

# Town of Rowley 2013



## Annual Report

## GENERAL INFORMATION

Rowley was incorporated as a Town on September 4, 1639

LOCATION ..... 32 miles north of Boston  
AREA ..... 19.03 square miles  
ZIP CODE ..... 01969  
AREA CODE ..... 978

### POPULATION:

1960 Federal Census ..... 2,783  
1970 Federal Census ..... 3,006  
1980 Federal Census ..... 3,860  
1990 Federal Census ..... 4,452  
2000 Federal Census ..... 5,500  
2010 Federal Census ..... 5,854

### REGISTERED VOTERS: as of January 15, 2014

Democrat ..... 717  
Libertarian ..... 7  
Republican ..... 664  
Other ..... 7  
Unenrolled ..... 2,687  
Total Registered Voters ..... 4082  
Inactive Status Voters ..... 288  
Total Population ..... 5,854

### ASSESSED VALUATION: as of January 1, 2013

Real Estate ..... 866,494,700  
Personal Property ..... 17,078,566

### TAX RATE FOR FY 14:

All classes of property ..... 14.74

### TOWN OFFICES:

The Town Hall and Town Hall Annex has offices for the Accountant, Town Administrator, Assessors, Board of Health, Selectmen, Inspection Department, Conservation Commission, Council on Aging, Planning Board, Town Clerk and Treasurer/Collector  
Mailboxes for departments, boards & committees are located at the Town Hall  
The Fire Station is located on Hammond Street  
The Highway Garage is located on Independent Street  
The Rowley Free Public Library is located on Main Street next to Town Hall  
The Pine Grove School is located on Main Street  
The Municipal Light Department is located on Summer Street  
The Police Department is located on Haverhill Street  
The Water Department is located on Central Street

SENATORS IN CONGRESS: Elizabeth Warren 617-286-6715, Edward J. Markey, 617-565-8519

REPRESENTATIVE IN CONGRESS: John Tierney 978-531-1669

STATE SENATOR: Bruce Tarr, Room 436, State House, 617-722-1600

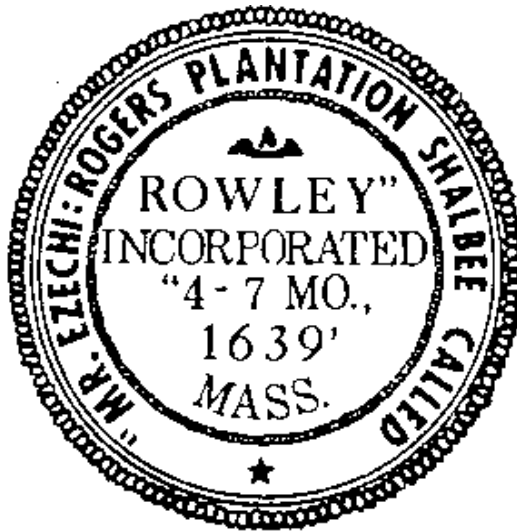
STATE REPRESENTATIVE: Brad Hill 978-356-9008

1639

2013

Three Hundred Seventy Fourth

*Annual Report  
of the  
Town of Rowley*



*For the year ending December 31*

2013

(Cover photo courtesy of G. Robert Merry, Rowley, MA)

## **COVER PHOTO**

### **Wreath from Wreaths Across America dedicated to Corporal Roy M. Marr**

Corporal Roy M. Marr, a Rowley resident, entered the service of his country on July 24, 1943 and received his training at Fort Knox in Kentucky. Upon completion of Basic Training he was assigned to the 83rd Armored and Mechanized unit (ARMD) RCN-BN.

In December, 1944 Corporal Marr was listed as missing in action. By September, 1945 he was officially listed as killed at the Battle of the Bulge in Belgium, while engaged in action against hostile forces on December 24, 1944.

In April, 1949 Corporal Marr was laid to rest in his home town of Rowley with full Military Honors. The American Flag that draped his casket was presented to his mother by Military Escort Sergeant Howard Merry (uncle of G. Robert Merry).

**BY**

**ROBERT L. SNOW**

Because of Bob Merry and his suggestion of placing this year's Wreath Across American on the grave of Corporal Roy M. Marr, I did some reading to try to find out what happened to Roy on Christmas Eve of 1944.

Roy was assigned to the 3rd Armored Division which was nicknamed "The Spearhead." He was part of Combat Command B, 83rd Armored Reconnaissance BN. The 83rd along with the 33rd Armored Regiment were under the call sign "Osgood," but they were about to be remembered as Hogan's 400, and went on and earned another nickname of "Men of War".

Several days after the start of the Battle of the Ardennes, the 3rd Armored Division commanded by General Rose took position on a line of defense from Hotton to Manhay in Belgium, with a mission to stop the advance of German troops and to carry out reconnaissance operations.

On December 21st, one of these reconnaissance forays, commanded by Lt. Colonel Sam Hogan was heading for La Roche, when it ran into the vanguard of 116th Panzer Division. Colonel Hogan's unit withdrew towards Marcourt and then Marcouray, where they found themselves surrounded.

Hogan's vehicles being practically out of fuel, the order to break-out could not be executed, and the American attempts to disengage and to recover parachuted supplies failed. A German Patrol went to Marcouray and requested the surrender of the Task Force. Instead the Germans surrounded the town and lay siege not wanting to engage the well dug-in, and I might add feisty Americans. On Christmas Eve the elements of Recon Battalion were sent out to find a way back to the American Lines. It was during this action I believe Roy Marr was killed in action, because I could find no other action in the official history where the 83rd was engaged December 24th.

He was probably hastily buried and forgotten until grave registration found his body in September 1945. Again this is my conclusion.

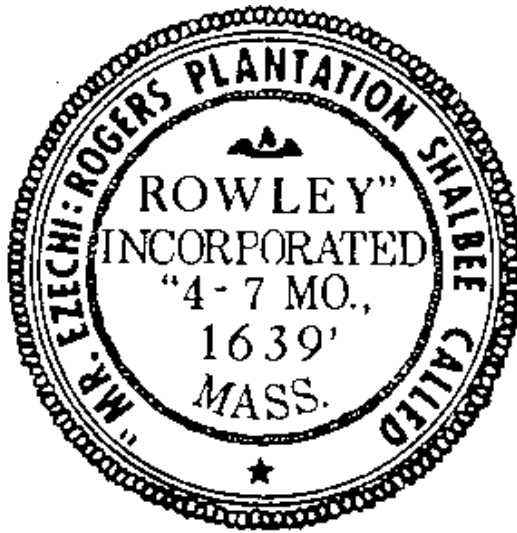


On Christmas night, General Rose ordered Lt. Colonel Hogan to destroy his vehicles, to cross the German lines and to rejoin the American positions. After a 14-hour march, in groups of 20, the 400 survivors reached the sentry-posts of the 84th Infantry Division at Soy.

While visiting the American Cemetery at Omaha Beach in 2007 I stood at another American's grave MOH Recipient Lt. Jimmy Montheith. After standing at Roy Marr's grave, I don't want Roy to be forgotten. I believe 69 years ago Cpl. Roy Marr was part of an effort to find a way out of Marcouray and back to the American lines. In doing so he made the ultimate sacrifice on Christmas Eve 1944. Let's not forget Roy Marr, this man from our town of Rowley.



(Photo courtesy of G. Robert Merry, Rowley, MA)



## ACKNOWLEDGEMENTS

The Board of Selectmen wishes to thank G. Robert Merry for supplying  
the cover photo and all of the  
historical data and photos.



**SCOTT A. LEAVITT**

**1959 - 2013**

**ROWLEY HIGHWAY DEPARTMENT EMPLOYEE**

**1983 - 1990**

**ROWLEY SURVEYOR OF HIGHWAYS**

**1991 - 2013**

**ROWLEY TREE WARDEN**

**1991 - 2013**

**MOTH SUPPRESSION SUPERINTENDENT**

**2001 - 2013**

**Rowley Local Emergency Planning Committee**

**1994 - 2013**

**Rowley Oil Spill Response Team  
1998 - 2013**

**Asst. Director, Rowley Emergency Management Agency  
2000 - 2013**

**Rowley Bridge Repair Committee  
2006 - 2007**

**Rowley Brook, Streams and River Ways Committee  
2006 - 2007**

**Northern Essex Regional Emergency Planning Committee  
2013**

**Served in The National Guard For Ten Years**

*(Photo Courtesy of G. Robert Merry)*

## **LETTER TO THE EDITOR BY CAROL SOUCY**

No one is irreplaceable. I've heard that adage many times throughout my working career.

However the person who penned that phrase clearly had never met Scott Leavitt. Sadly, the townspeople of Rowley are about to discover how untrue that adage is. Scott Leavitt was the Town of Rowley's Highway Surveyor for the past 22 years.

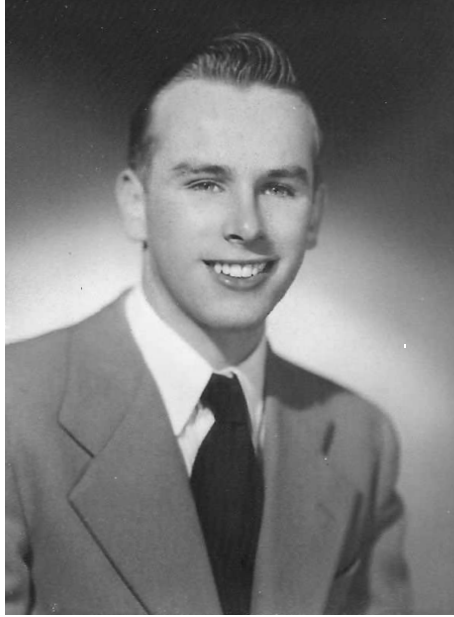
This was not just a job for Scott. It was a passion. And the residents of the town of Rowley were the benefactors of that passion. In addition to being one of those residents, I also had the privilege of working with Scott in the years that I functioned as the computer coordinator for the Town. I saw first hand how he ran his department with great love for his town, tremendous respect for his employees and to say he would never ask anyone to do anything he wouldn't do himself is an understatement.

After every snowstorm you would not need a welcome to Rowley sign to know when you reached the town line. It was evident in the job that Scott did in making the streets safe for the residents.

Through the years, on too many nights to count after a storm, my husband and I would see Scott in the sidewalk plow clearing the way for the children to walk to school. That same dedication followed each season. Scott was there doing whatever was needed to get the job done.

The Town of Rowley did not just lose a Highway Surveyor upon the death of Scott Leavitt. We lost a man who was liked by all who met him. A man who gave this town one hundred and fifty percent of his energies always with that one of a kind smile.





**DANIEL G. BARRETT**  
**1930 - 2013**

**Rowley Finance Committee**  
**1960 - 1966**

**House Number Review Committee**  
**1993 - 1994**

**Served in the Army National Guard**  
**1949 - 1951**

**Served in the U.S. Navy**  
**1951 - 1957**

**Rowley U.S. Postmaster Thirty Two Years**

**Life Member of the Rowley Volunteer Fire Protection Association**

**Coach Rowley Farm Baseball League**

*(Photo courtesy of The Barrett Family)*



**JOHN C. TAYLOR**  
**1947 - 2013**

**Rowley Town Crier**  
**1979 - 1988**

**Honorary Town Crier**  
**1989 - 2000**

**Rowley Board of Appeals Associate Member**  
**1985 - 1986**

**Served in the U. S. Air Force**  
**1966 - 1970**

*(Photo courtesy of G Robert Merry)*

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## ELECTED OFFICIALS OF THE TOWN OF ROWLEY

### Board of Selectman

Robert L. Snow (2014)  
Joseph J. Perry (2014)  
Jack L. Cook (2015)  
G. Robert Merry (2016)  
David C. Petersen (2016)

### Moderator

Joan C. Petersen (2014)

### Town Clerk

Susan G. Hazen (2015)

### Treasurer/Tax Collector

Karen H. Summit (2015)

### Highway Surveyor

A. Scott Leavitt (2015) – *deceased 3/7/13*  
Interim: Ron Keefe (*BOS Appt to May 2014 Election*)

### Board of Assessors

Donald Thurston (2014)  
William DiMento (2015)  
Diane L. D'Angeli (2016)

### Regional School Committee

#### Rowley:

Richard Cummings (2014)  
Mary T. Murphy (2015)  
Paul L. Lees (2016)

#### Newbury:

Diana L. Sullivan (2014)  
Suzanne W. Densmore (2015)  
Robin S. Williams (2016)

#### Salisbury:

Jane K. Purinton (2014)  
Linda M. Litcofsky (2015)  
Deborah A. Choate (2016)

### Planning Board

Jean Marie Pietrillo (2014)  
Stephen Kassiotis (2015)  
David Jaquith (2016)  
Curtis H. Bryant (2017)  
Clifford Pierce (2018)

### Trustees of the Free Public Library

Michael Quinn (2014)  
Eve Marie Miller (2014) *resigned*  
Janet Peabody (2014)  
Margaret Lemilin (BOS Appt to 5/14)  
Erin Skillman ((2015)  
Jacob Golbitz (2015)  
John H. McCallum (2015)  
Michelle M. Ford (2016)  
Mark Behringer (2016)  
Joshua Tuff (2016)

### Rowley Housing Authority

State Appointee: Robert Cianfrocca  
Jack L. Cook (2014)  
Donald P. Hovey (2015)  
Katherine L. Dalzell (2016)  
Mary Ellen MacDonald (2017)

### Municipal Light Board

G. Robert Merry (2014)  
Kenneth M. Keyes (2015)  
Robert L. Snow (2016)

### Municipal Water Board

Timothy Toomey (2014)  
Roy Ricker, Sr. (2015)  
Stuart L. Dalzell, Sr. (2016)

### Shellfish Commissioners

John E. Grundstrom (2014)  
Stuart Dalzell, Jr. (2015)  
Michael L. Cook (2016)

### Tree Warden

A. Scott Leavitt (2015) – *deceased 3/7/13*  
Interim: Ron Keefe (*BOS Appt to May 2014 Election*)

### Cemetery Commissioners

Jack L. Cook (2014)  
William H. Gaynor (2015)  
Peter Dalzell (2016)

### Constables

Phil Collyer (2015)  
Richard C. MacDonald (2016)



## APPOINTED OFFICIALS

|  | Expiration |  | Expiration |
|--|------------|--|------------|
| <b>Accountant</b>  |            | <b>Board of Health <i>three year term</i></b>                      |            |
| Susan W. Bailey  |            | Susan Elwell   | 6/30/2015  |
| <b>Agricultural Commission <i>three year term</i></b>        |            | Charles Costello   | 6/30/2016  |
| Deborah Streiff, Alternate                                   | 6/30/2013  | John Melcher   | 6/30/2014  |
| Morna Unzer not reappointed                                  | 6/30/2013  | <b>Board of Registrars <i>one year term</i></b>                    |            |
| Jennette Loring  | 6/30/2014  | Barbara DiMento  | 6/30/2014  |
| George Pacenka   | 6/30/2014  | Mildred Dummer   | 6/30/2014  |
| Patrick Moran, Alternate                                     | 6/30/2014  | Gordon Densmore  | 6/30/2014  |
| Jack Grundstrom - Alternate                                  | 6/30/2014  | Susan Hazen, Town Clerk  | 6/30/2014  |
| Dianne Short   | 6/30/2015  | <b>Building Inspector <i>three yr term, 1 yr for alternate</i></b> |            |
| Elizabeth Tucker   | 6/30/2015  | Ken Ward   | 6/30/2015  |
| Barry Moore - Full Member                                    | 6/30/2016  | Sam Joslin, Alternate  | 6/30/2014  |
| Peter Lomas  | 6/30/2016  | <b>Cannoneer <i>one year term</i></b>                              |            |
| Barrett Bacall   | 6/30/2016  | G. Robert Merry  | 6/30/2014  |
| <b>Animal Control Officer <i>one year term</i></b>           |            | <b>Community Preservation Committee <i>three year term</i></b>     |            |
| Reed Wilson  | 6/30/2014  | Donald Hovey, Housing Authority                                    | 2015       |
| Carol Laroque Alt. Inspector                                 | 6/30/2014  | Kurt Annen, Parks and Rec.   | 6/30/2014  |
| <b>Principal Assessor</b>                                    |            | Robert Carpenter, Open Space                                       | 6/30/2014  |
| Sean McFadden  |            | Joseph Perry, Board of Selectmen                                   | 6/30/2015  |
| <b>Board of Appeals, Ch. 41 Sec 81 <i>five year term</i></b> |            | Curtis Turner, Con Com   | 6/30/2016  |
| David Levesque   | 6/30/2014  | Frank Todd, Hist. Dist. Comm                                       | 6/30/2016  |
| Nathaniel Dummer   | 6/30/2015  | Clifford Pierce, Pln Brd   | 6/30/2016  |
| Phil Cressey Jr.   | 6/30/2016  | <b>Finance Committee</b>   |            |
| Thomas W. Heidgerd   | 6/30/2017  | Steven Roge  | 2016       |
| Donald W. Thurston, Chairman                                 | 6/30/2018  | John DiMento, Chairman   | 2013       |
| <b>Zoning Board of Appeals (ZBA) <i>five year term</i></b>   |            | Karen Drahozal, Vice Chairman                                      | 2013       |
| David Levesque   | 6/30/2014  | Janet Bridges  | 2014       |
| Nathaniel Dummer   | 6/30/2015  | Lawrence White   | 7/15/2014  |
| Phil Cressey Jr.   | 6/30/2016  | Jami Snow  | 7/15/2015  |
| Thomas W. Heidgerd   | 6/30/2017  | Peter Censullo   | 7/15/2015  |
| Donald W. Thurston, Chairman                                 | 6/30/2018  | Sharon Emery   | 2016       |
| Robert Clewell, Assoc  | 6/30/2018  |  |            |

|  | Expiration |  | Expiration |
|--|------------|--|------------|
| <b>Conservation Commission</b> <i>three year term</i>                            |            | <b>Fire Department</b> <i>three year term</i>                        |            |
| Robert Carpenter, did not seek re-appointment after term ending 6/30/13          | 6/30/2013  | James C. Broderick, Chief  | 6/30/2015  |
| David Delmonico  | 6/30/2014  | Mark Emery, Captain  | 6/30/2015  |
| Douglas Watson   | 6/30/2014  | James R. Merry, Captain  | 6/30/2015  |
| Judith H. Kehs   | 6/30/2014  | <b>Call Fire Fighters</b> <i>one year term</i>                       |            |
| Curtis Turner  | 6/30/2015  | Mark Winfrey   | 6/30/2014  |
| Robert Garner  | 6/30/2015  | Shawn Roberts  | 6/30/2014  |
| Samuel Strieff   | 6/30/2016  | Joseph R. Merry  | 6/30/2014  |
| <b>Conservation Commission Agent</b>   |            | Robert Serino  | 6/30/2014  |
| Brent Baeslack   |            | James Chadbourne   | 6/30/2014  |
| <b>Council on Aging Director</b>   |            | Donald Merry   | 6/30/2014  |
| Mary Ellen Mighill   |            | Ron Agrella  | 6/30/2014  |
| <b>Council on Aging</b> <i>three year term</i>                                   |            | Charles Hazen, Jr.   | 6/30/2014  |
| Robert Hagopian  | 6/30/2013  | David Carpentier   | 6/30/2014  |
| Mary Bright  | 6/30/2014  | Darcie Condelli  | 6/30/2014  |
| Joan Lyons   | 6/30/2014  | Robert M J Hagopian  | 6/30/2014  |
| George Gallant   | 6/30/2015  | Roger S. Merry   | 6/30/2014  |
| Robert Kirshner  | 6/30/2015  | Jason Merry  | 6/30/2014  |
| Nina Gynan   | 6/30/2015  | Jesse T Warren   | 6/30/2014  |
| Merle Phipps   | 6/30/2015  | John Condelli  | 6/30/2014  |
| Edna Keyes   | 6/30/2016  | Justin Graham  | 6/30/2014  |
| <b>CPA Administrator</b> <i>one year appointment</i>                             |            | Andrew Nardone   | 6/30/2014  |
| Laura Hamilton   | 10/18/2013 | Daniel Beausoliel  | 6/30/2014  |
| Karen O'Donnell  | 6/30/2014  | Jared Graham   | 6/30/2014  |
| <b>Eastern Essex Veteran's District</b> <i>one year term</i>                     |            | Donald Duprey  | 6/30/2014  |
| Richard Cummings   | 6/30/2014  | <b>Limited Health Agents</b> <i>one year term</i>                    |            |
| <b>Eight Towns and the Bay Committee</b>   |            | Susan Hazen, Town Clerk  | 6/30/2014  |
| Robert J. Carpenter - did not seek re-appointment at end of term through 6/30/13 | 6/30/2013  | Barbara DiMento  | 6/30/2014  |
| <b>Fence Viewers</b> <i>one year term</i>  |            | David W. Roberts   | 6/30/2014  |
| Richard Caram  | 6/30/2014  | Susan Leach  | 6/30/2014  |
|  |            | Donald Russo   | 6/30/2014  |
|  |            | <b>Limited Lighting Bylaw Enforcement Agent</b> <i>one year term</i> |            |
|  |            | Frank Marchegiani  | 6/30/2014  |

|   | Expiration |  | Expiration |
|---|------------|--|------------|
| <b>Fire Station Committee</b> <i>one year term</i>                                    |            | <b>Local Census Liaison for Federal Census</b> <i>one year term</i>              |            |
| Robert Snow, Selectmen's Rep  | 6/30/2014  | Susan Hazen, Town Clerk  | 6/30/2014  |
| James Broderick, Fire Chief   | 6/30/2014  | <b>Local Emergency Planning Commission</b> <i>one year term</i>                  |            |
| Douglas Chadbourne, Resident Rep  | 6/30/2014  | James Broderick, Fire Chief  | 6/30/2014  |
| Thomas Heidgerd, Resident Rep   | 6/30/2014  | Robert Barker, Police Chief  | 6/30/2014  |
| James Szymanski, Resident Rep   | 6/30/2014  | Dan Folding Light Department   | 6/30/2014  |
| Janet Bridges, Finance Committee Rep  | 6/30/2014  | Frank Marchegiani Board of Health  | 6/30/2014  |
| Richard Gagnon, RVFPA Rep   | 6/30/2014  | Mary Ellen Mighill COA Director  | 6/30/2014  |
| Tom Marsh, Associate Resident Rep   | 6/30/2014  | Deborah Eagan, Town Administrator  | 6/30/2014  |
| <b>Forest Fire Warden &amp; Superintendent of the Fire Alarm</b> <i>one year term</i> |            | Brent Baeslack, Conservation Agent   | 6/30/2014  |
| James C. Broderick, Chief   | 6/30/2014  | Robert Merry, Board of Selectmen   | 6/30/2014  |
| Mark Emery, Assistant   | 6/30/2014  | Roger Merry Deputy Fire Chief  | 6/30/2014  |
| James R. Merry, Assistant   | 6/30/2014  | Ron Keefe, Highway Department  | 6/30/2014  |
| <b>Harbormaster</b> <i>one year term</i>  |            | <b>MBTA Advisory Board</b> <i>one year term</i>                                  |            |
| William DiMento   | 6/30/2014  | Robert Snow  | 6/30/2014  |
| Fred Hardy, Assistant   | 6/30/2014  | <b>Merrimac Valley Planning Commission</b> <i>one year term</i>                  |            |
| David S. Kent, Assistant  | 6/30/2014  | Robert Snow  | 6/30/2014  |
| Frank Price   | 6/30/2014  | Joseph Perry - alternate   | 6/30/2014  |
| <b>Hazardous Material Coordinator</b> <i>one year term</i>                            |            | <b>Mooring Clerk</b> <i>one year term</i>  |            |
| Timothy Toomey  | 6/30/2014  | Susan Hazen, Town Clerk  | 6/30/2014  |
| <b>Historic District Commission/ Historical Commission</b>                            |            | Barbara DiMento  | 6/30/2014  |
| Linda Cook  | 6/30/2014  | Susan Leach  | 6/30/2014  |
| Elizabeth Jones   | 6/30/2014  | <b>Northern Essex Regional Emergency Planning Committee</b> <i>one year term</i> |            |
| Robert Cianfrocca   | 6/30/2014  | James C. Broderick, Fire Chief   | 6/30/2014  |
| Nathaniel Dummer  | 6/30/2015  | Robert Barker, Police Chief  | 6/30/2014  |
| Frank Todd  | 6/30/2015  | Frank Marchegiani, Health Agent  | 6/30/2014  |
| Jim Mailhoit  | 2014       | Mary Ellen Mighill, Town Health Nurse/ COA Rep                                   | 6/30/2014  |
| Sara Bourque  | 2014       | Ron Keefe, Highway Department  | 6/30/2014  |
| Mike Harney, Alternate  | 6/30/2015  |  |            |
|   |            |  |            |

|  | Expiration |   | Expiration |
|--|------------|---|------------|
| <b>Library Director</b>  |            | <b>Oil Spill Response Team</b> <i>one year term</i> |            |
| Pamela Jacobson  |            | Robert Barker, Police Chief                         | 6/30/14    |
| <b>Open Space Committee</b> <i>one year term</i>                     |            | James C. Broderick, Fire Chief                      | 6/30/14    |
| Alan Roscoe  | 6/30/2014  | Scott Leavitt, Highway Dept.                        | 6/30/14    |
| Robert Carpenter   | 6/30/2014  | William DiMento, Harbormaster                       | 6/30/14    |
| Nathaniel Lucek - resigned 5.20.13                                   | 6/30/2013  | Brent Baeslack, Conservation Agent                  | 6/30/14    |
| <b>Parks and Recreation Committee</b> <i>three year term</i>         |            | Frank Marchegiani, Board of Health                  | 6/30/14    |
| Michael Killion  | 6/30/2014  | <b>Police Department</b> <i>three year term</i>     |            |
| Glen Fougere   | 6/30/2014  | Robert Barker, Chief                                | 6/30/2016  |
| Tim Southall   | 6/30/2015  | David P. Sedgwick, Sergeant. FT                     | 6/30/2016  |
| John Tidmarsh  | 6/30/2014  | John J. Raffi, FT Ptlm.                             | 6/30/2016  |
| Ryan Gallant   | 6/30/2014  | Matthew Ziev, FT Ptlm                               | 6/30/2016  |
| Michael Quinn  | 6/30/2014  | Dorothy M. Tobin, Asst. to Chief                    | 6/30/2014  |
| Kurt Annen   | 6/30/2014  | Dorothy M. Tobin, Res. Ptlm/Matron.                 | 6/30/2014  |
| <b>Parking Clerk</b> <i>one year term</i>                            |            | Richard A. Johnson, FT Ptlm.                        | 6/30/2014  |
| Susan Hazen, Town Clerk  | 6/30/2014  | Robert J. Colby, Jr. Res. Ptlm                      | 6/30/2014  |
| Barbara DiMento  | 6/30/2014  | Charles Hazen, Jr., Res. Ptlm                       | 6/30/2014  |
| Susan Leach  | 6/30/2014  | Lynne M. Neary, FT Disp/Matron.                     | 6/30/2014  |
| <b>Personnel Board</b>   |            | Sheri A. David, Res Ptlm/Matron.                    | 6/30/2014  |
| Karen Drazozal, Finance Committee                                    | 6/30/2013  | Daniel A. Lee Res. Ptlm.                            | 6/30/2014  |
| Larry White, Finance Committee                                       | 6/30/2013  | R. Perry Collins, FT Ptlm.                          | 6/30/2015  |
| Richard Curran - Resident Rep.                                       | 6/30/2014  | Thomas M. Hills, FT Ptlm.                           | 6/30/2015  |
| Robert Snow, Board of Selectmen - withdrew 5/20/13                   | 6/30/2013  | Scott P. Hirtle, FT Ptlm.                           | 6/30/2015  |
| David Petersen, Board of Selectmen                                   | 6/30/2014  | Stephen W. May. FT Sgt.                             | 6/30/2015  |
| <b>Planning Board</b>  |            | David MacMullen, FT Ptlm.                           | 6/30/2015  |
| Christopher Thornton, Associate                                      | 6/30/2014  | Sheri A. David, FT Dispatcher                       | 6/30/2015  |
| <b>Plumbing and Gas Inspector, three yr term, 1 yr for alternate</b> |            | Pamela A. Lutes, FT Disp/Matron                     | 6/30/2015  |
| David Leavitt - resigned May 2013                                    | 6/30/2015  | Charles Hazen, Jr., FT. Disp.                       | 6/30/2015  |
| Richard Danforth - alternate   | 6/30/2013  | Jeanne McClung, Reg. Res. Dispatcher                | 6/30/2015  |
| Harry Bennett  | 6/30/2016  | Jessie Mazzie, Res. Ptlm                            | 6/30/2015  |
| William Wendt, Alternate   | 6/30/2014  | Mark Smith, Res Ptlm                                | 6/30/2015  |
| <b>Police Chaplain</b> <i>three year term</i>                        |            | Joseph J. Gamache, Det. Lt.                         | 6/30/2015  |
| Robert M.J. Hagopian   | 6/30/2015  | Matthew Doucet, Res Ptlm                            | 6/30/2016  |
| <b>Keeper of the Rowley Police Station Lockup facility</b>           |            | Robert Adams, Res Ptlm                              | 6/30/2016  |
| <b>As required under MGL Ch. 40, Sec 35</b> <i>one year term</i>     |            | Elizabeth Smith, Reg. Res. Dispatcher               | 6/30/2014  |
| Robert Barker  | 6/30/2014  | Robert Bruno  | 6/30/2014  |



|   | Expiration |   | Expiration |
|---|------------|---|------------|
| <b>Rowley Emergency Management Agency (REMA) <i>one year term</i></b> |            | <b>Rowley Cultural Council</b>                    |            |
| James Broderick, Director   | 6/30/2014  | Carolyn Bartlett                                  | 6/30/2014  |
| Robert Barker, Police Chief   | 6/30/2014  | Carolyn Peabody                                   | 6/30/2014  |
| Steven May - Assistant Director                                       | 6/30/2014  | Kathy Sullivan                                    | 6/30/2014  |
| Roger Merry   | 6/30/2014  | Nancy Hill, Chair                                 | 6/30/2014  |
| Mary Ellen Mighill  | 6/30/2014  | Sally McRae                                       | 6/30/2014  |
| Robert Merry, Board of Selectmen                                      | 6/30/2014  | <b>Rowley Municipal Lighting Plant</b>            |            |
| George Pacenka- not re-appointed                                      | 6/30/2013  | Jacqueline Vigeant - Interim Manager              |            |
| Donald D. Duprey Sr.  | 6/30/2014  | Daniel Folding                                    |            |
| Douglas Chadbourne  | 6/30/2014  | <b>Town Administrator/Personnel Officer</b>       |            |
| Robert M.J. Hagopian  | 6/30/2014  | Deborah Eagan                                     |            |
| Frank Marchegiani - Board of Health                                   | 6/30/2014  | <b>Town Clerk, Assistant <i>one year term</i></b> |            |
| Denise Gilman - Council on Aging                                      | 6/30/2014  | Barbara R. DiMento                                | 6/30/2014  |
| Jim DiMarino  | 6/30/2014  | <b>Town Counsel</b>                               |            |
| Joseph Perry  | 6/30/2014  | Gary Brackett, Brackett & Lucas                   | 6/30/2014  |
| Dan Folding - Light Manager   | 6/30/2014  | <b>Town Common Restoration Committee</b>          |            |
| Ron Keefe - Highway Department  | 6/30/2014  | Joseph Perry, Board of Selectmen                  | 6/30/2014  |
| <b>Sandy Point Committee Member</b>                                   |            | Frank Todd, Rowley Historic District Comm.        | 6/30/2014  |
| William DiMento   | 6/30/2014  | Dan Sczpanski, Great Marsh Garden Club            | 6/30/2014  |
| John Manning  | 6/30/2014  | Sheila Clark, Great Marsh Garden Club             | 6/30/2014  |
| <b>Sanitary Health Agent</b>  |            | David Jacquith, Planning Board                    | 6/30/2014  |
| Edward Gallagher  |            | Ron Keefe, Highway Department                     | 6/30/2014  |
| <b>Shellfish Constable</b>  |            | Sara Bourque, Historic District Comm.             | 6/30/2014  |
| John H. Grundstrom  | 6/30/2014  | Cliff Pierce, Planning Board                      | 6/30/2014  |
| <b>Shellfish Constable (Deputies)</b>                                 |            | Sharon Emery, Resident                            | 6/30/2014  |
| Stuart Dalzell, Jr.   | 6/30/2014  | Roy Ricker, Water Department                      | 6/30/2014  |
| William DiMento   | 6/30/2014  | Mark Anderson, Light Department                   | 6/30/2014  |
| John E. Grundstrom  | 6/30/2014  | Stuart L. Dalzell Sr., Citizen Rep.               | 6/30/2014  |
| Fred Hardy  | 6/30/2014  | <b>Veteran's Agent</b>                            |            |
| David S. Kent   | 6/30/2014  | Terry Hart, Ipswich                               |            |
| Charles G. Hazen, Sn.   | 6/30/2013  | <b>Water Department Superintendent</b>            |            |
| Michael Cook  | 6/30/2014  | John Rezza - resigned 12.10.13                    |            |
| Daniel Perley   | 6/30/2014  | Mark Griffin, Interim Superintendent              |            |

|  | Expiration |  | Expiration |
|--|------------|--|------------|
| <b>375th Anniversary Committee</b>                 |            | <b>Wiring Inspector</b> <i>three yr term, 1 yr for alternate</i>         |            |
| David Irving - First Congregational Church         | 6/30/2014  | David Levesque   | 6/30/2015  |
| Joseph Perry - Rowley Board of Selectmen           | 6/30/2014  | Frederick Gallagher , Alternate <i>resigned August 14, 2013</i>          | 6/30/2014  |
| Susan Hazen - Town Clerk                           | 6/30/2014  | Donald Galicki, Alternate  | 6/30/2014  |
| Sam Streiff - Rowley Historical Society            | 6/30/2014  |  |            |
| Bob Merry - Rowley Historical Society              | 6/30/2014  | <b>Zoning Review Committee</b>   |            |
| Betty Delmonico - Cub Scouts                       | 6/30/2013  | Katrina O'Leary-Town Planner, non-voting member <i>resigned 10/17/13</i> |            |
| Pastor Phil Cressey - First Baptist Church         | 6/30/2013  | Ken Ward -Building Inspector   | 6/30/2014  |
| Joan Lyons - Friends of the Council on Aging       | 6/30/2013  | Donald Thurston -ZBA Rep.  | 6/30/2014  |
| Karen Ziemplak - Great Marsh Garden Club           | 6/30/2013  |  |            |
| Bill McDonald - St. Mary's Church                  | 6/30/2013  |  |            |
| Nancy Judge - Rowley Friends of the Library        | 6/30/2013  |  |            |
| Frank Todd - Rowley Historic District Commission   | 6/30/2013  |  |            |
| Jim Mailhoit - Rowley Historic District Commission | 6/30/2013  |  |            |
| Sara Bourque - Rowley Historic District Commission | 6/30/2013  |  |            |
| Cynthia Todd - Rowley Resident                     | 6/30/2013  |  |            |
| Jack Grundstrom - Rowley Resident                  | 6/30/2013  |  |            |
| Mitch Hardy - Rowley Resident                      | 6/30/2013  |  |            |
| Susan Bailey - Rowley Resident                     | 6/30/2013  |  |            |
| Pamela Jacobson - Library                          | 6/30/2013  |  |            |
| Bill Cousins - Rowley Historical Society           | 6/30/2013  |  |            |
| Debra Rogers - Resident                            | 6/30/2013  |  |            |

# **Administrative Employees of the Town of Rowley**

## **Assistant Accountant**

Patricia Testa

Debra Rogers *resigned 6.27.13*

## **Police Department**

**Administrative Assistant to the Chief**

Dorothy Tobin

## **Assessors' Administrative Assistant**

Colleen Cooper

Karen Milo *resigned 7.31.13*

## **Selectmen Administrative Assistant**

Elaine Pagliarulo

## **Council on Aging Administrative Assistant**

Carolyn Peabody *retired 12.13*

Lisa Lozzi

## **Selectmen Assistant Town Administrator**

Doreen Glowik

Amy Lydon

## **Council on Aging**

**Activities Director/Trip Coordinator**

Denise Gilman

## **Town Clerk Administrative Assistant**

Susan Leach

## **Assistant Health Agent**

Wendelyn Hansbury

## **Assistant Treasurer/Collector/Office Supervisor**

Karen O'Donnell

## **Highway Department**

**Administrative Assistant**

Krista McPhee

## **Treasurer/Collector**

**Administrative Assistant**

Brigida Longo

## **Inspection Department**

**Administrative Assistant**

Chia Vitello

Debra Rogers *resigned 6.27.13*

## **Water Department**

**Administrative Assistant**

Marie Grover *resigned 3.1.13*

Carmine Federico

## **IS Coordinators**

Susan Bailey

Karen Summit

## **Zoning Board of Appeals**

**Administrative Assistant**

Lisa Lozzi

Town of Rowley, Commonwealth of Massachusetts  
**WARRANT AND MINUTES FOR ANNUAL TOWN MEETING**  
May 6, 2013

Counters/Tellers selected and sworn for this meeting: Jeffrey Bard of 26 Newbury Rd., Lee Schofield of 33 Newbury Rd., Janet Peabody of 41 Bradford St., and Michelle Ford of 51 Hammond St.

Quorum, Opening Procedures etc. still in place from Special Town Meeting, held immediately prior to Annual Meeting.

5/6/13 Annual Town Meeting declared open by Moderator Joan Petersen at 9:06 pm

**MOTION:** Move to allow the following non-resident individuals permission to speak, if called upon, during the May 6, 2013 Annual Town Meeting: Judith Pickett, Town Counsel; Deborah Eagan, Town Administrator; Brent Baeslack, Conservation Agent; Pamela Jacobson, Library Director; Frank Marchegiani, Coordinator of Health Services; Sean MacFadden, Principal Assessor; Ken Ward, Building Inspector; Ron Keefe, Highway Surveyor; John Rezza, Water Superintendent; Laura Hamilton, Water Department Business Manager; William DeRosa, Whittier Voc-Tech School Superintendent; Christopher Farmer, Triton Regional School District Superintendent; Brian Forget, Triton Regional School District Assistant Superintendent; David Jack, Interim Business Manager of Whittier Voc-Tech; State Representative Brad Hill and Senator Bruce Tarr.

*Motion by Robert L. Snow, seconded by G. Robert Merry, passed by voice unanimous vote at 9:07 pm*

Essex, ss.

To the Constables in the Town of Rowley in the County of Essex, Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Rowley, qualified to vote in elections and Town Affairs, to meet in the Pine Grove School, Route 1A, on Monday, the 6th day of May 2013 at 7:30 p.m., then and there to act on the following articles:

**MOTION:** Move to suspend further reading of the May 6, 2013 Annual Town Meeting because present Town Meeting members have a copy of this warrant.

