

Town of Rowley 2016



Annual Report

GENERAL INFORMATION

Rowley was incorporated as a Town on September 4, 1639

LOCATION 32 miles north of Boston
AREA 19.03 square miles
ZIP CODE 01969
AREA CODE 978

POPULATION:

1960 Federal Census 2,783
1970 Federal Census 3,006
1980 Federal Census 3,860
1990 Federal Census 4,452
2000 Federal Census 5,500
2010 Federal Census 5,854
2016 Town of Rowley Census 6,256

REGISTERED VOTERS: as of January 15, 2017

Democrat 829
Libertarian 4
Republican 756
Other 41
Unenrolled 3,155
Total Registered Voters 4,785
Inactive Status Voters 200
Total Population 4,585

ASSESSED VALUATION: as of January 1, 2016

Real Estate 1,027,440,330
Personal Property 17,156,587

TAX RATE FOR FY 17:

All classes of property 14.14

TOWN OFFICES:

The Town Hall and Town Hall Annex has offices for the Accountant, Town Administrator, Assessors, Board of Health, Selectmen, Inspection Department, Conservation Commission, Council on Aging, Planning Board, Town Clerk, Treasurer/Collector, and Rowley Community Media. Mailboxes for departments, boards & committees are located at the Town Hall.

The Fire Station is located on Hammond Street.

The Highway Garage is located on Independent Street.

The Rowley Free Public Library is located on Main Street next to Town Hall.

The Pine Grove School is located on Main Street.

The Municipal Light Department is located on Summer Street.

The Police Department is located on Haverhill Street.

The Water Department is located on Central Street.

SENATORS IN CONGRESS: Elizabeth Warren 617-286-6715, Edward J. Markey, 617-565-8519

REPRESENTATIVE IN CONGRESS: Seth Moulton 202-225-8020

STATE SENATOR: Bruce Tarr, Room 436, State House, 617-722-1600

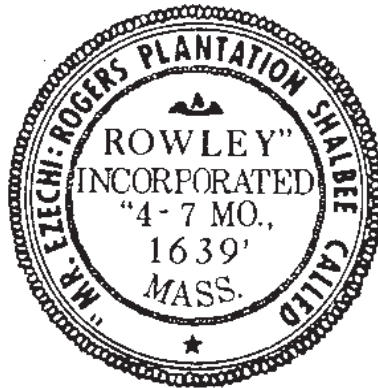
STATE REPRESENTATIVE: Brad Hill 978-356-9008

1639

2016

Three Hundred Seventy-Seventh

*Annual Report
of the
Town of Rowley*



For the year ending December 31

2016

COVER PHOTO DESCRIPTION



In 1997, The Kids Kingdom Playground at Eiras Park was built through the efforts of Rowley resident Stephanie Jenkins and a group of Rowley mothers, who raised the funds to build the original structure. Since then, two of those mothers have passed away from cancer: Stephanie Jenkins in 2009 and Suzie Pothier in 2014. Solace for Stephanie was formed in 2009 to raise money to renovate the playground and to help people with cancer. Solace for Stephanie, along with the Danielle Yagjian Foundation and Brenda Fiers of Miss Brenda's Preschool have raised funds to be used to renovate the Kids Kingdom Playground.

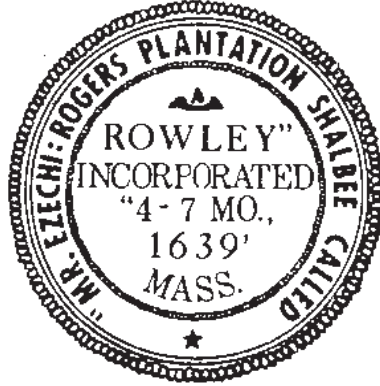
Playground improvements began in the fall of 2009, when Dana Warren of T.W. Excavating cleared the grounds and opened up the area around the playground. Some play equipment was removed at that time, and Jim Yescalis of Yescalis & Sons Painting power washed the main playground area and brought it back to life. Tim Southall of the Rowley Parks and Recreation Committee has helped with the fall cleanups and the selection of playground equipment. Kim Perilli of Ground Effects led a beautification project at Kid's Kingdom.

At the January 11, 2010 Special Town Meeting, voters approved \$4,000 to be used to repair, replace and upgrade damaged playground equipment. On Saturday May 1, 2010 over seventy volunteers installed the new playground in one day. From 2010 through 2015, Solace for Stephanie, Miss Brenda's Preschool, and Danielle Yagjian Foundation partnered to add additional playground equipment.

At the May 4, 2015 Annual Town Meeting, funding for upgrades to the Kid's Kingdom Playground equipment was approved by a two-thirds vote as part of the Town's Capital Plan. Through the work of Tim Southall of the Parks and Recreation Committee, and Solace for Stephanie members MaryAnn "Mo" Levasseur, Ron Jenkins and Dominic Femino, new playground equipment was purchased and installed with help from volunteers. The community build took place on September 17, 2016 with approximately fifty volunteers and was truly a group effort. Steve Dibble of Dibble & Sons Park Equipment Inc. was onsite for the entire time and oversaw the installation. A ribbon cutting ceremony was held on September 25, 2016.

The Board of Selectmen thanks all of the townspeople who voted to fund this project. The Kid's Kingdom Playground is important for the community and will be enjoyed for many years to come.

(Cover photo and photo on this page courtesy of MaryAnn "Mo" Levasseur, Rowley, MA)



ACKNOWLEDGEMENTS

The Board of Selectmen wishes to thank G. Robert Merry for supplying all of the historical data and photos.



BARBARA (HALE) COLLINS
1918 - 2016

Board of Registrars
2002 - 2008

Pine Grove School Crossing Guard

Worked at the Rowley Public Library for 26 years

(Photo courtesy of the Collins Family)



ALDENE E. GORDON

1919 - 2016

Rowley Board of Selectmen

1958-1961 -- 1986-1988

Essex County Advisory Board

1987-1988

Trustee Rowley Public Library

2001-2010

Municipal Light Board

2002-2010

Newbury Rowley Welfare District

1968-1972

200th Anniversary

Declaration of Independence Committee

1973-1977

Cable Advisory Committee

1997-1999

(Photo courtesy of the Gordon Family)



ROBBIN MAE DUNCAN
1955 - 2016

**Retired after thirty-two years as a
Teacher at the Pine Grove Elementary School**

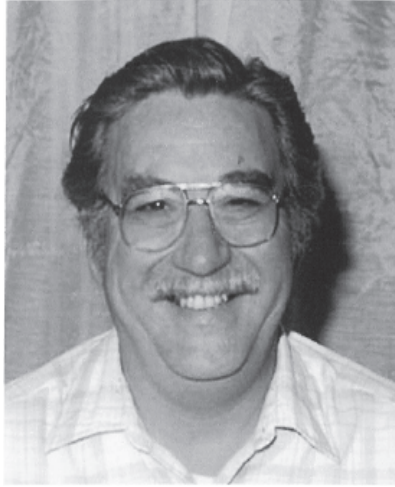
(Photo courtesy of the Duncan Family)



WILLARD I. MAKER
1931-2016

Rowley Board of Appeals
1963-1968

(Photo courtesy of the Maker Family)



GLENN W. MEURER, SR.
1934 - 2016

Rowley Planning Board
1973 - 1986

Master Plan Committee
1987

(Photo courtesy of the Meurer Family)

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ELECTED OFFICIALS OF THE TOWN OF ROWLEY
Per May 10, 2016 Election

Board of Selectman

Robert L. Snow (2017)
Joseph J. Perry (2017)
Clifford M. Pierce (2018)
G. Robert Merry (2019)
David C. Petersen (2019)

Moderator

Joan C. Petersen (2018)

Town Clerk

Susan G. Hazen (2018)

Treasurer/Tax Collector

Karen H. Summit (2018)

Highway Surveyor

Patrick W. Snow (2018)

Board of Assessors

Donald Thurston (2017)
William DiMento (2018)
Diane L. D'Angeli (2019)

Regional School Committee

Rowley:

Richard Cummings (2017)
Nerissa R. Wallen (2018)
Paul L. Lees (2019)

Newbury:

Diana L. Sullivan (2017)
Daniel Valiant (2018)
Maureen Heffernan (2019)

Salisbury:

Monique B. Grelich (2017)
Linda M. Litcofsky (2018)
Deborah A. Choate (2019)

Planning Board

Curtis H. Bryant (2017)
Clifford Pierce (2018)
Christopher J. Thornton (2019)
Mark L. Savory (2020)
David Jaquith (2021)

Trustees of the Free Public Library

Janet Peabody (2017)
Margaret Lemelin (2017)
John P. Manning, Jr. (2017)
Carolyn F. Bartlett (2018)
Jennifer J. Patterson (2018)
Jacqueline O. Trojan (2018)
Michelle M. Ford (2019)
Mark Behringer (2019)
Thomas Glenn Blakney (2019)

Rowley Housing Authority

State Appointee: Robert Cianfrocca
Mary Ellen MacDonald (2017)
Jack L. Cook (2019)
Joseph J. Perry (2020)
Kathryn Olmsted (2021)

Municipal Light Board

G. Robert Merry (2017)
Kenneth M. Keyes (2018)
Robert L. Snow (2019)

Municipal Water Board

Mark R. Emery (2017)
John P. Manning, Jr. (2018)
Bernard J. Cullen (2019)

Shellfish Commissioners

Ronald D. Kneeland (2017)
Stuart Dalzell, Jr. (2018)
Paul L. Lees (2019)

Cemetery Commissioners

Kathryn Olmsted – *app't to May 2017*
G. Robert Merry – *appt'd to May 2017*
Peter Dalzell (2019)

Constables

Phil Collyer (2018)
Richard C. MacDonald (2019)

Appointed Officials

	Expiration		Expiration
Accountant		Board of Health <i>three year term</i>	
Susan W. Bailey		Susan Elwell	6/30/2018
		Charles Costello	6/30/2019
Agricultural Commission <i>three year term</i>		John Melcher	6/30/2017
Jennette Loring	6/30/2017		
George Pacenka	6/30/2017	Board of Registrars <i>one year term</i>	
Dianne Short	6/30/2018	Barbara DiMento	6/30/2017
Elizabeth Tucker	6/30/2018	Mildred Dummer	6/30/2017
Barry Moore	6/30/2019	Gordon Densmore	6/30/2017
Peter Lomas	6/30/2019	Susan Hazen, Town Clerk	6/30/2017
Barrett Bacall	6/30/2019		
Dennis Donoghine- Alternate	6/30/2018	Building Inspector <i>three yr term, 1 yr for alternate</i>	
Animal Control Officer <i>one year term</i>		Ken Ward	6/30/2018
Reed Wilson	6/30/2017	Sam Joslin, Alternate	6/30/2018
Carol Laroque Alt.	6/30/2017		
		Cannoneer <i>one year term</i>	
Principal Assessor		G. Robert Merry	6/30/2017
Sean McFadden			
		Community Preservation Committee <i>three year term</i>	
Board of Appeals, Ch. 41 Sec 81 <i>five year term</i>		Joseph Perry, Housing Authority	6/30/2018
David Levesque	6/30/2019	Kurt Amnen, Parks and Rec.	6/30/2017
Thomas W. Heidgerd	6/30/2017	Brett Alger, Open Space	6/30/2016
Donald W. Thurston, Chairman	6/30/2018	Clifford Pierce, Board of Selectmen	6/30/2018
Robert Clewell, Assoc	6/30/2018	Curtis Turner, Con Com	6/30/2019
Peter Carpentier, Assoc	6/30/2019	Frank Todd, Hist. Dist. Comm	6/30/2019
Donna Thibodeau	6/30/2021	David Jaquith, Pln Bnd	6/30/2018
Zoning Board of Appeals (ZBA) <i>five year term</i>		Sonja Vincola	6/30/2017
David Levesque	6/30/2019	Finance Committee	
Thomas W. Heidgerd	6/30/2017	Dennis Roy	2019
Donald W. Thurston, Chairman	6/30/2018	Paul Jalbert	2019
Robert Clewell	6/30/2020	Janet Bridges	2017
Peter Carpentier, Assoc	6/30/2019	Lawrence White	2017
Donna Thibodeau	6/30/2021	Jani Snow	2018
Conservation Commission <i>three year term</i>		Peter Censullo	2018
David Delmonico	6/30/2017	Sharon Emery	2019
Douglas Watson	6/30/2017	Fire Department <i>three year term</i>	
Judith H. Kehs	6/30/2017	James C. Broderick, Chief	6/30/2018
Curtis Turner	6/30/2018	Mark Emery, Captain	6/30/2018
Samuel Strieff	6/30/2019	James R. Merry, Captain	6/30/2018
Arthur Page	6/30/2017	Call Fire Fighters <i>one year term</i>	
Robert Garner	6/30/2018	Joseph R. Merry	6/30/2017
Howard Vogel	6/30/2017	Robert Serino	6/30/2017
		James Chadbourne	6/30/2017
Conservation Commission Agent		Donald Merry	6/30/2017
Brent Baeslack		Ron Agrella	6/30/2017
		Charles Hazen, Jr.	6/30/2017
Council on Aging Director		Darcie Condelli	6/30/2017
Brienne Walsh		Robert M.J Hagopian	6/30/2017
Council on Aging <i>three year term</i>		Jesse T Warren	6/30/2017
Mary Bright	6/30/2017	John Condelli	6/30/2017
Joan Lyons	6/30/2017	Justin Graham	6/30/2017
George Gallant	6/30/2018	Andrew Nardone	6/30/2017
Robert Kirshner	6/30/2018	Donald Duprey	6/30/2017
Merle Phipps	6/30/2018	Matthew Harney	6/30/2017
Edna Keyes	6/30/2019	Matthew Ross	6/30/2017
Diana Titus	6/30/2018	Timothy Shirley	6/30/2017
		Patrick McManus	6/30/2017
CPA Administrator <i>one year appointment</i>		Vincent Gandenzi	6/30/2017
Karen O'Donnell	6/30/2017	Mark Winfrey	6/30/2017
		Evan Fish	6/30/2017
Eastern Essex Veteran's District <i>one year term</i>		Christopher Cassidy	6/30/2017
Robert Snow	6/30/2017	Joshua Simpson	6/30/2017
		Brian Sculley	6/30/2017

	Expiration	Limited Health Agents <i>one year term</i>	Expiration
Fence Viewers <i>one year term</i>		Susan Hazen, Town Clerk	6/30/2017
VACANT		Barbara DiMento	6/30/2017
		David W. Roberts - not re-appointed	6/30/2016
		Susan Leach	6/30/2017
Forest Fire Warden & Superintendent of the Fire Alarm <i>one year term</i>		Donald Russo	6/30/2017
James C. Broderick, Chief	6/30/2017	Jeffrey E. Megna - appointed by Board Of Health 8.31.15	6/30/2017
Mark Emery, Assistant	6/30/2017		
James R. Merry, Assistant	6/30/2017	Limited Lighting Bylaw Enforcement Agent <i>one year term</i>	
		Kirk Baker	6/30/2017
Harbormaster <i>one year term</i>			
William DiMento	6/30/2017	Local Census Liaison for Federal Census <i>one year term</i>	
Fred Hardy, Assistant	6/30/2017	Susan Hazen, Town Clerk	6/30/2017
David S. Kent, Assistant	6/30/2017		
Frank Price, Assistant	6/30/2017	MBTA Advisory Board <i>one year term</i>	
		Robert Snow	6/30/2017
Health Services & Regulatory Compliance		Merrimac Valley Planning Commission (MVPC)	
Frank Marchegiani		<i>one year term</i>	
		Robert Snow	6/30/2017
Historic District Commission/ Historical Commission		Joseph Perry - alternate	6/30/2017
Commission		Mooring Clerk <i>one year term</i>	
Nathaniel Dummer	6/30/2017	Susan Hazen, Town Clerk	6/30/2017
Frank Todd, Chairman	6/30/2017	Barbara DiMento	6/30/2017
Sara Bourque - Alternate and Clerk	6/30/2017	Susan Leach	6/30/2017
Mike Harney, Alternate	6/30/2017		
John Cardillo	6/30/2017	Northern Essex Regional Emergency Planning Committee <i>one year term</i>	
Michael Sabatini- HDC ONLY	6/30/2017	James Broderick, Fire Chief/Emergency Management Director	6/30/2017
Barbara Breaker	6/30/2017	Scott Dumas, Police Chief	6/30/2017
William Vitkosky	6/30/2017	Patrick Snow - Highway Surveyor	6/30/2017
		Deborah Eagan - Town Administrator	6/30/2017
Library Director		Brienne Walsh COA Director	6/30/2017
Pamela Jacobson		Joseph Perry, Chairman Board of Selectmen	6/30/2017
		Robert Snow, Vice Chairman Board of Selectmen	6/30/2017
Open Space Committee <i>one year term</i>		Dan Folding - Light Plant Manager	6/30/2017
Larry White - did not wish to be re-appointed	6/30/2016	Frank Marchegiani, Health Agent	6/30/2017
Sonja Vincola	6/30/2017	Bill DiMento, Harbormaster	6/30/2017
Howard Terrien- did not wish to be re-appointed	6/30/2016	MaryBeth Wiser, Water Superintendent	6/30/2017
Brett Alger	6/30/2017	Police Department <i>three year term</i>	
Brooke Ten Eyck	6/30/2017	Scott Dumas, Police Chief	
Howard Vogel	6/30/2017	David P. Sedgwick, Sergeant. FT	6/30/2019
Tina Tzortis	6/30/2017	John J. Raffi, FT Ptlm.	6/30/2019
Parks and Recreation Committee <i>three year term</i>		Matthew Ziev, Detective	6/30/2017
Ryan Gallant- Chairman as of 3.26.14	6/30/2017	Dorothy M. Tobin, Asst. to Chief	6/30/2017
Tim Southall	6/30/2018	Dorothy M. Tobin, Res. Ptlm/Matron.	6/30/2017
Michael Quinn	6/30/2017	Richard A. Johnson, FT Ptlm.	6/30/2017
Kurt Annen	6/30/2017	Robert J. Colby, Jr. Res. Ptlm	6/30/2017
Michael Killion	6/30/2017	Lynne M. Neary, FT Disp/Matron.	6/30/2017
Laurence Kendal	6/30/2018	Sheri A. David, Res Ptlm/Matron.	6/30/2017
Parking Clerk <i>one year term</i>		R. Perry Collins, FT Ptlm.	6/30/2018
Susan Hazen, Town Clerk	6/30/2017	Thomas M. Hills, FT Ptlm.	6/30/2018
Barbara DiMento	6/30/2017	Scott P. Hirtle, FT Ptlm.	6/30/2018
Susan Leach	6/30/2017	Stephen W. May, FT Lieutenant	6/30/2017
		David MacMullen, Sergeant	6/30/2017

Personnel Advisory Committee	Expiration	Police Department - Continued	Expiration
Larry White, Finance Committee	6/30/2017	Sheri A. David, FT Dispatcher	6/30/2018
MaryAnn Levasseur - Resident Representative	6/30/2017	Pamela A. Lutes, FT Disp/Matron	6/30/2018
David Petersen, Board of Selectmen	6/30/2017	Charles Hazen, Jr., FT. Ptlm.	6/30/2017
		Jeanne McClung, Reg. Res. Dispatcher	6/30/2018
Town Planner		Jessie Mazzie, Reg. Res. Dispatcher	6/30/2017
Kirk Baker		Jessie Mazzie, Res. Ptlm	6/30/2018
Planning Board		Mark Smith, Res Ptlm	6/30/2018
Jean Pietrillo, Associate	6/30/2017	Matthew Doucet, Res Ptlm	6/30/2019
		Robert Adams, FT Ptlm	6/30/2017
Plumbing and Gas Inspector, three yr term, 1 yr for alternate		Daniel C. Morris - Reg. Res. Dispatcher	6/30/2018
Harry Bennett	6/30/2018	Gregory P. Williams - Reg. Res. Dispatcher	6/30/2018
William Wendt, Alternate	6/30/2018	Patrick McGettrick, Res. Ptlm	6/30/2018
		Christopher Ottani, Res. Ptlm	6/30/2018
Police Chaplain three year term		Paul E. Polonski	6/30/2019
Robert M.J. Hagopian	6/30/2018	Rachel Enaire	6/30/2019
		Melissa Alleruzzo, Res. Dispatcher/Matron - appt rescinded 9.12.16	6/30/2019
Keeper of the Rowley Police Station		Christopher Hurst, Reserve Dispatcher	6/30/2017
Lockup facility as required under		Jeffrey French, Reserve Patrolman	6/30/2017
MGL Ch. 40, Sec 35 one year term		Andrew Lawrence, Reserve Patrolman	6/30/2017
Scott Dumas	6/30/2017	Rowley Cultural Council	
Rowley Emergency Management Agency (REMA) one year term		Carolyn Bartlett	6/30/2017
		Nancy Hill, Chair	6/30/2017
James Broderick, Fire Chief/ Emergency Management Director	6/30/2017	Sally McRae	6/30/2017
Scott Dumas, Police Chief	6/30/2017	Annetta Kelly	6/30/2018
Joseph Perry, Chairman, Board of Selectmen	6/30/2017	Deborah Streiff	6/30/2018
	Expiration	Nancy Cribari	6/30/2019
REMA Con't		Rowley Municipal Lighting Plant	Expiration
Robert Snow, Vice Chairman, Board of Selectmen	6/30/2017	Daniel Folding	
Brienne Walsh COA Director	6/30/2017	Town Administrator/Personnel Officer	
Patrick Snow - Highway Surveyor	6/30/2017	Deborah Eagan	
Frank Marchegiani - Health Agent	6/30/2017	Town Clerk, Assistant one year term	
Deborah Eagan - Town Administrator	6/30/2017	Barbara R. DiMento	6/30/2017
James DiMarino - R.A.C.E.S. (amateur radio operator)	6/30/2017	Town Counsel one year term	
Dan Folding - Light Plant Manager	6/30/2017	Thomas A. Mullen & Judy Pickett	6/30/2017
MaryBeth Wiser - Water Superintendent	6/30/2017	Veteran's Agent	
		Karen Tyler	
Sandy Point Committee Member		Water Department Superintendent	
William DiMento	6/30/2017	Mary Beth Wiser	
John Manning	6/30/2017	Wiring Inspector three yr term, 1 yr for alternate	6/30/2018
		David Levesque	6/30/2018
Sanitary Health Agent		Donald Galicki, Alternate	
Edward Gallagher		Zoning Review Committee	
		Kirk Baker, Town Planner	6/30/2017
Shellfish Constable		Ken Ward Building Inspector	6/30/2017
Travis Kneeland	6/30/2018	Donald Thurston ZBA Rep.	6/30/2017
Shellfish Constable (Deputies)		Thomas Heidgerd ZBA Rep.	6/30/2017
Stuart Dalzell, Jr.	6/30/2017	Robert Merry BOS Rep.	6/30/2017
William DiMento	6/30/2017	Cliff Pierce	6/30/2017
Fred Hardy	6/30/2017	David Jacquith	6/30/2017
David S. Kent	6/30/2016		
Daniel Perley	6/30/2016		
Richard MacDonald	6/30/2016		

Administrative Employees of the Town of Rowley

Assistant Accountant

Ellen Petrillo

Assessors' Administrative Assistant

Rosemary Restuccia

Conservation Commission Secretary

Deborah Cunningham

Council on Aging Administrative Assistant

Lisa Lozzi

Council on Aging

Activities Director/Trip Coordinator

Denise Gilman

Assistant Health Inspector

Administrative Assistant

Wendelyn Hansbury

Highway Department

Administrative Assistant

Krista McPhee

Inspection Department

Administrative Assistant

Chia Vitello

IS Coordinators

Susan Bailey

Karen Summit

Police Department

Administrative Assistant to the Chief

Dorothy Tobin

Selectmen Administrative Assistant

Elaine Pagliarulo

Selectmen Assistant Town Administrator

Amy Lydon

Natalie Lovett

Town Clerk Administrative Assistant

Susan Leach

Assistant Treasurer/Collector/Office Supervisor

Karen O'Donnell

Treasurer/Collector

Administrative Assistant

Brigida Longo

Zoning Board of Appeals

Administrative Assistant

Lisa Lozzi

Town of Rowley, Commonwealth of Massachusetts
ANNUAL TOWN MEETING MINUTES
May 2, 2016

Counters/Tellers were recruited and sworn in by Town Clerk Susan Hazen to count for both the ATM and STM as follows: William Cousins of 11 Cross St., Janet Peabody of 41 Bradford St., Caren D'Agnese of 63 Spencer Knowles Rd. and Joann Anderson of 4 Arbor Way.

Quorum certified by Board of Registrars at 7:25.

Town of Rowley Annual Town Meeting called to order by Moderator Joan C. Petersen at 7:35 pm
Rev. Robert M. J. Hagopian of the First Congregational Church of Rowley lead delivered the Invocation and
The Board of Selectmen led the assembly in the Pledge of Allegiance.

Essex, ss.

To the Constables in the Town of Rowley in the County of Essex, Greetings:
In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Rowley, qualified to vote in elections and Town Affairs, to meet in the Pine Grove School, Route 1A, on Monday, the 2nd day of May 2016 at 7:30 p.m., then and there to act on the following articles:

Town Clerk Susan Hazen began the reading of the ATM warrant, interrupted by the motion to suspend.
MOTION: Madame Moderator, I move to suspend further reading of the May 2, 2016 Annual Town Meeting
Warrant because present Town Meeting members have a copy of this warrant.
Motion by G. Robert Merry, seconded by Joseph Perry, passed by voice unanimous vote at 7:39pm.

MOTION: Move to the Special Town Meeting Warrant
Motion by G. Robert Merry, seconded by Joseph Perry, passed voice unanimous at 7:41pm.

Returning to the Annual Town Meeting, after the close of the Special Town Meeting, there was a short presentation by the Library Trustees honoring Rowley Public Library's 125th Anniversary.

MOTION: Move to allow the non-resident Town Employees, local and state officials, and department heads to speak, if called upon, during this May 2, 2016 Annual Town Meeting. These individuals are seated against the wall on the right side of the room as you face the stage, and on the stage, and will now raise their hands.
Motion by G. Robert Merry, seconded by Joseph Perry, passed voice unanimous at 8:48 pm.

Moderator Petersen announced that Articles 1 and 2 were now in effect.

ARTICLE 1. To hear and act on reports of Committees and Boards.
Inserted by the Board of Selectmen

ARTICLE 2. To see what instructions the Town will give Town Officers.
Inserted by the Board of Selectmen

Under Article 2, Stephen Comley, Sr. of 45 Mansion Drive asked to address the meeting. Mr. Comley submitted the following two (2) motions:

MOTION #1: I, Stephen B. Comley, Sr., a Rowley resident residing at 45 Mansion Drive make a motion under Article 2 of this Annual Town Meeting, to instruct the Rowley Board of Selectmen, within 30 days, to officially request (in writing) the Nuclear Regulatory Commission (NRC) to hold a public hearing to receive and discuss information regarding the effectiveness of Seabrook Nuclear Plant's Evacuation Plan.

Motion by Stephen Comley, Sr., seconded by Frank P, Todd, FAILED by unanimous vote at 9:00pm.

MOTION #2: I, Stephen B. Comley, Sr., a Rowley resident residing at 45 Mansion Drive make a motion under Article 2 of this Annual Town Meeting, to instruct the Rowley Board of Selectmen, to read into the record at the next Selectmen Meeting Stephen B. Comley Sr.'s letter of October 27, 2015. And within 30 days, to officially address (in writing) the questions and comments on pages 1 – 5 related to the Seabrook Nuclear Plant including the theft of citizen's signs.

Motion by Stephen B. Comley, Sr., seconded by David Leavitt, FAILED voice unanimous at 9:08pm

ARTICLE 3. Move the Town vote to suspend in the Town Meeting the application of Section 19 and Section 20 of the Town Meeting Bylaw pertaining to the reconsideration of all money articles, such suspension intended for the specific purpose to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C [Proposition 2-1/2, so-called] and to give blanket warning hereby that any money article may, at the end of the meeting and after all articles have been acted upon, be moved for reconsideration in order to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C.

Inserted by the Board of Selectmen

Motion by Joseph Perry, seconded by G. Robert Merry, passed voice unanimous at 9:10pm

ARTICLE 4. Move the Town vote to fix the annual compensation of elective officers of the Town as required by Massachusetts General Laws Chapter 41 Section 108 as follows.

Elective Officer	Requested	<u>Finance Committee Recommends</u>
Moderator	\$100	\$100
Board of Selectmen (each member)	\$2,231	\$2,231
Board of Assessors (each member)	\$2,456	\$2,456
Town Treasurer/Collector of Taxes	\$75,897	\$75,897
Town Clerk	\$53,143	\$53,143
Planning Board (each member)	\$0	\$0
Surveyor of Highways	\$73,356	\$73,356
Municipal Water Board (each member)	\$0	\$0
Trustees of Free Public Library	\$0	\$0
Rowley Housing Authority	\$0	\$0
Municipal Light Board (each member)	\$0	\$0
Board of Cemetery Commissioners (each member)	\$0	\$0

Inserted by the Board of Selectmen

Finance Committee Recommends

Motion by Robert Snow, seconded by David Petersen, passed voice unanimous at 9:11pm

ARTICLE 5. General Omnibus Budget. Move the Town vote to raise and appropriate **\$15,709,611** and transfer and appropriate the sum of **\$700,000** from Free Cash, and transfer and appropriate the sum of **\$150,000** from Overlay Reserve, for a total of **\$16,559,611** to defray the expenses of the Town for the forthcoming fiscal year, including Bonds, Notes, and Interest.

