

Town of Rowley 2012



Annual Report

GENERAL INFORMATION

Rowley was incorporated as a Town on September 4, 1639

LOCATION 32 miles north of Boston
AREA 19.03 square miles
ZIP CODE 01969
AREA CODE 978

POPULATION:

1960 Federal Census 2,783
1970 Federal Census 3,006
1980 Federal Census 3,860
1990 Federal Census 4,452
2000 Federal Census 5,500
2010 Federal Census 5,854

REGISTERED VOTERS: as of January 15, 2013

Democrat 779
Libertarian 11
Republican 723
Other 6
Unenrolled 2,928
Total Registered Voters 4191
Inactive Status Voters 256
Total Population 5,854

ASSESSED VALUATION: as of January 1, 2012

Real Estate 848,321,700
Personal Property 17,603,877

TAX RATE FOR FY 12:

All classes of property 14.50

TOWN OFFICES:

The Town Hall and Town Hall Annex has offices for the Accountant, Town Administrator, Assessors, Board of Health, Selectmen, Inspection Department, Conservation Commission, Council on Aging, Planning Board, Town Clerk and Treasurer/Collector
Mailboxes for departments, boards & committees are located at the Town Hall
The Fire Station is located on Hammond Street
The Highway Garage is located on Independent Street
The Rowley Free Public Library is located on Main Street next to Town Hall
The Pine Grove School is located on Main Street
The Municipal Light Department is located on Summer Street
The Police Department is located on Haverhill Street
The Water Department is located on Central Street

SENATORS IN CONGRESS: Scott Brown until 11.6.12, Elizabeth Warren 617-286-6715, John F. Kerry, 617-565-8519

REPRESENTATIVE IN CONGRESS: John Tierney 978-531-1669

STATE SENATOR: Bruce Tarr, Room 436, State House, 617-722-1600

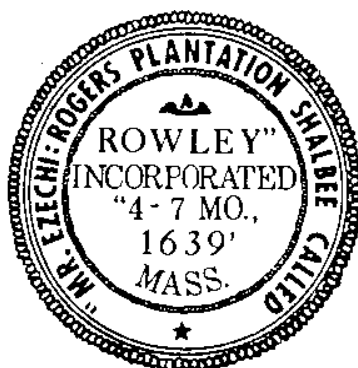
STATE REPRESENTATIVE: Harriett Stanley (before re-districting); Brad Hill 978-356-9008

1639

2012

Three Hundred Seventy Third

*Annual Report
of the
Town of Rowley*



For the year ending December 31

2012

(Cover photo courtesy of G. Robert Merry, Rowley, MA)

COVER PHOTO
DEDICATION OF ENHANCED 9/11 MEMORIAL

The horror that gripped our nation following the terrorist attacks on New York and Washington DC did not escape directly impacting our community. As the hours passed, word came that two of the hijacked planes originated from Boston and that three of Rowley's residents were victims.

On American Airlines Flight 11 were Rowley residents James & Mary Trentini and former resident Laurie (Olsen) Neira of Los Angeles, California. Jim and Mary Trentini boarded flight 11 for a trip to California to visit their daughter and to baby-sit their grandchildren. Laurie (Olsen) Neira grew up in Rowley. After High School she traveled to New York City, where she met her husband and later moved to California. On September 11, 2001 Laurie was returning to California on Flight 11 after spending time in Rowley helping her mother move to a new residence in Newbury.

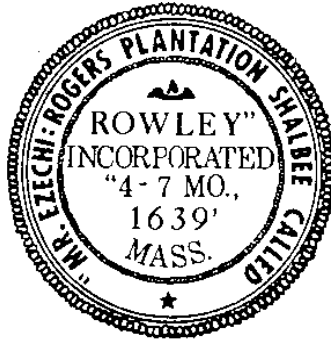
In 2011 the New York and Federal Courts released steel, that had been previously considered evidence, from the World Trade Center Towers. At this time Selectman Robert Merry spearheaded the effort to acquire a piece of steel to add to the Town's existing memorial. Through the efforts of the 9-11 Memorial Committee, including members Reverend Robert Hagopian, Fire Chief James Broderick and Selectman Merry, Rowley obtained a piece of steel from The Fire Department of New York.

The granite the steel is mounted on came from one of the Town Bridge replacement projects that resulted from the "Mother's Day" floods of 2006. It appears to be from the late eighteenth century. The original monument came about by Lawrence Brockelbank, AKA, "Loni". After the tragedy of September 11, 2001 Loni decided he needed to do something to remember the three Rowley residents lost on Flight 11. This Monument was dedicated in 2001. The 9-11 Memorial Committee, from the start, was concerned about not overpowering the original Memorial with the enhancements. To that end we think this has been accomplished and we hope that you agree. This Enhanced Monument was dedicated on September 8, 2012.

The poem inscribed on the plaque on the front of the monument was authored by Pine Grove School student Bella Lesinski. The poem reads:

THE TWIN TOWERS
THIS PIECE OF THE TWIN TOWERS,
EMPOWERS THE HEART WITH SADNESS AND
GRIEF. THE STEEL ALSO FILLS OUR HEARTS WITH
STRENGTH FOR A NEW DAY. NOW WE ARE A
MUCH STRONGER NATION. TODAY WE BUILD A
BETTER WORLD STARTING WITH OUR U.S.
POPULATION. BUT WE WILL NEVER FORGET,
WHEN THE TWIN TOWERS FELL, AND TOOK THE
LIVES OF THREE ROWLEY RESIDENTS AS WELL.

"LET US NEVER FORGET"
(Cover photo courtesy of G. Robert Merry, Rowley, MA)



ACKNOWLEDGEMENTS

The Board of Selectmen wishes to thank G. Robert Merry for supplying the cover photo and all of the historical data and photos.



JACK R. L'HOMMEDIEU
1935 - 2012
TOWN OF ROWLEY BUILDING INSPECTOR
1979 – 1989

(Photo courtesy of the L'hommedieu Family)



**KATHLEEN "KAY" GRAHAM
1934 - 2012**

**SERVED AS SECRETARY TO THE FRIENDS OF THE ROWLEY COUNCIL ON
AGING**

**Kay spent over fifty years as a Rowley citizen deeply involved in her town.
She was involved in Cub Scouts as a den mother, Girl Scouts as a troop leader and the
Rowley Parent Teachers Association.
In her latter years she was active in line dancing, socializing and taking trips with the large
group of good friends she knew and loved through The Rowley Council on Aging.**

(Photo courtesy of Rowley Council on Aging)



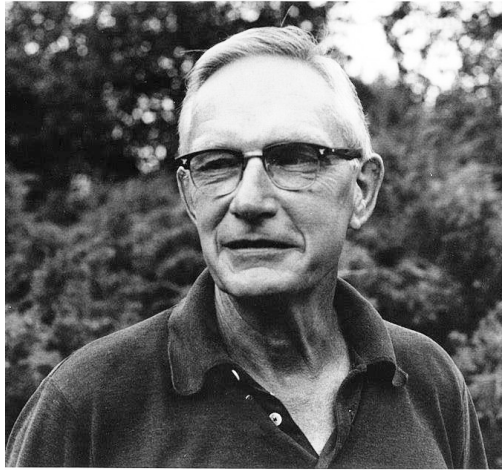
RAYMOND L. KENT
1935 - 2012

ROWLEY CEMETERY COMMISSIONER
1962 - 1980

ROWLEY POLICE DEPARTMENT
1966 -1980

MEMBER ROWLEY VOLUNTER FIRE DEPARTMENT

(Photo courtesy of Rowley Council on Aging)



JOHN J. WITHERSPOON
1916 - 2012

ROWLEY PLANNING BOARD
1953 - 1973
ROWLEY BY-LAW COMMITTEE
1972 - 1974
ROWLEY CONSERVATION COMMISSION
1972 - 1991
ROWLEY ARTS COUNCIL
1980 - 1985
REFUSE DISPOSAL REVIEW COMMITTEE
1986 - 1987
RESEARCH REVIEW BOARD OF ASSESSORS
1986 - 1987
TRANSFER STATION OPERATIONS COMMITTEE
1889 - 1990
BAY CIRCUIT SIGNATORY FOR GRANT FUNDS
1990 - 1997
EMERGENCY PLANNING COMMITTEE
1990 - 1993
ROWLEY FREE PUBLIC LIBRARY STUDY & DESIGN COMMITTEE
1996 - 1997

(Photo courtesy of Jessie B. Witherspoon)

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Retirement of Jacqueline Vigeant Treasurer / Collector

Jacqueline Vigeant served in an exemplary manner as Assistant Treasurer / Collector for four years, then as Treasurer / Collector for twenty-one years. The Board of Selectmen, on behalf of the community, offers Jackie our sincere thanks for a job well done and extends our very best wishes, the hope for future good fortune, continued success in all endeavors and most of all a very happy retirement.



(Photo courtesy of Robert Snow)

ELECTED OFFICIALS OF THE TOWN OF ROWLEY

Board of Selectmen

Stuart L. Dalzell, Sr. (2013)
G. Robert Merry (2013)
Robert L. Snow (2014)
Joseph J. Perry (2014)
Jack L. Cook (2015)

Moderator

Joan C. Petersen (2013)

Town Clerk

Susan G. Hazen (2015)

Treasurer/Tax Collector

Karen H. Summit (2015)

Highway Surveyor

A. Scott Leavitt (2015)

Board of Assessors

Diane L. D'Angeli (2013)
Donald Thurston (2014)
William DiMento (2015)

Regional School Committee

Rowley:

Paul L. Lees (2013)
Lane Bourn (2014) – *resigned 10/15/12*
Richard Cummings - *Appt'd to 2013*
Mary T. Murphy (2015)

Newbury:

Robin S. Williams (2013)
Diana L. Sullivan (2014)
Suzanne W. Densmore (2015)

Salisbury:

Deborah A. Choate (2013)
Jane K. Purinton (2014)
Linda M. Litcofsky (2015)

Planning Board

Clifford Pierce (2013)
Jean Marie Pietrillo (2014)
Stuart Wells (2015) – *resigned 11/4/11*
Peter J. Censullo-(2015) – *didn't accept*
Vacancy (2015)
David Jaquith (2016)
Curtis H. Bryant (2017)

Rowley Housing Authority

State Appointee: Warren G. Appell
Jack L. Cook (2014)
Donald P. Hovey (2015)
Katherine L. Dalzell (2016)
Mary Ellen MacDonald (2017)

Municipal Light Board

David Levesque (2013)
G. Robert Merry (2014)
Kenneth M. Keyes (2015)

Municipal Water Board

Scott C. Martin (2013)
Timothy Toomey (2014)
Roy Ricker, Sr. (2015)

Shellfish Commissioners

Charles G. Hazen (2013)
John E. Grundstrom (2014)
Stuart Dalzell, Jr. (2015)

Tree Warden

A. Scott Leavitt (2015)

Cemetery Commissioners

Peter Dalzell (2013)
Jack L. Cook (2014)
William H. Gaynor (2015)

Constables

Nathaniel N. Dummer (2013)
Phil Collyer (2015)

APPOINTED OFFICIALS

	Expiration		Expiration
Accountant		Board of Health	
Susan W. Bailey		Susan Elwell	6/30/2015
		Charles Costello	6/30/2013
Agricultural Commission		John Melcher	6/30/2014
Deborah Streiff, Alternate	6/30/2013		
Dianne Short	6/30/2015	Board of Registrars	
Elizabeth Tucker	6/30/2015	Barbara DiMento	6/30/2013
Morna Unzer	6/30/2013	Mildred Dummer	6/30/2013
Barry Moore	6/30/2013	Gordon Densmore	6/30/2013
Jack Grundstrom	6/30/2013	Susan Hazen, Town Clerk	6/30/2013
Jennette Loring	6/30/2014		
George Pacenka	6/30/2014	Building Inspector	
Patrick Moran, Alternate	6/30/2014	Ken Ward	6/30/2015
		Sam Joslin, Alternate	6/30/2013
Animal Control Officer			
Reed Wilson	6/30/2013	Cannoneer	
Carol Laroque Alt. Inspector	6/30/2013	G. Robert Merry	6/30/2013
Principal Assessor		Community Preservation Committee	
Sean McFadden		Joseph Perry, Board of Selectmen	6/30/2015
		Curtis Turner, Con Com	6/30/2013
Board of Appeals, Ch. 41 Sec 81		Frank Todd, Hist. Dist. Comm	6/30/2013
Donald W. Thurston, Chairman	6/30/2013	Clifford Pierce, Pln Brd	6/30/2013
David Levesque	6/30/2014	Kurt Annen, Parks and Rec.	6/30/2014
Nathaniel Dummer	6/30/2015	Robert Carpenter, Open Space	6/30/2014
Michael Doherty, Assoc - resigned 10/12	6/30/2016	Donald Hovey, Housing Authority	2015
Phil Cressey Jr.	6/30/2016	Richard Cummings, Board of Selectmen through 6/18/12	
Thomas W. Heidgerd	6/30/2017	Finance Committee	
		Jami Snow	7/15/2015
Zoning Board of Appeals (ZBA)		Steven Roge	2012
Donald W. Thurston, Chairman	6/30/2013	Vincent Pesaturo - through 6/30/12	2012
David Levesque	6/30/2014	John DiMento, Chairman	2013
Nathaniel Dummer	6/30/2015	Karen Drahozal	2013
Phil Cressey Jr.	6/30/2016	Lawrence White, <i>appt 6.20.12</i>	7/15/2014
Thomas W. Heidgerd	6/30/2017	Janet Bridges	2014
		Peter Censullo	7/15/2015

Conservation Commission		Fire Department	
Curtis Turner	6/30/2015	James C. Broderick, Chief	6/30/2015
Robert Garner	6/30/2015	Mark Emery, Captain	6/30/2015
Robert Carpenter	6/30/2013	James R. Merry, Captain	6/30/2015
Samuel Strieff	6/30/2013	Call Fire Fighters	
David Delmonico	6/30/2014	Mark Winfrey	6/30/2013
Douglas Watson	6/30/2014	Shawn Roberts	6/30/2013
Judith H. Kehs	6/30/2014	Joseph R. Merry	6/30/2013
		Robert Serino	6/30/2013
Conservation Commission Agent		James Chadbourne	6/30/2013
Brent Baeslack		Donald Merry	6/30/2013
		James Condon	6/30/2013
Council on Aging Director		Ron Agrella	6/30/2013
Mary Ellen Mighill		Charles Hazen, Jr.	6/30/2013
		David Carpentier	6/30/2013
Council on Aging		Darcie Condelli	6/30/2013
George Gallant	6/30/2015	Robert M J Hagopian	6/30/2013
Robert Kirshner	6/30/2015	Roger S. Merry	6/30/2013
Nina Gynan	6/30/2015	Jason Merry	6/30/2013
Robert Hagopian	6/30/2013	Jesse T Warren	6/30/2013
Merle Phipps	6/30/2013	John Condelli	6/30/2013
Mary Bright	6/30/2014	Alan Comeau	6/30/2013
Joan Lyons	6/30/2014	Justin Graham	6/30/2013
		Andrew Nardone	6/30/2013
		Daniel Beausoliel	6/30/2013
Eastern Essex Veterans District		Jared Graham	6/30/2013
Richard Cummings	6/30/2013	Donald Duprey	6/30/2013
		Gary Dean <i>resigned 4/5/12</i>	
Eight Towns and the Bay Committee		John R Stomboly <i>resigned 6/7/12</i>	
Robert J. Carpenter	6/30/2013	Matthew Skelly <i>resigned 2012</i>	
Fence Viewers			
Richard Caram	6/30/2013	Limited Health Agents	
		Susan Hazen, Town Clerk	6/30/2013
		Barbara DiMento	6/30/2013
		David W. Roberts	6/30/2013
		Susan Leach	6/30/2013

Fire Station Committee		Limited Lighting Bylaw Enforcement Agent	
Robert Snow, Selectmen's Rep	6/30/2013	Frank Marchegiani	6/30/2013
James Broderick, Fire Chief	6/30/2013	Local Census Liaison for Federal Census	
Douglas Chadbourne, Resident	6/30/2013	Susan Hazen, Town Clerk	6/30/2013
Thomas Heidgerd, Resident Rep	6/30/2013	Local Emergency Planning Commission	
James Szymanski, Resident Rep	6/30/2013	James Broderick, Fire Chief	6/30/2013
Janet Bridges, Finance Committee Rep (2012)	6/30/2013	Robert Barker, Police Chief	6/30/2013
Richard Gagnon, RVFPA Rep	6/30/2013	Scott Leavitt, Highway Dept.	6/30/2013
Tom Marsh, Associate Resident Rep (2012)	6/30/2013	Dan Folding Light Department	6/30/2013
Forest Fire Warden & Supintd. of the Fire Alarm		Frank Marchegiani Board of Health	6/30/2013
James C. Broderick, Chief	6/30/2013	Mary Ellen Mighill COA Director	6/30/2013
Mark Emery, Assistant	6/30/2013	Deborah Eagan, Town Administrator	6/30/2013
James R. Merry, Assistant	6/30/2013	Brent Baeslack, Conservation Agt	6/30/2013
Harbormaster		Robert Merry, Board of Selectmen	6/30/2013
William DiMento	6/30/2013	Roger Merry Deputy Fire Chief	6/30/2013
Fred Hardy, Assistant	6/30/2013	MBTA Advisory Board	
David S. Kent, Assistant	6/30/2013	Robert Snow	6/30/2013
Frank Price	6/30/2013	Merrimac Valley Planning Commission (MVPC)	
Hazardous Material Coordinator		Robert Snow	6/30/2013
Timothy Toomey	6/30/2013	Mooring Clerk	
Historic District Commission/ Historical		Susan Hazen, Town Clerk	6/30/2013
Linda Cook	6/30/2013	Barbara DiMento	6/30/2013
Elizabeth Jones	6/30/2013	Susan Leach	6/30/2013
Robert Cianfrocca	6/30/2013	Northern Essex Reg. Emergency Planning Committee	
Nathaniel Dummer	2013	James C. Broderick, Fire Chief	6/30/2013
Frank Todd	2013	Robert Barker, Police Chief	6/30/2013
Jim Mailhoit	2014	Scott Leavitt, Highway Dept.	6/30/2013
Sara Bourque	2014	Frank Marchegiani, Health Agent	6/30/2013
Mike Harney, Alternate	6/30/2015	Mary Ellen Mighill, Town Health Nurse/ COA Rep	6/30/2013
Sally Schwartz	6/30/2012		

Library Director		Oil Spill Response Team	
Pamela Jacobson		Robert Barker, Police Chief	6/30/2013
		James C. Broderick, Fire Chief	6/30/2013
Open Space Committee		Scott Leavitt, Highway Dept.	6/30/2013
Lane Bourne	2012	William DiMento, Harbormaster	6/30/2013
Alan Roscoe	6/30/2013	Brent Baeslack	6/30/2013
Robert Carpenter	6/30/2013	Frank Marchegiani, Board of Health	6/30/2013
Nathaniel Lucek	6/30/2013	Police Department	
		Robert Barker, Chief	6/30/2013
Parks and Recreation Comm.		David P. Sedgwick, Sergeant. FT	6/30/2013
Michael Killion	6/30/2013	John J. Raffi, FT Ptlm.	6/30/2013
Glen Fougere	6/30/2013	Matthew Ziev, FT Ptlm	6/30/2013
Lisa Paquette <i>resigned 2012</i>		Lyn MacAskill, Res.Disp./Matron, <i>res 4/2012</i>	6/30/2013
Tim Southall	6/30/2015	Dorothy M. Tobin, Asst. to Chief	6/30/2014
John Tidmarsh	6/30/2013	Dorothy M. Tobin, Res. Ptlm/Matron.	6/30/2014
Ryan Gallant	6/30/2013	Richard A. Johnson, FT Ptlm.	6/30/2014
Michael Quinn	2013	Robert J. Colby, Jr. Res. Ptlm	6/30/2014
Kurt Annen	2014	Jeffrey C. French, Res. Ptlm	6/30/2014
		Charles Hazen, Jr., Res. Ptlm	6/30/2014
Parking Clerk		Lynne M. Neary, FT Disp/Matron.	6/30/2014
Susan Hazen, Town Clerk	6/30/2013	Sheri A. David, Res Ptlm/Matron.	6/30/2014
Barbara DiMento	6/30/2013	Daniel A. Lee Res. Ptlm.	6/30/2014
Susan Leach	6/30/2013	Robyn Hackler, Res. Disp/Matron	6/30/2014
		Martha Merrill, Res. Disp/Matron	6/30/2014
Personnel Board		Brian Norris Res Disp/Res.Ptlm	6/30/2014
Jack DiMento, Finance Committee	6/30/2013	R. Perry Collins, FT Ptlm.	6/30/2015
David Petersen, Resident Rep.	6/30/2013	Thomas M. Hills, FT Ptlm.	6/30/2015
Robert Snow, Board of Selectmen	6/30/2013	Scott P. Hirtle, FT Ptlm.	6/30/2015
Plumbing and Gas Inspector		Stephen W. May. FT Sgt.	6/30/2015
David Leavitt	6/30/2015	David MacMullen, FT Ptlm.	6/30/2015
Richard Danforth	6/30/2013	Sheri A. David, FT Dispatcher	6/30/2015
		Pamela A. Lutes, FT Disp/Matron	6/30/2015
Police Chaplain		Charles Hazen, Jr., FT. Disp.	6/30/2015
Robert M.J. Hagopian	6/30/2015	Jeanne McClung, Reg. Res. Dispatcher	6/30/2015
		Jessie Mazzie, Res. Ptlm	6/30/2015
Keeper of the Police Station		Mark Smith, Res Ptlm	6/30/2015
MGL Ch. 40, Sec 35		Joseph J. Gamache, Det. Lt.	6/30/2015
Robert Barker	6/30/2013	Tiffany Ray, Res Disp	6/30/2013
		Matthew Doucet, Res Ptlm	6/30/2013
		Robert Adams, Res Ptlm	6/30/2013

Rowley Emergency Management Agency		Rowley Cultural Council	
James Broderick, Director	6/30/2013	Carolyn Bartlett	6/30/2013
Scott Leavitt, Assistant Director	6/30/2013	Carolyn Peabody	6/30/2013
Robert Barker, Police Chief	6/30/2013	Kathy Sullivan	6/30/2013
Steven May	6/30/2013	Mary Murphy	6/30/2012
Roger Merry	6/30/2013	Nancy Hill, Chair	6/30/2013
Mary Ellen Mighill	6/30/2013	Sally McRae	6/30/2013
Robert Merry, Board of Selectmen	6/30/2013		
George Pacenka	6/30/2013	Rowley Municipal Lighting Plant	
Donald D. Duprey Sr.	6/30/2013	Kristina Frizzell <i>resigned 4/2012</i>	
Douglas Chadbourne	6/30/2013	Jacqueline Vigeant - Interim Manager	
Robert M.J. Hagopian	6/30/2013	Daniel Folding	
Sandy Point Committee Member		Town Administrator/Personnel Officer	
William DiMento	6/30/2013	Deborah Eagan	
John Manning	6/30/2013		
		Town Clerk, Assistant	
Sanitary Health Agent		Barbara R. DiMento	6/30/2013
Edward Gallagher			
		Town Counsel	
Shellfish Constable		Gary Brackett, Brackett & Lucas	6/30/2013
John H. Grundstrom	6/30/2013		
Shellfish Constable (Deputies)		Town Common Restoration Committee	
Stuart Dalzell, Jr.	6/30/2013	Stuart L. Dalzell Sr., Board of Selectmen	2012
William DiMento	6/30/2013	Frank Todd, Rowley Historic District Commission	2012
John E. Grundstrom	6/30/2013	Dan Sczpanski, Great Marsh Garden Club	2012
Fred Hardy	6/30/2013	Sheila Clark, Great Marsh Garden Club	2012
David S. Kent	6/30/2013	David Jacquith, Planning Board	2012
Charles G. Hazen, Sn.	6/30/2013	Scott Leavitt, Highway Department	2012
		Sara Bourque, Rowley Historic District Commission	2012
		Cliff Pierce, Planning Board	2012
		Sharon Emery, Resident	2012
		Roy Ricker, Water Department	2012
		Mark Anderson, Light Department	2012

375th Anniversary Committee		Veterans Agent	
Betty Delmonico - Cub Scouts	6/30/2013	Terry Hart, Ipswich	
Pastor Phil Cressey - First Baptist Church	6/30/2013	Zoning Review Committee	
David Irving - First Congregational Church	6/30/2013	Katrina O'Leary Inspections/ZBA - <i>resigned 7/9/12</i>	6/30/2013
Joan Lyons - Friends of the Council on Aging	6/30/2013	Katrina O'Leary Town Planner, non-voting member	6/30/2013
Karen Ziemplak - Great Marsh Garden Club	6/30/2013	Ken Ward Building Inspector	6/30/2013
Joseph Perry - Rowley Board of Selectmen	6/30/2013	Donald Thurston ZBA Rep.	6/30/2013
Bill McDonald - St. Mary's Church	6/30/2013	Thomas Heidgerd ZBA Rep.	6/30/2013
Susan Hazen - Town Clerk	6/30/2013	Robert Merry BOS Rep.	6/30/2013
Nancy Judge - Rowley Friends of the Library	6/30/2013	Wood, Lumber and Bark Surveyor	
Frank Todd - Rowley Historic District Commission (RHDC)	6/30/2013	Floyd Maker, Jr.	2012
Jim Mailhoit – RHDC	6/30/2013		
Sara Bourque - RHDC	6/30/2013	Zoning Administrator	
Water Department Superintendent		Ken Ward - <i>resigned 8/2012</i>	6/30/2013
John Rezza			
Wiring Inspector			
David Levesque	6/30/2015		
Frederick Gallagher , Alternate	6/30/2013		

Administrative Employees of the Town of Rowley

Assistant Accountant

Debra Rogers

Assessors'

Administrative Assistant

Karen Milo

Council on Aging

Administrative Assistant

Carolyn Peabody

Activities Director/Trip Coordinator

Denise Gilman

Assistant Health Agent

Wendelyn Hansbury

Inspection Department

Administrative Assistant

Debra Rogers

IS Coordinators

Susan Bailey

Karen Summit

Selectmen

Administrative Assistant

Elaine Pagliarulo

Selectmen

Executive Secretary

Doreen Glowik

Amy Lydon

Assistant Treasurer/Collector

Office Supervisor

Karen O'Donnell

Treasurer/Collector

Administrative Assistant

Vacant

Water Department

Administrative Assistant

Marie Grover

Zoning Board of Appeals

Administrative Assistant

Lisa Liozzi

Town of Rowley, Commonwealth of Massachusetts
WARRANT and MINUTES OF ANNUAL TOWN MEETING
April 30, 2012

Tellers/Counters appointed for Special Town Meeting, immediately preceding remain sworn in:
Peter Koester, 26 Long Hill Rd., George Pacenka, 3 Easy St., Neil Butler, 12 Hillside St., and
George Gallant,
367 Central St.

MOTION: I move the Town Vote to appoint David Petersen acting moderator of the April 30, 2012 Annual Town Meeting.

Motion by Robert Snow, seconded by G. Robert Merry, passed voice unanimous at 10:00 pm.

Essex, ss.

To the Constables in the Town of Rowley in the County of Essex, Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Rowley, qualified to vote in elections and Town Affairs, to meet in the Pine Grove School, Route 1A, on Monday, the 30th day of April 2012 at 7:30 p.m., then and there to act on the following articles:

The reading of the warrant was begun by Town Clerk Susan Hazen and interrupted with the motion to suspend.

Motion by G. Robert Merry, seconded by Robert Snow, passed voice unanimous at 10:01 pm

MOTION: I move to allow the following non-resident individuals permission to speak, if called upon, during the April 30, 2012 Annual Town Meeting: Judith Pickett, Town Counsel; Deborah Eagan, Town Administrator; Brent Baeslack, Conservation Commission Agent; James Broderick, Fire Chief; Pamela Jacobson, Library Director, Frank Marchigiani, Coordinator of Health Services; Sean MacFadden, Principal Assessor; Jacqueline Vigeant, Acting Treasurer/Collector; Ken War, Building Inspector; John Rezza, Water Superintendent; Laura Hamilton, Water Department Business Manager; Timothy Southall, Parks and Recreation Committee; State Representative Harriet Stanley; Senator Bruce Tarr; Barbara Cook, Project Manager, Weston & Sampson; Mike Scipione, President, Weston & Sampson; William Nunnery, Weston & Sampson; Donald St. Marie, Department of Environmental Protection, State Revolving Fund Office.

Motion by Robert Snow, seconded by G. Robert Merry, passed voice unanimous at 10:02 pm

ARTICLE 1. To hear and act on reports of Committees and Boards.