*Motion by Robert L. Snow, seconded by G. Robert Merry, passed by voice unanimous vote at 9:08 pm.*

ARTICLE 1: Move the Town hear and act on reports of Committees and Boards.  
Inserted by the Board of Selectmen

ARTICLE 2: Move to see what instructions the Town will give Town Officers.  
Inserted by the Board of Selectmen



ARTICLE 3: Move the Town vote to suspend in the Town Meeting the application of Section 19 and Section 20 of the Town Meeting Bylaw pertaining to the reconsideration of all money articles, such suspension intended for the specific purpose to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C [Proposition 2-1/2, so-called] and to give blanket warning hereby that any money article may, at the end of the meeting and after all articles have been acted upon, be moved for reconsideration in order to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C.

Inserted by the Board of Selectmen

*Motion by Robert L. Snow, seconded by G. Robert Merry, passed by voice unanimous vote at 9:09 pm.*

ARTICLE 4: Move the Town vote to fix the annual compensation of elective officers of the Town as required by Massachusetts General Laws Chapter 41 Section 108 as follows.

| <u>Elective Officer</u>             | <u>Requested</u> | <u>Finance Committee Recommends</u> |
|-------------------------------------|------------------|-------------------------------------|
| Moderator                           | \$100            | \$100                               |
| Board of Selectmen (each member)    | \$2,231          | \$2,231                             |
| Board of Assessors (each member)    | \$2,456          | \$2,456                             |
| Town Treasurer/Collector of Taxes   | \$71,048         | \$71,048                            |
| Town Clerk                          | \$48,745         | \$48,745                            |
| Planning Board (each member)        | \$0              | \$0                                 |
| Tree Warden                         | \$7,323          | \$7,323                             |
| Surveyor of Highways                | \$55,000         | \$55,000                            |
| Municipal Water Board (each member) | \$0              | \$0                                 |
| Trustees of Free Public Library     | \$0              | \$0                                 |
| Rowley Housing Authority            | \$0              | \$0                                 |
| Municipal Light Board (each member) | \$0              | \$0                                 |

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Motion by Robert L. Snow, seconded by G. Robert Merry, passed by voice unanimous vote at 9:11 pm.*

ARTICLE 5: General Omnibus Budget Move to see what sums of money the Town will vote to raise and appropriate, or transfer and appropriate, from available funds, including Overlay, and free cash, to defray the expenses of the Town for the forthcoming fiscal year, including Bonds, Notes, Interest.

Inserted by the Finance Committee

**Finance Committee Recommends**

| Line |   | Expended | Appropriated | Requested | Fin Com |
|------|---|----------|--------------|-----------|---------|
| Item | Description                             | FY 2012  | FY 2013      | FY 2014   | Rec.    |
|      | <b><u>General Government</u></b>        |          |              |           |         |
|      | <b>Town Moderator</b>                   |          |              |           |         |
| 1    | Moderator Stipend                       | 100      | 100          | 100       | 100     |
|      | <b>Board of Selectmen</b>               |          |              |           |         |
| 2    | Selectmen Stipends                      | 8,155    | 11,155       | 11,155    | 11,155  |
| 3    | Town Administrator/Pers. Officer salary | 80,660   | 97,480       | 101,491   | 101,491 |
| 4    | Executive Secretaries Salaries          | 48,271   | 46,156       | 56,048    | 56,048  |
| 5    | Administrative Assistant Wages          | 5,402    | 12,512       | 11,851    | 11,851  |
| 6    | CPA Administrator Stipend               | 2,000    | 2,000        | 2,000     | 2,000   |
| 7    | Expenses                                | 16,381   | 14,117       | 14,117    | 14,117  |
| 8    | Rev. 9-1-1 communication system         | 6,000    | 6,000        | 4,800     | 4,800   |
| 9    | Copier/Fax Expenses                     | 6,475    | 7,385        | 7,420     | 7,420   |
| 10   | General Audit Expense                   | 12,500   | 12,500       | 12,500    | 12,500  |
| 11   | Sealer of Weights & Measurers Exp       | 2,500    | 3,000        | 3,000     | 3,000   |
| 12   | Collective Bargaining Reserve           |          |              | 65,000    | 65,000  |
|      | <b>Finance Committee</b>                |          |              |           |         |
| 13   | Secretary Wages                         | 492      | 1,468        | 1,468     | 1,468   |
| 14   | Expenses                                | 276      | 379          | 379       | 379     |
| 15   | Reserve Fund                            | 0        | 50,000       | 50,000    | 50,000  |
|      | <b>Town Accountant</b>                  |          |              |           |         |
| 16   | Accountant Salary                       | 50,016   | 50,768       | 51,390    | 51,390  |
| 17   | Asst. Accountant Wages                  | 13,216   | 14,360       | 14,453    | 14,453  |
| 18   | Expenses                                | 4,350    | 4,658        | 4,658     | 4,658   |
|      | <b>Board of Assessors</b>               |          |              |           |         |
| 19   | Assessors Stipends                      | 7,368    | 7,368        | 7,368     | 7,368   |
| 20   | Principal Assessor Salary               | 74,636   | 75,429       | 79,325    | 79,325  |
| 21   | Administrative Assistant Wages          | 21,663   | 22,265       | 22,370    | 22,370  |
| 22   | Consultant                              | 0        | 1,000        | 500       | 500     |
| 23   | Professional Services                   | 9,990    | 11,505       | 11,505    | 11,505  |
| 24   | Expenses                                | 4,276    | 6,055        | 4,746     | 4,746   |
|      | <b>Treasurer/Tax Collector</b>          |          |              |           |         |
| 25   | Treasurer/Collector Salary              | 49,591   | 65,000       | 71,048    | 71,048  |
| 26   | Assistant Treasurer Salary              | 36,800   | 42,055       | 41,614    | 41,614  |
| 27   | Administrative Assistant Wages          | 29,602   | 29,350       | 17,578    | 17,578  |

| Line |                                    | Expended | Appropriated | Requested | Fin Com |
|------|------------------------------------|----------|--------------|-----------|---------|
| Item | Description                        | FY 2012  | FY 2013      | FY 2014   | Rec.    |
| 28   | Expenses                           | 27,960   | 31,943       | 35,800    | 35,800  |
| 29   | Tax Title                          | 10,517   | 10,517       | 10,517    | 10,517  |
| 30   | Debt Fees & Charges                | 1,500    | 5,000        | 5,000     | 5,000   |
|      | <b>Town Counsel</b>                |          |              |           |         |
| 31   | Professional Fee                   | 34,796   | 52,600       | 52,600    | 52,600  |
| 32   | Litigation                         | 12,822   | 62,000       | 62,000    | 62,000  |
|      | <b>Personnel Board</b>             |          |              |           |         |
| 33   | Expenses                           | 0        | 399          | 399       | 399     |
|      | <b>IS Department</b>               |          |              |           |         |
| 34   | Expenses                           | 16,388   | 19,422       | 19,422    | 19,422  |
|      | <b>Town Clerk</b>                  |          |              |           |         |
| 35   | Town Clerk Salary                  | 39,525   | 40,108       | 48,745    | 48,745  |
| 36   | Wages                              | 9,044    | 13,400       | 13,696    | 13,696  |
| 37   | Expenses                           | 3,986    | 3,875        | 3,995     | 3,995   |
|      | <b>Elections</b>                   |          |              |           |         |
| 38   | Wages                              | 1,699    | 4,050        | 1,600     | 1,600   |
| 39   | Expenses                           | 5,674    | 9,400        | 4,200     | 4,200   |
|      | <b>Registrar of Voters</b>         |          |              |           |         |
| 40   | Stipends                           | 2,250    | 2,250        | 2,250     | 2,250   |
| 41   | Expenses                           | 2,271    | 2,950        | 2,950     | 2,950   |
|      | <b>Conservation Commission</b>     |          |              |           |         |
| 42   | Conservation Agent Salary          | 45,495   | 46,945       | 51,565    | 51,565  |
| 43   | Expenses                           | 1,622    | 1,622        | 1,622     | 1,622   |
|      | <b>Planning Board</b>              |          |              |           |         |
| 44   | Planning Admin. Assistant<br>Wages | 23,677   | 0            | 0         | 0       |
| 45   | Planner Salary                     |          | 25,077       | 27,898    | 27,898  |
| 46   | Planner Consultant                 | 5,105    | 6,595        | 6,519     | 6,519   |
| 47   | Mk Val. Pl. Com.                   | 1,814    | 1,814        | 1,937     | 1,937   |
| 48   | Expenses                           | 2,855    | 2,970        | 2,970     | 2,970   |
|      | <b>Zoning Board of Appeals</b>     |          |              |           |         |
| 49   | Administrative Assistant Wages     | 8,216    | 8,341        | 8,405     | 8,405   |
| 50   | Expenses                           | 1,362    | 1,680        | 1,680     | 1,680   |
|      | <b>Agricultural Commission</b>     |          |              |           |         |
| 51   | Expenses                           | 490      | 500          | 1,000     | 1,000   |
|      | <b>Town Hall</b>                   |          |              |           |         |
| 52   | Town Hall/Annex Janitor Wages      | 11,619   | 13,379       | 13,379    | 13,379  |

| Line |                                      | Expended  | Appropriated | Requested | Fin Com   |
|------|--------------------------------------|-----------|--------------|-----------|-----------|
| Item | Description                          | FY 2012   | FY 2013      | FY 2014   | Rec.      |
|      |                                      |           |              |           |           |
| 53   | Expenses                             | 20,138    | 16,318       | 16,318    | 16,318    |
|      | <b>Town Hall Annex</b>               |           |              |           |           |
| 54   | Expenses                             | 11,607    | 17,318       | 17,318    | 17,318    |
|      | <b>Subtotal</b>                      | 793,152   | 994,538      | 1,081,669 | 1,081,669 |
| 55   | Police Chief Salary & Other Earnings | 107,399   | 109,839      | 111,476   | 111,476   |
| 56   | Deputy Chief Salary & Other Earnings | 0         | 0            | 0         | 0         |
| 57   | Wages                                | 1,018,316 | 1,042,116    | 1,058,960 | 1,058,960 |
| 58   | Expenses                             | 144,857   | 146,332      | 146,332   | 146,332   |
| 59   | Police Cruiser                       | 28,000    | 34,730       | 0         | 0         |
| 60   | Police Modular Bldg. Lease           | 24,000    | 25,052       | 25,052    | 25,052    |
|      | <b>Constables</b>                    |           |              |           |           |
| 61   | Expenses                             | 380       | 400          | 400       | 400       |
|      | <b>Fire Department</b>               |           |              |           |           |
| 62   | Fire Chief Salary                    | 73,801    | 74,621       | 80,592    | 80,592    |
| 63   | Firefighter Wages                    | 133,326   | 136,179      | 141,186   | 141,186   |
| 64   | Call Firefighter Wages               | 67,545    | 81,200       | 81,200    | 81,200    |
| 65   | Expenses                             | 100,814   | 119,993      | 119,993   | 119,993   |
| 66   | Station & Equipment Lease            | 20,000    | 20,000       | 20,000    | 20,000    |
|      | <b>Ambulance Service</b>             |           |              |           |           |
| 67   | Service Contract                     | 0         | 0            | 0         | 0         |
|      | <b>Inspection Department</b>         |           |              |           |           |
| 68   | Salaries                             | 49,715    | 50,267       | 52,519    | 52,519    |
| 69   | Wages                                | 10,424    | 12,509       | 12,509    | 12,509    |
| 70   | Expenses                             | 6,544     | 5,065        | 5,065     | 5,065     |
|      | <b>Emergency Management Svc.</b>     |           |              |           |           |
| 71   | REMA Director Stipend                | 3,000     | 3,000        | 4,000     | 4,000     |
| 72   | Expenses                             | 1,648     | 2,099        | 2,099     | 2,099     |
|      | <b>Animal Inspector</b>              |           |              |           |           |
| 73   | Salary                               | 2,579     | 2,608        | 2,618     | 2,618     |
| 74   | Expenses                             | 0         | 200          | 200       | 200       |
| 75   | Rabid Animal Control                 | 431       | 1,853        | 1,853     | 1,853     |
|      | <b>Animal Control Officer</b>        |           |              |           |           |
| 76   | Salary                               | 12,994    | 13,139       | 14,184    | 14,184    |
| 77   | Expenses                             | 795       | 1,622        | 1,622     | 1,622     |

| Line |                                 | Expended         | Appropriated     | Requested        | Fin Com          |
|------|---------------------------------|------------------|------------------|------------------|------------------|
| Item | Description                     | FY 2012          | FY 2013          | FY 2014          | Rec.             |
|      | <b>Tree Warden/Moth Control</b> |                  |                  |                  |                  |
| 78   | Salary                          | 7,215            | 7,323            | 7,323            | 7,323            |
| 79   | Expenses                        | 7,631            | 8,193            | 9,044            | 9,044            |
|      | <b>Harbormaster</b>             |                  |                  |                  |                  |
| 80   | Salary                          | 5,914            | 6,003            | 6,418            | 6,418            |
| 81   | Wages                           | 4,767            | 4,866            | 4,866            | 4,866            |
| 82   | Pumpout Boat Wages              | 1,767            | 1,794            | 1,794            | 1,794            |
| 83   | Expenses                        | 4,000            | 4,212            | 4,212            | 4,212            |
| 84   | Town Landing                    | 400              | 500              | 500              | 500              |
|      | <b>Shellfish Commission</b>     |                  |                  |                  |                  |
| 85   | Comm. Salaries                  | 1,591            | 1,669            | 1,669            | 1,669            |
| 86   | Comm. Expenses                  | 493              | 996              | 996              | 996              |
|      | <b>Shellfish Constable</b>      |                  |                  |                  |                  |
| 87   | Constable Salary                | 250              | 254              | 400              | 400              |
| 88   | Constable Expenses              | 540              | 563              | 563              | 563              |
|      | <b>Subtotal</b>                 | <b>1,841,136</b> | <b>1,919,197</b> | <b>1,919,645</b> | <b>1,919,645</b> |
|      | <b><u>Schools</u></b>           |                  |                  |                  |                  |
| 89   | Whittier Voc Assessment         | 221,274          | 162,809          | 136,836          | 136,836          |
| 90   | Whittier Capital Assessment     |                  |                  | 15,427           | 15,427           |
| 91   | Triton Reg. Assessment          | 7,463,390        | 7,738,020        | 7,947,188        | 7,947,188        |
| 92   | Triton Cap. Assessment          | 228,829          | 211,416          | 188,248          | 188,248          |
|      | <b>Subtotal</b>                 | <b>7,913,493</b> | <b>8,112,245</b> | <b>8,287,699</b> | <b>8,287,699</b> |
|      | <b><u>Public Works</u></b>      |                  |                  |                  |                  |
|      | <b>Highway Department</b>       |                  |                  |                  |                  |
| 93   | Surveyor's Salary               | 69,126           | 70,163           | 55,000           | 55,000           |
| 94   | Wages                           | 121,373          | 134,277          | 143,374          | 143,374          |
| 95   | Expenses                        | 115,625          | 114,622          | 114,926          | 114,926          |
|      | <b>Snow &amp; Ice Removal</b>   |                  |                  |                  |                  |
| 96   | Expenses                        | 56,649           | 80,000           | 80,000           | 80,000           |
|      | <b>Recycling</b>                |                  |                  |                  |                  |
| 97   | Wages                           | 3,179            | 3,736            | 3,963            | 3,963            |
| 98   | Expenses                        | 6,111            | 8,510            | 8,510            | 8,510            |
|      | <b>Fire Hydrants</b>            |                  |                  |                  |                  |
| 99   | Expenses                        | 35,600           | 35,600           | 35,600           | 35,600           |
|      | <b>Street Lighting</b>          |                  |                  |                  |                  |
| 100  | Expenses                        | 0                | 33,807           | 33,000           | 33,000           |
|      |                                 |                  |                  |                  |                  |

| Line |   | Expended | Appropriated | Requested | Fin Com |
|------|---|----------|--------------|-----------|---------|
| Item | Description                               | FY 2012  | FY 2013      | FY 2014   | Rec.    |
|      | <b>Town Land Maintenance</b>              |          |              |           |         |
| 101  | Expenses                                  | 8,122    | 8,685        | 3,500     | 3,500   |
|      | <b>Cemetery Comm.</b>                     |          | 8,661        |           |         |
| 102  | Wages                                     | 15,826   | 16,450       | 16,450    | 16,450  |
| 103  | Expenses                                  | 2,446    | 2,492        | 2,602     | 2,602   |
|      | <b>Subtotal</b>                           | 434,057  | 517,003      | 496,925   | 496,925 |
|      | <b><u>Health &amp; Human Services</u></b> |          |              |           |         |
|      | <b>Board of Health</b>                    |          |              |           |         |
| 104  | Coordinator of Hlth Svs Reg. Comp Salary  | 48,446   | 48,982       | 58,372    | 58,372  |
| 105  | Sanitary Health Agent Wages               | 19,936   | 20,799       | 23,448    | 23,448  |
| 106  | Adm. Asst./Asst. Inspector Wages          | 24,607   | 24,986       | 26,517    | 26,517  |
| 107  | Public Health Nurse Stipend               | 1,000    | 1,000        | 1,000     | 1,000   |
| 108  | Expenses                                  | 5,273    | 6,900        | 6,900     | 6,900   |
|      | <b>Council on Aging</b>                   |          |              |           |         |
| 109  | COA Director Salary                       | 33,886   | 34,361       | 35,908    | 35,908  |
| 110  | Wages                                     | 44,274   | 45,319       | 45,869    | 45,869  |
| 111  | Elder Services of Merrimack Valley        | 294      | 294          | 294       | 294     |
| 112  | Expenses                                  | 13,074   | 13,366       | 13,366    | 13,366  |
|      | <b>Veterans Affairs</b>                   |          |              |           |         |
| 113  | Veterans Benefits                         | 22,779   | 30,000       | 42,000    | 42,000  |
| 114  | Eastern Essex Vets. District              | 21,911   | 26,000       | 26,000    | 26,000  |
|      | <b>Handicapped Comm.</b>                  |          |              |           |         |
| 115  | Expenses                                  | 112      | 190          | 190       | 190     |
|      | <b>Subtotal</b>                           | 235,592  | 252,197      | 279,864   | 279,864 |
|      | <b><u>Recreation/Historic</u></b>         |          |              |           |         |
|      | <b>Rowley Public Library</b>              |          |              |           |         |
| 116  | Library Director Salary                   | 47,873   | 48,419       | 51,016    | 51,016  |
| 117  | Wages                                     | 78,276   | 79,833       | 113,938   | 113,938 |
| 118  | Expenses                                  | 77,806   | 85,136       | 93,171    | 93,171  |
|      | <b>Recreation Committee</b>               |          |              |           |         |
| 119  | Wages                                     | 0        | 7,792        | 7,792     | 7,792   |
| 120  | Expenses                                  | 1,992    | 1,864        | 1,864     | 1,864   |
| 121  | Field Maintenance                         | 19,675   | 20,078       | 20,078    | 20,078  |
|      |   |          |              |           |         |
|      |   |          |              |           |         |

| Line |                                 | Expended       | Appropriated   | Requested      | Fin Com     |
|------|---------------------------------|----------------|--|----------------|-------------|
| Item | Description                     | <u>FY 2012</u> | <u>FY 2013</u>   | <u>FY 2014</u> | <u>Rec.</u> |
|      | <b>Historical</b>               |                |  |                |             |
| 122  | Commission Expenses             | 0              | 332  | 332            | 332         |
| 123  | Historic Dist. Comm. Exp.       | 40             | 70   | 70             | 70          |
|      | <b>Other</b>                    |                |  |                |             |
| 124  | Mem. Day/Vet. Day               | 980            | 1,000  | 1,200          | 1,200       |
| 125  | Bradstreet Property Expense     | 1,931          | 2,000  | 1,000          | 1,000       |
|      | <b>Subtotal</b>                 | 228,573        | 246,524  | 290,461        | 290,461     |
|      | <b><u>Debt</u></b>              |                |  |                |             |
| 126  | Landfill Capping Principal      | 35,000         | 39,500   | 35,000         | 35,000      |
| 127  | New Well Land Principal         | 9,500          | 11,500   | 10,000         | 10,000      |
| 128  | Library Principal               | 90,000         | 100,000  | 95,000         | 95,000      |
| 129  | Hunsley Hills Land Principal    | 55,000         | 59,000   | 55,000         | 55,000      |
| 130  | Bridge Repair Principal         | 0              | 26,000   | 25,000         | 25,000      |
| 131  | Fire Truck Principal            | 90,000         | 90,000   | 90,000         | 90,000      |
| 132  | Capital Equipment Principal     | 22,200         | 22,200   | 22,200         | 22,200      |
| 133  | Capital Equipment Principal II  | 27,000         | 27,000   | 27,000         | 27,000      |
| 134  | Capital Equipment Principal III |                |  | 30,000         | 30,000      |
| 135  | Landfill Capping Interest       | 8,546          | 4,699  | 4200           | 4200        |
| 136  | New Well Land Interest          | 2,595          | 1,535  | 1,360          | 1,360       |
| 137  | Library Interest                | 42,390         | 15,255   | 14,200         | 14,200      |
| 138  | Hunsley Hills Land Interest     | 23,155         | 8,268  | 7,600          | 7,600       |
| 139  | Bridge Repair Interest          | 6,131          | 20,000   | 11,550         | 11,550      |
| 140  | Fire Truck Interest             | 13,230         | 8,820  | 4,410          | 4,410       |
| 141  | Capital Equipment Interest      | 3,263          | 2,176  | 1,088          | 1,088       |
| 142  | Capital Equipment Interest II   | 4,280          | Move the Town<br>vote to raise<br>and appropriate<br>3,200 | 2,120          | 2,120       |
| 143  | Capital Equipment III           |                | 5,000  | 3,300          | 3,300       |
|      | <b>Subtotal</b>                 | 432,290        | 444,153  | 439,028        | 439,028     |
|      | <b><u>Insurance</u></b>         |                |  |                |             |
| 144  | Unemployment                    | 1,474          | 12,000   | 12,000         | 12,000      |
| 145  | Blanket Insurance               | 80,201         | 111,000  | 116,000        | 116,000     |
| 146  | Essex Regional Retirement       | 559,981        | 600,335  | 630,087        | 630,087     |
| 147  | Group Health/Life Ins. & FICA   | 439,383        | 479,498  | 504,110        | 504,110     |
|      | <b>Subtotal</b>                 | 1,081,039      | 1,202,833  | 1,262,197      | 1,262,197   |
|      | <b><u>GRAND TOTAL</u></b>       | 12,959,332     | 13,688,690   | 14,057,488     | 14,057,488  |

**MOTION:** Move the Town vote to raise and appropriate \$13,387,488, and transfer and appropriate the sum of \$600,000 from Free Cash, and transfer and appropriate the sum of \$70,000 from Overlay Reserve, for a total of \$14,574,488 to defray the expense of the Town for the forthcoming fiscal year, including Bonds, Notes and Interest.

**‘HOLDS’** were placed on Lines #3 and #4 by Karen Milo of Haverhill Street regarding the amount of increase for the Town Administrator and Executive Secretary Wages. Selectman Snow and Merry both explained that the wage increases were the result of recommendations from the Personnel Board based on the results of a regional wage study.

*Motion by Jami Snow, seconded by Janet Bridges, passed by voice unanimous vote 9:29 pm.*

**ARTICLE 6: Water Department Budget** Move to see if the Town will transfer and appropriate the sum of **\$1,996,595** from the Water Department Enterprise Fund for FY 2014 and to include in the FY 14 Budget Line #13 Extraordinary and Unforeseen Expense to be expended only after approval by a majority vote of the Board of Selectmen for a Water Department expense that is deemed to be either extraordinary or unforeseen.

Inserted by Board of Water Commissioners

**Board of Selectmen Recommends**

**Finance Committee Recommendation From the Floor: Fin Committee Recommends**

| <u>Line Item</u> | <u>Description</u>                         | <u>Expended FY 2012</u> | <u>Appropriated FY 2013</u> | <u>Requested FY 2014</u> |
|------------------|--|-------------------------|-----------------------------|--------------------------|
|                  | <b><u>Wages and Salaries</u></b>           |                         |                             |                          |
| 1                | Superintendent Salary                      | 63,132                  | 64,126                      | 75,538                   |
| 2                | Business Manager Salary                    |                         | 49,672                      | 54,632                   |
| 3                | Water Department Wages                     | 353,402                 | 378,940                     | 206,182                  |
| 4                | Overtime/Standby                           |                         |                             | 124,395                  |
| 5                | Other Post Employment Benefits             |                         | 10,000                      | 10,000                   |
| 6                | Unemployment                               |                         |                             | 28,000                   |
| 7                | Collective Bargaining Reserve              |                         |                             | 5,000                    |
|                  | <b>Subtotal</b>                            | <b>416,534</b>          | <b>502,738</b>              | <b>503,747</b>           |
|                  | <b><u>Expenses</u></b>                     |                         |                             |                          |
| 8                | Maintenance                                | 411,087                 | 455,000                     | 387,000                  |
| 9                | Engineering/Operation Labor                |                         |                             | 30,000                   |
|                  | <b>Subtotal</b>                            | <b>411,087</b>          | <b>455,000</b>              | <b>417,000</b>           |
|                  | <b><u>New Treatment Plant Expenses</u></b> |                         |                             |                          |
| 10               | Maintenance Treatment                      |                         |                             | 63,800                   |
| 11               | Private Treatment                          |                         |                             | 25,000                   |
|                  | <b>Subtotal</b>                            |                         |                             | <b>88,800</b>            |
| 12               | Capital Plan Program                       |                         |                             | 50,000                   |
| 13               | Extraordinary and Unforeseen Expenses      |                         |                             | 50,000                   |
|                  | <b>Subtotal</b>                            |                         |                             | <b>100,000</b>           |
|                  | <b>TOTAL</b>                               | <b>827,621</b>          | <b>957,738</b>              | <b>1,109,547</b>         |
|                  |  |                         |                             |                          |
|                  |  |                         |                             |                          |



| Line Item | Description                                  | Expended FY 2012 | Appropriated FY 2013 | Requested FY 2014 |
|-----------|--|------------------|----------------------|-------------------|
|           | <b>Debt Service</b>                          |                  |                      |                   |
| 14        | Pingree Well Principal                       | 50,500           | 55,000               | 55,000            |
| 15        | Pingree Well Interest                        | 13,590           | 7,666                | 7,040             |
| 16        | New Water Building Principal                 | 10,000           | 10,000               | 10,000            |
| 17        | New Water Building Interest                  | 2,705            | 1,469                | 1,400             |
| 18        | Corrosion Control Principal                  | 65,000           |                      | 0                 |
| 19        | Corrosion Control Interest                   | 2,828            |                      | 0                 |
| 20        | Water Garage Rehabilitation Principal        | 20,000           | 20,000               | 20,000            |
| 21        | Water Garage Rehabilitation Interest         | 2,940            | 1,960                | 980               |
| 22        | Water Treatment Plant Design Principal       | 0                | 68,000               | 50,000            |
| 23        | Water Treatment Plant Design Interest        | 19,437           | 45,631               | 38,057            |
| 24        | Water Treatment Plant Construction Principal |                  |                      | 444,840           |
| 25        | Water Treatment Plant Construction Interest  |                  | 233,000              | 174,731           |
| 26        | Cost of Debt Issuance                        |                  |                      | 85,000            |
|           | Subtotal                                     | <b>187,000</b>   | <b>442,726</b>       | <b>887,048</b>    |
|           | <b>TOTAL</b>                                 | <b>1,014,621</b> | <b>1,400,464</b>     | <b>1,996,595</b>  |
|           | Plus Article 7 - Indirect Costs              | 60,679           | 192,512              | 117,570           |
|           | <b>GRAND TOTAL</b>                           | <b>1,075,300</b> | <b>1,592,976</b>     | <b>2,114,165</b>  |

Question as to the possibility of everyone (all residents) paying for the water rather than just the water customers. Dave Petersen commented that this was the way it was prior to the establishment of the Water Enterprise Fund maybe 20-25 years ago. If we wanted to go back to that system, we would have to change the way the Enterprise Fund is set up.

Richard Pechilis questioned Items #3 'Wages' & #4 'Overtime'. Sue Bailey explained that in previous water budgets there was not a line item dedicated specifically to Overtime. This year they broke OT out to its own line, noting that line #3 'Wages' reflects this change.

Linda Cook of Main Street questioned the Water Superintendent's 12K raise. Dave Petersen of the Personnel Board explained again about the wage survey that was done over the last year and that this was a recommendation resulting from that study by the Personnel Board.

Kevin Snow of Hillside Street questioned Item #13 'Extraordinary and Unforeseen Expenses'. Sue Bailey explained that this item was recommended by the auditors.

*Motion by Tim Toomey, seconded by Stuart L. Dalzell, Sr., passed by voice unanimous vote at 9:51 pm.*

ARTICLE 7: Move to see if the Town will vote to transfer from the Water Department Enterprise Fund to the General Fund the sum of **\$117,570** for the following items and that any other monies spent by the General Government on behalf of the Water Department be reimbursed to the General Fund from the Water Department Enterprise Fund in Fiscal Year 2014.

Inserted by Board of Water Commissioners

**Board of Selectmen Recommends**

**Finance Committee Recommendation From the Floor: Finance Committee Recommends**

| <b>Line Item</b> | <b>Description</b>        | <b>Actual Transferred<br/>FY 2012</b> | <b>Anticipated Transferred<br/>FY 2013</b> | <b>Requested<br/>FY 2014</b> |
|------------------|---------------------------|---------------------------------------|--|------------------------------|
| 27               | County Retirement         | 23,230                                | 45,000                                     | 45,000                       |
| 28               | Employee Health Insurance | 21,238                                | 58,029                                     | 54,581                       |
| 29               | Life Insurance Premiums   | 114                                   | 512  | 110                          |
| 30               | Accountant's Fee          | 3,310                                 | 3,090                                      | 3,090                        |
| 31               | Treasurer/Collector's Fee | 5,642                                 | 6,458                                      | 6,458                        |
| 32               | Audit                     | 1,650                                 | 1,650                                      | 1,650                        |
| 33               | Medicare                  | 5,495                                 | 7,145                                      | 6,681                        |
| 34               | General Fund Transfer     |                                       | 70,628                                     |                              |
|                  | <b>TOTAL</b>              | <b>60,679</b>                         | <b>192,512</b>                             | <b>117,570</b>               |

### **Water Department Revenue Statement – For Informational Purposes**

|                          | <b>Actual</b>  | <b>Estimated</b> | <b>Projected<br/>June 30</b> | <b>Projected</b> |
|--------------------------|----------------|------------------|------------------------------|------------------|
| <b>Operating Revenue</b> | <b>FY 2012</b> | <b>FY 2013</b>   | <b>FY 2013</b>               | <b>FY 2014</b>   |
| Rates                    | 1,271,994      | 1,530,587        | 1,476,717                    | 2,060,522        |
| Service                  | 52,852         | 26,789           | 65,172                       | 9,943            |
| Liens                    | 5,635          |                  | 6,869                        | 2,000            |
| Interest                 | 11,798         |                  | 11,393                       | 5,000            |
| Earnings on investment   | 817            |                  | 1,674                        | 800              |
| Miscellaneous            | 2,359          |                  | 2,700                        | 300              |
| Hydrant Rentals          | 35,600         | 35,600           | 35,600                       | 35,600           |
| Total                    | 1,381,054      | 1,592,976        | 1,600,125                    | 2,114,165        |

#### Explanation of Operating Revenue categories

**Water Rates** - the process of developing and establishing rates is comprised of the following:

- (1) determination of revenue requirements
- (2) allocation of costs to the components of the cost of service
- (3) distribution of usage of customer; and
- (4) development of a tier schedule of rates to recover revenue requirement. Rate charged is per 1,000 gallons.

**Service Charges** – a fixed charge designed to recover customer cost. The Rowley Water Department charges for: new service connections; inspection fees; tapping fees; and labor and equipment for repairs.

**Liens** – are unpaid water charges that are more than 90 days old in the month of December that are added to the Real Estate bills for collection.

**Interest** – is a charge added to late payments of water bills.

**Earning on investment** – bank interest on the Water Department accounts.

**Miscellaneous** – sale of scrap, money received from public information requests and equipment sales.

**Hydrant Rentals** – the Town’s reimbursement to the Water Department for the maintenance of hydrants.

The Water Department is projecting the following schedule of water rates for fiscal 2014:

**Tier 1** = \$14.91 for 0 gallons to 4,000 gallons

**Tier 2** = \$14.91 for 0 gallons to 4,000 gallons; \$17.91 for 4,001 gallons to 36,000 gallons

**Tier 3** = \$14.91 for 0 gallons to 4,000 gallons; \$17.91 for 4,001 gallons to 36,000 gallons; and \$19.91 for 36,001 gallons and up.

*Motion by Tim Toomey, seconded by Stuart L. Dalzell, Sr., passed voice unanimous at 9:53 pm.*

ARTICLE 8: Move to see if the Town will vote to create a Water Department Stabilization Fund pursuant to Mass. General Laws Chapter 40, §5B to be used for the purpose of major capital purchases and to offset future rate increases.

Inserted by the Board of Water Commissioners

**Board of Selectmen Recommends**

**Finance Committee Recommends**

*Explanatory Note: Passage of this article requires a two-third vote. These funds will be used for the eventual replacement of the membrane filters at the new water treatment plant or for other unforeseen capital expenditures. Expenditures from the Water Department Stabilization Fund can only be authorized by Town Meeting in accordance with Mass. General Laws Chapter 40 §5B.*

*Motion by Tim Toomey, seconded by Stuart L. Dalzell, Sr., passed voice unanimous at 10:02 pm.*

ARTICLE 9: Move to see if the Town will vote to transfer the sum of \$344,050 from Water Department free cash to the Water Department Stabilization Fund.

Inserted by the Board of Water Commissioners

**Board of Selectmen Recommends**

**Finance Committee Recommends**

*Explanatory Note: Passage of this article requires passage of Article #8, and a two-thirds vote.*

*Motion by Tim Toomey, seconded by Stuart L. Dalzell, Sr., passed voice unanimous at 10:04 pm.*

**Explanatory Note:** Articles 10 -13 are standard annual articles. These articles will be voted under one consent motion:

ARTICLE 10: To see if the Town will vote to appropriate the income from sales of electricity to private consumers or for electricity supplied to municipal buildings, municipal street lighting or for municipal power and from sales of appliances and jobbing during the current fiscal year to the

Municipal Lighting Plant, the whole to be expended by the manager of the municipal lighting plant under the direction and control of the municipal light board for the expense of the Plant for said fiscal year, as defined in Section 57 of Chapter 164 of the General Laws, upon condition that, if said income shall exceed said expense for said fiscal year, such excess shall be transferred to the Construction Fund of said Plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board.

Inserted by the Municipal Light Board

**Finance Committee Recommends**

ARTICLE 11: Move to see if the Town will vote to transfer and appropriate the sum of \$3,500 from the Municipal Waterways Maintenance and Improvement Fund to an account for use by the Harbormaster in accordance with Massachusetts General Laws Chapter 40 Section 5G.

Inserted by the Harbormaster

**Finance Committee Recommends**

ARTICLE 12: Move to see if the Town will vote to transfer and appropriate the sum of \$500 to the Cemetery Commission from the Perpetual Care Trust Interest Account to be used for the care of graves in the Town Cemetery.

Inserted by the Cemetery Commissioners

**Finance Committee Recommends**

ARTICLE 13: Move to see if the Town will vote to raise and appropriate the sum of \$30,000 to be added to Article 30 of the May 6, 1996 Annual Town Meeting (Recertification Fund) for the purpose of completing the State mandated triennial recertification of all properties within the Town of Rowley, said fund to be expended by the Board of Assessors.

Inserted by the Board of Assessors

**Finance Committee Recommends**

*Motion for Articles #10, 11, 12 & 13 by Joseph Perry, seconded by G. Robert Merry, passed by voice unanimous vote at 10:05 pm.*

ARTICLE 14: Move to see if the Town will vote pursuant to the provisions of Massachusetts General Laws Chapter 44 Section 53-E1/2, to authorize the following revolving funds and their uses for Fiscal Year 2014:

|          | <b>Name of Account</b>   | <b>Expenditure Cap</b>               |
|----------|--|--------------------------------------|
| <b>1</b> | <b>Council on Aging</b> - into which receipts from rental of the Council's van shall be deposited and which may be used by said Council for payment of wages, expenses and maintenance of said van. [Beginning balance \$519; Income \$940; Expense \$745; Ending balance on 3/30/13 \$714]  | Expenditures not to exceed \$5,000.  |
| <b>2</b> | <b>Board of Health</b> - into which one-half (1/2) of the septic disposal construction fees charged by said Board of Health shall be deposited and which may be used by said Board or its agents to finance special waste disposal and technical expertise beyond the health agent's scope of responsibility. [Beginning balance \$11,125; Income \$6,822; Expense \$8,641; Ending balance on 3/30/13 \$9,306] | Expenditures not to exceed \$20,000. |
| <b>3</b> | <b>Parks &amp; Recreation Committee and Board of Selectmen</b> - into which receipts from donations, advertising and rental of the Parks & Recreation Committee's facilities shall be deposited and which may be used by said Committee and Board to pay for the management and operations of improvements and maintenance of said facilities. [Beginning balance  | Expenditures not to exceed \$30,000. |

|           |   |                                      |
|-----------|---|--------------------------------------|
|           | \$2,243; Income \$6,785; Expense \$11,382; Ending balance on 3/30/13 \$-2,354]  |                                      |
| <b>4</b>  | <b>Parks &amp; Recreation Committee and Board of Selectmen</b> - into which receipts from donations and fees charged for recreational programs and community events shall be deposited and which may be used by said Board of Selectmen and Parks and Recreation Committee to pay for the expenses incurred to hold such community events and recreational programs. [Beginning balance \$554; Income \$0; Expense \$217; Ending balance on 3/30/13 \$337]        | Expenditures not to exceed \$5,000.  |
| <b>5</b>  | <b>Board of Selectmen</b> - into which revenue collected from the sale of Home Composting bins shall be used to purchase additional compost bins and to advertise the availability of such bins. [Beginning balance \$476; Income \$53; Expense \$3; Ending balance on 3/30/13 \$526]   | Expenditures not to exceed \$2,000.  |
| <b>6</b>  | <b>Highway Department</b> – into which receipts from the rental of Highway Department equipment may be used by said Department for the purchase, repair and maintenance of Department equipment. [Beginning balance \$33; Income \$0; Expense \$0; Ending balance on 3/30/13 \$33]  | Expenditures not to exceed \$12,000. |
| <b>7</b>  | <b>Shellfish Department</b> – into which receipts from one-half (1/2) of the shellfish permits sold shall be deposited and used by the Shellfish Department for the propagation of shellfish. [Beginning balance \$10,005; Income \$1,557; Expense \$3,242; Ending balance on 3/30/13 \$8,320]  | Expenditures not to exceed \$6,000.  |
| <b>8</b>  | <b>Zoning Board of Appeals and Board of Appeals</b> – into which all receipts from filing and associated application fees shall be deposited, and may be used by said Boards to defray Commonwealth of Massachusetts mandated expenses related to said Board’s hearings and meetings, and professional assistance or engineering, legal and other case related items. [Beginning balance \$5,934; Income \$750; Expense \$259; Ending balance on 3/30/13 \$6,425] | Expenditures not to exceed \$4,000.  |
| <b>9</b>  | <b>Board of Cemetery Commissioners</b> – into which one-half (1/2) of cemetery plot grave digging and footings installation fees shall be deposited and which may be used by said Board of Cemetery Commissioners for Cemetery Department operations. [Beginning balance \$19,479; Income \$4,634; Expense \$6,434; Ending balance on 3/30/13 \$17,679]   | Expenditures not to exceed \$10,000. |
| <b>10</b> | <b>Library</b> – into which receipts from Library services, such as photocopying, faxes and laser printing from public computer stations shall be deposited and which may be used by said Library to purchase supplies related to these services and services contracts for the maintenance of said office equipment. [Beginning balance \$219; Income \$986; Expense \$1,050; Ending balance on 3/30/13 \$155]   | Expenditures not to exceed \$2,500.  |
| <b>11</b> | <b>Agricultural</b> – into which donations and fees charged by the Agricultural Commission for programs and events shall be deposited and used by the Agricultural Commission to defray expenses incurred to operate such programs and to hold events. [Beginning balance \$0; Income \$865;  | Expenditures not to exceed \$1,000   |

|           |  |                                     |
|-----------|--|-------------------------------------|
|           | Expense \$230; Ending balance on 3/30/13 \$635]  |                                     |
| <b>12</b> | <b>Harbormaster</b> – into which donations and proceeds from the sales of Harbormaster boats and equipment shall be deposited and used by the Harbormaster for the purchase, repair and maintenance of department equipment. [Beginning balance \$0; Income \$0; Expense \$0; Ending balance on 3/30/13 \$0] | Expenditures not to exceed \$30,000 |

Inserted by the Council on Aging, Board of Health, Parks & Recreation Committee, Board of Selectmen, Highway Department, Shellfish Department, Zoning Board of Appeals and Board of Appeals, Board of Cemetery Commissioners, Board of Library Trustees, Agricultural Commission and Harbormaster

### **Finance Committee Recommends**

*Explanatory Note: The above article consolidates twelve (12) standard revolving fund annual renewal authorizations. Article 14 will be taken up and voted under one consent motion. The Parks and Recreation Revolving Fund, #3, shows a deficit as of March 30, 2013 because sport leagues user fees are paid in the months of April and May.*

*Motion by Joseph Perry, G. Robert Merry, passed by voice unanimous vote at 10:07 pm*

ARTICLE 15: Move to see if the Town will vote pursuant to the provisions of Massachusetts General Laws Chapter 44 Section 53-E1/2 to authorize the use of a revolving fund by the 375<sup>th</sup> Anniversary Committee and the Board of Selectmen for fiscal year 2014 into which donations and receipts from activities shall be deposited and which may be used by said 375<sup>th</sup> Anniversary Committee and the Board of Selectmen to pay for the expenses incurred to hold celebratory events and activities to mark the Town's 375<sup>th</sup> Anniversary, such expenditures not to exceed \$20,000.