Line		Expended	Appropriated	Requested	Fin Com
Item	Description	FY 2015	FY 2016	FY 2017	Recommends
	<u>General Government</u>				
	Town Moderator				
1	Moderator Stipend	100	100	100	100
	Board of Selectmen				
2	Selectmen Stipends	10,723	11,155	11,155	11,155
3	Town Administrator/Personnel Officer salary	103,775	106,513	108,499	108,499
4	Assistant Town Administrator Salaries	56,075	59,081	59,570	59,570
5	Administrative Assistant Wages	11,229	12,575	12,732	12,732
6	CPA Administrator Stipend	2,000	2,000	2,000	2,000
7	Stormwater Administrator Stipend	0	0	5,000	5,000
8	Expenses	18,946	29,117	14,117	14,117
9	Rev.9-1-1 System	4,777	4,800	4,800	4,800
10	Copier/Fax Expenses	6,607	7,420	7,420	7,420
11	General Audit Expense	12,500	18,000	18,000	18,000
12	Sealer of Weights & Measures	2,500	3,000	3,000	3,000
13	Collective Bargaining Reserve	0	0	70,000	70,000
14	Pine Grove School Expenses	16,500	1,000	1,000	1,000
15	Stormwater Compliancy Exp.	0	20,000	20,000	20,000
	Finance Committee				
16	Secretary Wages	258	1,531	1,560	1,560
17	Expenses	176	379	379	379
18	Reserve Fund	0	60,000	75,000	75,000
	Town Accountant				
19	Accountant Salary	52,542	53,918	54,920	54,920
20	Assistant Accountant Wages	15,138	20,484	20,002	20,002
21	Expenses	5,017	5,012	5,012	5,012
	Board of Assessors				
22	Assessors Stipends	7,368	7,368	7,368	7,368
23	Principal Assessor Salary	81,118	83,269	84,872	84,872
24	Administrative Assistant Wages	21,037	25,039	24,516	24,516
25	Consultant	500	500	500	500
26	Professional Services	11,240	12,325	12,325	12,325
27	Expenses	4,674	4,746	4,746	4,746

Line		Expended	Appropriated	Requested	Fin Com
Item	Description	FY 2015	FY 2016	FY 2017	Recommends
	Treasurer/Tax Collector				
28	Treasurer/Collector Salary	72,640	74,528	75,897	75,897
29	Assistant Treasurer Salary	42,458	43,584	44,226	44,226
30	Assistant Collector Wages	16,189	16,675	16,645	16,645
31	Expenses	35,318	35,800	35,800	35,800
32	Tax Title	6,351	10,517	10,517	10,517
33	Debt Fees & Charges	2,487	5,000	5,000	5,000
	Town Counsel				
34	Professional Fee	34,872	52,600	52,600	52,600
35	Litigation	23,960	62,000	62,000	62,000
	Personnel Board				
36	Expenses	184	399	399	399
	Information Services Dept.				
37	Expenses	18,185	22,422	22,422	22,422
38	IS Coordinator Stipends	2,000	2,000	2,000	2,000
	Town Clerk				
39	Town Clerk Salary	50,842	51,993	53,143	53,143
40	Wages	12,059	14,185	15,052	15,052
41	Expenses	3,127	4,174	4,025	4,025
	Elections				
42	Wages	2,818	3,450	6,285	6,285
43	Expenses	7,581	7,050	9,150	9,150
	Registrar of Voters				
44	Stipends	2,300	2,300	2,300	2,300
45	Expenses	3,634	3,042	3,627	3,627
	Conservation Commission				
46	Conservation Agent Salary	52,838	54,214	55,240	55,240
47	Secretary Wages			8,299	8,299
48	Expenses	2,050	2,050	2,050	2,050
	Planning Board				
49	Planning Admin. Assistant Wages	0	0	0	0
50	Planner Salary	28,115	29,080	29,344	29,344
51	Planner Consultant	450	6,519	5,769	5,769
52	Merrimack Valley Planning Com.	1,984	2,034	2,084	2,084
53	Expenses	2,408	2,970	3,670	3,670
	Zoning Board of Appeals				
54	Administrative Assistant Wages	9,245	9,490	9,417	9,417
55	Expenses	1,665	1,680	1,680	1,680
	Agricultural Commission				
56	Expenses	1,000	1,000	1,000	1,000

Line		Expended	Appropriated	Requested	Fin Com
Item	Description	FY 2015	FY 2016	FY 2017	Recommends
	Town Hall				
57	Town Hall/Annex Janitor Wages	11,832	14,484	14,439	14,439
58	Expenses	28,192	20,120	20,320	20,320
	Town Hall Annex				
59	Expenses	17,712	17,318	17,518	17,518
	Subtotal	939,296	1,122,010	1,220,511	1,220,511
	<u>Public Safety</u>		0		
	Police Department				
60	Police Chief Salary/Other Earnings	113,151	117,024	116,013	116,013
61	Deputy Chief Salary	0	0	0	0
62	Wages	1,204,180	1,211,024	1,206,468	1,206,468
63	Expenses	150,786	153,175	154,175	154,175
64	Police Cruiser	33,998	35,028	34,695	34,695
65	Police Modular Building Lease	24,000	24,000	24,000	24,000
	Constables				
66	Expenses	405	425	300	300
	Fire Department				
67	Fire Chief Salary	82,379	84,840	86,076	86,076
68	Firefighter Wages	155,910	155,288	155,288	155,288
69	Call Firefighter Wages	91,416	85,000	94,567	94,567
70	Expenses	101,934	119,993	119,993	119,993
71	Station & Equipment Lease	20,000	20,000	20,000	20,000
	Inspection Department				
72	Salaries	53,461	55,137	56,015	56,015
73	Wages	10,491	13,946	13,801	13,801
74	Expenses	6,328	6,880	6,880	6,880
	Emergency Management				
75	REMA Director Stipend	4,000	4,000	4,000	4,000
76	Expenses	1,968	2,099	2,099	2,099
	Animal Inspector				
77	Salary	2,677	2,748	2,799	2,799
78	Expenses	0	200	200	200
79	Rabid Animal Control	638	1,853	1,853	1,853
	Animal Control Officer				
80	Salary	14,507	14,888	15,171	15,171
81	Expenses	1,037	1,622	1,622	1,622
	Tree Warden				
82	Salary	7,323	7,488	7,657	7,657
83	Expenses	4,361	9,044	9,044	9,044

Line		Expended	Appropriated	Requested	Fin Com
Item	Description	FY 2015	FY 2016	FY 2017	Recommends
	Harbormaster				
84	Salary	6,563	6,711	6,863	6,863
85	Wages	4,967	5,088	5,190	5,190
86	Pumpout Boat Wages	1,835	1,877	8,000	8,000
87	Expenses	4,212	4,212	4,212	4,212
88	Town Landing	500	500	500	500
	Shellfish Commission				
89	Commissioner Wages	1,656	1,686	1,700	1,700
90	Comm. Expenses	934	996	1,000	1,000
	Shellfish Constable				
91	Constable Salary	400	400	400	400
92	Constable Expenses	545	1,163	1,163	1,163
	Subtotal	2,106,562	2,148,335	2,161,744	2,161,744
	<u>Schools</u>				
93	Whittier Voc Assessment	175,254	225,805	325,179	325,179
94	Whittier Capital Assessment	15,246	15,972	15,946	15,946
95	Triton Reg. Assessment	8,328,862	8,714,645	9,199,643	9,199,643
96	Triton Cap. Assessment	171,727	155,739	128,088	128,088
97	Essex Aggie Technical School	41,588	60,507	74,552	74,552
	Subtotal	8,732,677	9,172,668	9,743,408	9,743,408
	<u>Public Works</u>				
	Highway Department				
98	Surveyor's Salary	70,154	71,742	73,356	73,356
99	Wages	146,267	160,605	159,149	159,149
100	Expenses	85,451	114,926	114,926	114,926
	Snow & Ice Removal				
101	Expenses	400,759	125,000	145,000	145,000
	Recycling				
102	Wages	3,547	4,141	4,237	4,237
103	Expenses	7,498	8,510	8,510	8,510
	Fire Hydrants				
104	Expenses	71,200	35,600	53,400	53,400
	Street Lighting				
105	Expenses	0	30,075	31,000	31,000
	Town Land Maintenance				
106	Expenses	1,768	3,500	3,500	3,500
	Cemetery Comm.				
107	Commissioner Stipends			0	0
108	Wages	20,000	20,200	20,200	20,200
109	Expenses	4,866	5,000	5,000	5,000
	Subtotal	811,510	579,299	618,278	618,278

Line		Expended	Appropriated	Requested	Fin Com
Item	Description	FY 2015	FY 2016	FY 2017	Recommends
	<u>Health & Human Services</u>				
	Board of Health				
110	Coordinator of Hlth Svs Reg. Comp Salary	59,687	61,277	62,402	62,402
111	Sanitary Health Agent Wages	22,580	24,778	10,804	10,804
112	Adm. Asst./Asst. Inspector Wages	27,151	27,908	43,430	43,430
113	Public Health Nurse Stipend	2,000	2,000	5,000	5,000
114	Expenses	6,692	6,900	6,900	6,900
	Council on Aging				
115	COA Director Salary	36,672	37,787	36,629	36,629
116	Wages	52,694	54,522	61,343	61,343
117	Elder Servs. Of Merr. Valley	0	294	294	294
118	Expenses	13,504	13,504	13,504	13,504
	Veterans Affairs				
119	Veterans Benefits	68,647	66,000	68,000	68,000
120	Eastern Essex Vets. District	20,784	28,600	18,847	18,847
	Handicapped Comm.				
121	Expenses	0	190	190	190
	Subtotal	310,411	323,760	327,343	327,343
	<u>Recreation/Historic</u>				
	Rowley Public Library				
122	Library Director Salary	52,167	53,658	54,642	54,642
123	Wages	116,854	120,084	123,861	123,861
124	Expenses	97,414	97,555	100,222	100,222
	Recreation Committee				
125	Wages	0	3,896	3,896	3,896
126	Expenses	1,854	1,864	1,864	1,864
127	Field Maintenance	23,974	23,974	23,974	23,974
	Historical				
128	Commission Expenses	0	332	332	332
129	Historic Dist. Comm. Exp.	0	70	70	70
	Other				
130	Mem. Day/Vet. Day	1,120	1,800	1,800	1,800
131	Bradstreet Property Expense	0	1,000	1,000	1,000
132	Dodge Reservation Property Expense	0	10,000	10,000	10,000
	Subtotal	293,383	314,233	321,661	321,661

Line		Expended	Appropriated	Requested	Fin Com
Item	Description	FY 2015	FY 2016	FY 2017	Recommends
	<u>Debt</u>				
133	Landfill Capping Principal	30,000	30,000	30,000	30,000
134	New Well Land Principal	10,000	10,000	10,000	10,000
135	Library Principal	95,000	95,000	90,000	90,000
136	Hunsley Hills Land Principal	55,000	55,000	55,000	55,000
137	Bridge Repair Principal	25,000	25,000	25,000	25,000
	Capital Equipment Principal II	26,000	0	0	0
138	Capital Equipment Principal III	30,000	25,000	25,000	25,000
139	Capital Equipment Principal IV	36,200	35,000	35,000	35,000
140	Capital Equipment Principal V	0	0	40,000	40,000
141	Fire Ladder Truck	0	150,000	145,000	145,000
142	Highway Truck Principal	0	40,000	30,000	30,000
143	Landfill Capping Interest	3,500	2,900	2,300	2,300
144	New Well Land Interest	1,160	960	760	760
145	Library Interest	12,300	10,400	8,500	8,500
146	Hunsley Hills Land Interest	6,500	5,400	4,300	4,300
147	Bridge Repair Interest	10,800	10,050	9,300	9,300
	Capital Equipment II Interest	1,040	0	0	0
148	Capital Equipment III Interest	2,475	1,719	1,032	1,032
149	Capital Equipment IV Interest	4,102	3,375	2,500	2,500
150	Capital Equipment V Interest			4,675	4,675
151	Capital Equipment VI Interest			960	960
152	Fire Ladder Truck Interest	4,533	19,050	13,163	13,163
153	Highway Truck Interest	1,110	4,650	2,775	2,775
	Subtotal	354,720	523,504	535,265	535,265
	<u>Insurance</u>				
154	Unemployment	4,114	12,000	12,000	12,000
155	Blanket Insurance	110,584	135,680	150,000	150,000
156	Essex Regional Retirement	686,492	774,910	854,086	854,086
157	Group Health/Life Ins. & Medicare	515,798	565,974	615,315	615,315
	Subtotal	1,316,988	1,488,564	1,631,401	1,631,401
	<u>GRAND TOTAL</u>	14,865,547	15,672,373	16,559,611	16,559,611

Inserted by the Finance Committee

Finance Committee Recommends

Moderator Petersen explained to the meeting that the Finance Committee would read through the lengthy budget and if anyone citizen had a question regarding a particular line item, they should shout out the word “**HOLD**” and we would go back at the end of the reading to take their question and answer accordingly. No HOLDS were placed, however there was one question at the end regarding the job description of the Public Health Nurse. The Moderator determined that that was not really a budget issue and referred the question to the Personnel Board.

Motion by Janet Bridges, seconded by Sharon Emery, passed voice unanimous at 9:15 pm

ARTICLE 6. Water Department Budget. Move the Town transfer and appropriate the sum of **\$2,405,110.04** from the Water Department Enterprise Fund for FY 2017 for the following:

Inserted by Board of Water Commissioners

Board of Selectmen Recommends

Finance Committee Recommends

Line Item	<u>Description</u>	<u>FY 15 Actual</u>	<u>FY 16 Budget</u>	<u>FY 17 Request</u>
	<u>Wages/Salaries</u>			
1	Water Superintendent	\$70,026.88	\$80,884.64	\$82,392.48
2	Water Department Wages	\$211,532.93	\$386,913.83	\$400,575.27
3	Overtime/Standby	\$48,675.85	\$88,837.37	\$81,301.81
4	Other Post Employment Benefits	\$15,000.00	\$15,000.00	\$15,000.00
5	Unemployment	\$2,359.76	\$12,000.00	\$12,000.00
	Subtotal Salaries& Wages	\$347,595.42	\$583,635.84	\$591,269.56
	<u>Expenses</u>			
6	Water Department Expenses/Maintenance	\$404,319.40	\$706,300.00	\$913,800.00
7	Engineering/Outside Services	\$21,089.12	\$50,000.00	\$0.00
8	Billing Contract Services	\$60,333.27	\$0.00	\$0.00
	Subtotal Expenses	\$485,741.79	\$756,300.00	\$913,800.00
	<u>New Treatment Plant Expense</u>			
9	Maintenance Treatment Plant	\$157,573.57	\$312,000.00	\$0.00
10	Private Treatment	\$32,961.88	\$0.00	\$0.00
	Subtotal Treatment Plant	\$190,535.45	\$312,000.00	\$0.00
	<u>Other</u>			
11	Capital Plan Program	\$35,882.00	\$90,000.00	\$0.00
12	Extraordinary & Unforeseen Expense	\$0.00	\$50,000.00	\$50,000.00
	Subtotal Other	\$35,882.00	\$140,000.00	\$50,000.00
	TOTAL	\$1,059,754.66	\$1,791,935.84	\$1,555,069.56
	<u>Debt</u>			
13	Pingree Well Principal	\$55,000.00	\$55,000.00	\$50,000.00
14	Pingree Well Interest	\$5,940.00	\$4,840.00	\$3,740.00
15	New Water Building Principal	\$10,000.00	\$10,000.00	\$10,000.00
16	New Water Building Interest	\$1,200.00	\$1,000.00	\$800.00

17	Water Treatment Design Principal	\$50,000.00	\$55,000.00	\$55,000.00
18	Water Treatment Design Interest	\$36,556.26	\$35,056.26	\$33,406.26
19	WTP Construction Principal	\$454,508.00	\$464,386.00	\$474,479.00
20	WTP Construction Interest	\$211,043.20	\$201,953.04	\$192,665.32
21	WTP Construction Principal II		\$9,425.00	n/a
22	WTP Construction Interest II		\$3,777.78	n/a
23	WTP SRF borrowing admin fee	\$15,828.00	\$15,446.48	\$14,449.90
24	Prospect Hill & Stormwater Principal		\$15,000.00	\$15,000.00
25	Prospect Hill & Stormwater Interest		\$1,500.00	\$500.00
Sub-total Debt		\$840,075.46	\$872,384.56	\$850,040.48
Total Operating & Debt		\$1,899,830.12	\$2,664,320.40	\$2,405,110.04
	Article 7 Overhead	\$55,597.10	\$85,165.07	\$93,427.92
	GRAND TOTAL	\$1,955,427.22	\$2,749,485.47	\$2,498,537.96
	Transfer of Free Cash to Stabilization Fund	\$572,380.00	\$359,876.00	\$421,000.00
		\$2,527,807.22	\$3,109,361.47	2,919,537.96

Motion by John Manning, seconded by Mark Emery, passed voice unanimous at 9:18pm

ARTICLE 7. Move the Town vote to transfer from the Water Department Enterprise Fund to the General Fund the sum of **\$93,427.92** for the following items and that any other monies spent by the General Government on behalf of the Water Department be reimbursed to the General Fund from the Water Department Enterprise Fund in Fiscal Year 2017.

Inserted by Board of Water Commissioners

Board of Selectmen Recommends

Finance Committee Recommends

LINE		FY 15	FY 16	FY 17
ITEM	DESCRIPTION	ACTUAL	BUDGET	REQUEST
26	County Retirement	\$22,966.61	\$25,959.00	\$28,612.01
27	Health Insurance	\$17,782.69	\$42,110.00	\$46,321.00
28	Life Insurance	\$255.87	\$171.00	\$171.00
29	Accountant's Fee	\$3,526.84	\$3,480.00	\$3,480.00
30	Treasurer/Collector Fee	\$5,098.45	\$5,012.00	\$5,012.00
31	Audit	\$1,650.00	\$1,650.00	\$1,650.00
32	Medicare	\$4,316.64	\$6,783.07	\$8,181.91
	TOTAL	\$55,597.10	\$85,165.07	\$93,427.92

Motion by John Manning, seconded by Mark Emery, passed voice unanimous at 9:19pm

Water Department Revenue Statement – For Informational Purposes

	FY15	FY16	FY17
Revenues	Actual	Budget	Request
Commitment Rate	2,044,236.73	2,255,579.77	2,475,237.96
Annual Base Charge Service Fee	0.00	435,840.00	0.00
Estimated new services	0.00	11,565.70	0.00
Base charge on new services	0.00	2,400.00	0.00
Rate Discounts	(76,039.59)	(100,000.00)	(116,000.00)
Rate Abatements	(3,508.90)	0.00	(2,000.00)
Commitment Service	78,882.70	80,800.00	80,800.00
Capital Improvement fee	0.00	2,300.00	0.00
Service Bills Abatement	(1,250.00)	(1,200.00)	0.00
Interest & Demand	9,549.61	5,000.00	5,000.00
Bank Interest	2,376.70	1,800.00	1,800.00
Lien fees	2,175.00	1,000.00	0.00
Miscellaneous	13,754.23	1,000.00	300.00
Hydrant rentals	35,600.00	53,400.00	53,400.00
Total Revenues	\$2,105,776.48	\$2,749,485.47	\$2,498,537.96

ARTICLE 8. Move the Town vote to transfer the sum of **\$421,000** from the Water Department Enterprise Free Cash to the Water Department Stabilization Fund.

Inserted by the Board of Water Commissioners

Finance Committee Recommends

Explanatory Note: Expenditures from the Water Department Stabilization Fund can only be authorized by Town Meeting in accordance with Mass. General Laws Chapter 40 §5B. Passage requires a two-thirds vote.

Motion by John Manning, seconded by Mark Emery, passed voice unanimous at 9:19pm

ARTICLE 9. Move the Town vote to transfer and appropriate the sum of \$21,000 from the Water Department Stabilization Fund to be used for the replacement of the Pall filtration system at the Water Treatment Plant.

Inserted by the Board of Water Commissioners

Finance Committee Recommends

Explanatory Note: The Water Department is appropriating funds on an annual basis to be used for the purpose of purchasing replacement modules for the Pall filtration system at the Water Treatment Plant. The modules need to be replaced every 10 years.

Passage requires two-thirds vote.

Motion by John Manning, seconded by Mark Emery, passed voice unanimous at 9:20pm

ARTICLE 10. Move the Town vote to transfer and appropriate the sum of \$42,000 from the Water Department Stabilization Fund for upgrading the access road to the Water Treatment Plant.

Inserted by the Board of Water Commissioners

Finance Committee Recommends

Explanatory Note: Currently the road is in poor condition. These funds will be used to widen the road by cutting down trees, removing tree stumps, obtaining permits from the Conservation Commission and

installing material to upgrade the road.

Passage requires two-thirds vote.

Motion by John Manning, seconded by Mark Emery, passed voice unanimous at 9:24pm

ARTICLE 11. Move the Town vote to transfer and appropriate from the Water Department Stabilization Fund the sum of \$75,000 for the purchase of a dump truck with V-plow.

Inserted by the Board of Water Commissioners

Finance Committee Recommends

Explanatory Note: The Water Department asset management program has a vehicle replacement schedule which calls for vehicles to be replaced every ten years. Passage of this article funds the purchase of a new dump truck, which will replace the 2000 Ford F450 Dump Truck with a mid-size dump truck with a plow. The Water Department will be trading in the 2000 Ford F450 Dump Truck and the 1989 Ford F800 Dump Truck, as these trucks are either too large or too small for the operations of the Department. The Water Department is in need of a mid-size truck.

Motion by John Manning, seconded by Mark Emery, passed voice unanimous at 9:25pm

ARTICLES 12 – 15 are standard articles and will be voted under one consent motion:

ARTICLE 12. Move the Town vote to appropriate the income from sales of electricity to private consumers or for electricity supplied to municipal buildings, municipal street lighting or for municipal power and from sales of appliances and jobbing during the current fiscal year to the Municipal Lighting Plant, the whole to be expended by the manager of the Municipal Lighting Plant under the direction and control of the Municipal Light Board for the expense of the Plant for said fiscal year, as defined in Section 57 of Chapter 164 of the General Laws, upon condition that, if said income shall exceed said expense for said fiscal year, such excess shall be transferred to the Construction Fund of said Plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board.

Inserted by the Municipal Light Board)

Finance Committee Recommends.

ARTICLE 13. Move the Town vote to transfer and appropriate the sum of \$3,500 from the Municipal Waterways Maintenance and Improvement Fund to an account for use by the Harbormaster in accordance with Massachusetts General Laws Chapter 40 Section 5G.

Inserted by the Harbormaster

Finance Committee Recommends

ARTICLE 14. Move the Town vote to transfer and appropriate the sum of \$500 to the Cemetery Commission from the Perpetual Care Trust Interest Account to be used for the care of graves in the Town Cemetery.

Inserted by the Cemetery Commissioners

Finance Committee Recommends

ARTICLE 15. Move the Town vote to raise and appropriate the sum of \$30,000 to be added to Article 30 of the May 6, 1996 Annual Town Meeting (Recertification Fund) for the purpose of completing the State mandated triennial recertification of all properties within the Town of Rowley, said fund to be expended by the Board of Assessors.

Inserted by the Board of Assessors

Finance Committee Recommends

Motion by Dave Petersen, seconded by Cliff Pierce, passed voice unanimous at 9:27pm

ARTICLE 16. Move the Town vote pursuant to the provisions of Massachusetts General Laws Chapter 44 Section 53-E1/2, to authorize the following revolving funds and their uses for Fiscal Year 2017:

	Name of Account	Expenditure Cap
1	Council on Aging - into which receipts from rental of the Council's van shall be deposited and which may be used by said Council for payment of wages, expenses and maintenance of said van. [Beginning balance \$658; Income \$266; Expense \$545; Ending balance on 2/29/16 \$379]	Expenditures not to exceed \$5,000.
2	Board of Health - into which one-half (1/2) of the septic disposal construction fees charged by said Board of Health shall be deposited and which may be used by said Board or its agents to finance special waste disposal and technical expertise beyond the health agent's scope of responsibility. [Beginning balance \$5,721; Income \$7,592; Expense \$4,273; Ending balance on 2/29/16 \$9,040]	Expenditures not to exceed \$20,000.
3	Parks & Recreation Committee and Board of Selectmen - into which receipts from donations, advertising and rental of the Parks & Recreation Committee's facilities shall be deposited and which may be used by said Committee and Board to pay for the management and operations of improvements and maintenance of said facilities. [Beginning balance \$3,906; Income \$8,893; Expense \$0; Ending balance on 2/29/16 \$12,799]	Expenditures not to exceed \$30,000.
4	Board of Selectmen - into which revenue collected from the sale of Home Composting bins shall be used to purchase additional compost bins and to advertise the availability of such bins. [Beginning balance \$526; Income \$0; Expense \$0; Ending balance on 2/29/16 \$526]	Expenditures not to exceed \$2,000.
5	Highway Department – into which receipts from the rental of Highway Department equipment may be used by said Department for the purchase, repair and maintenance of Department equipment. [Beginning balance \$33; Income \$0; Expense \$0; Ending balance on 2/29/16 \$33]	Expenditures not to exceed \$12,000.
6	Shellfish Department – into which receipts from one-half (1/2) of the shellfish permits sold shall be deposited and used by the Shellfish Department for the propagation of shellfish. [Beginning balance \$8,476; Income \$665; Expense \$517; Ending balance on 2/29/16 \$8,624]	Expenditures not to exceed \$6,000.
7	Zoning Board of Appeals and Board of Appeals – into which all receipts from filing and associated application fees shall be deposited, and may be used by said Boards to defray Commonwealth of Massachusetts mandated expenses related to said Board's hearings and meetings, and professional assistance or engineering, legal and other case related items. [Beginning balance \$288; Income \$0; Expense \$0; Ending balance on 2/29/16 \$288]	Expenditures not to exceed \$4,000.
8	Board of Cemetery Commissioners – into which one-half (1/2) of cemetery plot grave digging and footings installation fees shall be deposited and which may be used by said Board of Cemetery Commissioners for Cemetery Department operations. [Beginning balance \$12,478; Income \$4,007; Expense \$1,784; Ending balance on 2/29/16 \$14,701]	Expenditures not to exceed \$20,000.
9	Library – into which receipts from Library services, such as photocopying, faxes and laser printing from public computer stations shall be deposited and which may be used by said Library to purchase services and supplies related services and contracts for the maintenance of said office equipment. [Beginning balance \$508; Income \$1,250; Expense \$1,034; Ending balance on 2/29/16 \$724]	Expenditures not to exceed \$2,500.

10	Agricultural Commission – into which donations and fees charged by the Agricultural Commission for programs and events shall be deposited and used by the Agricultural Commission to defray expenses incurred to operate such programs and to hold events. [Beginning balance \$2,053; Income \$730; Expense \$500; Ending balance on 2/29/16 \$2,283]	Expenditures not to exceed \$1,000
11	Harbormaster – into which donations and proceeds from the sales of Harbormaster boats and equipment shall be deposited and used by the Harbormaster for the purchase, repair and maintenance of Department equipment. [Beginning balance \$2,441; Income \$300; Expense \$0; Ending balance on 2/29/16 \$2,741]	Expenditures not to exceed \$30,000
12	Board of Selectmen and Parks and Recreation Community Events - into which donations, receipts and fees charged for recreational programs and community events and activities shall be deposited and used by the Board of Selectmen and Parks and Recreation Committee with authorization of the Board of Selectmen to pay for the expenses incurred to hold recreation events and community activities. [Beginning balance \$8,415; Income \$0; Expense \$920; Ending balance on 2/29/16 \$7,495]	Expenditures not to exceed \$20,000

Inserted by the Council on Aging, Board of Health, Parks & Recreation Committee, Board of Selectmen, Highway Department, Shellfish Department, Zoning Board of Appeals and Board of Appeals, Board of Cemetery Commissioners, Board of Library Trustees, Agricultural Commission, Harbormaster

Finance Committee Recommends

Explanatory Note: The above article consolidates twelve (12) standard revolving fund annual renewal authorizations. Article 16 will be taken up and voted under one consent motion

Motion by Clifford Pierce, seconded by David Petersen, passed voice unanimous at 9:28pm

ARTICLE 17. Move the Town vote to transfer and appropriate the sum of \$63,439 from the Massachusetts Water Pollution Abatement Trust Septic Betterment Loan Program to pay the debt service on the Town's loan from the Massachusetts Water Pollution Abatement Trust or take any other action relative thereto.

Inserted by the Board of Health

Finance Committee Recommends

Explanatory Note: The Town has received \$1,250,000 from the State Massachusetts Water Pollution Abatement Trust Septic Loan funds for taxpayers' repair and /or upgrade of failed septic systems. This appropriation pays the debt on the Town's loan from the Massachusetts Water Pollution Abatement Trust Fund.

Motion by Joseph Perry, seconded by Bob Merry, passed voice unanimous at 9:29pm

ARTICLE 18. Move that the Town vote to appropriate the amount of Eight Hundred Thousand Dollars (\$800,000) for the purpose of paying costs of a feasibility study related to the Pine Grove School, located at 191 Main Street, Rowley, Massachusetts, including the payment of all costs incidental or related thereto, for which Town may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended the direction of the School Committee. To meet this appropriation the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, or pursuant to any other enabling authority. The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in excess of any grant approved by

and received from the MSBA shall be the sole responsibility of the Town, and further provided that the appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2 ½) and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Town and the MSBA.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: The Board of Selectmen and Triton Regional School Committee have agreed to pursue funding from the Massachusetts School Building Authority (MSBA) for a feasibility study of the Pine Grove School. The Pine Grove School building is in need of many upgrades including wiring, HVAC, kitchen equipment, roof, etc. The feasibility study will identify the needs and determine the costs for upgrading/replacing parts of the facility. Pine Grove School has been approved by the MSBA as eligible for State reimbursement. Passage of this article and the ballot question will fund the feasibility study, with a 48 percent State reimbursement of this cost.

Passage requires a two-thirds vote.

Motion by Joseph Perry, seconded by G. Robert Merry, passed by voice unanimous vote at 9:31pm

ARTICLE 19. Move the Town vote to appropriate Eleven Million Seven Hundred Thousand Dollars (\$11,700,000), to be expended by the Board of Selectmen, to pay costs of constructing an addition to the Police Station and constructing a new fire station, and for the payment of all other costs incidental and related thereto; and to meet this appropriation, the Treasurer, with the approval of the Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Sections 7(3) and 7 (3A) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor. The Board of Selectmen is authorized to take any and all action necessary to accomplish the purposes of this article, which shall be contingent upon the passage of the debt exclusion ballot question.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: The Board of Selectmen has completed the feasibility study of the Police Station and Fire Station. The designer has recommended that the current Police Station be expanded and that a new fire station be built adjacent to the Police Station. Currently the Town leases a modular unit that houses Police Department offices and the Town's Emergency Communications Meeting Room for an annual cost of \$24,000. This unit is heated with electricity. The modular unit is drafty and cold in the winter. The Town does not own a fire station and leases the fire station for an annual cost of \$9,000 per year. The fire station building is inadequate in size to house the Fire Department fleet and does not provide adequate space for personnel and equipment. Passage of this article and the ballot question will fund the construction of the addition to the police station and the construction of a new fire station.

Passage requires a two-thirds vote.

Motion by David Petersen, seconded by Clifford Pierce, passed voice unanimous at 10:01 pm

ARTICLE 20. Move the Town will (a) appropriate \$53,000 to be expended by the Board of Selectmen for the purpose of undertaking the following capital purchases and improvements:

1. \$25,000 for purchasing and installing computers, software programs, server and email hardware and software and other technological upgrades for the following departments: Informational Services Department, Police Department, Conservation Department, Town Clerk, Library and Inspectional Department.
2. \$23,000 for the purchase of departmental equipment as follows: defibrillators for the Police Department and a sander for the Highway Department.
3. Including the payment of all costs incidental and related thereto; (b) determine whether this

amount shall be raised by borrowing or otherwise provided, and (c) authorize the Board of Selectmen or to take any other action necessary to carry out this project.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: These capital purchases and improvements are part of the Town's Capital Plan. Passage requires a two-thirds vote.

Clerk's Note: No one noticed, at the time, that \$23K and \$25K do not add up to \$53K – Original motion sheet indicates that Article 20 was read as and passed as \$53,000

Motion by Clifford Pierce, seconded by David Petersen, passed voice unanimous at 10:03 pm.

ARTICLE 21. Move the Town vote to appropriate or reserve from the Community Preservation Fund Fiscal Year 2017 annual revenues the amounts recommended by Community Preservation Committee for committee administrative expenses, debt service, community preservation projects and other expenses, with each item to be considered a separate appropriation:

Summary of recommendations by Category:

Appropriations:

Administration - 5 % \$ 24,998.91

Debt Service for Bradstreet Farm land acquisition \$ 204,206.30

Debt Service for Dodge Reservation \$ 125,325.00

Reserve:

Creation and Support of Affordable Housing: \$19,366.87

Inserted by the Community Preservation Committee

Finance Committee Recommends

Explanatory Note: Rowley expects to realize approximately \$499,978.14 in Community Preservation Act (CPA) funds comprised of real estate tax receipts (\$416,648.45) and 20% matching funds from the state (\$83,329.69) in Fiscal Year 2017. The Community Preservation Act requires the Town to set aside 10% of funds collected after deducting appropriate debt service for each of the following areas: open space, historic preservation and community housing. Any unexpended administrative expenses will be returned to the general Undesignated Community Preservation fund. All funds realized above those reserved or appropriated will become general Undesignated CPA funds available for appropriation in Fiscal Year 2017 or to be carried over to Fiscal Year 2018.

Motion by Joseph Perry, seconded by G. Robert Merry, passed voice unanimous at 10:04pm.

ARTICLE 22. Move the Town vote to approve the Whittier Regional Vocational Technical District Committee's vote on February 10, 2016 to establish a Stabilization Fund, pursuant to Section 16G1/2 of Chapter 71 of the Massachusetts General Laws, said Stabilization Fund to be invested and to retain its own interest earnings as provided by law and further set up an operational line item to be created to transfer available monies into said Stabilization Fund.

Inserted by the Whittier Regional Vocational Technical High School Committee

Finance Committee Recommends from the Floor

Motion by David Petersen, seconded by Clifford Pierce, passed voice unanimous at 10:05pm

ARTICLE 23. Move the Town vote to raise and appropriate the sum of \$100,000 to the Other Post-Employment Benefits Trust Fund.

Inserted by the Board of Selectmen

Finance Committee Recommends

*Explanatory Note: Passage of this article allows the Board of Selectmen to continue with its plan of funding the OPEB Trust Fund, which will offset the future healthcare costs of retired employees.
Motion by Robert Snow, seconded by David Petersen, passed voice unanimous at 10:06pm*

ARTICLE 24. Move the Town vote to raise and appropriate the sum of \$50,000 to the Stabilization Fund.

Inserted by the Board of Selectmen

Finance Committee Recommends

Passage requires two-thirds vote.

Motion by Joseph Perry, seconded by G. Robert Merry, passed voice unanimous at 10:07pm

ARTICLE 25. Move to meet in Saint Mary’s Church (rear), Route 1A, in said Rowley on Tuesday, May 10, 2016 at 12:00 NOON to act on the items listed under Article 25 on page 16 of the Annual Town Meeting Warrant.

Two Selectmen	three years
One Board of Assessors Member	three years
One Planning Board Member	five years
One Housing Authority member	five years
One Municipal Light Board Member	three years
One Municipal Water Board Member	three years
One Cemetery Commissioner	three years
One Shellfish Commissioner	three years
One Shellfish Commissioner	one year
One Constable	three years
Three Trustees for Public Library	three years
<u>For Regional School District Committee</u>	
One Newbury Member	three years
One Newbury Member	two years
One Rowley Member	three years
One Salisbury Member	three years

Question 1: Shall the Town of Rowley be allowed to exempt from the provisions of Proposition two-and-one-half, so called, the amounts required to pay for the principal of and interest on the \$800,000 bonds issued in order to pay costs of a feasibility study related to the Pine Grove School, located at 191 Main Street, Rowley, Massachusetts, including the payment of all costs incidental or related thereto?
YES _____ *NO* _____

Question 2: Shall the Town of Rowley be allowed to exempt from the provisions of Proposition two-and one-half, so-called, the amount required to pay for the principal of and interest on the \$11,700,000 bonds issued in order to pay costs of expanding the police station by constructing an addition and to construct a fire station building, and for the payment of all other costs incidental and related thereto?
YES _____ *NO* _____

Motion by Clifford Pierce, seconded by David Petersen, passed voice unanimous at 10:08pm

MOTION: Move the Town vote to adjourn the May 2, 2016 Annual Town Meeting.

Motion by G. Robert Merry, seconded by Joseph Perry, passed voice unanimous at 10:08pm

And you are hereby instructed to serve this warrant by posting copies thereof in at least seven public places in Town not less than fourteen days before the day fixed for such meeting, as directed by the laws of the Town and to make due return of the Warrant to the Town Clerk at least two days before said meeting. Given under our hands this 7th day of April in the year two thousand sixteen.

*G. Robert Merry, Chairman
Joseph Perry, Vice Chairman
Robert Snow, Clerk
David Petersen
Clifford Pierce*

I have served this Warrant by posting in at least seven public places in the Town not less than fourteen days before the day fixed for such meeting and have made the return of the Warrant to the Town Clerk at least two days before the time of said meeting.

Notices posted at Town Hall, Rowley Pharmacy, Inc., Public Library, Knowles Filling Station, Market Basket, Town Hall Annex, The First Ipswich Bank, formerly known as First National Bank of Ipswich -Rowley Office.

Richard C. MacDonald, Constable of Rowley

Date Posted: 4/8/16

Certification: *I, Susan G. Hazen, duly elected and certified Town Clerk for the Town of Rowley do hereby certify that the statements contained above regarding the May 2, 2016 Town of Rowley Annual Town Meeting are true and accurate according to documents maintained by this office.*

*Susan G. Hazen, Town Clerk
Town of Rowley
May 17, 2016*

Town of Rowley, Commonwealth of Massachusetts
SPECIAL TOWN MEETING MINUTES
May 2, 2016

Counters/Tellers were recruited and sworn in by Town Clerk Susan Hazen to count for both the ATM and STM as follows: William Cousins of 11 Cross St., Janet Peabody of 41 Bradford St., Caren D'Agnese of 63 Spencer Knowles Rd. and Joann Anderson of 4 Arbor Way.

Quorum certified by Board of Registrars at 7:25.

Town of Rowley Annual Town Meeting called to order by Moderator Joan C. Petersen at 7:35 pm

Motion to open Special Town Meeting

Motion was made by G. Robert Merry, seconded by Joseph Perry, passed vice unanimous at 7:41pm

MOTION: Move to allow the non-resident Town Employees, local and state officials, and department heads to speak, if called upon, during this May 2, 2016 Annual Town Meeting. These individuals are seated against the wall on the right side of the room as you face the stage, and on the stage, and will now raise their hands.