ARTICLE 2. To see what instructions the Town will give Town Officers.

ARTICLE 3. Move the Town will vote to suspend in the Town Meeting the application of Section 19 and Section 20 of the Town Meeting Bylaw pertaining to the reconsideration of all money articles, such suspension intended for the specific purpose to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C [Proposition 2-1/2, so-called] and to give blanket warning hereby that any money article may, at the end of the meeting and after all articles have been acted upon, be moved for reconsideration in order

to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C.

Inserted by the Board of Selectmen

Motion by Robert Snow, seconded by G. Robert Merry, passed voice unanimous at 10:04 pm

ARTICLE 4. Move the Town will vote to fix the annual compensation of elective officers of the Town as required by Massachusetts General Laws Chapter 41 Section 108 as follows.

Elective Officer	Requested	<u>Fin Comm Recommends</u>
Moderator	\$100	\$100
Board of Selectmen (each member)	\$2,231	\$2,231
Board of Assessors (each member)	\$2,456	\$2,456
Town Treasurer/Collector of Taxes	\$65,000	\$65,000
Town Clerk	\$40,108	\$40,108
Planning Board (each member)	\$0	\$0
Tree Warden	\$7,323	\$7,323
Surveyor of Highways	\$70,163	\$70,163
Municipal Water Board (each member)	\$0	\$0
Trustees of Free Public Library	\$0	\$0
Rowley Housing Authority	\$0	\$0
Municipal Light Board (each member)	\$0	\$0

Inserted by the Board of Selectmen

Finance Committee Recommends

Motion by Robert Snow, seconded by G. Robert Merry, passed voice unanimous at 10:04 pm

ARTICLE 5. General Omnibus Budget. Move the Town vote to raise and appropriate \$13,282,727, and transfer and appropriate the sum of \$382,278 from Free Cash, and transfer and appropriate the sum of \$10,000 from Overlay Reserve, for a total of \$13,675,005 to defray the expenses of the Town for the forthcoming fiscal year, including Bonds, Notes and Interest.

Inserted by the Finance Committee

Finance Committee Recommends

Line		Expended	Appropriated	Requested	Fin Com
Item	<u>Description</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>Rec.</u>
	<u>General Government</u>				
	Town Moderator				
1	Moderator Stipend	100	98	100	100
	Board of Selectmen				
2	Selectmen Stipends	11,155	8,155	11,155	11,155
3	Town Administrator/Personnel Officer Salary	79,131	80,661	97,480	97,480
4	Executive Secretary Salary	44,924	45,589	46,156	46,156
5	Administrative Assistant	6,061	19,171	12,512	12,512

	Wages				
6	CPA Administrator Stipend	2,000	2,000	2,000	2,000
7	Expenses	16,103	13,678	14,117	14,117
8	Rev. 9-1-1 communication system	6,000	6,000	6,000	6,000
9	Copier/Fax Expenses	6,402	7,385	7,385	7,385
10	General Audit Expense	12,500	12,500	12,500	12,500
11	Sealer of Weights & Measurers Exp	2,500	3,000	3,000	3,000
	Finance Committee				
12	Secretary Wages	354	1,446	1,468	1,468
13	Expenses	173	342	379	379
14	Reserve Fund	0	50,000	50,000	50,000
	Town Accountant				
15	Accountant Salary	49,287	50,017	50,768	50,768
16	Asst. Accountant Wages	14,947	14,593	14,360	14,360
17	Expenses	4,651	3,958	4,658	4,658
	Board of Assessors				
18	Assessors Stipends	7,368	7,368	7,368	7,368
19	Principal Assessor Salary	73,486	74,636	75,429	75,429
20	Administrative Assistant Wages	19,569	22,027	22,265	22,265
21	Consultant	1,000	0	1,000	1,000
22	Professional Services	11,505	11,505	11,505	11,505
23	Expenses	4,318	4,603	6,055	6,055
	Treasurer/Tax Collector				
24	Treasurer/Collector Salary	72,459	73,542	65,000	65,000
25	Assistant Treasurer Salary	47,586	48,292	42,055	42,055
26	Administrative Assistant Wages	27,740	29,088	29,350	29,350
27	Expenses	32,722	28,286	31,943	31,943
Line		Expended	Appropriated	Requested	Fin Com
Item	Description	FY 2011	FY 2012	FY 2013	Rec.
28	Tax Title	10,517	10,517	10,517	10,517
29	Debt Fees & Charges	2,700	5,000	5,000	5,000
	Town Counsel				
30	Professional Fee	30,957	52,600	52,600	52,600
31	Litigation	14,552	52,000	62,000	62,000
	Personnel Board				
32	Expenses	136	391	399	399

	Information Services Department				
33	Expenses	13,878	19,034	19,422	19,422
	Town Clerk				
34	Town Clerk Salary	38,576	39,525	40,108	40,108
35	Wages	3,276	13,210	13,400	13,400
36	Expenses	3,725	3,740	3,875	3,875
	Elections				
37	Wages	2,753	2,550	4,050	4,050
38	Expenses	7,227	6,350	9,400	9,400
	Registrar of Voters				
39	Stipends	2,250	2,250	2,250	2,250
40	Expenses	1,918	2,450	2,950	2,950
	Conservation Commission				
41	Conservation Agent Salary	45,751	45,495	46,945	46,945
42	Expenses	1,621	1,622	1,622	1,622
	Planning Board				
43	Planning Admin. Assistant Wages	21,104	21,594	0	0
44	Planner Salary			25,077	25,077
45	Planner Consultant	1,672	8,354	6,595	6,595
46	Merrimack Valley Planning Comm.	1,814	1,814	1,814	1,814
47	Expenses	836	2,970	2,970	2,970
	Zoning Board of Appeals				
48	Administrative Assistant Wages	7,670	8,279	8,341	8,341
49	Expenses	1,578	1,481	1,680	1,680
	Agricultural Commission				
50	Expenses	410	490	500	500
	Town Hall				
51	Town Hall/Annex Janitor Wages	11,324	12,869	13,379	13,379
52	Expenses	15,525	14,110	16,318	16,318
	Town Hall Annex				
53	Expenses	17,506	14,032	17,318	17,318
	Subtotal	813,317	960,667	994,538	994,538
	<u>Public Safety</u>				
Line		Expended	Appropriated	Requested	Fin Com
Item	<u>Description</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>Rec.</u>

	Police Department				
54	Police Chief Salary & Other Earnings	105,796	108,216	109,839	109,839
55	Deputy Chief Salary & Other Earnings	0	0	0	0
56	Wages	1,030,540	1,012,188	1,042,116	1,042,116
57	Expenses	142,556	134,332	146,332	146,332
58	Police Cruiser	30,252	28,000	34,730	34,730
59	Police Modular Building Lease	24,000	25,052	25,052	25,052
	Constables				
60	Expenses	125	400	400	400
	Fire Department				
61	Fire Chief Salary	72,714	73,801	74,621	74,621
62	Firefighter Wages	134,423	134,166	136,179	136,179
63	Call Firefighter Wages	69,665	79,000	81,200	81,200
64	Expenses	115,115	109,993	119,993	119,993
65	Station & Equipment Lease	20,000	20,000	20,000	20,000
	Ambulance Service				
66	Service Contract	0	0	0	
	Inspection Department				
67	Salaries	51,227	49,554	50,267	50,267
68	Wages	9,447	11,510	12,509	12,509
69	Expenses	6,979	4,575	5,065	5,065
	Emergency Management Services				
70	REMA Director Stipend	3,000	3,000	3,000	3,000
71	Expenses	2,099	2,083	2,099	2,099
	Animal Inspector				
72	Salary	2,542	2,580	2,608	2,608
73	Expenses	0	200	200	200
74	Rabid Animal Control	551	1,760	1,853	1,853
	Animal Control Officer				
75	Salary	13,000	13,000	13,139	13,139
76	Expenses	1,080	1,330	1,622	1,622
	Tree Warden/Moth Control				
77	Salary	7,215	7,215	7,323	7,323
78	Expenses	8,193	7,885	8,193	8,193
	Harbormaster				
79	Salary	5,828	5,914	6,003	6,003
80	Wages	5,006	4,794	4,866	4,866

81	Pumpout Boat Wages	1,735	1,767	1,794	1,794
82	Expenses	3,927	4,000	4,212	4,212
83	Town Landing	350	500	500	500
Line		Expended	Appropriated	Requested	Fin Com
Item	Description	FY 2011	FY 2012	FY 2013	Rec.
	Shellfish Commission				
84	Commission Salaries	1,410	1,591	1,669	1,669
85	Commission Expenses	532	996	996	996
	Shellfish Constable				
86	Constable Salary	250	250	254	254
87	Constable Expenses	560	547	563	563
	Subtotal	1,870,117	1,850,199	1,919,197	1,919,197
	Schools				
88	Whittier Voc Assessment	226,784	221,274	162,809	162,809
89	Triton Reg. Assessment	7,220,827	7,463,390	7,738,020	7,738,020
90	Triton Cap. Assessment	262,789	250,123	211,416	211,416
	Subtotal	7,710,400	7,934,787	8,112,245	8,112,245
	Public Works				
	Highway Department				
91	Highway Surveyor's Salary	69,126	69,126	70,163	70,163
92	Wages	116,007	131,772	134,277	134,277
93	Expenses	125,370	105,862	114,622	114,622
	Snow & Ice Removal				
94	Expenses	227,721	80,000	80,000	80,000
	Recycling				
95	Wages	3,171	3,690	3,736	3,736
96	Expenses	5,989	8,439	8,510	8,510
	Fire Hydrants				
97	Expenses	35,200	35,600	35,600	35,600
	Street Lighting				
98	Expenses	0	34,978	33,807	33,807
	Town Land Maintenance				
99	Expenses	7,661	8,488	8,661	8,661
	Cemetery Commission				
100	Wages	15,961	15,833	16,450	16,450
101	Expenses	1,947	2,492	2,492	2,492
	Subtotal	608,153	496,280	508,318	508,318
	Health & Human Services				
	Board of Health				

102	Coordinator of Health Services & Regulatory Compliance Salary	47,736	48,221	48,982	48,982
103	Sanitary Health Agent Wages	23,167	22,365	20,799	20,799
104	Adm. Asst./Asst. Inspector Wages	24,369	24,282	24,986	24,986
105	Public Health Nurse Stipend	1,000	1,000	1,000	1,000
106	Expenses	5,232	5,604	6,900	6,900
	Council on Aging				
Line		Expended	Appropriated	Requested	Fin Com
Item	Description	FY 2011	FY 2012	FY 2013	Rec.
107	Senior Director Salary	33,391	33,887	34,361	34,361
108	Wages	43,510	44,423	45,319	45,319
109	Elder Services of Merrimack Valley	294	294	294	294
110	Expenses	12,857	11,815	13,366	13,366
	Veterans Affairs				
111	Veterans Benefits	12,991	15,000	30,000	30,000
112	Eastern Essex Veterans' District	18,876	22,767	26,000	26,000
	Handicapped Commission				
113	Expenses	0	185	190	190
	Subtotal	223,423	229,843	252,197	252,197
	Recreation/Historic				
	Rowley Public Library				
114	Library Director Salary	47,171	47,874	48,419	48,419
115	Wages	74,763	75,334	79,833	79,833
116	Expenses	84,340	81,093	85,136	85,136
	Recreation Committee				
117	Wages	0	0	7,792	7,792
118	Expenses	1,583	1,827	1,864	1,864
119	Field Maintenance	20,078	19,676	20,078	20,078
	Historical				
120	Commission Expenses	0	324	332	332
121	Historic District Commission Exp.	0	70	70	70
	Other				
122	Memorial Day/Veterans' Day	1,000	980	1,000	1,000
123	Bradstreet Property Expense	473	1,000	2,000	2,000
124	Former Library Building	28			

	Expense				
	Subtotal	229,436	228,178	246,524	246,524
	<u>Debt</u>				
125	Landfill Capping Principal	35,000	35,000	39,500	39,500
126	New Well Land Principal	9,500	9,500	11,500	11,500
127	Library Principal	90,000	90,000	100,000	100,000
128	Hunsley Hills Land Principal	55,000	55,000	59,000	59,000
129	Highway Truck Principal	16,000	0	0	0
130	Bridge Repair Principal	0	0	26,000	26,000
131	Fire Truck Principal	90,000	90,000	90,000	90,000
132	Capital Equipment Principal	22,200	22,200	22,200	22,200
133	Capital Equipment Principal II	27,000	27,000	27,000	27,000
134	Landfill Capping Interest	17,093	15,255	4,699	4,699
135	New Well Land Interest	5,164	4,665	1,535	1,535
136	Library Interest	46,215	42,390	15,255	15,255
137	Hunsley Hills Land Interest	25,493	23,155	8,268	8,268
Line		Expended	Appropriated	Requested	Fin Com
Item	Description	FY 2011	FY 2012	FY 2013	Rec.
138	Highway Truck Interest	400	0	0	0
139	Bridge Repair Interest	14,147	72,000	20,000	20,000
140	Fire Truck Interest	17,640	13,230	8,820	8,820
141	Capital Equipment Interest	4,352	3,264	2,176	2,176
142	Capital Equipment Interest II	5,152	4,280	3,200	3,200
	Subtotal	480,356	506,939	439,153	439,153
	<u>Insurance</u>				
143	Unemployment	13,813	12,000	12,000	12,000
144	Blanket Insurance	83,962	111,000	111,000	111,000
145	Essex Regional Retirement	510,625	566,687	600,335	600,335
146	Group Health/Life Ins. & FICA	395,213	443,569	479,498	479,498
	Subtotal	1,003,613	1,133,256	1,202,833	1,202,833
	GRAND TOTAL	12,938,815	13,340,149	13,675,005	13,675,005

Instructions from the moderator regarding the procedure for placing 'holds' on any lines to be questioned, also outlining new procedure for reading the Budget – only the titles and the totals would be read this year, instead of all 146 lines and amounts, but holds would still be recognized within each title section by calling out the word "HOLD"

Motion by Janet Bridges, seconded by Jami Snow, passed voice unanimous at 10:11 pm

ARTICLE 6. Water Department Budget. Move the Town transfer and appropriate the sum of **\$1,400,464** from the Water Department Enterprise Fund for FY 2013 for the budget lines printed in Article 6 on pages seven and eight of the April 30, 2012 Annual Town Meeting Warrant.

Inserted by Board of Water Commissioners

Finance Committee Recommends

Board of Selectmen Recommends

	Description	Expended FY 2011	Appropriated FY 2012	Requested FY 2013
	Operating Service			
147	Superintendent Salary	62,204	63,133	64,126
148	Business Manager Salary			49,672
149	Water Department Wages	280,789	347,406	378,940
150	Maintenance & Expenses	346,557	366,000	455,000
151	Other Post Employment Benefits			10,000
	SUBTOTAL	689,550	776,593	957,738
	Debt Service			
152	Pingree Well Principal	50,500	50,500	55,000
153	Pingree Well Interest	27,185	24,533	7,666
154	New Water Building Principal	10,000	10,000	10,000
155	New Water Building Interest	5,436	4,910	1,469
156	Corrosion Control Principal	65,000	65,000	0
157	Corrosion Control Interest	5,590	2,280	0
158	Water Garage Rehabilitation Principal	20,000	20,000	20,000
159	Water Garage Rehabilitation Interest	3,920	2,940	1,960
160	Water Treatment Plant Design Principal	0	30,000	68,000
161	Water Treatment Plant Design Interest	11,673	45,000	45,631
162	Water Treatment Plant Interim Loan Principal			0
163	Water Treatment Plant Interim Loan Interest			158,000
164	Water Treatment Plant Interim Loan Principal			0
	Description	Expended FY 2011	Appropriated FY 2012	Requested FY 2013
165	Water Treatment Plant Interim Loan Interest			75,000
	SUBTOTAL	199,302	255,711	442,726
	TOTAL	888,852	1,032,250	1,400,464
	Plus Article 7 - Indirect Costs	70,724	109,457	192,512
	GRAND TOTAL	959,576	1,141,707	1,592,976

Motion by Scott Martin, seconded by timothy Toomey, passed voice unanimous at 10:13 pm

ARTICLE 7. Move the Town vote to transfer from the Water Department Enterprise Fund to the General Fund the sum of **\$192,512** for the following items and that any other moneys spent by the General Government on behalf of the Water Department be reimbursed to the General Fund from the Water Department Enterprise Fund in Fiscal Year 2013.

<u>Line Item</u>	<u>Description</u>	<u>Actual Transferred FY 2011</u>	<u>Anticipated Transferred FY 2012</u>	<u>Requested FY 2013</u>
166	County Retirement	21,380	38,064	45,000
167	Employee Health Insurance	33,151	53,730	58,029
168	Life Insurance Premiums	75	512	512
169	Accountant's Fee	3,090	3,090	3,090
170	Treasurer/Collector's Fee	6,458	6,458	6,458
171	Audit	1,650	1,650	1,650
172	Medicare	4,920	5,953	7,145
173	General Fund Transfer			70,628
	TOTAL	70,724	109,457	192,512

Inserted by Board of Water Commissioners

Finance Committee Recommends

Board of Selectmen Recommends

FOR INFORMATIONAL PURPOSES

	<u>Actual FY 2011</u>	<u>Estimated FY 2012</u>	<u>Estimated FY 2013</u>
<u>Operating Revenue</u>			
Water Bills	1,012,049	1,079,318	1,530,587
Permits	24,000	12,000	12,000
Merchandising & Jobbing	5,413	9,389	9,389
Special Services	1,800	5,400	5,400
Hydrant Rentals	35,200	35,600	35,600
TOTAL	1,078,462	1,141,707	1,592,976

With notation that the amount as printed in the Warrant (\$195,512) was a misprint and the correct amount is as listed in the chart: \$192,512

Motion by Scott Martin, seconded by Timothy Toomey, passed voice unanimous at 10:15 pm.

Articles 8– 11 are standard annual articles. These articles will be voted under one consent motion:

ARTICLE 8. Move the Town vote to appropriate the income from sales of electricity to private consumers or for electricity supplied to municipal buildings, municipal street lighting or for municipal power and from sales of appliances and jobbing during the current fiscal year to the Municipal Lighting Plant, the whole to be expended by the manager of the municipal lighting plant under the direction and control of the municipal light board for the expense of the plant for said fiscal year, as defined in Section 57 of Chapter 164 of the General Laws, upon condition that, if said income shall exceed said expense for said fiscal year, such excess shall be transferred to the construction fund of said plant and appropriated and used for such additions thereto as may thereafter be authorized by the municipal light board.

Inserted by the Municipal Light Board

Finance Committee Recommends

ARTICLE 9. Move the Town vote to transfer and appropriate the sum of \$3,500 from the Municipal Waterways Maintenance and Improvement Fund to an account for use by the Harbormaster in accordance with Massachusetts General Laws Chapter 40 Section 5G.

Inserted by the Harbormaster

Finance Committee Recommends

ARTICLE 10. Move the Town vote to transfer and appropriate the sum of \$600 to the Cemetery Commission from the Perpetual Care Trust Interest Account to be used for the care of graves in the Town Cemetery.

Inserted by the Cemetery Commissioners

Finance Committee Recommends

ARTICLE 11. Move the Town vote to raise and appropriate the sum of \$50,000 to be added to Article 30 of the May 6, 1996 Annual Town Meeting (Recertification Fund) for the purpose of completing the State mandated triennial recertification of all properties within the Town of Rowley, said fund to be expended by the Board of Assessors.

Inserted by the Board of Assessors

Finance Committee Recommends

MOTION: Move the Town vote to authorize the following accounts and their uses as printed in Articles 8-11 on pages 15 and 16 in the April 30, 2012 Annual Town Meeting Warrant:

Article 8 – Municipal Light Board – Municipal Light Plant annual appropriation

Article 9 – Harbormaster Municipal Waters Maintenance and Improvement Fund

Article 10 – Cemetery Commissioners Perpetual Care Trust Interest Account

Article 11 – Board of Assessors Recertification Fund

Motion by Joseph Perry, seconded by Richard Cummings, passed voice unanimous at 10:16pm

ARTICLE 12. Move the Town vote pursuant to the provisions of Massachusetts General Laws Chapter 44 Section 53-E1/2, to authorize the following revolving funds and their uses for Fiscal Year 2013:

	Name of Account	Expenditure Cap
1	Council on Aging - into which receipts from rental of the Council's van shall be deposited and which may be used by said Council for payment of wages, expenses and maintenance of said van. [Beginning balance - \$499; Income - \$918; Expense - \$836; Ending balance on 3/30/12 - \$581]	Expenditures not to exceed \$5,000.
2	Board of Health - into which one-half (1/2) of the septic disposal construction fees charged by said Board of Health shall be deposited and which may be used by said Board or its agents to finance special waste disposal and technical expertise beyond the health agent's scope of responsibility. [Beginning balance - \$10,188; Income - \$7,029; Expense - \$8,395; Ending balance on 3/30/12 - \$8,822]	Expenditures not to exceed \$20,000.
3	Parks & Recreation Committee and Board of Selectmen - into which receipts from donations, advertising and rental of the Parks & Recreation Committee's facilities shall be deposited and which may be used by said Committee and Board to pay for the management and operations of improvements and maintenance of said facilities. [Beginning balance - \$1,867; Income - \$3,470; Expense - \$9,654; Ending balance on 3/30/12: \$-4,317]	Expenditures not to exceed \$30,000.
4	Parks & Recreation Committee and Board of Selectmen - into which receipts from donations and fees charged for recreational programs and community events shall be deposited and which may be used by said Board of Selectmen and Parks and Recreation Committee to pay for the expenses incurred to hold such community events and recreational programs. [Beginning balance - \$1,628; Income - \$0; Expense - \$457;	Expenditures not to exceed \$5,000.

	Ending balance on 3/30/12 - \$1,171]	
5	Board of Selectmen - into which revenue collected from the sale of Home Composting bins shall be used to purchase additional compost bins and to advertise the availability of such bins. [Beginning balance - \$448; Income - \$30; Expense - \$2; Ending balance on 3/30/12 - \$476]	Expenditures not to exceed \$2,000.
6	Highway Department – into which receipts from the rental of Highway Department equipment may be used by said Department for the purchase, repair and maintenance of Department equipment. [Beginning balance - \$33; Income - \$0; Expense - \$0; Ending balance on 3/30/12 - \$33]	Expenditures not to exceed \$12,000.
7	Shellfish Department – into which receipts from one-half (1/2) of the shellfish permits sold shall be deposited and used by the Shellfish Department for the propagation of shellfish. [Beginning balance - \$14,053; Income - \$592; Expense - \$5,641; Ending balance on 3/30/12 - \$9,004]	Expenditures not to exceed \$6,000.
8	Zoning Board of Appeals and Board of Appeals – into which all receipts from filing and associated application fees shall be deposited, and may be used by said Boards to defray Commonwealth of Massachusetts mandated expenses related to said Board’s hearings and meetings, and professional assistance or engineering, legal and other case related items. [Beginning balance - \$5,729; Income - \$1,126; Expense - \$1,441; Ending balance on 3/30/12 - \$5,414]	Expenditures not to exceed \$4,000.
9	Board of Cemetery Commissioners – into which one-half (1/2) of cemetery plot grave digging and footings installation fees shall be deposited and which may be used by said Board of Cemetery Commissioners for Cemetery Department operations. [Beginning balance - \$10,741; Income - \$6,469; Expense - \$0; Ending balance on 3/30/12 - \$17,210]	Expenditures not to exceed \$10,000.
10	Library – into which receipts from Library services, such as photocopying, faxes and laser printing from public computer stations shall be deposited and which may be used by said Library to purchase supplies related to these services and services contracts for the maintenance of said office equipment. [Beginning balance - \$1,051; Income - \$760; Expense - \$1,295; Ending balance on 3/30/12 - \$516]	Expenditures not to exceed \$2,500.

Inserted by the Council on Aging, Board of Health, Parks & Recreation Committee, Board of Selectmen, Highway Department, Shellfish Department, Zoning Board of Appeals and Board of Appeals, Board of Cemetery Commissioners, and Board of Library Trustees

Finance Committee Recommends

Explanatory Note: The above article consolidates ten standard revolving fund annual renewal authorizations. The expenditure cap in the Board of Cemetery Commissioners Revolving Fund, #9 in the table above, is being increased to \$10,000 in FY 13 from \$5,000 in FY 12. Article 12 will be taken up and voted under one consent motion. The Parks and Recreation Revolving Fund, #3, shows a deficit as of March 30, 2012 because sport leagues user fees are paid in the months of April and May.

MOTION: Move the Town vote pursuant to the provisions of Massachusetts General Laws Chapter 44 Section 53E ½, to authorize the following ten revolving funds and their uses for Fiscal Year 2013:

1. Council on Aging	\$5,000
2. Board of Health	\$20,000
3. Parks & Recreation and Board of Selectmen	\$30,000
4. Parks & Recreation and Board of Selectmen	\$5,000
5. Board of Selectmen	\$2,000
6. Highway Department	\$12,000
7. Shellfish Department	\$6,000
8. Zoning Board of Appeals and Board of Appeals	\$4,000
9. Board of Cemetery Commissioners	\$10,000
10. Library	\$2,500

Motion by Richard Cummings, seconded by Joseph Perry, passed voice unanimous at 10:18 pm.

ARTICLE 13. Move the Town vote pursuant to the provisions of Massachusetts General Laws Chapter 44 Section 53-E1/2 to authorize the use of a revolving fund by the Agricultural Commission for fiscal year 2013 into which donations and fees charged for Agricultural Commission programs and events shall be deposited and which may be used by said Agricultural Commission to pay for the expenses incurred to operate such programs and hold such events, such expenditures not to exceed \$1,000

Inserted by the Agricultural Commission

Finance Committee Recommends

Explanatory Note: Passage of this article establishes a funding source for the Agricultural Commission to fund programs, such as the Farmers' Market, and to operate the Community Garden.

Motion by Joseph Perry, seconded by Richard Cummings, passed voice unanimous at 10:19 pm.

ARTICLE 14. Move the Town vote pursuant to the provisions of Massachusetts General Laws Chapter 44 Section 53-E1/2 to authorize the use of a revolving fund by the Harbormaster for fiscal year 2013 into which donations and the proceeds from the sales of Harbormaster Department boats and equipment shall be deposited and which may be used by the Harbormaster for the purchase, repair and maintenance of department equipment, such expenditures not to exceed \$30,000.

Inserted by the Harbormaster

Finance Committee Recommends

Explanatory Note: Passage of this article establishes a funding source for the Harbormaster to purchase new equipment and to maintain and repair existing equipment.

Motion by G. Robert Merry, seconded by Robert Snow, passed voice unanimous at 10:20 pm.

ARTICLE 15. Move the Town vote to transfer and appropriate the sum of \$24,605 from the Massachusetts Water Pollution Abatement Trust Septic Betterment Loan Program to pay the debt service on the Town's loan from the Massachusetts Water Pollution Abatement Trust.

Inserted by the Board of Health

Finance Committee Recommends

Explanatory Note: The Town received \$500,000 from the state Massachusetts Water Pollution Abatement Trust Septic Loan funds for taxpayer's repair and /or upgrade of failed septic systems.

This appropriation pays the debt on the Town's loan from the Massachusetts Water Pollution Abatement Trust.

Motion by Charles Costello, seconded by Curtis Bryant, passed voice unanimous at 10:21 pm.

ARTICLE 16. Move the Town (a) appropriate \$135,000, to be expended by the Board of Selectmen for the purpose of purchasing the following capital equipment: \$39,000 for Highway Department pickup truck with plow; \$58,000 for Highway Department dump truck with plow and sander; \$13,000 for Highway Department mower; \$10,000 for ramp replacement at the Fire Department; \$1,500 for a server for the Fire Department computer system; \$8,000 for Self-Check Workstation for the Library; \$5,500 for computers and software for the Accounting and Treasurer's Departments and (b) authorize the Treasurer with the approval of the Board of Selectmen to borrow \$135,000 under G.L. Chapter 44 section 7 or any other enabling authority to meet such appropriation; and (c) authorize the Board of Selectmen.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: This capital equipment bond serves as the Board of Selectmen's third step in scheduling capital equipment replacement, which is part of the Board of Selectmen's goals for equipment and infrastructure upgrades. Passage requires a two-thirds vote.

Motion by G. Robert Merry, seconded by Robert Snow, passed voice unanimous at 10:24 pm.

ARTICLE 17. Move the Town vote to raise and appropriate the sum of \$5,000 to be used to pay the interest on the Capital Equipment Borrowing authorized under Article 16 of the April 30, 2012 Annual Town Meeting.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: Passage of this article is contingent upon the passage of Article 16 of the April 30, 2012 Annual Town Meeting Warrant. An interest payment of \$5,000 will be due in February 2013.

