** Garage, Independent St. – (978) 948-2441 Leave message
- **Historic District Commission:** contact [historic@townofrowley.org](mailto:historic@townofrowley.org)
- **Housing Authority:** Office, One Plantation Drive 978-948-2371, Weds 9:00 a.m. -3:00 p.m., Thurs 10:00 a.m. – 1:00 p.m. or by appointment by calling 978-777-0909. Meetings 1st Friday of month 9:00 a.m.
- **Inspection Dept:** Annex- Bldg Insp. Office hours – Mon – Thurs 8:00 a.m.-12:00 p.m. (978) 948-2186 Fax number for all inspectors: (978) 948-3796. Plumbing/Gas Inspector - Mon. Weds. & Thurs 7:00 a.m. -8:00 a.m. Wiring Inspector - Mon Weds. & Thurs. 7:00 a.m. – 8:00 am.
- **Library:** 141 Main St-Mon – Thurs 9:00 a.m. -7:00 p.m., Fri & Sat 9:00 a.m. – 2:00 p.m. (978) 948-2850 [www.rowleylibrary.org](http://www.rowleylibrary.org)  
Trustees meetings 3rd Tues of month at Library, Friends of the Library 1<sup>st</sup> Wednesday of even months
- **Light Department:** Office, 47 Summer St - Mon-Fri 8:00a.m.-4:00 p.m. (978) 948-3992 [www.rmlp.org](http://www.rmlp.org)  
Meeting of Light Board 2nd Weds of month 6:00 p.m. at 47 Summer Street
- **Parks & Recreation:** Check for meeting postings.
- **Personnel Advisory Committee:** Meetings as called by Chairman, check postings. (978) 948-7068  
Personnel Officer: (978) 948-2705
- **Planning Board:** Annex – Mon, Weds., Thurs 9:30 a.m. -12:30 p.m., or by appointment – (978) 948-5549  
Meetings at Annex or Town Hall on second Wednesday of every month; other meetings as scheduled
- **Police Department:** 477 Haverhill St. - Business (978) 948-7644 - Emergency 911 Fax 978-948-7087
- **Selectmen/Town Administrator:** Town Hall - Mon - Thurs 9:00 a.m. -4:00 p.m. Fri 9:00 a.m.- noon (978) 948-2372; (978)948-2705. Meetings are typically alternating Mondays 7:00 p.m. Town Hall. Check calendar for specific meeting dates and times.
- **Town Clerk:** Town Hall-Mon & Wed 8:30 a.m.- 4:30 p.m. Tues & Thurs 8:30 a.m.- 2:30 p.m., Fri 8 a.m. – noon or by appointment by calling (978) 948-2081 [townclerk@townofrowley.org](mailto:townclerk@townofrowley.org)
- **Treasurer/Collector:** Town Hall-Mon 8 a.m.-8 p.m., Tues, Weds, Thurs 8-4:30, Fri 8-12 – (978) 948-2631
- **Tree Warden:** Independent St. (978) 948-2441 Leave message.
- **Triton Regional School District:** Pine Grove: 948-2520; Triton Middle: 463-5845; Triton High: 462-8171; Superintendent's Office: 465-2397. School Committee meetings generally held on the second Wednesday of each month at Triton School Library - see Triton's school calendar for dates
- **Veteran's Agent:** Ipswich Town Hall (978) 356-3915 Karen Tyler, VSO [kt Tyler@eessexvets.com](mailto:kt Tyler@eessexvets.com)  
Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-12pm
- **Water Department:** 401 Central Street, Mon – Friday 7:00 am - 3:00 pm (978) 948-2640. **Customer Service** 1-800-553-5191 billing questions, schedule an appointment or final read
- **Zoning Board of Appeals:** Annex Building – Mon, Tues, Weds 12:30 p.m. to 3:00 p.m. (978) 948-2657. Meetings every third Wednesday when scheduled at the Annex.