Motion by G. Robert Merry, seconded by Joseph Perry, passed voice unanimous at 7:42 pm.

Essex, ss.

To the Constables in the Town of Rowley in the County of Essex, Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Rowley, qualified to vote in elections and Town Affairs, to meet in the Pine Grove School, Route 1A, on Monday, the 2nd day of May 2016 at 7:30 p.m., then and there to act on the following articles:

Town Clerk Susan Hazen began the reading of the STM warrant, interrupted by the motion to suspend.

MOTION: Madame Moderator, I move to suspend further reading of the May 2, 2016 Special Town Meeting

Warrant because present Town Meeting members have a copy of this warrant.

Motion by G. Robert Merry, seconded by Joseph Perry, passed by voice unanimous vote at 7:43pm.

Moderator Petersen announced that Articles 1 and 2 were now in effect.

ARTICLE 1. To hear and act on reports of Committees and Boards.

Inserted by the Board of Selectmen

ARTICLE 2. To see what instructions the Town will give Town Officers.

Inserted by the Board of Selectmen

ARTICLE 3. Move the Town vote to suspend in the Town Meeting the application of Section 19 and Section 20 of the Town Meeting Bylaw pertaining to the reconsideration of all money articles, such suspension intended for the specific purpose to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C [Proposition 2-1/2, so-called] and to give blanket warning hereby that any money article may, at the end of the meeting and after all articles have been acted upon, be moved for reconsideration in order to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C.

Inserted by the Board of Selectmen

Motion by Joseph Perry, seconded by G. Robert Merry, passed voice unanimous at 7:45pm

ARTICLE 4. Move the Town vote to transfer and appropriate the sum of \$5,000 from Line 156 (Unemployment) of Article 5 of the Annual Town Meeting of May 4, 2015 to be added to Line 7 (Selectmen's Expense) of Article 5 of the Annual Town Meeting of May 4, 2015 for a total appropriation of \$34,130 to pay for the expenses incurred to hold the May 2, 2016 Annual and Special Town Meetings.

Inserted by the Board of Selectmen

Finance Committee Recommends

Motion by David Petersen, seconded by Clifford Pierce, passed voice unanimous at 7:46pm

ARTICLE 5. Move the Town vote to appropriate \$4,553.65 for the purchase of hardware and software for file server upgrade and Exchange Server upgrade for Town Hall and to see if this appropriation shall be met by transferring the unexpended balances of funds originally borrowed for the following projects, which funds are no longer needed to complete the projects for which they were borrowed.

Date of Borrowing	Original Project	Amount Originally Authorized	Unexpended Balance
5/30/14	Wiring upgrade Fire radio bldg.	\$2,500	\$1,315.00
5/30/14	Library phone system	\$5,000	\$1,182.65
7/15/15	REMA sign message board	\$18,000	\$2,056.00

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: Passage of this article re-purposes the balance of previously borrowed funds for purchases which are now complete. These funds will cover technology upgrades.

Motion by David Petersen, seconded by Clifford Pierce, passed voice unanimous at 7:47pm

ARTICLE 6. Move the Town vote to appropriate \$4,265.12 for the purchase of a sander attachment for the Highway Department and to see if this appropriation shall be met by transferring the unexpended balances of funds originally borrowed for the following projects, which funds are no longer needed to complete the projects for which they were borrowed.

Date of Borrowing	Original Project	Amount Originally Authorized	Unexpended Balance
5/30/14	Cemetery Tractor	\$30,000	\$1,389.00
5/30/14	Library Snowblower	\$2,915	\$1,315.05
5/14/15	Ladder Truck	\$718,308	\$1,561.07

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: Passage of this article re-purposes the balance of previously borrowed funds for purchases which are now complete. The Highway Department's sander attachment needs to be purchased before next winter.

Motion by Joseph Perry, seconded by G. Robert Merry, passed voice unanimous at 7:49pm

ARTICLE 7. Move the Town vote to appropriate \$8,000 for the purchase of a HVAC system for the Police Department and to see if this appropriation shall be met by transferring the unexpended balances of funds originally borrowed for the following projects, which funds are no longer needed to complete the projects for which they were borrowed.

<u>Date of Borrowing</u>	<u>Original Project</u>	<u>Amount Originally Authorized</u>	<u>Unexpended Balance</u>
5/30/14	Town Hall Floors & Ceilings	\$20,000	\$6,830.62
5/30/14	Town Hall Handicap Door & Awning	\$8,000	\$1,169.38

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: Passage of this article re-purposes the balance of previously borrowed funds for projects and purchases which are now complete. These funds will supplement the current insufficient appropriation for the Police Station’s HVAC system. The Town Hall Handicap Door and Awning balance of \$3,000 is being split between Article 7 and Article 9 of the May 2, 2016 Special Town Meeting Warrant.

Motion by Robert Snow, seconded by David Petersen, passed voice unanimous at 7:51pm

ARTICLE 8. Move the Town vote to appropriate \$1,600 for the upgrade of the fire alarm system connection and security upgrade for a reinforced door at the Police Station and to see if this appropriation shall be met by transferring the unexpended balances of funds originally borrowed for the following projects, which funds are no longer needed to complete the projects for which they were borrowed.

<u>Date of Borrowing</u>	<u>Original Project</u>	<u>Amount Originally Authorized</u>	<u>Unexpended Balance</u>
7/15/15	Police Security entrance system	\$5,000	\$1,600

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: Passage of this article re-purposes the balance of previously borrowed funds for projects and purchases which are now complete

Motion by Clifford Pierce, David Petersen, passed voice unanimous at 7:52pm

ARTICLE 9. Move the Town vote to appropriate \$3,830.62 for the purchase and repair of the handicap ramp and handicap entry at the Town Hall Annex and to see if this appropriation shall be met by transferring the unexpended balances of funds originally borrowed for the following projects, which funds are no longer needed to complete the projects for which they were borrowed.

<u>Date of Borrowing</u>	<u>Original Project</u>	<u>Amount Originally Authorized</u>	<u>Unexpended Balance</u>
5/30/14	Annex Handicap Door	\$2,000	\$2,000.00
5/30/14	Town Hall Handicap Door & Awning	\$8,000	\$1,830.62

Explanatory Note: Passage of this article re-purposes the balance of previously borrowed funds for projects and purchases which are now complete. The Town Hall Annex handicap ramp and entryway are in need of repairs.

Motion by Joe Perry, seconded by G. Robert Merry, passed voice unanimous at 7:53pm

ARTICLE 10. Move the Town vote to approve agreements between the Board of Selectmen and the Board of Assessors with Brightergy, LLC under G.L. c. 59, § 38H(b) specifying payments in lieu of taxes to be paid with respect to proposed solar photovoltaic facilities on land known and numbered as 187R Central Street and 510 Newburyport Turnpike.

Inserted by the Board of Assessors and Board of Selectmen

Finance Committee Recommended From the Floor

Explanatory Note: The Board of Selectmen and Board of Assessors are finalizing agreements for a payment in lieu of taxes plan with Brightergy, LLC for proposed solar fields. Once executed, these agreements will be on file in the Town Clerk's Office.

Motion by David Petersen, seconded by Clifford Pierce, passed voice unanimous at 7:54pm

ARTICLE 11. Move the Town vote to authorize the Board of Selectmen to accept a 23.07 +/- acre gift of land for conservation purposes with mutually agreed upon conditions, pursuant to G. L. c. 40, § 8C, from Four Twenty Newburyport Turnpike, LLC consisting of three parcels of land located at 340 and 344 Wethersfield Street and Rear Newburyport Turnpike, all as shown on a plan entitled, "Land Donation-Rear Newburyport Tnpk, 340 & 344 Wethersfield Street Located in Rowley, Massachusetts", prepared by Meridian Associates, and dated March 14, 2016.

Inserted by the Board of Selectmen

Finance Committee Recommendation Not Required

Explanatory Note: The Conservation Commission supports passage of this article. Acceptance of these parcels will protect the environmentally sensitive nature of this property. This property also abuts the easterly side of the Dodge Reservation. Protection of this property enhances the protection of the Bachelder Brook stream corridor that runs through the Dodge Reservation and these parcels.

Motion by Clifford Pierce, seconded by David Petersen, passed voice unanimous at 7:56pm

ARTICLE 12. Move the Town vote to accept as a town way, the laying out by the Board of Selectmen of the private way known as Intervale Circle as shown on a plan entitled "Street Acceptance Plan, Located in Rowley, Massachusetts (Essex Country)", dated March 18, 2016, and prepared by Meridian Associates"; this being the roadway shown on a plan entitled "Sheffield Arms II Plan of Land in Rowley, Mass., Owner & Developer Frederick H. Baldwin, Jr., Inc., 853 Main St., Tewksbury, Mass.", recorded with the Salem Registry of Deeds in Plan Book 144, Plan 82; and to authorize the Board of Selectmen to acquire by eminent domain the land, easements, and rights therein, and all right, title, and interest in water mains and drainage systems, manholes, pipes, appurtenances thereto located with the above-referenced Intervale Circle.

Inserted by the Board of Selectmen

Finance Committee Recommendation Not Required

Planning Board Recommends

Explanatory Note: The developer abandoned this road approximately 30 years ago. The residents of Intervale Circle have asked the Town to accept this road as a public way.

Motion by Joseph Perry, seconded by G. Robert Merry, passed voice unanimous at 8:00pm,

ARTICLE 13. Move the Town vote to transfer and appropriate the sum of \$17,200 from Line 14 (Stormwater Compliance Expenses) of Article 5 of the Annual Town Meeting of May 4, 2015 to be used by the Board of Selectmen to continue sample testing of the landfill monitoring wells (water and gas) and for obtaining a Certificate of Compliance from the Conservation Commission on the landfill project's wetlands permit.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: The Town's landfill monitoring wells require semi-annual sampling and testing in accordance with state Department of Environmental Protection requirements. Additionally, the Order of Conditions on the landfill needs to be closed out with the Conservation Commission. The Stormwater Compliancy funds were not utilized as expected in FY 16, thereby allowing these funds to be re-purposed for this necessary expenditure.

Motion by Clifford Pierce, seconded by David Petersen, passed voice unanimous at 8:01pm

ARTICLE 14. Move the Town vote to transfer and appropriate from the MEMA Bridge Repair Grant Account the sum of \$15,000 to be added to Article 5 of the May 4, 2015 Special Town Meeting to be used by the Board of Selectmen to expand and pave the Town Hall Annex parking lot and repair the Annex handicap ramp for a total appropriation of \$40,000 or take any other action relative thereto.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory: These are unexpended storm grants relating to the reconstruction of three bridges damaged during the May 2006 Mother's Day storm. The Selectmen plan to use these funds to expand the Town Hall Annex and Senior Center parking lot, because the current parking spaces are insufficient for this building.

Motion by David Petersen, seconded by Clifford Pierce, passed voice unanimous at 8:02pm

ARTICLE 15. Move the Town vote to transfer the sum of \$87,000 from Free Cash to Article 10 of the May 4, 2015 Special Town Meeting, Prospect Hill Roadway Improvements and Stormwater Management Systems for a total appropriation of \$162,000.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: There are not sufficient funds to complete construction of this roadway. Passage of this article funds the construction phase of this project and authorizes the Town to sign a pending construction contract. The Prospect Hill access road is barely passable. The Town's emergency radio communications system is located at the top of Prospect Hill, along with the Town's water tank. Access to these facilities is crucial for the Water Department, Police Department, Fire Department and Highway Department. The roadway has had significant run-off from the hill into the wetlands areas. The construction plans include a storm water drainage system that meets the requirements of the Federal National Pollution Discharge Elimination System.

Motion by Joseph Perry, seconded by G. Robert Merry, passed voice unanimous at 8:03pm

ARTICLE 16. Move the Town vote to transfer from Free Cash the sum of \$17,800 to Line 103 (Hydrants) of Article 5 of the May 4, 2015 Annual Town Meeting for a total appropriation of \$53,400 to cover a shortfall in this line.

Inserted by the Board of Selectmen

Finance Committee Recommends

*Explanatory Note: The FY 16 Hydrant expenses were not set when the FY 16 budget was finalized.
Motion by David Petersen, seconded by Clifford Pierce, passed voice unanimous at 8:04pm*

ARTICLE 17. Move the Town vote to transfer and appropriate the sum of \$14,000 from Line 158 (Essex Regional Retirement) of Article 5 of the May 4, 2015 Annual Town Meeting and to transfer and appropriate the sum of \$1,000 from Line 156 (Unemployment) of Article 5 of the May 4, 2015 Annual Town Meeting to Line 159 (Group Health/Life Ins. & Medicare) of Article 5 of the May 4, 2015 Annual Town Meeting (Group Health/Life Insurance & Medicare) for a total appropriation of \$580,974.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: This transfer is needed to cover an unanticipated shortfall in the Health Insurance line.

Motion by Clifford Pierce, seconded by David Petersen, passed voice unanimous at 8:05pm

ARTICLE 18. Move the Town vote to transfer and appropriate from Free Cash the sum of \$16,000 to be used by the Fire Chief and the Board of Selectmen to pay for the Town's share of a prorated corrosion warranty on Engine 1 (2009 E-One Pumper Truck) and for the purchase of firefighter turnout gear.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: The funds are needed to pay for the Engine 1 warranty and to replace firefighter turnout gear that has reached its retirement age.

Motion by Joseph Perry, seconded by G. Robert Merry, passed voice unanimous at 8:06pm

ARTICLE 19. Move the Town vote to transfer and appropriate the following:

- \$7,000 from Article 9 of the May 4, 2015 Special Town Meeting,
- \$2,500 from the Harbormaster Revolving Fund as shown on Article 13, Number 11 of the May 4, 2015 Annual Town Meeting Warrant; and
- \$8,500 from Free Cash

for a total appropriation of \$18,000 for the purchase and installation of a 200 horsepower patrol boat motor.

Inserted by the Harbormaster)

Finance Committee Recommends

Explanatory Note: The existing motor, a 2003 200 horsepower Evinrude Outboard motor will stay in use on the 1972 patrol boat, which will be designated for marking and unmarking the river only. The new motor will be installed on a donated and refurbished 1975 21' Whaler Outrage boat that will be used for Search, Rescue and Patrols on the Rowley River and Plum Island Sound.

Motion by William DiMento, seconded by Elizabeth DiMento, passed voice unanimous at 8:08pm

ARTICLE 20. Move the Town vote to appropriate or reserve from the Community Preservation Fund Fiscal Year 2016 annual revenues the amounts recommended by Community Preservation Committee for committee administrative expenses, debt service, community preservation projects and other expenses, with each item to be considered a separate appropriation:

<u>Reserve</u>	<u>Original Amount Reserved</u>	<u>Revised Amount to be reserved</u>	<u>Difference Required to be reserved</u>
Housing	\$15,258.00	\$29,412.23	\$14,154.23
Historical	\$0	\$7,323.23	\$7,323.23

Inserted by the Community Preservation Committee

Finance Committee Recommends

Explanatory Note: Rowley expectations for the fund were based on a 20% match from the State. The State Match this year was 51 %. The Rowley Tax Surcharge will collect \$403,486.29 in CPA Funds in Fiscal Year 2016. The State match (51%) was in the amount of \$191,846.00. The Community Preservation Act requires the Town to set aside 10% of funds collected after deducting appropriate debt service for each of the following areas: open space, historic preservation and community housing. This increased the amounts to be reserved for Affordable Housing and Historical Preservation. All funds realized above those reserved or appropriated will become general Undesignated CPA funds available for appropriation in Fiscal Year 2016 or to be carried over to Fiscal Year 2017.

Motion by Joseph Perry, seconded by G. Robert Merry, passed voice unanimous at 8:10pm

ARTICLE 21. Move the Town vote, pursuant to Mass. Gen. Laws Ch. 44B, to transfer and appropriate from Community Preservation Fund Unreserved Reserve account the amount of \$15,000 to be used by the Conservation Commission to complete the Town's Open Space Plan and to obtain final state approval of the Town's Open Space & Recreation Plan (OSRP).

Inserted by the Community Preservation Committee

Finance Committee Recommends

Explanatory Note: Rowley's Open Space Plan (OSRP) expired in 2008. The updating process began in 2010 by the Open Space Committee and needs to be completed. The CPC granted funding in March 2014 in the amount of \$3,600 that allowed the Conservation Department to update the 2003-2008 OSRP. This plan was then sent to the State which issued a conditional approval requiring further attention. The final plan will satisfy the requirements set forth by the State and allow the Town to qualify for future grant funding for Open Space and Recreation Land acquisitions.

Motion by Joseph Perry, seconded by G. Robert Merry, passed voice unanimous at 8:11pm

ARTICLE 22. Move the Town vote to transfer and appropriate the following:

- \$4,054.00 from Article 8 of the May 8, 2003 Annual Town Meeting (GASB 34 Consultant)
- \$3,400.00 from Article 19 of the May 6, 2013 Special Town Meeting (Fence, Keys & Alarm)
- \$73.13 from Article 22 of the May 6, 2013 Special Town Meeting (Safety Equipment); and
- \$10,000.00 from Article 25 of the May 6, 2013 Special Town Meeting (Operating Procedures Manual)

for a total appropriation of \$17,527.13 to be used for the purchase of an electronic message board; a vertical trench hydraulic safety shore; traffic cones; and barricades.

Inserted by the Board of Water Commissioners

Finance Committee Recommends

Explanatory Note: This article transfers balances from articles in which the funds are either no longer necessary or the purchases and projects are complete. The Water Superintendent was able to complete the Water Department's Operating Procedures Manual herself. By re-purposing the balances of these articles, the Water Department can purchase necessary safety equipment and an electronic message board.

Motion by John Manning, seconded by Mark Emery, passed voice unanimous at 8:12pm

ARTICLE 23. Move the Town vote to transfer and appropriate the sum of \$65,000 from the Water Department Stabilization Fund for paving the parking areas of the Water Department Office at 401 Central Street.

Inserted by the Board of Water Commissioners

Finance Committee Recommends

*Explanatory Note: The parking lot presents a public safety concern as well as a safety concern for the employees. It is unstable and is original to the purchase of the building. **Passage requires a two-thirds vote.***

Motion by John Manning, seconded by Mark Emery, passed by HAND COUNT: 144 YES to 35 NO at 8:26pm

ARTICLE 24. Move the Town vote to transfer and appropriate the sum of \$376,000 from the Water Department Stabilization Fund for the purpose of retrofitting a gas-fired dehumidification system at the Water Treatment Plant.

Inserted by the Board of Water Commissioners

Finance Committee Recommends

*Explanatory Note: The Water Treatment Plant does not have a dehumidification system. **Passage requires a two-thirds vote.***

Motion by John Manning, seconded by Mark Emery, passed voice unanimous at 8:36pm

ARTICLE 25. Move the Town vote to transfer and appropriate the sum of \$160,000 from the Water Department Stabilization Fund for repairing and coating the exterior of the Prospect Hill Water Tank.

Inserted by the Board of Water Commissioners

Finance Committee Recommends

Explanatory Note: These funds are needed to make necessary repairs and to coat the exterior of the tank.

Passage requires a two-thirds vote

Motion by John Manning, seconded by Mark Emery, passed voice unanimous at 8:38pm

ARTICLE 26. Move the Town vote to amend Section 1 of the Water Use Restriction Bylaw of the General Bylaws of the Town of Rowley, MA by deleting the section in **bold strikethrough** and by adding the words in **bold underlined italics** as shown below:

Section 1: Authority

This By-law is adopted by the Town under its police powers pursuant to the Home Rule Amendment of the Massachusetts Constitution, Article LXXXIX, to protect public health and welfare and its powers pursuant to M.G.L. c.40, §§ 21 et seq., and implements the Town's authority to regulate water use pursuant to **Chapter 11 of the Special Acts of 1946, An Act to Authorize the Town of Rowley to Supply Itself and Its Inhabitants with Water, to M.G.L. c.41, § 69B.** This by-law also implements the Town's authority under M.G.L. c. 40, § 41A, conditioned upon a declaration of a State of Water Supply Emergency issued by the Department of Environmental Protection.

Inserted by the Board of Selectmen and Board of Water Commissioners

Finance Committee Recommendation Not Required

Explanatory Note: This Bylaw has an erroneous reference to G.L. c. 41 §69B. The Town's attorneys have advised the Board of Selectmen to correct this error.

Motion by G. Robert Merry, seconded by Joseph Perry, passed voice unanimous at 8:39pm

ARTICLE 27. Move the Town vote to amend the Zoning District Map of the Town of Rowley by transferring the premises hereinafter described from the Outlying District (OD) to the Business Light Industry Zoning District: The properties shown on a plan entitled: "Plan of Proposed Zoning Map Amendments, Town of Rowley Assessors Map 18" dated March 7, 2016, on file with the Planning Board, consisting of portions of parcels identified as Assessor's Map 18, Lot 3 (approximately 2.0 acres), Assessor's Map 18, Lot 3-1 (approximately 6.5 acres), and Assessor's Map 18, Lot 5-21-1A (approximately 2.3 acres), as depicted on said plan, for a total of 10.74 acres. Submitted by Sandy and Brian Patrican

Inserted by the Planning Board

Finance Committee Recommendation Not Required

Planning Board Explanatory Note: Passage requires a two-thirds vote. This Article would transfer portions of the three lots cited above from the Outlying Zoning District (OD) to the Business Light Industry Zoning District. Currently, Map 18, Lot 3 (420 Newburyport Turnpike), and, Map 18, Lot 3-1 (428 Newburyport Turnpike) are split-zoned: BLI Zoning in the front along Route 1, and, OD Zoning in the rear portions of the lots. In addition, the owner of the subject properties, 420 Newburyport Turnpike, LLC, recently acquired Map 18, Lot 5-21-1A (344 Wethersfield Road) identified as which is zoned OD district. This transfer of the 2.0 acre OD zoned portion of Map 18, Lot 3; the 6.5 acre OD zoned portion of Map 18, Lot 3-1; and, the 2.3 acre OD zoned portion of Map 18, Lot 5-21-1A, a total of 10.74 acres, to BLI zoning will eliminate the split-zoning of the aforementioned parcels.

Please see next page for a copy of the Zoning Map. Motion by Christopher Thornton, seconded by Curtis Bryant, passed voice unanimous at 8:41 p.m.

MOTION: Move the Town vote to adjourn the May 2, 2016 Special Town Meeting.
Motion by G. Robert Merry, seconded by Joseph Perry, passed voice unanimous at 8:41pm

And you are hereby instructed to serve this warrant by posting copies thereof in at least seven public places in Town not less than fourteen days before the day fixed for such meeting, as directed by the laws of the Town and to make due return of the Warrant to the Town Clerk at least two days before said meeting. Given under our hands this 7th day of April in the year two thousand sixteen.

*Robert Merry, Chairman
Joseph Perry, Vice Chairman
Robert Snow, Clerk
David Petersen
Clifford Pierce*

I have served this Warrant by posting in at least seven public places in the Town not less than fourteen days before the day fixed for such meeting and have made the return of the Warrant to the Town Clerk at least two days before the time of said meeting.

Notices posted at Town Hall, Rowley Pharmacy, Inc., Public Library, Knowles Filling Station, Market Basket, Town Hall Annex, and The First Ipswich Bank, formerly known as First National Bank of Ipswich -Rowley Office.

Richard C. MacDonald, Constable of Rowley

Posted 4/8/16

Certification: *I, Susan G. Hazen, duly elected and certified Town Clerk for the Town of Rowley do hereby certify that the statements contained above regarding the May 2, 2016 Town of Rowley Special Town Meeting are true and accurate according to documents maintained by this office.*

*Susan G. Hazen, Town Clerk
Town of Rowley
May 17, 2016*

Town of Rowley, Commonwealth of Massachusetts
SPECIAL TOWN MEETING MINUTES
November 14, 2016

Counters: Due to the controversial nature of several of the articles, specifically Article #13 (Mehaffey Farm) and #16 (Water Restriction Bylaw Amendments) it was exceedingly difficult to draft four neutral residents as Counters for this evening's meeting. Moderator Petersen issued a request for anyone not directly involved in either of the issues to come forward and volunteer but to no avail. Maryann Levasseur of 6 Leslie Road and Nancy Miller of 526 Wethersfield St. were eventually sworn in and Town Clerk Susan Hazen and Moderator Joan Petersen agreed to act as Counters #3 and 4.

Required Quorum of 100 was declared by the Board of Registrars at 7:50 and the meeting was declared open by Moderator Petersen. People continued to arrive even as the meeting began and by the time Article 16 came up, there were nearly 300 in attendance.

Moderator Petersen called upon the Rev. Robert Hagopian of the First Congregational Church to open the meeting with a Prayer of Invocation, followed by Board of Selectman Chair Joseph Perry leading the Pledge of Allegiance.

MOTION: I move to allow non-resident employees, Town Counsel Judy Pickett and Vanessa Johnson of Essex County Green Belt Association permission to speak, if called upon, during the November 14, 2016 Special Town Meeting.
Motion by Joe Perry, seconded by Bob Snow, passed by voice unanimous vote at 7:52 pm.

Town Clerk Susan Hazen began the reading of the warrant:
Essex, ss.

To the Constables in the Town of Rowley in the County of Essex, Greetings:
In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Rowley, qualified to vote in elections and Town Affairs, to meet in the Pine Grove School, Route 1A, on Monday, the 14th day of November 2016 at 7:30 p.m., then and there to act on the following articles:

MOTION: Madam Moderator, I move to suspend further reading of the November 14, 2016 Special Town Meeting Warrant because present Town Meeting members have a copy of this warrant.
Motion by Bob Merry, seconded by David Petersen, passed voice unanimous at 7:53 pm.

ARTICLE 1 To hear and act on reports of Committees and Boards. Inserted by the Board of Selectmen
Moderator Petersen explained the process, including the 11 PM deadline and that residents who wished to speak must come to the microphone at the front of the room and state their names and address.

ARTICLE 2 Move the Town vote to suspend in the Town Meeting the application of Section 19 and Section 20 of the Town Meeting Bylaw pertaining to the reconsideration of all money articles, such suspension intended for the specific purpose to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59, Section 21C [Proposition 2-1/2, so-called] and to give blanket warning hereby that any money article may, at the end of the meeting and after all articles have been acted upon, be moved for reconsideration in order to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59, Section 21C.

Inserted by the Board of Selectmen

Motion by Bob Snow. Seconded by Joe Perry, passed voice unanimous at 7:55 pm

ARTICLE 3 Move the Town vote to transfer and appropriate the sum of \$4,000 from Line 156 (Essex Regional Retirement) of Article 5 of the May 2, 2016 Annual Town Meeting to be added to Line 8 (Selectmen's Expense) of Article 5 of the Annual Town Meeting of May 2, 2016 to pay for the expenses incurred to hold the November 14, 2016 Special Town Meeting.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: Passage of this article covers the costs to hold this Special Town Meeting. This article brings the total appropriation in this line to \$18,117.

Motion by Joe Perry, seconded by Bob Snow, passed voice unanimous at 7:56 pm

ARTICLE 4 Move the Town vote to transfer and appropriate the sum of \$6,435 from Line 156 (Essex Regional Retirement) of Article 5 of the May 2, 2016 Annual Town Meeting to be added to Line 18 (Reserve Fund) of Article 5 of the Annual Town Meeting of May 2, 2016.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: The Board of Selectmen requested a Reserve Fund transfer from the Finance Committee at the start of FY 2017 to cover the cost of a fire alarm system upgrade at the Town Hall Annex. Passage of this article reimburses the Town's Reserve Fund, which covers emergency and unforeseen expenses during FY 2017. This transfer restores the Reserve Fund to its original appropriation of \$75,000.

Motion by Cliff Pierce, seconded by Joe Perry, passed voice unanimous at 7:57 pm

ARTICLE 5 Move the Town vote to raise and appropriate the sum of \$13,704 to be added to Line 99 (Highway Department Wages) of Article 5 of the May 2, 2016 Annual Town Meeting and to vote to raise and appropriate the sum of \$13,704 to be added to Line 108 (Cemetery Department Wages) of Article 5 of the May 2, 2016 Annual Town Meeting to fund the new position of Cemetery Supervisor/Highway Truck Driver & Equipment Operator.

Inserted by the Board of Cemetery Commissioners and Highway Surveyor

Finance Committee Recommends

Explanatory Note: Passage of this article funds a newly created position which will split its time between the Highway Department and the Cemetery Department. The person in this position will perform work which had been done previously by elected officials on the Board of Cemetery Commissioners and perform work in the Highway Department as a truck driver and equipment operator. The total appropriation in the Highway Department Wage line will be \$172,853 and the total appropriation in the Cemetery Department Wage line will be \$33,904.

Motion by Bob Merry, seconded by Patrick Snow, passed voice unanimous at 7:58 pm

ARTICLE 6 Move the Town vote to fix the annual compensation of elective officers of the Town as required by Massachusetts General Laws Chapter 41, Section 108 as follows.

Elective Officer	Requested	<u>Finance Committee Recommends</u>
Board of Cemetery Commissioners (Chairman)	\$2,000	\$500

Inserted by the Board of Selectmen

Finance Committee Does Not Recommend; Finance Committee Recommends \$500

Explanatory Note: This stipend will be dedicated solely for the Chairman of the Board of Cemetery Commissioners. The Chairman will be the primary contact for the Cemetery Supervisor/Highway Truck Driver & Equipment Operator. The Chairman will continue to be the main point of contact for the Cemetery Department on evenings and weekends. Due to these responsibilities, the Board of Cemetery Commissioners feels this annual stipend is warranted for the position of chairman.

Motion, as printed in warrant for the \$2000, by Joe Perry, seconded by Bob Snow.

Finance Board does not recommend the full stipend of \$2000 but submitted an amended motion reducing the stipend amount to \$500:

MOTION TO AMEND: Move to amend the original motion under Article Six to fix the annual compensation of the elective officers of the Town as required by Massachusetts General Laws Chapter 41, Section 108 as follows: Elective Officer, Chairman, Cemetery Commission, Finance Committee Recommendation: \$500.

Amended Motion by Dennis Roy, seconded by Larry White.

*Vote on **AMENDED** motion, by Hand Count: 160 YES, 57 NO – Amended Motion passed at 8:14 pm
No vote necessary on original motion.*

ARTICLE 7 Move the Town vote to transfer and appropriate the sum of \$2,000 from Line 108 (Cemetery Department Wages) of Article 5 of the May 2, 2016 Annual Town Meeting to Line 107 (Cemetery Commission Stipends) of Article 5 of the May 2, 2016 Annual Town Meeting.

Inserted by the Board of Cemetery Commissioners

Finance Committee will make a Recommendation from the Floor

Explanatory Note: Passage of this article requires passage of Article 6 in accordance with G.L. c.41 §108.

MOTION TO AMEND: Move the Town vote to amend the original motion under Article 7 to transfer and appropriate the sum of \$500 from Line 108 (Cemetery Department Wages) of Article 5 of the May 2, 2016 Annual Town Meeting to Line 107 (Cemetery Commission Stipends) of Article 5 of the May 2, 2016 Annual Town Meeting.

Amended motion by Joe Perry, seconded by Bob Snow, passed voice unanimous at 8:16 pm

ARTICLE 8 Move the Town vote to fund the cost items of a collective bargaining agreement between the Town and Teamsters Local 170, effective July 1, 2016 to June 30, 2019, and for such purpose to transfer and appropriate the sum of \$19,930 from Line 13 (Collective Bargaining Reserve) of the FY 17 Budget approved under Article 5 of the May 2, 2016 Annual Town Meeting to be added to the following lines:

Line	Description	Amount to be Transferred
68	Firefighter Wages	\$19,730
70	Expenses	\$200

Inserted by the Board of Selectmen)

Finance Committee Recommends

Explanatory Note: Passage of this article is necessary for the funding of the successor collective bargaining agreement between the Town and Teamsters Local 170 – Fire Union. This will bring the FY 17 total appropriation in the Firefighter Wages line to \$175,018 and to \$120,193 in the Expenses line Motion by Joe Perry, seconded by Bob Snow, passed voice unanimous at 8:17 pm

ARTICLE 9 Move the Town vote to fund the cost items of a collective bargaining agreement between the Town and AFSCME Local 2905, effective July 1, 2016 to June 30, 2019, and for such purposes to transfer and appropriate the sum of \$30,341 from Line 13 (Collective Bargaining Reserve) of the FY 17 Budget approved under Article 5 of the May 2, 2016 Annual Town Meeting to be added to the following lines:

Line	Description	Amount to be Transferred
20	Assistant Accountant Wages	\$450
24	Assessors Administrative Assistant Wages	\$556
30	Assistant Collector Wages	\$400
54	Zoning Board of Appeals Administrative Assistant Wages	\$208
57	Town Hall/Annex Janitor Wages	\$320
62	Police Department Wages	\$11,686
73	Inspection Department Wages	\$250
99	Highway Department Wages	\$15,515
116	Council on Aging Wages	\$956

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: Passage of this article is necessary for the funding of the successor collective bargaining agreement between the Town and AFSCME Local 2905.

Motion by Joe Perry, seconded by Bob Snow, passed voice unanimous at 8:19 pm

ARTICLE 10 Move the Town vote to appropriate \$3,750 to be used by the Board of Selectmen for the replacement of a septic tank at the Dodge Reservation at 390 Wethersfield Street and to determine whether this amount shall be transferred from unexpended amounts borrowed to pay costs of facilities upgrades under Article 18, Paragraph 3 of the May 4, 2015 Annual Town Meeting Warrant and Article 8 of the May 2, 2016 Special Town Meeting, which amounts are no longer needed to pay costs of the projects for which they were borrowed, and to transfer the sum of \$8,750 from the Sale of Town Property Fund to be used by the Board of Selectmen for the same purpose for a total appropriation of \$12,500.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: The Board of Health granted the Board of Selectmen a two-year waiver to comply with the Title V Environmental Code (septic systems) pursuant to an Enforceable Agreement in 2014, when the Town purchased land from the Girl Scouts of Eastern Massachusetts, Inc. now known as the Dodge Reservation. These funds will be used to repair the existing septic system so that it complies with the Title V Code.