Motion by G. Robert Merry, seconded by Robert Snow, passed voice unanimous at 10:25 pm.

ARTICLE 18. Move the Town, pursuant to G.L. c. 40, §15A, will vote to authorize the Board of Selectmen to transfer the care, custody and control of the land located off Ice Pond Drive shown on the Rowley Assessors' Map 5, Parcel 9, Lot 10, containing approximately 19.773 acres and also shown as "Open Space" on a plan entitled "Ice Pond Estates in Rowley, Massachusetts prepared for Rowley Investment Trust" recorded in the Essex Registry of Deeds at Plan Book 278, Page 89, from the Board of Selectmen to the Rowley Conservation Commission for uses authorized by G.L.c. 40 §8C, and to further authorize the Board of Selectmen to execute a deed transferring the care, custody and control to the Rowley Conservation Commissioner.

Inserted by the Board of Selectmen and the Conservation Commission

Finance Committee Recommendation Not Required

Explanatory Note: This parcel of land should have been transferred to care and custody of the Conservation Commission upon completion of the Ice Pond Drive development. Passage of this article will correct this situation. Passage requires two-thirds vote.

Motion by Stuart Dalzell, Sr., seconded by Richard Cummings, passed voice unanimous at 10:26 pm.

ARTICLE 19. Move the Town vote to amend Section 1 and Section 2 of the Finance Committee Bylaw of the General Bylaws of the Town of Rowley by adding to such sections the words and punctuation marks that appear in bold within parentheses, and by deleting from such section the words and punctuation marks that appear in *italics* within brackets, as shown below:

Section 1. There shall be a FINANCE Committee consisting of **(seven)** [*nine*] legal voters of the Town of Rowley who shall be chosen as hereinafter provided. No elected or appointive town officer or town employee shall be eligible to serve on said committee unless the Committee, Department, Board or Commission to which the member belongs, or by which the member is employed, does not have an annual budget greater than One Thousand Dollars (\$1,000.00), or unless the Committee was appointed by a Town Meeting.

Section 2. The Moderator shall, prior to the beginning of each fiscal year, appoint **(up to)** three members of said committee for terms of three years **(as the terms expire)**. The term of office of said members shall commence on July 16, and shall expire at the end of three years, ending July 15, when their successors are appointed. Said committee shall choose its own officers and shall serve without pay and it shall cause to be kept a true record of its proceedings. **(Four)** [*five*] committee members at a meeting shall constitute a quorum. (11/23/87, Article 12)

Inserted by the Finance Committee and Moderator

Finance Committee Recommends

Motion by Karen Drahozal, seconded by Jami Snow, passed voice unanimous at 10:29 pm.

ARTICLE 20. Move the Town vote to amend the Cemetery Bylaw of the General Bylaws of the Town of Rowley by deleting Section 7, Section 15 and Section 16 and replacing with a new Section 7, Section 15, and Section 16 as shown below:

To delete the following Section 7 in its entirety as printed below:

~~Section 7. No structure may be erected in the cemetery unless it rests upon a foundation which is satisfactory to the Commissioners; and the Commissioners shall lay foundations, if desired, for the following prices: all the tablets the bases of which are 18 inches long or less, \$10.00; bases from 18 inches to 36 inches, \$30.00; and \$10.00 per square foot for monuments. (ATM 5/2/77, Article 24).~~

And to replace it with a new Section 7 to read as follows:

Section 7. No structure may be erected in the cemetery unless it rests upon a foundation which is satisfactory to the Commissioners; and the Commissioners shall lay foundations, if desired, for the following prices: all tablets the bases of which are 18 inches long or less, \$75.00; bases from 18 inches to 36 inches, \$75.00; and \$75.00 per square foot for monuments.

And to delete the following Section 15 in its entirety as printed below:

~~Section 15. The price of cemetery lots to residents of the Town shall be Two hundred and fifty dollars (\$250.00) for a five grave lot, and Seventy five Dollars (\$75.00) for a one grave lot. (ATM 5/2/77 Article 23, amended Article 30, ATM 5/2/88)~~

And to replace it with a new Section 15 to read as follows:

Section 15: The price of cemetery lots to residents of the Town shall be Two Hundred Fifty Dollars (\$250.00) per grave, and Five Hundred Dollars (\$500.00) for two grave lot, and for each additional grave Two Hundred Fifty Dollars (\$250.00).

And to delete Section 16 in its entirety as printed below:

~~Section 16: The price of cemetery lots to non-residents shall be as follows: one 2 grave lot, 8 feet by 10 feet – Nine hundred Dollars (\$900.00) of which Three Hundred Dollars (\$300.00) shall be placed in the perpetual Care Fund. The Perpetual Care Fund shall be devoted to the upkeep of the lots so sold. (STM April 19, 1977, Article 24).~~

And to replace it with a new Section 16 to read as follows:

Section 16: The price of cemetery lots to non-residents shall be as follows: one two-grave lot, 8 feet by 10 feet – One Thousand Five Hundred Dollars (\$1,500.00) of which Five Hundred Dollars (\$500.00) shall be placed in the Perpetual Care Fund. The Perpetual Care Fund shall be devoted to the upkeep of the lots so sold.

Inserted by the Board of Cemetery Commissioners

Finance Committee Recommends

Motion by Jack L. Cook, seconded by William Gaynor, passed voice unanimous at 10:33 pm.

ARTICLE 21. Move the Town vote to appropriate or reserve from the Community Preservation Fund Fiscal Year 2013 annual revenues the amounts recommended by Community Preservation Committee for committee administrative expenses, debt service, community preservation projects and other expenses, with each item to be considered a separate appropriation:

Summary of recommendations by Category:

Reserve Creation and Support of Affordable Housing

10% \$ 14,300

Reserve Acquisition and Preservation of Open Space

10% \$ 14,300

Reserve Acquisition and Preservation of Historic Buildings and Landscapes

10% \$ 14,300

Administration

5 % \$ 7,150

Appropriations:

Debt service for Bradstreet Farm land acquisition \$ 197,300

Inserted by the Community Preservation Committee

Finance Committee Recommends

Explanatory Note: Rowley expects to realize approximately \$425,370 in Community Preservation Act (CPA) funds from real estate tax receipts (\$340,296) and 25% matching funds from the state (\$85,074) in fiscal 2013. The Community Preservation Act requires the Town to set aside 10% of funds collected after deducting appropriate debt service for each of the following areas: open space, historic preservation and community housing, equaling approximately \$14,300 for each area. Any unexpended administrative funds will be returned to the general Undesignated Community Preservation fund. All funds realized above those reserved or appropriated will become general Undesignated CPA funds available for appropriation in fiscal 2013 or to be carried over to fiscal 2014.

Motion by Richard Cummings, seconded by Joseph Perry, passed voice unanimous at 10:35 pm.

ARTICLE 22. Move the Town vote to accept the provisions of Massachusetts General Laws Chapter 32B, Section 20 to establish an Other Post Employment Benefits Trust Fund to be placed under the custody of the Treasurer to which funds are to be deposited for the purpose of funding non-pension post employment benefits, such as retiree health insurance premiums.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: The General Accounting Standards Board (GASB) Statement #45 recommends that cities and towns create a trust account for the purpose of saving for the future costs of retiree health insurance premiums. The Town has been saving funds in an off-budget account since 2010. Passage of this article authorizes the creation of a trust account, as recommended by the General Accounting Standards Board. The Board of Selectmen plans to add funds to this article on an annual basis.

Motion by Richard Cummings, seconded by Joseph Perry, passed voice unanimous at 10:37 pm.

ARTICLE 23. Move the Town vote to raise and appropriate the sum of \$50,000 and to transfer and appropriate the sum of \$10,249.80 from the Non-Pension Post Employment Benefits Account, and third quarter interest earned from the Non-Pension Post Employment Benefits Account, all of which are to be deposited into the Other Post Employment Benefits Trust.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: Passage of this article is contingent upon passage of Article 22 of the April 30, 2012 Annual Town Meeting Warrant.

Motion by Richard Cummings, seconded by Joseph Perry, passed voice unanimous at 10:38 pm.

ARTICLE 24. Move the Town vote to raise and appropriate the sum of \$200,000 for the Stabilization Fund.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: Passage requires two-thirds vote.

Notice change of amount: Amount amended from original \$100K to \$200K when motioned by Board of Selectmen Chair, Robert Snow

Motion by Robert Snow, seconded by G. Robert Merry, passed voice unanimous at 10:41 pm.

ARTICLE 25. Move the town to meet in Saint Mary's Church Hall (rear), Route 1A, in said Rowley on Tuesday, May 8, 2012 at 12:00 NOON to act on the list printed in Article 25 on page 15 of the April 30, 2012 Annual Town Meeting Warrant (following):

One Selectman	Three Years
One Moderator	One Year
One Treasurer/Tax Collector	Three Years
One Town Clerk	Three Years
One Highway Surveyor	Three Years
One Tree Warden	Three Years
One Constable	Three Years
One Board of Assessors Member	Three Years
One Planning Board Member	Five Years
One Planning Board Member	Three Year Unexpired
One Rowley Housing Authority Member	Five Years
One Municipal Light Board Member	Three Years
One Municipal Water Board Member	Three Years
One Shellfish Commissioner	Three Years
One Cemetery Commissioner	Three Years
Three Trustees for Public Library	Three Year Terms
For Regional School District Committee	

One Newbury Member	Three Years
One Rowley Member	Three Years
One Salisbury Member	Three Years

MOTION: Move the Town vote to adjourn the April 30, 2012 Annual Town Meeting
Motion by Stuart L. Dalzell, Sr., seconded by Richard Cummings, passed voice unanimous at 10:43 pm.

And you are hereby instructed to serve this warrant by posting copies thereof in at least seven public places in Town not less than fourteen days before the day fixed for such meeting, as directed by the laws of the Town and to make due return of the Warrant to the Town Clerk at least two days before said meeting. Given under our hands this 9th day of April in the year two thousand twelve.

Robert Snow, Chairman
G. Robert Merry, Vice Chairman
Richard M. Cummings, Clerk
Joseph Perry
Stuart L. Dalzell, Sr.

I have served this Warrant by posting in at least seven public places in the Town not less than fourteen days before the day fixed for such meeting and have made the return of the Warrant to the Town Clerk at least two days before the time of said meeting.

Notices posted at Town Hall, Rowley Pharmacy, Inc., Public Library, Knowles Filling Station, Market Basket, Town Hall Annex, First National Bank of Ipswich Rowley Office.

Nathaniel N. Dummer,
Constable, Town of Rowley

April 13, 2012

Certification: *I Susan G. Hazen, duly elected and qualified Town Clerk for the Town of Rowley do hereby certify that the statements contained above with regard to the April 30, 2012 Town of Rowley Annual Town Meeting are true and accurate according to documents maintained by this office.*

*Susan G. Hazen, Town Clerk
Town of Rowley
May 10, 2012*

Correction: *Article 24- amount corrected from \$100,000 to \$200,000.
Susan G. Hazen, Town Clerk
July 31, 2012*

Town of Rowley, Commonwealth of Massachusetts
WARRANT and MINUTES OF SPECIAL TOWN MEETING
April 30, 2012

Tellers/Counters appointed: Peter Koester, 26 Long Hill Road, George Pacenka, 3 Easy St., Neil Butler, 12 Hillside St., and George Gallant, 367 Central St.

Quorum declared and meeting called to order at 7:35pm by Town Clerk Susan Hazen. Mrs. Hazen announced that due to illness, Moderator Joan C. Petersen would be unable to moderate tonight's meeting and that an election would be held to fill that position. Upon the call for nominations, a motion was made to nominate David Petersen as acting Moderator. Additional nominations were called for and no other names were presented. Nominations were declared closed.

MOTION: I move the Town vote to appoint David Petersen acting moderator of the April 30, 2012 Annual Town Meeting.

Motion by Robert Snow, seconded by G. Robert Merry, passed voice unanimous at 10:00 pm

David Petersen was sworn in as Acting Moderator for the Annual and Special Town Meetings by Town Clerk and the meeting was turned over to Mr. Petersen.

Rev. Robert Hagopian of the First Congregation Church of Rowley was asked to present the Invocation and Board of Selectman Chair, Robert Snow lead the Pledge of Allegiance.

MOTION: I move to allow the following non-resident individuals permission to speak, if called upon, during the April 30, 2012 Annual Town Meeting: Judith Pickett, Town Counsel; Deborah Eagan, Town Administrator; Brent Baeslack, Conservation Commission Agent; James Broderick, Fire Chief; Pamela Jacobson, Library Director, Frank Marchigiani, Coordinator of Health Services; Sean MacFadden, Principal Assessor; Jacqueline Vigeant, Acting Treasurer/Collector; Ken War, Building Inspector; John Rezza, Water Superintendent; Laura Hamilton, Water Department Business Manager; Timothy Southall, Parks and Recreation Committee; State Representative Harriet Stanley; Senator Bruce Tarr; Barbara Cook, Project Manager, Weston & Sampson; Mike Scipione, President, Weston & Sampson; William Nunnery, Weston & Sampson; Donald St. Marie, Department of Environmental Protection, State Revolving Fund Office.

Motion by Robert Snow, seconded by G. Robert Merry, passed voice unanimous at 7:52 pm

Essex, ss.

To the Constables in the Town of Rowley in the County of Essex, Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Rowley, qualified to vote in elections and Town Affairs, to meet in the Pine Grove School, Route 1A, on Monday, the 30th day of April, 2012 at 7:30 p.m., then and there to act on the following articles:

Reading of the Warrant by Town Clerk was started and then interrupted with the motion to suspend:

MOTION: Mr. Moderator, move to suspend further reading of the April 30, 2012 Special Town Meeting Warrant because present Town Meeting members have a copy of this warrant.
Motion by G. Robert Merry, seconded by Robert Snow, passed voice unanimous at 7:54 pm.

ARTICLE 1. To hear and act on reports of Committees and Boards.
Inserted by the Board of Selectmen

ARTICLE 2. To see what instructions the Town will give Town Officers.
Inserted by the Board of Selectmen

ARTICLE 3. To see if the Town will vote to suspend in the Town Meeting the application of Section 19 and Section 20 of the Town Meeting Bylaw pertaining to the reconsideration of all money articles, such suspension intended for the specific purpose to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C [Proposition 2-1/2, so-called] and to give blanket warning hereby that any money article may, at the end of the meeting and after all articles have been acted upon, be moved for reconsideration in order to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C.
Inserted by the Board of Selectmen

Motion by G. Robert Merry, seconded by Robert Snow, passed voice unanimous at 7:57 pm.

ARTICLE 4. Move if the Town vote to transfer and appropriate the sum of \$4,000 from Line 31 (Town Counsel Litigation) of Article 5 of the Annual Town Meeting of May 16, 2011 to be added to Line 7 (Selectmen's Expense) of Article 5 of the Annual Town Meeting of May 16, 2011 to pay for the expenses incurred to hold the April 30, 2012 Annual and Special Town Meetings, for a total appropriation of \$17,678.

Inserted by the Board of Selectmen

Finance Committee Recommends

Motion by Robert Snow, seconded by G. Robert Merry, passed voice unanimous at 7:58 pm.

ARTICLE 5. Move the Town vote to transfer and appropriate the sum of \$73,180 from the Stabilization Fund to be used by the police chief to replace the Police Department radios, cruiser radios, portable radios, and installation with narrow band compliant equipment to meet federal regulations.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: The Federal Communications Commission has implemented new regulations that take effect in December 2012 requiring all two-way radio communications to be narrow-band compliant. The current radio system in use by the Police Department is over 17 years old and cannot be made compliant with the new standards. In addition, the equipment is no longer supported by the manufacturer, and parts are no longer available for repairs. Passage of this article requires a two-thirds vote.

Motion by Stuart L. Dalzell, Sr., seconded by Richard Cummings, passed voice unanimous at 8:00 pm.

ARTICLE 6. Move the Town vote to transfer and appropriate the sum of \$10,000 from Line 31 (Town Counsel Litigation) of Article 5 of the Annual Town Meeting of May 16, 2011 to be used by the Personnel Board to conduct a personnel study of the Town's personnel system.

Inserted by the Personnel Board and the Board of Selectmen **Finance Committee Recommends**

Explanatory Note: More than 10 years ago, the Personnel Board conducted a wage and salary survey study. The classification and compensation schedules need to be updated, and a new comparable wage survey needs to be conducted. A cursory review of a sample of wages and salaries of Town positions shows that the Town's wage rates are not on par with comparable positions in comparable communities.

Motion by Joseph Perry, seconded by Richard Cummings, passed voice unanimous at 8:05 pm.

ARTICLE 7. Move the Town vote, pursuant to Mass. Gen. Laws Ch. 44B, to transfer and appropriate from the Community Preservation Fund Community Housing Reserve Account and/or the Community Preservation Fund Unreserved Account the amount of \$260,000 to be used by the Rowley Housing Authority to fund renovation of kitchens in 20 units located at the Senior Housing complex on Plantation Drive, shown as property on Map 24 Lot 30.

Inserted by the Rowley Housing Authority and Community Preservation Committee

Finance Committee Recommends

Explanatory Note: The Community Preservation Committee has approved this article. The Rowley Senior Housing complex was constructed in 1971 and represents most of the Town of Rowley's affordable housing. The "Rowley Housing Authority Senior Kitchens Renovation" project is a senior-friendly kitchen design which includes more counter space, better ceiling and under cabinet lighting, new flooring, and cabinets with pullouts for 20 units. Passage of this article will enable the Rowley Housing Authority to request funding from the State to complete the remaining 22 units.

Motion by Richard Cummings, seconded by Joseph Perry, passed voice unanimous at 8:07 pm.

ARTICLE 8. Move the Town vote, pursuant to Mass. Gen. Laws Ch. 44B, to transfer and appropriate from the Community Preservation Fund Historic Resources and/or the Community Preservation Fund Unreserved Account the amount of \$83,000 to be used by the Board of Selectmen for costs associated with restoration of the tree landscape (circa 1814) on the Rowley Town Common, shown as property on Map 25 Parcel 113.

Inserted by the Rowley Board of Selectmen and Community Preservation Committee

Finance Committee Recommends

Explanatory Note: The Community Preservation Committee has approved this article. The "Historic Restoration of the Tree Landscape on the Rowley Common" project will include the design and execution of has established a committee composed of representatives from Town Departments, Town Boards and Committees, and community organizations. The committee will direct this work from start to completion before Rowley's 375th Anniversary Celebration in 2014. The work includes planting of Morton Elm trees (disease resistant), Little Leaf Lindens and London Plane trees around the Common. Some of the existing trees are in good condition and will be kept; others are not and will be removed. The idea is to avoid a monoculture which has failed in the past. The work will include the removal of some trees, the replacement of soil, the addition of a watering system and the planting of new trees. The trees will be planted approximately forty (40) feet apart and fifteen to eighteen feet away from the roads to avoid salt damage.

Motion by Richard Cummings, seconded by Joseph Perry, passed voice unanimous at 8:11 pm.

ARTICLE 9. Move the Town vote, pursuant to Mass. Gen. Laws Ch. 44B, to transfer and appropriate from the Community Preservation Fund Unreserved Account the amount of \$225,000 for these purposes: construction of a Little League natural grass baseball field on the Bradstreet Property, which consists of design and contingency cost, excavating soil and building of fields/drainage for natural grass, installing a well and irrigation system, fencing, and the construction of dugouts and bleacher seating for the creation of areas for active recreation on the Bradstreet Property, shown as property on Map 26 Lot 26-2.

Inserted by the Rowley Board of Selectmen, Parks and Recreation Committee and Community Preservation Committee

Finance Committee Recommends

Explanatory Note: The Community Preservation Committee has approved this article. Organized sports and recreation have a long history in Rowley. One only has to look back to the 1800's and see pictures of townspeople playing baseball on the Town Common. Today, Town of Rowley organized sports serve over 600 children. The Parks and Recreation Committee believes that, with the help of the Community Preservation funds, the town can now take a leadership role in actively managing recreational resources available to all of us, young and old. At the November 13, 2006 Special Town Meeting, the Town voted to purchase land known as Bradstreet Farm consisting of approximately 102 acres, more or less, under the Community Preservation Act for the following uses:

- a. Acquisition, creation and preservation of open space,*
- b. Acquisition, creation and preservation of land for recreational use (including outdoor/environmental education;*
- c. Acquisition and preservation historic resources;*
- d. Acquisition and development of land for affordable housing, solely or in partnership with one or more other parties;*
- e. Rehabilitation or restoration of such open space, land for recreational use, and historic resources*

This article is the first phase of requests by the Board of Selectmen and Parks and Recreation Committee to the Community Preservation Committee for the appropriation of funds to construct playing fields on the Town's Bradstreet Property, 239 Main Street, parcel C, land area 394,443 +/- SF (9.06 acres) as shown on the plan on file with the Town Clerk.

Motion by Joseph Perry, seconded by Richard Cummings, passed voice unanimous at 8:20 pm.

ARTICLE 10. Move the Town vote, pursuant to Mass. Gen. Laws Ch. 44B, to transfer and appropriate from Community Preservation Fund Community Historic Resource Reserve account and/or the Community Preservation Fund Unreserved Account the amount of \$91,000 to be used by the Cemetery Commissioners for preservation and restoration of the 132 year old cemetery fence in the Rowley Cemetery, shown as property on Map 25 Lot 84 and Map 25 Lot 88.

Inserted by the Cemetery Commissioners and Community Preservation Committee

Finance Committee Recommends

Explanatory Note: The Community Preservation Committee has approved this article. The Cemetery Fence was built in 1880. The purpose of this article is to complete the restoration of the cemetery fence along Main Street between the Town Hall and Richdale Convenience Store. The first four sections, which were damaged or stolen, have been replaced by insurance money. The

remaining sections of fence are weak, broken, badly pitted, missing parts and require extensive repair work. The fence should be completed before the Town's 375th Anniversary in 2014. Motion by Richard Cummings, seconded by Joseph Perry, passed voice unanimous at 8:23 pm.

ARTICLE 11. Move the Town vote to transfer from the Water Department Enterprise Fund the sum of \$20,000 to be added to Line 150 (Water Department Wages) and \$15,836.59 to be added to Line 151 (Water Department Maintenance & Expenses) of Article #6 of the Annual Town Meeting, May 16, 2011 for a total appropriation of \$1,068,086.59.

Inserted by the Board of Water Commissioners

Finance Committee Recommends

Explanatory Note: These funds will cover a shortfall in this budget line caused by an increase in water breaks, broken gate valves and employee overtime.

Motion by Timothy Toomey, seconded by Scott Martin, passed voice unanimous at 8:25 pm.

ARTICLE 12. Move the Town vote to transfer from the Water Department Enterprise Fund the sum of \$40,000 to be added to Article #20 (Water Department Garage at 401 Central Street) of May 1, 2006 Special Town Meeting for a total appropriation of \$140,000.

Inserted by the Board of Water Commissioners

Finance Committee Recommends

Explanatory Note: Passage of this article will enable the Water Department to complete the last phase of the reconstruction of the Water Department garage at 401 Central Street.

Motion by Scott Martin, seconded by Timothy Toomey, passed voice unanimous at 8:27 pm.

ARTICLE 13. Move the Town vote to appropriate the additional sum of \$3,300,000 (three million three hundred thousand dollars) to pay costs of designing, planning and constructing transmission mains, system upgrades, and a water treatment plant to treat water from Wells 3 and 5, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, which sum shall be used in addition to the \$9,000,000 (nine million dollars) previously appropriated under Article 20 of the May 2010 Annual Town Meeting; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, Section 8(4) and/or under Chapter 29C of the General Laws, as amended, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that such bonds or notes shall be general obligations of the Town unless the Treasurer, with the approval of the Board of Selectmen, determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of said Chapter 29C; that the Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C, as amended (the "Trust") and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; and that the Board of Selectmen, Board of Water Commissioners, and any other appropriate local body or official of the Town is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project; provided, however, that the authorized amount of the borrowing in this vote shall be reduced by the amount of any state or federal grants received prior to the issuance of bonds or notes under this article.

Inserted by the Board of Water Commissioners **Finance Committee Recommendation From the Floor: Finance Committee does NOT recommend.**

Explanatory Note: The Rowley Water Department received and opened eight bids for the construction of the water treatment plant on February 29, 2012. The bids included cost increases for Pall's membrane, general conditions, site work, concrete, metals, and interior process piping, plumbing and electrical. Passage of this article authorizes additional funding for the design, planning and construction of the water treatment plant including transmission mains and system upgrades.

Motion by Scott Martin, seconded by Timothy Toomey.

MOTION: Amendment to Article 13: To put on hold indefinitely the construction of the proposed water treatment plant and to direct the Selectmen to appoint a committee by May 30, 2012 consisting of representatives of the Water Board, Water Department, Planning Board, Selectmen, Finance Committee and ordinary citizens, that will be tasked with exploring alternate solutions to the water contamination issues facing the Town of Rowley, and determining the best solution for the Town from both a water safety and financial prospective.

Motion by Jami Snow, seconded by Steve Roge.

The proposed amendment will be debated and voted on first: Lengthy and sometimes heated debate followed regarding the pros and cons of the proposed amendment to Article 13.

A Paper Ballot vote was requested and ballots distributed – Amendment Motion failed: Yes 58 to No 90

A Power Point Presentation was then made by Barbara Cook, Project Manager, Weston and Sampson, the engineering firm overseeing the water treatment plant construction, followed by questions and answers.

Under Section 18 of the Town Meeting Bylaw, paper ballots are required of appropriations in excess of \$100,000, thus paper ballots were distributed.

Article 13 by Paper Ballot Count: 117 YES to 29 NO, passed by two thirds majority at 9:48 PM.

MOTION: Move to take Article 14 of the Special Town Meeting out of order.

Explanation: To allow the work of the Town Meeting to continue while the paper ballots from Article 13 are being counted.

Motion by Robert Snow, seconded by G. Robert Merry, passed voice unanimous at 9:02

ARTICLE 14. Move the Town vote to authorize the Board of Selectmen to accept a permanent access and maintenance easement on property located at Haverhill Street and Pingree Farm Road, currently owned by the Pingree Farm Condominium Trust, for the purposes of widening and maintaining the access to Pingree Farm Road as shown on plan entitled "Access Easement Plan Haverhill Street Access, Pingree Farm Road Rowley, MA."

Inserted by the Board of Selectmen and the Board of Water Commissioners

Explanatory Note: Passage of this article will provide the necessary access to the new Rowley Water Treatment Plant.

Motion by Scott Martin, seconded by Timothy Toomey, passed voice unanimous at 9:04 pm.

Planning Board Report on Articles 15, 16, 17 and 18 of the Warrant for the Special Town Meeting of April 30, 2012 read by Clifford Pierce and filed with the Town Clerk.

ARTICLE 15. Move the Town vote to amend the Rowley Protective Zoning Bylaw by:

(1) deleting existing section 6.6, which states as follows:

~~6.6 Accessory In Law Apartments in the Central, Outlying and Residential Districts~~

~~6.6.1 Purpose and Intent:~~ It is the specific intent of this section to allow apartments, including kitchens, within single family properties in the Central, Outlying, and Residential Districts for the purpose of meeting the special housing needs of parents, and children, and their respective spouses of families of owner occupants of properties in the Town of Rowley. To achieve this goal and to promote the other objectives of this by law, specific standards as set forth below for such accessory in law apartment use.

~~6.6.2~~ Accessory In Law Apartments may be created only by Special Permit issued by the Board of Appeals and only within single family dwellings and located on lots, both in existence prior to January 1, 1990. In addition, accessory in law apartments shall only be located on lots meeting the minimum lot area in the District which it is located on the date of the filing of the application for the Special Permit.

~~6.6.3 Owner Occupancy Required.~~ The owner(s) of the single family lot upon which the accessory in law apartment is located shall occupy at least one (1) of the dwelling units on the premises. The Special Permit shall be issued to the owner of the property. Should there be a change in ownership or a change in the residence of the owner, the Special Permit and the Occupancy Permit for the Accessory In Law Apartment shall become null and void, and the property shall revert to single family status. The owner applicant shall be required to file a declaration of covenants on the subject property prior to the issuance of a Special Permit for an Accessory In Law Apartment. This declaration shall be in favor of the Town of Rowley and state that:

~~a.~~ The special Permit for the Accessory In Law Apartment shall terminate upon transfer of title of said premises or upon the undersigned no longer occupying the premises as their principal residence.

~~b.~~ The new owner of the premises shall have to apply to the Board of Appeals for a Special Permit and prove compliance with Section 6.6.1 (Purpose and Intent) to continue the Accessory In Law Apartment.