Inserted by the 375<sup>th</sup> Anniversary Committee & the Board of Selectmen **Finance Committee**

### **Recommends**

*Explanatory Note: Passage of this article establishes a repository for receipts from activities and donations for the celebratory events and activities that the 375<sup>th</sup> Anniversary Committee is planning. These funds will be used to defray the costs and expenses incurred to hold these events.*

*Motion by Joseph Perry, seconded by G. Robert Merry, passed voice unanimous at 10:08 pm*

ARTICLE 16: Move to see if the Town will vote to transfer and appropriate the sum of \$53,439 from the Massachusetts Water Pollution Abatement Trust Septic Betterment Loan Program to pay the debt service on the Town's loan from the Massachusetts Water Pollution Abatement Trust.

Inserted by the Board of Health

### **Finance Committee Recommends**

*Explanatory Note: The Town received \$1,050,000 from the state Massachusetts Water Pollution Abatement Trust Septic Loan funds for taxpayer's repair and /or upgrade of failed septic systems. This appropriation pays the debt on the Town's loan from the Massachusetts Water Pollution Abatement Trust.*

*Motion by Charles Costello, seconded by Curtis Turner, passed by voice unanimous vote at 10:10 pm*

ARTICLE 17: To see if the Town will vote to appropriate or reserve from the Community Preservation Fund Fiscal Year 2014 annual revenues the amounts recommended by Community

Preservation Committee for committee administrative expenses, debt service, community preservation projects and other expenses, with each item to be considered a separate appropriation:

**Summary of recommendations by Category:**

Reserve Creation and Support of Affordable Housing

10%    \$ 15,012

Reserve Acquisition and Preservation of Open Space

10%    \$ 15,012

Reserve Acquisition and Preservation of Historic Buildings and Landscapes

10%    \$ 15,012

Appropriate Administration

5 %    \$ 7,506

Appropriations:

Debt service for Bradstreet Farm land acquisition \$ 198,682

Inserted by the Community Preservation Committee

**Finance Committee Recommends**

*Explanatory Note: Rowley expects to realize approximately \$453,444 in Community Preservation Act (CPA) funds from real estate tax receipts (\$348,803.00) and 30% matching funds from the state (\$104,641.00) in fiscal year 2014. The Community Preservation Act requires the Town to set aside 10 percent of funds collected after deducting appropriate debt service for each of the following areas: open space, historic preservation and community housing, equaling approximately \$15,012 for each area. Any unexpended administrative funds will be returned to the general Undesignated Community Preservation fund. All funds realized above those reserved or appropriated will become general Undesignated CPA funds available for appropriation in Fiscal 2014 or to be carried over to Fiscal 2015.*

*Motion by Frank Todd, seconded by Donald Hovey, passed voice unanimous at 10:13 pm*

ARTICLE 18: Move to see if the Town will vote to raise and appropriate the sum of \$150,000 to be deposited into the Other Post Employment Benefits Trust.

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Explanatory Note: Passage of this article allows the Board of Selectmen to continue with its plan of funding the OPEB Trust fund, which will offset the future healthcare costs of retired employees.*

*Motion by G. Robert Merry, seconded by Robert L. Snow, passed voice unanimous at 10:15 pm*

ARTICLE 19: Move to see if the Town will vote to raise and appropriate the sum of \$200,000 to the Stabilization Fund.

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Passage requires two-thirds vote.*

*Motion by Stuart L. Dalzell, Sr., seconded by Jack L. Cook, passed voice unanimous at 10:16 pm*

ARTICLE 20: Move to see if the Town will vote to amend the Zoning District Map of the Town of Rowley by transferring the premises hereinafter described from the Business/Light Industry District to the Retail District:

The property shown on a plan entitled "Plan of Proposed Zoning Map Amendment on Assessors Map 14", dated January 17, 2012, revised January 23, 2012, on file with the Planning Board,

consisting of a portion of Lot 34 having approximately 35,200 square feet of area, as shown on such plan.

Inserted by the Planning Board

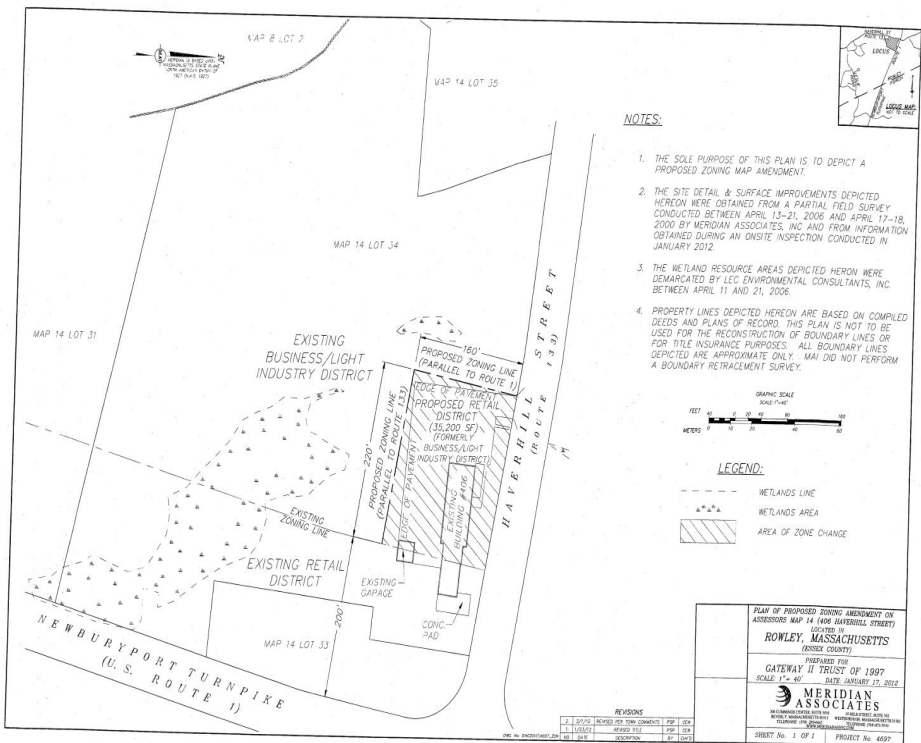
(see proposed zoning change on map below)

*Explanatory Note: Article 20 would amend the Zoning District Map of the Town of Rowley by transferring a 35,200 square foot parcel of land from the Business/Light Industry ("BLI") District to our Retail District. The area to be transferred is a portion of Lot 34 on Rowley Assessors Map 14, which is located at 406 Haverhill St. As shown on the map below, the current zoning line between the BLI District and the Retail District bisects the existing building on Lot 34. The bisection of the building has caused difficulties for the owner and enforcement problems for the Town in terms of the uses that are allowed in the building. This Article would eliminate those problems by including the building and the developed area surrounding the building in the Retail District.*

### Planning Board Recommends

### Finance Committee Recommendation Not Required

*Motion by Clifford Pierce, seconded by Curtis Bryant, passed voice unanimous at 10:20 pm*



ARTICLE 21: Move to see if the Town will vote to revise section 8.6.5.1 of the Rowley Protective Zoning Bylaw by deleting from such section the words and punctuation marks that appear in (*italics within parenthesis*), and by adding to such section the words and punctuation marks that appear in [**bold within brackets**], as shown below:



8.6.5.1 Sign illumination may be permitted subject to a design review and the issuance of a special permit by the (*Board of Selectmen*) [**Planning Board**], and subject to compliance with the illumination standards established by section 8.6.5.

Inserted by the Planning Board

**Planning Board Recommends**

**Finance Committee Recommendation Not Required**

*Explanatory Note: Article 21 would amend a section of the Bylaw that concerns the approval of illuminated signs. Presently, the Board of Selectmen is the special permit granting authority for illuminated signs. This article would transfer that authority to the Planning Board.*

*Motion by Clifford Pierce, seconded by Curtis Bryant, passed voice unanimous at 10:21 pm*

ARTICLE 22: Move to see if the Town will vote to amend the Rowley Protective Zoning Bylaw by:

(1) revising sections 4.3.2, 4.4.2, 4.5.2, 4.6.2, 4.7.2, and 4.7.3 by deleting from such sections the words and punctuation marks that appear in (*italics within parenthesis*), and by adding to such sections the words and punctuation marks that appear in [**bold within brackets**], as shown below:

4.3.2 The following principal uses are permitted in the Residential District.

((a) *The uses described in section 4.2.2, excluding multi-family dwellings approved under section 6.7.*)

[(a) **Single family dwellings.**

(b) **Multi-family dwellings subject to the provisions of section 6.2 (“Multi-Family”), excluding multi-family dwellings approved under section 6.7.**

(c) **Conversion of buildings to accommodate more than one (1) dwelling unit subject to the provisions of section 6.3 (“Conversion of Existing Buildings”).**

(d) **Townhouse dwellings subject to the provisions of section 6.4 (“Open Space Residential Development”).**

(e) **Accessory in-law apartments subject to the provisions of section 6.6 (“Accessory In-Law Apartments”).]**

4.4.2 The following principal uses are permitted in the Outlying District.

((a) The uses described in section 4.2.2(a),(c),(d), and (e).

(b) Agriculture, horticulture , floriculture, viticulture, aquaculture, and animal husbandry.)

[(a) **Single family dwellings.**

(b) **Conversion of buildings to accommodate more than one (1) dwelling unit subject to the provisions of section 6.3 (“Conversion of Existing Buildings”).**

(c) **Townhouse dwellings subject to the provisions of section 6.4 (“Open Space Residential Development”).**

(d) **Accessory in-law apartments subject to the provisions of section 6.6 (“Accessory In-Law Apartments”).**

(e) **Agriculture, horticulture, floriculture, viticulture, aquaculture, and animal husbandry.]**

4.5.2 The following principal uses are permitted in the Coastal Conservation District.

((a) The uses described in section 4.2.2(a), (d), and (e), and sections 4.4.2(b) and 4.4.3(b).)

[(a) **Single family dwellings.**

- (b) Townhouse dwellings subject to the provisions of section 6.4 (“Open Space Residential Development”).
- (c) Accessory in-law apartments subject to the provisions of section 6.6 (“Accessory In-Law Apartments”).
- (d) Agriculture, horticulture, floriculture, viticulture, aquaculture, and animal husbandry.
- (e) Large-scale solar photovoltaic installations, subject to site plan review by the Planning Board.
- (f) A landing field for the noncommercial use of the residents of the lot on which the field is located, provided there are no hangers and no repairs are conducted on site, and subject to the issuance of a special permit by the Planning Board.]

4.6.2 The following principal uses are permitted in the Retail District, provided a site plan is approved by the Planning Board, and except for those uses that also require a special permit, as provided by section 4.6.3.

(a) *Small and medium retail sales establishments, but excluding sales of motor vehicles, and provided further that the square footage of all outdoor retail display areas utilized by such an establishment shall not exceed the lesser of ten percent (10%) of the square footage of the indoor retail space utilized by the establishment or five thousand (5,000) square feet.*

((b) The uses described in section 4.2.3(b), (c), (d), (e), (f), and (g).)

**[(b) Consumer service establishments, but excluding filling stations and establishments for the service, storage, and repair of motor vehicles.**

(c) *Professional and business offices and services.*

(d) *Medical and dentistry clinics.*

(e) *Banks and credit unions without drive-through facilities.*

(f) *Historical, philanthropic, or charitable associations.*

(g) *Restaurants (other than formula fast food restaurants) without live entertainment.]*

4.7.2 The following principal uses are permitted in the Business/Light Industry District, provided a site plan is approved by the Planning Board, and except for those uses that also require a special permit, as provided by section 4.7.3.

((a) *The uses described in section 4.2.3 (c), (d), and (g).)*

**[(a) Professional and business offices and services.**

(b) *Medical and dentistry clinics.*

(c) *Restaurants (other than formula fast food restaurants) without live entertainment.]*

((b)) [(d)] *Veterinary hospitals and kennels.*

((c)) [(e)] *Enclosed storage yards.*

((d)) [(f)] *Offices for general construction, landscaping, or similar contractors, with open storage of related supplies, equipment, or vehicles, and structures for storing such items, provided all such storage areas and structures are screened from outside view, and provided further that such storage areas and structures may not be located within seventy (70) feet of a street line, or within the minimum setback area established by section 6.1.3.2.2, whichever is greater.*

4.7.3 The following principal uses are permitted in the Business/Light Industry District, provided a special permit is issued by the Planning Board.

((a) The uses described in section 4.6.3(c), (d), (e), and (i).)

**[(a) Research laboratories and facilities.**

- (b) *Wholesale trade or sales establishments.*
- (c) *Assembly or light manufacturing enterprises.*
- (d) *Dance halls, theaters, and skating rinks, except that no more than one (1) skating rink or theater is allowed per building, facility, or lot.]*
- ((b)) [(e)] *Office parks.*
- ((c)) [(f)] *Warehousing and distribution facilities.*
- ((d)) [(g)] *Self-storage facilities.*
- ((e)) [(h)] *Retail sales accessory to a principal use, except that the floor area devoted to such accessory use may not exceed the lesser of ten percent (10%) of the floor area of the principal structure, or two thousand (2,000) square feet.*
- ((f)) [(i)] *Establishments for the repair and servicing of motor vehicles, and for the retail distribution of petroleum products.*
- ((g)) [(j)] *Any development under section 4.7.2., whether or not developed in phases, that would create more than ten thousand (10,000) square feet of floor area, or more than 30 off-street parking spaces, or that would include accessory buildings, enclosed accessory uses, or off-street loading areas.*

(2) redesignating section 4.4.3 as section 4.4.4, and creating the following new section 4.4.3:

4.4.3 The following uses are permitted in the Outlying District, provided a site plan is approved by the Planning Board.

- (a) Large-scale solar photovoltaic installations.

(3) revising section 6.6.2.2 to insert the words and punctuation marks that appear in **[bold within brackets]**, as shown below:

6.6.2.2 Except as provided by section 6.6.2.3, the apartment shall be a complete housekeeping unit that functions as a separate unit from the principal dwelling. The apartment shall contain a kitchen, and shall not have more than one bedroom and one bathroom. The floor area of the apartment may not exceed seven hundred (700) square feet, **except that the Board may waive this limitation for an application involving a unit for which a special permit was issued under section 6.6 prior to February 8, 2012, but only if the floor area of such unit has not increased since the date of such special permit**. Only one apartment is allowed per principal dwelling. Any stairway to the apartment located above the first floor of the building shall be enclosed within the exterior walls of the building. The principal dwelling and the apartment shall be served by the same driveway.

and (4) revising section 2.0 (“Definitions”) by adding a definition for “Large-Scale Solar Photovoltaic Installation”, as shown below:

Solar Photovoltaic Installation, Large-Scale: A solar photovoltaic system that is structurally mounted on the ground (not roof-mounted) and that covers more than ten thousand (10,000) square feet of area.

Inserted by the Planning Board

**Planning Board Recommends**

### **Finance Committee Recommendation Not Required**

*Explanatory Note: Most of the changes made by Article 22 would be non-substantive in nature.*

*Presently, section 4.0 of the Bylaw, which identifies the uses allowed in each of the Town’s zoning districts, identifies many of the uses allowed in each district by cross referencing to other sections.*

*This has been confusing for readers of the Bylaw. The Article would correct this problem by replacing the cross references with specific descriptions of the uses allowed for each district.*

*This Article would make two substantive changes to the Bylaw. First, the Article would amend section 6.6 (“Accessory In-Law Apartments”) to include a “grandfather provision” in the section. At the 2012 Town Meeting, the Town amended section 6.6 to revise the criteria for the approval of accessory apartments. One of the changes reduced the maximum size of an accessory apartment to 700 square feet of floor area. We realized subsequent to the Town Meeting that a few apartments that were approved prior to the change exceeded the new size limit. Since units must re-apply for a permit when there is a change of ownership, this Article would authorize the Board of Appeals to waive the new limit for previously-approved apartments.*

*This Article would also amend the Bylaw to include a provision on “large-scale solar voltaic installations” or solar energy farms. The Bylaw currently contains no provision on such installations, which means that a developer could construct a large solar energy farm anywhere in Town without having to go through any review process prior to construction. The Article would allow these installations in the Outlying and Coastal Conservation Districts, subject to site plan review by the Planning Board.*

*Motion by Clifford Pierce, seconded by Curtis Bryant, passed voice unanimous at 10:26 pm*

ARTICLE 23: Move the Town vote to revise section 5.4 of the Rowley Protective Zoning Bylaw by deleting from such section the words and punctuation marks that appear in (*italics within parenthesis*), and by adding to such section the words and punctuation marks that appear in [**bold within brackets**], as shown below:

#### 5.4 Changes to (*Non-Conforming*) [**Nonconforming**] Single [**and Two**]-Family Residential Structures

5.4.1 [**Changes that May Be Approved by the Building Inspector:**] (*The Board of Appeals, or a Zoning Administrator appointed by the Board pursuant to M.G.L. 40A, § 13,*) [**The Building Inspector**] may approve, without the necessity of a public hearing, the changes to nonconforming single [**and two-**]family residential structures described in this section 5.4.1. Specifically, the (*Board or a Zoning Administrator*)[**Building Inspector**] may approve

(1) the alteration, reconstruction, or extension of a nonconforming single [**or two**]-family residential structure, or

(2) the alteration, reconstruction, or extension of any existing (or the construction of any new) attached or detached structure that is accessory to such nonconforming single [**or two**]-family residential structure, but only if

(a) no part of the proposed alteration, construction, reconstruction, or extension will be located within the minimum set-back area established by section 6.1.3.1 of (*these by-laws, and*)[**this Bylaw,**]

(b) the proposed alteration, construction, reconstruction, or extension will not result in, or increase, the structure’s nonconformance with the lot-coverage or building-height limitations established, respectively, by sections 6.1.5.2 and 6.5.1 of (*these by-laws.*)[**this Bylaw, and**

(c) in the case of single or two-family structures located on lots with insufficient area or frontage, the proposed alteration, reconstruction, or extension will not increase the floor area of the structure by more than fifty percent (50%).]

5.4.2 [Changes that Must Be Approved by the Board of Appeals:] Changes to nonconforming single [and two]-family residential structures which are not authorized by section 5.4.1 of (*these by-laws*) [this Bylaw] may be approved only by [a special permit from] the Board of Appeals pursuant to a public hearing. In deciding whether to approve such changes, the Board will first determine whether the proposed alteration, construction, reconstruction, or extension of a nonconforming single [or two]-family residential structure or accessory structure will increase the nonconforming nature of such structure. If the Board determines that there will be no increase in the nonconforming nature of the structure, it will approve the proposed change. If the Board determines that there will be an increase in the nonconforming nature of the structure, it will disapprove the proposed alteration, construction, reconstruction, or extension, unless the Board finds that the proposed change will not be substantially more detrimental (*than the existing nonconformity*) to the neighborhood [than the existing nonconformity. In determining whether the proposed change will be substantially more detrimental to the neighborhood than the existing nonconformity, the Board will consider, among other relevant factors, the size, scale, and mass of the proposed structure, as compared to other structures in the neighborhood].

Inserted by the Planning Board

Planning Board Recommends

#### Finance Committee Recommendation Not Required

*Explanatory Note: Article 23 would amend section 5.4 of the Bylaw. Section 5.4 identifies the situations in which nonconforming single or two-family dwellings can be altered or extended. The Article would make two basic changes to section 5.4. First, the Article would authorize the Town's Building Inspector, rather than a Zoning Administrator appointed by the Board of Appeals, to make these determinations. We are proposing this change in response to a legal opinion from Town Counsel.*

*Second, the Article would amend section 5.4 to provide that a special permit from the Board of Appeals would be required for an extension of a single or two-family dwelling located on a lot with insufficient area or frontage if the extension would increase the floor area of the dwelling by more than 50%. We are proposing this change to make the Bylaw consistent with a recent decision by the State's Supreme Judicial Court.*

*Motion by Clifford Pierce, seconded by Curtis Bryant, passed voice unanimous at 10:29 pm*

ARTICLE 24: Move the Town vote to revise section 6.2 (Multi-Family Dwellings) and section 6.7 (New England Village Development) of the Rowley Protective Zoning Bylaw by deleting from such sections the words and punctuation marks that appear in (*italics within parenthesis*), and by adding to such sections the words and punctuation marks that appear in [bold within brackets], as shown below:

6.2.2.2 [The maximum number of dwelling units allowed in a multi-family development approved under this section shall be determined in the following manner:] (*Twenty thousand (20,000)*) [ten thousand (10,000)] square feet of area for [each of] the first [six (6)] dwelling unit[s], plus (*ten thousand (10,000)*) [twenty thousand (20,000)] square feet of area for each additional unit, is required, except that, for developments under section 6.2.1.1(b), the Planning Board may increase the number of units allowed, up to a maximum density of (*twenty thousand*

(20,000) square feet of area for the first unit, plus five thousand (5,000) square feet of area for each additional unit) **[ten thousand (10,000) square feet of area for each unit]**, if the Applicant proposes additional affordable housing than that required by section 6.2.4, or on-site or off-site public improvements or amenities that result in substantial benefit to the Town and which are beyond those necessary to mitigate the impacts of the proposed development. The square footage of any primary conservation areas shall not be considered in determining the **[maximum]** number of dwelling units allowed under this section. **[The requirements of this section may not be circumvented by the development of a parcel or parcels in phases.]**

**6.7.2.2** The maximum number of dwelling units (*permitted*) **[allowed]** in an NEVD will be determined in the following manner: (*twenty thousand (20,000)*) **[ten thousand (10,000)]** square feet of area for **[each of]** the first **[six (6)]** dwelling unit[s], plus (*ten thousand (10,000)*) **[twenty thousand (20,000)]** square feet of area for each additional unit is required, except that the Board may increase the number of units allowed, if the Applicant proposes additional affordable housing than that required by section 6.7.3, the preservation or renovation of historic structures, or on-site or off-site public improvements or amenities that result in substantial benefit to the Town and which are beyond those necessary to mitigate the impacts of the proposed development. The square footage of any primary conservation areas shall not be considered in determining the **[maximum]** number of dwelling units allowed under this section. **[The requirements of this section may not be circumvented by the development of a parcel or parcels in phases.]**

Inserted by the Planning Board

Planning Board Recommends

Finance Committee Recommendation Not Required

*Explanatory Note: Article 24 would change the formula for calculating the maximum number of dwelling units that could be developed under the Bylaw as part of a multi-family development. Currently, the Bylaw requires 20,000 square feet of lot area for the first unit, and 10,000 square feet of lot area for each additional unit (wetlands are excluded from the calculation). Under this Article, the formula would change to 10,000 square feet of area for each of the first six units, plus 20,000 square feet of area for each additional unit.*

*The effect of this change would be to reduce the number of multi-family dwelling units that could be developed on large parcels of land – i.e., parcels in excess of two acres. To illustrate the effect of this change, assume that the parcel in question has 80,000 square feet of area (and no wetlands). Under both the current Bylaw and this Article, a maximum of seven dwelling units could be allowed on this parcel. In contrast, assume that the parcel has 480,000 square feet of lot area (and no wetlands). Under the current Bylaw, a maximum of 47 units could be developed. Under the Article, the maximum number of units would be 27.*

*Motion by Clifford Pierce, seconded by Curtis Bryant, passed voice unanimous at 10:33 pm*

ARTICLE 25: Move to meet in Saint Mary’s Church (rear), Route 1A, in said Rowley on Tuesday, May 14, 2013 at 12:00 NOON to act on the following:

|               |             |
|---------------|-------------|
| Two Selectmen | three years |
| One Moderator | one year    |

|   |                    |
|---|--------------------|
| One Constable                                 | three years        |
| One Board of Assessors Member                 | three years        |
| One Planning Board Member                     | five years         |
| One Planning Board Member                     | two year unexpired |
| One Municipal Light Board Member              | three years        |
| One Municipal Water Board Member              | three years        |
| One Shellfish Commissioner                    | three years        |
| One Cemetery Commissioner                     | three years        |
| Three Trustees for Public Library             | three year         |
| Two Trustees for Public Library               | one year unexpired |
| <u>For Regional School District Committee</u> |                    |
| One Newbury Member                            | three years        |
| One Rowley Member                             | three years        |
| One Rowley Member                             | one year unexpired |
| One Salisbury Member                          | three years        |

*Motion by G. Robert Merry, seconded by Robert L. Snow, passed voice unanimous at 10:34 pm*

**MOTION:** Move the Town vote to adjourn the May 6, 2013 Annual Town Meeting

*Motion by Stuart L. Dalzell, Sr., seconded by Jack L. Cook, passed voice unanimous at 10:35 pm.*

And you are hereby instructed to serve this warrant by posting copies thereof in at least seven public places in Town not less than fourteen days before the day fixed for such meeting, as directed by the laws of the Town and to make due return of the Warrant to the Town Clerk at least two days before said meeting. Given under our hands this 12<sup>th</sup> day of April in the year two thousand thirteen.

Robert Snow, Chairman  
G. Robert Merry, Vice Chairman  
Joseph Perry, Clerk  
Stuart L. Dalzell, Sr.  
Jack Cook

I have served this Warrant by posting in at least seven public places in the Town not less than fourteen days before the day fixed for such meeting and have made the return of the Warrant to the Town Clerk at least two days before the time of said meeting.

Notices posted at Town Hall, Rowley Pharmacy, Inc., Public Library, Knowles Filling Station, Market Basket, Town Hall Annex, The First Ipswich Bank, formerly known as First National Bank of Ipswich -Rowley Office.

*Nathaniel N. Dummer, Constable of Rowley*

*April 18, 2013*

***Certification:*** *I, Susan G. Hazen, duly elected and qualified Town Clerk for the Town of Rowley do hereby certify that the statements contained above regarding the Town of Rowley May 6, 2013 Annual Town Meeting are true and accurate according to documents maintained by this office.*

---

***Susan G. Hazen, Town Clerk  
Town of Rowley  
May 15, 2013***

Town of Rowley, Commonwealth of Massachusetts  
**WARRANT AND MINUTES FOR SPECIAL TOWN MEETING**  
May 6, 2013

Tellers/Counters were selected and sworn in: Jeffrey Bard of 26 Newbury Rd.; Lee Schofield of 33 Newbury Rd.; Janet Peabody of 41 Bradford St.; and Michelle Ford of 51 Hammond St.

Prior to the opening of the meeting, Letters of Commendation were presented to Sgt. David Sedgwick of the Rowley Police Department for his participation with NEMLEC (North Eastern Massachusetts Law Enforcement Council) in the manhunt for the terrorists involved in the recent Boston Marathon Bombings. David's wife, Alice, sons Patrick and Garrett, his parents and in-laws were in attendance as letters of commendation were read by Chairman Robert Snow of the Rowley Board of Selectmen and Chief Robert Barker of the Rowley Police Department.

Invocation led by Rev. Robert M.J. Hagopian of the First Congregational Church.

Pledge of Allegiance led by Chairman Robert Snow of the Board of Selectmen.

Quorum of one hundred (100) was certified at 7:53 by the Board of Registrars.

The Special Town Meeting was declared open by Moderator Joan C. Petersen at 7:55pm.

**MOTION:** Move to give permission to non-resident town department heads to speak: Judith Pickett, Town Counsel; Deborah Eagan, Town Administrator; Brent Baeslack, Conservation Agent; Pamela Jacobson, Library Director; Frank Marchegiani, Coordinator of Health Services; Sean McFadden, Principal Assessor; Ken Ward, Building Inspector; Ron Keefe, Highway Surveyor; John Rezza, Water Superintendent; Laura Hamilton, Water Department Business Manager; William DeRosa, Whittier Voc-Tech School Superintendent; David Jack, Interim Business Manager, Whittier Voc-Tech School; Christopher Farmer, Triton Regional School District Superintendent; Brian Forget, Triton Regional School District Assistant Superintendent; State Representative Brad Hill and State Senator Bruce Tarr.

*Motion by Robert L. Snow, seconded by G. Robert Merry, passed voice unanimous at 7:57 pm*

Essex, ss.

To the Constables in the Town of Rowley in the County of Essex, Greetings:



In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Rowley, qualified to vote in elections and Town Affairs, to meet in the Pine Grove School, Route 1A, on Monday, the 6th day of May 2013 at 7:30 p.m., then and there to act on the following articles:

**MOTION:** Move to suspend further reading of the May 6, 2013 Special Town Meeting Warrant because present Town Meeting members have a copy of this warrant.

*Motion by Robert L. Snow, seconded by G. Robert Merry, passed voice unanimous at 8:00 pm*

ARTICLE 1: To hear and act on reports of Committees and Boards.

Inserted by the Board of Selectmen

ARTICLE 2: To see what instructions the Town will give Town Officers.

Inserted by the Board of Selectmen

ARTICLE 3: Move the Town vote to suspend in the Town Meeting the application of Section 19 and Section 20 of the Town Meeting Bylaw pertaining to the reconsideration of all money articles, such suspension intended for the specific purpose to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C [Proposition 2-1/2, so-called] and to give blanket warning hereby that any money article may, at the end of the meeting and after all articles have been acted upon, be moved for reconsideration in order to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C.

Inserted by the Board of Selectmen

*Motion by Robert L. Snow, seconded by G. Robert Merry, passed voice unanimous at 8:00 pm*

ARTICLE 4: Move the Town vote to transfer and appropriate the sum of \$4,000 from Line 31 (Town Counsel Litigation) of Article 5 of the Annual Town Meeting of April 30, 2012 to be added to Line 7 (Selectmen's Expense) of Article 5 of the Annual Town Meeting of April 30, 2012 to pay for the expenses incurred to hold the May 6, 2013 Annual and Special Town Meetings, for a total appropriation of \$18,117.

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Motion by G. Robert Merry, seconded by Joseph Perry, passed voice unanimous at 8:02 pm*

ARTICLE 5: Move the Town vote to transfer and appropriate the sum of \$3,778 from Article 11 (Cemetery Fence Repairs) of the January 11, 2010 Special Town Meeting to be used by the Board of Cemetery Commissioners for the purchase of a computer and software for the Cemetery Department.

Inserted by the Board of Cemetery Commissioners

**Finance Committee Recommends**

*Explanatory Note: The Board of Cemetery Commissioners will use these funds for the purchase of a computer and software program that will enable them to store the cemetery grave records electronically. Currently, there are only paper copies of these records. These funds are coming from a balance in a 2010 article to repair the Historic Cemetery Fence. This project was completed. The second phase of the repair of the Historic Cemetery Fence is underway and is funded through a separate town meeting warrant article.*

*Motion by Jack L. Cook, seconded by William Gaynor, passed voice unanimous at 8:04 pm.*

ARTICLE 6: Move the Town vote to transfer and appropriate the sum of \$5,500 from Line 26 (Assistant Collector/Administrative Assistant) of Article 5 of the April 30, 2012 Annual Town Meeting to be used by the Treasurer/Collector for the purpose of microfilming and archiving the “permanent records” of the Treasurer/Collector as defined by the Commonwealth of Massachusetts Municipal Retention Schedule.

Inserted by the Treasurer/Collector

**Finance Committee Recommends**

*Explanatory Note: Payroll records are considered “permanent records” and cannot be destroyed. These records are currently stored in a vault in the basement in a variety of formats, many of which are bulky and cumbersome and difficult to store efficiently. Also these records are subject to degradation of quality and would be of poor quality in their current form in the future. A records management consultant has recommended the best solution for these records would be to microfilm them. This would allow the Treasurer/Collector’s office to film and catalog the past records and then adopt a records retention policy and schedule going forward.*

*Motion by Karen Summit, seconded by Joseph Perry, passed voice unanimous at 8:07 pm*

ARTICLE 7: Move the Town vote to transfer and appropriate the sum of \$10,000 from Free Cash to be used by the 375<sup>th</sup> Anniversary Committee for celebratory events and activities to mark the Town’s 375<sup>th</sup> Anniversary.

Inserted by the 375<sup>th</sup> Anniversary Committee & Board of Selectmen **Fin Committee Recommends**

*Explanatory Note: The Board of Selectmen formed the 375<sup>th</sup> Anniversary Committee in 2012 for the purpose of planning celebratory events to mark the Town’s 375<sup>th</sup> Anniversary. These funds will be used as “seed money” for the various events. The 375<sup>th</sup> Anniversary Committee will also be accepting donations from businesses and individuals to offset the cost of these events.*

*Motion by Joseph Perry, seconded by Stuart Dalzell, Sr., passed voice unanimous at 8:08 pm*

ARTICLE 8: Move the Town vote to appropriate \$43,500 for the purchase of a Fire Department command vehicle and \$7,000 for portable radios for the Fire Department, and to see whether this appropriation shall be met by transferring the unexpended balances of funds originally borrowed for the following projects, which funds are no longer needed to complete the projects for which they were borrowed:

| <u>Date of<br/>Borrowing</u> | <u>Original Project</u>       | <u>Amount<br/>Originally<br/>Authorized</u> | <u>Unexpended<br/>Balance</u> |
|------------------------------|-------------------------------|---|-------------------------------|
| 3/1/2005                     | Fire Truck                    | \$91,300.00                                 | \$20,264.13                   |
| 6/15/2009                    | Fire Truck                    | 450,000.00                                  | 26,698.17                     |
| 8/2/2009                     | Capital<br>Equipment I Radios | 111,000.00                                  | 981.58                        |
| 8/9/2012                     | Cap. Equip. III<br>Fire Equip | 135,000.00                                  | <u>1,313.59</u>               |
|                              |                               |   | Total: \$49,257.47            |

and to transfer and appropriate \$1,242.53 from Free Cash for a total appropriation of \$50,500 or to take any other action relative thereto.

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Explanatory Note: The Town must transfer the balances left in capital equipment borrowing articles for similar purchases. The Fire Department is in need of a command vehicle and new portable radios that comply with new FCC regulations. There are nearly enough funds in four of the capital equipment articles to complete these purchase. The balance of \$1,242.53 will come from the Free Cash account.*

*Motion by Stuart L. Dalzell, Sr., seconded Joseph Perry, passed voice unanimous at 8:11 pm*

ARTICLE 9: Move the Town vote to transfer from Free Cash the sum of \$12,000 to be used by the Highway Surveyor for the purchase of capital equipment for the Highway Department.

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Explanatory Note: These funds will be used to purchase a bagger unit for the mower, a new welder, pressure washer, a hedge trimmer and pole saw.*

*Motion by Jack L. Cook, seconded by Stuart L. Dalzell, Sr., passed voice unanimous at 8:12 pm*

ARTICLE 10: Move the Town vote to transfer and appropriate the sum of \$3,300 from Free Cash to be used by the police chief to replace the existing flooring in the booking room and entryway of the police station and to replace the existing carpeting in the interview room, offices and hallway with new carpeting.

Inserted by the Board of Selectmen and Police Chief

**Finance Committee Recommends**

*Explanatory Note: Two areas of the Police Station are in need of new flooring. The booking room and entryway to the Police Station have old vinyl flooring that is popping up. This article will allow the police chief to remove the old vinyl flooring and replace it with a commercial grade floor tile. The carpeting in the interview room, commander office and hallway is old and tattered and pose a safety concern.*

*Motion by Jack L. Cook, seconded by Stuart L. Dalzell, Sr., passed voice unanimous at 8:13 pm*

ARTICLE 11: Move the Town vote to transfer and appropriate the sum of \$6,000 from Free Cash to be used by the police chief to repair the cell block in the police station.

Inserted by the Board of Selectmen and Police Chief

**Finance Committee Recommends**

*Explanatory Note: The state Department of Public Health continues to "fail" the police station's cell block upon inspection because of cracks in the floors and walls, chipped paint and plumbing issues. These funds will allow the police chief to make the necessary repairs in accordance with the state Department of Public Health requirements.*

*Motion by Jack L. Cook, seconded by Stuart L. Dalzell, Sr., passed voice unanimous at 8:14 pm*

ARTICLE 12: Move the Town vote to transfer and appropriate the sum of \$15,875 from Line 163 (Water Treatment Plant Interim Loan Interest) of Article 6 of the April 30, 2012 Annual Town Meeting to be used by the Board of Selectmen to pay a penalty issued by the Department of Environmental Protection in accordance with the Administrative Consent Order with Penalty and Notice of Noncompliance against the Town of Rowley for violations of federal and state drinking water laws and regulations.