Motion by Cliff Pierce, seconded by Joe Perry, passed voice unanimous at 8:20 pm

ARTICLE 11 Move the Town vote to rescind \$17,000 authorized to be borrowed for departmental equipment under Article 20 of the May 2, 2016 Annual Town Meeting Warrant, which amount has not been borrowed and is no longer necessary to complete the project for which it was approved.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: The motion approved under Article 20 of the May 2, 2016 Annual Town Meeting authorized more funds than were needed for the purchase of the Highway Department sander. The Town's Bond Counsel has recommended that the Board of Selectmen place this article on the Town Meeting Warrant for approval.

Motion by Bob Snow, seconded by Joe Perry, passed voice unanimous at 8:21 pm

ARTICLE 12 Move the Town vote, pursuant to Massachusetts General Laws Chapter 44B, to appropriate from the Community Preservation Fund Historic Resources Reserve Account and/or the Unreserved Account the sum of \$15,000 to be added to Article 13 of the November 14, 2005 Special Town Meeting to be used by the Board of Selectmen to cover costs relating to architectural and engineering design of an elevator addition at the Town Hall Annex.

Inserted by the Board of Selectmen and Community Preservation Committee

Finance Committee Recommends

Explanatory Note: This appropriation will cover costs, such as hazardous material testing and monitoring, attendance at public meetings, including Town Meeting, and other related project costs, not covered under the current contract for architectural and engineering design services for an elevator at the Town Hall Annex. The original appropriation of \$30,000 is funding the basic contract for architectural and engineering design services to assess and provide a schematic design. Upon completion of this phase, the Board of Selectmen will seek an appropriation at the May 1, 2017 Town Meeting for the preparation of specifications, construction bid documents, and construction costs for the elevator addition.

Motion by David Petersen, seconded by Bob Merry, passed voice unanimous at 8:23 pm,

ARTICLE 13 Move the Town vote to appropriate \$450,000 to enable the Town of Rowley to acquire a perpetual conservation restriction on the land known as "Mehaffey Farm" for conservation, open space and passive recreation purposes, comprised of 28.8 acres, more or less, located in Rowley, Massachusetts and shown as "RESTRICTED" on a plan of land on file with the Town Clerk entitled "Conservation Restriction Plan in Rowley, MA prepared for The Tenney-Mehaffey Trust" by Donohoe Survey, Inc. dated June 30, 2016; that said conservation restriction is to be conveyed to the Town of Rowley acting by and through its Conservation Commission under the provisions of Massachusetts General Law Chapter 40, Section 8C, as it may be amended; that the conservation restriction is to be managed and controlled by the Rowley Conservation Commission and the Essex County Greenbelt Association, Inc.; that the Town vote to appropriate \$450,000 from the Community Preservation Act Undesignated Funds account to pay the cost of this acquisition, which shall be contingent upon receipt of the State Grant Award letter, gifts, or other contributions received by the Town for this acquisition of not less than \$350,000; and to authorize the Conservation Commission and the Board of Selectmen to receive and accept grants, donations, or reimbursements for this purpose, and/or any others in any way connected with the scope of this Article, and to authorize the Conservation Commission and the Board of Selectmen to file on behalf of the Town of Rowley any and all applications deemed necessary for grants and /or reimbursements from the Commonwealth of Massachusetts under the Local Acquisitions for Natural Diversity (LAND) grant program under the provisions of Massachusetts General Laws Chapter 132A, Section 11, and/or any others in any way connected with the scope of this Article; and to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town of Rowley to affect said purchase.

Inserted by the Board of Selectmen, Conservation Commission and Community Preservation Committee

Finance Committee Recommends

Explanatory Note: Passage of this article funds the purchase of a conservation restriction, which will be held by the Town and the Essex County Greenbelt Association (Greenbelt), on 28.8 acres of farmland and forestland at 179 Newbury Road. The conservation restriction will protect the Mehaffey Farm, a 7th generation family farm, from development. Greenbelt has been working with the Town in securing funds to purchase this conservation restriction. Passage of this article commits no more than \$100,000 from the Community Preservation Fund towards this purchase. The balance of the cost will come from outside funds. The Town has applied for a grant from the state Land Acquisitions for Natural Diversity (LAND) grant program in the amount of a 58 percent (58%) reimbursement for the full cost of the conservation restriction, or \$261,000. Greenbelt is contributing \$100,000 towards the cost of the conservation restriction. This land is adjacent to 53 acres of forestland recently purchased by the State Department of Conservation and Recreation, which is now a part of and connected to Willowdale and Georgetown-Rowley State Forests. The conservation restriction will include access to the newly purchased state forestland by the creation of a path from Newbury Road through Mehaffey Farm to Willowdale State Forest.

Motion by Cliff Pierce, seconded by Joe Perry

Power Point Presentation by Conservation Commission and Greenbelt

Vote by Paper Ballot: 236 YES, 56 NO – Motion passed at 9:23 pm

While Article 13 Paper Ballots were being counted, Moderator Petersen moved onto the next article, thus Article 14 and 15 were voted before Article 13 results were announced.

ARTICLE 14 Move the Town vote to transfer and appropriate the sum of \$27,000 from the Water Department Stabilization Fund to be added to Article 23 of the May 2, 2016 Special Town Meeting to be used by the Board of Water Commissioners to the cover costs of complying with storm water best management practices, which are required as part of the paving of 401 Central Street.

Inserted by the Board of Water Commissioners

Finance Committee Recommends

Explanatory Note: Passage requires a two-thirds vote. This article will provide the Board of Water Commissioners with funds to cover the costs of storm water requirements for their paving project.

Motion by Water Commissioner Bernard Cullen, seconded by Water Commissioner Mark Emery, passed voice unanimous at 9:15 pm

ARTICLE 15 Move the Town vote to transfer and appropriate the sum of \$225,000 from the Water Department Stabilization Fund to be used by the Board of Water Commissioners for the purpose of complying with deficiencies in the Water Department operations as noted in the 2016 Massachusetts Department of Environmental Protection Sanitary Survey.

Inserted by the Board of Water Commissioners

Finance Committee Recommends

Explanatory Note: Passage requires a two-thirds vote. These funds will be used to cover the costs to comply with the items listed in the state DEP sanitary survey as “deficient.”

Motion by Water Commissioner Mark Emery, seconded by Water Commissioner Bernard Cullen, passed voice unanimous at 9:20 pm.

ARTICLE 16 Move the Town vote to amend the Water Use Restriction Bylaw of the General Bylaws of the Town of Rowley, MA by adding the words in *bold underlined italics* and deleting the words in ~~bold strikethrough~~ as shown below:

WATER USE RESTRICTION BY-LAW

Section 1 Authority

This By-law is adopted by the Town under its police powers pursuant to the Home Rule Amendment of the Massachusetts Constitution, Article LXXXIX, to protect public health and welfare and its powers pursuant to M.G.L. c. 40, §§ 21 et seq., and implements the Town's authority to regulate water use pursuant to Chapter 11 of the Special Acts of 1946, An Act to Authorize the Town of Rowley to Supply Itself and its Inhabitants with Water. This by-law also implements the Town's authority under M.G.L. c. 40, § 41A, conditioned upon a declaration of a State of Water Supply Emergency issued by the Department of Environmental Protection.

Section 2 Purpose

The purpose of this by-law is to protect, preserve and maintain the public health, safety and welfare whenever there is in force a State of Water Supply Conservation or a State of Water Supply Emergency by providing for enforcement of any duly imposed restrictions, requirements, provisions or conditions imposed by the Town or by the Department of Environmental Protection.

Section 3 Definitions

- **Agriculture shall mean farming in all its branches and agriculture, as defined at M.G.L. c. 128, § 1A.**
- Outdoor watering shall mean any residential, municipal, industrial, or commercial watering of decorative lawns, trees or shrubbery.
- Person shall mean any individual, corporation, trust, partnership, association, agency or authority, or other entity, and any officer, employee, group or agent of such persons.
- State of Water Supply Emergency shall mean a State of Water Supply Emergency declared by the Department of Environmental Protection under M.G.L. c. 21G, §§ 15-17.
- State of Water Supply Conservation shall mean a State of Water Supply Conservation declared by the Town pursuant to Section 4 of this by-law.
- Water Users or Water Consumers shall mean all persons using water from the Town's public water source irrespective of that person's responsibility for billing purposes for use of the water.

Section 4 Declaration of a State of Water Supply Conservation

The Town, through its Board of Water Commissioners, may declare a State of Water Supply Conservation upon a determination by a majority vote of the Board that a shortage of water exists of such a degree that conservation measures are appropriate to ensure an adequate supply of water to all water consumers. Public notice of a State of Water Supply Conservation shall be given under Section 6 of this by-law before it may be enforced.

Section 5

Restricted Water Uses

A declaration of a State of Water Supply Conservation shall include one or more of the following restrictions, conditions, or requirements limiting the use of water as necessary to protect the water supply except as provided in Section 11. The applicable restrictions, conditions, or requirements shall be included in the public notice required under Section 6.

- a) Odd/Even Outdoor Watering: Outdoor watering on property having an odd-numbered address is restricted to odd-numbered days. Outdoor watering on property having an even-numbered address is restricted to even-numbered days.
- Or Off-Peak Outdoor Watering: Outdoor watering is limited to such hours and such days as the Board of Water Commissioners shall determine by a majority vote of the Board.
- b) Outdoor Watering Method Restriction: Outdoor watering is restricted to bucket, can or hand-held hose watering with automatic shutoff nozzle.
- c) Outdoor Watering Ban: Outdoor watering is prohibited.
- d) Outdoor Watering Hours: Outdoor watering is permitted only during daily periods of low demand, to be specified in the declaration of a State of Water Supply Conservation and public notice thereof.
- e) Swimming Pools: Filling and topping off of swimming pools is prohibited.
- f) Automatic Sprinkler Use: The use of automatic sprinkler systems is prohibited.
- g) Car washing: Car or vehicle washing is prohibited.

Section 6

Public Notification of a State of Water Supply Conservation and State of Water Supply Emergency; Notification of DEP

Notification of any provision, including any restriction, requirement or condition, imposed by the Town as part of a State of Water Supply Conservation shall be published in a newspaper of general circulation within the Town, or by such other means reasonably calculated to reach and inform all users of water of the State of Water Supply Conservation. Notification of a State of Water Supply Emergency declared by the Department shall be provided by furnishing a copy of the notice to radio and television stations serving the area served by the public water system as soon as possible, but no later than 48 hours after the public water system receives notice of the Department's declaration. Any restriction imposed under Section 5 or in the Department declaration of emergency or order shall not be effective until such notification is provided. Notification of the State of Water Supply Conservation shall also be provided to the Massachusetts Department of Environmental Protection at the same time that notification is given.

Section 7

Termination of a State of Water Supply Conservation; Notice

A State of Water Supply Conservation may be terminated by a majority vote of the Board of Water Commissioners upon a determination that the water supply shortage no longer exists. Public notification of the termination of a State of Water Supply

Conservation shall be given in the same manner as is required for notice of the Town's declaration of its State of Water Supply Conservation.

Section 8 State of Water Supply Emergency; Compliance with DEP Orders

Upon notification to the public that a declaration of a State of Water Supply Emergency has been issued by the Department of Environmental Protection, no person shall violate any provision, restriction, requirement, condition or any order approved or issued by the Department for the purpose of bringing about an end to the State of Water Supply Emergency. The notice prescribed by this Section shall be in writing and shall be published once in a newspaper of general circulation within the Town. Such notice shall summarize the provisions of the State of Water Supply Emergency and the requirements and conditions thereof. Notice as prescribed by this Section shall be sufficient for enforcement of the requirements of such declaration on and after the date following newspaper publication.

Section 9 Private Wells

Upon notification that the Department of Environmental Protection has declared either a State of Water Supply Conservation or a State of Water Supply Emergency for an area that includes the Town of Rowley, the Board of Water Commissioners may regulate and control the use of all private wells consistent with this By-law and consistent with their regulation of the Town's Water Users or Water Consumers.

Section 10 Penalties

The Town, through its Board of Water Commissioners, Water Superintendent, Building Inspector, or Police Department, may enforce this by-law. Any person violating this by-law shall be liable to the Town in the amount of ~~\$50.00~~ **\$50** for the first violation and ~~\$100.00~~ **\$100 for the second violation and \$300** for each subsequent violation during a State of Water Supply Conservation or a State of Water Supply Emergency. Fines shall be recovered by indictment, or on complaint before the District Court, or by non-criminal disposition in accordance with Section 21D of Chapter 40 of the General Laws.

Section 11 Severability

The invalidity of any portion or provision of this by-law shall not invalidate any other portion or provision thereof.

Section 12 Exemptions

The Board of Water Commissioners may exempt from the water use restrictions adopted under this by-law such uses as it determines would be placed under an undue hardship absent the exemption, provided that water supplies subject to the restrictions are not likely to be significantly reduced as a result of the exemption, and provided further that the Board may condition the exemption upon compliance with such restrictions or requirements that it deems necessary or advisable in the public interest. The Board by regulation may establish categories of uses eligible for exemption, further criteria for exemption not inconsistent with this Section, and the procedure to

be followed by applicants for exemption.
or take any other action relative thereto.
Inserted by the Board of Water Commissioners

Finance Committee Recommendation Not Required

Explanatory Note: Passage of this article amends the Water Use Restriction Bylaw so that it now includes a State of Water Supply Conservation in addition to a State of Water Supply Emergency. The applicability of the bylaw is being amended under this article to include private wells. This article also adds a new penalty for the third offense under Section 10 – Penalties.

MOTION TO POSTPONE INDEFINITELY – Move the Town vote to indefinitely postpone Article 16.

Motion by Water Commission Chair, John Manning, seconded by Commissioner Mark Emery, passed by voice unanimous vote at 9:23 pm.

ARTICLE 17 Move the Town vote to amend Section 3, subpart s of the Fee Bylaw of the General Bylaws of the Town of Rowley by adding the words in **bold underlined italics** and deleting the words shown in ~~bold strikethrough~~ as shown below:

s. Water Use Restriction Bylaw

- a. Section ~~9~~ **10**– Penalties ~~\$50.00~~ **\$50** for first Violation **violation**
\$100 for ~~second~~ **second** each subsequent violation
\$300 for third and each subsequent violation

Inserted by the Board of Selectmen

Finance Committee Recommendation Not Required

Explanatory Note: Passage of this article requires passage of Article 16. Article 17 amends the Fee Bylaw and adds a new penalty for the third offense. This amendment is required if Article 16 passes.

MOTION TO POSTPONE INDEFINITELY: Move the Town vote to indefinitely postpone Article 17

Motion by Dave Petersen, seconded by Bob Merry, passed voice unanimous at 9:24 pm

MOTION TO ADJOURN: Move the Town vote to adjourn the November 14, 2016 Special Town Meeting.

Motion by Bob Merry, seconded by Dave Petersen, passed voice unanimous at 9:25 pm

And you are hereby instructed to serve this warrant by posting copies thereof in at least seven public places in Town not less than fourteen days before the day fixed for such meeting, as directed by the laws of the Town and to make due return of the Warrant to the Town Clerk at least two days before said meeting. Given under our hands this 26th day of October in the year two thousand sixteen.

*Joseph Perry, Chairman
Robert Snow, Vice Chairman
Clifford Pierce, Clerk
G. Robert Merry
David Petersen*

I have served this Warrant by posting in at least seven public places in the Town not less than fourteen days before the day fixed for such meeting and have made the return of the Warrant to the Town Clerk at least two days before the time of said meeting.

Notices posted at Town Hall, Rowley Pharmacy, Inc., Public Library, Knowles Filling Station, Market Basket, Town Hall Annex, and The First Ipswich Bank, formerly known as First National Bank of Ipswich -Rowley Office.

Richard C. MacDonald, Constable of Rowley

10/26/16

Certification: I, Susan G. Hazen, duly elected and qualified Town Clerk for the Town of Rowley do hereby certify that the statements contained above with regard to the November 14, 2016 Town of Rowley Special Town Meeting are true and accurate according to documents maintained by this office.

**Susan G. Hazen, Town Clerk
Town of Rowley
November 28, 2016**

Recall Election

February 2, 2016

712 Ballots Cast

To vote for or against the recall of Water Commissioner Timothy A. Toomey and then, if the recall vote is in the affirmative, to vote for a candidate to fill the unexpired term (ending May 9, 2017) vacated by the recall.

	<u>RECALL VOTE</u>
For the Recall of Timothy Toomey	661
Against the Recall of Timothy Toomey	48
Blanks	3

	<u>CANDIDATES</u>
Timothy A. Toomey	26
Mark R. Emery	675
Blanks	8
Write-ins	3

2 Blank and 1 Jack Cook

Presidential Primary

March 1, 2016

Ballots Cast: 2380

DEMOCRATIC

Ballots Cast: 1141

PRESIDENTIAL PREFERENCE

Bernie Sanders	658
Martin O'Malley	3
Hillary Clinton	470
Rocky De La Fuente	1
No Preference	7
Write-in	1
Blank	1

STATE COMMITTEE MAN

Blank	1032
Write-ins	109

STATE COMMITTEE WOMAN

Kathleen A. Pasquina	711
Blank	425
Write-in	5

TOWN COMMITTEE (10)

* No Candidates Listed

Blanks	11,325
Write-in:	85

GREEN-RAINBOW

Ballots Cast: 0

PRESIDENTIAL PREFERENCE

Sedinam Curry	0
Jill Stein	0
William P. Kreml	0
Kent Mesplay	0
Darryl Cherney	0
No Preference	0
Blanks	0
Write-ins	0

STATE COMMITTEE MAN

Blanks	0
Write-ins:	0

STATE COMMITTEE WOMAN

Blanks	0
Write-ins	0

REPUBLICAN

Ballots Cast: 1238

PRESIDENTIAL PREFERENCE

Jim Gilmore	0
Donald J. Trump	633
Ted Cruz	141
George Pataki	0
Ben Carson	35
Mike Huckabee	1
Rand Paul	4
Carly Fiorina	2
Rick Santorum	0
Chris Christie	2
Marco Rubio	213
Jeb Bush	9
John R. Kasich	189
No Preference	5
Blanks	1
Write-ins:	3

STATE COMMITTEE MAN

Lucas J. Noble	408
Lawrence Brennan	606
Blanks	221
Write-ins:	3

STATE COMMITTEE WOMAN

Angela Q. Hudak	737
Janet A. Vincze	262
Blank	236
Write-ins:	3

TOWN COMMITTEE (10)

* No Candidates listed

Blanks	12335
Write-ins:	45

UNITED INDEPENDENT PARTY

Ballots Cast: 1

PRESIDENTIAL PREFERENCE

No preference	0
Blanks	0
Write-in: Hillary Clinton	1

STATE COMMITTEE MAN

Blanks	0
Write-ins:	1

STATE COMMITTEE WOMAN

Blanks	0
Write-ins:	1

Town of Rowley

May 10, 2016 Annual Election

Ballots Cast: 891

Two Selectmen - 3 years

G. Robert Merry	691
David C. Petersen	656
Write-ins	22
Blanks	413

Board of Assessors - 3 years

Diane D'Angeli	655
Write-in	2
Blank	234

Planning Board - 5 year term

David F. Jaquith	648
Write-ins	2
Blank	241

Housing Authority

Write-in: Kathryn Olmsted	18
Write-in: Other	35
Blank	838

Municipal Light Board - 3 years

Robert L. Snow	671
Write-ins	8
Blanks	212

Constable - 3 years

Richard C. MacDonald	665
Write-ins	1
Blanks	225

Municipal Water Board - 3 years

Bernard J. Cullen	615
Write-ins	7
Blanks	269

Cemetery Commission - 3 years

Peter M. Dalzell	609
Write-ins	12
Blank	270

Shellfish Commissioner - 3 years

Paul L. Lees	644
Write-ins	10
Blank	237

Shellfish Commission - 1 year unexp

Ronald D. Kneeland	673
Write-ins	12
Blank	206

Trustees for The Library - 3 years

Vote for Three

Mark R. Behringer	642
Michelle M. Ford	647
Thomas Glenn Blakney	631
Write-ins	0
Blanks	753

Regional School District Committee

NEWBURY member - 3 year term

Maureen E. Heffernan	580
Write-ins	1
Blank	310

NEWBURY Member - 2 year Unexp'd Term

Write-in: Daniel Valiant	12
Write-ins: Other	55
Blank	824

ROWLEY member - 3 year term

Paul L. Lees	656
Write-ins	5
Blank	230

SALISBURY member - 3 year term

Deborah H. Choate	524
Write-ins	3
Blanks	364

Question 1: Shall the Town of Rowley be allowed to exempt from the provisions of Proposition two-and-one-half, so called, the amounts required to pay for the principal of and the interest on the \$800,000 bonds issued in order to pay costs of a feasibility study related to the Pine Grove School, located at 191 Main St., Rowley,. Massachusetts, including the payment of all costs incidental or related thereto?

Blank	19
YES	494
NO	378

Question 2: Shall the Town of Rowley be allowed to exempt from the provisions of Proposition two-and-one-half, so-called, the amounts required to pay for the principal of and interest on the \$11,700,000 bonds issued in order to pay costs of expanding the police station by constructing an addition and to construct a fire station building, and for the payment of all other costs incidental and related thereto?

Blank	15
YES	494
NO	382

State Primary

September 8, 2016

Ballots Cast: 434

DEMOCRATIC:	250	REPUBLICAN:	183
<u>REPRESENTATIVE IN CONGRESS</u>		<u>REPRESENTATIVE IN CONGRESS</u>	
Seth Moulton	210	Write-in	23
Write-in	2	Blank	160
Blank	38		
<u>COUNCILLOR</u>		<u>COUNCILLOR</u>	
Eileen R. Duff	188	Richard A. Beker	139
Write-in	0	Write-in	3
Blank	62	Blank	41
<u>SENATOR IN GENERAL COURT</u>		<u>SENATOR IN GENERAL COURT</u>	
Write-in	22	Bruce E. Tarr	167
Blank	228	Write-in	1
		Blank	15
<u>REPRESENTATIVE IN GENERAL COURT</u>		<u>REPRESENTATIVE IN GENERAL COURT</u>	
Write-in	10	Bradford R. Hill	163
Blank	240	Write-in	0
		Blank	20
<u>SHERIFF</u>		<u>SHERIFF</u>	
William Castro	7	Kenneth H. Berg	13
Kevin F. Coppinger	67	Jefrey J. Gallo	11
Michael J. Marks	85	James P. Jajuga, Jr.	56
Edward J. O'Reilly	72	Craig G. Lane	26
Jerry P. Robito	7	Anne M. Manning-Martin	64
Paul L. D. Russell, Jr.	4	Write-in	5
Write-in	3	Blank	8
Blank	5		

UNITED INDEPENDENT PARTY - One (1) Ballot Cast

<u>REPRESENTATIVE IN CONGRESS</u>		<u>REPRESENTATIVE IN GENERAL COURT</u>	
Write-in	1	Write-in	1
Blank	0	Blank	0
<u>COUNCILLOR</u>		<u>SHERIFF</u>	
Write-in	1	Write-in	1
Blank	0	Blank	0
<u>SENATOR IN GENERAL COURT</u>			
Write-in	1		
Blank	0		

GREEN-RAINBOW PARTY - Zero (0) Ballots Cast

State Election

November 8, 2016

St. Mary's Hall, Main St., Rowley

Ballots Cast: 3905

Electors of President and Vice President

Clinton and Kaine	1679
Johnson and Weld	221
Stein and Baraka	53
Trump and Pence	1809
Write-ins	96
Blank	47

Representative in Congress

Seth Moulton	2714
Write-in	68
Blank	1123

Councillor

Eileen R. Duff	1468
Richard A. Baker	2041
Write-in	3
Blank	393

Senator in General Court

Bruce E. Tarr	2936
Write-in	30
Blank	939

Representative in General Court

Bradford R. Hill	2962
Write-in	24
Blank	919

Sheriff

Kevin F. Coppinger	1337
Anne M. Manning-Martir	1483
Mark E. Archer	324
Kevin J. Leach	282
Write-in	2
Blank	477

Question #1- Gaming

Blank	138
YES	1503
NO	2264

Question #2- Charter Schools

Blank	72
YES	1468
NO	2365

Question #3- Farming

Blank	68
YES	3005
NO	832

Question #4 - Marijuana

Blank	47
YES	1931
NO	1927

REPORT OF THE TREASURER/COLLECTOR

Tax Report 2016

Real Estate:	Taxes Committed	13,934,184
	Taxes Collected	13,802,393
	Taxes Abated and Exempted	53,965
	Subsequent Tax Taking	77,826
Uncollected as of 12/31/2016		0
Personal Property:	Taxes Committed	225,120
	Taxes Collected	223,073
	Taxes Abated and Exempted	814
	Uncollected as of 12/31/2016	1,233
Motor Vehicle:	Taxes Committed	1,091,073
	Taxes Collected	1,034,652
	Taxes Abated and Exempted	31,332
	Uncollected as of 12/31/2016	25,089

In Fiscal Year 2016, the Treasurer's office held an auction of properties taken through the Tax Title/Land Court foreclosure process. We sold 8 properties at auction for \$302,000:

Purchase		Purchase	
Property	Price	Property	Price
9 Prospect	4,000	336 Wethersfield	13,000
Rear Pine Needle	1,000	9 Walnut Drive	105,000
Off Newburyport	1,000	Off Main St	1,000
506 Newburyport	112,000	77 Railroad Ave	65,000
Total		302,000	

Our goal in the Treasurer/Collector's office is to provide residents with a wide variety of choices for payment and receipt of their real estate, personal property and excise bills. By offering these options, we also save the Town money on printing, mailing and processing expenses. Whether you prefer to pay online, through the mail, in person or at our new secure drop box at Town Hall, we provide you with payment options that fit your schedule.

Our bills are also available as e-bills. For motor vehicle or boat excise, residents can receive bills or reminders via e-mail, set up one-time or automatic payments and review their payment history at City Hall Systems by visiting www.townofrowley.net and clicking on Pay Excise in the Online Payment Center. Residents can also enroll in e-bills for real estate and personal property bills by clicking on the Go Green icon on the website.

The Town's website now provides a link to a list of uncashed checks deemed to be unclaimed. If your name is on the list, please contact the Treasurer/Collector's office and find out how to claim your funds.

Respectfully submitted: Karen H. Summit, Treasurer/Collector, CMMC/CMMT

PHOTO HIGHLIGHTS OF 2016



Above: State Representative Brad Hill, Board of Library Trustees Chairperson Margaret Lemelin, Library Director Pamela Jacobson, and Richard Curran, Constituent Services and Community Outreach Coordinator for State Senator Bruce Tarr, at the celebration of the Rowley Public Library's 125th Anniversary on August 20, 2016. Citations were presented from the Board of Selectmen, Governor Charles Baker's office, and both houses of the State Legislature.

Below and on next page: Guests at the Rowley Public Library's 125th Anniversary Celebration venture outside to show their support by clapping hands to give the library a 'hug.'



(Photos courtesy of Library Director Pamela Jacobson)

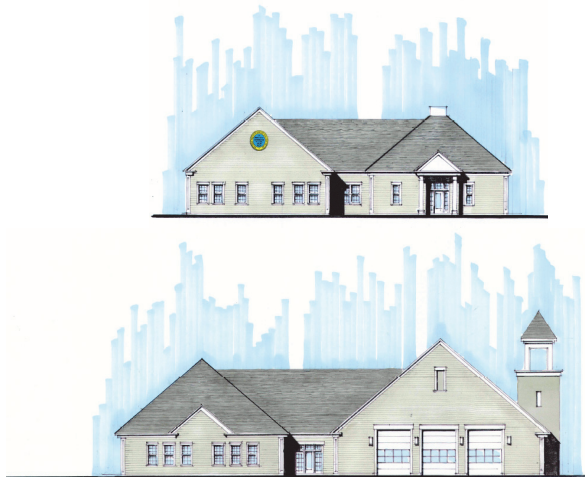


(Photos courtesy of Library Director Pamela Jacobson)



Above: Twelve Human Libraries were honored for their stories, knowledge, and experience at the Rowley Public Library on Saturday, August 20, as part of the 125th Anniversary Celebration. The Library was founded in 1891. Back row L-R: Jack Grundstrom, Henry Wilson, George Pacenka, Ellen Peabody, Anna Todd, G. Robert Merry. Seated L-R: Bryce Porter, John D. “Jack” Winninghoff, Doris Bradstreet, Joan Lyons, Hermayne Gordon. Not pictured: Aleta Budd.

Below: Schematic drawing of proposed Police Station addition and new Fire Station. Funding for this project was approved at the May 2, 2016 Annual Town Meeting, and a debt exclusion override for \$11,700,000 was passed at the May 10, 2016 Annual Town Election to fund this project.



(Top photo courtesy of Library Director Pamela Jacobson. Schematic drawing 2016 of proposed Police Station addition and new Fire Station prepared by Carell Group, Inc., Architects)



Photos of filming of the movie Chappaquiddick at Rowley Town Hall. Above: Film crews working throughout the night at Town Hall. Below: 1969-era Edgartown Police car parked in front of Town Hall.



(Top photo courtesy of Jimmy Luc of Apex Entertainment. Bottom photo courtesy of Town Administrator Deborah Eagan)

SALARIES AND WAGES TOWN EMPLOYEES

	Base Pay & Other Earnings		Base Pay & Other Earnings
<u>Accounting</u>		<u>Harbor Master</u>	
Susan Bailey	\$ 55,103.95	William DiMento	\$ 6,787.00
Ellen Petrillo	\$ 16,073.89	Frederick Hardy	\$ 3,416.40
		David Kent	\$ 1,036.56
<u>Administration</u>		Bradley Maravalli	\$ 3,262.20
Joan Petersen	\$ 100.00	Coleman Nicholson	\$ 104.13
Cliff Pierce	\$ 2,416.92	Jenna DiMento	\$ 4,262.45
Robert Merry	\$ 2,416.92	Frank Price	\$ 1,056.99
Joseph Perry	\$ 2,416.92	<u>Highway Department</u>	
David Peterson	\$ 2,416.92	Patrick Snow	\$ 79,664.88
Robert Snow	\$ 2,416.92	Ronald Keefe	\$ 61,096.66
Deborah Eagan	\$ 106,891.56	Kirk Salvatore	\$ 50,735.60
Elaine Pagliarulo	\$ 11,241.43	Wyatt Pepe	\$ 3,375.44
Amy Lydon	\$ 40,054.92	Krista McPhee	\$ 6,923.36
Natalie Lovett	\$ 14,742.68	Dean Matthews	\$ 8,546.00
Richard Mazarella	\$ 174.30	Lorant Ronni	\$ 44,224.45
Calvin Cockman	\$ 1,568.16	<u>Inspections</u>	
David Dalzell	\$ 1,956.52	Kenneth Ward	\$ 29,441.01
Keith Gagne	\$ 14,373.77	Chia Vitello	\$ 10,525.65
R L Lutrzykowski	\$ 4,488.00	Donald Galicki	\$ 328.65
Ronald Jenkins	\$ 20,440.25	David Levesque	\$ 13,017.56
Jake Summit	\$ 2,406.24	Harry Bennett	\$ 12,699.47
Janet Morrissey	\$ 30,570.80	Samuel Joslin	
Theresa Coffey	\$ 1,001.84	Willard Wendt	
Reed Wilson	\$ 17,694.64	<u>Library</u>	
		Pamela Jacobson	\$ 53,823.90
<u>Assessor</u>		Suzanne Boyd	\$ 6,393.74
Diane D'Angeli	\$ 2,456.00	Mary Bright	\$ 6,318.61
William DiMento	\$ 2,456.00	Richard Cormier	\$ 7,875.31
Donald Thurston	\$ 2,456.00	Hermayne Gordon	\$ 33,016.15
Sean McFadden	\$ 83,538.21	Jean Haggerty	\$ 7,440.25
Rosemary Restuccia	\$ 24,501.70	Tracy Larabee	\$ 4,108.83
		Joan Lyons	\$ 6,611.46
<u>Board of Health</u>		Amanda Levy	\$ 4,434.64
Frank Marchegiani	\$ 62,409.60	Tanya Magliozzi	\$ 2,949.96
Edward Gallagher	\$ 17,208.20	Annamarie McGrath	\$ 3,738.04
Wendelyn Hansbury	\$ 35,694.38	Sally McRae	\$ 162.44
Mary Ellen Mighill	\$ 3,413.91	Marianna Odoy	\$ 483.22
		Marypat Pomaranski	\$ 112.66
<u>Cemetery Department</u>		Amy Roderick	\$ 32,919.54
Arthur Page	\$ 2,201.80	Nicole Rodgers	\$ 92.82
Peter Dalzell	\$ 1,434.20	Amelya Sabatini	\$ 1,733.42
William Gaynor	\$ 2,706.80	Catherine Woodall	\$ 2,304.36
Tricia McNeil	\$ 5,796.78	Leah Zaroulis	\$ 1,340.76
Daniel Beausoliel	\$ 3,932.00	<u>Light Department</u>	
		Dan Folding	\$ 131,187.08
<u>Council on Aging</u>		Mark Anderson	\$ 127,577.52
Brienne Walsh	\$ 34,475.75	Mark Bixby	\$ 129,615.82
Denise Gilman	\$ 28,589.15	Eric Grover	\$ 80,118.99
Lucia Picanso	\$ 4,179.24	Brian Herdman	\$ 113,493.18
Hugh Mitchell	\$ 503.01	Sean LaBelle	\$ 112,241.67
Lisa Lozzi	\$ 21,363.00	Dennis Morrison	\$ 113,017.76
Laura Dipersia	\$ 5,907.48	Sandra Naugler	\$ 63,398.51
Stephen Prendergast	\$ 1,337.60	Jacqueline Lenzie	\$ 150.24