~~6.6.4~~ An accessory Apartment shall be located within the principal dwelling, within an addition to the principal dwelling, or within an accessory structure that is attached to the principal structure provided that such dwelling, addition, or attached accessory structure conforms to all other requirements of this bylaw unless an approval therefore shall have been granted by the Zoning Board of Appeals.

~~6.6.5~~ The minimum floor size for an accessory apartment shall be three hundred (300) square feet, but in no case shall it exceed twenty five (25) percent of the habitable area of the principal dwelling, unless in the opinion of the Board of Appeals a greater or lesser amount of floor area is warranted by specific circumstances of the particular building.

~~6.6.6 There shall be no more than one (1) accessory in-law apartment for a total of two (2) dwelling units permitted per lot.~~

~~6.6.7 The Accessory In-Law Apartment must be determined to comply with current health, safety, and construction requirements before occupancy and at every change in occupancy.~~

~~6.6.8 Applicant shall receive written Board of Health approval, relative to sewage disposal, prior to submission of Application for Special Permit to the Board of Appeals. Applicant shall conform to all Board of Health Rules and Regulations, unless waived by said Board, to obtain Board of Health approval.~~

~~6.6.9 Applications for Special Permits shall be subject to approval by the Board of Appeals. Applications for Special Permit shall contain such information to determine compliance with the bylaw sections herein and with any regulations of the Board of Appeals. If the accessory in-law apartment is to be located within the Historic District, then the applicant must comply with the Rowley Historic District Bylaws of the Town of Rowley General Bylaws.~~

~~6.6.10 Prior to approval and receipt of a Building Permit, the applicant must submit to the Building Inspector a copy of the notification of Special Permit Approval as granted by the Board of Appeals and a copy of the declaration of covenants as stamped by the Registry of Deeds.~~

~~6.6.11 Occupancy Permit for Accessory In-Law Apartments shall be renewed annually by the Building Inspector. For the purposes of annual occupancy permit renewal, the Building Inspector shall have the right to inspect the premises to determine compliance per requirements of this bylaw and the Special Permit.~~

and (2) enacting the following new section 6.6:

6.6 Accessory In-Law Apartments

6.6.1 Application

6.6.1.1 The Board of Appeals may issue a special permit authorizing an accessory in-law apartment within, or as an attached addition to, a single family dwelling, subject to the conditions and requirements specified in this section.

6.6.1.2 Any special permit issued under this section shall be consistent with the intent of this section, which is to provide an alternative housing option to the family members of individuals who own and occupy single family dwellings in the Town of Rowley, while maintaining the appearance and character of the Town's single family neighborhoods. The intent of this section is not to create new rental units in Town, or to provide owners of single family dwellings with an opportunity to earn rental income.

6.6.2 General Requirements

6.6.2.1 The principal dwelling must be located in the Central District, the Residential District, the Outlying District, or the Coastal Conservation District.

6.6.2.2 Except as provided by section 6.6.2.3, the apartment shall be a complete housekeeping unit that functions as a separate unit from the principal dwelling. The apartment shall contain a kitchen, and shall not have more than one bedroom and one bathroom. The floor area of the apartment may not exceed seven hundred (700) square feet. Only one apartment is allowed per principal dwelling. Any stairway to the apartment located above the first floor of the building shall be enclosed within the exterior walls of the building. The principal dwelling and the apartment shall be served by the same driveway.

6.6.2.3 Utilities for the apartment shall be extensions of the existing utilities that serve the principal dwelling. No new utility service or meter may be installed for the use of the apartment.

6.6.3 Ownership and Use Requirements

6.6.3.1 The apartment shall not be held in separate ownership from the principal dwelling, under a condominium form of ownership or otherwise.

6.6.3.2 The special permit shall be issued to the record owner of the lot, and shall specify that one or more of the record owners (if title is held by a natural person, or by natural persons in joint tenancy or other form of common ownership), or one or more of the natural persons who are beneficiaries (if title is held by a trust), or the natural person owning fifty percent (50%) or more of the entity (if title is held in any other form of ownership), must occupy either the principal dwelling or the apartment as his or her primary residence.

6.6.3.3 The record owner shall simultaneously record the special permit and a declaration of covenants, in a form approved by the Board of Appeals, with the Registry of Deeds. The declaration shall be in favor of the Town, and shall include the following statement: "The special permit for an accessory in-law apartment shall terminate upon a transfer of ownership of the subject premises, or upon the undersigned's termination of his/her use of the subject premises as a primary residence."

Proof of recording of the special permit and the declaration shall be provided to the Building Inspector and the Board before a building or occupancy permit may be issued for the apartment.

6.6.3.4 Occupancy of the apartment shall be limited to a maximum of two persons. At least one of the occupants of the principal dwelling and one of the occupants of the apartment must be related by blood or marriage.

Inserted by the Planning Board

Finance Committee Recommendation Not Required

Explanatory Note: This article would amend the Zoning Bylaw to revise the criteria for the approval of accessory in-law apartments under section 6.6 of the Bylaw. Currently, section 6.6 permits accessory in-law apartments only on lots and within single-family dwellings that existed prior to January 1, 1990, and only on lots that meet the minimum lot area requirement of the districts in which the lots are located. This Article would make the Bylaw more equitable by eliminating these restrictions.

The Article also includes a number of provisions designed to ensure that any apartment approved under section 6.6 is truly accessory to the principal dwelling in which the apartment is located, and that section 6.6 is not used simply to create two-family housing or new rental units in Town. For example, the Article would limit the size of the apartments to a maximum of seven hundred (700) square feet of area (the existing limit, which can be increased by the Board of Appeals, is twenty-five percent (25%) of the living area of the principal dwelling). The Article would also require utilities for the apartment to be extensions of the utilities that serve the principal dwelling, and the apartment and the principal dwelling would have to be served by the same driveway.

The Article would also amend section 6.6 to state explicitly that at least one of the occupants of the apartment (no more than two occupants would be allowed in an apartment) must be related by blood or marriage to an occupant of the principal dwelling. This restriction is currently only implied in section 6.6.

The apartment would not be required to be affordable under M.G.L., Ch. 40B, the State's affordable housing law.

Passage requires two-thirds vote.

Motion by Clifford Pierce, seconded by Jean Pietrillo, passed voice unanimous at 9:15 pm.

ARTICLE 16. To see if the Town will vote to amend the Rowley Protective Zoning Bylaw by:

(1) revising sections 4.2.3(a) and 4.6.2(a) of the Bylaw by deleting from such sections the words and punctuation marks that appear in *italics* within parenthesis, and by adding to such sections the words and punctuation marks that appear in **bold** within brackets, as shown below:

4.2.3(a) Small retail sales establishments, but excluding sales of motor vehicles, and provided further that (*all trade, displays, and accessory uses (except for required off-street parking) are conducted within the principal structure.*) [**the square footage of all outdoor retail display areas utilized by such an establishment shall not exceed the lesser of ten percent (10%) of the square footage of the indoor retail space utilized by the establishment or five thousand (5,000) square feet.**]

4.6.2(a) Small and medium retail sales establishments, but excluding sales of motor vehicles, and provided further that (*all trade, displays, and accessory uses (except for required off-street parking) are conducted within the principal structure.*) [**the square footage of all outdoor retail display areas utilized by such an establishment shall not exceed the lesser of ten percent (10%) of the square footage of the indoor retail space utilized by the establishment or five thousand (5,000) square feet.**]

and (2) by deleting section 8.5 of the Bylaw ("New Single Family Dwelling Limitation").

Inserted by the Planning Board

Finance Committee Recommendation Not Required

Explanatory Note: This article would amend the Bylaw to allow retail stores to have outdoor display areas, except that such areas could not exceed the lesser of ten percent (10%) of the indoor space utilized by the store or five thousand (5,000) square feet. The display areas would also be subject to site plan review by the Planning Board. Outdoor retail display areas are currently prohibited by the Bylaw. The Article would also delete section 8.5 of the Bylaw ("New Single Family Dwelling Limitation"). Section 8.5 expired on May 6, 2009, pursuant to a sunset provision included in the section. This Article would remove the entire section from the Bylaw. Passage requires two-thirds vote.

Motion by Clifford Pierce, seconded by Jean Pietrillo, passed voice unanimous at 9:56pm

MOTION: Move to withdraw Article 17 from the Warrant of the Special Town Meeting of April 30, 2012.

Motion by Clifford Pierce, seconded by Jean Pietrillo, passed voice unanimous at 9:57 pm.

ARTICLE 17. - WITHDRAWN - To see if the Town will vote to amend the Zoning District Map of the Town of Rowley by transferring the premises hereinafter described from the Business/Light Industry District to the Retail District:

The property shown on a plan entitled "Plan of Proposed Zoning Amendment on Assessors Map 14 (406 Haverhill Street)", dated January 17, 2012, revised January 23, 2012 and March 1, 2012, on file with the Planning Board, consisting of a portion of Lot 34 having approximately 35,200 square feet of area, as shown on such plan.

or take any other action relative thereto.

Inserted by the Planning Board

Finance Committee Recommendation Not Required

Explanatory Note: This article would amend the Zoning District Map of the Town of Rowley by transferring a 35,200 square foot parcel of land from the Business/Light Industry ("BLI") District

to the Retail District. The area to be transferred is a portion of Lot 34 on Rowley Assessors Map 14, which is located at 406 Haverhill St. As shown on the map below, the current zoning line between the BLI District and the Retail District bisects the existing building on Lot 34. The bisection of the building has caused difficulties for the owner and enforcement problems for the Town in terms of the uses that are allowed in the building. This Article would eliminate those problems by including the building and the developed area surrounding the building in the Retail District. Passage requires two-thirds vote.

ARTICLE 18. Move the Town vote to amend the Rowley Protective Zoning Bylaw by:

(1) revising the definition of “special flood hazard area” in section 4.10.1 to read as follows:

Special Flood Hazard Area (SFHA): any area within the Town subject to a one percent (1%) or greater chance of flooding in any given year; such areas are designated as Zones A, AE, and VE on the Essex County Flood Insurance Rate Map (FIRM), dated July 3, 2012, issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program.

(2) revising section 4.10.2.1 (c) to read as follows:

(c) all SFHAs within the Town designated as Zones A, AE, or VE on the FIRM issued by FEMA for the administration of the National Flood Insurance Program. The map panels on the FIRM that are wholly or partially within the Town are panel numbers 25009C0119F, 25009C0138F, 25009C0139F, 25009C0143F, 25009C0252F, 25009C0253F, 25009C0254F, 25009C0256F, 25009C0257F, 25009C0258F, 25009C0259F, 25009C0262F, 25009C0266F, 25009C0276F, 25009C0277F, 25009C0278F, and 25009C0281F, dated July 3, 2012. The exact boundaries of the district may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the Essex County Flood Insurance Study (FIS) report dated July 3, 2012. The FIRM and the FIS report are incorporated herein by reference and are on file with the Planning Board.

(3) revising section 4.10.4.1(d) to change “A1-30” to “AE”, and to insert “through hydrologic and hydraulic analyses performed in accordance with standard engineering practices,” after “demonstrates,” and before “to the satisfaction of the Planning Board”,

(4) revising section 4.10.4.1(e) to change “Zones V1-30” to “Zone VE”,

(5) revising section 4.10.4.1(g) to change “A1-30” to “AE” and “V1-30” to “VE”,

(6) revising section 4.10.2.1(a) to change “National Geodetic Vertical Datum of 1929 (NGVD)” to “North American Vertical Datum of 1988 (NAVD 88)”, and

(7) revising section 4.10.4.1(b) to change “NGVD” to “NAVD 88”.

Inserted by the Planning Board

Finance Committee Recommendation Not Required

Explanatory Note: This article would update the Town's Floodplain Bylaw by defining our Floodplain District to include all of the flood hazard areas shown on the new floodplain maps issued by the Federal Emergency Management Administration (“FEMA”). The Town's Floodplain District is currently defined, in part, by floodplain maps that were issued by FEMA in 1986. The Town is required to take this action to continue to participate in the National Flood Insurance Program. The new FEMA maps attempt to more closely match the topographical contours of the terrain than the 1986 maps. The Town must make this change to the zoning bylaw prior to the effective date of July 3, 2012. Passage requires two-thirds vote.

Motion by Clifford Pierce, seconded by Jean Pietrillo, passed voice unanimous at 9:59 pm.

MOTION: Move the Town vote to adjourn the April 30, 2012 Special Town Meeting.

Motion by G. Robert Merry, seconded by Robert Snow, passed voice unanimous at 9:59 pm.

And you are hereby instructed to serve this warrant by posting copies thereof in at least seven public places in Town not less than fourteen days before the day fixed for such meeting, as directed by the laws of the Town and to make due return of the Warrant to the Town Clerk at least two days before said meeting. Given under our hands this 9th day of April in the year two thousand twelve.

Robert Snow, Chairman
G. Robert Merry, Vice Chairman
Richard M. Cummings, Clerk
Joseph Perry
Stuart L. Dalzell, Sr.

I have served this Warrant by posting in at least seven public places in the Town not less than fourteen days before the day fixed for such meeting and have made the return of the Warrant to the Town Clerk at least two days before the time of said meeting.

Notices posted at Town Hall, Rowley Pharmacy, Inc., Public Library, Knowles Filling Station, Market Basket, Town Hall Annex, and First National Bank of Ipswich/Rowley Office.

Nathaniel N. Dummer, Constable of Rowley April 13, 2012

Certification: I, Susan G. Hazen, duly elected and qualified Town Clerk for the Town of Rowley do hereby certify that the statements contained above with regard to the April 30, 2012 Special Town Meeting are true and accurate according to documents maintained by this office.

Susan G. Hazen, Town
Clerk
Town of Rowley
May 10, 2012

Presidential Primary
March 6, 2012
Ballots Cast: 831

DEMOCRATIC

Ballots Cast: 111

PRESIDENTIAL PREFERENCE

Barack Obama	94
No Preference	9
Blank	4
Write-ins:	4
Mitt Romney – 1	
Rick Santorum – 1	
Hillary Clinton – 1	
Blank – 1	

STATE COMMITTEE MAN

Daniel J. Lauzon	92
Blank	19
Write-ins	0

STATE COMMITTEE WOMAN

Kathleen A. Pasquina	94
Blank	16
Write-ins: Brown	1

TOWN COMMITTEE (10)

** No Candidates Listed*

Blanks	1015
Write-in 'Sticker' Group:	90

Kurt D. Annen	
Mary Lynn Annen	
Lane Bourn	
Robert P. Brodsky	
Curtis Bryant	
Nancy Cribari	
Bonita DiMarino	
Judith J. Kehs	
Antoinette Treadway	
Caryn Carangelo	

Other Write-ins:

Stanley Slepoy	1
Joan Petersen	2
Un-named 'Group'	2

REPUBLICAN

Ballots Cast: 714

PRESIDENTIAL PREFERENCE

Ron Paul	61
Mitt Romney	520
Rick Perry	3
Rick Santorum	93
Jon Huntsman	3
Michele Bachman	1
Newt Gingrich	29
No Preference	1
Blank	2
Write-ins: Other	1

STATE COMMITTEE MAN

Lucas Jon Noble	473
Write-ins	4
Blanks	237

STATE COMMITTEE WOMAN

Christina A. Bain	254
Kimberly Incampo	317
Write-ins	2
Blank	141

TOWN COMMITTEE (10)

Blank	4222
Philip A. Cressey, Jr.	430
Stephen R. Johnson	401
Cheryl L. Johnson	415
Susan M. Story	430
Daryl B. Gilder	389
Steven C. Story	423
Robert E. Blair, Jr.	422
Write-ins:	
Stephen Zard	1
Petrea Cressey	1

Joe Beaulieu	1
Jack Cook	1
Michael Sabatini	1
Blank Write-ins	3

GREEN-RAINBOW

Ballots Cast: 6

PRESIDENTIAL PREFERENCE

Blank	3
Kent Mesplay	0
Jill Stein	2
Harley Mikkelson	0
No Preference	1

STATE COMMITTEE MAN

No Candidate Listed	
Blank	5
Write-in: B. Greg Bowdon	1

STATE COMMITTEE WOMAN

No Candidate Listed	
Blank	6
Write-ins	0

TOWN COMMITTEE (10)

No Candidates Listed	
Blank	60
Write-ins	0

Town of Rowley
May 8, 2012 Annual Election
Ballots Cast: 726

Selectman - 3 year term
Vote for One

Jack L. Cook	397
John W. Noyes	308

Blank	20
Write-ins	1

Moderator - 1 year term

Joan C. Petersen	542
Write-ins	12

Blank	172
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Treasurer/Tax Collector 3
year term

Karen H. Summit	590
Write-ins	2

Blanks	134
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Town Clerk - 3 year term

Susan G. Hazen	620
Write-ins	3
Blanks	103

Highway Surveyor - 3 year
term

A. Scott Leavitt	583
Write-ins	137
Blanks	6

Rowley Housing Authority - 5 years

Mary Ellen MacDonald	555
Write - ins	1
Blank	170

Municipal Light Board - 3
years

Kenneth M. Keyes	363
Frank C. Romano, Jr.	296
Write - ins	1
Blanks	66

Municipal Water Board - 3
years

Roy Ricker, Sr.	506
Write-ins	7
Blank	213

Shellfish Commissioner - 3
years

Stuart L. Dalzell, Jr.	350
Michael L. Cook	305
Write-ins	4
Blank	67

Cemetery Commission - 3
years

William H. Gaynor	540
Write-ins	4
Blank	182

Tree Warden - 3 year term

A. Scott Leavitt	562
Write-ins	7
Blanks	157

Constable - 3 year term

Philip H. Collyer	550
Write-ins	4
Blanks	172

Board of Assessors-3 year term

William J. DiMento	547
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Write-in	4
Blank	175

Planning Board - 5 year term

Curtis H. Bryant	501
Write-ins	2
Blank	223

Planning Board - 3 year unexpired term

Peter J. Censullo	324
Michael Kovalchuk	262
Write-ins	1

Blanks	139
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Trustees for The Library - 3 years**Vote for Three**

Jacob J. Golbitz	479
John Hart McCallum	485
Erin L. Skillman	485
Write-ins	4
Blank	725

Regional School District Committee**NEWBURY member - 3 year term**

Suzanne W. Densmore	470
Write-ins	7

Blank	249
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ROWLEY member - 3 year term *

Mary T. Murphy	322
Richard Cummings	361

Write-ins	0
Blank	43

SALISBURY member - 3 year term

Linda Marie Litcofsky	422
Write-ins	8
Blank	296

*** Mary Murphy declared the Triton/Rowley winner:**

	<u>Murphy</u>	<u>Cummings</u>
Rowley	296	361
Newbury	526	310
Salisbury	<u>190</u>	<u>61</u>
	1038	732

*State Primary
September 6, 2012
Ballots Cast: 423*

DEMOCRATIC:	174	REPUBLICAN:	249
<u>SENATOR IN CONGRESS</u>		<u>SENATOR IN CONGRESS</u>	
Elizabeth A. Warren	152	Scott P. Brown	245
Write-in	4	Write-in	1
Blank	18	Blank	3
<u>REPRESENTATIVE IN CONGRESS</u>		<u>REPRESENTATIVE IN CONGRESS</u>	
John F. Tierney	154	Richard R. Tisei	221
Write-in	1	Write-in	3
Blank	19	Blank	25
<u>COUNCILLOR</u>		<u>COUNCILLOR</u>	
Doanld Bumiller	51	Maura L. P. Ciardiello	211
Eileen R. Duff	63	Write-in	0
David W. Eppley	33	Blank	38
George T. O'Brine	9		
Write-in	0	<u>SENATOR IN GENERAL COURT</u>	
Blank	18	Bruce E. Tarr	233
		Write-in	0
<u>SENATOR IN GENERAL COURT</u>		Blank	16
Write-in	3		
Blank	171	<u>REPRESENTATIVE IN GENERAL COURT</u>	
<u>REPRESENTATIVE IN GENERAL COURT</u>		Bradford R. Hill	227
Write-in	4	Write-in	0
Blank	170	Blank	22
<u>CLERK OF COURTS</u>		<u>CLERK OF COURTS</u>	
Thomas H. Driscoll, Jr.	155	Write-in	0
Write-in	0	Blank	249
Blank	19		
<u>REGISTER OF DEEDS</u>		<u>REGISTER OF DEEDS</u>	
John L. O'Brien	156	Blank	248
Write-in	0	Write-in	1
Blank	18		

GREEN-RAINBOW PARTY - Zero Ballots Cast

*State Election
November 6, 2012
Ballots Cast: 3,594*

Electors of President and Vice President

Johnson and Gray	36
Obama and Biden	1596
Romney and Ryan	1935
Stein and Honkala	15
Write-ins	5
Blank	7

Senator in Congress

Scott P. Brown	2275
Elizabeth A. Warren	1300
Write-ins	3
Blanks	16

Representative in Congress

John F. Tierney	1357
Richard R. Tisei	1948
Daniel Fishman	157
Write-in	3
Blank	129

Councillor

Maura L.P. Ciardiello	1699
Eileen R. Duff	1427
Write-in	8
Blank	460

Senator in General Court

Bruce E. Tarr	2905
Write-in	28
Blank	661

Representative in General Court

Bradford R. Hill	2786
Write-in	29
Blank	779

Clerk of Courts

Thomas H. Driscoll, Jr.	2365
Write-in	51
Blank	1178

Register of Deeds

John L. O'Brien, Jr.	2367
Write-in	50
Blank	1177

Question #1- Car Repair

Blank	345
YES	2837
NO	412

Question #2- End of Life

Blank	94
YES	1876
NO	1624

Question #3- Marijuana

Blank	122
YES	2241
NO	1231

Question 4 - Non-Binding

Blank	372
YES	2017
NO	1205

Question 5 - Non Binding

Blank	485
YES	2356
NO	753

REPORT OF THE TREASURER/COLLECTOR

To the Honorable Board of
Selectmen:

Tax Report 2012		
Real Estate:	Taxes	
	Committed	11,846,296.29
	Taxes Collected	11,688,420.81
	Taxes Abated and Exempted	49,446.33
	Subsequent Tax Taking	94,854.39
	Uncollected as of 12/31/2012	13,574.76
Personal Property:	Taxes	
	Committed	248,214.50
	Taxes Collected	244,817.28
	Taxes Abated and Exempted	183.98
	Uncollected as of 12/31/2012	3,213.24
Motor Vehicle:	Taxes	
	Committed	841,247.88
	Taxes Collected	802,569.41
	Taxes Abated and Exempted	23,779.22
	Uncollected as of 12/31/2012	14,899.25

In May 2012, Jacqueline Vigeant retired after 25 years of service to the Town. Since her election as Treasurer/Collector in 1992, Jackie piloted the Treasurer's office through many changes ranging from population growth in Rowley to technological advances. Jackie was truly an asset to the Town and her presence in Town Hall is greatly missed.

Karen H. Summit, Treasurer/Collector

SALARIES AND WAGES TOWN EMPLOYEES

	Base Pay & Other Earnings		Base Pay & Other Earnings
<u>Accounting</u>		<u>Harbor Master</u>	
Susan Bailey	50,265.63	William DiMento	5,914.00
Amy Lydon	2,384.84	Frederick Hardy	2,655.12
Debra Rogers	10,818.56	David Kent	1,164.16
<u>Administration</u>		Bradley Maravalli	5,399.73
Joan Petersen	100.00	Frank Price	947.52
Jack Cook	1,352.27	Jenna DiMento	2,942.52
Richard Cummings	578.71	<u>Highway Department</u>	
Stuart Dalzell	1,930.98	A. Scott Leavitt	78,105.44
Robert Merry	1,930.98	Jeffrey Bolduc	42,880.74
Joseph Perry	1,930.98	James F. Broderick	6,135.94
Robert Snow	1,930.98	Dean Matthews	9,707.73
Deborah Eagan	88,410.68	Ronald Keefe	49,785.04
Elaine Pagliarulo	1,122.80	Patrick Snow	38,553.29
Amy Lydon	27,765.12		
Doreen Glowik	22,905.74	<u>Inspections</u>	
Louise Mehaffey	1,310.34	Kenneth Ward	26,779.48
Richard Caram	17,651.34	Debra Rogers	3,015.52
Calvin Cockman	1,639.68	Katrina O'Leary	5,688.00
David Dalzell	1,509.56	Frederick Gallagher	564.90
Nathan Hunter	7,396.67	David Leavitt	10,147.32
Elizabeth Morris	357.39	David Levesque	12,087.76
Janet Morrisey	26,182.40	Harry Bennett	630.63
Christopher Southwick	7,105.20	Samuel Joslin	133.77
Linda Parker-Tuxbury	543.02		
Reed Wilson	15,620.96	<u>Library</u>	
<u>Assessor</u>		Pamela Jacobson	48,026.60
Diane D'Angeli	2,251.33	Scott Baker	102.69
William DiMento	2,251.33	Tracy Berenson	3,931.65
Donald Thurston	2,251.33	Mary Bright	4,856.99
Sean McFadden	74,843.72	Richard Cormier	6,039.88
Karen Milo	21,765.12	Hermayne Gordon	18,938.38
		Rosemarie Herbert	3,568.95
<u>Board of Health</u>		Jean Haggerty	4,990.49
Frank Marchegiani	49,214.68	Joan Lyons	6,063.16
Edward Gallagher	20,075.04	Tanya Magliozzi	2,080.57
Wendelyn Hansbury	24,781.64	Annamarie McGrath	4,881.48
		Brad Pyle	1,377.88
<u>Cemetery Department</u>		Robert Pondelli	10,733.16
Jack Cook	3,648.00	Nicole Rodgers	1,137.46

Peter Dalzell	4,465.00	Olin Richer	124.70
William Gaynor	12,787.00	Amy Roderick	6,381.00
Andrew Toomey	2,367.98	Elizabeth Wideberg- Horgan	712.62
Daniel Perley	731.56	Catherine Woodall	1,912.38
		Rebecca Young	742.39
<u>Council on Aging</u>			
Mary Ellen Mighill	34,932.81	<u>Town Planner</u>	
Denise Gilman	23,530.80	Katrina O'Leary	12,513.60
Carolyn Peabody	15,622.40		
Lucia Picanso	8,917.92	<u>ZBA</u>	
Henry Wilson	223.80	Katrina O'Leary	4,740.00
Hugh Mitchell	626.88	Lisa Lozzi	962.40
<u>Conservation Department</u>			
R. Brent Baeslack	46,573.08		
	<u>Base Pay & Other Earnings</u>		<u>Base Pay & Other Earnings</u>
<u>Light Department</u>		<u>Water Department</u>	
Dan Folding	13,964.04	Laura Hamilton	51,746.00
Jacqueline Vigeant	14,490.00	John Rezza	63,985.50
Kristina Frizzell	43,739.01	Maureen Crouse	5,545.01
Mark Anderson	115,438.67	Marie Grover	41,485.54
Mark Bixby	118,513.41	Jere Hovey	23,832.20
Eric Grover	70,425.47	Jason Kneeland	70,941.48
Brian Herdman	75,623.02	Jason Masse	73,997.25
Sean LaBelle	86,838.91	Ralph Renzulli	39,609.13
Dennis Morrison	103,668.29	Robert Swiniarski	56,767.73
Sandra Naugler	58,908.14		
Nancy Teel	821.56		
Linda Soucy	740.16	<u>Fire Department</u>	
		James C. Broderick	77,026.92
		Mark Emery	65,028.90
<u>Planning</u>		James R. Merry	65,453.58
Maryann Tuxbury	12,942.62		
Karen Milo	913.88		
<u>Shellfish Constable</u>		<u>Call Fire Fighter</u>	
John E. Grundstrom	1,752.00	Ronald Agrella	2,034.40
John H. Grundstrom	3,670.46	Daniel Beausoliel	625.28
		David Carpentier	6,157.76
<u>Town Clerk</u>		James Chadbourne	2,822.11
Susan Hazen	40,485.46	Alan Comeau	760.56
Barbara DiMento	919.08	Darci Condelli	253.20
Susan Leach	10,031.54	John Condelli	1,061.96
		James Condon	695.92
<u>Board of Registrars</u>		Donald Dupray	830.45
Barbara DiMento	562.52	Jared Graham	2,452.27
Mildred Dummer	562.52	Justin Graham	7,010.52
Gordon Densmore	562.52	Robert Hagopian	1,304.38
<u>Elections</u>		Charles Hazen Jr	1,835.52

Philip Collyer	393.29	Donald Merry	4,400.15
Nathaniel Dummer	399.16	Jason Merry	2,396.56
Martha Geary	96.30	Joseph Merry	10,395.90
Robert Johnson	488.17	Roger Merry	7,181.86
Robert Merry	759.70	Andrew Nardone	449.42
Enes Modini	390.02	Shawn Roberts	588.57
Marion Musial	214.27	Robert Serino	4,053.68
Joan Peterson	529.87	John Stomboly	31.60
Michelle Ford	105.93	Jesse Warren	652.74
Marion Madden	322.61	Mark Winfrey	2,404.48
Karen Milo	67.41		
<u>Treasurer/Collector</u>			
Jacqueline Vigeant	13,754.85		
Karen Summit	56,961.98		
Karen O'Donnell	35,244.99		

	<u>Base Pay & Other Earnings</u>	<u>Detail Pay</u>
<u>Police Department</u>		
Robert Barker	107,667.57	
Robert Colby Jr.	6,086.96	4,892.56
Perry Collins	67,159.54	29,334.00
Sheri David	40,324.60	
Matthew Doucot	2,063.93	
Jeffrey French	3,378.48	1,700.56
Joseph Gamache	74,560.51	
Robyn Hackler	911.72	
Charles Hazen Jr	43,271.64	320.00
Thomas Hills	62,648.91	6,636.50
Scott Hirtle	57,248.41	
Richard Johnson	64,316.71	
Daniel Lee	22,009.13	4,212.00
Pamela Lutes	34,479.01	
Lyn MacAskill	1,453.44	
David MacMullen	57,103.74	8,592.18
Stephen May	107,642.22	6,974.50
Jessie Mazzie	12,627.17	2,664.00
Jeanne Mc Clung	29,607.76	
Lynne Neary	40,278.78	
Brian Norris	6,312.38	
John Raffi	67,489.74	6,168.50
Tiffany Ray	1,148.00	
David Sedgwick	84,507.06	5,612.00
Mark Smith	10,559.12	320.00
Dorothy Tobin	57,510.16	
Matthew Ziev	78,425.46	2,204.00
Total Detail		79,630.80
Total In Town Detail		54,258.00
Out of Town Detail		25,372.80
Grand Total:	3,894,206.60	

Salaries – Triton Regional School District FY 2013

SCHOOL COMMITTEE MEMBERS

Name	FTE	Salary
N – DINA SULLIVAN	1.0	\$ 500
N – SUZANNE DENSMORE	1.0	\$ 500
N – ROBIN WILLIAMS	1.0	\$ 500
R – LANE BOURN (<i>pro-rated through October 2012</i>)	1.0	\$ 500
R – RICHARD CUMMINGS (<i>pro-rated as of November 2012</i>)	1.0	\$ 500
R – MARY MURPHY	1.0	\$ 500
R – PAUL LEES	1.0	\$ 500
S – DEBORAH CHOATE	1.0	\$ 500
S – LINDA LITCOFSKY	1.0	\$ 500
S – JANE PURINTON	1.0	\$ 500

ADMINISTRATION

Name	FTE	Salary
CHRISTOPHER FARMER	1.0	\$ 165,000
BRIAN FORGET	1.0	\$ 123,500
KIMBERLY CROTEAU (<i>pro-rated as of November 19, 2012</i>)	1.0	\$ 115,000
DAVID MAGEE	1.0	\$ 103,000

REPORT OF THE BOARD OF SELECTMEN

The Board of Selectmen thanks you for allowing us to serve you over the past year.