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Explanatory Note: The state Department of Environmental Protection has issued a penalty of \$25,875 against the Town of Rowley for violations of federal and state drinking water statutes and regulations. The Board of Selectmen has entered into an agreement with the state Department of Environmental Protection to comply with the order. If the Town complies with the order, the*

*Department of Environmental Protection will suspend \$10,000 of the penalty with the provision that the Town does not violate any provision of the Consent Order. The Board of Selectmen has broadened its oversight of the operations of the Water Department to the extent allowed under law. The Board of Water Commissioners is a separately elected board.*

*Motion by Robert L. Snow, seconded by G. Robert Merry*

*Remarks by Board of Selectmen Chairman, Robert Snow in way of explanation regarding questions from the floor as to why this fine is being paid by the Town when it was apparently a Water Department issue. Chairmen Snow explained that this Administrative Consent Order was issued to the Town and that since it carries a \$1000 a day late penalty, it is imperative that the town address this in a timely manner*

*Passed by Paper Ballot Count: 98 Yes to 7 No at 8:32 pm*

ARTICLE 13: Move Town vote to transfer and appropriate the sum of \$5,000 from Article 23 of the May 2001 Special Town Meeting (Town Hall Roof Leak Repair) to be used by the Board of Selectmen to repair the ceiling in the Town Hall Auditorium, and to repair the limited use elevator and to remove a window above the elevator.

Inserted by the Board of Selectmen

#### **Finance Committee Recommends**

*Explanatory Note: The ceiling in the auditorium has sustained water damage from leaks in the cupola prior to its recent restoration. The elevator needs minor repairs. The window above the elevator is old, and water from severe rain storms leaks into the elevator unit. The Board of Selectmen wants to remove the window and block the hole with shingles.*

*Motion by G. Robert Merry, seconded by Joseph Perry, passed voice unanimous at 8:27 pm*

*Note re: Time discrepancy: Moderator went ahead with Articles 13, 14 & 15 while paper ballots from article #12 were being counted.*

ARTICLE 14: Move the Town vote to appropriate \$6,256.74 for the removal of the fire escape at the Town Hall Annex, and to see whether this appropriation shall be met by transferring the unexpended balances of funds originally borrowed for the following project, which funds are no longer needed to complete the project for which it was borrowed:

| <u>Date of<br/>Borrowing</u> | <u>Original Project</u>                       | <u>Amount<br/>Originally<br/>Authorized</u> | <u>Unexpended<br/>Balance</u> |
|------------------------------|---|---|-------------------------------|
| 6/29/2010                    | Capital Equipment II<br>(Gazebo Roof portion) | 134,000.00                                  | 6,256.74                      |

And to transfer and appropriate \$5,500 from Article 15 of the November 5, 2007 Special Town Meeting (Town Hall Roof Replacement) for a total appropriation of \$11,756.74.

Inserted by the Board of Selectmen

#### **Finance Committee Recommends**

*Explanatory Note: The Town Hall Annex fire escape needs to be removed because it is not safe. Passage of this article transfers the balance of the Town Common Gazebo roof replacement project of \$6,256.74 and the balance of an article to replace the Town Hall roof to a new appropriation for the removal of the fire escape. Both the Town Common Gazebo roof project and Town Hall roof*

replacement projects were completed under budget. These funds are now available for appropriation.

*Motion by Joseph Perry, seconded by Stuart L. Dalzell, Sr., passed voice unanimous at 8:29 pm*

ARTICLE 15: Move the Town vote pursuant to Mass. Gen. Laws Ch. 44B, to transfer and appropriate from the Community Preservation Fund Community Historic Resources Reserve Account and/or the Community Preservation Fund Unreserved Account the amount of \$1,000 to be used by the Board of Cemetery Commissioners for the preservation and restoration of the giant Copper Beech Tree, which is reported to be more than 130 years old, at the entrance of the Rowley Cemetery located on Main Street.

Inserted by the Board of Cemetery Commissioners and Community Preservation Committee

#### **Finance Committee Recommends**

*Explanatory Note: The Community Preservation Committee has approved this article. The work includes the cabling of a large lower limb to protect the ancient grave stones which lie beneath it as well as the shape of the tree. Spraying is included in the price. The tree was planted by the Ladies Benevolent Society of the First Congregational Church approximately 130 years ago. This work falls under the Community Preservation historical category and provides a visual benefit to the Town.*

*Motion by William Gaynor, seconded by Jack L. Cook, passed voice unanimous at 8:31 pm*

ARTICLE 16: Move the Town vote, pursuant to Mass. Gen. Laws Ch. 44B, to transfer and appropriate from the Community Preservation Fund Unreserved Account the amount of \$135,000 to be used by the Board of Selectmen for preservation and restoration of the exterior of the Old Center School, located at 39 Central Street, also known as the Town Hall Annex.

Inserted by the Board of Selectmen & Community Preservation Committee

#### **Finance Committee Recommends**

*Explanatory Note: The Community Preservation Committee has approved this article. The purpose of this article is to fund a restoration of the exterior of the Town Hall Annex and will include re-siding the building with red cedar clapboard, repairing/replacing trim, insulating the building, replacing gutters and painting. All work will conform to the Historic District Commission's rules and regulations*

*Motion by Joseph Perry, seconded by Stuart L. Dalzell, Sr., passed voice unanimous at 8:33 pm.*

ARTICLE 17: Move the Town vote to authorize the Board of Selectmen to transfer the 5.3 acre Bishop property, being a portion of Bachelder Meadow or Batchelder Meadow, so-called, identified in the Assessors' Records as Map 14, Parcel 19, and acquired by the Town pursuant to Article 33 of the November 15, 2004 Special Town Meeting for general municipal purposes, to the care, custody and control of the Rowley Conservation Commission for conservation purposes under the provisions of Mass. Gen. Laws, c. 40, section 8C, as it may be from time to time amended, and subject to the Constitution Amendment Article 97.

Inserted by the Conservation Commission

#### **Finance Committee Recommendation Not Required**

*Explanatory Note: This article requires a two-thirds vote. This is the final step in a land swap with this parcel to be put under the care and custody of the Conservation Commission to compensate for*

*another parcel that was removed from conservation protection in order to construct a cellular telecommunications tower off Smith Lane.*

*Motion by Curtis Turner, seconded by Sam Streiff, passed voice unanimous at 8:35 pm*

ARTICLE 18: Move the Town vote to transfer and appropriate the sum of \$20,000 from the Cemetery Sale of Lots and Graves account to be used by the Board of Cemetery Commissioners to expand Sections G and H of the Cemetery.

Inserted by the Board of Cemetery Commissioners

**Finance Committee Recommends**

*Motion by Jack L. Cook, seconded by William Gaynor, passed voice unanimous at 8:36 pm*

ARTICLE 19. Move the Town vote to transfer and appropriate the sum of \$6,000 from line 163 (Water Treatment Plant Interim Loan Interest) of Article 6 of the Annual Town Meeting of April 30, 2012 for the purpose of: 1) purchasing and repairing the fence at Well Station #3; 2) for the purchase of new keys for the storage tank and Well Stations #2, #3, and #5; and 3) to update the existing alarm system at 401 Central Street, the storage tank and at Well Stations #2, #3.

Inserted by the Board of Water Commissioners

**Board of Selectmen Recommends**

**Finance Committee Recommends**

*Explanatory Note: Updating the security of the Well Stations and storage tank has been identified as a priority for the Water Department. Passage of this article is necessary to safeguard these facilities. Protected and secured water facilities are a requirement of the Department of Environmental Protection water regulations*

*Motion by Tim Toomey, seconded by Stuart L. Dalzell, Sr., passed voice unanimous at 8:39 pm.*

ARTICLE 20: Move the Town vote to transfer and appropriate the sum of \$2,352.96 from Line 149 (Water Department Wages) of Article 6 of the Annual Town Meeting of April 30, 2012 to be added to line 148 (Business Manager Salary) of Article 6 of the Annual Town Meeting of April 30, 2012 for a total appropriation of \$52,024.96.

Inserted by the Board of Water Commissioners

**Board of Selectmen Recommends**

**Finance Committee Recommends**

*Explanatory Note: The purpose of this article is to pay the Business Manager for time that she worked as the "Acting Superintendent". The rate is the difference between the Business Manager's current salary and the current salary of the Superintendent. The Board of Selectmen and Personnel Board support passage of this article.*

*Motion by Tim Toomey, seconded by Stuart L. Dalzell, Sr., passed voice unanimous at 8:41 pm*

ARTICLE 21: Move the Town vote to transfer and appropriate the sum of \$1,200 from line 163 (Water Treatment Plant Interim Loan Interest) of Article 6 of the Annual Town Meeting of April 30, 2012 for the purpose of purchasing two new filing cabinets for the Water Department Business office.

Inserted by the Board of Water Commissioners

**Board of Selectmen Recommends**

**Finance Committee Recommends**

*Motion by Tim Toomey, seconded by Stuart L. Dalzell, Sr., passed voice unanimous at 8:42 pm*

ARTICLE 22: Move the Town vote to transfer and appropriate the sum of \$5,000 from line 163 (Water Treatment Plant Interim Loan Interest) of Article 6 of the Annual Town Meeting of April 30, 2012 for the purpose of purchasing emergency safety equipment.

Inserted by the Board of Water Commissioners

**Board of Selectmen Recommends**

### **Finance Committee Recommends**

*Explanatory Note: Passage of this article will allow the Water Department to purchase emergency safety gear to protect and safeguard employees in the course of their duties. The items to be purchased from this appropriation include: a fall protection tripod, gas detectors and air ventilation system.*

*Motion by Tim Toomey, seconded by Stuart L. Dalzell, Sr., passed voice unanimous at 8:45 pm*

ARTICLE 23: Move the Town vote to transfer and appropriate the sum of \$1,500 from Line 163 (Water Treatment Plant Interim Loan Interest) of Article 6 of the Annual Town Meeting of April 30, 2012 to be added to Line 154 (New Water Building Principal) of Article 6 of the Annual Town Meeting of April 30, 2012 for a total appropriation of \$11,500.

Inserted by the Board of Water Commissioner

### **Board of Selectmen Recommends**

### **Finance Committee Recommends**

*Explanatory Note: When the Town refinanced the debt last year, the debt schedules for the Water Department building and Town owned Pingree property were mislabeled. The result was an underfunding of the principal on the Water building debt.*

*Motion by Tim Toomey, seconded by Stuart L. Dalzell, Sr., passed voice unanimous at 8:47 pm*

ARTICLE 24: Move the Town vote to transfer and appropriate the sum of \$66 from Line 163 (Water Treatment Plant Interim Loan Interest) of Article 6 of the Annual Town Meeting of April 30, 2012 to be added to Line 155 (New Water Building Interest) of Article 6 of the Annual Town Meeting of April 30, 2012 for a total appropriation of \$1,535.

Inserted by the Board of Water Commissioners

### **Board of Selectmen Recommends**

### **Finance Committee Recommends**

*Explanatory Note: When the Town refinanced the debt last year, the debt schedules for the Water Department building and Town owned Pingree property were mislabeled. The result was an underfunding of the interest on the Water building debt.*

*Motion by Tim Toomey, seconded by Stuart L. Dalzell, Sr., passed voice unanimous at 8:48*

ARTICLE 25: Move the Town vote to transfer and appropriate the sum of \$10,000 from line 163 (Water Treatment Plant Interim Loan Interest) of Article 6 of the Annual Town Meeting of April 30, 2013 to be used by the Water Superintendent for the purpose of developing Standard Operating Procedures.

Inserted by the Board of Water Commissioners

### **Board of Selectmen Recommends**

### **Finance Committee Recommends**

*Explanatory Note: Passage of this article will allow the Water Department to contract with an engineering firm to develop, write and implement a comprehensive set of Standard Operating Procedures for the operations of the Water Department. The contract will also provide training for Water Department employees. The Standard Operating Procedures will establish a uniform set of procedures for employees to follow in accordance with pertinent water quality laws and regulations, guidelines, and sound water system practices. The complete set of Standard Operating Procedures will serve as a training and operational resource for all Water Department staff members. Additionally, the Department of Environmental Protection strongly recommends that the Town establish these procedures and provide the pertinent training for employees.*

*Motion by Tim Toomey, seconded by Stuart L. Dalzell, Sr., passed voice unanimous at 8:50 pm.*

ARTICLE 26: Move the Town vote to transfer and appropriate the sum of \$20,000 from Line 163 (Water Treatment Plant Interim Loan Interest) of Article 6 of the Annual Town Meeting of April 30, 2012 to be added to line 150 (Maintenance & Expenses) of Article 6 of the Annual Town Meeting of April 30, 2012 for a total appropriation of \$475,000.00.

Inserted by the Board of Water Commissioners

**Board of Selectmen Recommends**

**Finance Committee Does Not Recommend**

*Explanatory Note: The purpose of this article is to fund emergency certified operator services.*

**Amended Motion from Finance Committee:**

**MOTION:** Move the Town will vote to transfer and appropriate the sum of \$20,000 from Line 149 (Water Department Wages) of Article 6 of the Annual Town Meeting of April 30, 2012 to be added to Line 150 (Maintenance & Expense) of Article 6 of the Annual Town Meeting of April 30, 2012 for a total appropriation of 475,000.

Inserted by the Finance Committee

**Finance Committee Recommends**

*Motion by Janet Bridges, seconded by Karen Drahozal*

*Original Article tabled, amended motion (transferring from Line 149 instead of 163) passed by voice unanimous vote at 8:53*

ARTICLE 27: Move the Town vote to transfer and appropriate the sum of \$25,000 from Line 163 (Water Treatment Plant Interim Loan Interest) of Article 6 of the Annual Town Meeting of April 30, 2012 for the purpose of paying Water Department unemployment claims.

Inserted by the Board of Water Commissioners

**Board of Selectmen Recommends**

**Finance Committee Does Not Recommend**

*Motion by Tim Toomey, seconded by Stuart L. Dalzell, Sr., FAILED by Hand Count 15 Yes to 65 No at 8:58pm*

ARTICLE 28: Move the Town vote to accept the provisions of G.L. C. 140§139(c), so that no license fee shall be charged for a dog owned by a person aged 70 years or over or take any other action relative thereto.

Inserted by the Town Clerk

**Finance Committee Recommends**

*Motion by Stuart L. Dalzell, Sr., seconded by Joseph Perry, passed by voice unanimous vote at 8:59 pm*

ARTICLE 29: Move the Town vote to amend Section 5 of the Dog Bylaw of the General Bylaws of the Town of Rowley by first:

deleting Section 5, 5.1 and 5.2 Dog License Fees as shown below in ~~strike through~~:

**Section 5: Dog License Fees:**

~~5.1 Annual License fee for a male dog \$10~~

~~5.2 Annual License fee for a female dog \$10~~

and replacing it with a new Section 5, 5.1 and 5.2 to read as follows:

**Section 5: Dog License Fees**

5.1 Annual License fee for a spayed or neutered (altered) dog \$10

5.2 Annual License fee for a non-spayed/neutered (intact) dog \$20

Veterinarian's Certificate showing Proof of Rabies Vaccination and Neutering required

and second to add the following new sections, 5.3, 5.4, and 5.5 to read as follows:



5.3 No fee shall be charged for a license for a service animal as defined by the Americans with Disabilities Act or for service animals trained to work with federal, state, or local law enforcement agencies.

5.4 No fee shall be charged for dog(s) licensed to a person over 70 years of age, pending acceptance of MGL 140, §139(c). Proof of Rabies Vaccination and age of dog owner required. Proof of vaccination still required.

5.5 In any year that a dog owner fails to license his dog, the following year the owner shall pay in addition to the annual license fee, a fee equivalent to the license fee and penalties due the prior year.

Inserted by the Town Clerk

**Finance Committee Recommends**

*Explanatory Note: Recently passed Section 11 of Chapter 193 of the Acts of 2012 directs that “the license fee for a spayed or neutered dog shall be less than the license fee of an intact dog.” This change in the existing licensing structure will bring the Town’s Dog Bylaw into compliance with state law.*

*Motion by Joseph Perry, seconded by Stuart L. Dalzell, Sr., passed by voice unanimous vote at 9:02 pm*

ARTICLE 30: Move the Town vote to amend section 7 of the Dog Bylaw of the General Bylaws of the Town of Rowley by deleting sections 7.1, and 7.2 as shown below in ~~striketrough~~:

|  |                  |                    |
|--|------------------|--------------------|
| <del>Section 7: Pick up Fees</del>                                 |                  |                    |
| <del>7.1 Fee for Pick up of a dog (all strays)</del>               | <del>_____</del> | <del>\$15.00</del> |
| <del>7.2 Recovery Fee (Boarding per day or any part thereof)</del> | <del>_____</del> | <del>\$15.00</del> |

and replacing it with a new Section 7.1 to read as follows:

|   |       |       |
|---|-------|-------|
| Section 7: Pick-up Fees                               |       |       |
| 7.1 Fee for Pick-up all strays and/or unlicensed dogs | _____ | 25.00 |

Inserted by the Town Clerk

**Finance Committee Recommends**

*Explanatory Note: The recovery fee section is being removed because the dog owners must pay the boarding fees directly to the kennel. The Town does not operate a dog kennel. There is no change being made to the paragraph in Section 7, which reads as follows in the Dog Bylaw: “The fees for pick-up or recovery shall be waived for the first offense in any one-year period, provided the dog is properly licensed. The owner/keeper of any unlicensed dog must obtain a valid dog license in the community where the dog resides prior to the dog’s recovery. All fees continue until recovery is complete. The owner/keeper must provide valid identification and sign the release form.”*

*Motion by Joseph Perry, seconded by Stuart L. Dalzell, Sr., passed voice unanimous vote at 9:03*

ARTICLE 31: Move the Town vote to amend section 9 of the Dog Bylaw of the General Bylaws of the Town of Rowley by deleting section 9.2 as shown below in ~~striketrough~~:

~~9.2 An owner of a dog who is found to be in violation of any provision of Section 2 or Section 3 of this bylaw, shall be subject to the following fines, as provided for in the Enforcement of Town Bylaws:~~

|                                     |                  |                  |
|-------------------------------------|------------------|------------------|
| <del>First Offense:</del>           | <del>_____</del> | <del>\$25.</del> |
| <del>Second Offense:</del>          | <del>_____</del> | <del>\$50.</del> |
| <del>Each Subsequent Offense:</del> | <del>_____</del> | <del>\$75.</del> |

and replacing it with a new Section 9.2 to read as follows:

9.2 An owner of a dog who is found to be in violation of any provision of Section 2 or Section 3 of this bylaw, shall be subject to the following fines, as provided for in the Enforcement of Town Bylaws:

|                          |        |
|--------------------------|--------|
| First Offense:           | \$50.  |
| Second Offense:          | \$75.  |
| Each Subsequent Offense: | \$100. |

Inserted by the Town Clerk

**Finance Committee Recommends**

*Motion by Joseph Perry, seconded Stuart L. Dalzell, Sr., passed voice unanimous vote at 9:04pm*

ARTICLE 32: Move the Town vote to amend section 10 of the Dog Bylaw of the General Bylaws of the Town of Rowley by deleting section 10 as shown below in ~~strike through~~:

~~Section 10.~~

~~Impounding, pick-up and boarding fees: The Animal Control Officer shall charge an owner of a dog that has been impounded by the Animal Control Officer for any reason \$15.00 for the pick-up and retrieval of said dog, and \$15.00 per day, or any portion thereof, for boarding of said dog. All such impounding fees shall be paid by the owner of a dog prior to release by the Animal Control Officer.~~

and replacing it with a new Section 10 to read as follows:

Section 10.

Impounding, pick-up and boarding fees:

The Animal Control Officer shall charge an owner of a dog that has been impounded by the Animal Control Officer for any reason \$25.00 for the pick-up and retrieval of said dog.

Boarding fees shall be prevailing daily fee as charged by the Kennel used by the Town of Rowley or any portion thereof, for boarding of said dog. All such impounding fees shall be paid by the owner of a dog directly to the Kennel prior to release by the Animal Control Officer.

Inserted by the Town Clerk

**Finance Committee Recommends**

*Motion by Joseph Perry, seconded by Stuart L. Dalzell, Sr., passed voice unanimous at 9:05 pm*

**MOTION:** Move the Town vote to adjourn the May 6, 2013 Special Town Meeting

*Motion by Robert L. Snow, seconded by g. Robert Merry, passed voice unanimous vote at 9:06 pm*

And you are hereby instructed to serve this warrant by posting copies thereof in at least seven public places in Town not less than fourteen days before the day fixed for such meeting, as directed by the laws of the Town and to make due return of the Warrant to the Town Clerk at least two days before said meeting. Given under our hands this 12th day of April in the year two thousand thirteen.

Robert Snow, Chairman  
G. Robert Merry, Vice Chairman  
Joseph Perry, Clerk  
Stuart L. Dalzell, Sr.  
Jack Cook

I have served this Warrant by posting in at least seven public places in the Town not less than fourteen days before the day fixed for such meeting and have made the return of the Warrant to the Town Clerk at least two days before the time of said meeting.

Notices posted at Town Hall, Rowley Pharmacy, Inc., Public Library, Knowles Filling Station, Market Basket, Town Hall Annex, and The First Ipswich Bank, formerly known as First National Bank of Ipswich -Rowley Office.

Nathaniel N. Dummer, Constable, Town of Rowley

April 18, 2013

***Certification:*** *I, Susan G. Hazen, duly elected and qualified Town Clerk for the Town of Rowley do hereby certify that the statements contained above regarding the Town of Rowley May 6, 2013 Special Town Meeting are true and accurate according to documents maintained by this office.*

---

***Susan G. Hazen, Town Clerk  
Town of Rowley  
May 15, 2013***

Town of Rowley, Commonwealth of Massachusetts  
**WARRANT AND MINUTES FOR SPECIAL TOWN MEETING**  
November 4, 2013

Tellers/Counters were selected and sworn in: Richard Curran of 16 Cedarwood Ln., Maryann LeVasseur of 6 Leslie Rd., Attilio Paglia of 24 Prospect St., Karen Ziemplak, of 26 Hammond St..

Invocation lead by Rev. Robert M.J. Hagopian of the First Congregational Church.

Pledge of Allegiance lead by Chairman Robert Snow of the Board of Selectmen.

Quorum of one hundred (100) was certified at 7:53 by the Board of Registrars.

The Special Town Meeting was declared open by Moderator Joan C. Petersen at 7:54 pm.

**MOTION:** Move to give permission to non- resident town department heads to speak: Judith Pickett, Town Counsel; Deborah Eagan, Town Administrator; Brent Baeslack, Conservation Agent; Pamela Jacobson, Library Director; Frank Marchigiani, Coordinator of Health Services; James Broderick, Fire Chief, Sean MacFadden, Principal Assessor; Ken Ward, Building Inspector; Ron Keefe, Highway Surveyor; John Rezza, Water Superintendent.

*Motion by Robert L. Snow, seconded by G. Robert Merry, passed voice unanimous at 7:55 pm*

Essex, ss.

To the Constables in the Town of Rowley in the County of Essex, Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Rowley, qualified to vote in elections and Town Affairs, to meet in the Pine Grove School, Route 1A, on Monday, the 4th day of November, 2013 at 7:30 p.m., then and there to act on the following articles:

**MOTION:** Move to suspend further reading of the Nov. 4, 2013 Special Town Meeting Warrant because present Town Meeting members have a copy of this warrant.

*Motion by David Petersen, seconded by Joseph Perry, passed voice unanimous at 7:56 pm*

**ARTICLE 1:** To hear and act on reports of Committees and Boards.

Inserted by the Board of Selectmen

**ARTICLE 2:** To see what instructions the Town will give Town Officers.

Inserted by the Board of Selectmen

**ARTICLE 3:** Move the Town vote to suspend in the Town Meeting the application of Section 19 and Section 20 of the Town Meeting Bylaw pertaining to the reconsideration of all money articles, such suspension intended for the specific purpose to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C [Proposition 2-1/2, so-called] and to give blanket warning hereby that any money article may, at the end of the meeting and after all articles have been acted upon, be moved for reconsideration in order to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C.

Inserted by the Board of Selectmen

*Motion by David Petersen, seconded by Joseph Perry, passed voice unanimous at 7:58 pm*

**ARTICLE 4:** Move the Town vote to transfer and appropriate the sum of \$4,000 from Line 144 (Unemployment) of Article 5 of the Annual Town Meeting of May 6, 2013 to be added to Line 7 (Selectmen's Expense) of Article 5 of the Annual Town Meeting of May 6, 2013 to pay for the expenses incurred to hold the November 4, 2013 Special Town Meeting, for a total appropriation of \$18,117.

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Motion by G. Robert Merry, seconded by Robert Snow, passed voice unanimous at 8:00 pm*

**ARTICLE 5:** Move the Town vote to fund the cost items of a collective bargaining agreement between the Town and Teamsters Local 170, effective July 1, 2013 to June 30, 2016 and for such purposes to transfer and appropriate the sum of \$3,182 from Line 12 (Collective Bargaining Reserve) of the FY 14 operating budget approved under Article 5 of the Annual Town Meeting of May 6, 2013 to be added to Line 63 (Firefighter Wages) of said budget, for a total appropriation of \$144,368.

Inserted by the Board of Selectmen

**Finance Committee Recommends**

*Explanatory Note: Passage of this article is necessary for the funding of the successor collective bargaining agreement between the Town and Teamsters Local 170-Firefighters.*

*Motion by Robert Snow, seconded by G. Robert Merry, passed voice unanimous at 8:01 pm.*

**ARTICLE 6:** Move the Town vote to fund the cost items of a collective bargaining agreement between the Town and AFSCME Local 2905, effective July 1, 2013 to June 30, 2016 and for such

purposes to transfer and appropriate the sum of \$31,952 from Line 12 (Collective Bargaining Reserve) of the FY 14 operating budget approved under Article 5 of the Annual Town Meeting of May 6, 2013 to be added to the following budget lines:

| Line | Description  | Amount to be Transferred | Total FY 14 Appropriation |
|------|--|--------------------------|---------------------------|
| 21   | Assessors Administrative Assistant Wages               | \$1,446                  | \$23,816                  |
| 17   | Asst. Accountant Wages                                 | \$2,025                  | \$16,478                  |
| 27   | Treasurer/Collector Administrative Assistant Wages     | \$180                    | \$17,758                  |
| 49   | Zoning Board of Appeals Administrative Assistant Wages | \$609                    | \$9,014                   |
| 52   | Town Hall/Annex Janitor Wages                          | \$801                    | \$14,180                  |
| 57   | Police Department Wages                                | \$13,300                 | \$1,072,260               |
| 69   | Inspection Department Wages                            | \$628                    | \$13,137                  |
| 94   | Highway Department Wages                               | \$10,584                 | \$153,958                 |
| 110  | Council on Aging Wages                                 | \$2,379                  | \$48,248                  |

Inserted by the Board of Selectmen

#### **Finance Committee Recommends**

*Explanatory Note: Passage of this article is necessary for the funding of the successor collective bargaining agreement between the Town and AFSCME Local 2905.*

*Motion by Robert Snow, seconded by G. Robert Merry, passed voice unanimous at 8:04 pm*

**ARTICLE 7:** Move the Town vote to fund the cost items of a collective bargaining agreement between the Town and AFSCME Local 2905, effective July 1, 2013 to June 30, 2016 and for such purposes to transfer and appropriate the sum of \$5,000 from Line 7 (Collective Bargaining Reserve) of the FY 14 Water Department Budget approved under Article 6 of the Annual Town Meeting of May 6, 2013 to be added to the following budget line:

| Line | Description      | Amount to be Transferred | Total FY 14 Appropriation |
|------|------------------|--------------------------|---------------------------|
| 4    | Overtime/Standby | \$5,000                  | \$129,395                 |

Inserted by the Board of Selectmen

#### **Finance Committee Recommends**

*Explanatory Note: Passage of this article is necessary for the funding of the portions of the successor collective bargaining agreement between the Town and AFSCME Local 2905 pertaining to Water Department AFSCME Union employees.*

*Motion by Joseph Perry, seconded by G. Robert Merry, passed voice unanimous at 8:06 pm*

**ARTICLE 8:** Move the Town vote, pursuant to Mass. Gen. Laws Ch. 44B, to transfer and appropriate from the Community Preservation Fund Unreserved Account the amount of \$10,000 to be used by the Board of Selectmen for costs associated with the evaluation of the future purchase and planning of land owned by the Girl Scouts of Eastern Massachusetts, Inc. shown as property on Assessors Map 18 Lot 7 and as recommended by the Community Preservation Committee.

Inserted by the Board of Selectmen and Community Preservation Committee

#### **Finance Committee Recommends**

*Explanatory Note: The Community Preservation Committee has approved this article. The Rowley Board of Selectmen is exploring the purchase of the Girl Scouts Camp, owned by the Girl Scouts of Eastern Massachusetts. The camp has been closed for the past few years, and the Girl Scouts of*

*Eastern Massachusetts Inc. desire to sell it within the next year. The parcel is 187 acres +/- located on Wethersfield Street west of Route 1 and has a large area of open space, a campground, a main building, two lodges, and a swimming pool. The Board of Selectmen will use these funds to survey the property, conduct an appraisal, and conduct soil/perc tests. The Selectmen are reaching out to organizations to see if there is an interest in collaborating on the future use of the active recreation/campground area. The Selectmen strongly desire to protect this land from development. Power Point Presentation by Brent Baeslack, Conservation Commission Agent  
Motion by Robert Snow, seconded G. Robert Merry, passed voice unanimous at 8:23 pm*

**ARTICLE 9:** Move the Town vote, pursuant to Mass. Gen. Laws Ch. 44B, to transfer and appropriate from the Community Preservation Unreserved Account the amount of \$18,000 to be used by the Conservation Commission for costs associated with the granting of a Perpetual Conservation Restriction by the Town of Rowley, to be held by Massachusetts Audubon Society, covering all or a portion of the approximately 103.3 +/- acres of land known as the Bradstreet Farm Open Space parcel at Main Street Lot “A” as shown on Assessors Map 26 Parcel 26 Lot 1, and for installing monument boundary markers on various sections of the property , which is under the care and custody of the Conservation Commission, and as recommended by the Community Preservation Committee.

Inserted by the Conservation Commission and Community Preservation Committee

#### **Finance Committee Recommends**

*Explanatory Note: The Community Preservation Committee has approved this article. This article funds a perpetual conservation restriction that will further enhance the protection of the natural resource values of the property, for which the Town of Rowley sought its acquisition. By this agreement, Massachusetts Audubon Society is also committed to preparing a baseline report of the property, long-term annual monitoring, and future defense of conservation restriction violations (if any) in consultation with the Town.*

*Motion by Conservation Commissioner Member Samuel Streiff, seconded by Helen Dobbins, passed voice unanimous at 8:25 pm*

**ARTICLE 10:** Move the Town vote to authorize the Council on Aging Board and Chief Procurement Officer to dispose of the 2005 Chevrolet Van by trading it in, and to appropriate the proceeds of the sale towards the purchase of a minivan.

Inserted by the Council on Aging

#### **Finance Committee Recommends**

*Explanatory Note: The Council on Aging currently has two full-size vans – a 2012 Ford 350 Cutaway Van and a 2005 Chevrolet Mid Bus. The COA has determined it is not necessary to have two full-sized vans, and prefers to trade in the 2005 Chevrolet Mid Bus for a used minivan. The COA believes that it is easier for seniors to get in and out of a minivan sized vehicle. The minivan will be used for medical appointments, shopping trips, etc. The Bluebook Value of the 2005 Chevrolet is \$16,400 and the odometer reading is 59,007 miles. The proceeds of the trade of the 2005 Chevrolet van will be used towards the purchase of minivan. If the proceeds from the trade will not cover the cost of the new minivan, the balance of the funds will come from outside sources, such as the Emerson Trust or the Friends of the Council on Aging.*

*Motion by Joseph Perry, seconded by G. Robert Merry, passed voice unanimous at 8:26 pm*

**ARTICLE 11:** Move that the authorized, but unissued balance of the \$2,500,000 bridge reconstruction borrowing authorized by vote of the Town under Article 35 of the Warrant of the November 13, 2006 Special Town Meeting be hereby rescinded..

Inserted by Board of Selectmen

**Finance Committee Recommends**

*Explanatory Note: The Town's financial advisors and municipal bond counsel have recommended this article. The Town authorized \$2.5 million in 2006 to cover the costs to re-build three bridges damaged by the May 2006 Mother's Day rainstorm. The design and construction costs did not exceed \$2.5 million, and the federal government reimbursed the Town for seventy-five percent of the cost. Passage of this article is necessary for the Town to close out this borrowing on the Town's financial records.*

*Motion by G. Robert Merry, seconded by Robert Snow, passed voice unanimous at 8:27 pm*

**ARTICLE 12:** Move the Town vote to change the elected position of the Highway Surveyor to an appointed position pursuant to M.G.L. Chapter 41, §1B and to schedule a ballot vote on this matter at the next annual election.

Inserted by the Board of Selectmen **Finance Committee Recommendation Not Required**

*Explanatory Note: The Board of Selectmen strongly urges the townspeople to transition the position of Highway Surveyor from elected to appointed. The Highway Surveyor is responsible for a budget of nearly \$400,000 and hundreds of thousands of dollars in State Chapter 90 Highway funds. This position requires highly professional skills in budgeting, purchasing, managing union personnel, and capital planning. This position requires knowledge of obtaining and utilizing Chapter 90 funds and other federal and state resources and state procurement laws such as Mass. General Laws: Chapter 30B, Chapter 30 Section 39M, and Chapter 149. In a majority of municipalities the highway superintendent or public works director is appointed.*

*Motion by Joseph Perry, seconded by G. Robert Merry, passed voice unanimous at 8:30 pm*

**ARTICLE 13:** Move the Town vote to change the elected position of Tree Warden to an appointed position pursuant to M.G.L. Chapter 41, §1B and to schedule a ballot vote on this matter at the next annual election.

Inserted by the Board of Selectmen **Finance Committee Recommendation Not Required**

*Explanatory Note: The Board of Selectmen strongly urges the townspeople to transition the position of Tree Warden from elected to appointed. The Tree Warden is responsible for ensuring compliance with Mass. General Law Chapter 97 – Shade Tree law. Additionally, the tree warden is responsible for maintaining the Town's trees and must possess skills in identifying diseased trees.*

*Motion by Joseph Perry, seconded by G. Robert Merry, passed by voice unanimous at 8:31 pm*

**ARTICLE 14:** Move the Town will vote to appropriate the sum of twenty-two thousand three hundred seventy-seven dollars (\$22,377) plus interest from security held by the Town, such security having been deposited by Sheehan Estates Realty Trust, and, in compliance with G.L. c. 41, § 81U, ¶11 and G.L.c. 30§39M to be used by the Board of Selectmen to pay for completing the road construction at Gurczak Lane, and the completion and the recording costs of as-built and street acceptance plans, in accordance with an approved subdivision plan.

Inserted by the Planning Board

**Finance Committee Recommends**

*Explanatory Note: Approval of this article would authorize the Board of Selectmen to use the bond deposited with the Town by the developer of Sheehan Estates, at Gurczak Lane, to complete the*

*road construction and related site work at this development, in accordance with the approved subdivision plan.*

*Motion by Planning Board member Clifford Pierce, seconded by Planning Board Chair Curtis Bryant, passed voice unanimous at 8:34 pm.*

**ARTICLE 15:** Move the Town vote to amend the Rowley Zoning Bylaw by adding a new Section 8.9, Temporary Moratorium on Registered Marijuana Dispensaries, that would provide a follows:

#### Section 8.9 Temporary Moratorium on Registered Marijuana Dispensaries

##### Section 8.9.1 PURPOSE

By vote at the State election on November 6, 2012, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law provides that it is effective on January 1, 2013 and the State Department of Public Health is required to issue regulations regarding implementation within 120 days of the law's effective date. Currently under the Zoning Bylaw, a Registered Marijuana Dispensary is not a permitted use in the Town and regulations promulgated by the State Department of Public Health (105 CMR 725.00) provide guidance to the Town in regulating medical marijuana, including Registered Marijuana Dispensaries. The regulation of medical marijuana raises novel and complex legal, planning and public safety issues and the Town needs time to study and consider the regulation of Registered Marijuana Dispensaries and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of Registered Marijuana Dispensaries and other uses related to the regulation of medical marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Registered Marijuana Dispensaries so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

##### Section 8.9.2 DEFINITION

Registered Marijuana Dispensary ("RMD") shall mean a "not-for-profit entity registered by the Department of Public Health, under 105 CMR 725.100, that acquires, cultivates, possesses, processes (including development of related products such as edible marijuana-infused products, tinctures, aerosols, oils or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies or educational materials to registered qualifying patients or their personal caregivers." Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of marijuana.

##### Section 8.9.3 TEMPORARY MORATORIUM

For the reasons set forth the above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Registered Marijuana Dispensary. The moratorium shall be in effect through November 30, 2014. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations regarding Registered Marijuana Dispensaries and related uses, and shall consider adopting new Zoning Bylaws to address the impact and operation of Registered Marijuana Dispensaries and related uses.



Inserted by the Planning Board

### **Finance Committee Recommendation Not Required**

*Explanatory Note: Passage of this article requires a two-thirds vote. Passage of this article and adoption of this bylaw allows the Town to develop a zoning bylaw to properly address the requirements of Registered Medical Marijuana Dispensaries. The Board of Selectmen supports passage of this article.*

*Motion by Planning Board member Clifford Pierce, seconded by Planning Board Chair Curtis Bryant, passed voice unanimous at 8:36 pm.*

**ARTICLE 16:** Move the Town vote to transfer and appropriate the sum of \$32,000 from Line 2 (Business Manager Salary) of the FY 14 Water Department Budget approved under Article 6 of the Annual Town Meeting of May 6, 2013 to be transferred to Line 8 (Maintenance Expenses) of the FY 14 Water Department Budget approved under Article 6 of the Annual Town Meeting of May 6, 2013 for a total appropriation of \$419,000.

Inserted by the Board of Water Commissioners

### **Board of Selectmen Recommends**

### **Finance Committee Recommends**

*Explanatory Note: The Board of Selectmen recommends passage of this article. There is a vacancy in the business manager position and these funds will be used to fund a contract for financial services for the Water Department, including billing, collections and receivables.*

*Motion by Water Commission Chair Timothy Toomey, seconded by Water Commission member Stuart L. Dalzell, Sr., passed voice unanimous at 8:39 pm*

**ARTICLE 17:** Move the Town vote to re-purpose the balance of the Community Preservation Act funds in Article 8 (Town Common Tree Restoration) of the April 30, 2012 Special Town Meeting Warrant to be used by the Board of Selectmen for the purchase and installation of lighting fixtures on the Rowley Town Common, as part of the continued historical restoration of the Town Common.

Inserted by the Board of Board of Selectmen

### **Community Preservation Committee Recommends – Donald Hovey**

### **Finance Committee Recommends**

*Explanatory Note: The Town Common Restoration Committee has completed the landscape portion of the Town Common historical restoration. This article will allow the Committee and Board of Selectmen to continue this project with the installation of lighting fixtures.*

*Motion by Joseph Perry, seconded by G. Robert Merry, passed voice unanimous at 8:43 pm*

**MOTION:** Move the Town vote to adjourn the November 4, 2012 Special Town Meeting

*Motion by Robert Snow, seconded by G. Robert Merry, passed voice unanimous at 8:44 pm*

And you are hereby instructed to serve this warrant by posting copies thereof in at least seven public places in Town not less than fourteen days before the day fixed for such meeting, as directed by the laws of the Town and to make due return of the Warrant to the Town Clerk at least two days before said meeting. Given under our hands this 10th day of October in the year two thousand thirteen.