	<u>Base Pay & Other Earnings</u>		<u>Base Pay & Other Earnings</u>
<u>Town Planner</u>		<u>Water Department</u>	
Kirk Baker	\$ 29,010.96	Marybeth Wiser	\$ 81,579.16
		Katherine Bento	\$ 5,794.13
<u>Shellfish Constable</u>		Robert Gray	\$ 55,866.57
Travis Kneeland	\$ 1,627.37	Brigida Longo	\$ 10,221.88
		Robert Swiniarski	\$ 79,127.60
<u>Town Clerk</u>		Micheal Laflower	\$ 78,414.59
Susan Hazen	\$ 52,141.28	Jonathan Carey	\$ 44,634.04
Barbara DiMento		Philip Moran	\$ 13,503.50
Susan Leach	\$ 13,503.00	Katherine Pelletier	\$ 32,140.75
		Robert Walsh	\$ 22,423.97
<u>Board of Registrars</u>		Frank Janvrin	\$ 1,308.45
Susan Hazen	\$ 566.03	Jean Haggerty	\$ 1,447.92
Barbara DiMento	\$ 566.03	Denise Gilman	\$ 3,131.74
Mildred Dummer	\$ 566.03	Lisa Lozzi	\$ 759.15
Gordon Densmore	\$ 566.03	Wendelyn Hansbury	\$ 1,548.05
		<u>Fire Department</u>	
<u>Elections</u>		James C. Broderick	\$ 88,792.16
Mary Bright	\$ 220.56	Mark Emery	\$ 82,097.50
Philip Collyer	\$ 562.89	James R. Merry	\$ 84,645.05
Kathleen Cousins	\$ 184.14		
Anetta Kelly	\$ 448.24	<u>Call Fire Fighter</u>	
Donald Dupray	\$ 675.00	Ronald Agrella	\$ 1,808.94
Michelle Ford	\$ 71.11	David Carpentier	\$ 971.49
Robert Johnson	\$ 718.96	Christopher Cassidy	\$ 377.28
Sue Leach	\$ 521.02	James Chadbourne	\$ 3,988.87
Joan Lyons	\$ 646.59	Darci Condelli	\$ 645.63
Sally McRae	\$ 413.66	John Condelli	\$ 1,324.29
Mary MacDonald	\$ 458.85	Donald Dupray	\$ 6,304.02
Richard MacDonald	\$ 659.78	Evan Fish	\$ 1,984.14
Marion Madden	\$ 238.84	Vincent Gaudenzi	\$ 8,359.76
Robert Merry	\$ 886.17	Jared Graham	\$ 36.66
Maryellen Mighill	\$ 402.94	Justin Graham	\$ 1,087.77
Marion Musial	\$ 238.84	Matthew Harney	\$ 8,168.70
Joan Peterson	\$ 1,171.73	Charles Hazen Jr.	\$ 2,230.74
Linda Snow	\$ 184.14	Patrick McManus	\$ 10,724.95
		Donald Merry	\$ 1,866.62
<u>Treasurer/Collector</u>		Joseph Merry	\$ 4,593.72
Karen Summit	\$ 75,763.04	Andrew Nardone	\$ 259.14
Karen O'Donnell	\$ 45,778.70	Matthew Ross	\$ 10,643.12
Brigida Longo	\$ 17,108.87	Brian Sculley	\$ 2,064.56
		Robert Serino	\$ 647.43
<u>Conservation Department</u>		Timothy Shirley	\$ 5,100.47
R. Brent Baeslack	\$ 56,896.52	Joshua Simpson	\$ 492.56
Deborah Cunningham	\$ 3,580.47	Jesse Warren	\$ 419.03
		Mark Winfrey	\$ 6,313.11
<u>ZBA</u>			
Lisa Lozzi	\$ 9,517.20		

	Base Pay & Other Earnings	Detail Pay
Police Department		
Scott Dumas	\$ 75,811.08	
Robert Adams	\$ 66,191.88	\$ 3,920.00
Melissa Alleruzzo	\$ 1,030.80	
Robert Colby Jr.	\$ 14,627.41	\$ 8,980.64
Perry Collins	\$ 104,303.16	\$ 30,506.00
Sheri David	\$ 38,448.43	
Matthew Doucot	\$ 20,407.24	\$ 2,800.00
Rachael Enaire	\$ 14,400.75	
Jeffrey French	\$ 949.41	
Charles Hazen Jr	\$ 79,601.27	\$ 2,408.00
Thomas Hills	\$ 69,719.84	\$ 2,260.00
Scott Hirtle	\$ 61,478.28	
Christopher Hurst	\$ 1,188.00	
Richard Johnson	\$ 68,326.96	
Andrew Lawrence	\$ 335.65	
Pamela Lutes	\$ 38,125.03	
David MacMullen	\$ 92,510.21	\$ 7,623.36
Stephen May	\$ 88,574.06	
Jessie Mazzie	\$ 65,428.27	\$ 4,340.66
Jeanne Mc Clung	\$ 44,395.97	
Daniel Morris	\$ 938.93	
Patrick McGettrick	\$ 25,501.43	\$ 1,408.00
James Mulligan	\$ 36,000.00	
Lynne Neary	\$ 46,676.09	
Christopher Ottani	\$ 13,946.46	
Paul Polonsky	\$ 2,539.12	
John Raffi	\$ 78,966.89	\$ 6,551.00
David Sedgwick	\$ 112,036.42	\$ 11,260.72
Mark Smith	\$ 8,596.63	\$ 1,016.00
Dorothy Tobin	\$ 69,980.41	\$ 900.00
Gregory Williams	\$ 1,997.91	
Matthew Ziev	\$ 101,770.49	\$ 7,004.00
Total In Town Detail	\$ 71,925.00	
Out of Town Detail	\$ 19,053.38	
Grand Total:	\$ 4,613,242.38	

Salaries – Triton Regional School District

SCHOOL COMMITTEE MEMBERS

Name	FTE	Salary
N – DINA SULLIVAN	1.0	\$1,250
N – MAUREEN HEFFERNAN	1.0	\$1,250
N – DAN VALIANTI	1.0	\$1,250
R – RICHARD CUMMINGS	1.0	\$1,250
R – NERISSA WALLEN	1.0	\$1,250
R – PAUL LEES	1.0	\$1,250
S – DEBORAH CHOATE	1.0	\$1,250
S – LINDA LITCOFSKY	1.0	\$1,250
S – MONIQUE GREILICH	1.0	\$1,250

ADMINISTRATION

Name	FTE	Salary
BRIAN FORGET	1.0	\$170,000
KIMBERLY CROTEAU	1.0	\$130,000
MICHELLE CRESTA	1.0	\$124,500
DAVID MAGEE	1.0	\$120,558

REPORT OF THE BOARD OF SELECTMEN

The Board of Selectmen thanks you for allowing us to serve you over the past year.

Over the past year, we have worked on many important projects focusing on the infrastructure of the Town of Rowley, including renovations to the Pine Grove School, an addition to the Police Station and the construction of a new Fire Station, new playground equipment at the Kid's Kingdom Playground, paving the parking lot at the Town Hall Annex, and the possible addition of an elevator at the Town Hall Annex building.

The Pine Grove School was built in 1954, with two wings added in 1962 and 1988, and is in need of many upgrades. To address the needed upgrades, the Town has partnered with the Triton Regional School District to work on the Pine Grove Feasibility Study, which was funded at the May 2, 2016 Annual Town Meeting and is eligible for a 48% reimbursement through the Massachusetts School Building Authority (MSBA). Once the Feasibility Study is completed, funding to complete the proposed renovation work will be voted on at the 2017 Spring Town Meeting. If the funding is approved, it will be eligible for a 48% reimbursement from the MSBA, and the renovation work is anticipated to begin in late 2017 / early 2018.

At the May 2, 2016 Annual Town Meeting, \$11,700,000 in funding was approved for the construction of a Police Station addition and a new Fire Station. The following week, voters supported this essential project at the Annual Town Election. Through the end of 2016, we were finalizing a contract with Construction Monitoring Services, Inc. to serve as the Town's project manager. The Carell Group, the

architectural firm which prepared the preliminary design, will continue working with the Town on the final building designs. The construction is anticipated to start in late 2017 / early 2018.

In September of 2016, installation of new equipment was completed at the Kid's Kingdom Playground located at Eiras Park. Funding for this equipment was approved at the May 4, 2015 Annual Town Meeting. We thank Maryann "Mo" Levasseur for following through on her vision of creating a new safe playground for the children of our Town in memory of Stephanie Jenkins, one of the original volunteers who built Kid's Kingdom in 1997. Mrs. Levasseur and Timothy Southall of the Parks and Recreation Committee have spent countless hours over the past several years in upgrading the playground equipment. We thank all of the many volunteers who worked on the installation of this equipment under the guidance of Dibble & Sons, especially the members of the Solace for Stephanie organization.

The parking lot of the Town Hall Annex building was expanded and re-paved in 2016. This will allow the public to have better access to the public offices and the Senior Center located in that building. We are also working on a project to install an elevator in the Annex building so that public offices can be moved to the second floor once they become publicly accessible.

When former Police Chief Robert Barker retired at the end of 2015 we appointed James Mulligan, a retired former police chief, to oversee the Police Department, while we undertook a search for a permanent police chief. The Town welcomed Police Chief Scott Dumas in April of 2016 to this important position. Chief Dumas most recently held the position of Deputy Police Chief in the City of Rochester, New Hampshire.

In October 2016, the Town Hall was transformed into the Edgartown Town Hall in 1969 for the filming of the movie Chappaquiddick. The movie crew from Apex Entertainment was planted at the Town Hall for a day and evening of filming key movie scenes. Vintage cars and actors and actresses dressed in 1969-era garments were seen on the Town Hall grounds during the filming. The movie is slated to be released in 2017. Several other scenes were filmed in various locations in Rowley and in nearby communities.

The Town settled two Union contracts which were funded at the 2016 Fall Town Meeting. As we write this at the end of 2016, we are in negotiations with the police union.

2016 ended with the Town being in a "severe drought" status. After many months of receiving no rain, the weather patterns started to change in the Fall and we finally received rain. We are hopeful, that this change in the weather pattern will bring an end to the drought.

The Board of Selectmen is concerned about the financial outlook for the Town in fiscal year 2018 due to estimated increased costs related to the Triton School District. We continue to look forward to serving the people of the Town of Rowley.

REPORT OF THE FINANCE COMMITTEE

The Finance Committee (FinCom) consists of seven members appointed by the Town Moderator for a three year, renewable term and serves as an advisory committee to the Selectmen and the Town Meeting. The FinCom has no financial jurisdiction or auditing authority, but has the responsibility to review departmental budgets and Town Meeting articles.

The FinCom continues its liaison with the major Town departments to better understand their requirements and to provide financial and related advice. These liaisons include: Police Department, Fire Department, Water Department, Highway Department, Library, Health Department, and Council on Aging. Members also serve on the Triton School District Communications Committee, Pine Grove Renovation Committee, and the Personnel Advisory Committee.

The FinCom continues the review of all budgets throughout the year starting around the first quarter and continues until the end of the fiscal year. The Committee also reviews budget requests for the next fiscal year, transfers, and requests for Reserve Fund transfer.

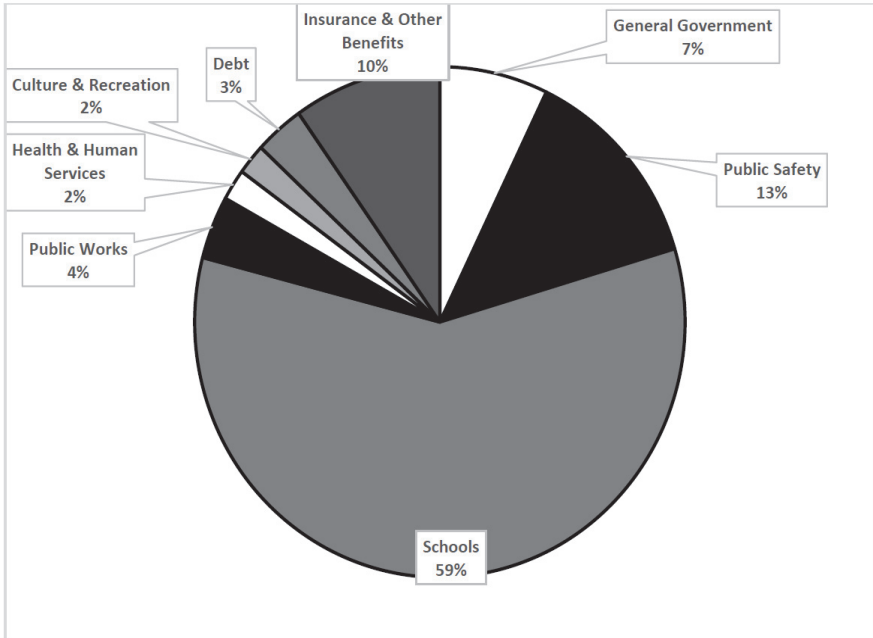
Report of the Finance Committee

Omnibus Distribution FY 11 – FY 16

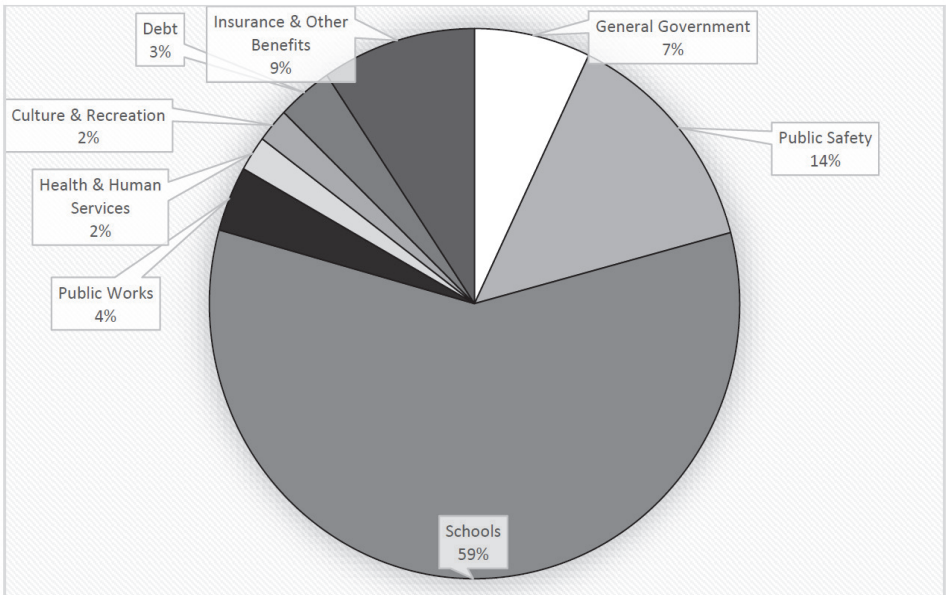
Department	<u>Expended FY 12</u>		<u>Expended FY 13</u>		<u>Expended FY 14</u>	
General Government	\$793,152	6%	\$875,121	6%	\$904,056	6%
Public Safety	\$1,841,135	14%	\$1,917,234	14%	\$1,897,630	14%
Schools	\$7,913,493	61%	\$8,111,732	60%	\$8,287,699	59%
Public Works	\$434,056	3%	\$582,791	4%	\$683,700	5%
Health & Human Services	\$235,593	2%	\$244,943	2%	\$277,473	2%
Culture & Recreation	\$228,573	2%	\$235,437	2%	\$279,160	2%
Debt	\$432,289	3%	\$430,088	3%	\$439,028	3%
Insurance & Other Benefits	\$1,081,039	8%	\$1,147,771	8%	\$1,195,120	9%
TOTAL	\$12,959,330		\$13,545,117		\$13,963,866	

Department	<u>Expended FY 15</u>		<u>Expended FY 16</u>		<u>Budgeted FY 17</u>	
General Government	\$1,066,223	7%	\$1,112,234	7%	\$1,186,975	7%
Public Safety	\$2,130,899	14%	\$2,157,335	14%	\$2,193,610	13%
Schools	\$8,751,596	59%	\$9,173,668	58%	\$9,744,408	59%
Public Works	\$546,932	4%	\$602,489	4%	\$661,676	4%
Health & Human Services	\$304,051	2%	\$323,760	2%	\$328,299	2%
Culture & Recreation	\$297,606	2%	\$314,805	2%	\$323,041	2%
Debt	\$370,693	3%	\$528,504	3%	\$540,265	3%
Insurance & Other Benefits	\$1,358,899	9%	\$1,474,564	9%	\$1,620,966	10%
TOTAL	\$14,826,899		\$15,687,359		\$16,599,240	

Budgeted FY 17



Expended FY 16



**REPORT OF THE TOWN ACCOUNTANT
ARTICLE BALANCES AS OF FEBRUARY 28, 2017**

	Current Year	Current Year	Balance
Article	Budgeted	Expenditures	Remaining
General Fund			
GASB45 SA7 5/11 A20 5/14	6,125	0	6,125
Hunsley Hills Management SA20 5/01	2,338	0	2,338
Storm water Map SA13 11/07	725	0	725
Olde Nancy A16 5/76	200	0	200
Engineering: West Ox LaneSA34 11/01	4,190	0	4,190
Fire & Police Station Study SA16 5/14	32,638	17,900	14,738
Assessors Software & Hardware A16 5/14	5,872	0	5,872
Recertification A12 5/14 & A12 5/15	92,989	26,260	66,729
Recertification A15 5/16	30,000	0	30,000
Records Archiving II SA17 5/15	9,525	0	9,525
Personnel Study SA6 4/12	3,000	0	3,000
Town Hall Ceiling & Elevator SA13 5/13	5,000	0	5,000
Repair 2nd Floor of Annex A22 5/00	3,093	0	3,093
Annex Burglar Alarm SA7 5/01	6,000	0	6,000
Expand/Pave Annex Parking Lot SA5 5/15	39,240	17,900	21,340
Fire Station Design A26 5/04	11,845	0	11,845
Fire Truck Corrosion Warranty/Turnout Gear SA18 5/16	9,199	6,887	2,312
Town Wharf / Dock gangways / Pump out Boat SA9 5/15	294	0	294
Patrol Boat Engine SA19 5/16	18,000	0	18,000
Municipal Waterways A10 5/15	419	0	419
Municipal Waterways A13 5/16	3,036	0	3,036
Pave Prospect Hill SA10 5/15	119,586	77,480	42,106
Gurczak Lane Bond SA14 11/13	22,392	0	22,392
Highway Garage Roof / Lights / Generator SA16 5/15	41,545	21,475	20,070
Landfill Test SA5 '98 SA13 5/16	18,024	1,275	16,749
Perpetual Care A11 5/14 & A11 5/15	2,937	0	2,937
Perpetual Care A14 5/16	500	0	500
Expand Sections G & H A15 5/07	3,683	0	3,683
Section G & H Paving SA18 5/13	20,000	0	20,000
Handicap Access/Bath A66 5/89	3,217	0	3,217
Sprinkler Testing SA6 10/14	2,040	0	2,040
Dodge Reservation Septic SA10 11/16	12,500	0	12,500
MA Water Poll. Abatement Trust Principal A17 5/16	63,439	63,439	0
Total General Fund	593,592	232,616	360,976

Community Preservation Fund			
Field at Veterans Park SA18 10/14	208,986	0	208,986
Girl Scout Camp Conservation Restriction SA19 10/14	15,000	0	15,000
Open Space Plan SA21 5/16	15,000	12,591	2,409
Mehaffey Farm Conservation Restriction SA13 11/16	450,000	0	450,000
Historic Signs (1/2) SA25 11/04	880	0	880
Town Hall Annex Study SA13 11/05	30,000	19,003	10,997
Town Hall Windows II SA21 11/06	1,663	0	1,663
Historic Document Preservation III SA15 5/07	8,328	0	8,328
Annex Elevator Design SA12 11/16	15,000	0	15,000
Total Community Preservation Fund	744,857	31,594	713,263
Water Enterprise Fund			
Treatment Plant Construction A20 5/10 SA13 4/12	120,735	120,735	0
Prospect Hill SA10 5/15	75,000	75,000	0
Message Board/Trench Safety Shore/Traffic Cones SA22 5/16	1,028	1,011	17
Pave office area SA23 5/16	92,000	17,255	74,745
Dehumidification System SA24 5/16	376,000	28,520	347,480
Repair Water Tank SA25 5/16	160,000	17,700	142,300
Pall Filtration Modules A9 5/16	21,000	0	21,000
Treatment Plant Access Road A10 5/16	42,000	8,700	33,300
Dump Truck with Plow A11 5/16	75,000	67,881	7,119
DEP Survey Compliance SA15 11/16	225,000	21,200	203,800
Total Water Enterprise	1,187,763	358,003	829,761
Grand Total	2,526,213	622,213	1,904,000

TOWN OF ROWLEY, MASSACHUSETTS
STATEMENT OF BUDGET VS. ACTUAL REVENUES AND EXPENDITURES

YEAR ENDED JUNE 30, 2016
UNAUDITED

	FINAL BUDGET	ACTUAL EXPENDITURES	CARRIED FORWARD	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES:				
Real estate and personal property				
net of reserve for abatements	13,500,131	13,494,147		(5,984)
Excise taxes	767,300	1,055,364		288,064
Intergovernmental	687,121	751,997		64,876
Departmental fees, fines and charges	461,000	470,685		9,685
Interest	17,943	29,497		11,554
 Total Revenues	 15,433,495	 15,801,690		 368,195
EXPENDITURES:				
General Government	1,404,886	1,023,754	211,302	169,830
Public Safety	2,219,786	2,158,492	39,757	21,537
Public Works	898,526	616,421	228,643	53,462
Human Services	326,977	288,701	3,217	35,059
Culture and Recreation	319,645	305,295	3,420	10,929
Education	9,173,668	9,151,621		22,047
Pension	734,951	604,630		130,321
Debt Service - Principal	528,439	523,439		5,000
Debt Service - Interest	63,504	58,963		4,541
State and County charges	100,694	100,694		0
Employee Benefits	537,910	417,157		120,753
Other expenditures	126,680	102,562		24,118
 Total Expenditures	 16,435,665	 15,351,730	 486,338	 597,597
 EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	 (1,002,171)	 449,960	 (486,338)	 965,792
OTHER FINANCING SOURCES (USES):				
Transfers in	115,144	115,144		0
Transfers out	(480,665)	(480,665)		0
 Total Other Financing Sources (Uses)	 (365,521)	 (365,521)		 0
 NET CHANGE IN FUND BALANCE	 (1,367,691)	 84,439	 (486,338)	 965,792
BUDGETARY FUND BALANCE, Beginning of Year	3,619,591	3,619,591		
BUDGETARY FUND BALANCE, End of Year	2,251,900	3,704,030	(486,338)	965,792

REPORT BOARD OF ASSESSORS

In fiscal year 2017 the Board of Assessors with the assistance of Vision Government Solutions of Northborough, Mass, completed a town-wide revaluation of all classes of property as mandated by the Department of Revenue. The revaluation resulted in adjustments to all property classes. It is important to note that January 1st annually is the assessment date, and all assessments are determined using arms-length property sales. During the fiscal year 2017 revaluation the Rowley Assessor's Office reviewed the calendar 2015 sales, for the single family and condominiums classes. However, for all other classes,

sales that occurred during the period of January 1, 2014 through December 31, 2015 were reviewed along with, when applicable income and expense data.

Below is a table of the fiscal year 2017 parcel counts, valuations and taxes for the main property classes in Town:

FISCAL YEAR 2017					
<u>Tax Classification</u>	<u>Parcel Count</u>	<u>Assessed Value by Class</u>	<u>Tax Rate</u>	<u>Tax by Class</u>	<u>% of Total Value by Class</u>
<i>Residential</i>	2279	855,096,485	14.14	12,091,064.30	81.8590%
<i>Open Space</i>	46	118,500	14.14	1,675.59	0.0113%
<i>Commercial</i>	255	86,043,075	14.14	1,216,649.08	8.2370%
<i>Industrial</i>	31	37,670,940	14.14	532,667.09	3.6063%
<i>Personal Property</i>	323	17,156,587	14.14	242,594.14	1.6424%
<i>Exempt</i>	267	48,511,300			4.6440%
<i>Total</i>	<u>3201</u>	<u>1,044,596,887</u>		14,084,650.20	<u>100.0000%</u>

The Board reported \$8,670,228 in New Growth Value to the Department of Revenue, which was certified during the fiscal year 2017 tax rate setting process. The tax rate in the Town decreased from \$14.36 to \$14.14 for fiscal year 2017.

As always, the Board feels it is important for all taxpayers to remember that the Board of Assessors does not make the laws that affect property owners. The Massachusetts Legislature enacts tax laws. Various guidelines and regulations to implement the legislation are established by the Department of Revenue. The Board of Assessors, in short, follows the procedures established by others to set the value of property. Value is actually set by buyers and sellers as they establish the worth of comparable properties through their transactions in the real estate marketplace. The Assessors also do not determine taxes. The municipality itself determines property taxation, through its Town Meeting. Similarly, the Assessors do not decide who is entitled to relief on their property tax bills through exemptions; rather they follow the Massachusetts General Laws.

Respectfully Submitted: William J. DiMento, Chairman; Diane L. D'Angeli M.A.A., Assessor; Donald W. Thurston M.A.A., Assessor

REPORT OF THE TOWN CLERK

The Town Clerk's office was kept busy throughout 2016 issuing Dog Licenses, Shellfish Permits, Business Certificates, Ramp and Mooring Permits, processing Parking and Non-Criminal Complaint tickets, maintaining Vital Records, including Birth and Death and Marriage Certificates, as well as supervising compilation of the Census/Street List, Voter Registration, five (5) Elections as well as Annual and Special Town Meetings.

As the sixth town to be founded in Essex County and only the sixteenth in the entire Bay Colony, Rowley is one of the oldest towns in America and many Americans can trace their lineage back to our early settlers. As a result, researchers from all over the globe contact this office, in person, through the mail or via Email, with regard to researching their ancestry. We are very proud to be able to say that our town records represent one of the most complete collections to be found in the area, and we are able to provide accurate and easy-to-use Indexes to Town of Rowley Birth, Death and Marriage Records from 1639 to the present, records of Cemetery deeds since about 1850 and Deed and Development Records.

2016 Population Demographics (as of 1/15/2017)

Dates of Birth between:	1/1/1900 and 12/31/1909	0	
	1/1/1910 and 12/31/1919	9	
	1/1/1920 and 12/31/1929	80	
	1/1/1930 and 12/31/1939	237	
	1/1/1940 and 12/31/1949	565	
	1/1/1950 and 12/31/1959	1147	
	1/1/1960 and 12/31/1969	1079	
	1/1/1970 and 12/31/1979	692	
	1/1/1980 and 12/31/1989	718	
	1/1/1990 and 12/31/1999	777	
	1/1/2000 and 12/31/2009	630	
	1/1/2010 and 12/31/2014	332	Totaling: 6256

Population

Comparative Vital Statistics (as of 1/10/17)

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Births	56	46	51	47	53
Deaths	43	47	62	49	38
Marriages	19	24	28	26	28

Births: Fifty-three (53) babies were born to Rowley parents, 28 boys and 25 girls.

Deaths: Thirty-eight (38) deaths were recorded in 2016, twenty-four (24) females and fourteen (14) males, of which 33 listed Rowley as their place of residence and included three veterans, 2 from the Korean Conflict and 1 from World War II. The average age at time of death was 83½.

Marriages: Twenty-eight (28) Marriage Licenses were issued in 2016, of which only six of the weddings actually occurred in Rowley

Revenue Report for the Town Clerk's Office – 2016

Bylaw Non-Criminal Violations	\$ 2,575.00
Cemetery Lots	5,025.00
Dog and Kennel Licenses	9,985.00
General Fees	3,024.00
Parking Violations	450.00
Ramp and Mooring Permits	19,825.80
Shellfish Permits	<u>8,185.00</u>
	\$ 49,069.80

Cemetery Lots Sold – There were nine (9) lots sold in 2016, five to residents and four to out-of-towners.

Dog Licenses –We issued eight hundred and thirty-four (834) Dog Licenses and twelve (12) Kennel Permits in 2016.

General Fees – General Fees income reflects a wide range of transactions including Street List sales, Marriage Licenses, Business Certificates, certified copies of Vital Records as well as the sale of Rules and Regulations from various committees although many of these Bylaws and R&R's are now available (free of charge) on the town website: townofrowley.net.

Ramp and Mooring Permits – Two hundred thirty-four (234) Ramp Permits and one hundred twenty-three mooring/slip permits were issued in 2016.

Shellfish Permits – There were a total of one hundred five (105) shellfish permits and 12 Aquaculture leases issued - Twenty-six (26) Resident/Commercial Permits including eight free to residents over 60, zero Junior Commercial Permits, sixty-one (61) Resident/Non-commercial Permits (including 32 free to residents over 60), four Non-resident/non-commercial permits and two 1-day permits.

My personal thanks you to everyone who works to make this office pleasant as well as efficient - Assistant Town Clerk Barbara R. DiMento and Administrative Assistant Sue Leach. I continue to try to attend as many professional development opportunities offered by the Mass Town Clerk’s Association, the New England Clerk’s Association and the International Institute of Municipal Clerks as time allows. I hold my fourth recertification as a Certified Massachusetts Municipal Clerk as sponsored by the Massachusetts Town Clerks Association and hold the designation of Certified Municipal Clerk as defined by the International Institute of Municipal Clerks. I still love my job and look forward to coming to work each morning and, with your continued support, look forward to continuing to serve the Town of Rowley.

Respectfully submitted: Susan G. Hazen, CMC/CMMC Town Clerk, Town of Rowley

REPORT OF THE BOARD OF REGISTRARS

Mass General Law directs each town to appoint a Board of Registrars to be responsible for maintaining accurate voter registration lists and presiding over recounts. The voter registration list is the basis for the Street List and Census and is used to check qualified residents into Annual/Special Town Meetings and Federal, State and Local Elections. The primary vehicle for keeping this list up to date is the annual census/street list as maintained by the state hosted VRIS Computer System. Each year the registrars spend considerable time compiling the Annual Census as well as working at the check-in table at Rowley’s Town Meetings and providing office coverage for Voter Registration and various other extended hours as mandated by the Secretary of State. In 2016, the Board of Registrars manned the check-in table for the May Annual and Special Town Meetings as well the November 14th Special Town Meeting as well as staffing the office for various deadline dates with regard to the five (5) Elections held during 2016: February 2nd Recall Election, March 1st Presidential Primary, May 10th Annual Town Election, Sept. 8th State Primary and finally the November 8th Presidential Election.

Voter Registration as of 1/15/17

Unenrolled (a/k/a Independent)	(U)	3155
Democrat	(D)	829
Republican	(R)	756
United Independent Party	(UIP)	36
Green Rainbow	(J)	1
Libertarian	(L)	4
Other		4
Registered Voters		4785
<u>Voters listed as INACTIVE</u>		<u>-200 *</u>
ACTIVE Voters:		4585

**INACTIVE is defined as those voters who have not responded to the Census within the calendar year. Once voter status has been changed to INACTIVE, identity and proof of residency must be re-established before being restored to the voters list.*

We are currently in the process of compiling the year 2017 CENSUS/STREET LIST information and hope to have the new Street List books ready in the spring. Have you returned your CENSUS form yet? If you ran into a problem at one of the elections – your name wasn’t on the voter’s list or had fallen into inactive status – problems were most probably caused by lack of Census response. We can’t stress enough how important it is to keep these lists accurate and up to date and respectfully request residents to look over their census forms, confirm the information listed and return to us ASAP.

We remind you that you may register to vote at the Town Clerk’s Office or at the Registry of Motor Vehicles. You can request a registration form by calling 978 948 2081 or the Secretary of the Commonwealth’s office at 1-800-462-VOTE. You need to register to vote only once, unless you change your name, address or party affiliation. Please remember that response to the Annual Town Census/Street List questionnaire does NOT constitute Voter registration although failure to respond to it may result in *removal* from the Voter’s List. Please contact the Clerk’s Office at 978 948 2081 or townclerk@townofrowley.org, should you have any questions regarding your Voting Status.

2016 Election Workers as appointed by Board of Selectmen:

Mary Bright, (R) 965 Haverhill St.
Martha Chase Geary (R) 563 Wethersfield St.
Kathleen Cousins (U), 11 Cross St.
Robert Johnson (U) 28 Brook St.
Annetta Kelly (D), 161 Cross St.
Susan E. Leach (U) 5 Jellison Rd.
Joan Lyons (R) 283 Haverhill St.
Mary Ellen MacDonald (D), 52 Summer St.
Sally J. McRae, (U), 55 Plantation Dr.
Marion Madden (D) 136 Wethersfield St.
G. Robert Merry (U) 40 Warehouse Lane
Mary Ellen Mighill (U) 76 Central St.
Marion R. Musial (R) 545 Newburyport Turnpike
Joan Carol Petersen (D) 25 Newbury Rd.
Linda Snow (U), 111 Leslie Rd.

2016 Election Voter Turn-out:

February 2 nd Recall	712 Ballots Cast
March 1 st Presidential Primary	2380 Ballots Cast (1141 Dem/1238 Rep)
May 10 th Town Election	891 Ballots Cast
Sept. 8 th State Primary	434 Ballots Cast (250 Dem/183 Rep)
Nov. 8 th Presidential Election	3905 Ballots Cast (86% turn-out)

We would like to take this opportunity to express our gratitude to the men and women who continue to take on the often thankless responsibility of being an election worker in spite of meetings and training sessions regarding new equipment, new rules and regulations, and tightened security concerns. Equipment is set up and tested, voters processed and votes tabulated at elections in a timely and efficient manner due in large part to the training and professionalism of our dedicated election workers.

The November 8th Election marked the introduction of **Early Voting** in Massachusetts and we thank everyone who helped to make it a success. It was an interesting adventure to test-drive this innovative format during one of the biggest and most hotly debated elections in history. The Voters loved it and I’m sure it’s here to stay. My thanks to my assistant, Sue Leach and to Joan Petersen for the extra hours they put into the effort. By the close of polls on November 8th, I calculated we had been open for voting for 103 hours here in Rowley!

We thank Constables Phil Collyer and Rick MacDonald, Interim Police Chief James Mulligan, newly appointed Chief Scott Dumas and Fire Chief James Broderick for providing assistance in the areas of security and traffic control. Thank you, as well, to Don Dupray, Bob Merry, Charlie and Chuck Hazen, Liz Morris and Joan Petersen for helping to set up, break down and move around all the voting booths, Accu-vote and Automark machines, ballot boxes and related material. Our thanks as well to Father Burton and the trustees of St. Mary’s Family Parish for continuing to allow us to hold our elections in their hall, the custodial staff at Pine Grove School for setting up and taking down all the chairs at Town Meetings and Janet Morrissey of Rowley Cable Media. And let us not forget Pomodori’s of Ipswich who provides lunch and dinner time meals for the election workers.