In 2012 the Town began the long road to fiscal recovery. Our Town experienced one of the warmest winter seasons on record. The balmy weather we experienced resulted in savings for snow and ice removal and heating costs.

In January 2012, the Board of Selectmen formed a Town Common Restoration Committee. This committee, which is comprised of a cross-section of Town officials from various boards and committees, along with residents is charged with undertaking a project to restore the Town Common. We thank all the individuals who volunteered to serve on this committee.

In June 2012, the Board of Selectmen purchased the Reverse 9-1-1 system through the federal government contract, resulting in \$1,000 savings.

The Town signed a conservation restriction for the Rough Meadows Sanctuary. Many town officials were involved in preserving a unique Town property near the salt marsh. The land is owned by the Mass. Audubon and is now protected open space. Also, the Bank of New England donated land on Wethersfield Street.

Rachel Cabitt painted a historical mural in the stairway of the Town Hall. She did this project as part of her Girl Scout Gold Award Project. We thank her for painting this beautiful mural, which is a lasting contribution to the Town.

In 2012 we supported the Personnel Board's request to conduct a personnel study. This project was well underway in December 2012.

The 375th Anniversary Committee was formally formed in 2012. We have several enthusiastic members who are planning a variety of activities to mark this important anniversary of our Town.

The Town re-dedicated the September 11, 2001 Memorial this year. The Memorial was originally dedicated in 2002 in memory of the three Rowley residents who lost their life in the 2001 tragedy. The Board of Selectmen obtained a piece of steel from the World Trade Center and incorporated it into the Memorial. Also, the Pine Grove School fifth and sixth graders participated in a poem contest about the significance of the tragedy. Bella Lesinski wrote the winning poem and she read it during the ceremony. The Board of Selectmen encourages all town residents to visit this Memorial.

As we finish 2012, we have two projects underway – the Town Hall Cupola restoration and the Town Hall second floor windows projects. Also, the Board of Selectmen sold the historic Bradstreet house and barn to Michael Sabatini for \$285,001 – the appraised price.

In December 2012, the Board of Selectmen began investigating Water Department expenses relating to the garage addition project. At the end of 2012, the investigation into charges and bills relating to this project was well underway.

The Board of Selectmen is optimistic that the Town is facing a more improved fiscal situation in 2013, as a result of prudent spending for the past several years.

REPORT OF THE FINANCE COMMITTEE

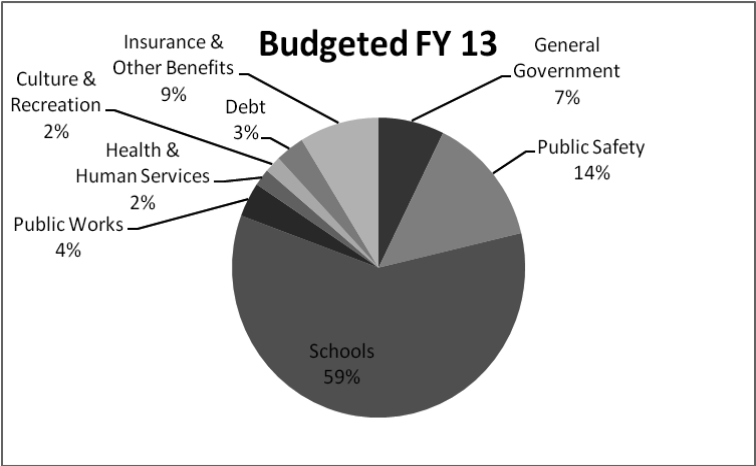
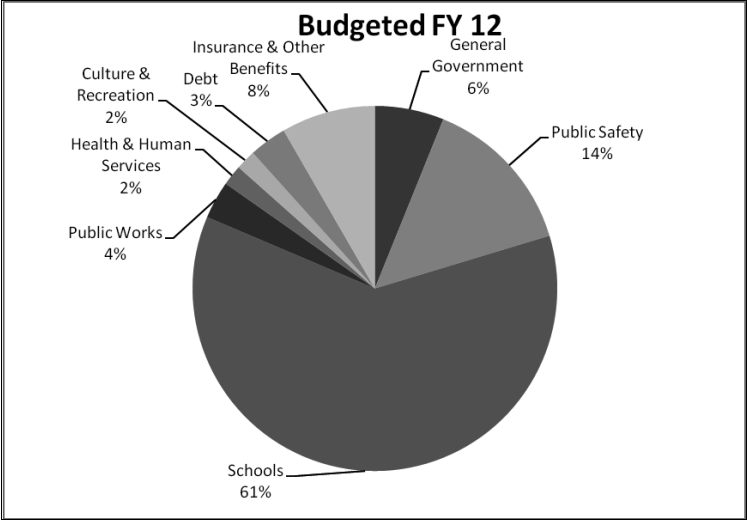
In 2012, the Finance Committee modified its bylaws to reduce the total number of Finance Committee representatives from nine to seven, and to reduce the number required for a quorum from five to four. This change was made due to lack of volunteers, and was approved at the Annual Town Meeting of 4/30/12.

In order to remain more aware of the financial issues and constraints facing the Town of Rowley, the Finance Committee has designated liaisons to many of the Town departments and boards, particularly those with significant budgets. Our liaisons attend the open meetings and review the present and projected expenses and budgets with those departments.

Omnibus Distribution FY 08 – FY 13

Department	Expended FY 08		Expended FY 09		Expended FY 10	
General Government	\$784,066	6%	\$739,973	6%	\$825,680	6%
Public Safety	\$2,005,806	16%	\$1,933,010	15%	\$1,941,720	15%
Schools	\$7,302,922	58%	\$7,531,014	60%	\$7,557,274	59%
Public Works	\$533,696	4%	\$596,646	5%	\$503,507	4%
Health & Human Services	\$207,923	2%	\$216,534	2%	\$219,971	2%
Culture & Recreation	\$236,418	2%	\$218,840	2%	\$227,232	2%
Debt	\$710,107	6%	\$451,818	4%	\$521,035	4%
Insurance & Other Benefits	\$839,763	7%	\$855,430	7%	\$932,125	7%
TOTAL	\$12,620,701		\$12,543,265		\$12,728,544	

Department	Expended FY 11		Expended FY 12		Projected FY13	
General Government	\$813,304	6%	\$793,152	6%	\$994,538	7%
Public Safety	\$1,870,110	14%	\$1,841,135	14%	\$1,919,197	14%
Schools	\$7,710,400	60%	\$7,913,493	61%	\$8,112,245	59%
Public Works	\$608,151	5%	\$434,056	3%	\$508,318	4%
Health & Human Services	\$223,419	2%	\$235,593	2%	\$252,197	2%
Culture & Recreation	\$229,435	2%	\$228,573	2%	\$246,524	2%
Debt	\$480,353	4%	\$432,289	3%	\$439,153	3%
Insurance & Other Benefits	\$1,003,611	8%	\$1,081,039	8%	\$1,202,833	9%
TOTAL	\$12,938,783		\$12,959,330		\$13,675,005	



Article Balances as of February 28, 2013

Account Number	Article	Budget	FY2013 Expended	Balance
01-122-5213-101	Fed Single Audit AS25 5/08	1,500.00	0.00	1,500.00
01-122-5225-101	GASB45 Consultant A18 5/07 SA7 5/11	11,925.00	3,900.00	8,025.00
01-122-5245-101	Hunsley Hills Management SA20 5/01	2,337.84	0.00	2,337.84
01-122-5250-101	Stormwater Map SA13 11/07	725.00	0.00	725.00
01-122-5255-101	Stormwater Phase II SA5 5/04	87.45	0.00	87.45
01-122-5700-101	Olde Nancy A16 5/76	200.00	0.00	200.00
01-122-5870-101	Engineering West Ox Lane SA34 11/01	4,190.00	0.00	4,190.00
01-122-5872-101	Office Furniture A30 5/02	267.00	0.00	267.00
01-122-5875-101	Police & Fire Study SA14 10/08	500.00	0.00	500.00
01-142-5303-106	Recertification A11 5/10 & A11 5/11	39,898.26	13,133.53	26,764.73
01-142-5310-136	Recertification A11 4/12	50,000.00	3,416.11	46,583.89
01-152-5810-100	Personnel Study SA6 4/12	10,000.00	4,666.66	5,333.34
01-193-5535-101	Town Hall Roof Leaks SA23 5/01	5,000.00	0.00	5,000.00
01-193-5550-101	Town Hall Roof SA15 11/07	5,550.00	0.00	5,550.00
01-194-5510-101	Repair 2nd Floor of Annex A22 5/00	6,764.00	999.95	5,764.05
01-194-5810-101	Annex Burglar Alarm SA7 5/01	6,000.00	0.00	6,000.00
01-194-5826-101	Annex Boiler SA6 5/11	1,416.00	0.00	1,416.00
01-211-5825-100	Police Radios SA5 4/12	5,471.22	5,471.22	0.00
01-218-5200-100	Fire Station Design A26 5/04	11,845.00	0.00	11,845.00
01-218-5820-101	Fire Horn Compressor A21 5/10	6,000.00	0.00	6,000.00
01-296-5485-104	Municipal Waterways A9 5/11	187.25	0.00	187.25
01-296-5495-134	Municipal Waterways A9 4/12	2,256.00	0.00	2,256.00
01-433-5805-101	Landfill Test Well SA5 10/98	824.35	0.00	824.35
01-491-5535-100	Perpetual Care A10 5/10 & A10 5/11	1,068.50	0.00	1,068.50
01-491-5540-130	Perpetual Care A10 4/12	566.00	0.00	566.00
01-491-5560-100	Repair Storage Building SA14 5/99	271.55	0.00	271.55
01-491-5570-100	Grade, Clear Section G A25 5/99	105.15	80.62	24.53
01-491-5810-100	Expand Sections G & H A15 5/07	5,795.47	189.47	5,606.00
01-491-5815-100	Cemetery Fence Repairs SA11 1/10	3,778.00	0.00	3,778.00
01-545-5500-101	Handicap Access / Bathroom A66 5/89	3,216.57	0.00	3,216.57
01-650-5810-101	Bradstreet Purchase Costs SA16 5/07	4,901.32	3,189.12	1,712.20
01-652-5800-101	Bradstreet Plaque SA14 5/01	183.25	0.00	183.25
01-710-5969-102	MWPATrust Principal A14 5/09 & A15 5/10	1,334.78	1,334.00	0.78
01-710-5969-132	MWPATrust Interest A15 4/30/2012	24,605.00	24,605.00	0.00
01-751-5974-132	Capital Equipment III Interest A17 4/12	5,000.00	1,773.75	3,226.25
		223,769.96	62,759.43	161,010.53

20-590-5815-100	Renovate Plantation Kitchens SA7 4/12	260,000.00	0.00	260,000.00
20-650-5845-100	Field at Bradstreet SA9 4/12	225,000.00	4,000.00	221,000.00
20-670-5810-100	Jewel Mill Grant A34 5/03	13,667.50	0.00	13,667.50
20-670-5835-100	Historic Signs (1/2) SA25 11/04	920.00	0.00	920.00
20-670-5845-100	Renovate 1st Floor Town Hall A20 5/05	60,000.00	0.00	60,000.00
20-670-5850-100	Town Hall Windows A21 5/05	55,000.00	339.75	54,660.25
20-670-5855-100	Annex Study SA13 11/05	30,000.00	0.00	30,000.00
20-670-5875-100	Town Hall Windows II SA21 11/06	20,000.00	0.00	20,000.00
20-670-5880-100	Historic District Signs SA22 11/06	225.00	0.00	225.00
20-670-5885-100	Historic Document Preservation III SA15 5/07	8,328.26	0.00	8,328.26
20-670-5890-100	Town Hall Cupola & Clock A19 5/10	148,000.00	8,008.81	139,991.19
20-670-5893-100	Assessors' Records II A16 5/11	71.55	0.00	71.55
20-670-5897-100	Town Common Tree Restoration SA8 4/12	83,000.00	0.00	83,000.00
20-670-5898-100	Cemetery Fence SA10 4/12	91,000.00	0.00	91,000.00
		995,212.31	12,348.56	982,863.75
61-452-5220-100	Garage Renovation SA20 5/06 SA12 4/12	24,422.81	24,390.69	32.12
61-452-5230-100	Treatment Plant A20 5/10 SA13 4/12	12,300,000.00	2,553,444.32	9,746,555.68
61-452-5295-100	GASB 34 Consultant A8 5/03	4,054.00	0.00	4,054.00
		12,328,476.81	2,577,835.01	9,750,641.80

TOWN OF ROWLEY, MASSACHUSETTS
STATEMENT OF BUDGET VS. ACTUAL REVENUES AND EXPENDITURES

YEAR ENDED JUNE 30, 2012
UNAUDITED

	FINAL BUDGET	ACTUAL EXPENDITURES	CARRIED FORWARD	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES:				
Real estate and personal property net of reserve for abatements	11,528,259	11,689,597		161,338
Excise taxes	677,100	810,696		133,596
Intergovernmental	566,137	607,346		41,209
Departmental fees, fines and charges	473,665	553,541		79,876
Interest	35,317	21,004		(14,313)
 Total Revenues	 13,280,478	 13,682,184		 401,706
EXPENDITURES:				
General Government	1,076,461	843,776	101,342	131,344
Public Safety	1,972,590	1,912,314	30,006	30,269
Public Works	705,460	524,869	12,282	168,310
Human Services	243,666	235,593	3,217	4,857
Culture and Recreation	238,683	232,012	6,152	519
Education	7,934,787	7,913,493	0	21,294
Pension	528,623	457,661		70,962
Debt Service - Principal	355,974	354,639	1,335	0
Debt Service - Interest	184,239	103,590		80,649
State and County charges	167,270	166,810		460
Employee Benefits	394,574	334,104		60,470
Other expenditures	111,000	80,201		30,799
 Total Expenditures	 13,913,328	 13,159,062	 154,333	 599,932
 EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	 (632,850)	 523,122	 (154,333)	 1,001,638
OTHER FINANCING SOURCES (USES):				
Transfers in	86,278	86,278		0
Transfers out	(70,628)	(70,628)		0
 Total Other Financing Sources (Uses)	 15,650	 15,650		 0
 NET CHANGE IN FUND BALANCE	 (617,200)	 538,772	 (154,333)	 1,001,638
BUDGETARY FUND BALANCE, Beginning of Year	1,642,408	1,642,408		
BUDGETARY FUND BALANCE, End of Year	1,025,208	2,181,180	(154,333)	1,001,638

TOWN OF ROWLEY, MASSACHUSETTS
COMBINED BALANCE SHEET
JUNE 30, 2012
UNAUDITED

	Governmental Fund Types			Enterprise Funds		Fiduciary Fund Types	Account Group	
	General	Special Revenue	Capital Projects	Water	Light	Trust and Agency	Long-Term Obligations Group	(Memorandum Only) Combined Totals
ASSETS								
CASH AND SHORT TERM INVESTMENTS	2,087,904	3,494,385	131,550	479,556	5,374,236	230,144		11,797,775
INVESTMENTS								
Investments						514,959		514,959
RECEIVABLES								
Real Estate and Personal Property	121,002	644,038						765,040
Tax Liens	251,326	4,655						255,981
Excise Taxes	91,595							91,595
Other		2,733		39,006	237,501	645		279,885
OTHER ASSETS	206,485	43,518		19,050,077	4,795,112			24,095,192
AMOUNTS TO BE PROVIDED FOR RET.								
OF LONG-TERM OBLIGATIONS							5,674,886	5,674,886
TOTAL ASSETS	2,758,312	4,189,329	131,550	19,568,639	10,406,849	745,748	5,674,886	43,475,313
LIABILITIES AND FUND EQUITY								
LIABILITIES								
Deferred Revenues	306,304	8,104						314,408
Other Liabilities	210,202	14,034		41,000	1,719,835	64,955		2,050,026
Notes Payable								-
Bonds				12,819,000			5,674,886	18,493,886
TOTAL LIABILITIES	516,506	22,138	-	12,860,000	1,719,835	64,955	5,674,886	20,858,320
FUND EQUITY								
Reserved for:								
Encumbrances and continuing appropriations	156,092	995,212		94,504				1,245,808
Reserved for Expenditures	392,278							392,278
Reserved for Appropriation Deficit								-
Nonexpendable Trust						227,141		227,141
Unreserved	1,693,436	3,171,979	131,550	6,614,135	8,687,014	453,652		20,751,766
TOTAL FUND EQUITY	2,241,806	4,167,191	131,550	6,708,639	8,687,014	680,793	-	22,616,993
TOTAL LIABILITIES AND FUND EQUITY	2,758,312	4,189,329	131,550	19,568,639	10,406,849	745,748	5,674,886	43,475,313

REPORT BOARD OF ASSESSORS

To: The Honorable Board of Selectmen

From: The Rowley Board of Assessor's

In fiscal year 2013 the Board of Assessors with the assistance of KRT Appraisal of Haverhill, Mass, completed an interim adjustment of all properties as mandated by the Department of Revenue. The interim adjustment resulted in adjustments to all property classes. It is important

to note that January 1st annually is the assessment date and all assessments are determined using arms-length property sales. During the fiscal year 2013 interim adjustment the Rowley Assessor's Office was required by the Department of Revenue to use 24 months of sales to determine the new assessments. Therefore, for fiscal year 2013 with the assessment date of January 1, 2012 the sales used to determine the assessments are those that occurred in both calendar years 2010 and 2011.

The Board in 2010 contracted Vision Appraisal Technology Inc to complete a 3 year re-measure and re-list of all Town properties, which is also state mandated and required to be completed every 10 years. The final third of the Town's properties Maps 23 through 38 were re-measured and re-listed during this phase and a new photograph of the exterior of each property was taken.

Below is a table of the fiscal year 2013 parcel counts, valuations and taxes for the main property classes in Town:

<i>FISCAL YEAR 2013</i>					
<u>Tax Classification</u>	<u>Parcel Count</u>	<u>Assessed Value by Class</u>	<u>Tax Rate</u>	<u>Tax by Class</u>	<u>% of Total Value by Class</u>
<i>Residential</i>	2211	702,892,480	14.50	\$10,191,941	81.1724%
<i>Open Space</i>	49	119,000	14.50	\$1,726	0.0137%
<i>Commercial</i>	256	77,195,200	14.50	\$1,119,330	8.9148%
<i>Industrial</i>	31	33,272,620	14.50	\$482,453	3.8424%
<i>Personal Property</i>	306	17,603,877	14.50	\$255,256	2.0330%
<i>Exempt</i>	255	34,842,400			4.0237%
<i>Total</i>	<u>3108</u>	<u>865,925,577</u>		<u>\$12,050,706</u>	<u>100.0000%</u>

The Board reported \$8,376,974 in New Growth Value to the Department of Revenue, which was certified during the fiscal year 2013 tax rate setting process. The tax rate in the Town increased from \$13.92 to \$14.50 for fiscal year 2013.

As always, the Board feels it is important for all taxpayers to remember that the Board of Assessors does not make the laws that affect property owners. The Massachusetts Legislature enacts tax laws. Various guidelines and regulations to implement the legislation are established by the Department of Revenue. The Board of Assessors, in short, follows the procedures established by others to set the value of property. Value is actually set by buyers and sellers as they establish the worth of comparable properties through their transactions in the real estate marketplace. The Assessors also do not determine taxes. The municipality itself determines property taxation, through its Town Meeting. Similarly, the Assessors do not decide who is entitled to relief on their property tax bills through exemptions; rather they follow the Massachusetts General Laws.

Respectfully Submitted,
 William J. Di Mento, Chairman
 Diane L. D'Angeli M.A.A., Assessor
 Donald W. Thurston M.A.A., Assessor

REPORT OF THE TOWN CLERK

To the Honorable Board of Selectmen:

The Town Clerk's office was kept busy throughout 2012 issuing Dog Licenses, Shellfish Permits, Business Certificates, Ramp and Mooring Permits, processing Parking and Non-Criminal Complaint tickets, Vital Records, including Marriage licenses, Birth and Death Certificates, as well as supervising Voter Registration, Town Elections, Annual and Special Town Meetings, a Presidential Primary, a State Primary and a Presidential Election.

As one of the oldest towns in the state, many Americans trace their lineage back to Rowley and researchers from all over the globe contact this office, in person, through the mail or via Email, with regard to researching their ancestry. In large part through the efforts of the Senior Tax Credit program and with assistance from Community Preservation Grants, we are very proud to be able to say that our town records represent one of the most complete collections to be found in the area, and we are able to provide accurate and easy-to-use Indexes to Town of Rowley Birth, Death and Marriage Records from 1639 to the present, records of Cemetery deeds since about 1850 and Deed and Development Records. Thank you all!

2012 Population Demographics (as of 12/31/2012)

Dates of Birth between:	1/1/1900 and 12/31/1909	0
	1/1/1910 and 12/31/1919	21
	1/1/1920 and 12/31/1929	105
	1/1/1930 and 12/31/1939	253
	1/1/1940 and 12/31/1949	575
	1/1/1950 and 12/31/1959	1111
	1/1/1960 and 12/31/1969	1057
	1/1/1970 and 12/31/1979	677
	1/1/1980 and 12/31/1989	772
	1/1/1990 and 12/31/1999	651
	1/1/2000 and 12/31/2009	651
	<u>1/1/2010 and 12/31/2012</u>	<u>98</u>
	Total Population	6,014

Comparative Vital Statistics (as of 1/10/13)

	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Births	57	51	44	52	56
Deaths	55	46	51	48	43
Marriages	19	20	21	28	19

Births: Fifty-six (56) babies were born to Rowley parents, 33 boys and 23 girls, including two sets of twins and one home birth.

- Deaths: Forty-three (43) deaths were recorded in 2012, twenty-two (22) females and twenty-one (21) males, of which 33 listed Rowley as their place of residence and including six veterans from World War Two, four from the Korean War and one who was listed as a veteran of both! The average age at time of death was: 82.
- Marriages: Nineteen (19) Marriage Licenses were issued in 2012, of which six of the weddings occurred in Rowley.

Revenue Report for the Town Clerk's Office – 2012

Bylaw Non-Criminal Violations	\$1,050.00
Cemetery Lots	14,250.00
Dog and Kennel Licenses	8,965.00
General Fees	3,958.50
Parking Violations	835.00
Ramp and Mooring Permits	13,987.60
Shellfish Permits	<u>10,445.00</u>
	\$53,491.10

Cemetery Lots Sold – There were thirty (30) lots sold altogether, twenty (20) 5-grave lots to Rowley residents and ten (10) 2-grave lots to non-residents. Section G is now filled and Section H is open at the new rates as approved by the May Town Meeting. Lots are no longer sold as 5 grave lots but alternate one grave, two grave and three grave lots at \$250 per grave (or \$750 per grave for non-residents). The cemetery commissioners have also opened a Cremation Section at the back of the cemetery at \$250 per grave, capacity four.

Dog Licenses –We issued seven hundred thirty-nine (739) Dog Licenses and seven (7) Kennel Permits in 2012.

General Fees – General Fees income which reflect a wide range of transactions including the sale of Rules and Regulations from various committees, Street List sales, Marriage Licenses, Business Certificates, certified copies of Vital Records. Many of the Bylaws and R&R's are now available on the town website: townofrowley.net.

Hunting and Fishing Licenses – The Department of Fisheries and Wildlife no longer offers this service through Town Clerks as they have gone to an exclusively on-line system at Mass Wildlife.

Ramp and Mooring Permits – Two hundred forty-two (242) residents purchased two hundred fifty (250) Ramp Permits, one hundred (100) Mooring permits and four (4) tender permits were issued by this office in 2012.

Shellfish Permits – There were a total of one hundred eight (108) shellfish permits and 16 Aquaculture leases issued - Thirty-two (32) Resident/Commercial Permits including twelve (12) free to residents over 60, only one (1) Junior Commercial Permits, fifty-nine (59) Resident/Non-commercial Permits (including 26 free to residents over 60), four (4) Non-resident (summer)/non-commercial permits and two non-resident one day permits.

Thank you to everyone who works to make this office pleasant as well as efficient - Assistant Town Clerk Barbara R. DiMento and Administrative Assistant Sue Leach and Senior Tax Credit Volunteer, Jack Grundstrom.

I continue to try to attend as many professional development opportunities offered by the Mass Town Clerk's Association, the New England Clerk's Association and the International Institute of Municipal Clerks as possible. I have attained my third recertification as a Certified Massachusetts Municipal Clerk as sponsored by the Massachusetts Town Clerks Association and hold the designation of Certified Municipal Clerk as defined by the International Institute of Municipal Clerks. I completed my term as the President of the North Shore City and Town Clerk's Association in June and continue to attend the workshops offered to local city and town clerks. I still love my job and look forward to coming to work each morning and, with your continued support, look forward to serving the Town of Rowley for many years to come.

Respectfully submitted,

Susan G. Hazen, CMC/CMMC
Town Clerk, Town of Rowley

REPORT OF THE BOARD OF REGISTRARS

To the Honorable Board of Selectmen:

Mass General Law directs each town to appoint a Board of Registrars to be responsible for maintaining accurate voter registration lists and presiding over recounts. The voter registration list is the basis for the Street List and Census and is used to check qualified residents into Annual/Special Town Meetings and Federal, State and Local Elections. The primary vehicle for keeping this list up to date is the annual census/street list as maintained by the state hosted VRIS Computer System. Each year the registrars spend considerable time compiling the Annual Census as well as working at the check-in table at Rowley's Town Meetings and providing office coverage for Voter Registration and various other extended hours as mandated by the Secretary of State. The year 2012, of course, proved to be a busy year for the Registrars with the Presidential Primary, State Primary and Presidential Election added to their schedule.