Robert Snow, Chairman

G. Robert Merry, Vice Chairman

Joseph Perry, Clerk

Jack Cook

David Petersen

I have served this Warrant by posting in at least seven public places in the Town not less than fourteen days before the day fixed for such meeting and have made the return of the Warrant to the Town Clerk at least two days before the time of said meeting.

Notices posted at Town Hall, Rowley Pharmacy, Inc., Public Library, Knowles Filling Station, Market Basket, Town Hall Annex, and First Ipswich Bank/Rowley Office.

Richard MacDonald  
Constable of Rowley

10/11/13  
Date

***Certification: I, Susan G. Hazen, duly elected and qualified Town Clerk for the Town of Rowley do hereby certify that the statements contained above with regards to the Town of Rowley Nov. 4, 2013 Special Town Meeting are true and accurate according to documents maintained by this office.***

\_\_\_\_\_  
***Susan G. Hazen, Town Clerk  
Town of Rowley  
November 5, 2013***

**Town of Rowley**  
**May 14, 2013 Annual Election**  
**Ballots Cast: 440**

**Selectman - 3 years - Vote for Two**

|                   |     |
|-------------------|-----|
| G. Robert Merry   | 312 |
| John W. Noyes     | 199 |
| David C. Petersen | 231 |
| Write-ins         | 2   |
| Blanks            | 136 |

**Moderator - 1 year**

|                  |     |
|------------------|-----|
| Joan C. Petersen | 335 |
| Write-ins        | 3   |
| Blanks           | 102 |

**Constable - 3 years**

|                      |     |
|----------------------|-----|
| Richard C. MacDonald | 349 |
| Write-ins            | 1   |
| Blanks               | 90  |

**Board of Assessors - 3 years**

|                   |     |
|-------------------|-----|
| Diane L. D'Angeli | 313 |
| Write-in          | 3   |
| Blank             | 124 |

**Planning Board - 5 year term**

|                    |     |
|--------------------|-----|
| Clifford M. Pierce | 310 |
| Write-ins          | 2   |
| Blank              | 128 |

**Planning Board - 2 year unexp term**

|                      |     |
|----------------------|-----|
| Stephen G. Kassiotis | 315 |
| Write-ins            | 0   |
| Blanks               | 125 |

**Municipal Light Board - 3 years**

|                 |     |
|-----------------|-----|
| Merle D. Phipps | 114 |
| Kevin D. Snow   | 124 |
| Robert L. Snow  | 149 |
| Write-ins       | 0   |
| Blanks          | 53  |

**Municipal Water Board - 3 years**

|                        |     |
|------------------------|-----|
| Stuart L. Dalzell, Sr. | 342 |
| Write-ins              | 7   |
| Blanks                 | 91  |

**Shellfish Commissioner - 3 years**

|                 |     |
|-----------------|-----|
| Michael L. Cook | 335 |
| Write-ins       | 1   |
| Blank           | 104 |

**Cemetery Commission - 3 years**

|                  |     |
|------------------|-----|
| Peter M. Dalzell | 332 |
| Write-ins        | 7   |
| Blank            | 101 |

**Trustees for The Library - 3 years**

**Vote for Three**

|                       |     |
|-----------------------|-----|
| Michelle M. Ford      | 299 |
| Mark R. Behringer     | 291 |
| Write-in: Joshua Tuff | 43  |
| Other                 | 10  |
| Blank                 | 677 |

**Trustees for Library - 1 yr unexp term**

**Vote for Two**

|                       |     |
|-----------------------|-----|
| Eve Marie Miller      | 298 |
| Michael D. Quinn, Jr. | 290 |
| Write-in: Joshua Tuff | 3   |
| Other                 | 5   |
| Blank                 | 284 |

**Regional School District Committee**

**NEWBURY member - 3 year term**

|                   |     |
|-------------------|-----|
| Robin S. Williams | 273 |
| Write-ins         | 1   |
| Blank             | 166 |

**ROWLEY member - 3 year term**

|              |     |
|--------------|-----|
| Paul L. Lees | 340 |
| Write-ins    | 1   |
| Blank        | 99  |

**ROWLEY member -1 year unexp term**

|                  |     |
|------------------|-----|
| Richard Cummings | 339 |
| Write-ins        | 2   |
| Blanks           | 99  |

**SALISBURY member - 3 year term**

|                   |     |
|-------------------|-----|
| Deborah A. Choate | 254 |
| Write-ins         | 0   |
| Blank             | 186 |

*Special State Primary  
April 30, 2013  
Senator in Congress  
Ballots Cast: 717*

|                    |     |
|--------------------|-----|
| <b>Democratic:</b> |     |
|                    |     |
| Stephen F. Lynch   | 167 |
| Edward J. Markey   | 221 |
| Write-ins          | 1   |
| Blank              | 0   |
|                    |     |
|                    |     |
|                    | 389 |

|                     |     |
|---------------------|-----|
| <b>Republican:</b>  |     |
|                     |     |
| Gabriel E. Gomez    | 182 |
| Michael J. Sullivan | 108 |
| Daniel B. Winslow   | 37  |
| Write-ins           | 1   |
| Blank               | 0   |
|                     |     |
|                     | 328 |

*Special State Election  
June 25, 2013  
St. Mary's Hall, Main St.  
Total Ballots Cast: 1,346*

|                            |       |
|----------------------------|-------|
| <b>Senator in Congress</b> |       |
| Gabriel E. Gomez           | 825   |
| Edward J. Markey           | 507   |
| Richard A. Heos            | 8     |
| Write-ins                  | 5     |
| Blank                      | 1     |
|                            | 1,346 |

# REPORT OF THE TREASURER/COLLECTOR

## Tax Report 2013

|                    |                              |               |
|--------------------|------------------------------|---------------|
| Real Estate:       | Taxes Committed              | 12,243,934.82 |
|                    | Taxes Collected              | 12,077,585.95 |
|                    | Taxes Abated and Exempted    | 54,154.23     |
|                    | Subsequent Tax Taking        | 98,087.62     |
|                    | Uncollected as of 12/31/2013 | 14,107.02     |
| Personal Property: | Taxes Committed              | 255,256.36    |
|                    | Taxes Collected              | 253,837.09    |
|                    | Taxes Abated and Exempted    | 16.17         |
|                    | Uncollected as of 12/31/2013 | 1,403.10      |
| Motor Vehicle:     | Taxes Committed              | 892,606.24    |
|                    | Taxes Collected              | 849,120.21    |
|                    | Taxes Abated and Exempted    | 21,144.28     |
|                    | Uncollected as of 12/31/2013 | 22,341.75     |

Respectfully Submitted,

Karen H. Summit  
Treasurer/Collector

In 2013, we welcomed Assistant Collector/Administrative Assistant Brigida Longo to the Treasurer/Collector's office. She has quickly become an integral part of our team and if you have visited our office recently, you have likely received her pleasant, helpful and professional service. We also began a massive project of inventorying, cataloging, and microfilming the permanent records of the Treasurer's and Collector's offices. We have made great progress in identifying which records are permanent, destroying records that no longer need to be retained and preserving the permanent information on microfilm. We plan to continue this project in 2014.

In 2013, we gave residents the opportunity to "Go Green" by signing up to receive Real Estate and Personal Property E-bills instead of paper bills. 2014 will see that opportunity expand to Motor Vehicle Excise bills—stay tuned. Our goal is to give Taxpayers options for receiving and paying their bills in the way most convenient for them.

Please visit the Town's website for more information on making Online Payments, signing up for E-bills and other helpful info.

Karen H. Summit, Treasurer/Collector

## SALARIES AND WAGES TOWN EMPLOYEES

|                                   | <u>Base Pay &amp; Other Earnings</u> |                                  | <u>Base Pay &amp; Other Earnings</u> |
|-----------------------------------|--------------------------------------|----------------------------------|--------------------------------------|
| <b><u>Accounting</u></b>          |                                      | <b><u>Harbor Master</u></b>      |                                      |
| Susan Bailey                      | 50,968.04                            | William DiMento                  | 9,212.00                             |
| Elizabeth Morris                  | 1,936.70                             | Frederick Handy                  | 3,726.95                             |
| Maria Makris                      | 622.49                               | David Kent                       | 1,794.79                             |
| Patricia Testa                    | 1,856.68                             | Bradley Maravalli                | 6,414.53                             |
| Debra Rodgers                     | 8,032.07                             | Frank Price                      | 1,056.03                             |
|                                   |                                      | Jenna DiMento                    | 2,843.66                             |
| <b><u>Administration</u></b>      |                                      |                                  |                                      |
| Joan Petersen                     | 100.00                               | <b><u>Highway Department</u></b> |                                      |
| Jack Cook                         | 2,231.04                             | A. Scott Leavitt                 | 17,411.98                            |
| Stuart Dalzell                    | 827.64                               | Ronald Keefe                     | 66,970.65                            |
| Robert Merry                      | 2,231.04                             | Jeffrey Bolduc                   | 48,699.21                            |
| Joseph Perry                      | 2,231.04                             | William Brown                    | 5,048.84                             |
| David Peterson                    | 1,403.40                             | Robert Diehl                     | 13,907.06                            |
| Robert Snow                       | 2,231.04                             | Krista McPhee                    | 2,735.04                             |
| Deborah Eagan                     | 99,191.98                            | Dean Matthews                    | 19,612.41                            |
| Elaine Pagliarulo                 | 9,901.12                             | Patrick Snow                     | 52,470.38                            |
| Amy Lydon                         | 34,458.00                            |                                  |                                      |
| Doreen Glowik                     | 17,458.52                            | <b><u>Inspections</u></b>        |                                      |
| Richard Caram                     | 18,333.01                            | Kenneth Ward                     | 27,387.36                            |
| Calvin Cockman                    | 1,664.56                             | Chia Vitello                     | 3,153.11                             |
| David Dalzell                     | 1,591.68                             | Debra Rogers                     | 4,964.38                             |
| Nathan Hunter                     | 8,249.18                             | Donald Galicki                   | 186.12                               |
| Janet Morrissey                   | 27,556.80                            | Frederick Gallagher              | 630.63                               |
| Christopher Southwick             | 8,471.60                             | David Leavitt                    | 4,904.52                             |
| Linda Parker-Tuxbury              | 916.46                               | David Levesque                   | 12,243.92                            |
| Reed Wilson                       | 16,203.56                            | Harry Bennett                    | 6,124.02                             |
|                                   |                                      | Samuel Joslin                    | 127.26                               |
| <b><u>Assessor</u></b>            |                                      | Willard Wendt                    | 124.08                               |
| Diane D'Angeli                    | 2,456.00                             |                                  |                                      |
| William DiMento                   | 2,456.00                             | <b><u>Library</u></b>            |                                      |
| Donald Thurston                   | 2,456.00                             | Pamela Jacobson                  | 49,527.40                            |
| Sean McFadden                     | 77,093.13                            | Scott Baker                      | 696.93                               |
| Colleen Cooper                    | 5,865.60                             | Tracy Berenson                   | 3,789.72                             |
| Karen Milo                        | 15,716.29                            | Suzanne Boyd                     | 5,226.61                             |
|                                   |                                      | Mary Bright                      | 5,831.03                             |
| <b><u>Board of Health</u></b>     |                                      | Richard Cormier                  | 6,093.08                             |
| Frank Marchegiani                 | 53,802.64                            | Hermayne Gordon                  | 24,703.54                            |
| Edward Gallagher                  | 20,220.00                            | Jean Haggerty                    | 5,838.89                             |
| Wendelyn Hansbury                 | 25,634.44                            | Rosemarie Herbert                | 855.14                               |
|                                   |                                      | Morgan Leshinsky                 | 868.98                               |
| <b><u>Cemetery Department</u></b> |                                      | Joan Lyons                       | 6,216.24                             |
| Jack Cook                         | 2,688.00                             | Tanya Magliozzi                  | 2,116.50                             |
| Peter Dalzell                     | 2,946.00                             | Annamarie McGrath                | 4,196.61                             |

|                                       |            |  |                                 |           |
|---------------------------------------|------------|--|---------------------------------|-----------|
| <b><u>Cemetery Continued</u></b>      |            |  | <b><u>Library Continued</u></b> |           |
| William Gaynor                        | 16,587.00  |  | Brad Pyle                       | 645.48    |
| Andrew Toomey                         | 3,019.44   |  | Olin Richer                     | 232.30    |
|                                       |            |  | Teresa Riel                     | 122.17    |
| <b><u>Council on Aging</u></b>        |            |  | Amy Roderick                    | 24,716.09 |
| Mary Ellen Mighill                    | 36,280.75  |  | Nicole Rodgers                  | 2,072.44  |
| Denise Gilman                         | 25,333.09  |  | Elizabeth Wideberg-Horgan       | 594.15    |
| Carolyn Peabody                       | 16,282.60  |  | Catherine Woodall               | 1,878.09  |
| Lucia Picanso                         | 9,611.16   |  | Rebecca Young                   | 88.74     |
| Hugh Mitchell                         | 818.42     |  | Leah Zaroulis                   | 185.80    |
|                                       |            |  |                                 |           |
| <b><u>Conservation Department</u></b> |            |  |                                 |           |
| R. Brent Baeslack                     | 48,986.60  |  |                                 |           |
|                                       |            |  |                                 |           |
| <b><u>Light Department</u></b>        |            |  | <b><u>Water Department</u></b>  |           |
| Dan Folding                           | 114,315.00 |  | John Rezza                      | 74,609.38 |
| Mark Anderson                         | 115,913.14 |  | Carmine Federico                | 9,658.50  |
| Mark Bixby                            | 115,316.61 |  | Peter King                      | 8,190.14  |
| Eric Grover                           | 72,114.37  |  | Glenn Smith                     | 32,293.92 |
| Brian Herdman                         | 64,652.73  |  | Robert Swiniarski               | 71,919.61 |
| Sean LaBelle                          | 99,246.18  |  | Dennis Bedrosian                | 2373.90   |
| Dennis Morrison                       | 104,122.99 |  | Maureen Crouse                  | 6,281.40  |
| Sandra Naugler                        | 58,547.99  |  | Maria Dellacosta                | 1,427.49  |
|                                       |            |  | Marie Grover                    | 12,400.66 |
| <b><u>Shellfish Constable</u></b>     |            |  | Jere Hovey                      | 14,569.39 |
| John E. Grundstrom                    | 2,184.00   |  | Laura Hamilton                  | 52,190.61 |
| John H. Grundstrom                    | 3,993.24   |  | Jason Kneeland                  | 17,804.12 |
|                                       |            |  | Jason Masse                     | 17,769.41 |
| <b><u>Town Clerk</u></b>              |            |  | Ralph Renzulli                  | 10,895.69 |
| Susan Hazen                           | 45,112.28  |  |                                 |           |
| Barbara DiMento                       | 243.75     |  |                                 |           |
| Susan Leach                           | 10,670.25  |  | <b><u>Fire Department</u></b>   |           |
| <b><u>Board of Registrars</u></b>     |            |  | James C. Broderick              | 81,198.52 |
| Barbara DiMento                       | 562.44     |  | Mark Emery                      | 73,121.47 |
| Mildred Dummer                        | 562.44     |  | James R. Merry                  | 71,521.69 |
| Gordon Densmore                       | 562.44     |  |                                 |           |
| <b><u>Elections</u></b>               |            |  | <b><u>Call Fire Fighter</u></b> |           |
| Philip Collyer                        | 183.83     |  | Ronald Agrella                  | 1,679.29  |
| Nathaniel Dummer                      | 152.62     |  | Daniel Beausoliel               | 2,274.29  |
| Michelle Ford                         | 134.82     |  | David Carpentier                | 4,748.36  |
| Martha Geary                          | 43.34      |  | James Chadbourne                | 3,057.60  |
| Robert Johnson                        | 310.30     |  | Alan Comeau                     | 32.08     |
| Richard MacDonald                     | 219.05     |  | Darci Condelli                  | 395.95    |
| Marion Madden                         | 154.08     |  | John Condelli                   | 560.61    |
| Robert Merry                          | 363.80     |  | Donald Dupray                   | 1,764.80  |
| Enes Modini                           | 221.49     |  | Jared Graham                    | 7,310.37  |
| Joan Peterson                         | 305.10     |  | Justin Graham                   | 6,634.86  |
| <b><u>Treasurer/Collector</u></b>     |            |  | Robert Hagopian                 | 1,138.16  |
| Karen Summit                          | 68,353.00  |  | Charles Hazen Jr                | 3,362.01  |
| Karen O'Donnell                       | 40,309.48  |  | Donald Merry                    | 4,279.68  |
| Brigida Longo                         | 12,889.16  |  | Jason Merry                     | 2,760.00  |

|                             |                                      |                   |                                    |           |
|-----------------------------|--------------------------------------|-------------------|------------------------------------|-----------|
| <b>Town Planner</b>         |                                      |                   | <b>Call Fire Fighter Continued</b> |           |
| Katrina O'Leary             | 22,583.44                            |                   | Joseph Merry                       | 10,134.76 |
| <b>ZBA</b>                  |                                      |                   | Roger Merry                        | 9,751.40  |
| Lisa Lolzi                  | 8,592.80                             |                   | Andrew Nardone                     | 3,143.04  |
|                             |                                      |                   | Shawn Roberts                      | 951.70    |
|                             |                                      |                   | Robert Serino                      | 1,670.35  |
|                             | <b>Base Pay &amp; Other Earnings</b> | <b>Detail Pay</b> | Jesse Warren                       | 833.46    |
| <b>Police Department</b>    |                                      |                   | Mark Winfrey                       | 2,695.46  |
|                             |                                      |                   |                                    |           |
| Robert Barker               | 109,842.41                           |                   |                                    |           |
| Robert Adams                | 16,240.61                            | 4,197.00          |                                    |           |
| Robert Bruno                | 2,832.92                             |                   |                                    |           |
| Robert Colby Jr.            | 3,353.69                             | 915.00            |                                    |           |
| Perry Collins               | 65,904.38                            | 26,404.00         |                                    |           |
| Sheri David                 | 38,336.59                            |                   |                                    |           |
| Matthew Doucot              | 16,258.26                            | 672.00            |                                    |           |
| Joseph Gamache              | 77,935.23                            |                   |                                    |           |
| Charles Hazen Jr            | 46,950.70                            |                   |                                    |           |
| Thomas Hills                | 63,159.10                            | 2,600.00          |                                    |           |
| Scott Hirtle                | 57,207.93                            |                   |                                    |           |
| Richard Johnson             | 65,485.37                            |                   |                                    |           |
| Daniel Lee                  | 13,126.86                            | 3,600.00          |                                    |           |
| Pamela Lutes                | 36,154.73                            |                   |                                    |           |
| David MacMullen             | 59,891.17                            | 4,498.00          |                                    |           |
| Stephen May                 | 98,093.37                            | 9,924.00          |                                    |           |
| Jessie Mazzie               | 19,828.89                            | 6,083.00          |                                    |           |
| Jeanne Mc Clung             | 32,537.48                            |                   |                                    |           |
| Lynne Neary                 | 41,531.71                            |                   |                                    |           |
| Brian Norris                | 491.98                               |                   |                                    |           |
| John Raffi                  | 66,102.15                            | 5,372.00          |                                    |           |
| Tiffany Ray                 | 1,394.00                             |                   |                                    |           |
| David Sedgwick              | 88,855.21                            | 11,156.50         |                                    |           |
| Elizabeth Smith             | 1,332.85                             |                   |                                    |           |
| Mark Smith                  | 9,467.43                             | 364.00            |                                    |           |
| Dorothy Tobin               | 57,931.48                            | 192.00            |                                    |           |
| Matthew Ziev                | 85,388.05                            | 11,139.00         |                                    |           |
|                             |                                      |                   |                                    |           |
|                             | <b>1,175,634.55</b>                  |                   |                                    |           |
| <b>Total In Town Detail</b> | <b>65,855.50</b>                     |                   |                                    |           |
| <b>Out of Town Detail</b>   | <b>21,261.00</b>                     |                   |                                    |           |
|                             |                                      |                   |                                    |           |
| <b>Grand Total:</b>         | <b>3,998,257.01</b>                  |                   |                                    |           |



## Salaries – Triton Regional School District FY 2013

### SCHOOL COMMITTEE MEMBERS

| Name                 | FTE | Salary |
|----------------------|-----|--------|
| N – DINA SULLIVAN    | 1.0 | \$ 500 |
| N – SUZANNE DENSMORE | 1.0 | \$ 500 |
| N – ROBIN WILLIAMS   | 1.0 | \$ 500 |
| R – RICHARD CUMMINGS | 1.0 | \$ 500 |
| R – MARY MURPHY      | 1.0 | \$ 500 |
| R – PAUL LEES        | 1.0 | \$ 500 |
| S – DEBORAH CHOATE   | 1.0 | \$ 500 |
| S – LINDA LITCOFSKY  | 1.0 | \$ 500 |
| S – JANE PURINTON    | 1.0 | \$ 500 |

### ADMINISTRATION

| Name               | FTE | Salary  |
|--------------------|-----|---------|
| CHRISTOPHER FARMER | 1.0 | 168,000 |
| BRIAN FORGET       | 1.0 | 127,500 |
| KIMBERLY CROTEAU   | 1.0 | 100,100 |
| DAVID MAGEE        | 1.0 | 111,650 |

## REPORT OF THE BOARD OF SELECTMEN

The Board of Selectmen thanks you for allowing us to serve you over the past year.

At the end of 2013 and into the beginning of 2014, the Town experienced a very cold winter season resulting in very high snow and ice removal and heating costs.

Several projects overseen by the Board of Selectmen were completed in 2013, including the replacement of ten windows on the second floor of the Town Hall in March; the repair and restoration of the Town Hall cupola in April; and the restoration of the Town Common landscape in September. Lighting was installed on one side of the Town Common during the landscape restoration project. At the November 3, 2013 Special Town Meeting, the remaining Community Preservation Act funds from this project were re-appropriated to be used to continue the light fixture installations on the Town Common.

The Board of Selectmen anticipates overseeing several projects in 2014, including the Town Hall Annex exterior repair and restoration that began in March 2014; restoration of the clock for the Town Hall cupola; and the construction of a baseball field at the Bradstreet Farm. The Board is also in the process of investigating the potential purchase of the approximately 187 acre parcel of land owned by the Girl Scouts of Eastern Massachusetts.

A compensation study was completed by Human Resources Services, Inc. in 2013, and the results were evaluated by the Personnel Board. The Board of Selectmen supported the implementation of a new wage STEP system for all non-union employees on July 1, 2014, with similar wage systems being negotiated for collective bargaining employees.

The Town has been working with Senator Tarr and Representative Hill to get a traffic light installed on Route 1 and the intersection of Glen and Central Streets. The Massachusetts Department of Transportation performed a road safety audit of this intersection during 2013. We are hopeful that the state will install a traffic light at this intersection.

The 375<sup>th</sup> Anniversary Committee has been working hard to plan events to be held throughout 2014 to celebrate the Town's anniversary. The celebration of the founding of the Town will be held beginning on September 4, 2014 through September 7, 2014. A listing of events and other information about this celebration can be found on the Town's website: [www.townofrowley.net](http://www.townofrowley.net).

Rowley's new Water Treatment Plant will be online in late spring / early summer of 2014. The Board foresees improvements to the Town's water supply with this major investment into the Water Treatment Plant.

The Board of Selectmen is optimistic that the Town is facing a more improved fiscal situation in 2014, as a result of prudent spending for the past several years.

## REPORT OF THE FINANCE COMMITTEE

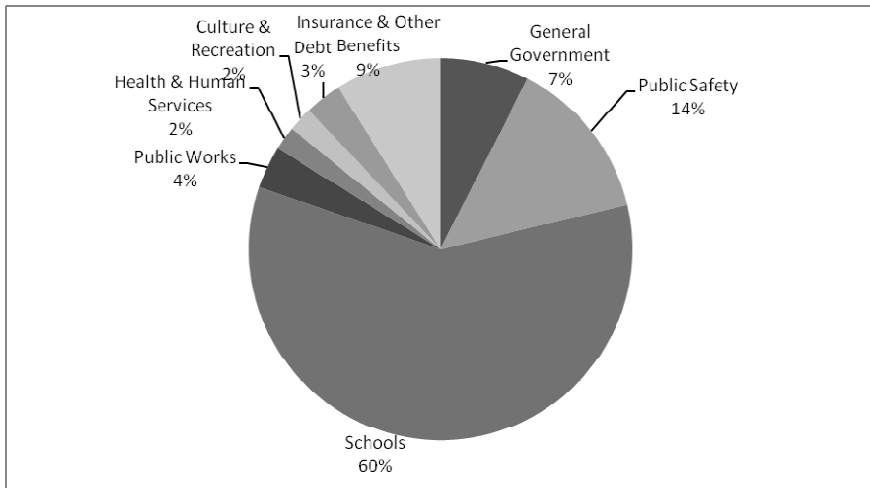
The Finance Committee continued the liaison with other departments in order to better understand their budgets and assist in recommendations to the Board of Selectmen. Our meetings are now audio and video recorded, often broadcast live, and available for archived viewing.

### Omnibus Distribution FY 09 – FY 14

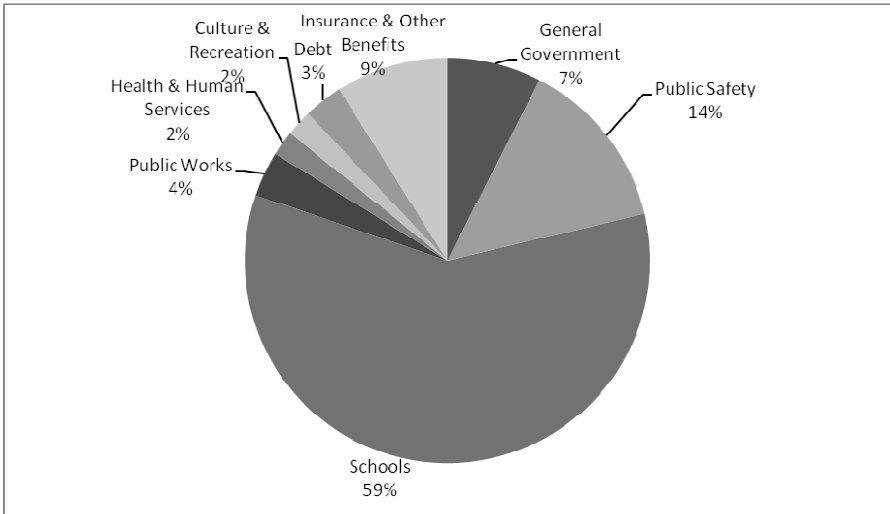
| Department                 | Expended FY 09      |     | Expended FY 10      |     | Expended FY 11      |     |
|----------------------------|---------------------|-----|---------------------|-----|---------------------|-----|
| General Government         | \$739,973           | 6%  | \$825,680           | 6%  | \$813,304           | 6%  |
| Public Safety              | \$1,933,010         | 15% | \$1,941,720         | 15% | \$1,870,110         | 14% |
| Schools                    | \$7,531,014         | 60% | \$7,557,274         | 59% | \$7,710,400         | 60% |
| Public Works               | \$596,646           | 5%  | \$503,507           | 4%  | \$608,151           | 5%  |
| Health & Human Services    | \$216,534           | 2%  | \$219,971           | 2%  | \$223,419           | 2%  |
| Culture & Recreation       | \$218,840           | 2%  | \$227,232           | 2%  | \$229,435           | 2%  |
| Debt                       | \$451,818           | 4%  | \$521,035           | 4%  | \$480,353           | 4%  |
| Insurance & Other Benefits | \$855,430           | 7%  | \$932,125           | 7%  | \$1,003,611         | 8%  |
| <b>TOTAL</b>               | <b>\$12,543,265</b> |     | <b>\$12,728,544</b> |     | <b>\$12,938,783</b> |     |

| Department                 | Expended FY 12      |     | Expended FY 13      |     | Budgeted FY 14      |     |
|----------------------------|---------------------|-----|---------------------|-----|---------------------|-----|
| General Government         | \$793,152           | 6%  | \$875,121           | 7%  | <b>1,055,596</b>    | 8%  |
| Public Safety              | \$1,841,135         | 14% | \$1,917,234         | 15% | <b>1,936,755</b>    | 14% |
| Schools                    | \$7,913,493         | 61% | \$8,111,732         | 60% | <b>8,287,699</b>    | 59% |
| Public Works               | \$434,056           | 3%  | \$582,791           | 4%  | <b>507,509</b>      | 4%  |
| Health & Human Services    | \$235,593           | 2%  | \$244,943           | 2%  | <b>282,243</b>      | 2%  |
| Culture & Recreation       | \$228,573           | 2%  | \$235,437           | 2%  | <b>290,461</b>      | 2%  |
| Debt                       | \$432,289           | 3%  | \$430,088           | 3%  | <b>439,028</b>      | 3%  |
| Insurance & Other Benefits | \$1,081,039         | 8%  | \$1,147,771         | 9%  | <b>1,258,198</b>    | 9%  |
| <b>TOTAL</b>               | <b>\$12,959,330</b> |     | <b>\$13,545,117</b> |     | <b>\$14,057,489</b> |     |

## Expended FY 13



## Budgeted FY 14



| Article Balances as of February 28, 2014    |              |              |           |
|---|--------------|--------------|-----------|
|   | Current Year |              |           |
|   | Current Year | Current Year | Balance   |
| Account Name                                | Budgeted     | Expenditures | Remaining |
| GASB45 A18 5/07 SA7 5/11                    | 8,025.00     | 0.00         | 8,025.00  |
| Hunsley Hills Management SA20 5/01          | 2,337.84     | 0.00         | 2,337.84  |
| Storm water Map SA13 11/07                  | 725.00       | 0.00         | 725.00    |
| Storm water Phase II SA5 5/04               | 87.45        | 0.00         | 87.45     |
| Olde Nancy A16 5/76                         | 200.00       | 0.00         | 200.00    |
| Engineering West Ox Pasture Lane SA34 11/01 | 4,190.00     | 0.00         | 4,190.00  |
| Office Furniture A30 5/02                   | 267.00       | 0.00         | 267.00    |
| Police & Fire Study SA14 10/08              | 500.00       | 0.00         | 500.00    |
| Recertification A11 5/11 & A11 4/12         | 63,434.52    | 40,543.28    | 22,891.24 |
| Recertification A13 5/13                    | 30,000.00    | 0.00         | 30,000.00 |
| Records Archiving SA6 5/13                  | 5,500.00     | 2,582.80     | 2,917.20  |
| Personnel Study SA6 4/12                    | 3,000.00     | 0.00         | 3,000.00  |
| Ceiling & Elevator SA13 5/13                | 5,000.00     | 0.00         | 5,000.00  |

|   |                   |                   |                   |
|---|-------------------|-------------------|-------------------|
| Repair 2nd Floor Annex A22 5/00               | 5,764.05          | 0.00              | 5,764.05          |
| Annex Burglar Alarm SA7 5/01                  | 6,000.00          | 0.00              | 6,000.00          |
| Remove Fire Escape SA14 5/13                  | 11,756.74         | 7,639.00          | 4,117.74          |
| Police Station Flooring & Carpets SA10 5/1    | 3,300.00          | 3,300.00          | 0.00              |
| Cell Repairs SA11 5/13                        | 6,000.00          | 0.00              | 6,000.00          |
| Fire Station Design A26 5/04                  | 11,845.00         | 0.00              | 11,845.00         |
| Fire Horn Compressor A21 5/10                 | 6,000.00          | 0.00              | 6,000.00          |
| Command Vehicle/Radios SA8 5/13               | 43,886.71         | 43,880.71         | 6.00              |
| Municipal Waterways A9 4/12                   | 1,204.83          | 750.00            | 454.83            |
| Municipal Waterways A11 5/1                   | 2,292.00          | 0.00              | 2,292.00          |
| Capital Equipment SA9 5/13                    | 12,000.00         | 8,168.60          | 3,831.40          |
| Gurczak Lane Bond SA14 11/13                  | 22,392.44         | 0.00              | 22,392.44         |
| Landfill Test Well SA5 10/98                  | 824.35            | 0.00              | 824.35            |
| Perpetual Care A10 5/11 A10 4/12              | 1,634.00          | 0.00              | 1,634.00          |
| Perpetual Care A12 5/13                       | 303.00            | 0.00              | 303.00            |
| Repair Storage Building SA14 5/99             | 271.55            | 0.00              | 271.55            |
| Grade, Clear Section G A25 5/99               | 24.53             | 0.00              | 24.53             |
| Expand Sections G & H A15 5/07                | 3,682.94          | 0.00              | 3,682.94          |
| Section G & H Paving SA18 5/13                | 20,000.00         | 0.00              | 20,000.00         |
| Minivan & Trade-in SA10 11/13                 | 0.00              | 0.00              | 0.00              |
| Handicap Access/Bath A66 5/89                 | 3,216.57          | 0.00              | 3,216.57          |
| Bradstreet Purchase Costs SA16 5/07           | 1,692.79          | 0.00              | 1,692.79          |
| Bradstreet Plaque SA14 5/01                   | 183.25            | 0.00              | 183.25            |
| 375th Anniversary Committee SA7 5/13          | 10,000.00         | 0.00              | 10,000.00         |
| MWPAT Septic Bond Principal A16 5/13          | 53,439.00         | 53,439.00         | 0.00              |
|   | <b>350,980.56</b> | <b>160,303.39</b> | <b>190,677.17</b> |
| Renovate Plantation Kitchens SA7 4/12         | 260,000.00        | 0.00              | 260,000.00        |
| Field at Bradstreet Farm SA9 4/12             | 220,815.28        | 0.00              | 220,815.28        |
| Girl Scout Camp Evaluation SA8 11/13          | 10,000.00         | 2,678.50          | 7,321.50          |
| Bradstreet Conservation Restriction SA9 11/13 | 18,000.00         | 0.00              | 18,000.00         |
| Jewel Mill Grant A34 5/03                     | 13,667.50         | 0.00              | 13,667.50         |
| Historic Signs (1/2) SA25 11/04               | 880.00            | 0.00              | 880.00            |
| Renovate 1st Floor Town Hall A20 5/05         | 60,000.00         | 0.00              | 60,000.00         |
| Town Hall Annex Study SA13 11/05              | 30,000.00         | 0.00              | 30,000.00         |
| Town Hall Windows II SA21 11/06               | 9,660.25          | 0.00              | 9,660.25          |
| Historic District Signs SA22 11/06            | 225.00            | 0.00              | 225.00            |
| Historic Documents Preservation III SA15 5/07 | 8,328.26          | 0.00              | 8,328.26          |
| Town Hall Cupola & Clock A19 5/10             | 41,098.42         | 295.75            | 40,802.67         |
| Assessors' Records II A16 5/11                | 71.55             | 0.00              | 71.55             |
| Town Common Tree Restoration SA8 4/12         | 47,936.00         | 38,841.00         | 9,095.00          |

|                                       |                     |                     |                   |
|---------------------------------------|---------------------|---------------------|-------------------|
| Cemetery Fence SA10 4/12              | 14,200.00           | 0.00                | 14,200.00         |
| Copper Beech Preservation SA15 5/13   | 505.00              | 505.00              | 0.00              |
| Annex Exterior SA16 5/13              | 135,000.00          | 329.88              | 134,670.12        |
| Town Common Lights SA17 11/13         | 35,000.00           | 0.00                | 35,000.00         |
|                                       | <b>905,387.26</b>   | <b>42,650.13</b>    | <b>862,737.13</b> |
| Garage Renovation SA20 5/06 SA12 4/12 | 32.12               | 0.00                | 32.12             |
| Treatment Plant A20 5/10 SA13 4/12    | 4,520,413.43        | 5,020,136.30        | 0.00              |
| GASB 34 Consultant A8 5/03            | 4,054.00            | 0.00                | 4,054.00          |
| Fence,Keys,Alarm SA19 5/13            | 6,000.00            | 0.00                | 6,000.00          |
| Filing Cabinets SA21 5/13             | 237.78              | 0.00                | 237.78            |
| Safety Equipment SA22 5/13            | 5,000.00            | 0.00                | 5,000.00          |
| Operating Procedures Manual SA25 5/13 | 10,000.00           | 0.00                | 10,000.00         |
| Stabilization Fund A9 5/13            | 344,050.00          | 344,050.00          | 0.00              |
|                                       | <b>4,889,787.33</b> | <b>5,364,186.30</b> | <b>25,323.90</b>  |

TOWN OF ROWLEY, MASSACHUSETTS  
COMBINED BALANCE SHEET  
JUNE 30, 2013  
UNAUDITED

|   | Governmental Fund Types |                    |                     | Enterprise Funds |            | Fiduciary<br>Fund Types | Account<br>Group                  |                                      |
|---|-------------------------|--------------------|---------------------|------------------|------------|-------------------------|-----------------------------------|--------------------------------------|
|   | General                 | Special<br>Revenue | Capital<br>Projects | Water            | Light      | Trust and<br>Agency     | Long-Term<br>Obligations<br>Group | (Memorandum Only)<br>Combined Totals |
| ASSETS  |                         |                    |                     |                  |            |                         |                                   |                                      |
| CASH AND SHORT TERM INVESTMENTS                             | 2,495,693               | 3,834,163          | 88,639              | 1,064,965        | 5,738,556  | 463,166                 |                                   | 13,685,182                           |
| INVESTMENTS   |                         |                    |                     |                  |            |                         |                                   |                                      |
| Investments   |                         |                    |                     |                  |            | 581,213                 |                                   | 581,213                              |
| RECEIVABLES   |                         |                    |                     |                  |            |                         |                                   |                                      |
| Real Estate and Personal Property                           | 149,188                 | 683,336            |                     |                  |            |                         |                                   | 832,524                              |
| Tax Liens   | 357,576                 | 7,596              |                     |                  |            |                         |                                   | 365,172                              |
| Excise Taxes  | 107,780                 |                    |                     |                  |            |                         |                                   | 107,780                              |
| Other   |                         | 2,186              |                     | 46,951           | 299,236    |                         |                                   | 348,373                              |
| OTHER ASSETS  | 173,393                 | 14,224             |                     | 18,918,833       | 4,683,889  |                         |                                   | 23,790,339                           |
| AMOUNTS TO BE PROVIDED FOR RET.<br>OF LONG-TERM OBLIGATIONS |                         |                    |                     |                  |            |                         | 5,305,247                         | 5,305,247                            |
| TOTAL ASSETS  | 3,283,630               | 4,541,505          | 88,639              | 20,030,749       | 10,721,681 | 1,044,379               | 5,305,247                         | 45,015,830                           |
| LIABILITIES AND FUND EQUITY                                 |                         |                    |                     |                  |            |                         |                                   |                                      |
| LIABILITIES   |                         |                    |                     |                  |            |                         |                                   |                                      |
| Deferred Revenues   | 614,544                 | 8,104              |                     |                  |            |                         |                                   | 622,648                              |
| Other Liabilities   | 237,605                 | 15,912             |                     | 45,421           | 1,621,292  | 83,167                  |                                   | 2,003,397                            |
| Notes Payable   |                         |                    |                     |                  |            |                         |                                   | -                                    |
| Bonds   |                         |                    |                     | 12,685,688       |            |                         | 5,305,247                         | 17,990,935                           |
| TOTAL LIABILITIES   | 852,149                 | 24,016             | -                   | 12,731,109       | 1,621,292  | 83,167                  | 5,305,247                         | 20,616,980                           |
| FUND EQUITY   |                         |                    |                     |                  |            |                         |                                   |                                      |
| Reserved for:   |                         |                    |                     |                  |            |                         |                                   |                                      |
| Encumbrances and continuing appropriations                  | 246,930                 | 919,287            |                     | 92,728           |            |                         |                                   | 1,258,945                            |
| Reserved for Expenditures                                   | 670,000                 |                    |                     |                  |            |                         |                                   | 670,000                              |
| Reserved for Appropriation Deficit                          | (107,271)               |                    |                     |                  |            |                         |                                   | (107,271)                            |
| Nonexpendable Trust   |                         |                    |                     |                  |            | 227,141                 |                                   | 227,141                              |
| Unreserved  | 1,621,822               | 3,598,202          | 88,639              | 7,206,912        | 9,100,389  | 734,071                 |                                   | 22,350,035                           |
| TOTAL FUND EQUITY   | 2,431,481               | 4,517,489          | 88,639              | 7,299,640        | 9,100,389  | 961,212                 | -                                 | 24,398,850                           |
| TOTAL LIABILITIES AND FUND EQUITY                           | 3,283,630               | 4,541,505          | 88,639              | 20,030,749       | 10,721,681 | 1,044,379               | 5,305,247                         | 45,015,830                           |

**TOWN OF ROWLEY, MASSACHUSETTS  
STATEMENT OF BUDGET VS. ACTUAL REVENUES AND EXPENDITURES**

**YEAR ENDED JUNE 30, 2013  
UNAUDITED**

|  | <b>FINAL<br/>BUDGET</b> | <b>ACTUAL<br/>EXPENDITURES</b> | <b>CARRIED<br/>FORWARD</b> | <b>VARIANCE<br/>FAVORABLE<br/>(UNFAVORABLE)</b> |
|--|-------------------------|--------------------------------|----------------------------|---|
| <b>REVENUES:</b>   |                         |                                |                            |   |
| Real estate and personal property                                |                         |                                |                            |   |
| net of reserve for abatements                                    | 11,880,706              | 11,807,608                     |                            | (73,098)  |
| Excise taxes   | 632,100                 | 865,942                        |                            | 233,842   |
| Intergovernmental  | 607,753                 | 596,404                        |                            | (11,349)  |
| Departmental fees, fines and charges                             | 467,000                 | 609,729                        |                            | 142,729   |
| Interest   | 19,729                  | 16,937                         |                            | (2,792)   |
| <br>Total Revenues   | <br>13,607,288          | <br>13,896,620                 |                            | <br>289,332                                     |
| <br><b>EXPENDITURES:</b>   |                         |                                |                            |   |
| General Government   | 1,118,313               | 920,384                        | 118,316                    | 79,614  |
| Public Safety  | 2,046,403               | 1,930,557                      | 72,237                     | 43,610  |
| Public Works   | 567,300                 | 588,762                        | 39,192                     | (60,655)  |
| Human Services   | 255,414                 | 244,943                        | 3,417                      | 7,053   |
| Culture and Recreation   | 262,676                 | 238,647                        | 12,009                     | 12,021  |
| Education  | 8,112,245               | 8,111,732                      |                            | 513   |
| Pension  | 555,335                 | 457,500                        |                            | 97,835  |
| Debt Service - Principal   | 401,140                 | 399,639                        |                            | 1,501   |
| Debt Service - Interest  | 123,953                 | 82,595                         |                            | 41,358  |
| State and County charges   | 147,573                 | 148,633                        |                            | (1,060)   |
| Employee Benefits  | 425,812                 | 357,499                        |                            | 68,313  |
| Other expenditures   | 111,000                 | 94,871                         |                            | 16,129  |
| <br>Total Expenditures   | <br>14,127,164          | <br>13,575,762                 | <br>245,171                | <br>306,231                                     |
| <br><b>EXCESS (DEFICIENCY) OF REVENUES<br/>OVER EXPENDITURES</b> |                         |                                |                            |   |
|  | (519,876)               | 320,858                        | (245,171)                  | 595,563   |
| <br><b>OTHER FINANCING SOURCES (USES):</b>                       |                         |                                |                            |   |
| Transfers in   | 118,816                 | 118,816                        |                            | 0   |
| Transfers out  | (250,000)               | (250,000)                      |                            | 0   |
| <br>Total Other Financing Sources (Uses)                         | <br>(131,184)           | <br>(131,184)                  |                            | <br>0   |
| <br>NET CHANGE IN FUND BALANCE                                   | <br>(651,060)           | <br>189,674                    | <br>(245,171)              | <br>595,563                                     |
| <br>BUDGETARY FUND BALANCE, Beginning of Year                    | <br>2,241,807           | <br>2,241,807                  |                            |   |
| <br>BUDGETARY FUND BALANCE, End of Year                          | <br>1,590,747           | <br>2,431,481                  | <br>(245,171)              | <br>595,563                                     |

## REPORT BOARD OF ASSESSORS

In fiscal year 2014 the Board of Assessors with the assistance of Vision Government Solutions of Northborough, Mass, completed a triennial revaluation of all properties as mandated by the Department of Revenue. The revaluation resulted in adjustments to all property classes. It is important to note that January 1<sup>st</sup> annually is the assessment date and all assessments are determined using arms-length property sales. During the fiscal year 2014 revaluation the Rowley Assessors Office was required by the Department of Revenue to use 24 months of sales to determine the new assessments. Therefore, for fiscal year 2014 with the assessment date of January 1, 2013 the sales used to determine the assessments are those that occurred in both calendar years 2011 and 2012.