Upcoming 2017 Election and Town Meeting Information:

Special/Annual Town Meeting	Mondayst, May 1
Pine Grove School, Main St. @ 7:00PM	
Annual Town Election	Tuesdayth, May 9
St. Mary’s Hall, Main St. from Noon to 8PM	
Fall Special Town Meeting, if necessary	TBD
Pine Grove School, Main St. @ 7:30PM	

Respectfully submitted by the Board of Registrars: Gordon R. Densmore; Barbara R. DiMento; Mildred L. Dummer; Susan G. Hazen

REPORT OF THE PERSONNEL ADVISORY COMMITTEE

The Personnel Advisory Committee, as part of the Town, must strive to consistently improve Human Resource Policy to reflect the administrative needs of our Town. To this end the Committee submits the following:

Objectives:

Our principal objective will be to ensure that Human Resource policy is within acceptable standards and administered in a uniform manner to all employees. With this administration, management, unions and employees alike should find a more acceptable work environment. The Committee strives to create an environment that will enhance job satisfaction and provide improvement in services to the taxpayer. Employee satisfaction is an important factor of any organization and frequently is found to be in direct proportion to job performance. Employee performance normally increases self-confidence and should improve productivity. When such factors exist, an enhanced relationship between employee and employer becomes more achievable and allows for all parties to become winners; the employee, the Town and the taxpayer.

Goals:

The Personnel Advisory Committee again this year will continue to review and improve all current policies. Such policies as defined in the Town’s “Personnel Plan”, provide day-to-day administrative guidelines to supervisors and employees alike. These guidelines identify: hours, wages and benefits, as well as, other conditions of employment.

Accomplishments:

The Town welcomed three full-time employees, and eighteen part-time new employees in 2016, and the Personnel Department participated in the candidate screenings, interviews and orientations for these new employees. We look forward to working with all of the new employees of the Town.

REPORT OF THE AGRICULTURAL COMMISSION

The Rowley Agricultural Commission is pleased to report another productive year.

The Rowley Farmer's Market is looking forward to its 14th season. Last year proved to have a slow start due to weather in the spring and ensuing drought proved to be a difficult year for farmers. Local commercial farmers lost thousands of dollars in lost produce due to the drought conditions. We are particularly pleased to offer a friendly venue for farmers to sell their products at no cost to them. We continue to make efforts to attract more vendors.

The Bradstreet Community Garden continues to attract residents of all ages and skill levels. After a lengthy problem solving process, we were pleased to resolve the issue of providing a water source at the garden. We would like to thank the Selectmen, the Water Department, Finance Committee, Conservation Commission, Highway Department and the independent contractors and volunteers that were able to complete this project. By providing a water source at the garden it enables those who would be unable to transport water to the garden the opportunity to participate.

The Agricultural Commission received two complaints involving chickens this past year. Both issues were resolved quickly. The Agricultural Commission also facilitated a neighborhood dispute involving manure which appears to have been resolved. As always, we will be available to protect and promote the Town's agricultural history.

Rowley Agricultural Commission

REPORT OF THE COMMUNITY PRESERVATION COMMITTEE (CPC)

In conformance with the State Enabling Act, Chapter 267 of the acts of 2000; Amended by Chapter 165 of the Acts of 2002, Section 3 to 7, inclusive, Chapter 44B of the General Laws, the Rowley Community Preservation (CP) Committee was established by a bylaw passed at the May 1, 2001 Town Meeting. The CP Committee studies the needs, possibilities and resources of the Town regarding community preservation, and is responsible for recommending projects for funding by the CP Committee in the areas of open space, recreation, historic preservation and community housing. All projects that the CP Committee recommends must be approved by a majority Town Meeting vote.

The committee met three times in FY2016 (10/1/2015, 2/25/2016, and 3/17/2016). The Community Preservation surcharge for FY 2016 was \$403,486.29 plus the additional 51 % State matching portion of \$191,486.00.

Projects submitted and approved in Fiscal Year 2016 were as follows: Open Space & Recreation Plan

CP Committee Members are selected by the committees on which they serve and ultimately confirmed by the Selectmen to serve for three year terms.

Current members are:

Frank Todd, Chair	Historic District Commission
Curt Turner, Secretary	Conservation Commission
Kurt Annen	Recreation
Joseph Perry	Rowley Housing Authority
Cliff Pierce	Board of Selectmen
David Jacquith	Planning Board
Brett Alger	Open Space Committee (1 Year Term)

The CP Committee meets periodically as requests for funding in required categories are made. Our meetings, time and place, are posted with the Town Clerk. The notice is also posted on the Town of Rowley's Website. The majority of our meetings are held in the Library Conference Rooms based on availability.

The CP committee is a member of the Community Preservation Coalition which is made up of 172 communities who have adopted CPA. They offer technical assistance to Community Preservation Committees, presentations to local CPC's, CPC implementation training programs and CPA public relations, outreach and communications for each Community Preservation Committee.

Respectfully submitted: Frank Todd, Chairman

REPORT OF THE PLANNING BOARD

The Rowley Planning Board performs various duties as authorized by MGL Chapters 40A and 41. First, it has the authority under the Subdivision Control Law to regulate the approval and construction of ways within the Town. This same law authorizes the Board to endorse Approval-Not-Required (ANR) plans which depict lot line modifications on lots with sufficient frontage on a public or private way in accordance with Zoning Bylaws, thereby not constituting a subdivision. The Board continues to be the designated Permit Granting Authority (PGA) for Special Permits and Site Plan Review applications for most uses. The Special Permit uses regulated by the Planning Board include most retail and industrial uses allowed in Town, developments in a floodplain, multi-family and open space residential developments, reduced frontage lots and common driveways, large residential accessory structures, cell towers, and, the application of the outdoor illumination standards, and, standards for illuminated signs as specified in the Rowley Protective Zoning Bylaw. In addition, in accordance with MGL Chapter 41, the Planning Board's duties include the preparation of careful studies and plans pertaining to the resources, the possibilities, and the needs of the town, and, to report annually to the town meeting regarding the potential for future land development. The Planning Board encourages applicants, residents or any interested parties to attend their meetings to gather information about current or future developments.

The current Town Planner, Kirk Baker, works on a part-time basis and keeps weekly office hours each Monday, Wednesday, and Thursday from 9am to 12pm. The Town Planner is charged with the administration of the day-to-day functions of the Planning Board office, and is available to answers citizen queries or concerns, either in person, or, by email or telephone. The Town Planner also works to enhance communications between the Planning Board and other Town departments and boards, and serves to guide development proposals through the approval process in accordance with local and State legal requirements.

2016 Activities

The Planning Board's caseload has increased significantly during 2016, especially in the latter half of the year. The following is a concise summary of the Planning Board's activities between January and December 2016:

- Held thirteen (13) meetings;
- Conducted thirteen (13) public hearings –
 - Six (6) Special Permits (SP)/Site Plan Reviews,
 - Six (6) by-right Site Plan Reviews (SPR),
 - One (1) public hearing for modification to the Zoning Map at the 2016 Spring Town Meeting.

- Reviewed four (4) ANR Plans. By comparison there were six ANRs during 2015.
- In contrast, there were four public hearings in 2015 – two Site Plan Reviews and two zoning amendments, whereas there had been a total of six (6) ANR plans in 2015.

Several of the projects reviewed by the Planning Board are notable in that they are new land development or the redevelopment or reuse of existing vacant parcels:

- A Medical Office/Daycare facility at 414 Haverhill Street between Olympic Paint and Rowley Dental Associates was reviewed and approved by the Planning Board. Construction was commenced in the fall of 2016 and the facility is expected to open in Spring 2017.
- The Planning Board reviewed the as-built plans and certified completion of the site improvements at 111 Newburyport Turnpike, which is now Artistic Landscapes, LLC.
- A site plan was approved for the renovation and re-use of the existing commercial building at 285 Newburyport that will support the operations of a medical payroll processing company call MCR Technologies.
- The Planning Board also reviewed and approved the installation of Large Scale Solar Photovoltaic Facilities (Solar Panel Arrays) to located on Central Street and Newburyport Turnpike.

The Planning Board has continued its policy of encouraging preliminary discussions with prospective applicants and developers regarding their projects prior to holding a formal public hearing. The Board has found that this option of preliminary discussion benefits both the applicant and the Board by eliminating unforeseen obstacles as much as possible ahead of time so as to facilitate the public hearing process.

The Planning Board meets monthly on the second Wednesday night of each month, and on additional evenings as scheduled, in meeting room #5, located on the first floor of the Town Hall Annex building at 39 Central Street. To schedule an appointment, or inquire about meeting dates, agendas, or minutes; please contact the Town Planner, Kirk Baker, at 978-948-5549, or view the Town website at <http://www.town.rowley.ma.us/common> for updated office hours.

Respectfully submitted, Chris Thornton, Chairman; David Jaquith, Vice Chairman; Curtis H. Bryant, Member; Clifford M. Pierce, Member; Mark Savory, Member; Jean Pietrillo, Associate Member

REPORT OF THE CONSERVATION COMMISSION

The Town of Rowley voted in 1962 to adopt the Conservation Commission Act of 1957, which established a municipal agency to plan for natural resource protection, acquire important land and water areas, and manage these properties for conservation and passive recreation. The Rowley Conservation Commission also administers and enforces the Commonwealth of Massachusetts Wetlands Protection Act (1972), the Rivers Protection Act (1996), the Town of Rowley Wetlands Protection Bylaw (2004), and the Town of Rowley Stormwater Management and Erosion Control Bylaw (2007). The Rowley Conservation Commission is composed of seven members appointed for staggered three-year terms by the Board of Selectmen. Members volunteer their time to help preserve and protect Rowley's natural resources. The current Commission members include: Judy Kehs (37 years), Vice Chairman Curt Turner (28 years), Sam Streiff (13 years), Robert Garner (9 years), David DelMonico (9 years), Chairman Arthur Page (2 ½ years), and Howard Vogel (1 ¼ years). The Commission meets at the Town Hall Annex every three weeks on Tuesday evenings at 7:30 p.m. Member Curt Turner represents the Commission on the Community Preservation Committee.

In addition to their aesthetic and recreational values, wetlands are important for the environmental functions they perform. These valuable functions include the following: protection of land containing shellfish and fisheries, flood control, storm damage and pollution prevention, protection of public and private water supplies, protection of groundwater, and protection of vernal pools and other wildlife habitat. In common with other seashore communities in Massachusetts, Rowley has both coastal and inland wetland resource areas, the latter also being important to the protection of drinking water sources.

Where wetland areas are involved, proper application of the Wetlands Protection Act and Wetlands Protection Bylaw allow individuals to develop land in Rowley while minimizing problems from storm, flood, and high groundwater damage. This prevents pollution and protects natural resources including wetlands, rivers, estuaries, salt marshes, drinking water, groundwater, fisheries, and wildlife.

The Commission reviewed 85 permit applications and related documents that consisted of:

- 15 New and Amended Notice of Intent applications for new homes and subdivisions
- 16 Requests for Determination of Applicability, which allow less complicated projects
- 28 Requests for Certificates of Compliance, the final declaration of project completion
- 10 Stormwater Management Permits, managing project drainage and erosion controls
- 2 Emergency Certificates
- 12 Enforcement Orders and Notices of Violation, actions to protect and restore degraded wetland resources.

The Conservation Department assisted the Board of Selectmen by reviewing and providing professional input on special permit requests and road opening applications. In addition, the office reviewed 45 building permit requests, at least 17 information requests, and provided the Board of Health with input on 28 soil evaluation site reviews. The Conservation Department provided environmental expertise to the Planning Board in Special Permit and Definitive Subdivision project reviews and commented on applications before the Zoning Board of Appeals. The Commission interacts as necessary and when appropriate with the MA Department of Environmental Protection which has jurisdictional oversight responsibilities pertaining to the Commonwealth's wetlands.

The Open Space and Recreation Committee (OSC), a sub-committee of the Conservation Commission, includes the following members: Brett Alger (Chairman), Sonja Vincola (Vice-Chair), Brook Ten Eyck (Clerk), Tina Tzortzis and Howard Vogel who is the Commission's representative on the Committee. Member Vincola represents the OSC on the Community Preservation Committee. In 2016, the Committee completed the update of the Rowley Open Space and Recreation Plan. The Commonwealth of Massachusetts officially approved the revised plan in December, 2016. The Commission thanks Larry White (former Chairman) and Howard Terrien, who left the OSC, for their service. The OSC, with the Conservation Department, facilitated spring and fall clean up events on Town Conservation Areas. This included the clearing of a new trail on the Hunsley Hills Conservation Area in the spring and the removal of various manmade debris during the fall cleanup on the Dodge Reservation. The Commission wishes to thank those who volunteered their time at these events.

The Commission accepted from Four Twenty Newburyport Turnpike, LLC (aka Ipswich Bay Glass) a land gift of approximately 23.07 acres at Rear Newburyport Turnpike, 340 & 344 Wethersfield Street. These parcels directly abut and increase the protection of the Dodge Reservation. These parcels include portions of Bachelder Brook and, as part of a stream corridor, they provide very important wildlife habitat.

Through the efforts of Boy Scout Community Service Projects, Scout Justin Flodman constructed and installed entrance signs for the Dodge Reservation (Wethersfield Street) and Smith Lane Trail (Haverhill Street – Eiras Park). Scout Christopher Trotta constructed and installed a kiosk on the Smith Lane Trail on the Dodge Reservation. Many thanks to the Boy Scouts for their service and support under the leadership of Scoutmaster George Pacenka.

The Commission has three staff members, Conservation Agent Brent Baeslack (12 1/4 years), Conservation Secretary Deborah Cunningham (1/4 year), and Senior Service person, Barbara (Jean) Blanchard (9 years). The Conservation Commission’s office is located in Room 4 at Town Hall Annex. Office hours are Monday through Thursday, 9:00 a.m. to 12:30 p.m. Appointments can be made until 4:00 p.m. The Commission may be contacted at 978-948-2330 or conservation@TownofRowley.org. The Commission invites the public to review the Conservation Bulletin Board in the Annex hallway where a variety of articles and items of interest are posted regularly.

The Commission thanks the citizens and the Board of Selectmen for the opportunity to serve the community in protecting Rowley’s natural resources now and for the future.

Respectfully submitted: Arthur Page, Chairman; Curt Turner, Vice Chair; Judy Kehs; Robert Garner; Sam Streiff; David DelMonico; Howard Vogel

REPORT OF THE CULTURAL COUNCIL

The Rowley Cultural Council was able to award \$4,575 in grants for FY 2017 to benefit the members of our community. The Council received a total of eleven applications and awarded eight grants.

Grant Recipients for FY 2017

1. Newburyport Choral Society Spring Concert	\$ 200	Spring, 2017
2. Friends of the Rowley Public Library – Museum Passes	\$ 1775	All Year
3. Theater in the Open – Spring Panto	\$ 200	Spring, 2017
4. Pine Grove PTA – All School Dance Program	\$ 800	December, 2016
5. Workshop Arts, Inc. – Theater Workshop Intern Program	\$ 500	Sep ‘16-May ‘17
6. TMPO Scholarships	\$ 500	Spring, 2017
7. Rowley Public Library – Summer Reading Program Presentation	\$ 425	July, 2017
8. Newburyport Chamber Music Summer Festival	\$ 175	Summer, 2017
Total	\$ 4575	

The Rowley Cultural Council is available to work with all groups in our town to aid the grant process. These grants help bring quality artists, programs, museum passes and events to the people of our community.

Respectfully submitted: Nancy Hill, Chairperson; Sally McRae, Treasurer; Carolyn Bartlett, Secretary; Annetta Kelly, Member; Deborah Streiff, Member, Nancy Cribari, Member

REPORT OF THE ZONING BOARD OF APPEALS

The Rowley Zoning Board of Appeals performs two functions:

- 1. As a Zoning Board of Appeals under MGL c.40A, s.12 & s.15 and c.40B, s.20-23**
- 2. As a Board of Appeals under MGL c.41, s. 81Z & s.81AA**

The Zoning Board of Appeals meets only when an application for Board action has been received, a proper “notice of meeting” has been advertised and notices to “parties-in-interest” and Town Boards and departments have been sent out as required under Massachusetts General Laws.

In 2016, the Board had ten cases before them. The Board continued one hearing from 2015 and opened nine new hearings, rendering Decisions in ten instances prior to the end of the calendar year.

The Board remains dedicated to attending educational workshops to stay on top of the latest developments in land use law.

The Zoning Board meets on the third Thursday at 7:00 pm of each month when applications have been filed and accepted for review. Applications are available for printing from the Town of Rowley website.

The Board welcomes input and feedback regarding Zoning issues throughout the town.

Board Members are appointed by the Board of Selectmen. Presently the Members are:

Chairman Donald W. Thurston; Clerk Thomas W. Heidgerd; Member David L. Levesque; Member Robert H. Clewell; Member Peter F. Carpentier; Associate Member Donna Thibodeau

REPORT OF THE ROWLEY POLICE DEPARTMENT

It is with great pride and humility that I present the Rowley Police Department’s annual report for the year 2016. From January to April of this year, James Mulligan served in the capacity of Interim Chief of Police while the Town conducted a search for their next Chief. Commissioner Mulligan, who had retired from the neighboring Town of Georgetown a few years back, brought with him a great deal of knowledge and some familiarity with the officers in Rowley. Chief Mulligan also began to reintroduce the officers to the community with programs such as, coffee with a cop. During his short stint with the Town of Rowley, Chief Mulligan made a lasting impression. In April of this past year I was fortunate enough to have been selected by the Board of Selectmen to be the next Chief of Police for the Town of Rowley. I could not have asked for a warmer welcome from the department, elected officials, town employees, and town residents, and I wish to thank you all for your continued support.

One of my main goals is to continue to reintegrate the officers into the community. One of the earliest programs introduced was the school lunch program. Officers will take time out of their day to come and chat and eat lunch with the different grade levels at Pine Grove. It’s tough to tell sometimes who enjoys it more, the kids or the officers. We’ve also reached out to other tenants in town, in particular those kids that attend the Clark School, and planned 3 community events during 2016. These events included a game night held on June 28, a bicycle safety night held on July 12, and culminating with the Town of Rowley’s first celebration of National Night Out on August 2nd. A special thanks to Tom’s Riverside Bicycle Shop and the Clark School, who through their generosity, were able to provide to each child that came to the bicycle safety night, a free and properly fitted bike helmet. I’d also like to touch upon the

“Too Good for Drugs” program we are currently teaching our 6th graders at Pine Grove. The Too Good for Drugs program is part of the broader LEAD (Law Enforcement Against Drugs) program originating out of the State of New Jersey. The program has a curriculum developed for each grade level, K-12, which teaches age appropriate decision making through discussion, role playing, and exercises. Officer’s Patrick McGettrick and Sheri David attended a 4 day instructor’s course and began the program at the opening of the 2016-2017 school year. We hope to expand the program to the 1st and 3rd grade level next year if resources permit.

There were a couple of other new faces in the police department in 2016. Andrew Lawrence and Jeffrey French were both hired as reserve officers in November of 2016. Officer Lawrence hails from the Town of Saugus and is currently involved in the field training program. By the time you read this report, he will have been released from training and patrolling on his own. Many should recognize Officer French. Jeff previously worked for the Town of Rowley as a reserve police officer from 1997-2012. Officer French brings with him a wealth of knowledge and experience with the Town of Rowley.

As pleasant of a community that Rowley has proven to be, we were reminded this year the dangerousness of the job, even in Rowley. In May of this year, in what was likely a drug deal gone bad, we had a shooting in a section of woods that runs parallel behind the Market Basket and a neighborhood on Cedarwood Lane. All involved have been apprehended but it was a reminder to us all the world in which we live in has changed. The second reminder was an attempted “suicide by cop”, that took place in July of this year. Were it not for the training and professionalism of the officers involved, this incident could have ended tragically different. Those incidents aside, Rowley remains a very safe community to live and raise a family.

Activity Statistics 2016			
	2016	2015	2014
Breaking and Entering	10	7	7
Weapons Law Violations	5	1	0
Liquor Law Violations	34*	5	3
OUI's	28	20	22
Destruction of Property/Vandalism	13	14	17
Motor Vehicle Stops or Complaints	1218	1377	1632
Traffic Accidents	112	136	112
Total Crimes Against Persons	41	21	46
Total Crimes Against Property	52	74	61
Total Arrests/Summons	171	129	176
Total Log Entries	16988	17567	18404

*Juvenile House Party

Lastly, we here at the Police Department are exceptionally grateful to the voters and taxpayers of the Town of Rowley for overwhelmingly approving the funding for new public safety facilities for both the police and fire departments. With so much demand on the tax dollar, to provide that funding has demonstrated a level of support that I continue to see for the police department since my arrival. This support is not taken for granted and we will continue to strive to earn it every day.

Looking ahead to 2017, you will continue to see the officers visible in the community. A new patrol method you will see around town will be a bicycle patrol unit. This unit will be seen in the neighborhoods, along Main Street, and at special events. It is designed to get officers out of the cruiser. We will also be re-introducing the Citizen’s Police Academy beginning in March. The Citizen’s

Academy is a great opportunity to see the inner workings of the police department and to garner better insight into how and why we police the community in the manner in which we do.

Whether it is in the school, at the Council on Aging, or playing kickball at the commons, establishing that strong relationship with those we serve is our number one goal. I wish to commend the professional men and women that work at the Rowley Police Department for their commitment to the community. Our mission is to consider citizens first in everything we do through professionalism and continuous community engagement, and we make every effort to do just that, every day.

2016 Police Grants received
State 911 EMD Training Grant \$12,527.40
State 911 Incentive Grant \$18,172.00
Total \$30,699.40

Respectfully submitted: Scott A. Dumas, Chief of Police

REPORT OF THE ROWLEY FIRE DEPARTMENT and EMERGENCY MANAGEMENT AGENCY

2016 saw a major improvement to the Emergency Services in the Town of Rowley with the approval of a new Fire Station and Police Station expansion and renovation. With the new fire station the Fire Department will be able to reduce response times to calls west of Route 1 while still allow for the same service to the east side of town with one engine company remaining at the current facility. The new building will allow for training facilities that the department does not have now and it will also allow for any future growth that the department may see in the future.

The department also responded to a record of 731 calls for services. This breaks the previous record of 695 calls that was set in 2015.

REMA will also have better facilities in the new fire station so when Emergency Management has to be activated for a town wide emergency it will have adequate space to operate in the new facility as well as a site to store its equipment in a central location.

I would like to personally thank the citizens of Rowley for the support in the passage of the override to allow for the construction of a new fire station which will serve the town for many years to come.

I would also like to thank all members of the Fire Department and REMA for their hard work during 2016 it is due to their commitment to the community that makes both of these departments successful. I would also encourage members of the community that are interested in becoming a member of either the Fire Department or a member of the Emergency Management Agency, to contact me at the Fire Department.

In the fall of 2016 the department had 4 new members join its ranks and they are attending the Massachusetts Fire Academy class currently in progress and will graduate in the spring of 2017.

The fire department responded to 732 calls from January 1 to Dec 31, 2016 the following is a list of calls for 2015 and 2016 as categorized by the Massachusetts Fire Incident Reporting System.

Type of Situation	2015	2016	Type of Situation	2015	2016
Building Fire	11	12	Service Call	3	3
Cooking Fire	22	28	Person in Distress	0	0
Burner/ boiler malfunc.	0	2	Lock-out	2	2
Fire Camper/motor home	0	0	Ring/jewelry removal	0	0
Passenger Vehicle fire	3	1	Water evacuation	3	3
Road Freight/Transport	2	3	Water/Steam Leak	7	3
Forest/woods/wildland	3	4	Smoke removal	1	0
Brush/grass fires	7	17	Public Assist	2	7
Outside Fire	2	1	Assist Police	13	5
Overpressure rupture	1	0	Assist invalid	12	10
Medical assist EMS	3	2	Unauthorized burning	17	14
EMS call	259	290	cover assignment	11	12
EMS MVA	86	84	Good Intent other	23	3
EMS MVA Ped	1	1	Dispatched canceled	60	100
Missing Person Search	1	1	Smoke Scare	8	9
EMS standby	0	0	Steam Vapor Fog	0	2
Medflight landing	0	0	Hazmat release invest.	16	9
Hazardous condition	6	6	Phone malicious false	0	0
Flammable liquid spill	3	2	System Activation	8	9
Natural gas leak	9	4	Smoke Det. Malf.	61	44
Chemical Hazard no spill	1	0	Heat Det Malfunction	11	14
Chemical spill or leak	2	0	Light Ballast breakdown	0	0
Power line down	2	1	Unintentional alarm	02	0
Arcing equipment	2	3	Detector activation	6	6
MVA general cleanup	0	0	Carbon Monoxide	6	19
Citizens Complaint	1	0	Lightning strike	2	1

Respectfully, James C. Broderick Fire Chief/EMD

REPORT OF THE BUILDING INSPECTION DEPARTMENT

All inspections were completed pursuant to the 2009 International Building Code, The Massachusetts Plumbing & Gas Code and The National Electrical Code. All reports and filings were carried out as required by law. On January 2, 2017, the 2015 IECC energy code became effective. All inspection department applications are available on the town website.

BUILDING PERMITS

Type	# of Permits	Construction Value
Single-Family	1	\$255,000
Addition/Garage	5	\$325,346
Chimney/Woodstove/Pellet Stove	3	\$8,200
Outbuilding	4	\$99,850
Pool	6	\$42,381
Porch/Deck	9	\$158,495
Renovation/Alteration	73	\$1,075,361
Roofing/Siding	21	\$201,145

Type	# of Permits	Construction Value
Commercial	27	\$18,414,508
Demolition	6	\$16,100
Solar	5	\$189,889
Mechanical	7	\$94,700
Total	167	\$20,880,975

Total Building & Mechanical Permit Fees collected for 2016: **\$247,330**

PLUMBING AND GAS PERMITS

Plumbing permits issued for 2016	73
Gas permits issued for 2016	75
Total	148

Total Plumbing and Gas Permit Fees collected for 2016: **\$15,020**

ELECTRICAL PERMITS

Electrical permits issued for 2016	147
Total Electrical Permit Fees collected for 2016:	\$20,049

SUMMARY

- A new construction permit for 1 single-family dwelling was issued. The estimated value of new single-family construction was \$255,000. We are starting to realize the full effect of creating our Business/Light Industry and Retail Districts.
- Total fees received from all permits (building, gas, plumbing, electrical): **\$282,399**

Respectfully submitted: Kenneth Ward, Inspector of Buildings

REPORT OF THE ANIMAL CONTROL OFFICER & ANIMAL INSPECTOR

10 dogs picked up / returned
13 barking dog complaints
35 missing dogs/cats
40 wildlife related calls
50 miscellaneous animal related calls

Animal Inspector reports that no animals tested positive for rabies in 2016. Mass. General Laws requires all dogs six months or older to be vaccinated for rabies. Please keep your animals under control. The Animal Control Officer recommends microchipping your animals.

The breakdown of animals recorded during fifty-three barn inspections in 2016 are as follows:

Type of Animal	Number
Horse/ponies	190
Cattle	160
Sheep	4
Chickens	80
Goats	6
Donkeys	8
Llamas/Alpacas	9

TREE DEPARTMENT REPORT

Maintenance and repairs of all the departments' equipment and tools had been performed throughout the year as scheduled or needed.

Selective pruning and trimming of shade trees throughout the town had been performed during the appropriate season.

A count of 247 Christmas trees had been dropped off by residents at the collection point at Eiras Park and chipped up or donated to the Town of Newbury for their Bon Fire Fundraiser. Just a note: Before you do drop your tree off for disposal please remove all decorations, anything metal and plastic bags, as this will damage the equipment and is very dangerous for the employees, thank you.

A total of 12 trees and stumps throughout the town needed to be removed.

The Tree Warden wishes to thank the Rowley Municipal Light Plant and Police Department management and staff members for their tremendous efforts in assisting the Tree Dept. during emergencies. Thank you to some unknown residents for your help in picking up debris from the roadways during and after storms.

Respectfully Submitted: Patrick Snow - Tree Warden

REPORT OF THE HARBORMASTER

The 2016 boating season was as New Englanders say "Awesome" right through to Labor Day. No major accidents or injuries to report this year. Some illegal razor clam digging was curtailed by the Harbormaster and Shellfish departments. Fuel prices stabilized at approximately \$2.50/ gallon this season making boating a more affordable leisure activity for the masses.

The river was marked with 43 navigational aids placed along the Rowley River Channel. The stationary pole "Solar Powered" flashing unit (1 FPS-white - visibility 1 mile) will be located at the end of the river on Hog Island again this year. Many boaters have requested that launch ramp users extend courtesy, whenever possible, to fellow users that would facilitate simultaneous launches. Our existing ramp is wide enough to accommodate simultaneous launches.

344 mooring/ slip/ launch permits issued in 2015 generated \$17,249.00. Fee for the Resident only Launch ramp is currently \$50/ permit, commercial clammers included. Mooring/ Slip permits were \$4.00 per foot for all boats in 2015. Parking fines are \$75 per violation to help preserve the launch area for town residents only. The purpose of these fees along with boat excise tax collections is to make the services of the Harbormaster department self-sufficient from a financial perspective. No user fee increases were seen for the 2016 season.

The Town of Rowley Harbormaster department continues to operate a Pumpout boat on the Rowley River and Plum Island Sound including Ipswich and Newbury waters thanks to grant money awarded by the state in December 1996. 75% of all operating and capital costs were covered by this grant. The Dept. of Fisheries continues to allow "In-kind" expenses to be reimbursed as well. This has allowed for total reimbursement to the Town for the Pumpout boat and its operating costs. The Pumpout boat is in operation for the months of May through October. The Pumpout boat pumped a total of 6,430 gallons of waste during the 2016 boating season. Another state grant was awarded to the Town of Rowley in December 2014 to cover the cost of replacing the 1997 Pump Out vessel in 2015. A \$91,000

Environmental 23' vessel was purchased by the Town of Rowley for just under \$19,000 and commissioned during the 2016 season.

New Launch ramp dock systems installed in 2015 along with major wharf repairs continue to serve residents quite well. I welcome any volunteer expertise that may be able to assist me with a town beach re-nourishment project that would allow residents to swim and relax comfortably at the landing again. As always, we welcome boaters who wish to help marking the river this Spring in May. An announcement will be placed in the Daily News and The Town Common! Hip boots and gloves a must!

Respectfully submitted: Bill DiMento - Harbormaster

REPORT OF THE SHELLFISH DEPARTMENT

The 2016 shellfish season was yet another good season. The weather cooperated well with the shellfish regulations, keeping clam flats open for the majority of the year which allowed many days of harvesting. The shellfish department saw yet again a change in staff. After many years working as Assistant Shellfish Constables for the town, deputies Dan Perley and David Kent resigned, and new deputy constable Richard McDonald filled a position. The Shellfish Commission also acquired two new members, Paul Lees and Ron Kneeland. The shellfish department has made multiple, successful efforts to keep illegal harvesting from bordering town fisherman off of Rowley clam flats and will continue to protect the resources for residence and non residence who hold a Rowley shellfish permit.

With dozens of commercial and non-commercial licenses issued to residents and non-residents this year, the town still didn't see as much of an interest that the past once did. Once again the shellfish department wishes to see more residence show any interest in this tradition that is embedded in the roots of Rowley history. Members of the department would be glad to answer any questions you may have. I encourage everyone who has a passion for the water or outdoors to try clamming. Whether it is for commercial or recreational reasons, help bring back a historical activity that would be a shame to lose.

Shellfish Constable: Travis Kneeland

REPORT OF THE ROWLEY MUNICIPAL LIGHTING PLANT

The Light Commission and Manager are pleased to submit the Annual Report of the Rowley Municipal Lighting Plant (RMLP) for the year 2016. Excerpt from RMLP press release:

RELIABILITY AWARD

Rowley, MA – March 10, 2016—Rowley Municipal Light Plant (RMLP) has received national recognition for achieving exceptional electric reliability in 2015. The recognition comes from the American Public Power Association (APPA)—a trade group in Washington, D.C., that represents more than 2,000 not-for-profit, community-owned electric utilities such as RMLP.

“This honor recognizes utilities that are statistically thriving when it comes to reliability,” said APPA Senior Vice President, Engineering Services Michael Hyland.

APPA took RMLP's reliability data compiled through its eReliability Tracker Service and compared it to the top quartile of system outage duration from national reliability data collected by the Energy Information Administration—an independent agency that collects, analyzes and disseminates national energy data.

“We work hard to keep the lights on day in and day out,” said Daniel Folding, General Manager at RMLP. “It’s nice to see that hard work pay off with this kind of recognition.”

It is only through the guidance and co-operation of the Municipal Light Board and the devotion to duty and good work of our employees that we are able to continue consistent reliability at RMLP.(see third page)

SERVICE CONNECTIONS

During 2016 we increased our service connections by 5 residential connections and 2 commercial connections.

KWH Sales and Peak Demand

During 2016 we sold 40,802,813 KWh to RMLP customers.
Our Peak Demand was 11,556 KWH and occurred on 8/12/16 in hour 14

Operations/Maintenance and Capital Budgets

In 2016 the RMLP Operations and Maintenance Budget	Projected Revenue	\$6,087,000.00
	<u>Projected Expense</u>	<u>\$6,013,000.00</u>
	Projected Profit or Loss	\$ 74,000.00

In 2016 the Capital Budget consisted of \$504,093.00 of which \$413,621.28 was spent on improving the distribution system, buildings and equipment.

OUR SYSTEM

RMLP is constantly maintaining the distribution system to be as reliable as possible in all-weather events and non-weather events. We monitor the age of our infrastructure and make repairs to the system before we have an outage.

CONTRIBUTIONS AND SERVICES PROVIDED TO TOWN

- RMLP funded the cost of energy used for street lighting, saving the town \$30,074.21. Additionally, RMLP maintains all street lighting at no cost to the town. We have begun changing over to LED street lights, beginning with the downtown Main Street area, which should incur even more electricity savings along with a substantially longer bulb life.
- The town maintains all interest earned from RMLP’s operating cash account that is co-mingled in the town’s general fund.
- Our crews hung flags along Route 1A for Veteran’s Services for various holidays throughout the year.
- We provided inserts to other Town departments in our monthly bill at no charge to those departments.
- We used our staff and equipment to decorate and light the trees and gazebo on Town Common for the holiday season with LED lights.
- We continue to support The Salvation Army’s Good Neighborhood Energy Fund
- We assisted various town Departments as needed with projects

The guidance and co-operation of the Municipal Light Board and the devotion to duty and good work of our employees is gratefully acknowledged.