Voter Registration as of 1/15/13

Unenrolled (formerly known as Independent)(U)	2928
Democrat (D)	779
Republican (R)	723
Libertarian (L)	11
Other	6
<u>INACTIVE Status Voters</u>	<u>-256 *</u>
Total Number Active Voters:	4191

*INACTIVE is defined as those voters who have not responded to the Census within the calendar year.

Once voter status has been changed to INACTIVE, identity and proof of residency must be re-established before being restored to the voters list.

We are currently in the process of compiling the year 2013 CENSUS/STREET LIST information and hope to have the new Street List books ready early in the spring. Have you returned your CENSUS form yet? If you ran into a problem at one of 2012's elections – your name wasn't on the voter's list or had fallen into inactive status – problems most probably caused by lack of Census response. We can't stress enough how important it is to keep these lists accurate and up to date and respectfully request residents to return their census with the correct information as soon as they receive it.

We remind you that you may register to vote at the Town Clerk's Office or at the Registry of Motor Vehicles. You can request a registration form by calling 978-948-2081 or the Secretary of the Commonwealth's office at 1-800-462-VOTE. You need to register to vote only once, unless you change your name, address or party affiliation. Please remember that response to the Annual Town Census/Street List questionnaire does NOT constitute Voter registration although failure to respond to it may result in removal from the Voter's List. Please contact the Clerk's Office at 978-948-2081, should you have any questions regarding your Voting Status.

Election Workers, appointed by Board of Selectmen, June 18, 2012:

Mary Bright, (R) 965 Haverhill St., Rowley
Martha Chase Geary (R) 563 Wethersfield St., Rowley
Lucinda Johnson (R) 28 Brook St., Rowley
Robert Johnson (U) 28 Brook St., Rowley
Susan E. Leach (U) 5 Jellison Rd, Rowley
Joan Lyons (R) 283 Haverhill St., Rowley
Marion Madden (D) 136 Wethersfield St., Rowley
G. Robert Merry (U) 40 Warehouse Lane, Rowley
Mary Ellen Mighill (U) 76 Central St., Rowley
Enes Modini (D) 260 Dodge Rd., Rowley
Marion R. Musial (R) 545 Newburyport Turnpike, Rowley
Joan Carol Petersen (D) 25 Newbury Rd., Rowley

Additional Workers appointed for the November Election:

Karen Milo (U) 656 Haverhill St. Rowley
Mary R. Brochu (U) 11 Circuit Drive, Rowley
Michelle Ford (U) 51 Hammond St., Rowley

2012 Election Calendar:

Presidential Primary	March 6, 2012	Ballots Cast: 831 (111 Democratic/714 Republican)
Annual Town Meeting	April 30, 2012	Pine Grove School, Main St.
Special Town Meeting	April 30, 2012	Pine Grove School, Main St.
Annual Town Election	May 8, 2012	Ballots Cast: 726
State Primary	Sept. 6, 2012	Ballots Cast: 423 (174 Democratic/249 Republican)

We would like to take this opportunity to express our gratitude to the residents who continue to take on the often thankless responsibility of being an election worker in spite of meetings and training sessions regarding new equipment, new rules and regulations, and tightened security concerns. Equipment is set up and tested, voters processed and votes tabulated at elections in a timely and efficient manner due in large part to the training and professionalism of our dedicated election workers.

As we've said before, the only perks the underpaid and often-overworked election workers can look forward to are the wonderful meals provided to us by Doug Morris of Old Town Bread Company. Doug has always supplied us with hot, delicious meals within our very limited budget. We thank, as well, Constables Nat Dummer and Phil Collyer, Police Chief Robert Barker and Fire Chief James Broderick for providing assistance in the areas of security and traffic control. Thank you Roger Merry, Bob Merry, Charlie and Chuck Hazen, Liz Morris and Joan Petersen for helping to set up, break down and move around all the voting booths, Accu-vote and Automark machines, ballot boxes and related material. Our thanks as well to Father Robert Poitras and the trustees of St. Mary's Family Parish for allowing us to hold our elections in their hall, the custodial staff at Pine Grove School for setting up and taking down all the chairs at Town Meetings and Janet Morrissey of Rowley Cable Media.

2013 Election and Town Meeting Information:

Special/Annual Town Meeting	Monday, May 6, 2013
Pine Grove School, Main St. @	7:30 PM

Annual Town Election	Tuesday, May 14, 2013
St. Mary's Hall, Main St. from Noon to 8 PM	

At this point in time, Senator John Kerry has been nominated as Secretary of State by President Barack Obama. If Senator Kerry's nomination is approved, then MGL requires that an election be held within 165 days to fill the resulting vacancy so in all probability we will be looking at another round of State Primaries and State Election before 4th of July 2013. Stay tuned for more information as it become available.

Respectfully submitted by the Board of Registrars

Gordon R. Densmore
Barbara R. DiMento
Mildred L. Dummer
Susan G. Hazen

REPORT OF THE PERSONNEL BOARD

The Personnel Board, as part of the Town, must strive to consistently improve Human Resource Policy to reflect the administrative needs of our Town. To this end the Board submits the following:

Objectives:

Our principal objective will be to ensure that Human Resource policy is within acceptable standards and administered in a uniform manner to all employees. With this administration, Management, Unions and Employees alike should find a more acceptable work environment. The Board strives to create an environment that will enhance job satisfaction and provide improvement in services to the taxpayer. Employee satisfaction is an important factor of any organization and frequently is found to be in direct proportion to job performance. Employee performance normally increases self-confidence and should improve productivity. When such factors exist, an enhanced relationship between Employee and Employer becomes more achievable and allows for all parties to become winners; the Employee, the Town and the Taxpayer.

Goals:

The Personnel Board again this year will continue to review and improve all current policy. Such policy as defined in the Town's "Personnel Plan", provides day-to-day administrative guidelines to Supervisors and Employees alike. These guidelines identify: hours, wages and benefits, as well as, other conditions of employment. The Town was awarded a grant from MIIA which will be used to hire a consultant to perform a full review of all Town policies to ensure that they are up to date and comply with all applicable laws. This review will be done in 2013.

Accomplishments:

The Town approved a \$10,000 appropriation to be used to conduct a Personnel Study to determine the compensation market competitiveness for many Town employment positions. Human Resources Services, Inc. was hired to perform this study. As of December 31, 2012 the study was underway and its completion is expected by the end of March 2013.

REPORT OF THE AGRICULTURAL COMMISSION

To The Honorable Board of Selectmen:

The Rowley Agricultural Commission had a busy season with both the Farmer's Market and the Bradstreet Community Garden. The Farmer's Market was once again a success attracting both commercial farmers and local gardeners. The Bradstreet Community Garden continues to be successful with 44 families having gardens.

The Agricultural Commission received no requests for interventions with disputes over the past year.

We thank you for your continued support.

The Rowley Agricultural Commission

REPORT OF THE COMMUNITY PRESERVATION COMMITTEE

To the Honorable Board of Selectmen:

In conformance with the State enabling act, Chapter 267 of the acts of 2000; Amended by Chapter 165 of the Acts of 2002, Section 3 to 7, inclusive, Chapter 44B of the General Laws, the Rowley Community Preservation (CP) Committee was established by a bylaw passed at the May 1, 2001 Town Meeting. The CP Committee studies the needs, possibilities and resources of the Town regarding community preservation, and is responsible for recommending projects for funding by the CP Committee in the areas of open space, recreation, historic preservation and community housing. All projects that the CP Committee recommends must be approved by a majority Town Meeting vote.

The committee met four times in FY2012 (09/22/2011, 12/7/2011, 01/26/2012, and 02/23/2012). Currently, the only large project in progress is the Bradstreet Farm (June 2027). There are many lesser projects in progress for which the funds have been allocated but not yet spent. The Community Preservation surcharge for FY 2012 was \$343,501.50 plus the additional 44% State matching portion of \$149,683.00.

Projects submitted and approved in calendar year 2012 were as follows:

1. Rowley Housing Kitchen Renovation of 20 units
2. Rowley Board of Selectmen Historic Restoration of Tree Landscape on Town Common
3. Rowley Parks and Recreation Committee First Phase of Funds to Construct Playing Fields on the Bradstreet Property
4. Rowley Cemetery Preservation and Restoration of 132 year Old Cemetery Fence

CP Committee Members are selected by the committees on which they serve and ultimately confirmed by the Selectmen to serve for three year terms.

Current members are:

Frank Todd, Chair	Historic District Commission
Curt Turner, Secretary	Conservation Commission
Kurt Annen	Recreation
Donald Hovey	Rowley Housing Authority
Dr. Robert Carpenter	Open Space Committee
Richard Cummings	Board of Selectmen
Cliff Pierce	Planning Board

The CP Committee meets periodically as requests for funding in required categories are made. Our meetings, time and place, are posted with the Town Clerk and appear in Legal Notices in the Town Common and the Daily News within ten days of the meeting date.

The notice is also posted on the Town of Rowley's Website. Our choice of meeting sites varies as to availability, anticipated number of people attending and the weather. We have met at the Annex, the Library and Town Hall, depending on the circumstances.

The CP committee is a member of the Community Preservation Coalition which is made up of 154 cities and towns who have adopted CPA. They offer technical assistance to Community Preservation Committee, presentations to local CPC's, CPC implementation training programs and CPA public relations, outreach and communications for each Community Preservation Committee.

Respectfully submitted
Frank Todd, Chairman

REPORT OF THE PLANNING BOARD

To the Honorable Board of Selectmen:

The Rowley Planning Board performs various duties as authorized by MGL Chapter 40A and Chapter 41. First, the Planning Board has the authority to regulate the construction of ways within the Town under the Subdivision Control Law. This same law authorizes the Board to endorse plans showing lot line changes that do not constitute a subdivision. The board also has been designated as a Special Permit Granting Authority by the Town. The Special Permit uses regulated by the Planning Board include most retail and industrial uses allowed in Town, developments in a floodplain, multi-family and open space residential developments, reduced frontage lots and common driveways, large residential accessory structures, and cell towers. In addition, according to MGL Chapter 41, the Planning Board's duties include the following:

- To make careful studies;
- To prepare plans of the resources, possibilities and needs of the town;
- To report annually to the town meeting regarding the condition of the town;
- To act as park commissioners in a town if so authorized;
- To make a master or study plan; and
- To review and submit a report regarding the layout, alteration, relocation or discontinuance of public ways.

The Planning Board encourages applicants, residents or any interested parties to attend their meetings to gather information about current or future developments.

Town Planner: In July of 2012, the Planning Board hired the Town of Rowley's first professional Planner. Although the position is part time, the Professional Planner has made an appreciable impact on both the administration of the office and the communication between the Planning Board and other Town boards and departments. It is hoped that with time, the position can be augmented by increased hours and administrative assistance. However, the Planning Board is confident that the Town will notice immediate benefits from the creation of this new position.

Planning Board Vacant Seats: For the past two years, the Planning Board has contended with one full member and one associate vacant seat on the board. What this means for the board is that if one person cannot make a meeting, there is a chance that the board will not have enough members to

actually vote on applications before them. This has become quite a burden on the board and they are actively encouraging interested citizens to join.

Regulatory Matters: The Planning Board's total caseload almost tripled in 2012, as compared to 2011. The Board is hopeful that this means that the economy is now on an upswing. The board acted on the following regulatory matters in 2012:

- Granted Site Plan Review/Special Permit Approval to three (3) cell tower modifications, two (2) retail establishments, a preschool, and a large residential accessory building.
- Approved, accepted, reduced, or extended Surety for four (4) different projects.
- Endorsed five (5) Subdivision Approval Not Required Plans.
- Approved two (2) Floodplain Special Permit applications.
- Approved a thirty-six (36) unit Open Space Residential Development at the Rowley Country Club that includes the continued operation of the existing Golf Course on land protected with a Conservation Restriction.
- Made a recommendation to the Zoning Board of Appeals on the Marion Way Development.
- Voted to recommend to the Selectmen that several zoning amendments be adopted.
- Made two (2) recommendations on Illuminated Sign special permit applications to the Selectmen.
- Oversaw the start-up of the twenty-five (25) unit Rowley Village Green project at 63 Main Street.
- Reviewed Site Plan changes at Rowley Market Basket

In addition, the Planning Board remains involved in the following ongoing projects:

- Hawkesworth Subdivision
- Common Driveway Special Permit, 706 Haverhill Street
- New England Village Project, 164-172 Main Street
- Meetinghouse Farms Subdivision (Cindy Lane)
- Rowley Village Green, 63 Main Street
- Sheehan Estates Subdivision (Gurczak Lane)
- Glynn Way Subdivision, 120 Haverhill Street
- Down River Ice Cream, 120 Newburyport Turnpike
- Gorman Residential Accessory Building 103 Haverhill Street
- Wild Pasture Estates (Oak Ledge Rd.)
- 420 Newburyport Turnpike, LLC

The Planning Board meets monthly on Wednesday nights in the Town Hall Annex Meeting Room, 39 Central Street. To schedule an appointment, or inquire about meeting dates, agendas, or minutes; please contact the Town Planner, Katrina O'Leary, at 978-948-5549, or view the Town website at town.rowley.ma.us for updated office hours.

Respectfully submitted,

Curtis H. Bryant, Chairman
Clifford M. Pierce, Vice Chairman
Jean Pietrillo, Clerk
David Jaquith, Member

REPORT OF THE CONSERVATION COMMISSION

Honorable Board of Selectmen and Rowley Residents:

The Town of Rowley voted in 1962 to adopt the Conservation Commission Act of 1957 which established a municipal agency to plan for natural resource protection, acquire important land and water areas, and manage these properties for conservation and passive recreation. The Rowley Conservation Commission also administers and enforces the Commonwealth of Massachusetts Wetlands Protection Act (1972), the Rivers Protection Act (1996), the Town of Rowley Wetlands Protection Bylaw (2004) and the Town of Rowley Stormwater Management and Erosion Control Bylaw (2007). The Rowley Conservation Commission is composed of seven members appointed for staggered three-year terms by the Board of Selectmen. Members volunteer their time to help preserve and protect Rowley's natural resources. Commission members include: Judy Kehs (member for 33 years), Curt Turner (24 years), Doug Watson (12 years), Sam Streiff (9 years), Bob Garner (5 years), David DelMonico (5 years), and Robert Carpenter (2 years). Currently, the Commission meets every three weeks on a Tuesday evening at 7:30 PM at the Town Hall Annex.

Wetlands are important for the environmental functions they perform, in addition to their aesthetic and recreational values. These valuable functions include the following: protection of land containing shellfish, protection of fisheries, flood control, storm damage prevention, prevention of pollution, protection of public and private water supply, protection of ground water supply, and protection of vernal pools and other wildlife habitat.

Where there are wetland areas involved, proper application of the Act and Bylaw allows individuals to develop land in Rowley while minimizing problems from storm, flood, and high groundwater damage, while also preventing pollution and protecting natural resources including wetlands, rivers, estuaries, salt marshes, drinking water, groundwater, fisheries, and wildlife.

In 2012 the Commission received 64 permit applications. New project applications showed an decrease from 2011 reflecting the general real estate market. These consisted of:

- 8 New and amended applications, which range from new homes to new subdivisions
- 20 Requests to Determine Applicability, which allow less complicated projects
- 3 Requests for Extension of Orders of Conditions, extend expiration dates
- 19 Requests for Certificates of Compliance, the final declaration of project completion
- 1 Abbreviated Notice of Resource Area Delineation
- 3 Stormwater Management Permits, managing project drainage and erosion controls
- 10 Enforcement Orders and Notices of Violation, action to protect and restore degraded wetland resources

The Conservation Department also assists the Board of Selectmen by reviewing and providing professional input on special permit requests under the Earth Removal Bylaw and road opening requests. In addition, the office reviewed 58 building permit requests, at least 21 information requests, and provided the Board of Health with input on 21 soil evaluation site reviews. In conjunction with the

Board of Health, the Conservation Commission is directly involved in beaver management issues. In this capacity, the Conservation Department assisted with flooding concerns where the Mill River flows under the new Wethersfield Street Bridge and slightly down stream where private property was flooded by beaver dams. The Conservation Department provides environmental expertise to the Planning Board in Special Permit and Definitive Subdivision project reviews.

The Open Space Committee, a subcommittee of the Conservation Commission, which is appointed by the Board of Selectmen, has nearly completed revising and updating the Town's Open Space and Recreation Plan. This plan inventories existing lands designated as open space, active and passive recreation, and sets goals for improving these lands over the next five years. Open Space Committee members include: Robert Carpenter, Nathaniel Lucek, and Alan Roscoe. If you are interested in joining the committee to work on open space initiatives, please contact the Selectmen's Office. The Conservation Commission is also represented on the Community Preservation Committee by Curt Turner, and Robert Carpenter serves as the Open Space Committee's representative.

In the past year the Conservation Commission saw the public opening of the new Massachusetts Audubon's Rough Meadows Wildlife sanctuary in Rowley. The co-operative effort with Essex County Greenbelt Association and the Town of Rowley has protected more than 70 acres with a completed Conservation Restriction and offered the public access to beautiful vistas of the Great Marsh. In addition the Commission, on behalf of the Town, accepted approximately 8 acres of land off Hillside Street from the estate of Thomas L. Cadoret, protecting a portion of the Mill River corridor. The Bank of New England also generously donated approximately 5 acres of land on Wethersfield Street within the floodplain and associated wetlands of the Mill River for open space protection. The Commission recently began consideration of a conservation restriction to protect the Rowley Country Club property.

The Commission has one professional staff person, Conservation Agent Brent Baeslack (8 years), and a Senior Service person, Barbara (Jean) Blanchard (5 years). The Conservation Commission's office is located in Room 4 in the Town Hall Annex. Office hours are Monday through Thursday, 9:00 a.m. to 12:30 p.m., and appointments can be made up until 4:00 p.m. The Commission may be contacted at conservation@TownofRowley.org or 978 948-2330. The Commission invites the public to review the Conservation Bulletin Board in the Annex hallway where a variety of articles and items of interest are posted regularly.

The Commission thanks the citizens and the Board of Selectmen for the opportunity to serve the community in protecting Rowley's natural resources now and for the future.

Respectfully submitted,

Doug Watson, Chairman
Curt Turner, Vice Chair
Robert Carpenter
David DelMonico
Bob Garner
Judy Kehs
Sam Streiff

REPORT OF THE CULTURAL COUNCIL

The Rowley Cultural Council was able to award \$4370 in grants for FY 2013 to benefit the members of our community. We received a total of thirteen applications and were able to award seven grants.

Grant Recipients for FY 2013

1. Rowley Public Library - Marvelous Marvin's "Bugging Out"	\$ 400	Summer, 2013
2. Council on Aging – Musical Journey Thru the Years	\$ 225	June 6, 2013
3. Triton 21 st Century – Flat Stanley, Jr.	\$ 500	December, 2012, March, 2013
4. Newburyport Choral Society – Open Community Sing	\$ 195	Summer, 2013
5. Rowley Public Education Fund – Link Art Gallery at Pine Grove	\$ 500	2013
6. Friends of the Rowley Public Library – Five Museum Passes	\$ 2300	All Year
7. Theater in the Open – Spring Panto Production	\$ 500	Spring, 2013

Total \$ 4370

The Rowley Cultural Council is available to work with all groups in our town to help with the grant process. These grants help bring quality artists, programs, museum passes and events to the people of our community.

Respectfully submitted,

Nancy Hill, Chairperson
Carolyn Peabody, Treasurer
Carolyn Bartlett, Secretary
Kathy Sullivan, Member
Sally McRae, Member

REPORT OF THE ZONING BOARD OF APPEALS

The Rowley Zoning Board of Appeals performs two functions:

- 1) As a Zoning Board of Appeals under MGL c.40A, s.12 & s.15 and c.40B, s.20-23**
- 2) As a Board of Appeals under MGL c.41, s. 81Z & s.81AA**

The Zoning Board of Appeals meets only when an application for Board action has been received, a proper "notice of meeting" has been advertised and notices to "parties-in-interest" and Town Boards have been sent out as required under Massachusetts General Laws.

In 2012, the Board did see an increase in the number of cases before them. The Board continued one hearing from 2011, and opened nine new hearings, rendering decisions in six instances prior to the end of the calendar year and continuing two into 2013. The Board continues to work with the Marion Way 40B applicants on their proposal/project.

The Board remains dedicated to attending educational workshops to stay on top of the latest developments in land use law.

The Zoning Board meets on the third Thursday at 7:00 pm of each month when applications have been filed and accepted for review. Applications are available on the Town of Rowley website. To submit an application, please call our 39 Central Street office at 978-948-2657.

The Board welcomes input and feedback regarding Zoning issues throughout the town.

REPORT OF THE ROWLEY POLICE DEPARTMENT 2012 Annual Report of the Rowley Police Department

In July of 2012 the police budget was increased by 2% which restored the cuts from the previous year. In addition, a modest increase was added for gasoline. This was made possible by a mild winter and strong desire by the Selectmen to adequately fund town services. This restores our budget to the level it was in July of 2010 and hopefully will allow me to make it through the year without requesting a transfer of additional funds as was necessary last year.

Training classes for officers are still an issue due to the State failing to adequately fund police training programs. In addition, the State has implemented new guidelines that require officers to train more frequently, even though they will not fund it. One such area is firearms, which has been increased from once per year to three times per year. This places an additional strain on my already tight budget both in wages and in expenses as I must now provide three times the ammunition. Most of the other training the officers receive during the year is presented at change of shift or through on-line based training while on shift. This type of training is significantly less effective than hands on training presented in the class room environment. It also eats away valuable patrol time which has been eroded to minimum safe levels already. The tragic events at Sandy Hook Elementary School have also highlighted the need for additional training for our officers to better prepare them should an event of that nature happen here in Rowley. This type of training must be delivered in a "hands on" environment in order to be effective and I will be requesting funding for that in my next budget proposal.

The police station continues to need routine maintenance work as well as some capital improvements such as a new furnace. I will be requesting money in this year's budget proposal to address some of these long overdue items in order to preserve our building and prevent further deterioration. The sign out front was replaced during the summer after it began leaning precariously due to the rotted posts. We used with the last of our drug seizure funds for this.

The police radio system was completely replaced last summer with funding from the spring special town meeting. The old system did not meet new FCC regulations, was close to 20 years old and failing rapidly. I am pleased to report excellent communications with the new system in place and expect the equipment to provide years of trouble free service. I thank the residents and the Board of Selectmen for their support in getting this vital project completed.

Last year I reported on three violent robberies that took place in Rowley and I am pleased to report that the suspects in all three cases are now serving prison time for their crimes. This year we had a stabbing on Main Street between two individuals who were known to each other. The victim recovered and the suspect is awaiting trial. Last fall a road rage incident turned violent when a hand gun was pulled but thankfully no one was injured.

I would like to take this opportunity to thank the Board of Selectmen, the Finance Committee, the other town departments, my staff, and the citizens of Rowley for their support over the past year. Without the cooperation of everyone the job we do would be a lot more difficult.

2012 Statistics

Burglaries	9
Drug and Liquor Law Violations	20
Arrest/ Summons	188
Motor Vehicle Crashes	158
Medical Emergencies	297
Traffic Stops	1210
Traffic Citations	205
Animal Complaints	1588
Total Police Log Entries	16,161

REPORT OF THE ROWLEY FIRE DEPARTMENT and EMERGENCY MANAGEMENT AGENCY

2012 was a relatively calm year for the Rowley Fire Department and Rowley Emergency Management Agency (REMA) with a relatively quiet winter season that had very little snow. Although there was some excitement when Rowley was shook due to an earthquake in September; and Hurricane Sandy while doing substantial damage on its course north to states on the east coast, did very minor damage in Rowley. Hurricane Sandy was the initial use of the communications trailer for Rowley Emergency Management, and it was staffed by two REMA members during the duration of the storm.

REMA also received a \$2000.00 grant to further enhance the ability for communications for the Town's Emergency Agencies. This grant was used to purchase 2 mobile repeaters which extend the range of portable radios used by both Fire and Police Departments in certain areas of town.

The Fire Department completed an FCC mandated "narrow banding" of its radio frequencies which will provide more radio frequencies for radio communications.

I would like to thank all members of the Fire Department and REMA for their hard work during 2012 it is due to their commitment to the community that makes both of these departments successful. I would also encourage members of the community that are interested in becoming a member of either the Fire Department or a member of the Emergency Management Agency to contact me at the Fire Department.

As Fire Chief of the Town of Rowley I was honored to be involved with the acquisition of a piece of steel from the World Trade Center in NYC, and to bring the steel back to Rowley. I would like to extend my thanks to Selectman Bob Merry, and Rev. Robert Hagopian, for their tireless efforts in designing a monument that was placed at the 9-11 Memorial in the Common of Pleasant and Cross Streets. I also want to thank the Pine Grove School staff, the 5th and 6th grade students whom entered a poem into a contest, with the winning entry being attached with the WTC steel to the 9-11 memorial. I especially want to thank the winner Bella Lesinski for her winning entry. Thank you all.

The Fire Department responded to 540 calls from January 1 to Dec 31, 2012 the following is a list of calls for 2011 and 2012 as categorized by the Massachusetts Fire Incident Reporting System

Type of Situation	2011	2012	Type of Situation	2011	2012
Building Fire	11	10	Service Call	3	1
Cooking Fire	22	23	Person in Distress	7	0
Burner/boiler malfunc.	6	0	Lock-out	4	2
Fire Camper/motor home	0	0	Ring/jewelry removal	0	0
Passenger Vehicle fire	6	2	Water evacuation	2	2
Road Freight/Transport	0	0	Water/Steam Leak	1	0
Forest/woods/wildland	0	2	Smoke removal	0	0
Brush/grass fires	4	4	Public Assist	3	2
Outside Fire	1	1	Assist Police	5	3
Overpressure rupture	0	0	Assist invalid	21	7
Medical assist EMS	10	10	Unauthorized burning	9	11
EMS call	221	234	Cover assignment	6	6
EMS MVA	79	77	Good Intent other	11	7
EMS MVA Ped	1	1	Dispatched canceled	30	39
Missing Person Search	1	1	Smoke Scare	1	4
EMS standby	0	0	Steam Vapor Fog	1	0
Medflight landing	0	1	Hazmat release invest.	5	2
Hazardous condition	6	5	Phone malicious false	2	0
Flammable liquid spill	3	2	System Activation	10	21
Natural gas leak	6	3	Smoke Det. Malf.	10	22

Chemical Hazard no spill	1	0	Heat Det Malfunction	1	1
Chemical spill or leak	0	0	Light Ballast breakdown	0	0
Power line down	3	1	Unintentional alarm	2	2
Arcing equipment	5	2	Detector activation	11	10
MVA general cleanup	37	2	Carbon Monoxide	15	12
Citizens Complaint	0	2	Lightning strike	0	0
			Weather standby	3	2

Respectfully,
James C. Broderick
Fire Chief/EMD

REPORT OF THE BUILDING INSPECTION DEPARTMENT

On February 6, 2011, Massachusetts adopted the 2009 International Building Code (IBC) to replace the 7th Edition of the State Building Code (780 CMR). The Inspection Department was fully prepared for this major change and is happy to report that the transition from the state building code to the International Building Code has been quite smooth.

In addition, the state now requires that all sheet metal workers be licensed, effective February 19, 2011; and that communities adopt a permit process for all sheet metal work. The Inspection Department now has mechanical permit applications available. The building inspector has taken on the responsibility of administering the newly adopted regulations. All inspections were completed pursuant to the 2009 International Building Code, The Massachusetts Plumbing & Gas Code and The National Electrical Code. All reports and filings were carried out as required by law.

All inspection department applications are now available on the town website.

PERMIT ACTIVITY

BUILDING PERMITS

Type	# of Permits	Construction Value
Single-Family	11	\$4,123,775
Addition/Garage	6	\$275,260
Chimney/Woodstove/Pellet Stove	9	\$33,325
Outbuilding	2	\$20,100
Pool	5	\$61,250
Porch/Deck	5	\$57,483
Renovation/Alteration	76	\$1,698,744
Roofing/Siding	49	\$466,716
Commercial	16	\$11,885,141
Demolition	4	\$53,900
Sign	2	\$250
Mechanical	18	\$43,299
Total	203	\$18,661,760

Total Building Permit Fees collected: **\$97,438**

PLUMBING AND GAS PERMITS

Plumbing permits issued for 2012	107
Gas permits issued for 2012	102
Total	209

Total Plumbing and Gas Permit Fees collected: **\$18,430**

ELECTRICAL PERMITS

Electrical permits issued for 2012	143
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Total Electrical Permit Fees collected: **\$20,342**

SUMMARY

- New construction permits for 11 single-family dwellings were issued. The estimated value of new single-family construction was \$4,123,775, which gives an average for each single-family dwelling of \$374,889.
- Commercial construction accounted for 16 permits with an estimated value of \$11,885,141.
- Total fees received from all permits (building, gas, plumbing, electrical): \$136,210.