Below is a table of the fiscal year 2014 parcel counts, valuations and taxes for the main property classes in Town:

| <u>FISCAL YEAR 2014</u>   |                     |                                |                 |                     |                                  |
|---------------------------|---------------------|--------------------------------|-----------------|---------------------|----------------------------------|
| <u>Tax Classification</u> | <u>Parcel Count</u> | <u>Assessed Value by Class</u> | <u>Tax Rate</u> | <u>Tax by Class</u> | <u>% of Total Value by Class</u> |
| Residential               | 2211                | 715,115,240                    | 14.74           | \$10,540,799        | 80.9345%                         |
| Open Space                | 47                  | 106,200                        | 14.74           | \$1,565             | 0.0120%                          |
| Commercial                | 257                 | 77,770,470                     | 14.74           | \$1,146,337         | 8.8018%                          |
| Industrial                | 31                  | 33,867,490                     | 14.74           | \$499,207           | 3.8330%                          |
| Personal Property         | 316                 | 17,078,566                     | 14.74           | \$251,738           | 1.9329%                          |
| Exempt                    | 258                 | 39,635,300                     |                 |                     | 4.4858%                          |
| Total                     | <u>3120</u>         | <u>883,573,266</u>             | -               | \$12,439,646        | <u>100.0000%</u>                 |

The Board reported \$9,719,366 in New Growth Value to the Department of Revenue, which was certified during the fiscal year 2014 tax rate setting process. The tax rate in the Town increased from \$14.50 to \$14.74 for fiscal year 2014.

As always, the Board feels it is important for all taxpayers to remember that the Board of Assessors does not make the laws that affect property owners. The Massachusetts Legislature enacts tax laws. Various guidelines and regulations to implement the legislation are established by the Department of Revenue. The Board of Assessors, in short, follows the procedures established by others to set the value of property. Value is actually set by buyers and sellers as they establish the worth of comparable properties through their transactions in the real estate marketplace. The Assessors also do not determine taxes. The municipality itself determines property taxation, through its Town Meeting. Similarly, the Assessors do not decide who is entitled to relief on their property tax bills through exemptions; rather they follow the Massachusetts General Laws.

Respectfully Submitted,

William J. Di Mento, Chairman; Diane L. D'Angeli M.A.A.; Assessor Donald W. Thurston M.A.A., Assessor



## REPORT OF THE TOWN CLERK

The Town Clerk's office was kept busy throughout 2013 issuing Dog Licenses, Shellfish Permits, Business Certificates, Ramp and Mooring Permits, processing Parking and Non-Criminal Complaint tickets, compiling Vital Records, including Birth and Death and Marriage Certificates, as well as supervising Voter Registration, Town Elections, Annual and Special Town Meetings, a Special State Primary and Special State Election.

As one of the oldest towns in the state and therefore in America, many trace their lineage back to Rowley and researchers from all over the globe contact this office, in person, through the mail or via Email, with regard to researching their ancestry. In large part through the efforts of the Senior Tax Credit program and with assistance from Community Preservation Grants, we are very proud to be able to say that our town records represent one of the most complete collections to be found in the area, and we are able to provide accurate and easy-to-use Indexes to Town of Rowley Birth, Death and Marriage Records from 1639 to the present, records of Cemetery deeds since about 1850 and Deed and Development Records. Thank you all!

### 2013 Population Demographics (as of 12/31/2013)

|                         |                                |            |
|-------------------------|--------------------------------|------------|
| Dates of Birth between: | 1/1/1900 and 12/31/1909        | 1          |
|                         | 1/1/1910 and 12/31/1919        | 20         |
|                         | 1/1/1920 and 12/31/1929        | 96         |
|                         | 1/1/1930 and 12/31/1939        | 242        |
|                         | 1/1/1940 and 12/31/1949        | 560        |
|                         | 1/1/1950 and 12/31/1959        | 1103       |
|                         | 1/1/1960 and 12/31/1969        | 1049       |
|                         | 1/1/1970 and 12/31/1979        | 660        |
|                         | 1/1/1980 and 12/31/1989        | 683        |
|                         | 1/1/1990 and 12/31/1999        | 765        |
|                         | 1/1/2000 and 12/31/2009        | 626        |
|                         | <u>1/1/2010 and 12/31/2013</u> | <u>194</u> |
|                         | Total Population               | 5969       |

### *Comparative Vital Statistics (as of 1/10/14)*

|                  | <u>2009</u> | <u>2010</u> | <u>2011</u> | <u>2012</u> | <u>2013</u> |
|------------------|-------------|-------------|-------------|-------------|-------------|
| <b>Births</b>    | 51          | 44          | 52          | 56          | 46          |
| <b>Deaths</b>    | 46          | 51          | 48          | 43          | 47          |
| <b>Marriages</b> | 20          | 21          | 28          | 19          | 24          |

**Births:** Forty-six (46) babies were born to Rowley parents, 19 boys and 27 girls, including one set of twins.

**Deaths:** Forty-seven (47) deaths were recorded in 2013, thirty-two (32) females and thirteen (13) males, of which 40 listed Rowley as their place of residence and including five veterans from World War Two and two from Vietnam. Although 16 of the deceased were over 90, the average age at time of death was only 76.

**Marriages:** Twenty-four (24) Marriage Licenses were issued in 2013, of which six of the weddings occurred in Rowley, one in Greece.

## ***Revenue Report for the Town Clerk's Office – 2013***

|                               |                  |
|-------------------------------|------------------|
| Bylaw Non-Criminal Violations | \$1,500.00       |
| Cemetery Lots                 | 4,250.00         |
| Dog and Kennel Licenses       | 11,055.00        |
| General Fees                  | 4,059.00         |
| Parking Violations            | 2,645.00         |
| Ramp and Mooring Permits      | 14,025.00        |
| Shellfish Permits             | <u>10,630.00</u> |
|                               | \$48,164.00      |

**Cemetery Lots Sold** – There were seventeen (17) lots sold altogether at \$250 each. Lots are no longer sold as 5 grave lots but alternate one grave, two grave and three grave lots at \$250 per grave (or \$750 per grave for non-residents). The cemetery commissioners have also opened a Cremation Section at the back of the cemetery at \$250 per grave with a capacity of four.

**Dog Licenses** –We issued eight hundred and thirty-two (832) Dog Licenses and twelve (12) Kennel Permits in 2013.

**General Fees** – General Fees income reflects a wide range of transactions including the sale of Rules and Regulations from various committees, Street List sales, Marriage Licenses, Business Certificates, certified copies of Vital Records. Many of the Bylaws and R&R's are now available on the town website: [townofrowley.net](http://townofrowley.net).

**Hunting and Fishing Licenses** – We no longer sell hunting/fishing licenses as the Department of Fisheries and Wildlife has gone to an exclusively on-line system at [MassFishHunt.com](http://MassFishHunt.com).

**Ramp and Mooring Permits** – One hundred seventy-nine (179) residents purchased two hundred fifty one (251) Ramp Permits, one hundred eight (108) Mooring permits and five (5) tender permits were issued by this office in 2013.

**Shellfish Permits** – There were a total of one hundred nine (109) Shellfish permits and 15 Aquaculture leases issued - Thirty-three (33) Resident/Commercial Permits including fourteen (14) free to residents over 60, one (1) Junior Commercial Permits, sixty (60) Resident/Non-commercial Permits (including 25 free to residents over 60), one Summer resident (1 week) permit and two Non-resident/non-commercial permits.

My personal thank you to everyone who works to make this office pleasant as well as efficient - Assistant Town Clerk Barbara R. DiMento and Administrative Assistant Sue Leach and Senior Tax Credit Volunteer, Jack Grundstrom.

I continue to try to attend as many professional development opportunities offered by the Mass Town Clerk's Association, the New England Clerk's Association and the International Institute of Municipal Clerks as possible. I have attained my third recertification as a Certified Massachusetts Municipal Clerk as sponsored by the Massachusetts Town Clerk's Association and hold the designation of Certified Municipal Clerk as defined by the International Institute of Municipal Clerks. I continue to attend the workshops offered to local city and town clerks. I still love my job and look forward to coming to work each morning and, with your continued support, look forward to serving the Town of Rowley for many years to come.

Respectfully submitted,  
Susan G. Hazen, CMC/MMC Town Clerk, Town of Rowley

## REPORT OF THE BOARD OF REGISTRARS

Mass General Law directs each town to appoint a Board of Registrars to be responsible for maintaining accurate voter registration lists and presiding over recounts. The voter registration list is the basis for the Street List and Census and is used to check qualified residents into Annual/Special Town Meetings and Federal, State and Local Elections. The primary vehicle for keeping this list up to date is the annual census/street list as maintained by the state hosted VRIS Computer System. Each year the registrars spend considerable time compiling the Annual Census as well as working at the check-in table at Rowley's Town Meetings and providing office coverage for Voter Registration and various other extended hours as mandated by the Secretary of State. The year 2012, of course, proved to be a busy year for the Registrars with the Presidential Primary, State Primary and Presidential Election added to their schedule.

### ***Voter Registration as of 1/15/14***

|   |     |               |
|---|-----|---------------|
| Unenrolled ( <i>formerly known as Independent</i> ) | (U) | 2687          |
| Democrat  | (D) | 717           |
| Republican  | (R) | 664           |
| Libertarian   | (L) | 7             |
| <b>Other</b>  |     | <b>7</b>      |
| Active Voters                                       |     | 4082          |
| <u>INACTIVE Status Voters</u>                       |     | <u>+288 *</u> |
| Total Voters:                                       |     | 4370          |

*\*INACTIVE is defined as those voters who have not responded to the Census within the calendar year.*

*Once voter status has been changed to INACTIVE, identity and proof of residency must be re-established before being restored to the voters list.*

We are currently in the process of compiling the year 2014 CENSUS/STREET LIST information and hope to have the new Street List books ready early in the spring. Have you returned your CENSUS form yet? If you ran into a problem at one of the elections – your name wasn't on the voter's list or had fallen into inactive status – problems were most probably caused by lack of Census response. We can't stress enough how important it is to keep these lists accurate and up to date and respectfully request residents to return their census with the correct information as soon as they receive it.

We remind you that you may register to vote at the Town Clerk's Office or at the Registry of Motor Vehicles. You can request a registration form by calling 978-948-2081 or the Secretary of the Commonwealth's office at 1-800-462-VOTE. You need to register to vote only once, unless you change your name, address or party affiliation. Please remember that response to the Annual Town Census/Street List questionnaire does NOT constitute Voter registration although failure to respond to it may result in *removal* from the Voter's List. Please contact the Clerk's Office at 978-948-2081 or [townclerk@townofrowley.org](mailto:townclerk@townofrowley.org), should you have any questions regarding your Voting Status.

### **Election Workers as appointed by Board of Selectmen:**

Mary Bright, (R) 965 Haverhill St., Rowley; Martha Chase Geary (R) 563 Wethersfield St., Rowley; Robert Johnson (U) 28 Brook St., Rowley; Susan E. Leach (U) 5 Jellison Rd, Rowley; Joan Lyons (R) 283 Haverhill St., Rowley; Marion Madden (D) 136 Wethersfield St., Rowley; G.

Robert Merry (U) 40 Warehouse Lane, Rowley; Mary Ellen Mighill (U) 76 Central St., Rowley; Enes Modini (D) 260 Dodge Rd., Rowley; Marion R. Musial (R) 545 Newburyport Turnpike, Rowley; Joan Carol Petersen (D) 25 Newbury Rd., Rowley

**2013 Election Calendar:**

|                        |                |   |
|------------------------|----------------|---|
| Annual Town Meeting    | May 6, 2013    | Pine Grove School, Main St.                       |
| Special Town Meeting   | May 6, 2013    | Pine Grove School, Main St.                       |
| Annual Town Election   | May 14, 2013   | Ballots Cast: 440                                 |
| Special State Primary  | April 30, 2013 | Ballots Cast: 717 (389 Democratic/328 Republican) |
| Special State Election | June 25, 2013  | Ballots Cast: 1346                                |
| Special Town Meeting   | Nov. 4, 2013   | Pine Grove School, Main St.                       |

We would like to take this opportunity to express our gratitude to the residents who continue to take on the often thankless responsibility of being an election worker in spite of meetings and training sessions regarding new equipment, new rules and regulations, and tightened security concerns. Equipment is set up and tested, voters processed and votes tabulated at elections in a timely and efficient manner due in large part to the training and professionalism of our dedicated election workers.

We thank retiring Constable Nat Dummer for many years of service, newly elected Constable Rick MacDonald and long time Constable Phil Collyer, Police Chief Robert Barker and Fire Chief James Broderick for providing assistance in the areas of security and traffic control. Thank you, as well, Roger Merry, Bob Merry, Charlie and Chuck Hazen, Liz Morris and Joan Petersen for helping to set up, break down and move around all the voting booths, Accu-vote and Automark machines, ballot boxes and related material. Our thanks as well to Father Robert Poitras and the trustees of St. Mary's Family Parish for allowing us to hold our elections in their hall, the custodial staff at Pine Grove School for setting up and taking down all the chairs at Town Meetings and Janet Morrissey of Rowley Cable Media.

**Upcoming 2014 Election and Town Meeting Information:**

|  |                               |
|--|-------------------------------|
| <b>Special/Annual Town Meeting</b>             | <b>May 5, 2014</b>            |
| Pine Grove School, Main St. @ 7:30 PM          |                               |
| <b>Annual Town Election</b>                    | <b>Tuesday, May 13, 2014</b>  |
| St. Mary's Hall, Main St. from Noon to 8 PM    |                               |
| <b>State Primary</b>                           | <b>Tuesday, Sept. 9, 2014</b> |
| St. Mary's Hall, Main St. from 7 AM to 8 PM    |                               |
| <b>State Election</b>                          | <b>Tuesday, Nov. 4, 2014</b>  |
| St. Mary's Hall, Main St. from 7AM to 8PM      |                               |
| <b>Fall Special Town Meeting, if necessary</b> | <b>To be Determined</b>       |

Respectfully submitted by the Board of Registrars: Gordon R. Densmore; Barbara R. DiMento; Mildred L. Dummer; Susan G. Hazen

## **REPORT OF THE PERSONNEL BOARD**

The Personnel Board, as part of the Town, must strive to consistently improve Human Resource Policy to reflect the administrative needs of our Town. To this end the Board submits the following:

### Objectives:

Our principal objective will be to ensure that Human Resource policy is within acceptable standards and administered in a uniform manner to all employees. With this administration, management, unions and employees alike should find a more acceptable work environment. The Board strives to create an environment that will enhance job satisfaction and provide improvement in services to the taxpayer. Employee satisfaction is an important factor of any organization and frequently is found to be in direct proportion to job performance. Employee performance normally increases self-confidence and should improve productivity. When such factors exist, an enhanced relationship between employee and employer becomes more achievable and allows for all parties to become winners; the employee, the Town and the taxpayer.

### Goals:

The Personnel Board again this year will continue to review and improve all current policy. Such policy as defined in the Town's "Personnel Plan", provides day-to-day administrative guidelines to supervisors and employees alike. These guidelines identify: hours, wages and benefits, as well as, other conditions of employment. The Town is currently updating all the personnel policies.

### Accomplishments:

A compensation study was completed by Human Resources Services, Inc. in 2013. The study results were evaluated by the Personnel Board and a new wage STEP system was implemented for all non-union employees on July 1, 2014.

## **REPORT OF THE AGRICULTURAL COMMISSION**

The Rowley Agricultural Commission is pleased to report another productive year.

The Rowley Framer's Market is looking forward to its 11<sup>th</sup> season. Last year proved to have a slow start due to weather in the spring but ended with an abundance of local produce. We are particularly pleased to offer a friendly venue for farmers to sell their products at no cost to them. We continue to make efforts to attract more vendors.

The Bradstreet Community Garden continues to attract residents of all ages and skill levels. Currently we will be working with the Rowley Water Department to install a water source to ensure all gardens can be watered as needed.

The Agricultural Commission received no issues or complaints this past year. As always, we will be available to protect and promote the Town's agricultural history.

Rowley Agricultural Commission

## **REPORT OF THE COMMUNITY PRESERVATION COMMITTEE (CPC)**

In conformance with the State enabling act, Chapter 267 of the acts of 2000; Amended by Chapter 165 of the Acts of 2002, Section 3 to 7, inclusive, Chapter 44B of the General Laws, the Rowley Community Preservation Committee (CPC) was established by a bylaw passed at the May 1, 2001 Town Meeting. The CPC studies the needs, possibilities and resources of the Town regarding community preservation, and is responsible for recommending projects for funding by the CPC in the areas of open space, recreation, historic preservation and community housing. All projects that the CPC recommends must be approved by a majority Town Meeting vote.

The Committee met four times in FY2013 (09/20/2012, 1/24/2013, 2/21/2013, 3/21/2013). There are many projects in progress for which the funds have been allocated but not yet spent. The Community Preservation surcharge for FY 2013 was \$343,203.69 plus the additional 45% State matching portion of \$154,453.00.

Projects submitted and approved in Fiscal Year 2013 were as follows:

1. Rowley Cemetery Copper Beech Tree Spraying and Cabling \$1,000.00
2. Town Hall Annex \$135,000.00

Projects that have started and will continue into the current year include

1. Town Hall Cupola
2. Cemetery Copper Beech Tree (Completed)
3. Cemetery Fence (Completed)
4. Town Common Restoration and Lights

CPC Members are selected by the committees on which they serve and ultimately confirmed by the Selectmen to serve for three year terms.

Current members are:

Frank Todd, Chair- Historic District Commission; Curt Turner, Secretary - Conservation Commission; Kurt Annen- Recreation; Donald Hovey- Rowley Housing Authority; Dr. Robert Carpenter - Open Space Committee; Joseph Perry - Board of Selectmen; Cliff Pierce - Planning Board

The CPC meets periodically as requests for funding in required categories are made. Our meetings, time and place, are posted with the Town Clerk and appear in Legal Notices in the Town Common and the Newburyport Daily News within ten days of the meeting date. The notice is also posted on the Town of Rowley's Website. Our choice of meeting sites varies as to availability, anticipated number of people attending and the weather. We have met at the Annex, the Library and Town Hall, depending on the circumstances.

The CPC is a member of the Community Preservation Coalition which is made up of 155 cities and towns who have adopted CPA. They offer technical assistance to Community Preservation Committee, presentations to local CPC's, CPC implementation training programs and CPA public relations, outreach and communications for each Community Preservation Committee.

Respectfully submitted Frank Todd, Chairman

## **REPORT OF THE PLANNING BOARD**

The Rowley Planning Board performs various duties as authorized by MGL Chapter 40A and Chapter 41. First, the Planning Board has the authority to regulate the construction of ways within the Town under the Subdivision Control Law. This same law authorizes the Board to endorse plans showing lot line changes that do not constitute a subdivision. The Board also has been designated as a Special Permit Granting Authority by the Town. The Special Permit uses regulated by the Planning Board include most retail and industrial uses allowed in Town, developments in a floodplain, multi-family and open space residential developments, reduced frontage lots and common driveways, large residential accessory structures, and cell towers. In addition, according to MGL Chapter 41, the Planning Board's duties include the following:

- To make careful studies;
- To prepare plans of the resources, possibilities and needs of the town;
- To report annually to the town meeting regarding the condition of the town;
- To act as park commissioners in a town if so authorized;
- To make a master or study plan; and
- To review and submit a report regarding the layout, alteration, relocation or discontinuance of public ways.

The Planning Board encourages applicants, residents or any interested parties to attend their meetings to gather information about current or future developments.

**Town Planner:** The Planning Board hired the Town of Rowley's first professional Town Planner in July of 2012 on a part-time basis. The current schedule of the Town Planner involves a 22-hour per week schedule. Throughout 2013, the professional Planner has continued to make an appreciable impact on the administration of the office and has enhanced communications between the Planning Board and other Town boards and departments. The Planning Board continues to envision that the Town Planner position can be augmented by increased hours and administrative assistance.

**Regulatory Matters:** The Planning Board's caseload remained steady during 2013, as compared to 2012. The Board is hopeful that this means that the economy is now on an upward trend. The Board acted on the following regulatory matters in 2013:

- Granted Site Plan Review Approval for Artistic Landscapes, LLC at 111 Newburyport Turnpike, and, Site Plan Review/Special Permit Approval to the Residences at Rowley Country Club.
- Reviewed three (3) Commercial Site Plan modifications.

- Approved Surety in the form of a Tri-Partite Agreement for the Residences at Rowley Country Club.
- Reviewed six (6) Subdivision Approval Not Required Plans.
- Made a recommendation to the Zoning Board of Appeals pertaining to a Special Permit for a Dog Daycare Facility located at 317-312 Haverhill Street.
- Made zoning amendment recommendations to the Board of Selectmen pertaining to Accessory In-Law Apartments, Non-Conforming Uses, Solar Voltaic Use, and the Registered Marijuana Dispensary Moratorium.
- In 2013, the Planning Board became the Special Permit Granting Authority for Illuminated signs, and, thereafter approved Illuminated signs for projects located at 111 Newburyport Turnpike (Artistic Landscapes, LLC), and at 312 Haverhill Street (Institution for Savings Bank).

In addition, the Planning Board remains involved in the following ongoing projects:

- Private Driveway Special Permit at 708/706 Haverhill Street
- Meetinghouse Farms Subdivision (Cindy Lane)
- Rowley Village Green, 63 Main Street
- Sheehan Estates Subdivision (Gurczak Lane)
- Residences at Rowley Country Club at 237 Dodge Road
- The Institution for Savings at 312 Haverhill Street
- Fox Meadows Condominiums
- Wild Pasture Estates (Oak Ledge Rd.)
- Ipswich Bay Glass Co. at 420 Newburyport Turnpike, LLC

The Planning Board meets monthly on Wednesday nights in the Town Hall Annex Meeting Room, 39 Central Street. To schedule an appointment, or inquire about meeting dates, agendas, or minutes; please contact the Town Planner, Kirk Baker, at 978-948-5549, or view the Town website at [town.rowley.ma.us](http://town.rowley.ma.us) for updated office hours.

Respectfully submitted: Curtis H. Bryant, Chairman; Clifford M. Pierce, Vice Chairman; Jean Pietrillo, Clerk; David Jaquith, Member; Stephen Kassiotis; Chris Thorton

## **REPORT OF THE CONSERVATION COMMISSION**

The Town of Rowley voted in 1962 to adopt the Conservation Commission Act of 1957, which established a municipal agency to plan for natural resource protection, acquire important land and water areas, and manage these properties for conservation and passive recreation. The Rowley Conservation Commission also administers and enforces the Commonwealth of Massachusetts Wetlands Protection Act (1972), the Rivers Protection Act (1996), the Town of Rowley Wetlands Protection Bylaw (2004), and the Town of Rowley Stormwater Management and Erosion Control Bylaw (2007). The Rowley Conservation Commission is composed of seven members appointed for staggered three-year terms by the Board of Selectmen. Members volunteer their time to help preserve and protect Rowley's natural resources. Presently there is an open seat on the Commission. The current members include: Judy Kehs (member for 34 years), Curt Turner (25 years), Doug



Watson (13 years), Sam Streiff (10 years), Robert Garner (6 years), and David DelMonico (6 years). The Commission meets at the Town Hall Annex every three weeks on Tuesday evenings at 7:30 p.m.

In addition to their aesthetic and recreational values, wetlands are important for the environmental functions they perform. These valuable functions include the following: protection of land containing shellfish and fisheries, flood control, storm damage and pollution prevention, protection of public and private water supplies, protection of groundwater, protection of vernal pools and other wildlife habitat.

Where wetland areas are involved, proper application of the Act and Bylaw allows individuals to develop land in Rowley while minimizing problems from storm, flood, and high groundwater damage. This prevents pollution and protects natural resources including wetlands, rivers, estuaries, salt marshes, drinking water, groundwater, fisheries, and wildlife.

In 2013 the Commission received 63 permit applications, consistent with the previous year. The new project applications consisted of:

- 5 New and amended applications, which range from new homes to new subdivisions
- 22 Requests to Determine Applicability, which allow less complicated projects
- 24 Requests for Certificates of Compliance, the final declaration of project completion
- 4 Stormwater Management Permits, managing project drainage and erosion controls
- 0 Abbreviated Notice of Resource Area Delineation
- 8 Enforcement Orders and Notices of Violation, actions to protect and restore degraded wetland resources

The Conservation Department assists the Board of Selectmen by reviewing and providing professional input on special permit requests under the Earth Removal Bylaw and road opening requests. In addition, the office reviewed 76 building permit requests, at least 13 information requests, reviewed Conservation Restrictions and provided the Board of Health with input on 13 soil evaluation site reviews. The Conservation Department provides environmental expertise to the Planning Board in Special Permit and Definitive Subdivision project reviews and comments to the Zoning Board of Appeals on their applications.

The Open Space Committee, a subcommittee of the Conservation Commission that is appointed by the Board of Selectmen, has nearly completed revising and updating the Town's Open Space and Recreation Plan. This plan inventories existing lands designated as open space, active and passive recreation, and sets goals for improving these lands over the next five years. If you are interested in joining the committee to work on open space initiatives, please contact the Selectmen's Office. Curt Turner represents the Conservation Commission on the Community Preservation Committee, and Robert Carpenter serves as the Open Space Committee's representative to the Community Preservation Committee.

On behalf of the Town the Conservation Commission accepted a gift of approximately two acres at 710 Haverhill Street from the Ashley Road Realty Trust. During the past year the Commission

reviewed and accepted a Conservation Restriction on the Rowley Country Club as part of the Residences at Carriage Pines development. The Commission continues to work on protecting the Bradstreet Farm Open Space property by a Conservation Restriction. The office staff is presently providing assistance and support to the Board of Selectmen in the initial consideration of the offer to purchase the Girl Scout property at 390 Wethersfield Street.

The Town of Rowley and the Conservation Commission want to thank Dr. Robert Carpenter for his 2-½ years of service. His work and participation on the Commission were a valuable contribution that will be sorely missed.

The Commission has one professional staff person, Conservation Agent Brent Baeslack (9 years), and a Senior Service person, Barbara (Jean) Blanchard (6 years). The Conservation Commission's office is located in Room 4 in the Town Hall Annex. Office hours are Monday through Thursday, 9:00 a.m. to 12:30 p.m., and appointments can be made up until 4:00 p.m. The Commission may be contacted at [conservation@TownofRowley.org](mailto:conservation@TownofRowley.org) or 978-948-2330. The Commission invites the public to review the Conservation Bulletin Board in the Annex hallway where a variety of articles and items of interest are posted regularly.

The Commission thanks the citizens and the Board of Selectmen for the opportunity to serve the community in protecting Rowley's natural resources now and for the future.

Respectfully submitted: Doug Watson, Chairman; Curt Turner, Vice Chair; David DelMonico; Robert Garner; Judy Kehs; Sam Streiff

## **REPORT OF THE CULTURAL COUNCIL**

The Rowley Cultural Council was able to award \$4,380 in grants for FY 2014 to benefit the members of our community. We received a total of sixteen applications and were able to award ten grants.

### Grant Recipients for FY 2014

|   |         |                 |
|---|---------|-----------------|
| 1. Triton - Wire Sculpture Artist in Residence                      | \$ 400  | Jan-Mar 2014    |
| 2. Triton - Field Trip to Peabody Essex Museum                      | \$ 150  | December, 2013  |
| 3. Friends of the Rowley Public Library – Four Museum Passes        | \$1,825 | All Year        |
| 4. Rowley Public Education Fund – Link Art Gallery at Pine Grove    | \$ 200  | 2014            |
| 5. Rowley Public Library – Einstein's Favorite Fairy Tales          | \$ 495  | July 9, 2014    |
| 6. Mark Mandeville – MA Walking Tour Concert                        | \$ 500  | June 18, 2014   |
| 7. TMPO Scholarships  | \$ 350  | Spring 2014     |
| 8. Newburyport Choral Society –80 <sup>th</sup> Anniversary Concert | \$ 160  | May 3 & 4, 2014 |
| 9. Theater in the Open – Spring Panto Production                    | \$ 400  | Spring, 2014    |
| 10. Byfield Community Arts Center – Stage Curtain Refurbish         | \$ 100  | January 2014    |

Total    \$4,380

The Rowley Cultural Council is available to work with all groups in our town to help with the grant process. These grants help bring quality artists, programs, museum passes and events to the people of our community.

Respectfully submitted: Nancy Hill, Chairperson; Carolyn Peabody, Treasurer; Carolyn Bartlett, Secretary; Kathy Sullivan, Member; Sally McRae, Member

## **REPORT OF THE ZONING BOARD OF APPEALS**

The Rowley Zoning Board of Appeals performs two functions:

- 1) As a Zoning Board of Appeals under MGL c.40A, s.12 & s.15 and c.40B, s.20-23**
- 2) As a Board of Appeals under MGL c.41, s. 81Z & s.81AA**

The Zoning Board of Appeals meets only when an application for Board action has been received, a proper “notice of meeting” has been advertised and notices to “parties-in-interest” and Town Boards and Departments have been sent out as required under Massachusetts General Laws.

In 2013, the Board did see an increase in the number of cases before them. The Board continued one hearing from 2012, and opened six new hearings, rendering decisions in six instances prior to the end of the calendar year. The Board continues to work with the Marion Way 40B applicants on their proposal/project.

The Board remains dedicated to attending educational workshops to stay on top of the latest developments in land use law.

The Zoning Board meets on the third Thursday at 7:00 pm of each month when applications have been filed and accepted for review. Applications are available on the Town of Rowley website. To submit an application, please call our 39 Central Street office at 978-948-2657.

The Board welcomes input and feedback regarding Zoning issues throughout the town.

Board Members are appointed by the Board of Selectmen. Presently the Members are:

|           |                        |
|-----------|------------------------|
| Chairman  | Donald W. Thurston     |
| Clerk     | Thomas W. Heidgerd     |
| Members   | Nathaniel N. Dummer    |
|           | David L. Levesque      |
|           | Philip A. Cressey, Jr. |
| Associate |                        |
| Member    | Robert H. Clewell      |

## **REPORT OF THE ROWLEY POLICE DEPARTMENT**

The Police Department budget for 2013 was level serviced. Increases were added to fund contractual wage increases. In the late winter of 2013 the engine blew in the cruiser we were planning to trade in during the next fiscal year. The Finance Committee approved a transfer from the reserve fund to replace the cruiser and the money was removed from the next year's budget request since the car was replaced early. We also received funding at town meeting to replace the flooring in areas of the original part of the station and to perform masonry work in the holding facility to meet State code. The flooring is complete and the masonry work is scheduled to begin soon. Still pending is the need to replace the heating and cooling system in the original station. Also, another four year lease was signed for the temporary structure which comprises the administrative section of the police facility. When the lease expires we will have completed our twelfth year in the mobile trailers. The structure is showing its age and was never designed as a long term solution. Other capital planning requests include the need to address our aging fleet of administrative vehicles and the replacement of our nearly twenty year old phone system.

I anticipate that over the next couple of years the Police Department will experience several retirements as some members reach their maximum eligibility. This will leave gaps in the rank structure and investigative services that must be filled. I am working with the Personnel Board and the Board of Selectmen to facilitate a smooth transition and minimize the impact to the citizens of Rowley.

The incidents of fraud or attempted fraud are growing exponentially. The use of computers and smart phones has opened up all sorts of avenues for criminals to scam money from unsuspecting victims. Some of these attempts are very sophisticated and look to be completely legitimate. It is common practice for criminals to produce counterfeit bank checks that even your bank will accept. Unfortunately when the check is found to be fraudulent you will have little recourse. Another frequent angle is pretending to be your bank or credit card company and threatening to cancel your account for security reasons unless you provide verification information. That information is then used to steal your account. Some people have received phone calls from people claiming that your friend or family member is in trouble out of the country and needs money wired to them for some crisis such as bail money, medical treatment, stolen wallet, etc. The common theme on all of these scams is that they are not originating in this country. This means that there is little that can be done to apprehend and prosecute the perpetrators and you will likely never recover your funds. My best advice is, if it sounds too good to be true then it is. This includes lottery winning notifications for foreign lotteries. Don't provide any information or send any money to anyone without independent verification first. Don't use links provided in emails asking for information, instead type the site name into your browser by hand. If in doubt, do nothing and contact the police for advice.

The Boston Marathon bombings and the subsequent manhunt for the suspects were an unprecedented event unlike any we have witnessed before. The scope and magnitude of the event quickly exceeded the ability of Boston and Watertown Police Departments to manage the situation. I am proud to have been able to send an officer to assist as did hundreds of law enforcement

agencies across the country. It was this cooperation that brought quick resolution to this case and prevented further tragedies at the hands of these terrorists.

In June officers from the Rowley Police received information about a possible clandestine drug lab in town. The resulting investigation revealed a ketamine lab in a storage facility. These types of labs are extremely dangerous and resources from local, State, and Federal agencies were called in to assist with the investigation and clean up. A suspect was arrested and is awaiting trial on several offences. As a result of this incident the DEA sponsored one of our officers for a week long training in Virginia and provided him with a fully equipped response kit at no cost to the town.

I would like to take this opportunity to thank the Board of Selectmen, the Finance Committee, the other town departments, my staff, and the citizens of Rowley for their support over the past year. Without the cooperation of everyone the job we do would be a lot more difficult.

### **2013 Statistics**

|                                |        |
|--------------------------------|--------|
| Burglaries                     | 18     |
| Drug and Liquor Law Violations | 219    |
| Arrest/ Summons                | 154    |
| Motor Vehicle Crashes          | 139    |
| Medical Emergencies            | 362    |
| Traffic Stops                  | 1176   |
| Traffic Citations              | 291    |
| Animal Complaints              | 331    |
| Total Police Log Entries       | 16,009 |

## **REPORT OF THE ROWLEY FIRE DEPARTMENT and EMERGENCY MANAGEMENT AGENCY**

2013 was a relatively calm year for the Rowley Fire Department and Rowley Emergency Management Agency (REMA) although in February the town was impacted by a major Snow Storm that was called NEMO.