The co-operation extended by other town departments is also very much appreciated.

Respectfully submitted: Daniel Folding, General Manager
BOARD OF COMMISSIONERS: G. Robert Merry, Chairman; Kenneth Keyes; Robert Snow



CERTIFICATE OF EXCELLENCE IN RELIABILITY

This is to acknowledge that

Rowley Municipal Light

*has achieved excellence in reliability by
significantly outperforming the electric
industry national average as reported by the
Energy Information Administration.*



March 3, 2016

Date

A handwritten signature in black ink, reading 'Michael J. Hyland', is written over a horizontal line.

Michael J. Hyland
Senior Vice President,
Engineering Services

ROWLEY ELECTRIC LIGHT DEPARTMENT

COMPARATIVE BALANCE SHEET 2016

	Balance Beginning of Year	Balance End of Year	Increase or (Decrease)
<u>ASSETS</u>			
UTILITY PLANT			
101 Utility Plant - Electric	4,141,692.88	4,232,719.05	91,026.17
FUND ACCOUNTS			
126 Depreciation Fund.....	3,883,328.35	3,970,623.49	87,295.14
127 Bond Fund.....			
128 Rate Stabilization Fund.....	1,602,659.96	1,219,068.21	(383,591.75)
CURRENT AND ACCRUED ASSETS			
131 Cash.....	165,949.33	114,363.20	(51,586.13)
132 Special Deposits.....	112,236.51	111,512.60	(723.91)
132 Working Funds.....	690.00	600.00	(90.00)
142 Customer Accounts Receivable.....	282,825.44	324,035.38	41,209.94
143 Other Accounts Receivable.....	38,001.39	40,635.32	2,633.93
146 Receivables from Municipality.....			
151 Materials and Supplies.....	73,165.66	72,487.44	(678.22)
165 Prepayments.....	813,773.67	1,029,360.80	215,587.13
174 Miscellaneous Current Assets.....	10,612.15	112,132.64	101,520.49
DEFERRED DEBITS			
183 Other Deferred Debits.....	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Assets and Other Debits	<u>11,124,935.34</u>	<u>11,227,538.13</u>	<u>102,602.79</u>
<u>LIABILITIES</u>			
SURPLUS			
206 Loans Repayments.....	2,279,200.00	2,279,200.00	0.00
207 Appropriations for Construction Repayments.....	11,769.93	0.00	(11,769.93)
208 Unappropriated Earned Surplus.....	6,352,573.02	4,973,493.34	(1,379,079.68)
LONG TERM DEBT			
221 Bonds & Notes.....	0.00	0.00	0.00
CURRENT AND ACCRUED LIABILITIES			
232 Accounts Payable.....	476,985.02	373,840.55	(103,144.47)
235 Customer' Deposits.....	112,236.51	111,512.60	(723.91)
242 Miscellaneous Current and Accrued Liabilities.....	529,642.35	2,115,193.20	1,585,550.85
DEFERRED CREDITS			
252 Customer Advances for Construction.....	27,106.64	27,106.64	0.00
RESERVES			
260 Reserves for Uncollectable Accounts.....	53,179.69	53,179.69	0.00
CONTRIBUTIONS IN AID OF CONSTRUCTION			
271 Contributions in Aid of Construction.....	<u>1,282,242.18</u>	<u>1,294,012.11</u>	<u>11,769.93</u>
Total Liabilities and Other Credits	<u>11,124,935.34</u>	<u>11,227,538.13</u>	<u>102,602.79</u>

**ROWLEY ELECTRIC LIGHT DEPARTMENT
STATEMENT OF INCOME FOR THE YEAR 2016**

	Current Year	Increase or (Decrease) from Preceding Year
OPERATING INCOME		
400 Operating Revenue	6,179,088.93	(302,372.35)
OPERATING EXPENSES		
401 Operation Expense	5,465,979.05	(401,159.14)
402 Maintenance Expense	311,942.30	18,080.44
403 Depreciation Expense.....	255,357.60	6,293.64
Total Operating Expenses.....	6,033,278.95	(376,785.06)
Operating Income.....	145,809.98	74,412.71
OTHER INCOME		
415 Income from Merchandising, Jobbing and Contract Work.....		
419 Interest Income.....	85,640.57	30,723.93
421 Miscellaneous Nonoperating Income.....		
Total Income.....	231,450.55	105,136.64
INTEREST CHARGES		
427 Interest on Bonds and Notes.....	0.00	0.00
431 Other Interest Expense.....	0.00	
Total Interest Charges.....	<u>0.00</u>	<u>0.00</u>
NET INCOME..	<u>231,450.55</u>	<u>105,136.64</u>

	Debits	Credits
208 Unappropriated Earned Surplus (at beginning of period).....		6,352,573.02
433 Balance Transferred from Income.....		231,450.55
434 Miscellaneous Credits to Surplus.....		
435 Miscellaneous Debits to Surplus.....	1,610,530.23	
436 Appropriations of Surplus.....		
437 Surplus Applied to Depreciation.....		
208 Unappropriated Earned Surplus (at end of period).....	<u>4,973,493.34</u>	
	<u>6,584,023.57</u>	<u>6,584,023.57</u>

REPORT OF THE HIGHWAY DEPARTMENT

The Highway Department equipment and facilities were serviced and repaired throughout the year as scheduled or as needed. A new roof, natural gas generator and light fixtures were installed at the Highway Department facility.

The Highway Department performed a road study for a pavement management program to assist the Highway Department in performing road construction projects in the future.

All catch basin were dug and cleaned. Twenty catch basins were repaired at various locations around town. All catch basins were maintained during rain, snow and ice storms to prevent street flooding.

All town roads were swept. Routine pothole patching, rut filling and sidewalk repairs had been performed throughout the year as needed. Pavement overlays were done on portions of Newbury Road and Wethersfield Street. Gravel roads were graded throughout the year at the request of the residents. The highway crew performed roadside mowing and trimming throughout the seasons as well as mowing and landscaping all town commons and town property. Brush clearing along the roadsides had also been performed in the spring, summer and fall.

Community Service workers were in town for approximately 40 hours and were used to rake leaves at town facilities, clean town parking lots of debris, and picking up trash on the road sides.

Street line painting, stop bars and crosswalks had been painted during the late summer. Signage consisting of regulatory street name, stop, and speed limit signs and other non-regulatory signs had been repaired or replaced throughout the town most were due to motor vehicle accidents and vandalism and some were replaced due to weathered conditions.

The 2016 winter season was a light winter. All Town roads and parking areas were plowed and treated as necessary.

We would like to thank all the private contractors and employees of the Town of Rowley for all their hard working during the 2016 winter season. We recognize and appreciate the residents for clearing the sidewalks in front of their property and beyond, we thank you.

The Highway Department wishes to thank all Town Officials, Boards, Committees, and Departments, as well as the residents for their continued support and teamwork that makes Rowley a great community to work in and live in. The Highway Department staff wishes everyone to have a safe and happy year.

Respectfully submitted: Patrick Snow, Highway Surveyor

REPORT OF THE WATER DEPARTMENT

Mission Statement: To provide adequate water quantity and quality at a reasonable cost that meets or exceeds Massachusetts and Federal drinking water standards. To provide sufficient water for fire protection and to maintain adequate pressures throughout the distribution system. To administer first-rate customer service to the Town of Rowley. To operate all aspects of the municipal water supply in an environmentally sound fashion and to maximize system reliability, minimize losses, repair or improve system deficiencies and operate within an established budget. To ensure regulatory compliance and to protect the residents from contamination and back siphon/ backflow water quality issues.

The Town of Rowley Water Department is committed to providing its residents with drinking water of the highest quality possible and we constantly strive to improve all facets of our water system. Our goal is to ensure that we have ample water supplies now and in the future that are contaminant free.

We experienced a flood at the Water Treatment Plant on June 30, 2016 due to a failure of a coupling on the 4-inch domestic water service located in the maintenance room of the treatment plant. The Emergency Response plan was activated for loss of a source. It was determined after investigation that the coupling was installed defectively. We lost 95,000 gallons of water. At no time did this coupling failure compromise the water quality. We worked with the Mass DEP and local contractors and were able to get the Water Treatment Plant back online within 24 hours. We worked with our insurance company, MIIA, who covered almost the entire claim. The flood caused \$111,403.81 in damages. The restoration of the Water Plant should be completed in January 2017.

On August 18, 2016 the Mass DEP issued a state wide mandatory 24 hour no outside water use ban. Our average daily flows were 510,650 gallons per day from August 1, 2016 through August 18, 2016, The Town and the Water Department instituted a ban on all outside watering to meet the State requirements. Our water production dropped to an average daily flow of 398,545 gallons per day from August 19, 2016 through August 31, 2016. This represents a 22% decrease in water usage. Our total annual production in 2016 was 144.478 million gallons, compared to 161.346 million gallons in 2015.

We produced 16.868 million gallons less in 2016 compared to 2015. Thanks to all our water customers for stepping up and conserving.

We completed a comprehensive Capital Efficiency Plan for a 20 year water main replacement program. Our distribution system is comprised of approximately 43 miles of water mains of various material types with pipe ranging in diameter from 2 to 16 inches. The Capital Efficiency Plan included a system hydraulic evaluation, a critical component assessment and an asset management assessment. The final report includes a prioritized list of recommended water main rehabilitation and replacement projects and estimated costs for those projects to assist with the capital planning needs for the department.

Statistical Data	
2016	
Distribution	Data
Main breaks	2.0
Service leaks	9.0
New services	3.0
Hydrants flushed	300
Hydrants replaced	17.0
Treatment	
Total MG produced	144.478
Ave Day MG	0.395
Max Day MG	0.731 (6/25/16)
Min Day MG	0.183 (5/23/16)

Respectfully submitted: Water Superintendent: MaryBeth Wiser Board of Water Commissioners: John Manning; Chairman.

REPORT OF THE BOARD OF HEALTH

The Board of Health is pleased to present to you our activities during this past year: implementing and overseeing the laws, policies and regulations of the Town, the Massachusetts Department of Public Health, and the Massachusetts Department of Environmental Protection. The Board of Health Department, in part under State mandate, responds to emergency planning requirements, issues permits and licenses in addition to conducting inspections for approximately 200 individual licensees and associated multiple licensing and inspection requirements for septic installers, sewage haulers, solid waste haulers, retail/wholesale food establishments, mobile food, food service establishments, retail tobacco, public swimming pools, motels, children's recreational camps, private drinking water wells, funeral directors, portable toilets, and body tanning. Additionally, the Board of Health stores and administers vaccines, addresses concerns of public nuisances, air quality, noise control, indoor air quality, outdoor hydronic heaters, limited animal/insect control including beaver and mosquito management concerns, food protection, housing complaints, Title 5 compliance, and communicable disease reporting and follow-up investigation, or any other issues affecting the public health. The Board of Health provides services and support to citizens including senior wellness clinic, influenza vaccine clinics, medical sharps collection, household battery collection, mercury recovery collection, hazardous household waste collection, electronics and e-waste collection, and white goods/Freon collection.

As of 2015, the Massachusetts Department of Public Health changed how influenza vaccine is distributed in the state. The Board of Health partnered with Conley's Drugstore, a locally owned pharmacy, to provide flu clinics for residents. Several clinics were held at the Annex building during the day and evening to reach as many seniors, residents, and first responders as possible. The Board of Health did receive a small number of vaccine to provide flu shots to the uninsured. Throughout the season the Board of Health staff and Health Nurse were available to answer questions and respond to concerns. The office responded to calls regarding seasonal flu vaccine. No person was refused a vaccination by the Board of Health.

The Septic Loan Program continues to be a success using the competitive rate of two percent for new loans. The Health Services Coordinator continues to execute the administrative responsibilities of the loan program. This includes the loan paperwork, quarterly and annual reports, database management, and other requirements as dictated by the state regulation governing the loan program. As of December 2016, 82 loans have been approved totaling \$1,731,013.81 loaned out. Thirty-nine loans have been paid in full totaling \$713,374.74 received back into the program. A total of \$1,017,639.07 is currently outstanding for the 43 active loans. The current success of this program encourages residents to replace failed septic systems. The Board of Health will continue participation in this program and use of funds from the Massachusetts Water Pollution Abatement Trust.

The Board of Health sponsored the eleventh annual Household Hazardous Waste Day held in the Town on November 19, 2016. The turnout of 131 cars shows there is a consistent need for household hazardous waste removal from the Town. Clean Harbors was hired to remove the following hazardous waste materials: oil based paint; waste fuels, including approximately 1,142 pounds of solid/liquid waste material including waste motor oil; aerosols; acid, base, and oxidizer type chemicals; liquid and solid pesticides; mercury; household batteries; and fluorescent bulbs. In addition, the Board of Health contracted the removal of 61 televisions, CRT's, and computer monitors; 3,311 pounds of mixed electronics; 3 large and 18 small propane tanks and helium tanks; 8 car batteries; and 62 automobile tires. The tenth annual White Goods / Light Metal and Electronics Recycling Event was held on May 14, 2016. Winfield Alloy, Inc. was contracted to remove for recycling the following: 19,775.5 pounds of metal/light iron and material/items with Freon (refrigerators, air conditioners); and 11,133.3 pounds of computer scraps, printers and PCs, CRTs and TVs that were generated by the Town. The Board of

Health plans to continue holding these types of events because of the continued public interest shown this year.

The Board of Health is continuing to work at the local and regional level on emergency response planning relative to infectious disease emergencies, bioterrorist events, and natural disasters. The Rowley Board of Health is a participant in the Regional Emergency Planning Committee, a cooperative effort with area Police and Fire Departments, through joint training and planning. Rowley also is an active participant in Region 3A Northeast Public Health Coalition, a coalition of 14 surrounding cities and towns working together to develop emergency plans and mutual aid. The Board of Health Members and staff have completed trainings required for emergency response planning and participated in training exercises. A new Medical Reserve Corps coordinator has been working with the member towns, including the Rowley Board of Health, to recruit volunteers and increase participation and training locally and regionally in connection with the Topsfield Regional Medical Reserve Corps. The Board of Health is participating in local water quality testing in cooperation with the Parker River Clean Water Association. Water quality testing sites continue to be included to ensure cumulative data for review is collected throughout Rowley's waterways.

The Health Department has increased outreach by providing services valued by the local population. The Board of Health continues its cooperation with the Pine Grove School, Triton Regional School District and the Town of Rowley Parks and Recreation Committee to provide adequate protection from mosquito and tick infestations in public areas frequented by children and families. The Board of Health works with Northeast Massachusetts Mosquito Control to refine and implement an effective Vector Management Plan and Arbovirus Surveillance and Response Plan. Continued support is provided to the wellness clinic through the Council on Aging. The Board of Health continues to work closely with the Council on Aging, TRIAD, and other community groups to provide assistance to residents of Rowley. The program to collect and properly dispose of lancets, needles and medical sharps is in place for the tenth year and has been very successful. Residents continue to express their appreciation for the programs in place to help with specialized waste disposal. The Board of Health also has a mercury recovery collection programs for thermostats, batteries, light bulbs and thermometers in place. As a part of Healthy Communities Tobacco Control Program, educational and regulatory compliance checks were conducted at the local retail level for sale of tobacco products.

Goals for calendar year 2017 include maintaining quality service and professionalism in the office and in the field. The Board of Health will work with other town departments to ensure compliance with cross-connection control to ensure safe drinking water. It is a priority to maintain the existing services and programs that are necessary and useful to the local populations. Offering and expanding services and programs needed by the local population are also a top consideration. The staff and Board members will continue to meet the high expectations for communication on public health issues and address public health concerns with the proficiency that residents have come to expect from the Board of Health. The Members of the Board and staff wish to thank the residents and various Boards for their support and will continue to expand the capacity in which the Town is served.

Respectfully submitted: Charles T. Costello-Chairman; Susan Elwell-Clerk; John Melcher-Member

REPORT OF THE COUNCIL ON AGING / SENIOR CENTER

The year 2016 was both busy and exciting with new ventures and old traditions. Our various holiday events and trips were very successful and well attended. The COA Seafood Festival, Movies and Luncheons and other special events were all a big hit! The trips extended all over New England, from

Cabbage Island in Boothbay Harbor to the Balloon Festival in Quechee VT. The successful Veteran's Supper was repeated in 2016 and grew in size, as more and more veterans attended. We were thankful to have a wonderful hostess in Diana Titus. Everyone enjoyed the sit down meal and the speakers that followed.

Senior wellness clinics were offered monthly both here and at the Plantation Senior housing. Many hours were spent with seniors sorting out the very confusing maze of insurance changes as well as notices of change from Medicare and numerous insurance plans. The number of Seniors 60 and over continues to grow as the Town's population increases and baby boomers come of age. New wellness events such as Zumba and chair massage as well as our continued yoga program rounded out our wellness and self care programs offered to the seniors of our community.

The "Meals on Wheels" program, which is funded by a grant from the Executive Office of Elder Affairs, client contributions, and citizen donations, served approximately 3,600 meals in Rowley. The program remains viable due to the dedication of faithful volunteers who give their time every week to deliver the meal to a client's door five days a week. Without this volunteer component the program could not exist.

The Monday meal served at the Center is also staffed by volunteers. The estimated value of volunteer services in 2015 at the Center was over \$70,000. We are thankful to all of our weekly volunteers!

This year saw the retirement of two of our longtime staff members. Lucia Picanso and Hugh Mitchell. We thank them for their service and wish them much happiness in the future! As a result, we extended our outreach arm by adding to our staff, Laura DiPersia, a Rowley resident. Laura is a wonderful addition and has been vital in the Senior Center's mission of helping those in need of help, visits, and information. Additionally, we also added to our staff with a part time Van Driver, Steve Prendergast! Steve, a former Deputy Fire Chief, is an asset to our department and makes it possible to offer transportation to seniors in Rowley on a consistent weekly basis for not only activities but also for medical appointments etc.

The Senior Center is also an active part of the TRIAD program in Rowley. The TRIAD program has completed several projects in Rowley including the "Car- fit" program where seniors are fitted to their vehicle by trained professionals. Additionally, this year saw a "Safe Driving and Me" seminar by Michele Eilicks of the MA RMV. The Drug Takeback Program had another successful year in cooperation with the Rowley Police Department. Nathaniel Schmuck, a Triton Regional High School student, also helped in advancing Triad's senior safety mission by going door to door for his Eagle Scout Project with "Is Your Number Up?"

The Senior Center continues to print their own vibrant and informative newsletter and with the help of faithful volunteers, the newsletters are folded and prepared for mailing in a matter of hours. The newsletter is also available on the Town website as well email distribution where many seniors read it saving the Senior Center paper and postage.

The Senior Center wishes to thank the Town for its unfailing support and for the numerous volunteers who are the backbone and support of all our ventures. We also thank the Friend's Organization for their help and support with all our endeavors.

Respectfully submitted: Brienne Walsh, Director

The Council on Aging Board: Mary Bright, Chairwoman; Joan Lyons, Vice Chairwoman; George Gallant, Secretary; Robert Kirsner, Member; Merle Phipps, Member; Edna Keyes, Member and Diana Titus, Member

REPORT OF THE HISTORICAL COMMISSION & HISTORIC DISTRICT COMMISSION

During the year 2016, the Historic District Commission issued a total of (3) Three Certificates of Appropriateness, (8) Eight Certificates of Non-Applicability, (0) Certificates of Hardship, (6) Six Demolition Permit, (0) Demolition Delay Enacted. There were a total of (17) seventeen applications by property owners for proposed renovations, additions and or new construction on their property within the limits of the (2) two established Historic Districts

The primary mission of the Rowley Historic District Commission is to act as a design review board for projects located within the historic districts. The guidance and recommendations provided by the commission maintain the rural character of our seventeenth century town. Since the passage of the Historic District Bylaw in 1998 the Commission has assisted numerous property owners with the application process for their proposed building additions, alterations, repairs, as well as new building construction. This assistance is provided upon request, or as required when a building permit is applied for within the designated districts.

The Historical Commission meets each month to consider issues concerning preservation and awareness of the historic character, places and artifacts in the town. Any property owner who has questions or comments of any historical concern such as historical house documentation, house plaque acquisition, inventories of historical sites on file, or other historical matters is invited to attend a regularly scheduled monthly meeting held at the Town Hall Annex, 39 Central Street, on the first Thursday of each month at 7:00 P.M., to contact the Historic Commission via email: historic@townofrowley.org.

Respectfully submitted: Frank P. Todd, Chair; Sara E. Bourque, Clerk; Nathaniel N. Dummer; John Cardillo; Mike Sabatini; Bill Vitkosky; Barbara Breaker; Mike Harney, Alternate

REPORT OF THE ROWLEY PUBLIC LIBRARY

2016 was a year of growth and festivity for the Rowley Public Library. All year we commemorated the Quasiquicentennial (125th) Anniversary of the Library's founding in 1891, beginning with our Rowley Reads selection of "The Time Machine" (published in 1891) and culminating with the celebration of twelve human libraries. Nominated by members of the community for their knowledge, expertise, and stories, these esteemed individuals were honored at the library's birthday party. Also attending the party were representatives of both houses of the State Legislature as well as the Governor's Office, all of whom bestowed citations upon the library to recognize its 125 years of service to Rowley's citizens.

The spring saw the launch of an updated web site, and also activities related to the third annual Rowley Reads project. In the summer we rolled out circulating Wi-Fi hotspots and preloaded tablets for children. Come fall, the Friends of the Rowley Public Library added new subscriptions to the museum pass program, which is supported in part by the Rowley Cultural Council and provides discounts for families attending cultural attractions. The Friends are instrumental in their sponsorship of Library programs, including the monthly book club, yoga for children and adults, and the annual summer reading program, as well as author visits, movies, concerts, lectures, classes and workshops. Over 6,000 patrons of all ages, from babies to seniors, attended 384 programs this year.

Virtual resources from your 24/7 all-access Library continue to expand at www.rowleylibrary.org. We have added genealogy databases to online offerings, which include general research and scholarly journals, newspapers, downloadable and streaming music and movies, and a language learning program,

along with access to nearly 150,000 e-books and downloadable audiobooks. In addition, the Library owns over 50,000 physical items in many formats, including books, large print, magazines, newspapers, audiobooks, music cds, videos and video games. Patrons visited the Library almost 40,000 times in 2016, and borrowed over 50,000 items. The hard-working staff processed more than 20,000 inter-library loans and answered over 7,000 reference questions. We are grateful to the 103 volunteers who contributed over 1,000 hours to both the Library and Friends of the Rowley Public Library.

The Rowley Public Library provides much more than reading, viewing and listening materials. The public computers were used over 250 times each week for everything from gaming and social media to schoolwork and job searches. Soon there will be a laptop available for use anywhere in the building. Meeting rooms were used over 650 times by organizations of all types, government, civic, educational and social. Whether it's a quiet space to work, a computer for productivity, help with a research question, or gathering space for meetings, the Library can accommodate your needs. The Board of Trustees and Library Staff look forward to continuing to provide the Rowley Community with the highest quality library services. We welcome your comments and feedback!

REPORT OF THE PARKS AND RECREATION COMMITTEE

The Rowley Parks and Recreation Committee met throughout the year during 2016. The current Committee met many challenges this past year while improving the condition of numerous fields. Ryan Gallant has been serving in the role of Chairman and Tim Southall to serving as Vice-Chair.

Significant improvements were managed by the Committee this past year which included major renovation and replacements at Eiras Park. We also worked on and secured the replacement of the main playground structure at Eiras Park. The Committee met several times with the many youth sports organizations in the area to ensure adequate and safe environments were available to all participants. The Committee identified needed upgrades, solicited bids from numerous vendors and completed them throughout 2016. The Committee continues working with the Board of Selectmen to upgrade, improve and add additional fields for all of Rowley. As always, we are trying to incorporate more family events into our service.

The sub-committee chairperson for each committee is:

Ryan Gallant User Fees Committee; Mike Quinn; Budget & Finance Committee; Kurt Annen, CPA Committee; Tim Southall, Field Maintenance Committee. Each Committee has three members and meets on an as needed basis. They are all open to your suggestions and ideas for improvement. We would like to thank the residents of Rowley for their support to make all our improvements possible.

REPORT OF THE ROWLEY HOUSING AUTHORITY

The Rowley Housing Authority has once again had a busy and productive year. The twelve units of family housing located at Depot Way remain full with a lengthy list of families waiting for vacancies to occur. The 42 unit development at Plantation Drive is also fully occupied.

The Rowley Housing Authority is now smoke free.

The remodel of two apartments at Plantation Drive into fully handicap accessible apartments is complete.

The exterior door project at Plantation Drive has also been completed.

This year we replaced the septic system at 1-4 Depot Way and completed the installation of the remaining windows.

The siding of 7-8 Depot Way was also completed.

Finally, the Authority would like to thank all Town Boards and Officials for their assistance and cooperation during the past year, especially the Police, Fire, and Highway Departments.

Respectfully submitted: Joseph Perry, Chairperson; Robert Cianfrocca, Vice-Chairperson; Mary Ellen MacDonald, Treasurer; Jack L. Cook; Kathy Olmsted

REPORT OF THE ROWLEY COMMUNITY MEDIA (RCM)

RCM is Rowley's PEG Access TV Channel and website. On Verizon channel 26/Comcast 9 and online at www.tightrope.townofrowley.org, residents can find out what goes on in town. At present RCM is located on the basement level of Town Hall. The Selectmen's office is wired for live coverage as are the Annex meeting room and Pine Grove School's All-Purpose Room. The staff, under the direction of the Board of Selectmen, include Director Janet Morrissey and Production Technicians: Keith R. Gagne, Lyn Lutrzykowski, Jake Summit.

Watch Selectmen's Meetings every Monday night at 7pm (Summer schedule every other Monday). Also live on RCM: Conservation Commission, Planning Board, Zoning Board of Appeals, Light Commission, Board of Health, Community Preservation Committee, Annual/Special Town Meetings. Water Commission, Pine Grove School and Fire/Police Safety Building Committees as well as other informational meetings are recorded and can be viewed on the RCM website. See meetings category online for full list. Various events are also on TV and available on demand online such as annual events including Memorial Day and Fourth of July Celebrations; Rowley Public Library authors, demonstrations and activities; Historical Society presentations. You can also watch other shows produced here in Essex County.

We invite members of our community, unfamiliar with our programming, to tune in or log in. Rowley residents are also encouraged to produce using home equipment or by borrowing cameras and booking edit time at the studio. Staff will teach and provide technical support. RCM is funded through contract negotiations between the town and cable providers. No taxpayer money is used to facilitate this resource.

Below is breakdown of RCM shows. A detailed list of programs is available: email Janet@townofrowley.org or search for show categories online at tightrope.townofrowley.org. Click search shows tab. Bulletin board content which deserves "airtime" is not included in programming total time.

All Shows Report: 1/1/2016 through 12/31/2016

Category: Essex County Bikes

Total Shows	Avg. Show Length	Total Runs	Avg. Run Length
66 (43:31:29)	00:39:34	839 (600:17:36)	00:42:55

Category: Fillers

Total Shows	Avg. Show Length	Total Runs	Avg. Run Length
1 (00:04:46)	00:04:46	19 (01:30:34)	00:04:46

Category: History

Total Shows	Avg. Show Length	Total Runs	Avg. Run Length
2 (02:11:12)	01:05:36	95 (103:55:22)	01:05:38

Category: Informational

Total Shows	Avg. Show Length	Total Runs	Avg. Run Length
5 (02:17:44)	00:27:32	532 (221:01:42)	00:24:55

Category: Library

Total Shows	Avg. Show Length	Total Runs	Avg. Run Length
7 (05:34:18)	00:47:45	277 (234:42:11)	00:50:50

Category: Music

Total Shows	Avg. Show Length	Total Runs	Avg. Run Length
1 (01:11:24)	01:11:24	43 (51:10:12)	01:11:24

Category: PSAs

Total Shows	Avg. Show Length	Total Runs	Avg. Run Length
2 (00:05:49)	00:02:54	134 (05:09:38)	00:02:18

Category: Religion

Total Shows	Avg. Show Length	Total Runs	Avg. Run Length
10 (08:53:50)	00:53:23	128 (113:52:24)	00:53:22

Category: Special Events

Total Shows	Avg. Show Length	Total Runs	Avg. Run Length
4 (02:12:05)	00:33:01	188 (106:28:46)	00:33:58

Category: Sports

Total Shows	Avg. Show Length	Total Runs	Avg. Run Length
3 (02:14:44)	00:44:54	57 (27:59:24)	00:29:27

Category: Town Meetings

Total Shows	Avg. Show Length	Total Runs	Avg. Run Length
261 (432:20:22)	01:39:23	1560 (2601:33:48)	01:40:03

Category: Triton High School

Total Shows	Avg. Show Length	Total Runs	Avg. Run Length
51 (43:36:09)	00:51:17	866 (717:27:24)	00:49:42

Category: Whittier

Total Shows	Avg. Show Length	Total Runs	Avg. Run Length
8 (07:29:46)	00:56:13	64 (67:25:18)	01:03:12

Totals

Total Shows	Avg. Show Length	Total Runs	Avg. Run Length
423 (554:06:35)	01:18:35	4852 (4874:55:55)	01:00:17

REPORT OF THE CEMETERY DEPARTMENT

The Mission Statement of the Board of Cemetery Commissioners states that we are responsible for the managing and caretaking of the Rowley Cemetery.

In order to complete the unexpired terms of Commissioners Arthur Page and Bill Gaynor, the Selectmen appointed G. Robert Merry and Kathy Olmsted to serve on the Cemetery Commission. Our first meeting together was April 27th when we elected Peter Dalzell, chairperson, Kathy Olmsted, clerk and G. Robert (Bob) Merry, member.

The Cemetery Commissioners met more than nine (9) times in 2016. In addition to the general care and maintenance of the cemetery we also addressed and/or voted the following:

- Hiring of two (2) seasonal workers who began on May 16th and ended Sept. 30th
- Arrange for replacement of 250 ft water pipe
- Accept and place 2 stone benches, which were donated by the Rowley VFW
- Contracting Jim Thornton of Acme Vault Co in Groveland to dig graves
- Request and receive 1 ton dump truck from the Rowley Water Dept.
- Oversee maintenance and repair of equipment
- Future footings to be installed by stone masons
- Flat fee of \$250 payable to Town of Rowley for graves (whether for full or cremation)

We also met a minimum of five (5) times with the Cemetery Task Force. The Task force members were Dennis Roy, Bob Snow and Karen Summit. Together we discussed the present responsibilities and focus of the Cemetery Commissioners as well as the future needs on behalf of the town. In order to meet those needs, we discussed, drafted and agreed to a job description for a Cemetery Supervisor/Highway Truck Drive & Equipment Operator. We received three (3) applications for the position. In February of this year, we voted to hire Lorant “Larry” Ronai, who already works for the Highway Department and came highly recommended by Patrick Snow, Highway Surveyor. We filed a request to have the Personnel Board issue a letter to the Selectmen to approve Larry as our new Cemetery Supervisor.

In early March of 2017, we met to review and approve our budget. We also discussed registering the dump truck we received from the Water Department, obtaining a cell phone for our Cemetery Supervisor; and updating the database. Next, we’ll address the hiring of seasonal workers to begin in May and what needs to be done to get ready for Memorial Day.

We want to thank several people for their assistance this year: Town Administrator, Debbie Eagan; Assistant Town Administrator, Amy Lydon; the Great March Garden Club; and Rowley Veteran’s Association; as well as the Water Department, Electric Department and the Highway Department.

The members of the Cemetery Commission are: Peter Dalzell, chairperson; Kathy Olmsted, clerk and G. Robert Merry, member.

REPORT OF THE EASTERN ESSEX DISTRICT DEPARTMENT OF VETERANS SERVICES

Veterans Services is charged under Massachusetts General Laws Chapter 115 with providing services to Veterans, dependents, and widows. The Town funds this program for their resident Veterans, dependents, and widows, and is subsequently reimbursed 75% by the Commonwealth. It is the responsibility of the department to follow the process dictated by the Department of Veteran Services so

that the Town receives the fully allowed reimbursement. The department is also tasked with the responsibility of assisting Veterans and their families with VA benefits; ensuring that each Veteran and/or family member receives all benefits that are available to them.

Goals achieved/large projects accomplished:

- Assisted Veterans and their families with VA Benefits
- Assisted Operation Troop Support by sending care packages and personalized letters to deployed troops
- Northshore Veterans Collaborative
- State and Associations Meetings and Trainings
- New accounting software and payroll system

Priorities for 2017:

- Increase Outreach

Significant statistics:

VA Awarded Benefits:

- Veteran Compensation: 57 Veterans total \$784,368
- Veteran Pension: 1 total \$15,072
- Dependency & Indemnity Compensation: 4 widows/widowers total \$63,396
- Total Awards 64 Veterans/Widows/Widowers for \$862,836
- Ch115 Benefits \$47,846

Personnel Changes and Acknowledgements:

The department is fortunate to have stability in personnel; there has been no personnel change. It is because of the consistency of the employees in the department, we are able to develop relationships and provide superior service to the resident Veterans and their families.

District Director Karen Tyler

REPORT OF WHITTIER REGIONAL VOCATIONAL TECHNICAL HIGH SCHOOL ANNUAL OPERATIONAL REPORT

Whittier offers 22 vocational technical career areas designed to provide the necessary training and skills for further education or work force success.

Whittier's academic program is designed to offer students the fundamental skills through its core curriculum in English, Math, Science and Technology, Social Studies, World Languages, Physical Education/Health, and Elective subjects. Courses are aligned with the Massachusetts Curriculum Frameworks in order to achieve success on the MCAS.

Courses are offered in a sequential format and are integrated with the vocational-technical areas, wherever practicable and mutually beneficial. All academic courses offer advanced sections for students who desire to further their education. We offer honors courses in English, science, and math to lead toward advanced placement courses. Moreover, a Tech Prep program is offered to eleventh and twelfth grade students which parallels the College Prep program and provides students with the opportunity to earn college credit and/or advanced college placement.