Respectfully submitted,
Kenneth Ward,
Inspector of Buildings

REPORT OF THE ANIMAL CONTROL OFFICER & ANIMAL INSPECTOR

4 loose livestock calls
12 animals hit by motor vehicles (including wildlife)
16 cats reported missing
10 barking dog complaints
25 dogs P/U
20 reports of dogs running at large
30 wildlife related calls

Animal Inspector reports that no animals tested positive for rabies in 2012. Mass. General Laws requires all dogs six months or older to be vaccinated for rabies.

The breakdown of animals recorded during 51 barn inspections in 2012 are as follows:

<u>Type of Animal</u>	<u>Number</u>
Horse/ponies	215
Cattle	120
Sheep	9
Guinea Hens	5
Chickens	93
Goats	9
Donkeys	28
Waterfowl	20
Llamas/Alpacas	9
Peafowl	2

REPORT OF THE TREE DEPARTMENT

To The Honorable Board of Selectmen and Rowley Residents:

Maintenance and repairs of all the departments' equipment and tools had been performed throughout the year as scheduled or needed.

Selective pruning and trimming of shade trees throughout the town had been performed during the appropriate season.

A count of 191 Christmas trees had been dropped off by residents at the collection point at Eras Park and chipped up. Just a note: Before you do drop your tree off for disposal please remove all decorations, anything metal and plastic bags, as this will damage the equipment and is very dangerous for the employees, most of you do clean them: thank you.

A total of fifteen trees and stumps throughout the town needed to be removed.

The Tree Warden wishes to thank the Rowley Municipal Light and Police Department management and staff members for their tremendous efforts in assisting the Tree Dept. during emergencies. Thank you to some unknown residents for your help in picking up debris from the roadways during and after storms.

Respectfully Submitted:

Scott Leavitt
Tree Warden

REPORT OF THE HARBORMASTER

To the Honorable Board of Selectmen:

The 2012 boating season had some of the nicest weather in years through Labor Day. No major accidents or injuries to report this year. Fuel prices at the docks hovered at approximately \$4.00/ gallon this season (slightly higher than last season).

The river was marked with 43 navigational aids placed along the Rowley River Channel this year. The stationary pole "Solar Powered" flashing unit (1 FPS-white - visibility 1 mile) will be located at the end of the river on Hog Island again this year. Many boaters have requested that launch ramp users extend courtesy, whenever possible, to fellow users that would facilitate simultaneous launches. Our existing ramp is wide enough to accommodate simultaneous launches.

354 mooring/ slip/ launch permits issued in 2012 generated \$13,987.60. Fee for the Resident only Launch ramp is \$50/ permit, commercial clammers included. Mooring/ Slip permits were \$3.00 per foot for all boats in 2012. Parking fines are \$75 per violation to help preserve the launch area for town residents only. These fees along with boat excise tax collections continue to make the Harbor Master Department self-sufficient from a financial perspective.

The Town of Rowley Harbor Master Department continues to operate a Pumpout boat on the Rowley River and Plum Island Sound including Ipswich and Newbury waters thanks to grant money awarded by the state in December 1996. 75% of all operating and capital costs were covered by this grant. The Department of Fisheries continues to allow "In-kind" expenses to be reimbursed as well. This has allowed for total reimbursement to the Town for the Pumpout boat and its operating costs. The Pumpout boat is in operation for the months of May through October. The Pumpout boat pumped a total of 2,850 gallons of waste during the 2012 boating season.

As always, we welcome boaters who wish to help marking the river this Spring. An announcement will be placed in the Daily News and The Town Common! Hip boots and gloves a must!

Respectfully submitted,



Bill Di Mento, Harbor Master
(508)397-2450

REPORT OF THE SHELLFISH DEPARTMENT

The flats were again very productive this past season and things look very good for next season. There were again no Red Tide closures this season but the flats were closed for only 88 days due to rain closures. None of the rain closures came during the peak of the clam season, therefore it was a very successful year for the shell fishermen. The Shellfish Department has continued to rotate the

opening and closing of flats for the purpose of propagation. Also, there were again many capture/protection nets placed on the flats to capture and protect wild clam seed. These nets again worked very effectively.

There was only one student that took advantage of the Junior Permits. Young people can do very well as first time shellfishers and it is great experience in the work world. These permits will again be available in 2013 and we hope that more students will take advantage of this opportunity.

There were thirty one (31) resident commercial, sixty one (61) resident non-commercial, one (1) junior commercial, three (3) non-resident non-commercial, three (3) summer resident non-commercial and sixteen (16) one acre private aquaculture licenses issued this past year. Most of the permits were little used even though the clams were there for the taking.

We have continued to make progress in resolving the erosion problem on Hog Point Island. Most of the seven new licensed aqua culturists placed nets on their licensed areas and were not only rewarded with substantial catches of seed, but succeeded in raising the level of the flat in their areas.

Shellfish Commissioners:

Charles Hazen, Chairman
John E. (Jack) Grundstrom, Clerk
Stuart Dalzell Jr. Member

REPORT OF THE ROWLEY MUNICIPAL LIGHTING PLANT

The Light Commission and Manager are pleased to submit their Annual Report of the Rowley Municipal Lighting Plant (RMLP) for the year 2012.

POWER SUPPLY

Deregulation of the power markets have made various changes to purchasing power today. Rowley Municipal Light Plant (RMLP) can no longer afford to buy power from a single source and continue to provide power at a low cost to our customers. RMLP purchases its power from several different sources. We purchase from the New York Power Authority (NYPA), and Miller Hydro which are both supplied from Hydro Electric facilities. We purchase power through a long term contract with Spruce MT wind power out of Maine for some added green power. Our largest portion of purchased power comes from Constellation Energy through our current contract which started in 2009 and will end in December of 2012.

A portion of our power is purchased in the real time and day ahead market of ISO New England. We try to keep this portion as small as possible as it is the most expensive power we buy. The resources mentioned above are there to keep us from buying too much in those markets, but it is a delicate balance.

Purchasing power is an ongoing process today, tomorrow and the future. We are trying to find a balance in these purchases of power from the traditional methods; to solar, wind, and other green sources that are being looked at for the future. RMLP will continue to look at the best possible sources to keep our electric rates as low as possible and to continue to be reliable as we have been.

SERVICE CONNECTIONS

During 2012 we increased our service connections by 10 residential connections and 3 commercial connections.

KWH Sales and Peak Demand

During 2012 we sold 41,802,459 KWh to RMLP customers.

OUR SYSTEM

In 2012 we had one noteworthy weather event that was called Hurricane Sandy. RMLP had numerous calls during the height of the storm and restoration attempts started as soon as the calls came in the office. We worked through the day and night to restore power to the customers who were unfortunate enough to lose power. The fortunate thing is that Rowley has its own municipal light plant staffed by very qualified and motivated staff.

CUSTOMER PROGRAMS

In June of 2012 RMLP had its first senior safety day with RF Gouley Company. A presentation was made to Rowley's seniors about electrical safety in their home and on the street. The talk included summertime electrical safety tips such as ladder safety, electrical cords, advantages of a municipal light department and other relative topics.

In January of 2013 we intend to expand our safety program with an age sensitive curriculum to the Pine Grove School in Rowley. We will also plan an RMLP Safety Day at the school in June when we will bring some of our equipment to the school to show the kids what we are all about. The Gouley Companies safety program is widely recognized in the Massachusetts school system.

CONTRIBUTIONS AND SERVICES PROVIDED TO TOWN

- RMLP funded the cost of energy used for street lighting, saving the town \$34,978. Additionally, RMLP maintains all street lighting at no cost to the town. We have begun changing over to LED street lights, beginning with the downtown Main Street area, which should incur even more electricity savings along with a substantially longer bulb life.
- The town maintains all interest earned from RMLP's operating cash account that is co-mingled in the town's general fund.
- Our crews hung flags along Route 1A for Veteran's Services for various holidays throughout the year.
- We used our staff and equipment to decorate and light the trees and gazebo on Town Common for the holiday season with LED lights.
- We continue to support The Salvation Army's Good Neighborhood Energy Fund.

This year brought some changes to the staff. RMLP's General Manager Kristina Frizzell left her employment as General Manager of RMLP for an opportunity at a larger municipal system in Massachusetts. Jackie Vigeant the retiring finance director for the Town of Rowley filled in as interim manager while the Board hired a consultant to find a replacement manager. After numerous applications and interviews were conducted a new manager was hired. His name is Daniel Folding, he has been an employee of the Merrimac Municipal Light Department for 25 years. He brings many years of experience in the electric utility industry and years of public service to Rowley as its new General Manager. The guidance and co-operation of the Municipal Light Board and the devotion to duty and good work of our employees is gratefully acknowledged.

The co-operation extended by other town departments is also very much appreciated.

Respectfully submitted,

Daniel Folding, General Manager

BOARD OF COMMISSIONERS

G. Robert Merry, Chairman

David L. Levesque

Kenneth Keyes

ROWLEY ELECTRIC LIGHT DEPARTMENT COMPARATIVE BALANCE SHEET 2012

	Balance Beginning of Year	Balance End of Year	Increase or (Decrease)
<u>ASSETS</u>			
UTILITY PLANT			
101 Utility Plant - Electric	4,150,789.79	4,249,563.56	98,773.77
FUND ACCOUNTS			
126 Depreciation Fund.....	2,830,601.37	3,076,563.21	245,961.84
127 Bond Fund.....			
128 Rate Stabilization Fund.....	1,946,570.27	1,958,426.56	11,856.29
CURRENT AND ACCRUED ASSETS			
131 Cash.....	487,976.99	495,783.87	7,806.88
132 Special Deposits.....	105,250.00	97,920.00	(7,330.00)
132 Working Funds.....	690.00	690.00	0.00
142 Customer Accounts Receivable.....	203,052.80	289,581.11	86,528.31
143 Other Accounts Receivable.....	25,141.07	27,856.52	2,715.45
146 Receivables from Municipality.....			
151 Materials and Supplies.....	71,965.62	74,555.51	2,589.89
165 Prepayments.....	463,643.21	462,584.34	(1,058.87)
174 Miscellaneous Current Assets.....	31,386.15	27,803.51	(3,582.64)
DEFERRED DEBITS			
183 Other Deferred Debits.....	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Assets and Other Debits	<u>10,317,067.27</u>	<u>10,761,328.19</u>	<u>444,260.92</u>
<u>LIABILITIES</u>			
SURPLUS			
206 Loans Repayments.....	2,169,200.00	2,169,200.00	0.00
207 Appropriations for Construction Repayments	11,769.93	11,769.93	0.00
208 Unappropriated Earned Surplus.....	6,223,213.02	6,978,827.81	755,614.79
LONG TERM DEBT			
221 Bonds & Notes.....	110,000.00	0.00	(110,000.00)
CURRENT AND ACCRUED LIABILITIES			
232 Accounts Payable.....	446,561.73	232,412.86	(214,148.87)
235 Customer Deposits.....	105,250.00	97,920.00	(7,330.00)
242 Miscellaneous Current and Accrued Liabilities	12,414.71	32,539.71	20,125.00
DEFERRED CREDITS			
252 Customer Advances for Construction.....	27,106.64	27,106.64	0.00
RESERVES			
260 Reserves for Uncollectable Accounts.....	30,450.46	30,450.46	0.00
CONTRIBUTIONS IN AID OF CONSTRUCTION			
271 Contributions in Aid of Construction.....	<u>1,181,100.78</u>	<u>1,181,100.78</u>	<u>0.00</u>
Total Liabilities and Other Credits	<u>10,317,067.27</u>	<u>10,761,328.19</u>	<u>444,260.92</u>

ROWLEY ELECTRIC LIGHT DEPARTMENT STATEMENT OF INCOME FOR THE YEAR 2012

	Current Year	Increase or (Decrease) from Preceding Year
OPERATING INCOME		
400 Operating Revenue	6,302,465.57	(2,963.09)
OPERATING EXPENSES		
401 Operation Expense	5,145,544.90	(439,578.67)
402 Maintenance Expense	198,440.76	3,321.32
403 Depreciation Expense.....	232,055.39	9,002.99
Total Operating Expenses.....	5,576,041.05	(427,254.36)
Operating Income.....	726,424.52	424,291.27
OTHER INCOME		
415 Income from Merchandising, Jobbing and Contract Work.....		
419 Interest Income.....	34,002.78	(544.34)
421 Miscellaneous Nonoperating Income.....		
Total Income.....	760,427.30	423,746.93
INTEREST CHARGES		
427 Interest on Bonds and Notes.....	2,392.51	(4,729.99)
431 Other Interest Expense.....	0.00	
Total Interest Charges.....	<u>2,392.51</u>	<u>(4,729.99)</u>
NET INCOME	<u>758,034.79</u>	<u>428,476.92</u>

	Debits	Credits
208 Unappropriated Earned Surplus (at beginning of period).....		6,223,213.02
433 Balance Transferred from Income.....	(758,034.79)	
434 Miscellaneous Credits to Surplus.....		
435 Miscellaneous Debits to Surplus.....	2,420.00	
436 Appropriations of Surplus.....		
437 Surplus Applied to Depreciation.....		
208 Unappropriated Earned Surplus (at end of period).....	<u>6,978,827.81</u>	
	<u>6,223,213.02</u>	<u>6,223,213.02</u>

REPORT OF THE HIGHWAY DEPARTMENT

To The Honorable Board of Selectmen and Rowley Residents

The Highway Department equipment and facilities were serviced and repaired throughout the year as scheduled or as needed.

All catch basins were cleaned in late fall. Seventeen catch basins were repaired at various locations around town, three was completely rebuilt. All catch basins were maintained during rain, snow and ice storms to prevent street flooding.

Routine pothole patching, rut filling and sidewalk repairs had been performed throughout the year as needed. Gravel roads were graded throughout the year at the request of the residents. The highway crew performed roadside mowing and trimming throughout the seasons. Brushing the roadsides had also been performed in the spring, summer and fall.

Community Service workers were in town for approximately 40 hours and were used to rake leaves at town facilities, clean town parking lots of debris, and picking up trash on the road sides. Street line painting, stop bars and crosswalks had been painted during the late summer. Thirty one signs consisting of regulatory street name, stop, and speed limit signs and other non-regulatory signs had been repaired or replaced throughout the town most were due to motor vehicle accidents and vandalism and some were replaced due to weather conditions.

The 2012 winter season was very mild and warm but had started early in the season October 30th 2011 and then with late Dec. 2011, Jan. and Feb. and March 1st of 2012, plowing and sanding with some consisting of two days straight and also sanding many non plowing storms with black ice or sleet created a busy season at times for the Highway Department crew. The season consisted of plowing and sanding of streets, Town Building parking areas, walkways, and steps. Plowing and sanding of the Pine Grove School parking and playground areas and removal of excessive snow from intersections town parking areas and built up snow banks. Distributing sand barrels throughout the town and maintaining them as needed. Plowing, shoveling and deicing of the major sidewalks leading to the school had been accomplished when possible. Many areas of sidewalks were blocked with trash bags and barrels, cars delaying the removal for a clear passage. We recognize and appreciate some of the residents clearing the sidewalks in front of their property and beyond, we thank you.

The Highway Department wishes to thank all Town Officials, Boards, Committees, and Departments, and for most of all the residents for their continued support and teamwork that makes Rowley a great community to live in.

The Highway Department staff wishes everyone to have a Safe and Happy New Year.

Respectfully submitted:
Scott Leavitt
Highway Surveyor

REPORT OF THE WATER DEPARTMENT

To the Honorable Board of Selectmen:

Maintenance Report 1/1/2012-12/31/2012

145,217,000 Gallons of water sold	13 Gate valves replaced
6 Hydrants replaced	11 Water leak repair
11 New water services	

In 2012 the Rowley Water Department continues to maintain and repair the water supply and distribution system. There were several unforeseen repairs this year on the original system. Please check the Water Department web page rowleywater.com for water breaks and updates information.

Rowley Water Department has completed a town-wide cross connection survey and implemented a new Cross Connection Control Plan per Department of Environment Protection (DEP).

A Water Management Act withdrawal permit was issued to the Town of Rowley in the fall of 2011. This permit is valid until 2017 but has some restrictions in place. Between May 1 and October 1, when the Parker River stream flows are too low, mandatory outside water restrictions will be put in place by the Rowley Water Department.

This year the Department of Environment Protection (DEP) administrative consent order extension was submitted and approved for completion of construction of the Rowley Water Treatment Plant by April 2014. July 2012 the water department broke ground for the new Rowley Water Treatment Plant and currently construction is on schedule.

The Board of Water Commissioners approved “Village Green” subdivision in October which added three gate valves to the water main connection on Main Street.

The Water Department implemented monthly billing in April 2012. The billing monthly software provides the customer with detailed reports on water use, leakage and other reports.

The Water Department staff continues to attend as many professional development opportunities as offered by the New England Water Works Association as possible. The staff has met their required hours towards the Division of Professional License for the Commonwealth of Massachusetts.

As always we would like to thank Town Officials, Boards and the Residents for their assistance and support throughout the year.

Respectfully submitted,
Board of Water Commissioners
Scott Martin, Chairman
Roy Ricker
Timothy Toomey

REPORT OF THE CEMETERY DEPARTMENT

The work performed in the Cemetery Department in 2012 has been carried out in the usual manner. We have performed the following:

- Restored 4 sections of the historic fence along Main Street
- Removed 23 sections of historic fence and sent it out to be restored
- Planted new hedge row at Star Garden
- Refurbished the Star Garden walkway
- Removed shed in rear of Cemetery
- Opened Section H for single and multi grave lots
- Opened Section J for cremations only
- Purchased new lawn mowers and trimmers
- Dug and filled 35 graves
- 15 gravestone footings
- Raised and reset 10 headstones
- Graded and filled graves as needed
- Graded and loamed to extend Section G and Section H
- Removed all overgrown bushes and trimmed all other bushes in Cemetery

We would like to thank the Water Department, Electric Department and the Highway Department for their assistance this year.

The members of the Cemetery Commission are: Jack Cook, Chairman, Bill Gaynor, Clerk, Peter Dalzell, Member

REPORT OF THE BOARD OF HEALTH

Honorable Board of Selectmen and Rowley Residents:

The Board of Health is pleased to present to you our activities during this past year; implementing and overseeing the laws, policies and regulations of the Town, the Massachusetts Department of Public Health, and the Massachusetts Department of Environmental Protection. The Board of Health Department, in part under State mandate, responds to emergency planning requirements, issues permits and licenses in addition to conducting inspections for approximately 200 individual licensees and associated multiple licensing and inspection requirements for septic installers, sewage haulers, solid waste haulers, retail/wholesale food establishments, mobile food, food service establishments, retail tobacco, public swimming pools, motels, children's recreational camps, private drinking water wells, funeral directors, portable toilets, and body tanning. Additionally, the Board of Health stores and administers vaccines, addresses concerns of public nuisances, air quality, noise control, indoor air quality, outdoor hydronic heaters, limited animal/insect control including beaver and mosquito management concerns, food protection, housing complaints, Title 5 compliance, and communicable disease reporting, or any other issues affecting the public health. The Board of Health provides services and support to citizens including senior wellness clinic, influenza vaccine clinics, medical sharps

collection, household battery collection, mercury recovery collection, hazardous household waste collection, electronics and e-waste collection, and white goods/Freon collection.

During the annual flu season, the Massachusetts Department of Public Health supplied the Board of Health a vaccine for seasonal influenza virus. The seasonal flu vaccine was provided to first responders, high-risk residents, and the senior population, as well as any under and uninsured residents were vaccinated by the Board of Health as required by the state. Additionally, the vaccine was administered to the general population. Clinics were held in October and November, and the Board of Health Nurse was available to residents for appointments. Throughout the season the Board of Health staff and Health Nurse were available to answer questions and respond to concerns. The office responded to calls regarding seasonal flu vaccine. No person was refused vaccine by the Board of Health.

The Septic Loan Program continues to be a success using the competitive rate of two percent for new loans. This year the Health Services Coordinator assumed the administrative responsibilities of the loan program. This includes the loan paperwork and database management among other requirements as dictated by the state regulation governing the loan program. As of December 2012, 63 loans have been approved totaling \$1,345,653.75 loaned out. Twenty-eight loans have been paid in full totaling \$487,292.18 received back into the program. A total of \$858,361.57 is currently outstanding for the 35 active loans. The current success of this program encourages residents to replace failed septic systems. The Board of Health will continue participation in this program and use of funds from the Massachusetts Water Pollution Abatement Trust.

The Board of Health sponsored the seventh annual Household Hazardous Waste Day held in the Town on November 17, 2012. The turnout of 140 cars shows there is a consistent need for household hazardous waste removal from the Town. Clean Harbors was hired to remove the following hazardous waste materials: oil based paint; waste fuels; aerosols; acid, base, and oxidizer type chemicals; liquid and solid pesticides; mercury; household batteries; and fluorescent bulbs. In addition, the Board of Health contracted the removal of 72 televisions, CRT's, and computer monitors; 8 propane tanks; 7 car batteries; and 90 automobile tires. The sixth annual White Goods / Light Metal and Electronics Recycling Event was held on May 12, 2012. Winfield Alloy, Inc. was contracted to remove for recycling the following: 4.96 tons of metal/light iron; 1,063 pounds of material and items with Freon (refrigerators, air conditioners); and 6603 pounds of computer scraps, printers and PCs, CRTs and TVs that were generated by the Town. The Board of Health plans to continue holding these types of events because of the public interest shown in past years.

The Board of Health is continuing to work at the local and regional level on emergency response planning relative to infectious disease emergencies, bioterrorist events, and natural disasters. The Rowley Board of Health is a participant in the Regional Emergency Planning Committee, a cooperative effort with area Police and Fire Departments, through joint training and planning. Rowley also is an active participant in Region 3A Northeast Public Health Coalition, a coalition of 14 surrounding cities and towns working together to develop emergency plans and mutual aid. The Board of Health Members and staff have completed trainings required for emergency response planning and participated in training exercises. The Board of Health is continuing to build the Medical Reserve Corps and recruit volunteers locally and regionally in connection with the Topsfield Regional Medical Reserve Corps.

The Board of Health is participating in local water quality testing in cooperation with the Parker River Clean Water Association. Water quality testing sites continue to be included to ensure cumulative data for review is collected throughout Rowley's waterways.

The Health Department has increased outreach to the community by providing services valued by the local population. The Board of Health continues its cooperation with the Pine Grove School, Triton Regional School District and the Town of Rowley Parks and Recreation Committee to provide adequate protection from mosquito and tick infestations in the public areas frequented by children and families. Continued support is provided to the wellness clinic through the Council on Aging. The Board of Health continues to work closely with the Council on Aging, TRIAD, and other community involvement groups to provide assistance to residents of Rowley. The program to collect and properly dispose of lancets, needles and medical sharps is in place for the sixth year and has been very successful. Residents continue to express their appreciation for the programs in place to help with specialized waste disposal. The Board of Health has also put mercury recovery collection programs for thermostats, batteries, light bulbs and thermometers in place. The Rowley Board of Health provided a new household alkaline/rechargeable battery recycling program and "green boxes" have been placed at the library and town hall as well as the annex building to facilitate recycling. As a part of Healthy Communities Tobacco Control Program, educational and regulatory compliance checks were conducted at the local retail level for sale of tobacco products.

Goals for calendar year 2013 include maintaining quality service and professionalism in the office and in the field. Maintaining the existing services and programs necessary and useful to the local populations in the upcoming year is a priority. Offering and expanding services and programs needed by the local population is also a top consideration. The staff and Board members will continue to meet the high expectations for communication on public health issues and address public health concerns with the proficiency that residents have come to expect from the Board of Health. The Members of the Board and staff wish to thank the residents and various Boards for their support and will continue to expand the capacity in which the Town is served.

Respectfully submitted,

Charles T. Costello, Chairman
Susan Elwell, Clerk
John Melcher, Member

REPORT OF THE COUNCIL ON AGING

To the Honorable Selectmen and the Citizens of Rowley:

The year 2012 was both busy and productive with new ventures and old traditions. Our various holiday events and trips were very successful and well attended. The trips extended all over New England, from Cabbage Island in Boothbay Harbor to Johnson & Wales in Rhode Island for a gourmet dinner. The successful Veteran's Supper was repeated in 2012 and grew in size, as more and more Vets attended. Everyone enjoyed the 3 course sit down meal and the speakers that followed.

The business aspect of the Council conducted flu clinics that included both Rowley children and adults. Our thanks to the nurses who volunteered their time to staff the many flu clinics the town provided. The year 2012 had a high risk flu warning, so clinics were held until the vaccine was exhausted.

Senior wellness clinics were offered monthly both here and at the Plantation senior housing. Many hours were spent with seniors sorting out the very confusing maze of insurance changes as well as notices of change from Medicare and Insurance Plans. The number of seniors, 60 and over continues to grow as the town's population increases and baby boomers come of age.

The "Meals on Wheels" program, which is funded by a grant from the Executive Office of Elder Affairs, client contributions, and citizen donations, served approximately 2600 meals in Rowley. The program remains viable due to the dedication of faithful volunteers who give their time every week to deliver the meal to client's door five days a week. Without this volunteer component the program could not exist.

A Monday meal served at the council is also staffed by volunteers. The estimated value of volunteer services in 2012 at the Council was over \$55,000.

The Council on Aging is also an active part of the TRIAD Program in Rowley. TRIAD has completed several projects in Rowley, the "Yellow Dot Program", the "Is your Number Up" campaign and the "Grab and Go" travel bag. The Council continues to print their own newsletter, and with the help of faithful volunteers, the newsletters are folded and ready for mailing in a matter of hours and all 780 copies reach Rowley seniors by the beginning of each month. The newsletter is also available on the Town website and many seniors read it on the internet, saving the council paper and postage.

There were several informational sessions on insurance, wills, power of attorney, living wills, and general health. A Yoga class, held at the Plantation's all purpose room, and taught by Susan Scheuer, continues to be a most successful venture.

The council wishes to thank the Town for its unfailing support, and all the volunteers who are the backbone and support of all our ventures. We also thank the Friend's Organization for their help and support with all our endeavors.

Respectfully submitted,



Mary Ellen Mighill, Director

And the

Council on Aging Board:

Mary Bright	Chairperson
George Gallant	Secretary
Robert Kirsner	Member
Nina Gynan	Member
Joan Lyons	Member
Merle Phipps	Member
Robert Hagopian	Member

**REPORT OF THE HISTORICAL COMMISSION
&
HISTORIC DISTRICT COMMISSION
ANNUAL REPORT**

To the Honorable Board of Selectmen:

During the year 2012, the Historic District Commission issued a total of (9) Nine Certificates of Appropriateness, (10) Ten Certificates of Non-Applicability, (0) Certificates of Hardship, (3) Three Demolition Permits, One (1) Demolition Delay Enacted. There were a total of twenty two (22) applications by property owners for proposed renovations and or new construction on their property within the limits of the (2) two established Historic Districts.

The primary mission of the Rowley Historic District Commission is to act as a design review for projects located within the historic districts. The guidance and recommendations provided by the commission maintain the rural character of our seventeenth century town. Since the passage of the Historic District Bylaw in 1998 the Commission has assisted numerous property owners with the application process for their proposed building additions, alterations, repairs, as well as new building construction. This assistance is provided upon request, or as required when a building permit is applied for within the designated districts.

Notable achievements in the district this year are the completion of the Parker River Community Preschool in downtown Rowley. The design review process allowed this Non Historic structure to achieve appropriate village like character. The near completion of Church Street Crossing in the center of town has brought new retail opportunities to Rowley town center.

The Historical Commission meets each month to consider issues concerning preservation and awareness of the historic character, places and artifacts in the town. Any property owner who has questions or comments of any historical concern such as historical house documentation, house plaque acquisition, inventories of historical sites on file, or other historical matters is invited to attend a regularly scheduled monthly meeting held at the Town Hall Annex, 39 Central Street, on the first Thursday of each month at 7:30 P.M., or to contact the Historic Commission via email historic@townofrowley.org.