REMA also received another \$2,000.00 grant to further enhance the ability for communications within REMA. This grant was used to purchase portable radios to be used by Emergency Management personnel during times of activation.

I would like to thank all members of the Fire Department and REMA for their hard work during 2012 it is due to their commitment to the community that makes both of these Departments successful. I would also encourage members of the community that are interested in becoming a member of either the Fire Department or a member of the Emergency Management Agency to contact me at the Fire Department.

In 2013 the fire department was able to recruit new members and 3 of these members and 1 senior member of the Department participated in Class 047 of the Massachusetts Fire Academy

Call/Volunteer Recruit Training Program. These 4 members started training in the end of July and graduated from the class on December 30, 2013. Upon graduation the following firefighters not only passed the class but also successfully completed certification to Firefighter I/II. This is a national certification standard that is not easy to accomplish. The fire fighters are as follows; Donald Dupray, Jared Graham, Joseph Merry, and Andrew Nardone.

The Fire Department responded to 598 calls from January 1 to December 31, 2013. The following is a list of calls for 2012 and 2013 as categorized by the Massachusetts Fire Incident Reporting System.

| <b>Type of Situation</b> | <b>2012</b> | <b>2013</b> | <b>Type of Situation</b> | <b>2012</b> | <b>2013</b> |
|--------------------------|-------------|-------------|--------------------------|-------------|-------------|
| Building Fire            | 10          | 13          | Service Call             | 0           | 6           |
| Cooking Fire             | 23          | 14          | Person in Distress       | 7           | 0           |
| Burner/boiler malfunc.   | 0           | 1           | Lock-out                 | 2           | 2           |
| Fire Camper/motor home   | 0           | 0           | Ring/jewelry removal     | 0           | 0           |
| Passenger Vehicle fire   | 2           | 0           | Water evacuation         | 2           | 3           |
| Road Freight/Transport   | 0           | 2           | Water/Steam Leak         | 1           | 0           |
| Forest/woods/wildland    | 2           | 1           | Smoke removal            | 0           | 0           |
| Brush/grass fires        | 4           | 6           | Public Assist            | 2           | 4           |
| Outside Fire             | 1           | 3           | Assist Police            | 3           | 7           |
| Overpressure rupture     | 0           | 0           | Assist invalid           | 7           | 11          |
| Medical assist EMS       | 10          | 10          | Unauthorized burning     | 11          | 12          |
| EMS call                 | 221         | 259         | cover assignment         | 6           | 8           |
| EMS MVA                  | 77          | 61          | Good Intent other        | 11          | 7           |
| EMS MVA Ped              | 1           | 1           | Dispatched canceled      | 39          | 43          |
| Missing Person Search    | 1           | 1           | Smoke Scare              | 4           | 7           |
| EMS standby              | 0           | 0           | Steam Vapor Fog          | 0           | 3           |
| Medflight landing        | 1           | 1           | Hazmat release invest.   | 2           | 4           |
| Hazardous condition      | 5           | 0           | Phone malicious false    | 2           | 0           |
| Flammable liquid spill   | 2           | 6           | System Activation        | 21          | 20          |
| Natural gas leak         | 3           | 8           | Smoke Det. Malf.         | 22          | 4           |
| Chemical Hazard no spill | 0           | 1           | Heat Det Malfunction     | 1           | 2           |
| Chemical spill or leak   | 0           | 0           | Light Ballast breakdown  | 0           | 0           |
| Power line down          | 1           | 2           | Unintentional alarm      | 2           | 1.          |
| Arcing equipment         | 2           | 1           | detector activation      | 10          | 5           |
| MVA general cleanup      | 2           | 43          | Carbon Monoxide          | 12          | 15          |
| Citizens Complaint       | 2           | 0           | Lightning strike         | 0           | 0           |
|                          |             |             | Weather standby          | 2           | 1           |

Respectfully : James C. Broderick- Fire Chief/EMD

## REPORT OF THE BUILDING INSPECTION DEPARTMENT

All inspections were completed pursuant to the 2009 International Building Code, The Massachusetts Plumbing & Gas Code and The National Electrical Code. All reports and filings were carried out as required by law.

All Inspection Department applications are available on the town website.

### BUILDING PERMITS

| Type                           | # of Permits | Construction Value |
|--------------------------------|--------------|--------------------|
| Single-Family                  | 56           | \$17,601,570       |
| Addition/Garage                | 9            | \$339,738          |
| Chimney/Woodstove/Pellet Stove | 7            | \$188,551          |
| Outbuilding                    | 0            | \$0                |
| Pool                           | 7            | \$106,599          |
| Porch/Deck                     | 4            | \$46,900           |
| Renovation/Alteration          | 78           | \$1,487,537        |
| Roofing/Siding                 | 33           | \$499,423          |
| Commercial                     | 10           | \$717,150          |
| Demolition                     | 5            | \$33,500           |
| Sign                           | 3            | \$10,300           |
| Mechanical                     | 58           | \$944,613          |
| Total                          | 270          | \$21,975,881       |

Total Building & Mechanical Permit Fees collected for 2013: \$207,900

### PLUMBING AND GAS PERMITS

|                                  |     |
|----------------------------------|-----|
| Plumbing permits issued for 2013 | 111 |
| Gas permits issued for 2013      | 115 |
| Total                            | 226 |

Total Plumbing and Gas Permit Fees collected for 2013: \$23,740

### ELECTRICAL PERMITS

|  |          |
|--|----------|
| Electrical permits issued for 2013               | 177      |
| Total Electrical Permit Fees collected for 2013: | \$47,726 |

### SUMMARY

- New construction permits for 56 single-family dwellings were issued. The estimated value of new single-family construction was \$17,601,570, which gives an average for each single-family dwelling of \$314,314.
- Total fees received from all permits (building, gas, plumbing, electrical): \$279,366.

Respectfully submitted: Kenneth Ward - Inspector of Buildings

## **REPORT OF THE ANIMAL CONTROL OFFICER & ANIMAL INSPECTOR**

5 loose livestock calls  
15 animals hit by motor vehicles (including wildlife)  
8 cats reported missing  
1 dog surrendered  
1 dog abandoned  
2 dogs adopted  
8 barking dog complaints  
15 dogs picked up  
20 reports of dogs running at large  
25 wildlife related calls

Animal Inspector reports that no animals tested positive for rabies in 2013. Mass. General Laws requires all dogs six months or older to be vaccinated for rabies.

The breakdown of animals recorded during 52 barn inspections in 2013 are as follows:

| <b><u>Type of Animal</u></b> | <b><u>Number</u></b> |
|------------------------------|----------------------|
| Horse/ponies                 | 200                  |
| Cattle                       | 120                  |
| Sheep                        | 7                    |
| Chickens                     | 100                  |
| Goats                        | 10                   |
| Donkeys                      | 10                   |
| Waterfowl                    | 15                   |
| Llamas/Alpacas               | 9                    |

## **TREE DEPARTMENT REPORT**

The Rowley Tree Department suffered a great loss with the unfortunate passing of its Tree Warden, Mr. A. Scott Leavitt in early March of 2013.

Maintenance and repairs of all the Departments' equipment and tools had been performed throughout the year as scheduled or needed.

Selective pruning and trimming of shade trees throughout the town had been performed during the appropriate season.

A count of 211 Christmas trees had been dropped off by residents at the collection point at Eiras Park and chipped up. Just a note: Before you do drop your tree off for disposal, please remove all decorations, anything metal and plastic bags, as this will damage the equipment and is very dangerous for the employees. Most of you do clean them. Thank you.



A total of ten trees and stumps throughout the town needed to be removed.

The Tree Department assisted in the removal of all the trees located on the Town Common with the Rowley Municipal Light Plant.

The Tree Warden wishes to thank the Rowley Municipal Light Plant and Police Department management and staff members for their tremendous efforts in assisting the Tree Department during emergencies. Thank you to some unknown residents for your help in picking up debris from the roadways during and after storms.

Respectfully Submitted: Ronald Keefe - Tree Warden

## **REPORT OF THE HARBORMASTER**

The 2013 boating season had some great weather right through to Labor Day. No major accidents or injuries to report this year. Fuel prices at the docks hovered at approximately \$4.00/ gallon this season (about the same as last season).

The river was marked with 43 navigational aids placed along the Rowley River Channel this year. The stationary pole “Solar Powered” flashing unit (1 FPS-white - visibility 1 mile) will be located at the end of the river on Hog Island again this year. Many boaters have requested that launch ramp users extend courtesy, whenever possible, to fellow users that would facilitate simultaneous launches. Our existing ramp is wide enough to accommodate simultaneous launches.

359 mooring/ slip/ launch permits issued in 2013 generated \$13,995.00. Fee for the Resident only Launch ramp is \$50/ permit, commercial clammers included. Mooring/ Slip permits were \$3.00 per foot for all boats in 2013. Parking fines are \$75 per violation to help preserve the launch area for town residents only. These fees along with boat excise tax collections continue to make the Harbor Department self-sufficient from a financial perspective.

The Town of Rowley Harbor Master Department continues to operate a Pumpout boat on the Rowley River and Plum Island Sound including Ipswich and Newbury waters thanks to grant money awarded by the state in December 1996. 75% of all operating and capital costs were covered by this grant. The Department of Fisheries continues to allow “In-kind” expenses to be reimbursed as well. This has allowed for total reimbursement to the Town for the Pumpout boat and its operating costs. The Pumpout boat is in operation for the months of May through October. The Pumpout boat pumped a total of 3,423 gallons of waste during the 2013 boating season.

As always, we welcome boaters who wish to help marking the river this Spring. An announcement will be placed in the Daily News and The Town Common! Hip boots and gloves a must!

Respectfully submitted: Bill Di Mento - Harbor Master

## **REPORT OF THE SHELLFISH DEPARTMENT**

The Rowley shellfish production was very much reduced this year due to lack of soft shell clams. This is true for the entire coast of New England because of an exponential increase in Green Crabs on the entire seaboard. Rowley has been dealing with this problem for many years by the use of capture / predator exclusion nets. The problem is now so bad that the only sets of clams are found under these nets. The green crab has now devastated our eel grass and our mussel beds and is causing problems with our lobster fishing and damaging the marsh grass and sod banks. The green crab is an invasive species that probably came from Europe as early as the eighteenth century and discharged into our waters along with stones used for ballast in ships. This problem is now being recognized by all of the New England states and studies are under way to find ways to deal with the problem.

There were thirty (30) resident commercial permits, fifty (50) resident non-commercial, one (1) junior commercial, three (3) non-resident non-commercial, one (1) summer resident non-commercial, and sixteen (16) one acre private aquaculture licenses issued this past year, four of which are for oyster culture. All of the culturists had good success with their capture nets and oyster grow-out as did the nets set out by the Town.

The nets that have been placed on Hog Island Point by the culturists have had great success in stemming the erosion on that flat and have, in fact, succeeded in raising the level of the flat substantially.

Shellfish Commissioners: Michael Cook - Chairman; John E. (Jack) Grundstrom, Clerk; Stuart Dalzell Jr. Member

## **REPORT OF THE ROWLEY MUNICIPAL LIGHTING PLANT**

The Light Commission and Manager are pleased to submit their Annual Report of the Rowley Municipal Lighting Plant (RMLP) for the year 2013.

### **POWER SUPPLY**

In 2013 we have seen numerous changes to the power supply market. We have natural gas supply prices drop to historic lows driven by the oversupply of gas in the market. This has caused a shift in the market from once economical coal plants to natural gas. New England now purchases more than 50% of its power from natural gas fired power plants. With more plants proposed in the future natural gas it seems is the future fuel for power plants in New England.

We have an active involvement in the legislative process to keep our eyes and ears open to protect our way of doing business. The public power model has been tested and will be tested in the future as more regulations are implemented and proposed to limit or change our business model.

Purchasing power is an ongoing process today, tomorrow and the future. We are trying to find a balance in these purchases of power from the traditional methods; to solar, wind, and other green sources that are being looked at for the future. RMLP will continue to look at the best possible sources to keep our electric rates as low as possible and to continue to be reliable as we have been.

### **SERVICE CONNECTIONS**

During 2013 we increased our service connections by 10 residential connections and 3 commercial connections.

### **KWH Sales and Peak Demand**

During 2013 we sold 41,904,545 KWh to RMLP customers.

Our Peak Demand was 11,879 KWH and occurred on 7/19/13 in hour 15

### **OUR SYSTEM**

RMLP is constantly maintaining the distribution system to be as reliable as possible in all-weather events and non-weather events. We monitor the age of our infrastructure and make repairs to the system before we have an outage.

RMLP has implemented a Capital budget for 2014 in order to track the expenses incurred to maintain and upgrade the distribution system. The budget also includes line items for building maintenance and equipment replacement. RMLP's capital budget for 2014 is \$278,000.00.

### **CONTRIBUTIONS AND SERVICES PROVIDED TO TOWN**

- RMLP funded the cost of energy used for street lighting, saving the town \$34,978. Additionally, RMLP maintains all street lighting at no cost to the town. We have begun changing over to LED street lights, beginning with the downtown Main Street area, which should incur even more electricity savings along with a substantially longer bulb life.
- The town maintains all interest earned from RMLP's operating cash account that is co-mingled in the town's general fund.
- Our crews hung flags along Route 1A for Veteran's Services for various holidays throughout the year.
- We used our staff and equipment to decorate and light the trees and gazebo on Town Common for the holiday season with LED lights.
- We continue to support The Salvation Army's Good Neighborhood Energy Fund and Coats for Kids.

The guidance and cooperation of the Municipal Light Board and the devotion to duty and good work of our employees is gratefully acknowledged.

The cooperation extended by other town departments is also very much appreciated.

Respectfully submitted: Daniel Folding, General Manager

BOARD OF COMMISSIONERS: G. Robert Merry, Chairman; Kenneth Keyes; Robert Snow

# ROWLEY ELECTRIC LIGHT DEPARTMENT COMPARATIVE BALANCE SHEET 2013

| <u>ASSETS</u>  | Balance<br>Beginning of<br>Year | Balance<br>End of<br>Year | Increase<br>or<br>(Decrease) |
|--|---------------------------------|---------------------------|------------------------------|
| <b>UTILITY PLANT</b>                                   |                                 |                           |                              |
| 101 Utility Plant - Electric .....                     | 4,249,563.56                    | 4,189,752.09              | (59,811.47)                  |
| <b>FUND ACCOUNTS</b>                                   |                                 |                           |                              |
| 126 Depreciation Fund.....                             | 3,076,563.21                    | 3,334,935.76              | 258,372.55                   |
| 127 Bond Fund.....                                     |                                 |                           |                              |
| 128 Rate Stabilization Fund.....                       | 1,958,426.56                    | 1,970,555.36              | 12,128.80                    |
| <b>CURRENT AND ACCRUED ASSETS</b>                      |                                 |                           |                              |
| 131 Cash.....  | 495,783.87                      | 452,736.84                | (43,047.03)                  |
| 132 Special Deposits.....                              | 97,920.00                       | 101,260.00                | 3,340.00                     |
| 132 Working Funds.....                                 | 690.00                          | 690.00                    | 0.00                         |
| 142 Customer Accounts Receivable.....                  | 289,581.11                      | 273,610.74                | (15,970.37)                  |
| 143 Other Accounts Receivable.....                     | 27,856.52                       | 46,935.74                 | 19,079.22                    |
| 146 Receivables from Municipality.....                 |                                 |                           |                              |
| 151 Materials and Supplies.....                        | 74,555.51                       | 54,851.12                 | (19,704.39)                  |
| 165 Prepayments.....                                   | 462,584.34                      | 483,828.75                | 21,244.41                    |
| 174 Miscellaneous Current Assets.....                  | 27,803.51                       | 125,051.36                | 97,247.85                    |
| <b>DEFERRED DEBITS</b>                                 |                                 |                           |                              |
| 183 Other Deferred Debits.....                         | <u>0.00</u>                     | <u>0.00</u>               | <u>0.00</u>                  |
| <b>Total Assets and Other Debits</b>                   | <u>10,761,328.19</u>            | <u>11,034,207.76</u>      | <u>272,879.57</u>            |
| <b><u>LIABILITIES</u></b>                              |                                 |                           |                              |
| <b>SURPLUS</b>   |                                 |                           |                              |
| 206 Loans Repayments.....                              | 2,169,200.00                    | 2,279,200.00              | 110,000.00                   |
| 207 Appropriations for Construction Repayments.....    | 11,769.93                       | 11,769.93                 | 0.00                         |
| 208 Unappropriated Earned Surplus.....                 | 6,978,827.81                    | 6,509,638.92              | (469,188.89)                 |
| <b>LONG TERM DEBT</b>                                  |                                 |                           |                              |
| 221 Bonds & Notes.....                                 | 0.00                            | 0.00                      | 0.00                         |
| <b>CURRENT AND ACCRUED LIABILITIES</b>                 |                                 |                           |                              |
| 232 Accounts Payable.....                              | 232,412.86                      | 432,715.39                | 200,302.53                   |
| 235 Customer' Deposits.....                            | 97,920.00                       | 101,260.00                | 3,340.00                     |
| 242 Miscellaneous Current and Accrued Liabilities..... | 32,539.71                       | 458,198.56                | 425,658.85                   |
| <b>DEFERRED CREDITS</b>                                |                                 |                           |                              |
| 252 Customer Advances for Construction.....            | 27,106.64                       | 27,106.64                 | 0.00                         |
| <b>RESERVES</b>  |                                 |                           |                              |
| 260 Reserves for Uncollectable Accounts.....           | 30,450.46                       | 13,029.39                 | (17,421.07)                  |
| <b>CONTRIBUTIONS IN AID OF<br/>CONSTRUCTION</b>        |                                 |                           |                              |
| 271 Contributions in Aid of Construction.....          | <u>1,181,100.78</u>             | <u>1,201,288.93</u>       | <u>20,188.15</u>             |
| <b>Total Liabilities and Other Credits</b>             | <u>10,761,328.19</u>            | <u>11,034,207.76</u>      | <u>272,879.57</u>            |

# ROWLEY ELECTRIC LIGHT DEPARTMENT

## STATEMENT OF INCOME FOR THE YEAR 2013

|   | Current Year             | Increase or<br>(Decrease) from<br>Preceding Year |
|---|--------------------------|--|
| <b>OPERATING INCOME</b>                                       |                          |  |
| 400 Operating Revenue .....                                   | 5,812,124.77             | (490,340.80)                                     |
| <b>OPERATING EXPENSES</b>                                     |                          |  |
| 401 Operation Expense .....                                   | 5,272,389.75             | 126,844.85                                       |
| 402 Maintenance Expense .....                                 | 185,300.51               | (13,140.25)                                      |
| 403 Depreciation Expense.....                                 | 238,302.08               | 6,246.69   |
| <b>Total Operating Expenses.....</b>                          | <b>5,695,992.34</b>      | <b>119,951.29</b>                                |
| <b>Operating Income.....</b>                                  | <b>116,132.43</b>        | <b>(610,292.09)</b>                              |
| <b>OTHER INCOME</b>   |                          |  |
| 415 Income from Merchandising, Jobbing and Contract Work..... |                          |  |
| 419 Interest Income.....                                      | 32,430.20                | (1,572.58)                                       |
| 421 Miscellaneous Nonoperating Income.....                    |                          |  |
| <b>Total Income.....</b>                                      | <b>148,562.63</b>        | <b>(611,864.67)</b>                              |
| <b>INTEREST CHARGES</b>                                       |                          |  |
| 427 Interest on Bonds and Notes.....                          | 0.00                     | (2,392.51)                                       |
| 431 Other Interest Expense.....                               | 0.00                     |  |
| <b>Total Interest Charges.....</b>                            | <b>0.00</b>              | <b>(2,392.51)</b>                                |
| <b>NET INCOME.....</b>  | <b><u>148,562.63</u></b> | <b><u>(609,472.16)</u></b>                       |

|   | Debits              | Credits             |
|---|---------------------|---------------------|
| 208 Unappropriated Earned Surplus (at beginning of period)..... |                     | 6,978,827.81        |
| 433 Balance Transferred from Income.....                        |                     | 148,562.63          |
| 434 Miscellaneous Credits to Surplus.....                       |                     | 20,000.00           |
| 435 Miscellaneous Debits to Surplus.....                        | 637,751.52          |                     |
| 436 Appropriations of Surplus.....                              |                     |                     |
| 437 Surplus Applied to Depreciation.....                        |                     |                     |
| 208 Unappropriated Earned Surplus (at end of period).....       | <u>6,509,638.92</u> |                     |
|   | <u>7,147,390.44</u> | <u>7,147,390.44</u> |

## **REPORT OF THE HIGHWAY DEPARTMENT**

The Highway Department suffered a great loss with the unfortunate passing of its Highway Surveyor, Mr. A. Scott Leavitt in early March.

The Highway Department equipment and facilities were serviced and repaired throughout the year as scheduled or as needed. A fire alarm system has been installed. The Highway Department purchased a new John Deere 410 Backhoe.

All catch basins were cleaned in late fall. Four catch basins and three man holes were repaired at various locations around town. All catch basins were maintained during rain, snow and ice storms to prevent street flooding.

Routine pothole patching, rut filling and sidewalk repairs had been performed throughout the year as needed. Crack sealing was performed on Central Street and Church Street. Gravel roads were graded throughout the year at the request of the residents. The Highway crew performed roadside mowing and trimming throughout the seasons as well as mowing and landscaping all town commons and town property. Brushing the roadsides had also been performed in the spring, summer and fall.

Community Service workers were in town for approximately 40 hours and were used to rake leaves at town facilities, clean town parking lots of debris, and picking up trash on the road sides.

Street line painting, stop bars and crosswalks had been painted during the late summer. Signage consisting of regulatory street name, stop, and speed limit signs and other non-regulatory signs had been repaired or replaced throughout the town. Most were due to motor vehicle accidents and vandalism and some were replaced due to weathered conditions. A sign replacement program has been started; Dodge Road, Daniels Road and Long Hill Road were the first few streets that streets signs were replaced with signs that are compliant with the Commonwealth of Massachusetts.

The 2013 winter season started slow with little precipitation in December and January. The months of February and March kept the Highway Department very busy with blizzard Nemo and many other large snow storms, plowing and sanding was performed during all storms. There was also sanding many non plowing storms with black ice or sleet. The season consisted of plowing and sanding of streets, Town Building parking areas, walkways, and steps. Plowing and sanding of the Pine Grove School parking and playground areas, and removal of excessive snow from intersections town parking areas and built-up snow banks. Distributing sand barrels throughout the town and maintaining them as needed. Plowing, shoveling and deicing of the major sidewalks leading to the school had been accomplished when possible.

Many areas of sidewalks were blocked with trash bags and barrels, cars delaying the removal for a clear passage. We recognize and appreciate some of the residents clearing the sidewalks in front of their property and beyond, we thank you.

The Highway Department wishes to thank all Town Officials, Boards, Committees, and Departments, and for most of all the residents for their continued support and teamwork that makes Rowley a great community to live in. The Highway Department staff wishes everyone to have a Safe and Happy New Year.

Respectfully submitted: Ronald Keefe - Highway Surveyor

## **REPORT OF THE WATER DEPARTMENT**

In 2013 the Rowley Water Department experienced many changes, yet the integrity of the drinking water was maintained as a first priority. The water system saw substantial progress in the construction of the new Water Treatment Plant project, which includes upgrades or refurbishments of outlying equipment such as wells and system controls. 2013 saw almost a complete turnover of the operations staff and management, leaving only one veteran operator to sustain daily operations, supported by a veteran Water Commissioners Board. This apparent start-up condition represented a significant challenge to come to full routine operation, but was met by the addition of new, highly experienced operators and managers. Additional support was provided by the Treasurer's and Accountant's offices to meet the administrative functions of collecting water revenues and paying invoices for water system expenses.

With the treatment plant scheduled to come on-line in April 2014, several months behind the original schedule, the system characteristics have developed to the level where water treatment and water distribution typically begin to receive a separate focus within an integrated water system. Prior to the Water Treatment Plant Project the Rowley water system was mainly a distribution process with any treatment taking place at the well locations, a condition that will remain at Well #2 as the water from that well does not require further treatment. In the former system all the water from the wells was pumped directly to the distribution system, including storage tanks, but in the new system the water is pumped to the (now centralized) treatment plant first, and then to the distribution system. The former system now changes in nature with the new Treatment Plant Project, which in effect is an upgrade to the entire system and more than simply the addition of a new treatment plant. Associated with the system's equipment upgrade is a change in the approach to how the operations staff and management will need to run and to administer the system, including that the system must be manned longer than the traditional one shift per weekday, details of which we will learn in the coming months. General familiarization and training for the revised system characteristics was initiated during construction and began in the latter part of 2013. A more specific training schedule will occur as the treatment plant construction is about to come on-line in April, 2014.

### **DISTRIBUTION**

125,580,738 Gallons of water delivered to users

3 Hydrants replaced; 9 hydrants added

45 New water services

1 Gate valve replaced

8 Water leak repairs

Rowley Water Department continues its cross connection survey and implementation of the Cross Connection Control Plan, performed by outside services.

With an additional 30% of water storage, the new treatment plant construction postpones or obviates the necessity for constructing a new water storage tank to meet population growth.

## **SOURCE WATER & TREATMENT**

- A Water Management Act withdrawal permit was issued to the Town of Rowley in the fall of 2011. This permit is valid until 2017 but with restrictions in place: Between May 1 and October 1, when the Parker River stream flows are too low, mandatory outside water restrictions will be put in place by the Rowley Water Department.
- The Water Treatment Plant project saw much of its completion during 2013, with the treatment plant's going on-line scheduled for April 2014. The original requirement for the treatment plant was because of coliform bacteria in the groundwater. New regulations implemented in 2014 would ultimately have required treatment for manganese and iron removal, which this treatment plant satisfies.

## **ADMINISTRATION**

- The Department of Environmental Protection (DEP) Administrative Consent Order items are up to date with approved schedule extensions, if and when required.
- Monthly billing, implemented in April 2012, continued during 2013. The billing software provided customers detailed reports on water use, leakage and other reports when requested.
- The Water Department operators met the continuing education requirements to renew their MA DEP treatment & distribution licenses for the two-year period beginning 1 January 2014.
- The Water Commissioner's Board met regularly during the year, typically every two weeks but often every week. There were at least 42 meetings, not including joint meetings with the Board of Selectmen.

The goal of the Board of Water Commissioners is dedicated to oversee this Department to assure the water customers receive safe, clean and economical drinking water and to be prepared to respond to any emergency conditions that may arise. We have improved our procedures and facilities for the benefit of our Town's people and will continue in this direction.

As always we would like to thank Town Officials, Boards and the Residents for their assistance and support throughout the year.

Respectfully submitted: Board of Water Commissioners: Timothy Toomey; Chairman; Roy Ricker, Commissioner; Stuart Dalzell, Commissioner



## **REPORT OF THE CEMETERY DEPARTMENT**

The work performed in the Cemetery Department in 2013 has been carried out in the usual manner. We have performed the following:

- Restored all 24 sections of the historic fence along Main Street
- Purchased two new lawn trimmers
- Dug and filled 33 graves
- 25 gravestone footings
- Raised and reset 15 headstones
- Graded and filled graves as needed
- Graded and loamed to extend Section G and Section H
- Removed all 20 overgrown bushes and trimmed all other bushes in Cemetery
- Purchased a laptop computer and software program to record all cemetery records past and present

We would like to thank the Water Department, Electric Department and the Highway Department for their assistance this year, and a special thank you to Barbara Flood for her assistance.

The members of the Cemetery Commission are: Jack Cook- Chairman; Bill Gaynor -Clerk; Peter Dalzell - Member

## **REPORT OF THE BOARD OF HEALTH**

The Board of Health is pleased to present to you our activities during this past year; implementing and overseeing the laws, policies and regulations of the Town, the Massachusetts Department of Public Health, and the Massachusetts Department of Environmental Protection. The Board of Health Department, in part under State mandate, responds to emergency planning requirements, issues permits and licenses in addition to conducting inspections for approximately 200 individual licensees and associated multiple licensing and inspection requirements for septic installers, sewage haulers, solid waste haulers, retail/wholesale food establishments, mobile food, food service establishments, retail tobacco, public swimming pools, motels, children's recreational camps, private drinking water wells, funeral directors, portable toilets, and body tanning. Additionally, the Board of Health stores and administers vaccines, addresses concerns of public nuisances, air quality, noise control, indoor air quality, outdoor hydronic heaters, limited animal/insect control including beaver and mosquito management concerns, food protection, housing complaints, Title 5 compliance, and communicable disease reporting and follow-up investigation, or any other issues affecting the public health. The Board of Health provides services and support to citizens including senior wellness clinic, influenza vaccine clinics, medical sharps collection, household battery collection, mercury recovery collection, hazardous household waste collection, electronics and e-waste collection, and white goods/Freon collection.

During the annual flu season, the Massachusetts Department of Public Health supplied the Board of Health a vaccine for seasonal influenza virus. The seasonal flu vaccine was provided to first responders, high-risk residents, and the senior population. The vaccine was administered to the general population; under and uninsured residents were also vaccinated by the Board of Health as required by the state. Additionally, pneumonia vaccine has been offered to senior residents free of charge. Clinics were held in October and November, and the Board of Health Nurse was available to residents for appointments. Throughout the season the Board of Health staff and Health Nurse were available to answer questions and respond to concerns. The office responded to calls regarding seasonal flu vaccine. No person was refused vaccine by the Board of Health.

The Septic Loan Program continues to be a success using the competitive rate of two percent for new loans. The Health Services Coordinator continues to execute the administrative responsibilities of the loan program. This includes the loan paperwork and database management among other requirements as dictated by the state regulation governing the loan program. As of December 2013, 69 loans have been approved totaling \$1,443,504.75 loaned out. Thirty-one loans have been paid in full totaling \$544,309.68 received back into the program. A total of \$899,195.07 is currently outstanding for the 38 active loans. The current success of this program encourages residents to replace failed septic systems. The Board of Health will continue participation in this program and use of funds from the Massachusetts Water Pollution Abatement Trust.

The Board of Health sponsored the eighth annual Household Hazardous Waste Day held in the Town on November 23, 2013. The turnout of 187 cars shows there is a consistent need for household hazardous waste removal from the Town. Clean Harbors was hired to remove the following hazardous waste materials: oil based paint; waste fuels; aerosols; acid, base, and oxidizer type chemicals; liquid and solid pesticides; mercury; household batteries; and fluorescent bulbs. In addition, the Board of Health contracted the removal of 121 televisions, CRT's, and computer monitors; 15 propane tanks; 9 car batteries; and 63 automobile tires. The seventh annual White Goods / Light Metal and Electronics Recycling Event was held on May 11, 2013. Winfield Alloy, Inc. was contracted to remove for recycling the following: 4.27 tons of metal/light iron; 862 pounds of material and items with Freon (refrigerators, air conditioners); and 7,812 pounds of computer scraps, printers and PCs, CRTs and TVs that were generated by the Town. The Board of Health plans to continue holding these types of events because of the public interest shown in past years.

The Board of Health is continuing to work at the local and regional level on emergency response planning relative to infectious disease emergencies, bioterrorist events, and natural disasters. The Rowley Board of Health is a participant in the Regional Emergency Planning Committee, a cooperative effort with area Police and Fire Departments, through joint training and planning. Rowley also is an active participant in Region 3A Northeast Public Health Coalition, a coalition of 14 surrounding cities and towns working together to develop emergency plans and mutual aid. The Board of Health Members and staff have completed trainings required for emergency response planning and participated in training exercises. A new Medical Reserve Corps coordinator has been working with the member towns, including the Rowley Board of Health, to recruit volunteers and increase participation locally and regionally in connection with the Topsfield Regional Medical Reserve Corps.

The Board of Health is participating in local water quality testing in cooperation with the Parker River Clean Water Association. Water quality testing sites continue to be included to ensure cumulative data for review is collected throughout Rowley's waterways.

The Health Department has increased outreach to the community by providing services valued by the local population. The Board of Health continues its cooperation with the Pine Grove School, Triton Regional School District and the Town of Rowley Parks and Recreation Committee to provide adequate protection from mosquito and tick infestations in the public areas frequented by children and families. Continued support is provided to the wellness clinic through the Council on Aging. The Board of Health continues to work closely with the Council on Aging, TRIAD, and other community involvement groups to provide assistance to residents of Rowley. The program to collect and properly dispose of lancets, needles and medical sharps is in place for the eighth year and has been very successful. Residents continue to express their appreciation for the programs in place to help with specialized waste disposal. The Board of Health also has a mercury recovery collection programs for thermostats, batteries, light bulbs and thermometers in place. The Rowley Board of Health provides a household alkaline/rechargeable battery recycling program and "green boxes" have been placed at the library and town hall, as well as the annex building to facilitate recycling. As a part of Healthy Communities Tobacco Control Program, educational and regulatory compliance checks were conducted at the local retail level for sale of tobacco products.

Goals for calendar year 2014 include maintaining quality service and professionalism in the office and in the field. Maintaining the existing services and programs necessary and useful to the local populations in the upcoming year is a priority. Offering and expanding services and programs needed by the local population are also a top consideration. The staff and Board members will continue to meet the high expectations for communication on public health issues and address public health concerns with the proficiency that residents have come to expect from the Board of Health. The Members of the Board and staff wish to thank the residents and various Boards for their support and will continue to expand the capacity in which the Town is served.

Respectfully submitted: Charles T. Costello-Chairman; Susan Elwell-Clerk; John Melcher-Member

## **REPORT OF THE COUNCIL ON AGING**

The year 2013 was both busy and exciting with new ventures and old traditions. Our various holiday events and trips were very successful and well attended. The trips extended all over New England, from Cabbage Island in Boothbay Harbor to a Dinner Theater in Newport, Rhode Island. The successful Veteran's Supper was repeated in 2013 and grew in size, as more and more Vets attended. Everyone enjoyed the 3 course sit down meal and the speakers that followed. The business aspect of the Council conducted flu clinics that included both Rowley children and adults. Our thanks to the nurses who volunteered their time to staff the many flu clinics the town provided. The year 2013 had a high risk flu warning, so walk-in clinics were held until the vaccine was exhausted.

Senior wellness clinics were offered monthly both here and at the Plantation senior housing. Many hours were spent with seniors sorting out the very confusing maze of insurance changes as well as

notices of change from Medicare and Insurance Plans. The number of seniors, 60 and over continues to grow as the town's population increases and baby boomers come of age.

The "Meals on Wheels" program, which is funded by a grant from the Executive Office of Elder Affairs, client contributions, and citizen donations, served approximately 3610 meals in Rowley. The program remains viable due to the dedication of faithful volunteers who give their time every week to deliver the meal to client's door five days a week. Without this volunteer component the program could not exist.

A Monday meal served at the council is also staffed by volunteers. The estimated value of volunteer services in 2012 at the Council was over \$65,000.

The Council on Aging is also an active part of the TRIAD Program in Rowley. TRIAD has completed several projects in Rowley, the most recent is the "Car- fit" program, where seniors are fitted to their vehicle by trained professionals.

The Council continues to print their own newsletter, and with the help of faithful volunteers, the newsletters are folded and ready for mailing in a matter of hours and all 780 copies reach Rowley seniors by the beginning of each month. The newsletter is also available on the Town website and many seniors read it on the internet, saving the Council paper and postage.

There were several informational sessions on insurance, wills, power of attorney, health, and fire and electrical safety.

Bella Lesinski, a 7<sup>th</sup> grade student at Triton Middle School, received her silver award in Girl Scouts by growing and maintaining a 20 x 20 plot at the Rowley Community Gardens. Bella made weekly deliveries to the Council where she delivered over 100 lbs of fresh produce.

A Yoga class, held at the Plantation's all purpose room, and taught by Susan Scheuer, continues to be a most successful venture.

The Council wishes to thank the Town for its unfailing support, and all the volunteers who are the backbone and support of all our ventures. We also thank the Friend's Organization for their help and support with all our endeavors.

Respectfully submitted: Mary Ellen Mighill, Director and the Council on Aging Board:  
Mary Bright - Chairperson; George Gallant - Secretary; Members: Robert Kirsner; Nina Gynan; Joan Lyons; Merle Phipps; Edna Keyes

## **REPORT OF THE HISTORICAL COMMISSION & HISTORIC DISTRICT COMMISSION**

During the year 2013, the Historic District Commission issued a total of (14) Fourteen Certificates of Appropriateness, (0) One Certificates of Non-Applicability, (0) Certificates of Hardship, (2)

Two Demolition Permit, (0) Demolition Delay Enacted. There were a total of Sixteen (16) applications by property owners for proposed renovations, additions and or new construction on their property within the limits of the (2) two established Historic Districts.

The primary mission of the Rowley Historic District Commission is to act as a design review for projects located within the historic districts. The guidance and recommendations provided by the Commission maintain the rural character of our seventeenth century town. Since the passage of the Historic District Bylaw in 1998 the Commission has assisted numerous property owners with the application process for their proposed building additions, alterations, repairs, as well as new building construction. This assistance is provided upon request, or as required when a building permit is applied for within the designated districts.

The Historical Commission meets each month to consider issues concerning preservation and awareness of the historic character, places and artifacts in the town. Any property owner who has questions or comments of any historical concern such as historical house documentation, house plaque acquisition, inventories of historical sites on file, or other historical matters is invited to attend a regularly scheduled monthly meeting held at the Town Hall Annex, 39 Central Street, on the first Tuesday of each month at 6:30 P.M., or to contact the Historic Commission via email [historic@townofrowley.org](mailto:historic@townofrowley.org).

Respectfully submitted: Sara E. Bourque, Chair; Jim Mailhoit, Clerk; Frank P. Todd; Nathaniel N. Dummer; Robert Cianfrocca; Linda Cook; Elizabeth Jones; Mike Harney, Alternate

## **REPORT OF THE ROWLEY PUBLIC LIBRARY**

2013 has been a year of expansion for the Rowley Public Library. Staff hours have been increased in order to provide extra service to patrons, and exciting new digital resources have been added. In addition to being able to download free ebooks and audiobooks to computers, tablets, smartphones, and other devices, Library card holders can now download (and keep!) free music with Freegal and take online language learning classes with Mango. Downloadable content is available 24/7 via [www.rowleylibrary.org](http://www.rowleylibrary.org) and makes up about 3% of overall items borrowed.

In addition to over 6,000 virtual items, the Library collection consists of over 42,000 books, audiobooks, magazines, videos, comic books, graphic novels, and video games. Museum Pass subscriptions, sponsored by the Rowley Cultural Council and the Friends of the Rowley Public Library, save families thousands of dollars when they visit local cultural institutions. In all, over 47,000 items were borrowed in 2013. Patron visits numbered 37,779. The community meeting rooms were used over 500 times for meetings or quiet study, and the 14 computers available for public use were used an average of 250 times per week. Tireless Library staff answered 7,748 reference questions in person, by phone, email or mail, and processed 18,757 interlibrary loans and network transfers.