Since all programs are open to both females and males, we encourage our students to explore and to specialize in non-stereotyped, non-traditional vocational-technical areas and to strive for the maximum realization of their goals and potential.

Whittier Regional Vocational Technical High School is entering its forty third year. To date we have graduated 10,932 students from the day school.

The enrollment for the Evening School from Rowley: 13

The October 1, 2015 Day School Enrollment:

	Boys	Girls
Grade 9	2	5
Grade 10	4	4
Grade 11	1	0
Grade 12	2	2

Total – 20

2016 Graduates – 4

The cost to Rowley for the school year 2015-2016 was \$241,777.00.

Respectfully yours: David Irving - Rowley Representative; Maureen Lynch - Superintendent

REPORT OF THE TRITON REGIONAL SCHOOL DISTRICT

SCHOOL OFFICIALS – 2014/15

Superintendent of Schools

Christopher Farmer
112 Elm Street
Byfield, MA 01922
(978) 465-2397

Chief Academic Officer

Kimberly Croteau
112 Elm Street
Byfield, MA 01922
(978) 465-2397

Pine Grove School

Principal

Christine Kneeland
191 Main Street
Rowley, MA 01969
(978) 948-2520

Triton Regional Middle School

Principal

Alan MacRae
112 Elm Street
Byfield, MA 01922
(978) 463-5845

Asst. Superintendent of Schools

Brian L. Forget
112 Elm Street
Byfield, MA 01922
(978) 465-2397

**Administrator of Special
Education**

David Magee
112 Elm Street
Byfield, MA 01922
(978) 465-2397

Pine Grove School

Assistant Principal

James Sforza
191 Main Street
Rowley, MA 01969
(978) 948-2520

Triton Regional High School

Principal

Kathryn Dawe
112 Elm Street
Byfield, MA 01922
(978) 462-8171

SUPERINTENDENT'S REPORT

This report outlines progress and development during calendar year 2016. The Triton Regional School District is committed to our students' success and achievement, focusing on providing learning opportunities for all students regardless of ability levels. In recent years, we have been able to maintain favorable class sizes in the majority of classrooms, as that has been noted as a top priority by all stakeholders. The budget process has been challenging in recent cycles, but we will continue to work on improving student to teacher ratios in those areas where larger classes exist. We continue our efforts with differentiated instruction to meet the needs of all students, though that is more challenging when class sizes are larger. Even through challenging times, Triton educators work hard on behalf of their students to provide a relevant and engaging educational experience, celebrating successes along the way.

Over the course of this year, we have seen many reasons to celebrate. Outlined below you will find a few key successes achieved during the course of this past year.

2016 Massachusetts Accountability Data:

The Department of Elementary and Secondary Education has recently released the 2016 MCAS and PARCC student results along with school and district accountability levels. This is the second year the students have taken the PARCC assessment, although this past year we again completed the paper and pencil testing, and did not use the online version. The results of these assessments are reported for students by placing each student's performance into one of five levels. The five levels include Level 5: Exceeded Expectations, Level 4: Met Expectations, Level 3: Approached Expectations, Level 2: Partially Met Expectations, and Level 1: Did Not Yet Meet Expectations. We use the results of the PARCC tests as just one data point in conjunction with other assessments to learn more about students' strengths and learning challenges to better adapt our teaching to each student's needs.

High School Stadium Opened:

After years of planning, and about 6 months of actual construction, the newly renovated Triton Memorial Field at Institution for Savings Stadium opening was in October, 2016. This opening reflects years of hard work from many key individuals within the district, as well as the financial commitment of our member towns who shouldered the majority of the costs. The Triton Stadium is a state-of-the-art facility that replaces the former stadium that was in complete disrepair. The new venue features a full amenities building, new bleachers and seating, full width soccer pitch, full 8 lane straight/ 6 lane oval track, track timing system, team room, and a one-of-a-kind location with views of the marsh that can't be beat. The stadium will seat 1,512, with additional standing room that will increase capacity by approximately another 1,000 spectators. The stadium and fields will be used by a number of different fall and spring sports teams including Football, Field Hockey, Boys & Girls Soccer, Marching Band, Color Guard, Boys & Girls Lacrosse, and Boys & Girls Track & Field. Baseball, Softball and Cross Country will also use the fields for practice.

PBIS Update:

During the 2015/2016 school year, we had various staff trained in the PBIS approach, which stands for Positive Behavioral Interventions and Supports (<https://www.pbis.org/>). The initial focus was on the elementary schools, with the intention to expand to the Middle and High Schools over time. With the elementary schools laying the groundwork for common language that will be transferred to the secondary schools as students advance, their efforts are much more developed and practiced. Over the fall, the principals from the 3 elementary schools presented their programs, each with their own take on the PBIS structure, focusing on the reinforcement of positive behaviors rather than simply reacting to negative behaviors.

The Middle School has begun their implementation of the PBIS structure and we were originally planning a presentation this winter. However, given the fact that the program is new and developing over the course of this year, we are now targeting a presentation later in the spring so the update can detail their efforts, but also information about the results being seen.

Pine Grove Building Project:

Having cleared the hurdles of the PDP (Preliminary Design Program) and the PSR (Preferred Schematic Report) with the Mass School Building Authority, the owner's project manager (OPM) and designer are moving full steam ahead. In addition, the Construction Manager (CM) has been hired by the Town of Rowley. WT Rich was chosen based on their proposal, and they are now participating in the next phases. Assuming there is a positive outcome at the May Town Meeting in Rowley, WT Rich would stay on and manage the building project right through the Construction Period. Routine meetings continue with both the full school building committee and a smaller working group to pour over the finer details.

The next formal vote occurs next week on February 15th when the Board formally approves the preferred schematic report. Concurrently, the OPM, designer, and CM are now aggressively pursuing a greater level of detail in their drawings and budgeting to target a more specific cost and design. This is anticipated to be completed by mid-March, and submitted to the MSBA. That report will outline the dollar figure to be presented at the Rowley Annual Town Meeting in May for approval.

District Wellness Committee:

We have reformed the district wellness committee, making the focus more inclusive of overall wellness. The composition of the group will include a more diverse representative group, with an attempt to move from a focus of compliance with health and nutrition requirements, to a more holistic view of wellness. The social and emotional health of our students and staff is a key driver in our overall success, and warrants more deliberate and focused attention in our overall planning. This group will be focusing on both our informal approach to wellness, as well as our need for more explicit and organized wellness curricula and instruction. Kimberly Croteau, our Chief Academic Officer, will be chairing this committee, and the first meeting will occur in early November.

New England Association of Schools and Colleges (NEASC) Update:

There has been significant discussion on the validity and importance of accreditation through New England Association of Schools and Colleges among public schools in the most recent years. This issue was raised by Superintendents statewide, as the standards and processes for accreditation had not adapted along with educational practice in decades. Many of the standards and exercises required for the accreditation process were redundant with other accountability requirements already in place by the

Massachusetts Department of Elementary and Secondary Education. There has been a working group, comprised of NEASC officials, representatives of MASS, as well as active superintendents, and high school administrators, meeting for the past two years with a focus on making change.

As I complete my first year of tenure as the Superintendent of the Triton Regional Schools, I have grown even more proud of the education afforded to our children. As I walk through classrooms, attend meetings, have both formal and informal discussions with parents and teachers, and attend special events, I am continually amazed at the level of dedication from all those working on behalf of our students. While there is always room for improvement, and we have begun the process of identifying those areas, I am very impressed with the level of community shown and experienced across all of our schools. There is much to be proud of.

As is always the case, if there is anything you would like to share or discuss with me, I would be very happy to meet with you in person, talk via phone, or correspond via email.

Respectfully Submitted: Brian Forget, Superintendent of Schools

PINE GROVE SCHOOL PRINCIPAL'S REPORT

Pine Grove School continues to focus on improving student achievement outcomes, fostering a strong municipal of parent and community volunteers, and improving school facilities.

Grade-level Professional Learning Community meetings are routinely scheduled and ongoing throughout the entire school year. This year the focus of the meetings has been Tier 1 instruction in the area of balanced literacy. Teachers were given the opportunity to select their topics from a menu of topics including interactive read aloud, writing about reading, word study, and adjusting text-levels for students. Each PLC meeting is divided into two parts. The first part of the meeting consists of exploring the Tier 1 balanced literacy selected menu topic. The second part of each meeting consists of analyzing the progress monitoring data for reading and math intervention groups.

All PGS students are assessed in reading and mathematics three times per year (September, January, May) Grade-level teams come together three times per year for half day data meetings (fall, winter, spring) and adhere to the following protocol:

- Use data dialogue to discuss implications for tier 1 practice
- Sort data to identify at risk students
- Determine appropriate Tier 2 and Tier 3 reading and math interventions for identified students
- Design intervention programs

Student progress is analyzed to determine which learners have closed the gap, are closing the gap, or require a different program.

We continue to employ WIN (What I Need) model to service intervention groups, which meet daily for up to 30 minutes. During this time flexible grouping, strategies are used to meet the needs of identified students. Progress monitoring of identified students takes place on a weekly to bi-weekly basis to ensure growth. Progress monitoring data is reviewed and discussed at PLC meetings. Strategic monitoring of at risk students takes place to ensure progress is being maintained. We continue to examine trends in benchmarking annually from January 2016 to January 2017.

We continue to employ Keys to Literacy strategies and they are observed during walk-throughs and formal observations. Keys to Literacy coaches (four) continue to support teachers and model lessons.

A segment of each faculty meeting is dedicated to providing Keys to Literacy strategy by one of the Keys coaches or grade level teams.

Professional Learning Community (PLC) and faculty meetings are used to review differentiated instruction practices to support learners of all levels. The Multi-Tiered System of Support (MTSS) model ensures that intervention instruction is being delivered at students' targeted levels.

The PTA completed their task to support PGS by purchasing and installing SMART boards in the classrooms throughout the building. PGS staff is using Google features including email, docs, slides, calendar, and drive to provide infrastructure and enhanced communication among staff. An additional computer lab with twenty-five desktops was built in the school, primarily for students in grades K -2. The original computer lab with a bank of 24 computers was re-located to the library resulting in a true library media center.

District-based and building-based professional development days have been dedicated towards the implementation of Math in Focus. On building-based days, grade-level teams meet to plan lessons, review pacing, examine assessments, troubleshoot issues, and receive coaching from the math specialist. Keys to Literacy coaches continue to offer after school study groups and provide coaching during faculty meetings. Multiple training sessions were held to support teachers using chrome books, SMART boards and Google. These trainings focused on both the infrastructure use of this technology as well as the best practices for using these devices with students.

The PTA continues to fundraise to support teaching and learning. The PTA broke ground on the new Pine Grove School Community Garden, which was ready for planting last spring resulting in an abundance of produce throughout the summer and into the fall. Parent forums for various topics including Benchmark Assessments, Math in Focus, and Positive Behavior Intervention and Supports (PBIS) have taken place during the school year.

The PGS Safety Committee continues to meet on a monthly basis to review safety practices and protocols in the event of a lock down, emergency evacuation, and bomb threat. Protocols continue to be reviewed at faculty meetings and students are trained on all protocols.

Pine Grove School was officially been invited into The Massachusetts School Building Authority for a "Limited Scope Pathway Renovation". The District is working closely with the Rowley Board of Selectmen to make this renovation a reality for the PGS community. A town vote will take place in May to determine the outcome.

Our Committee For a Positive School Culture continues to meet on a regular basis to review and establish Tier 1, 2, and 3 practices for student behavior, school culture, and social/emotional wellness. The committee was established with the expectation that their work and the implementation of their research will continue to occur over the next three-four school years.

Respectfully submitted, Christine A. Kneeland - Principal

TRITON REGIONAL HIGH SCHOOL PRINCIPAL'S REPORT CORE VALUES, BELIEFS, AND LEARNING EXPECTATIONS

TRITON HIGH SCHOOL PREPARATION FOR CAREERS, COLLEGE, AND COMMUNITY CONNECTED LEARNING RELEVANT SKILLS RESPECTFUL ENVIRONMENT

Triton High School is committed to helping students become responsible for their own learning by providing them with opportunities to develop relevant 21st Century skills as they begin careers, pursue college, and contribute to their communities.

We believe students should be able to:

- Read and write effectively
- Communicate ideas appropriately through a variety of platforms
- Create and problem solve independently and collaboratively

These statements express what we believe are the most important things about our school and what we want for every student graduating from Triton.

It is our hope at Triton High School to provide each and every student with a level of education that best challenges the students while at the same time providing the supports necessary for the success of the student. We have created a School Improvement Plan that we believe does this and we are making budget requests that would create the staffing and materials necessary to do this. Triton High School has always provided the best possible situation for students. We will continue to do so. We also recognize that the district is limited in funds yet also wants what is best for our students. Since I have started at Triton, it is apparent about how much the staff, School Committee, Administration, students, community and parents care about our schools.

The high school continues to meet the MCAS state accountability benchmarks in making satisfactory progress in English Language Arts, Math, and Science/Engineering Technology. We are confident our students will continue to succeed on the MCAS tests and we will see an ever-increasing proportion of our students achieving in the Proficient and Advanced categories. We are committed to successfully preparing ALL students for their future. To this end, we have an alternative education classroom in the high school which focuses on the specific individualized needs of some of our struggling learners. Students in this classroom have the opportunity to achieve success by utilizing a web-based credit recovery program in addition to being taught in a smaller, individualized program. As students in a 21st century learning environment, out-of-school supervised vocational opportunities are also being addressed for these students, ensuring that they will graduate with college and career readiness skills.

The School Council has developed an updated 2016-2017 School Improvement Plan which has modified three goals from the 2015-2017 School Improvement Plan and, based on the needs of Triton High School, has created a new fourth goal. In preparing this plan, the Council took into consideration the Triton District's Mission, Vision, and Core Values, the Triton High School's Core Values, Beliefs, and Learning Expectations, the Triton District Development Plan, as well as past Triton High School Improvement Plans. In developing our proposed SIP, we evaluated the continued progress in achieving the goals from the current SIP.

Goal I of the 2017-2018 SIP: The proficiency gap between students in the aggregate and the high needs subgroup as measured by the Performance and Proficiency Index (PPI) will be reduced by 50% by June 2017 remains a goal, as it was in our 2015-2017 SIP. Given the uncertainty of state assessment data as

the revised MCAS 2.0 testing system is installed, we are maintaining this goal through 2018 as long as the data is available and relevant. It continues to be a meaningful and important goal and progress in achieving this goal continues to be made.

Goal II of the 2017-2018 SIP: Provide the time and develop the structures needed for teachers to collaborate regularly in formal ways on the creation, analysis, and revision of formative and summative assessments, common assessments, and develop and implement department wide rubrics remains a priority of the members of the Triton High School Council. The Council feels strongly that providing common meeting time and professional development time continues to be crucial to the successful implementation of the other SIP goals.

Goal III of the 2017-2018 SIP: By September 2017, we will review the Triton High School graduation rate and put interventions in place to keep our at-risk students from dropping out. This is a new goal of the Triton High School Council, reflecting topics we have discussed in the past regarding ways to increase the graduation rate at Triton High School while addressing the social and emotional needs of our students.

Goal IV of the 2017-2018 Triton High School SIP: Review grading and reporting practices for the development of reliable grading and progress reporting continues to be a significant goal. On-going discussion on fair, equitable and effective grading and assessment practices are of great importance to the Council and continue to be a concern.

Meeting the learning needs of our students requires dedicated resources, systems, and processes. We are fortunate to be able to offer students unique courses which provide hands –on learning opportunities for our students.

In Foreign Language:

- Junior Justin Flodman received VFW Voice of Democracy Award. As a Post 1093 Voice of Democracy winner, Mr Flodman will receive a cash award from the Ipswich VFW, a certificate recognizing his entry, a pin denoting his top selection from among Triton High School entries and a plaque to denote his success at the Post level. A plaque will also be presented to the Triton High School Principal in recognition of the school's sponsoring the winning entry. Additionally Mr. Flodman will now compete at the District level, and then perhaps the Department (state) level as he seeks to advance to the National level to compete for more than \$2,000,000 in available prize money and recognition. - See more at:
- <https://www.onlineprnews.com/news/793319-1481804113-ipswich-vfw-post-1093-announces-justin-flodman-wins-2016-post-level-voice-of-democracycontest.html#sthash.ZNTxXraF.dpuf>
- (<https://www.onlineprnews.com/news/793319-1481804113-ipswich-vfw-post-1093-announces-justin-flodman-wins-2016-post-level-voice-of-democracy-contest.html>)
- Faculty Council met to review Foreign Language National Honor Society applications. Students receive acceptance letters in early February. FLNHS Induction will take place in THS Library on Thursday, March 16 from 7:00 PM - 8:30 PM.
- Sixteen HS students will travel to France from April 16-28 to fulfill the second leg of the Triton High School/Lycée Saint François d'Assise Exchange. This year marks Triton's 5th French Exchange with the Lycée Saint François d'Assise.

Last school year (2015-2016) we offered a new Advanced Placement (AP) class in Microeconomics. It was the largest amount of students to take a single AP test in school history, as 42 students took the test. Of these students, 35 (83%) received a grade that would give them college credit. In Technology/Engineering program, all of the classes are using sophisticated engineering software to design parts and drawings. Most classes are printing some of their parts they created to use on their projects on a 3D printer. The Construction Technology class is creating a set of working drawings for their next project on Autodesk Inventor. The science department was awarded \$3400 in science equipment late last spring (SPOT Grant through BioTeach). As a result, we'll be using thermocyclers in a process called polymerase chain reaction (PCR) this year in biotech to copy sections of DNA.

The Triton High School robotics team meets three afternoons a week designing and building robots using the VEX robotics kits and accessories. Each year the students compete in the WPI "Savage Soccer" VEX Robotics competition against 15 other schools. This past year the three robots designed and built by our students made it to the quarter-finals. When not participating in a VEX run competition the students design robotics-based games for their own in-house competitions. Students work in teams to design the game, the field, the rules and their robot all while working under time constraints analogous to those in a real-world engineering company.

Students use their skills from computer programming to write the code to program the robot for a competition. Students can also use Auto-desk Inventor three-dimensional software to design of a particular component or part for their robot. After designing their part they can then print the part on the 3D printer in the classroom. Robotics offers the opportunity for students to engineer different robots to accomplish different tasks. Throughout the design and building process students are required to work in a collaborative setting all while learning about controls, logic, motion, sensors, power, gearing and programming. The motto of the team is "Gracious Professionalism". They believe in respect for each other's ideas.

The team will be touring Ocean Alliance in early April to tour and learn about the research of Dr. Lain Kerr. Dr. Kerr will provide a tour and an education to our students on his own design - the "Snotbot", which is a robotic drone that is used to study the daily lives of whales in all of our oceans. The C++ Programming and Robotics classes participate in the same format using VEX robotics kits and accessories as those for the after-school team.

On the Community Service front, from November 28th to December 24th, students volunteered to bell ring outside of the Rowley Market Basket to support the Salvation Army's efforts to collect donations during the holiday season. We surpassed last year's total by over \$500 with a total of over \$7100. Students bell ringers in pairs or groups of three for two hour shifts volunteered Mondays through Fridays after school and all day Saturdays. Their efforts were outstanding again this year having surpassed an already record high from last year.

We also helped collect over 50 coats for the coat drive organized by Mary Goldsmith. We brought the coats to Anton's Cleaners where they are laundered for free and distributed to local charities. The departments and some clubs in the school were involved with the Santa's Helpers Program. We received names of needy children in our high school and we provided the families with gifts and food for the holidays.

Additionally, Triton once again hosted the Senior Citizen Holiday Tea on December 15th. Seniors came from all three towns to enjoy performances from Sue Densmore's and Bob Lathrop's singing groups while Community Service students prepared/provided breakfast foods, tea and coffee and interacted with the seniors while serving them. Ten poinsettias centerpieces were raffled off for seniors people to

take home. This year was a great success and a lot of fun.

Outside of the classroom, Triton High School students have been excelling as well. On the sports front, we have made great strides in making many of the State Tournaments. The football team won the Division 3 North League Championship but most importantly, they won the MIAA Sportsmanship Award for the state of Massachusetts. This is a great honor and, as a community, this is what we strive for. The students have been called some of the most polite and courteous students that other schools have ever seen. We also won the MIAA Boys Basketball Sportsmanship award. Our number of participants has risen over the last two years and we have the largest athletic participation numbers ever.

I would like to take this opportunity to say that I appreciate working with the staff, students and parents in the Triton Community. It is a wonderful place for students to learn and teachers to teach. The culture and climate of the school is wonderful and I love coming into to work each and every day. The community at large has been extremely warm and welcoming and the Triton Schools have a wonderful reputation.

Thank you for allowing me to present this information to you.

Respectfully submitted: Timothy Ruggere - Triton High School Principal

TRITON REGIONAL MIDDLE SCHOOL PRINCIPAL'S REPORT

Triton Middle School continues to strive for excellence in the ever changing landscape of education and we wish to thank the School Committee and the towns of the Triton Regional School District for their support. Our approach to the needs of the school this year has been somewhat different than in the past. Our efforts to improve instruction and help struggling learners have continued, however, we are focusing our efforts on using resources more efficiently. We have focused on two areas so far this year and will continue to do so moving forward into next year. First, we are concentrating on Tier 1 instruction and improvements that can be made by regular education teachers to reach all students. Second, we are starting discussions on how we utilize our special education staff more efficiently. This approach is about internal change and will rely on our best resource; our teachers. We are confident this will enable us to improve our ability to have every student learn, make sure all students have the opportunity to read and write effectively, better problem solve, and grow academically and socially; all objectives of our improvement plan. We are continually seeking new interventions to address the needs of an ever changing population of students. As an example, this year we have piloted engineering classes and a class on writing computer code. We continue to offer reading instruction and those students have begun to show solid growth.

We are in the second year of implementation of our new math curriculum, Math in Focus. Both students and teachers are getting comfortable with the rigorous content; we look forward to improved assessment results. We have all experienced professional development regarding social emotional learning this year and we have started using positive behavioral interventions and support (PBIS) at the middle school. Developmentally, middle school students have a more difficult time buying into the PBIS concept; but we keep trying! We also continue to offer and grow a wide variety of sports and after school activities.

Last, through the generosity of two area banks, The Institution for Savings and the 5 Cent Savings Bank, we have purchased 2 more Chromebook carts, as well as leasing 2 others. This increase in technology will make it possible to test the entire 7th and 8th grade online for the upcoming MCAS 2.0. We just completed an online common writing assessment for both grades as a trial run, and we are very excited

about the options for online assessment going forward.

Although our budget seems to be increasingly more challenging every year, we strive to be creative and meet the needs of all students. I am very thankful to be part of a school so dedicated to the whole child and we are prepared to meet the demands of the coming years.

Respectfully submitted: Alan B. MacRae - Principal

SCHOOL COMMITTEE

<u>NEWBURY REPRESENTATIVES</u>	<u>TERM EXPIRES</u>
Dina Sullivan 21 Coleman Road, Byfield, 01922 978.463.0930 dina.sullivan@tritonschools.org	2017
Dan Valianti 233 High Road, Newbury, 01951 978.462.0696 daniel.valianti@tritonschools.org	2018
Maureen Heffernan 11 Adams Lane, Newbury, 01951 978.358.7117 maureen.heffernan@tritonschools.org	2019
<u>ROWLEY REPRESENTATIVES</u>	<u>TERM EXPIRES</u>
Richard Cummings 3 Arbor Way 978.948.8176 richard.cummings@tritonschools.org	2017
Nerissa Wallen 36 Warehouse Lane 978.948.2741 nerissa.wallen@tritonschools.org	2018
Paul Lees 71 Wilson Pond Lane 978.948.2334 paul.lees@tritonschools.org	2019

SALISBURY REPRESENTATIVES**TERM EXPIRES**

Monique Greilich
 170 Beach Road #47
 978.255.2330
monique.greilich@tritonschools.org

2017

Linda Litcofsky
 66 Rabbit Road
 978.463.6877
linda.litcofsky@tritonschools.org

2018

Deborah Choate
 8 Lions Way
 978.462.4578
deborah.choate@tritonschools.org

2019

**TOWN OF ROWLEY
 ENROLLMENTS AS OF OCTOBER 2015
Pine Grove School**

Elementary	Boys	Girls	Total
Early Childhood	22	18	40
Kindergarten	30	21	51
Grade 1	35	31	66
Grade 2	28	35	63
Grade 3	41	30	71
Grade 4	26	26	52
Grade 5	43	50	93
Grade 6	27	37	64
Total	252	248	500

<u>Triton Regional Middle School</u>	
Grade 7 Rowley Students	63
Grade 8 Rowley Students	70
Total	133

<u>Triton Regional High School</u>	
Grade 9 Rowley Students	53
Grade 10 Rowley Students	69
Grade 11 Rowley Students	53
Grade 12 Rowley Students	47
Total	222

<u>Other Enrollments as of October 2015</u>			
		SPED	7
		Private	37
		Parochial	34
		Public	46
		Home-Schooled	16
		Total	140

Pine Grove School Enrollment	500
Triton Regional Middle School Enrollment	133
Triton Regional High School Enrollment	222
Other Enrollment	140
Total 2015/2016 Enrollment as of 10/1	995

**TOWN OF ROWLEY
ENROLLMENTS AS OF OCTOBER 2016**

Pine Grove School

Elementary	Boys	Girls	Total
Early Childhood	17	20	37
Kindergarten	29	22	51
Grade 1	27	24	51
Grade 2	35	33	68
Grade 3	29	29	58
Grade 4	39	31	70
Grade 5	27	27	54
Grade 6	41	48	89
Total	244	234	478

<u>Triton Regional Middle School</u>	
Grade 7 Rowley Students	58
Grade 8 Rowley Students	65
Total	123

<u>Triton Regional High School</u>	
Grade 9 Rowley Students	60
Grade 10 Rowley Students	50
Grade 11 Rowley Students	67
Grade 12 Rowley Students	50
Total	227

<u>Other Enrollments as of October 2016</u>			
		SPED	8
		Private	35
		Parochial	42
		Public	37
		Home-Schooled	17
		Total	139

Pine Grove School Enrollment	478
Triton Regional Middle School Enrollment	123
Triton Regional High School Enrollment	227
Other Enrollment	139
Total 2016/2017 Enrollment as of 10/1	967

General Fund
Statement of Revenues and Expenditures – Budget and Actual
Required Supplementary Information
For the Year Ended June 30, 2016

	<u>Final Budget</u>	<u>Actual</u>
Revenues		
Assessments to Member Towns	\$ 28,839,437	\$ 28,839,437
Intergovernmental	10,799,776	10,948,696
Medicaid	200,000	229,783
Investment Income	50,000	21,701
Insurance and Retirement Revenue	499,348	529,476
Miscellaneous		79
Total Revenues	40,388,561	40,569,172
Expenditures		
Administration	1,383,223	1,482,417
Instruction	20,229,532	20,112,716
Special Education Tuition to Other Districts	1,071,896	1,052,871
School Choice and Charter School Tuition	1,444,970	1,419,890
Transportation	2,415,021	2,456,091
Other School Services	468,849	460,423
Student Activities	382,787	467,792
Operation and Maintenance	2,912,191	2,896,870
Acquisitions and Improvements		150,000
Fringe Benefits	7,515,842	7,469,788
Food Services		5,098
Debt Service:		
Principal	2,290,000	2,290,000
Interest	524,250	524,250
Total Expenditures	40,638,561	40,788,206
Excess (Deficiency) Of Revenues Over Expenditures		(219,034)

FY 2016 ASSESSMENTS

Operating Budget		Capital Assessment
NEWBURY	\$ 8,946,255	\$ 149,015
ROWLEY	8,714,645	155,739
SALISBURY	10,098,977	774,806
Total	\$27,759,877	\$1,079,560

“NO SCHOOL” ANNOUNCEMENT

The “No School” announcement for the Pine Grove School and Triton Regional Middle/High School (Triton Regional School District) is given over TV stations WBZ (4), WCVB (5), WHDH (7), and FOX (25). In addition to the TV stations, the closures are posted on the district website at www.tritonschools.org and phone calls are made to all families via the district’s auto-dialer (ConnectED)

TRITON REGIONAL SCHOOL DISTRICT OFFICIALS

Superintendent of Schools

Brian L. Forget
112 Elm Street
Byfield, MA 01922
978.465.2397

brian.forget@tritonschools.org

Chief Academic Officer

Kimberly Croteau
112 Elm Street
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978.465.2397

kimberly.croteau@tritonschools.org

School Business Administrator

Michelle Cresta
112 Elm Street
Byfield, MA 01922
978.465.2397

michelle.cresta@tritonschools.org

Administrator of Special Education

David Magee
112 Elm Street
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978.465.2397

david.magee@tritonschools.org

Pine Grove School Principal

Christine Kneeland
191 Main Street
Rowley, MA 01969
978.948.2520

christine.kneeland@tritonschools.org

Pine Grove School Assistant Principal

Ben Schersten
191 Main Street
Rowley, MA 01969
978.948.2520

ben.schersten@tritonschools.org

Triton Regional Middle School Principal

Alan MacRae
112 Elm Street
Byfield, MA 01922
978.463.5845

alan.macrae@tritonschools.org

Triton Regional High School Principal

Timothy Ruggere
112 Elm Street
Byfield, MA 01922
978.462.8171

timothy.ruggere@tritonschools.org

Offices and Departments

Office and meeting hours on the following list of Town offices and departments are subject to change due to any number of factors. **Please call ahead.** Information can also be found at www.townofrowley.net.

Accountant: Town Hall – Tues - Thurs 9:00 a.m. -3:00 p.m. (978) 948-7908

Agricultural Commission: Meetings Sundays at 10:00am, July through August on the Common at the Farmers' Market.

Animal Control Officer: - Call Rowley Police in an emergency.

Assessors: Town Hall - Mon- 8:30 a.m.-8p.m., Tues-Thurs 8:30-4:30 Fri-8:30 a.m.-12p.m.
(978) 948-2021. Meetings 2nd & 4th Monday - 6:00 p.m. in Assessors Office

Board of Health: Annex - Mon-Thurs 9:30 a.m. -12:30 p.m. – (978) 948-2231

Cemetery Commissioners: Rowley Cemetery – (978) 948-2885

Conservation Commission: Annex – Mon -Thurs 9:00 a.m.-12:30 p.m. (978) 948-2330 Other times by appt

Council on Aging: Annex- Mon-Thurs 8:30-4:00, Fri 9:00-12:00 – (978) 948-7637

Finance Committee: Meetings as called by Chairman, check postings.

Fire Department & Emergency Management: 7 Hammond St. - Mon-Fri 8:00 a.m. - 4 p.m. (978) 948-3812-
Emergency 911

Harbor Master: Emergencies on the water call VHF channel 16 / No office hours, questions call 508-397-

2450 **Highway Department:** Garage, Independent St. – (978) 948-2441 Leave message

Housing Authority: Office, One Plantation Drive 978-948-2371, Weds 9:00 a.m. -3:00 p.m., Thurs 10:00 a.m. – 1:00 p.m. or by appointment by calling 978-777-0909 Meetings 1st Friday of month 9:00 a.m.

Inspection Dept: Annex- Bldg Insp. Office hours – Mon – Thurs 8:00 a.m.-12:00 p.m. (978) 948-2186
Fax number for all inspectors: (978) 948-3796 Plumbing/Gas Inspector - Mon. Weds. & Thurs 7:00 a.m. -8:00 a.m. Wiring Inspector - Mon Weds. & Thurs. 7:00 a.m. – 8:00 am.

Library: 141 Main St-Mon, Tues, Wed, Thurs 10:00 a.m. -8:00 p.m., Sat 10:00 a.m. – 2:00 p.m., closed Friday
(978) 948-2850 www.rowleylibrary.org

Trustees meetings 3rd Tues of month at Library, Friends of the Library 2nd Weds. alternating months

Light Department: Office, 47 Summer St - Mon-Fri 8:00a.m.-4:30 p.m. (978) 948-3992

www.rowleylight.com Meeting of Light Board 2nd Weds of month 7:00 p.m. at the Town Hall

Parks & Recreation: Check for meeting postings.

Personnel Advisory Committee: Meetings as called by Chairman, check postings. (978) 948-7068
Personnel Officer: (978) 948-2705

Planning Board: Annex – Mon, Weds., Thurs 9 a.m. -12:00 p.m. – (978) 948-5549
Meetings- second Wednesday of every month as scheduled at Annex.

Police Department: 477 Haverhill St. - Business (978) 948-7644 - Emergency 911 Fax 978-948-7087

Selectmen/Town Administrator: Town Hall - Mon - Thurs 9:00 a.m. -4:00 p.m. Fri 9:00 a.m.- noon
(978) 948-2372 Meetings Mondays 7:00 p.m. Town Hall

Town Clerk: Town Hall-Mon 9 a.m.-8 p.m. Tues, Thurs & Fri 8 a.m.-noon, Wed 8-4:30- (978) 948-2081
townclerk@townofrowley.org

Treasurer/Collector: Town Hall-Mon 8 a.m.-8 p.m., Tues, Weds, Thurs 8-4:30, Fri 8-12 – (978) 948-2631

Tree Warden: Independent St. (978) 948-2441 Leave message.

Triton Regional School District: Pine Grove: 948-2520 Triton Middle: 463-5845 Triton High: 462-8171
Superintendent's Office: 465-2397 School Committee meetings generally held on the second
Wednesday of each month at Triton School Library - see Triton's school calendar for dates

Veteran's Agent: Ipswich Town Hall (978) 356-3915 Karen Tyler, VSO kt Tyler@eessexvets.com
Mon 8am-7pm, Tues-Thurs 8am-4pm, Fri 8am-12pm

Water Department: 401 Central Street, Mon Tues Thurs -Fri 7:00 a.m. - 3:30 pm Wed 7:00am to 2:30pm
closed for lunch daily 12:00p.m.-12:30 p.m. (978) 948-2640. **Customer Service** 1-800-553-5191 billing
questions, schedule an appointment or final read

Zoning Board of Appeals: Annex Building – Mon, Tues, Weds 1:30 p.m. to 4:30 p.m. (978) 948-2657.
zbacclerk@townofrowley.org Meetings every third Thursday when scheduled at the Annex.