In keeping with the Library's mission "to contribute to the improvement of the quality of life for all people in the community by providing a welcoming community center, where people of all ages and

walks of life can come together for social, cultural, and educational experiences,” 268 events were held, attended by 4,382 people. These included story times for families and children, yoga classes for children and adults, computer classes for seniors, an ongoing book club which marked its 100<sup>th</sup> meeting in December, a financial literacy series, candidate’s night, teen poetry slams, author visits, lectures, and workshops. Thanks go out to the Friends of the Rowley Public Library for their support and sponsorship of a varied and interesting slate of programs for all ages. Sincere appreciation is also extended to our volunteers, who contributed 764 hours of service.

The Rowley Public Library applied for and received federal funding from the Library Services and Technology Act and the Institute of Museum and Library Services in order to stage its first On the Same Page Community Read. The “Rowley Reads” project is part of the Town of Rowley’s 375<sup>th</sup> Anniversary Celebration and will take place in the spring of 2014. In the meantime, visit your Library often and let us know how we are doing or what we could be doing better. Sign up for our monthly e-newsletter or like us on Facebook to keep up with all the latest news and announcements.

## **REPORT OF THE PARKS AND RECREATION COMMITTEE**

The Rowley Parks and Recreation Committee met throughout the year during 2013. The current Committee met many challenges this past year while improving the condition of numerous fields and focusing on the development of the Bradstreet property. Glen Fougere has been serving in the role of Chairman and Tim Southall to serving as Vice-Chair.

Significant improvements were managed by the Committee this past year which included major improvements to the Baseball fields at Eiras Park. The Committee met several times with the Rowley Youth Baseball and Triton Soccer Organizations to ensure adequate and safe environments were available to all participants. The Committee identified needed upgrades, solicited bids from numerous vendors and completed throughout 2013. The Committee continues to look at upgrading the pavement at the basketball court on Main Street and is working with the Triton Basketball organization to assist in this upgrade

The Committee continues to be involved in Bradstreet development and presented a plan at 2102 Town Meeting which provided the steps in which new fields and skate board park will be constructed over the next 2 years. Bids for Phase 1 of this project should be coming in early 2014. The Committee is very excited about this development as it will benefit many families in the community. We continue to try and utilize the Town Website to advertise our activities for more involvement 2014 and beyond. There are seven current members of the Rowley Parks and Recreation Committee, each serve on three sub-committees and serve as chair person on one. The Committee is also looking to fill to open paid positions which will provide additional assistance in moving projects along. We encourage Town residents to reach out to us if interested.

As always, we are trying to incorporate more family events into our service and the Parks and Recreation Committee is looking to hold concerts on Common in the summer of 2014. Dates are under review.

The sub-committee chairperson for each committee is:

Glen Fougere, User Fees Committee; Mike Quinn; Budget & Finance Committee; Mike Killion, Parks & Services Coordinator Committee; John Tidmarsh, Recreation Committee, Kurt Annen, CPA Committee; Tim Southall, Field Maintenance Committee. Each Committee has three members and meets on an as needed basis. They are all open to your suggestions and ideas for improvement. We would like to thank the residents of Rowley for their support to make all our improvements possible.

## **REPORT OF THE ROWLEY HOUSING AUTHORITY**

The Rowley Housing Authority has once again had a busy and productive year. The twelve units of family housing located at Depot Way remain full with a lengthy list of families waiting for vacancies to occur. At the forty-two units of elderly housing located on Plantation Drive, the Authority is always looking for elderly Rowley residents to apply. If you are interested, please contact the office at 978-948-2371, for information.

The kitchen project at our elderly complex at Plantation has just started and will be completed in 2014. This kitchen remodel is happening because of the generosity of the Town of Rowley, through the Community Preservation Committee. The sum of \$260,000.00 was voted to the Rowley Housing Authority for this project. The renovation of the bathrooms at the family units at Depot Way was completed in the spring of 2013.

This year the Authority Board welcomed our new State appointee, Mr. Robert Cianfrocca.

The Board would like to extend special thanks on behalf of both the Authority and the residents of Plantation, to the Rowley Council on Aging for the service and cooperation it provides.

Finally, the Authority would like to thank all Town Boards and Officials for their assistance and cooperation during the past year, especially the Police, Fire, and Highway Departments.

Respectfully submitted: Katherine L. Dalzell, Chairperson; Mary Ellen MacDonald, Vice Chair /Secretary; Donald P. Hovey, Treasurer; Jack L. Cook; Robert Cianfrocca, State Appointee

## **REPORT OF THE EASTERN ESSEX DISTRICT DEPARTMENT OF VETERANS SERVICES**

This Department is charged under Chapter 115 Massachusetts General Laws with providing services to veterans, their survivors and dependents. Principal workload under state law is the administration of aid to veterans and dependents. Communities fund the aid program, which is 75% reimbursed the following fiscal year by the Commonwealth. This is a need-based program and the Department conducts periodic comprehensive reviews of the cases to insure no substantive facts have changed, while working with the veteran to identify alternative or long-term solutions to

individual circumstances. During the calendar year Rowley had nine veterans/widows with two spouses/children on this program. Under State law the Department also assists qualified veterans to obtain bonuses, and qualified veterans, widows and parents to obtain State annuities, property tax abatements, and other benefits.

The Veterans Services program also mandates extensive interaction within the federal community, principally with the Department of Veterans Affairs. The Veterans Service Officer (VSO) assists veterans and their dependents in filing for pensions, service connected injury/illness compensation, dependency indemnity compensation for survivors, VA healthcare enrollment, insurance claims, decedent claims, and many other issues. Federal benefits processed by this Department are paid directly to those eligible to receive the assistance or entitlement. In 2011(the most current statistics provided by the VA) the VA sent approximately \$307,000 to eligible recipients in Rowley. In 2013 the current staff was responsible for approximately \$320,000 dollars paid to or saved by those assisted in Rowley.

Additionally, the Department interacts within the Federal community to correct military records, obtain needed documentation and insure veterans/dependents receive awards and recognition to which entitled. The VSO provided information, advice or assistance to 35 of the Town's 363 *identified* veterans and 5 of the 56 *identified* veterans widows during 2013.

The Director and the Assistant to the Director advocate for veterans on issues at the local, state and federal level, interact with elected and appointed officials on issues, and assist local organizations in serving the community. The Department also provided information, assistance and guidance for citizens in determining their needs for medical insurance.

In February 2013 the Eastern Essex District was recognized as the Massachusetts Veterans Services District of the Year by Secretary Coleman Nee of the Department of Veterans Services. In September 2013 the District Board of Directors accepted the request from Newbury to join the District. The expansion was approved by the Secretary and services to Newbury began in December 2013.

The Eastern Essex District is composed of the Towns of Essex, Georgetown, Hamilton, Ipswich, Newbury, Rowley, Wenham and West Newbury. A Board of Directors consisting of one selectman (or designee) from each town maintains oversight. Mr. Richard Cummings is the Rowley member of the Board of Directors.

Terrance P. Hart  
District Director

## **REPORT OF WHITTIER VOCATIONAL-TECHNICAL SCHOOL ANNUAL OPERATIONAL REPORT**

Whittier offers 19 vocational technical career areas designed to provide the necessary training and skills for further education or work force success.



Whittier’s academic program is designed to offer students the fundamental skills through its core curriculum in English, Math, Science and Technology, Social Studies, World Languages, Physical Education/Health, and Elective subjects. Courses are aligned with the Massachusetts Curriculum Frameworks in order to achieve success on the MCAS.

Courses are offered in a sequential format and are integrated with the vocational-technical areas, wherever practicable and mutually beneficial. All academic courses offer advanced sections for students who desire to further their education. We offer honors courses in English, science, and math to lead toward advanced placement courses. Moreover, a Tech Prep program is offered to eleventh and twelfth grade students which parallels the College Prep program and provides students with the opportunity to earn college credit and/or advanced college placement.

Since all programs are open to both females and males, we encourage our students to explore and to specialize in non-stereotyped, non-traditional vocational-technical areas and to strive for the maximum realization of their goals and potential.

Whittier Regional Vocational Technical High School is entering its fortieth year. To date we have graduated 10,051 students from the day school.

The enrollment for the Evening School from Rowley: 4

The October 1, 2012 Day School Enrollment:

|                  | Boys | Girls |
|------------------|------|-------|
| Grade 9          | 3    | 2     |
| Grade 10         | 1    | 0     |
| Grade 11         | 2    | 1     |
| Grade 12         | 0    | 1     |
| Total –          | 10   |       |
| 2013 Graduates – | 1    |       |

The cost to Rowley for the school year 2012-2013 was \$162,809.00.

Respectfully yours: David Irving - Rowley Representative; William P. DeRosa - Superintendent

# **REPORT OF THE TRITON REGIONAL SCHOOL DISTRICT**

## **SCHOOL OFFICIALS – 2012/13**

### **Superintendent of Schools**

Christopher Farmer  
112 Elm Street  
Byfield, MA 01922  
(978) 465-2397

### **Asst. Superintendent of Schools**

Brian L. Forget  
112 Elm Street  
Byfield, MA 01922  
(978) 465-2397

### **Chief Academic Officer**

Kimberly Croteau  
112 Elm Street  
Byfield, MA 01922  
(978) 465-2397

### **Administrator of Special Education**

David Magee  
112 Elm Street  
Byfield, MA 01922  
(978) 465-2397

### **Pine Grove School Principal**

Christine Kneeland  
191 Main Street  
Rowley, MA 01969  
(978) 948-2520

### **Pine Grove School Assistant Principal**

Margot Lacey  
191 Main Street  
Rowley, MA 01969  
(978) 948-2520

### **Triton Regional Middle School Principal**

Alan MacRae  
112 Elm Street  
Byfield, MA 01922  
(978) 463-5845

### **Triton Regional High School Principal**

Kathryn Dawe  
112 Elm Street  
Byfield, MA 01922  
(978) 462-8171

## **SUPERINTENDENT'S REPORT**

This report describes developments within the district during the period January 2012 through January 2013.

## **Budget Related Developments**

The three member towns supported the School Committee's proposed final FY14 budget, which enabled the district to:

- ✓ maintain low class sizes in the elementary schools
- ✓ enhance support for students with special needs at Pine Grove School by increasing special education staffing and introducing audio-enhancement to appropriate classrooms
- ✓ improve support for students with low literacy skills at the middle school
- ✓ avoid high cost out of district tuition by making in-district provision for students with special needs between the ages of 18 and 22
- ✓ appoint a full-time social worker to provide more adequate support for middle and high school students with mental health and behavioral issues
- ✓ create a full-time District Athletic Director position to improve student opportunities and liaison with town feeder programs

These changes were made possible primarily by the School Committee:

- negotiating health insurance plan changes that saved \$602,997 in the current year;
- reducing utility costs by \$163,879; and
- saving \$189,161 on the cost of out-of-district special education tuition

A significant contribution to the budget this (and next) year has been the change in the balance between the number of families sending their children to schools in other districts (down) and those from outside of Triton sending their children to our schools (up). The number of students "choicing-in" now exceeds the number "choicing-out". This greater confidence in the district's schools reflects improvement in the effectiveness of our teachers, the School Committee, and the administration.

Overall the budget increased town assessments by 0.58%.

The latest figures published by the state Department of Revenue show Rowley spending 54.2% of its General Fund expenditure on schools (including Whittier Regional Vocational High School, as compared with 54.7% in Newbury and 54.8% in Salisbury.

The district's spending per student in FY12 (the latest published figures) was \$12,749: the median for neighboring North Shore districts.

## **District Initiatives to Improve Teaching and Learning**

Current district initiatives include, but are not limited to:

- implementing new state standards for English and Mathematics
- training teachers in the Keys To Literacy program
- reviewing assessment and grading practices
- data analysis to improve instructional decision making
- extending targeted support for students at risk of failure
- consolidating the state's new educator evaluation arrangements

## **Student Growth, Achievement and Commitment to Excellence**

Our initiatives to improve student growth and achievement continue to focus on five questions:

- What do we want our students to know, understand and be able to do?
- Are we using the most appropriate instructional strategies?
- How will we know that students have learned what we intended?
- What will we do to assist students who are not making appropriate progress?
- How will we meet the needs of students who already know what we are planning to teach?

The District Development Plan's goal for annual student growth as measured by the state Student Growth Percentile (SGP) for English and Mathematics was achieved. The "normal" expected growth range is 40 to 60. The 2013 results met or exceeded our target of 55. Across the district SGPs exceeded 60 for Math at Grades 4, 5 and 8, and at Grades 6 and 10 for English Languages Arts.

Overall our spring 2013 MCAS scores were flat as compared with the previous year; reflecting the state trend.

The high school's four-year graduation rate rose above 90% for the first time.

Our students' growth and achievement reflects the district support for the development of best instructional practice through professional development supported by school-based coaches specializing in English mathematics and the analysis of student assessment data to improve instruction.

Professional practice across the district is monitored and supported by a Leadership Team which has been strengthened and had adopted a very collaborative approach over the past three years.

At the senior level the College Board recognized the significant increase in the number of high school students taking Advanced Placement courses by placing the school on its annual honor roll.

The district's commitment to all our students is reflected in the work of a task group charged with reviewing and improving the transition of students from the elementary schools to the middle school and at the end of Grade 8. Information about transitioning students is now more comprehensive and focused, and attention has been given to improving transition related events for families and students.

## **Student Opportunity**

After-school programs continue to extend the school day for many students. For example, the DECA (the Distributive Education Clubs of America) program aims to develop business leaders and entrepreneurs. Now in its third year, the high school has by far the largest group of participants on the North Shore. This past year two students won their way to the national competition finals in California.

The appointment of a full-time Athletic Director has already resulted in an increase in opportunities. A new middle school program has introduced Field Hockey, boys and girls Basketball, and Track

and Field. At the high school our newly established co-ed swimming team has been established in co-operation with Georgetown and Newburyport.

Other examples of excellence in co-curricular activities include:

- four elementary and middle school students won through to the state Science Fair finals
- Best musical award for the high school production of Anything Goes
- representation on the All State Jazz Band, and on the North East District Jazz Band and Chorus
- the elementary stage band was assessed as excellent at the Mass Bay Music festival
- Division III North golf champions and state finalists

### **Facilities**

A draft capital development plan covering all facilities and fixed equipment has been prepared. The district has confirmed a Statement of Interest to the Massachusetts School Building Authority as a prerequisite related to the updating of the Pine Grove School facility. Further progress will require the support of the Board of Selectmen and town meeting.

The safety and well being of students remains a top priority. Events in other places prompted a review of school security arrangements through the Schools' Safety Committees, which include representatives of the emergency services.

I am deeply appreciative of the commitment of our teachers, support staff, and administrators to meeting the developmental needs of all our students.

Christopher Farmer - Superintendent of Schools

## **PINE GROVE SCHOOL PRINCIPAL'S REPORT**

Our charge as a school is to fundamentally increase student achievement. In order to increase student performance, we must diligently focus our school on the one critical factor that has the greatest impact on student achievement -- classroom instruction. Great instruction is: Guided by the Curriculum, Rigorous with research-based strategies, Engaging and exciting, Assessed continuously to guide instruction, and Tailored through flexible groups.

A review of the Spring 2013 MCAS results has shown unevenness in student performance that we continue to grapple with at Pine Grove. The 3.3% CPI decline in our Science scores are an area of concern; some of the data suggests that further teacher training and support is a critical element for teachers who have not previously taught science at the grade level. At the same time, fifth grade students made considerable gains in mathematics, with 84% proficient or higher, and an 82% student growth percentile (SGP). This reflects the fifth grade teachers' identification and incorporation of new teacher/student resources for mathematics. Over the coming year, we will be focusing on how we can increase mathematical success, particularly at the third and fourth grade levels, and with all of our SPED students.

Pine Grove School has developed and implemented a model in which each grade level participates in a grade level Professional Learning Community (PLC) meeting every other week. The mission of the PLC is: The PGS Professional Learning Communities will work in collaborative teams to continually analyze and

improve classroom practice to ultimately impact student learning. Focus areas tend to be on Mathematics and ELA. The PLC's are facilitated by the literacy and math coaches.

Pine Grove School is in year one with the utilization of a literacy and math coach. Research shows that schools and classrooms with the highest reading and math achievement are those that are supported by literacy and math coaches who spend most of their time working with teachers.

Teachers continue to implement Keys to Literacy across all disciplines. Keys Coaches are providing support and PD for the teachers. Pine Grove School continues to improve RTI WIN (What I Need) time for all struggling students as well as our high ability students. RTI is the use of research-based instruction and interventions to students who are at risk and may be suspected of having specific learning disabilities. A three tiered pyramidal model is implemented when providing RTI.

PGS educators have worked collaboratively to strengthen the protocols for developing analytical and evaluative processing using data literacy including MCAS analysis. Interventions/Extension Blocks and Lesson Study have been implemented across several grade levels. Teachers continue to define their practice using flexible grouping. Differentiation Instruction continues to be strengthened among educators with several teachers participating in DI study groups with the District DI Specialist.

Teachers at Pine Grove School continue to participate in a number of professional development activities including Keys to Literacy, Helping Students with Psychological Disorders, Benchmark Assessment System, Coaches Training, Data Teams, Curriculum Mapping, Response to Intervention, Differentiated Instruction, Independent Study, and Technology. All Professional Development activities are aligned to the District Improvement Plans.

Several Community Gatherings continue to take place throughout the year with an emphasis on appropriate school conduct, bullying and harassment, and a continuation of Character Education in which students are introduced to monthly themes such as Friendship, Self Control, Honor, Generosity, Moral Control, Patriotism, Wellness, Personal Best, Peace, and Team Spirit. Community Gatherings are open to parents. The various PGS communities continue to work together in order to support and deliver the ideal Pine Grove graduate: A student with high academic achievement, strong sense of self, with powerful critical thinking skills, and an engrained desire for civic participation. The various factions that make up the larger Pine Grove community are the student body, faculty, staff, and parents.

Bi-monthly Principal Coffee Talks continue to be popular among parents. Topics are focused on issues in education, assessment information, and popular educational books for parents. The School Council developed the PGS Parent Volunteer Handbook aligned with the District Parent Volunteer Handbook. Training Programs/Parenting Classes are underway for parents. The second series is scheduled to begin in January 2014 and will focus on ADD/ADHD and Executive Functioning Difficulties. The PGS School council will administer a Parent Survey regarding volunteering specialty areas during Spring 2014.

Respectfully submitted: Christine A. Kneeland -Principal

## **TRITON REGIONAL HIGH SCHOOL PRINCIPAL'S REPORT**

In the spring of 2013, Triton High School renewed its commitment to all students through a review and revision of the High School Mission Statement. As a result of committee work which included

input from a variety of constituent groups: staff, students, parents, and the community, Triton High School ratified its new Core Values & Beliefs statement.

### **CORE VALUES, BELIEFS, AND LEARNING EXPECTATIONS**

TRITON HIGH SCHOOL  
PREPARATION FOR CAREERS, COLLEGE, AND COMMUNITY  
CONNECTED LEARNING  
RELEVANT SKILLS  
RESPECTFUL ENVIRONMENT

This statement expresses what we believe are the most important things about our school and what we want for every student graduating from Triton. Additionally, our Student Learning Expectations, which are also being reviewed this year, can be found on our website - [www.trsd.net/high](http://www.trsd.net/high). Just click on “About the School” to learn more about the High School and our community of learners. For additional information, we encourage you to check out the Triton Today section on the home page of the district web site for current School Committee and district news.

We are proud of the fact that the High School offers a rigorous curriculum, which includes fourteen Advanced Placement courses, including English Language and Composition, English Literature and Composition, US and European History, Calculus, Physics C: Mechanics, Biology, Chemistry, Spanish Language, French Language and Culture, Studio Art and Art History, Computer Science, and Statistics. Additionally, our Senior English curriculum allows for students to choose from various electives dependent upon their interest level while providing opportunities to be immersed in a rich stimulating course of study. In addition, we have formed a partnership with Salem State University to offer dual enrollment classes that are held on campus. Over fifty students have participated in the dual enrollment program since the spring of 2010 and have earned college credits. We will continue to work collaboratively as a school community to utilize and to seek resources to create a school culture that will have a lasting impact through the challenge and education of each student.

The High School continues to meet the MCAS state accountability benchmarks in making satisfactory progress towards 100% proficiency by 2015 in English Language Arts, Math, and Science/Engineering Technology. We are confident our students will continue to succeed on the MCAS tests and we will see an ever-increasing proportion of our students achieving in the Proficient and Advanced categories. To support our goal, we provide MCAS tutoring both in the spring and fall for students and we continue to strive to offer additional MCAS preparation assistance for students in need of remediation.

We are committed to successfully preparing ALL students for their future. To this end, we have an alternative education classroom in the High School which focuses on the specific individualized needs of some of our struggling learners. We are working to ensure that all students receive the benefits of education and this program is designed to improve achievement for the struggling learner. Students in this classroom have the opportunity to achieve success by utilizing a web-based credit recovery program in addition to being taught in a smaller, individualized program. As students in a 21<sup>st</sup> century learning environment, out of school supervised vocational opportunities are also being addressed for these students ensuring that they will graduate with college and career readiness skills.

The 2012-2015 School Improvement Plan, developed, and reviewed this year by the site-based School Council, has identified four primary goals for the High School. The School Council is steadfast in providing support and guidance in leading the school for effective change, giving careful attention to the evidence on current results as well as on possible improvements. One of the goals of last year, which continues to be a goal in the current plan, is the continued development of a Student Advisory Program. At present the High School has an advisory program for freshmen and sophomore students. The goal of this program is to develop a supportive, individualized and personalized environment for the students. Our Student Advisory Program provides each student with an adult mentor in the building, providing a consistent human element strengthening relationships among people and fostering an environment conducive to learning. The challenge for us as a school is to understand each student and how he or she learns best. Through this learning, we can develop the right structures and tactics to challenge each student and engage him or her in their learning.

Meeting the learning needs of our students requires dedicated resources, systems, and processes. This past year, we were able to enhance course offerings and opportunities to students through the expansion of our Business Department. After hearing from students and listening to their requests, we were able to augment the program options in our Business Department to better meet student needs upon graduation. Another way we have been able to expand business program offerings has been through the establishment of Triton High School's own DECA (Distributive Education Clubs of America) chapter. DECA is a national high school and college program that extends the teaching and learning of National Curriculum Standards in four career clusters - Marketing, Finance, Business Management & Administration, Hospitality / Tourism. This year 72 students represented Triton High School at the Massachusetts State Competition. Of these 72 students 25 are "moving on" to compete in Districts. The focus of DECA is to prepare the next generation of students to be academically prepared, community oriented, professionally responsible, and experienced leaders. This is accomplished through a series of events and conferences at the District, State, National, and International levels. Students compete to advance in their respective selected areas of choice through exams and role playing events. Beyond competition based events, DECA also offers leadership seminars at the different conferences throughout the year.

These added business curriculum offerings help us provide students with more real world experiences in addition to those already offered to students working in the "Viking Corner Store" and the School bank. To further these goals for our students, the Institution for Savings Bank holds a Credit for Life fair in the high school gymnasium for all juniors. The Credit for Life fair is a nationally recognized program designed to help high school students develop personal financial management skills that they will use throughout their lives. Last year Triton students participated along with students from Ipswich, Pentucket, and Newburyport high schools.

Triton High School foreign language students have two distinct opportunities to participate in our school sponsored exchange programs. The French Exchange program began in 2008 and we are proud to be able to continue providing our students with such a rich and rewarding experience. It is the intent of this organization that exchanges represent not only a school-to-school exchange; but also, a community-to-community exchange. The Spanish Immersion and Exchange Program is a



new offering, beginning in the summer of 2014. Student participation in both these exchange programs provides high school students a unique opportunity to discover another culture and to meet other youth of their own age from another country - providing everyone with a tremendously enriching experience.

The District's 21<sup>st</sup> Century after school enrichment program continues to be a resounding success with a great many students. There are 192 high school students actively participating in the many varied opportunities available to them after school. The students in the Triton Learning Center Program continue to maintain a paper-recycling program. Students can be seen collecting used paper from throughout the building and the public is welcome to get involved. A green collection bin is kept behind the building, near the power plant. Interested individuals are welcome to place their used paper in that bin.

Parents continue to partner with the school and make major contributions via support groups such as the PTA, Boosters, Gradventure, and TMPO. We are pleased that a number of parents continue to serve in volunteer capacities both during the school day as well as at extra-curricular activities. We hope to find ways to encourage even more volunteerism in the future. The Triton Education Foundation is also very involved in supplementing the needs of our school as well as the other district schools such as providing Smart boards, projectors, and laptop carts for our classrooms. TEF was instrumental in the development of the Newburyport Five Cents Savings Bank College and Career Center, which serves to greatly enhance our developmental guidance curriculum.

Our students continue to receive noteworthy recognition in a number of state and national academic, athletic, and artistic venues. For example, this year, forty-seven students were named to the John and Abigail Scholarship Program. To qualify, these students must rank in the top 25 percent of those taking the MCAS test at Triton High School. Students are offered four years of free tuition at the University of Massachusetts or at any of the state or community colleges. Our visual and performing arts students have gained considerable recognition at the regional and state levels, including student acceptance into the All State Jazz Band, the Northeastern District Honor Chorus, the Northeast Junior District Girls Chorus as well as awards in the Boston Globe Scholastic Art Competitions, the Scholastic Art and Writing Awards, the Newburyport Budding Artists Competition, and Art All-State Awards.

Students continue to participate with energy and enthusiasm not only in athletics, extra-curricular and co-curricular activities, but also in community service programs. Again this year we hosted events for our senior citizens including a spring breakfast, and the Holiday Tea. Various student groups sponsored a blood drive for the American Red Cross, participated in the Salisbury Santa's Helper Program, helped with fundraising for the Salvation Army and visited needy children during Thanksgiving at the Lawrence Boys and Girls Club.

On behalf of the students, staff and administration of Triton High School, I would like to express our gratitude to the citizens of our district. In particular we appreciate the continuing and focused efforts of our School Council and the Triton Regional School Committee.

Respectfully submitted: Kathryn E. Dawe - Principal

## TRITON REGIONAL MIDDLE SCHOOL PRINCIPAL'S REPORT

The Triton Regional Middle School continues the mission to prepare students for high school and beyond. Although the last year has brought a new administration and other changes, we continue to offer a blend of rigorous academics, high quality instruction, and popular extracurricular activities.

The Middle School continues to work hard adopting and implementing the Common Core Curriculum, developing common assessments and supporting struggling learners. Our MCAS results, although not as strong as the previous year, continue to be well above state averages and equivalent to those in surrounding communities. We are committed to meet state requirements to halve our proficiency gaps by the 2017 school year. The addition of two new positions, a Reading Specialist and Academic Interventionist, should help us with that goal. Additionally, over the last year, our teachers have all trained hard and brought Keys to Literacy strategies to their classrooms. These strategies are designed to improve reading and writing, in all content areas across the curriculum. Whether it be an 8<sup>th</sup> grade math teacher, participating in "Adopt-a-Ship, developing lessons based on communication they receive from the crew of a large container ship travelling the world or the Assistant Principal escorting 3 deserving students to Boston to spend a day of service with the Governor, our teachers continue to be innovative and take on new initiatives.

We continue to have strong and vibrant array of afterschool and extracurricular activities. Our "Canary" service learning program continues to gather canned food and donations for needy families while at the same time providing strong lessons about poverty and service to others. Our 21<sup>st</sup> Century Community Learning Centers Grant programs continue to be utilized by students after school. Our Art program has expanded and now offers electives for 8<sup>th</sup> graders and we have added a piano lab to our music program, which we hope to expand to offer electives as well. The Middle School Math League Team continues to be a top team in the area. With the addition of a new Athletic Director, the Middle School is building a formidable athletic program with the addition of numerous sports and intramurals.

The support of our affiliated towns is appreciated and crucial to the development of our programs and, more importantly, our students. As a Triton graduate from Rowley, I am proud to represent this school, and I find it to be an exciting place of learning. I encourage anyone who would like to visit to come by and see what we have to offer.

Thank you for your continued support in making Triton Middle School the best it can be!

Respectfully submitted: Alan B. MacRae - Principal

**SCHOOL COMMITTEE – 2012/13**

| <b><u>NEWBURY REPRESENTATIVES</u></b>                         | <b><u>TERM EXPIRES</u></b> |
|---|----------------------------|
| Robin Williams<br>12 Scotland Heights Drive<br>978.462.0415   | 2013                       |
| Dina Sullivan<br>21 Coleman Road, Byfield<br>978.463.0930     | 2014                       |
| Suzanne Densmore<br>32 School Street, Byfield<br>978.465.5311 | 2015                       |
| <b><u>ROWLEY REPRESENTATIVES</u></b>                          | <b><u>TERM EXPIRES</u></b> |
| Paul Lees<br>71 Wilson Pond Lane<br>978.948.2334              | 2013                       |
| Richard Cummings<br>3 Arbor Way<br>978.948.8176               | 2014                       |
| Mary Murphy<br>377 Wethersfield Street<br>978.948.7917        | 2015                       |
| <b><u>SALISBURY REPRESENTATIVES</u></b>                       | <b><u>TERM EXPIRES</u></b> |
| Deborah Choate<br>8 Lions Way<br>978.462.4578                 | 2013                       |
| Jane Purinton<br>20 Toll Road<br>978.465.7821                 | 2014                       |
| Linda Litcofsky<br>66 Rabbit Road<br>978.463.6877             | 2015                       |

# TOWN OF ROWLEY ENROLLMENTS AS OF OCTOBER 2012

## Pine Grove School

| Elementary      | Boys       | Girls      | Total      |
|-----------------|------------|------------|------------|
| Early Childhood | 22         | 24         | 46         |
| Kindergarten    | 39         | 26         | 65         |
| Grade 1         | 28         | 27         | 55         |
| Grade 2         | 39         | 48         | 87         |
| Grade 3         | 37         | 40         | 77         |
| Grade 4         | 41         | 33         | 74         |
| Grade 5         | 43         | 36         | 79         |
| Grade 6         | 34         | 35         | 69         |
| <b>Total</b>    | <b>283</b> | <b>269</b> | <b>552</b> |

## Triton Regional Middle School

|                         |            |
|-------------------------|------------|
| Grade 7 Rowley Students | 85         |
| Grade 8 Rowley Students | 55         |
| <b>Total</b>            | <b>140</b> |

## Triton Regional High School

|                          |            |
|--------------------------|------------|
| Grade 9 Rowley Students  | 55         |
| Grade 10 Rowley Students | 57         |
| Grade 11 Rowley Students | 53         |
| Grade 12 Rowley Students | 48         |
| <b>Total</b>             | <b>213</b> |

## Other Enrollments as of October 2012

|  |                      |            |
|--|----------------------|------------|
|  | <b>SPED</b>          | 7          |
|  | <b>Private</b>       | 32         |
|  | <b>Parochial</b>     | 23         |
|  | <b>Public</b>        | 71         |
|  | <b>Home-Schooled</b> | 19         |
|  | <b>Total</b>         | <b>152</b> |

|   |             |
|---|-------------|
| <b>Pine Grove School Enrollment</b>             | <b>552</b>  |
| <b>Triton Regional Middle School Enrollment</b> | <b>140</b>  |
| <b>Triton Regional High School Enrollment</b>   | <b>213</b>  |
| <b>Other Enrollment</b>                         | <b>152</b>  |
| <b>Total 2012/2013 Enrollment as of 10/1</b>    | <b>1057</b> |

**General Fund Statement of Revenues and Expenditures – Budget and Actual  
Required Supplementary Information For the Year Ended June 30, 2013**

|   | <u>Final Budget</u> | <u>Actual</u>     |
|---|---------------------|-------------------|
| <b>Revenues</b>                                   |                     |                   |
| Assessments to Member Towns                       | \$27,094,462        | \$27,086,101      |
| Intergovernmental                                 | 10,457,379          | 10,626,493        |
| Medicaid  | 175,000             | 222,201           |
| Investment Income                                 | 50,000              | 23,197            |
| Insurance and Retirement Revenue                  | 633,509             | 598,639           |
| Miscellaneous                                     |                     | 6,736             |
| <b>Total Revenues</b>                             | <b>38,410,350</b>   | <b>38,563,367</b> |
|   |                     |                   |
| <b>Expenditures</b>                               |                     |                   |
| Administration                                    | 1,272,683           | 1,324,459         |
| Instruction                                       | 18,783,449          | 18,819,240        |
| Special Education Tuition to Other Districts      | 1,043,355           | 1,104,190         |
| School Choice and Charter School Tuition          | 1,731,287           | 1,713,388         |
| Transportation                                    | 2,115,892           | 2,061,132         |
| Other School Services                             | 325,384             | 318,668           |
| Student Activities                                | 382,552             | 386,875           |
| Operation and Maintenance                         | 2,627,663           | 2,805,313         |
| Fringe Benefits                                   | 7,190,985           | 6,862,600         |
| Food Services                                     |                     | 65,650            |
|   |                     |                   |
| Debt Service:                                     |                     |                   |
| Principal   | 2,195,000           | 2,195,000         |
| Interest  | 800,100             | 800,100           |
|   |                     |                   |
| <b>Total Expenditures</b>                         | <b>38,468,350</b>   | <b>38,456,615</b> |
|   |                     |                   |
| Excess (Deficiency) Of Revenues Over Expenditures |                     | 106,752           |

**FY 2013 ASSESSMENTS**

|                        | <b>Operating Budget</b> | <b>Capital Assessment</b> |
|------------------------|-------------------------|---------------------------|
| <b>NEWBURY .....</b>   | <b>\$8,915,304</b>      | <b>\$211,644</b>          |
| <b>ROWLEY .....</b>    | <b>7,738,020</b>        | <b>211,416</b>            |
| <b>SALISBURY .....</b> | <b>9,197,221</b>        | <b>820,855</b>            |
| <b>Total .....</b>     | <b>\$25,850,545</b>     | <b>\$1,243,915</b>        |

## **“NO SCHOOL” ANNOUNCEMENT**

The “No School” announcement for the Pine Grove School and Triton Regional Middle/High School (Triton Regional School District) is given over TV stations WBZ (4), WCVB (5), WHDH (7), and FOX (25). In addition to the TV stations, the closures are posted on the district website at [www.trsd.net](http://www.trsd.net) and phone calls are made to all families via the district’s auto-dialer (ConnectED).

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### **TOWN OF ROWLEY TRITON REGIONAL SCHOOL DISTRICT OFFICIALS 2012/13**

Christopher Farmer, Superintendent of Schools

Brian L. Forget, Assistant Superintendent of Schools

Kimberly Croteau, Chief Academic Officer

David Magee, Administrator of Special Education

Kathryn Dawe, Principal, Triton Regional High School

Alan MacRae, Principal, Triton Regional Middle School

Christine Kneeland, Principal, Pine Grove School

Margot Lacey, Assistant Principal, Pine Grove School



## Offices and Departments

[www.townofrowley.net](http://www.townofrowley.net)

Office and meeting hours on the following list of Town offices and departments are subject to change due to any number of factors. **Please call ahead.**

**Accountant:** Town Hall – Tues - Thurs 9:00 a.m. -3:00 p.m. (978) 948-7908

**Agricultural Commission:** Meetings are held the 2nd Thursday of each month at 7PM in the Town Hall Annex

**Animal Control Officer:** - Call Rowley Police in an emergency.

**Assessors:** Town Hall - Mon- 8:30 a.m.-8p.m., Tues-Thurs 8:30-4:30 Fri-8:30 a.m.-12p.m.

(978) 948-2021. Meetings 2nd & 4th Monday - 6:00 p.m. in Assessors Office

**Board of Health:** Annex - Mon-Thurs 9:30 a.m. -12:30 p.m. – (978) 948-2231

**Cemetery Commissioners:** Rowley Cemetery – (978) 948-2885

**Conservation Commission:** Annex – Mon through Thurs 9:00 a.m.-12:30 p.m. (978) 948-2330 Other times by appointment

**Council on Aging:** Annex- Mon-Thurs 8:30-4:30, Fri 9:00-12:00 – (978) 948-7637

**Finance Committee:** Meetings as called by Chairman, check postings.

**Fire Department & Emergency Management:** 7 Hammond St. - Mon-Fri 8:00 a.m. - 4 p.m. (978) 948-3812-  
Emergency 911

**Harbor Master:** Emergencies on the water call VHF channel 16 / No office hours, questions call 508-397-2450

**Highway Department:** Garage, Independent St. – (978) 948-2441 Leave message

**Housing Authority:** Office, Plantation Drive, Mon, Tues, Thurs, Fri 8:00 a.m. -12:00 p.m.- (978) 948-2371  
Meetings 2nd Friday 9:00 a.m.

**Inspection Dept:** Annex- Bldg Insp. Office hours – Mon – Thurs 9:00 a.m.-12:00 p.m. (978) 948-2186

Fax number for all inspectors: (978) 948-3796

Plumbing/Gas Inspector - Mon. Weds. & Thurs 7:00 a.m. -8:00 a.m.

Wiring Inspector - Mon Weds. & Thurs. 7:00 a.m. – 8:00 am.

**Library:** 141 Main St-Mon, Wed, Thurs 10-8 pm, Tues 2-8:00 pm, Sat 10:00 a.m. – 2:00 p.m., closed Friday

(978) 948-2850 [www.rowleylibrary.org](http://www.rowleylibrary.org)

Meetings of Trustees 3rd Tuesday of month at Library - Friends of the Library 2<sup>nd</sup> Tuesday

**Light Department:** Office, 47 Summer St - Mon-Fri 8:00a.m.-4:30 p.m. (978) 948-3992

[www.rowleylight.com](http://www.rowleylight.com) Meeting of Light Board 2nd Weds of month 7:00 p.m. at the Town Hall

**Parks & Recreation:** Check for meeting postings.

**Personnel Board:** Meetings as called by Chairman, check postings. (978) 948-7068

Personnel Officer: (978) 948-2705

**Planning Board:** Annex – Mon, Tues, Weds., Thurs 9 a.m. -12:30 p.m. – (978) 948-5549

Meetings- Wednesdays as scheduled at Annex.

**Police Department:** 477 Haverhill St. - Business (978) 948-7644 - Emergency 911

**Selectmen/Town Administrator:** Town Hall - Mon - Thurs 9:00 a.m. -4:00 p.m. Fri 9:00 a.m.- noon

(978) 948-2372 Meetings Mondays 7:00 p.m. Town Hall

**Town Clerk:** Town Hall-Mon 9 a.m.-8 p.m. Tues, Thurs & Fri 8 a.m.-noon, Wed 8-4:30- (978) 948-2081

[townclerk@townofrowley.org](mailto:townclerk@townofrowley.org)

**Treasurer/Collector:** Town Hall-Mon 8:00 a.m.-8:00 p.m., Tues, Weds, Thurs 8-4:30, Fri 8-12 – 948-2631

**Tree Warden:** Independent St. (978) 948-2441 Leave message.

**Triton Regional School District:** Pine Grove: 948-2520 Triton Middle: 463-5845 Triton High: 462-8171

Superintendent's Office: 465-2397 School Committee meetings generally one Wednesday per month at

Triton School Library - see Triton's school calendar for dates

**Veteran's Agent:** Ipswich Town Hall (978) 356-3915

**Water Department:** Central Street, Mon-Fri 7:00 a.m.-12:00p.m.;12:30p.m.-3:30 p.m. (978) 948-2640

Meetings as scheduled by Board, check postings.

**Zoning Board of Appeals:** Office hours – Mon – Weds. 1:30 p.m. to 4:30 p.m. (978) 948-2657.

Meetings every third Thursday.