Respectfully submitted,

Sara E. Bourque, Chair,
Nathaniel N. Dummer
Robert Cianfrocca
Elizabeth Jones

Frank P. Todd
Jim Mailhoit, Clerk
Linda Cook
Mike Harney, Alternate

REPORT OF THE ROWLEY PUBLIC LIBRARY

To the Honorable Board of Selectmen and the citizens of Rowley:

2012 was another record setting year at the Rowley Public Library, with 38,157 patron visits and 48,111 items borrowed, an increase of 7% and 2% respectively over 2011. People are still finding value in their library even as the economy slowly recovers. All ages find something worth visiting the library for, from story time for infants to computer classes for seniors, free Internet and wifi for students, job seekers and entrepreneurs, and meeting rooms, which were used 462 times last year, by organizations of all types. Of course there are also books, magazines, newspapers, movies, cds, audiobooks, even video games. The collection now contains over 36,000 physical and 5,000 virtual items, free to all.

5,080 people attended 261 programs in 2012. These included author visits, a teen poetry slam, yoga classes for children and adults, movies, crafts, lectures, a monthly book club, and a comprehensive financial literacy series, co-sponsored with the Chamber of Commerce and the Council on Aging. Over 9,000 reference questions were answered by the hardworking staff, and an astonishing 19,500 Interlibrary loans were processed, 23% more than the previous year. For the first time digitally downloaded e-books outpaced audiobooks, with an e-book being downloaded about once per day.

Museum passes continue to be popular, saving families thousands of dollars when they visit nearby cultural institutions. Museum passes, as well as most programs, are sponsored by the Friends of the Library with support from the Rowley Cultural Council. This year the Summer Reading Program raised \$600 for the Rowley Food Pantry, with over 200 participants of all ages. You can support the Friends of the Library by attending the 11th annual Chili Cook Off March 9th at The Governor's Academy, or the Annual Book Sale during the first weekend in May. They will also reprise the successful Holiday Basket Raffle fundraiser next winter. The library staff, trustees and patrons are most grateful to the Friends, and all of our partners and advocates in the community, as well as all other town departments. Thanks also to our many volunteers who help throughout the year.

2013 will be a year of looking forward as we develop a new long range plan and implement capital improvements, including a self-check workstation for the convenience of our patrons. We will be recruiting community members to participate in our strategic planning, so be in touch if you want to be involved. As always, continue to visit often and provide any feedback or suggestions. www.rowleylibrary.org is your 24/7 branch – and be sure to 'like' us on Facebook to keep up with the latest happenings and announcements.

Pamela Jacobson
Library Director

The Board of Library Trustees
Janet Peabody, Chair
Michelle Ford, Vice-chair
Erin Skillman, Secretary
Scott Accomando
Phil Cressey
Jacob Golbitz

Eve Marie Miller
Michael Quinn
John McCallum

REPORT OF THE PARKS AND RECREATION COMMITTEE

The Rowley Parks and Recreation Committee met consistently throughout the year during 2012. The current Committee met many challenges this past year, and enjoyed much success in improving the condition of numerous fields and focusing on the development of the Bradstreet property. Glen Fougere has been serving in the role of Chairman and Tim Southall to serving as Vice-Chair.

Significant improvements were managed by the committee this past year which included major improvements to the Baseball fields at Eiras Park. The committee met several times with the Rowley Youth Baseball Organization and identified required upgrades, solicited bids from numerous vendors and completed work in November 2012. Other field projects included updating various sprinkler systems, moving various portable stands to various fields and installing additional trash barrels at all sites. The committee is also looking to upgrade the pavement at the basketball court on Main Street and is working with the Triton Youth Basketball organization to assist in this upgrade. Additionally, the Committee continues to support the Solace for Stephanie work done at Eiras Park by providing time and funding to the projects.

The committee continues to be involved in Bradstreet development and presented a plan at 2102 Town Meeting which provided the steps in which new fields; tennis courts and Skateboard Park will be constructed over the next 2 years. The committee is very excited about this development as it will benefit many families in the community. We continue to try and utilize the Town Website to advertise our activities for more involvement 2013 and beyond. There are seven current members of the Rowley Parks and Recreation Committee each serve on three sub-committees and serve as chair person on one. The Committee is also looking to fill to open paid positions which will provide additional assistance in moving projects along. We encourage Town residents to reach out to us if interested.

As always, we are trying to incorporate more family events into our service and the Parks and Recreation Committee is looking to hold concerts on common in the summer of 2013. Dates are under review.

The sub-committee chairperson for each committee is:

Glen Fougere, User Fees Committee; Mike Quinn; Budget & Finance Committee; Mike Killion and Ryan Gallant Parks & Services Coordinator Committee; John Tidmarsh, Recreation Committee, Kurt Annen, CPA Committee; Tim Southall, Field Maintenance Committee. Each committee has three members and meets on an as needed basis. They are all open to your suggestions and ideas for improvement. We would like to thank the residents of Rowley for their support to make all our improvements possible.

REPORT OF THE ROWLEY HOUSING AUTHORITY

The Rowley Housing Authority has once again had a busy and productive year. The twelve units of family housing located at Depot Way remain full with a lengthy list of families waiting for vacancies to occur. At the forty-two units of elderly housing located on Plantation Drive, the

Authority is always looking for elderly Rowley residents to apply. If you are interested, please contact the office at 978-948-2371, for information.

Thanks to the generosity of the Town of Rowley, through the Community Preservation Committee, \$260,000.00 was voted to the Rowley Housing Authority to update kitchens for the elderly complex at Plantation. A change in the state funding formula provided funds to renovate bathrooms at the family units at Depot Way. These projects will be completed in 2013.

This year Authority Board members Warren Appell and Jacqueline Vigeant left as Board members. We would like to thank them for their many years of service to both the Authority and its residents and wish them good luck in future endeavors.

The Board would like to extend special thanks on behalf of both the Authority and the residents of Plantation, to the Rowley Council on Aging for the service and cooperation it provides.

Finally, the Authority would like to thank all Town Boards and Officials for their assistance and cooperation during the past year, especially the Police, Fire, and Highway Departments.

Respectfully submitted,

Katherine L. Dalzell, Chairperson
Mary Ellen MacDonald, Vice Chair/Secretary
Donald P. Hovey, Treasurer
Jack L. Cook

REPORT OF THE EASTERN ESSEX DISTRICT DEPARTMENT OF VETERANS' SERVICES

This department is charged under Chapter 115 Massachusetts General Laws with providing services to veterans, their survivors and dependents. Principal workload under state law includes the administration of aid to veterans and dependents. Communities fund this program, which is subsequently 75% reimbursed the following fiscal year by the Commonwealth. This is a need based program and the department is required to conduct periodic comprehensive review of the cases to insure no substantive facts have changed, while working with the veteran to identify alternative or long-term solutions to individual circumstances. During the calendar year Rowley had six veterans/widows with four spouses/children on this program. Under state law the department also assists qualified veterans to obtain bonuses, and qualified veterans, widows and parents to obtain state annuities, property tax abatements, and other benefits.

The Veterans' Services program also mandates extensive interaction within the federal community, principally with the Department of Veterans' Affairs. The Veterans' Service Officer (VSO) assists veterans and their dependents in filing for pensions, service connected injury/illness compensation, dependency indemnity compensation for survivors, VA healthcare enrollment, insurance claims, decedent claims, and many other issues. Federal benefits processed by this

department are paid directly to those eligible to receive the assistance or entitlement. In 2012 the VA sent approximately \$307,000 to eligible recipients in Rowley, of which the current staff is responsible for approximately \$291,000 dollars paid to or saved by those assisted in Rowley.

Additionally, the department interacts within the federal community to correct military records, obtain needed documentation and insure veterans/dependents receive awards and recognition to which entitled. The VSO provided information, advice or assistance to 24 of the town's 361 *identified* veterans and 3 of the 50 *identified* veterans' widows during 2012. We also provide support and information assistance for National Guard and Reserves called up for service in Iraq or Afghanistan and their families.

The Director and the Assistant to the Director, Georgia Gadbois, advocate for veterans on issues at the local, state and federal level, interact with elected and appointed officials on issues, and work with local organizations in serving the community. The department also provided information, assistance and guidance for citizens in determining their needs for Medical insurance. With the support and concurrence of the Board of Directors, the Department expanded its office space and is accepting volunteers to assist with various projects in support of the office, veterans, and deployed service personnel. We will soon be providing space for counseling of veterans by trained VA personnel.

The Eastern Essex District is composed of the Towns of Essex, Georgetown, Hamilton, Ipswich, Rowley, West Newbury and Wenham. A Board of Directors consisting of one selectman (or designee) from each town maintains oversight. Mr. Richard Cummings is the Rowley member of the Board of Directors.

Terrance P. Hart
District Director

REPORT OF WHITTIER VOCATIONAL-TECHNICAL SCHOOL ANNUAL OPERATIONAL REPORT

TO: The Honorable Board of Selectmen

FROM: David Irving, Whittier Representative
William P. DeRosa, Superintendent

Whittier offers 20 vocational technical career areas designed to provide the necessary training and skills for further education or work force success.

Whittier's academic program is designed to offer students the fundamental skills through its core curriculum in English, Math, Science and Technology, Social Studies, World Languages, Physical Education/Health, and Elective subjects. Courses are aligned with the Massachusetts Curriculum Frameworks in order to achieve success on the MCAS.

Courses are offered in a sequential format and are integrated with the vocational-technical areas, wherever practicable and mutually beneficial. All academic courses offer advanced sections for students who desire to further their education. We offer honors courses in English, science, and

math to lead toward advanced placement courses. Moreover, a Tech Prep program is offered to eleventh and twelfth grade students which parallels the College Prep program and provides students with the opportunity to earn college credit and/or advanced college placement.

Since all programs are open to both females and males, we encourage our students to explore and to specialize in non-stereotyped, non-traditional vocational-technical areas and to strive for the maximum realization of their goals and potential.

Whittier Regional Vocational Technical High School is entering its thirty-ninth year. To date we have graduated 9,780 students from the day school.

The enrollment for the Evening School from Rowley: 7

The October 1, 2011 Day School Enrollment:

	Boys	Girls
Grade 9	1	0
Grade 10	2	1
Grade 11	0	1
Grade 12	6	1
Total –	12	

2012 Graduates – 7

The cost to Rowley for the school year 2011-2012 was \$221,274.00.

Respectfully yours,

David Irving
Rowley Representative

William P. DeRosa
Superintendent

REPORT OF THE TRITON REGIONAL SCHOOL DISTRICT

SCHOOL OFFICIALS – 2012/13

Superintendent of Schools

Christopher Farmer
112 Elm Street
Byfield, MA 01922
(978) 465-2397

Assistant Superintendent of Schools

Brian L. Forget
112 Elm Street
Byfield, MA 01922
(978) 465-2397

Chief Academic Officer

Kimberly Croteau
112 Elm Street
Byfield, MA 01922
(978) 465-2397

Administrator of Special Education

David Magee
112 Elm Street
Byfield, MA 01922
(978) 465-2397

Pine Grove School

Principal

Christine Kneeland
191 Main Street
Rowley, MA 01969
(978) 948-2520

Pine Grove School

Assistant Principal

Margot Lacey
191 Main Street
Rowley, MA 01969
(978) 948-2520

Triton Regional Middle School

Principal

Alan MacRae
112 Elm Street
Byfield, MA 01922
(978) 463-5845

Triton Regional High School

Principal

Kathryn Dawe
112 Elm Street
Byfield, MA 01922
(978) 462-8171

SUPERINTENDENT'S REPORT

During the past year the School Committee has revised or introduced thirteen policies, including new arrangements for the evaluation of teachers and administrators.

The Finance Sub-Committee continues to develop more transparent and more easily understood budget reports. During the past year the monthly expenditure reports and the revolving account report have been modified with this goal in mind.

The School Committee invested a significant amount of time in developing an understanding of school and program budget proposals, which enabled it to make the case for community support for the adopted budget, which is available on the district web site. An important feature of the FY13 budget is the fact that the School Committee was able to make health insurance arrangements with the Public Employees Committee that resulted in a zero increase in health insurance costs.

The Committee continues to attach importance to maintaining effective class sizes. Average 2011-12 elementary school classes sizes are detailed below.

School	Grades K-3	Grades 4-6
Newbury ES	19.7	22.0
Pine Grove	18.9	20.3
Salisbury ES	16.1	18.3

Outside the classroom our students have opportunity to participate in a wide range of activities, including athletics, the visual and performing arts, international visits, and community service.

A number of changes have taken place within the district leadership. Our Title 1 Director, Kimberly Croteau, was appointed as Chief Academic Officer, replacing Kate Carbone who is now Assistant Superintendent in Salem. The high school Principal left the district in November 2011. Assistant Principal Kathryn Dawe was appointed to lead the school through June 2013, and skillfully stabilized a difficult situation. Subsequent to the appointment of middle school Principal Jared Fulgoni to a similar position with the Haverhill Public Schools in August, the leadership of the middle school has been transferred to Assistant Principal Alan MacRae for the 2012-13, with School Counselor Liz Finn taking over as Assistant Principal. At Salisbury Elementary School, Shannon Nolan has replaced Lisa Oliver following the latter's appointment to a Principalship with the Beverly Public Schools.

Under the leadership of Principal Kathryn Dawe, the high school continues to be accredited by the New England Association of Schools (NEASC) and Colleges, and is now preparing its next accreditation visit.

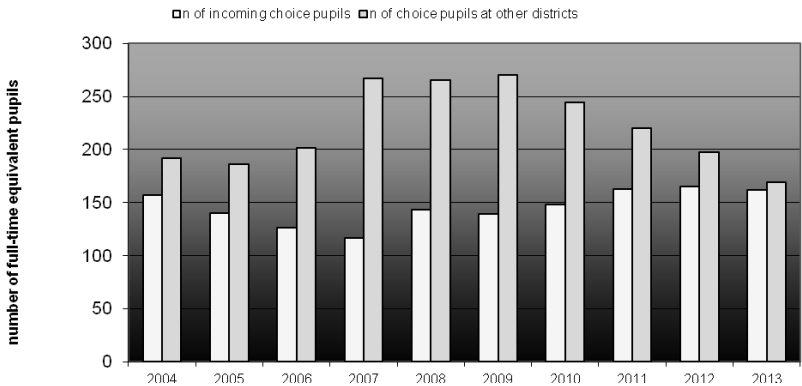
At the turn of the year the School Committee approved a proposal that the district investigate the merit of merging the middle and high schools under a single Principal. It is envisaged that Grades 7 through 9 would be organized as a Lower School under a Head of Lower School, while the older grades would form the Upper School – also with its own Head. The aim would be to establish greater continuity in the curriculum, teaching and learning, and student support within a developmentally appropriate organization. An important goal will be to strengthen the structures that support the academic and social/emotional development of adolescents. The committee established to review the proposal is expected to report in March.

While students’ assessed achievement on the state’s annual MCAS tests in 2012 is not uniform across the grade levels, by the time students reach Grade 10 92% are proficient or better in Language Arts, and 85% are proficient or better in Mathematics as compared with the state averages of 88% and 78% respectively. Across the district as a whole the Student growth, as measured by the state’s Student Growth Percentile, is in the typical range, with Grade 6 showing the greatest assessed growth. In 2012 the high school graduation rate exceeded 90% for the first time.

A recent review of the use of homework is being implemented. A review of how we grade student work is scheduled for review during the next school year.

The principal theme of our Professional Development Program this year is ensuring that all students are able to read with comprehension at grade level.

The quality of what is available in our schools is reflected in the continuing reduction in the number of children who attend public schools outside the district. Inward numbers now almost match the number of out-going students. The number of students with special needs placed outside the district continues to fall.



While much of our school fabric is relatively new, Pine Grove School’s needs for refurbishment are a priority for capital improvement. Accordingly the School Committee has submitted a Statement of Interest to the Massachusetts School Building Authority, which is the first step in engaging the state in a discussion about the school’s needs.

Thanks to a \$525,000 commitment by *The Institution for Savings*, plans are taking shape for the refurbishment of the high school stadium, where the track and the bleachers are becoming unsafe.

The intention is to replace the home side bleachers, and provide a full-sized turf field for all field sports within an improved track. The *Triton Education Foundation* is leading the fund raising effort.

Our work is reliant on public funds and the willingness of the communities we serve to invest in the future of their children and their communities. My warmest thanks to all who support the district's schools.

Respectfully submitted,
Christopher Farmer

PINE GROVE SCHOOL PRINCIPAL'S REPORT

To the Citizens of the Town of Rowley:

Our mission as a faculty, staff, and school community continues to be Transparency Unto Trust. In the fall of 2012 Pine Grove School opened with approximately 565 students. The school offered three full day kindergartens as well as one half day a.m. session. Parents of full day students paid tuition for half of the day, with a sliding fee scale available for those who need assistance.

The 2011-2012 school year brought both opportunities and challenges as we examined data and trends throughout the grades. This current school year, a review of MCAS results has shown unevenness in student performance that we continue to grapple with at Pine Grove. While we continue to have a goal of closing the gap across the board between our high needs group and the group overall, it requires looking through very different lenses at each grade level.

Our sixth grade students performed very well, with seventeen students scoring at the advanced level in both ELA and mathematics, and three of the highest scorers being students from a high needs group. Fifth grade students showed a similar success in science, with 46% of students receiving an advanced rating. This included several SPED students, most of whom did not enjoy the same success in mathematics and ELA. This provided a rich opportunity to explore how the teaching techniques in science can be transferred to other areas of the curriculum.

DRA and DIBELS data collected over the past two years has shown that our third grade cohort is stronger this year than the third grade cohorts of the past two years, and we will be following them closely in increasing their capacity for success. At the same time, it is essential that we show significant growth throughout the fourth and fifth grades, who ranged from 43-48% in growth last year in ELA and math.

Supports, such as WIN Time – What I Need (*Response to Intervention*) and Instructional Support Team (IST) are put in place for children who need additional help in specific academic areas, and the math and reading specialists also worked with children both individually and in small groups.

Pine Grove School continues to develop WIN Time for all struggling students as well as our high ability students. WIN Time is the use of research-based instruction and interventions to students

who are at risk and may be suspected of having specific learning disabilities. A three tiered pyramidal model is implemented when providing RTI.

Pine Grove School is deeply committed to the planning, organization, and implementation of an all-inclusive Professional Development Program. Our Program aims to improve the knowledge, skills, and competencies of teachers, instructional assistants, administrators, school council, school committee members, community members, and others. Pine Grove School strongly believes that an excellent school system supports rigorous learning and performance standards for both students and staff. In building a strong professional development program, we are dedicated to the overall goal of enhancing good instruction that leads to high levels of student academic achievement. To achieve this goal, we believe in providing a representative and trusted professional development process that encourages staff and community investment and partnership in creating excellence in teaching and learning district-wide.

Therefore, teachers at Pine Grove School continued to participate in a number of professional development activities including Data Teams, Curriculum Mapping, Response to Intervention and Differentiated Instruction. All Professional Development activities are related to our 2012-2013 School Improvement Plan.

The Principal Coffee Talk sessions have been well received and attended by Pine Grove School parents and teachers. Topics discussed include MCAS, the book, [Bringing Up Geeks](#), by Marybeth Hicks and Healthy Nutrition for Children. These sessions focus on topics of interest with regards to parenting and education, which complements our theme of Transparency Unto Trust as well as our 2012-2013 priority area of Parental and Community Engagement.

Several *Community Gatherings* continued to take place throughout the year with an emphasis on appropriate school conduct, bullying and harassment, and a continuation of Character Education in which students are introduced to monthly themes such as Being Positive, Diligence, Gratitude, Reliability, cooperation, Tolerance, Creativity, Confidence, Citizenship and Patience. *Community Gatherings* for parents reiterate information previously presented to the students.

Previous building walkthroughs have occurred with members of the Rowley Board of Selectmen, Triton Regional School Committee and Central Office Administration. During the walkthroughs, many of the buildings shortcomings were identified including technological limitations that are becoming more acute. Dialogue has begun with the Rowley Board of Selectman and the Triton Regional School Committee to begin the process of researching the building and property needs that the Town of Rowley is responsible for. An application to the Massachusetts School Building Authority was processed and at this time, a building project/renovation for Pine Grove School is on hold.

The *Pine Grove Safety Committee* continued to work diligently to establish and review emergency protocols for potentially dangerous situations that could occur at the school. Protocols and procedures are continually revisited based on the information that is learned from these drills. A planned lockdown drill took place in the spring of 2012 and was very successful. Future lockdown

drills are currently underway and as a result of the Newtown, CT school shooting, lockdowns will be conducted more frequently at Pine Grove School.

The *Pine Grove School Student Council* is an active group of fifth and sixth grade students with over 40 students participating during the 2012-2013 school year. They assist in the Pine Grove School Store and raise funds to contribute to various charitable organizations. They continued their focus last year on the environment. Members of the Student Council also maintain the paper recycling program at Pine Grove School, and organize activities to promote school spirit throughout the grades. PGS raised \$8,500 for Coins for Cures to support Children's Hospital, Boston.

The *Parent Teacher Association (P.T.A.)* continued to purchase a variety of resources for PGS in addition to funding field trips for students across all grade levels. The Rowley Public Education Fund (*R.P.E.F.*) continued to benefit the school by providing a wide array of cultural enrichment opportunities for all students. They also have been instrumental in providing necessary resources to support instruction at PGS. The school is grateful to both of these organizations for all that they do to support the school.

The *Kid's Club Program* continues to provide before school daycare for families from 7:10AM to 8:10AM, as well as after school daycare from 3:00-6:00PM.

Pine Grove School remains committed to being a respectful, safe and collaborative community of invested learners. Many teachers continue to be trained in the Responsive Classroom Model, which is a proactive approach which fosters mutual respect and caring for those around us as well as the physical classroom. The Pine Grove School staff believes that it is important to focus on the 'whole child', and to encourage children to become proactive and caring world citizens.

Pine Grove's young artists and musicians were again well-represented at the Triton Music and Arts Festival in the spring. The February musical last year was Alice In Wonderland. This year's performance is The Princess and the Pea. The Link Art Gallery continued to host a series of exhibits by students and guest artists that captivate both our children and visitors. Pine Grove School continues to rank within the top five in Massachusetts in participation on the 'Artsonia' web-based art gallery. It is nice to see the strong commitment to the arts in the Rowley community.

In addition to the above mentioned activities, there are many enrichment programs that take place at Pine Grove. Examples include Destination Imagination (DI), Yoga, Fencing, Chess Club, Geography Teams, Science and Math League, and Ski/Snowboard Club.

Sincerely,

Christine A. Kneeland
Christine A. Kneeland
Principal

TRITON REGIONAL HIGH SCHOOL PRINCIPAL'S REPORT

The mission of Triton Regional High School is *to guide all students in realizing their individual potentials by providing opportunities to be educated in a safe, academically challenging, and culturally rich environment*. This Mission Statement and the expectations for student learning can be found on our website - www.trsd.net/high. Just click on "About the School" to learn more about the high school and our community of learners. For additional information, we encourage you to check out the Triton Today section on the home page of the district web site for current School Committee and district news.

We are proud of the fact that the high school offers a rigorous curriculum, which includes fourteen Advanced Placement courses: English Language and Composition, English Literature and Composition, US and European History, Calculus, Physics C: Mechanics, Biology, Chemistry, Spanish Language, French Language and Culture, Studio Art and Art History, Music Theory and Statistics. Additionally, our Senior English curriculum allows for students to choose from various electives dependent upon their interest level while providing opportunities to be immersed in a rich stimulating course of study. In addition, we have formed a partnership with Salem State University to offer dual enrollment classes that are held on campus. Since the spring of 2010, over forty students have participated in and earned college credits through their studies in the dual enrollment program. We will continue to work collaboratively as a school community to utilize and to seek resources to create a school culture that will have a lasting impact through the challenge and education of each student.

The high school continues to meet the MCAS state accountability benchmarks in making satisfactory progress towards 100% proficiency by 2015 in English Language Arts, Math, and Science/Engineering Technology. We are confident our students will continue to succeed on the MCAS tests and that we will see an ever-increasing proportion of our students achieving in the Proficient and Advanced categories. To support our goal, we provide MCAS tutoring both in the spring and fall for students and we continue to strive to offer additional MCAS preparation assistance for students in need of remediation.

We are committed to guiding ALL students in realizing their individual potentials. To this end, we have an alternative education classroom in the high school which focuses on the specific individualized needs of some of our struggling learners. We are working to ensure that all students receive the benefits of education and this program is designed to improve achievement for the struggling learner. Students in this classroom have the opportunity to achieve success by utilizing a web-based credit recovery program in addition to being taught in a smaller, individualized program. As students in a 21st century learning environment, out of school supervised vocational opportunities are also being addressed for these students ensuring they will graduate with college and career readiness skills.

The 2012-2015 School Improvement Plan, developed by the site-based School Council has identified four primary goals for the high school. The School Council is steadfast in providing

support and guidance in leading the school for effective change, giving careful attention to the evidence on current results as well as on possible improvements. One of the goals of last year, which continues to be a goal in the current plan, is the continued development of a Student Advisory Program. At present the high school has an advisory program for freshmen students. The goal of this program is to develop a supportive, individualized and personalized environment for the students. Our Student Advisory Program provides each student with an adult mentor in the building, providing a consistent human element strengthening relationships among people and fostering an environment conducive to learning. The challenge for us as a school is to understand each student and how he or she learns best. Through this learning, we can develop the right structures and tactics to challenge each student and engage him or her in their learning.

Meeting the learning needs of our students requires dedicated resources, systems, and processes. This past year, we were able to enhance course offerings and opportunities to students through the expansion of our business department. After hearing from students and listening to their requests, we were able to augment the program options in our business department to better meet student needs upon graduation. Another way we have been able to expand business program offerings has been through the establishment of Triton High School's own DECA (Distributive Education Clubs of America) chapter. DECA is a national high school and college program that extends the teaching and learning of National Curriculum Standards in four career clusters - Marketing, Finance, Business Management & Administration, and Hospitality / Tourism. Its focus is to prepare the next generation of students to be academically prepared, community oriented, professionally responsible, and experienced leaders. This is accomplished through a series of events and conferences at the District, State, National, and International levels. Students compete to advance in their respective selected areas of choice through exams and role playing events. Beyond competition based events, DECA also offers leadership seminars at the different conferences throughout the year.

These added business curriculum offerings help us provide students with more real world experiences in addition to those already offered to students working in the "Viking Corner Store" and the school bank. To further these goals for our students, the Institution for Savings Bank holds a Credit for Life fair for all juniors in the high school gymnasium. The Credit for Life fair is a nationally recognized program designed to help high school students develop personal financial management skills that they will use throughout their lives. Last year Triton students participated along with students from Ipswich, Pentucket, and Newburyport high schools.

Triton High School foreign language students have a distinct opportunity to participate in our school sponsored French international exchange program. This exchange program began in 2008 and we are proud to be able to continue providing our students with such a rich and rewarding experience. Student participation in this exchange program provides high school students a unique opportunity to discover another culture and to meet other youth of their own age from another country - providing everyone with a tremendously enriching experience. The first of these exchanges took place in the Triton Community in 2008-2009 and this is the third year Triton is participating in this exchange. It is the intent of the organization that exchanges represent not only a school-to-school exchange; but also, a community-to-community exchange.

The District's 21st Century after school enrichment program continues to be a resounding success with a great many students. There are 189 high school students actively participating in the many varied opportunities available to them after school. The students in the Triton Learning Center Program continue to maintain a paper-recycling program. Students can be seen collecting used paper from throughout the building and the public is welcome to get involved. A green collection bin is kept behind the building, near the power plant. Interested individuals are welcome to place their used paper in that bin.

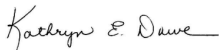
Parents continue to partner with the school and make major contributions via support groups such as the PTA, Boosters, Gradventure, and TMPO. We are pleased that a number of parents continue to serve in volunteer capacities at the school, such as after-school help in the library/media center, and we hope to find ways to encourage even more volunteerism in the future. We are indebted to Carla Collins, our volunteer program coordinator, for her help and encouragement. The Triton Education Foundation has also become very involved in supplementing the needs of our school as well as the other district schools by providing Smart boards, projectors, and laptop carts for our classrooms. TEF was instrumental in the development of the Newburyport Five Cents Savings Bank College and Career Center, which serves to greatly enhance our developmental guidance curriculum.

Our students continue to receive noteworthy recognition in a number of state and national academic, athletic, and artistic venues. For example, fifty-five students were named to the John and Abigail Scholarship Program. To qualify, these students must rank in the top 25 percent of those taking the MCAS test at Triton High School. Students are offered four years of free tuition at the University of Massachusetts or at any of the state or community colleges. Our visual and performing arts students have gained considerable recognition at the regional and state levels, including student acceptance into the All State Jazz Band, awards in the Boston Globe Scholastic Art Competitions, the Scholastic Art and Writing Awards, the Newburyport Budding Artists Competition, Art All-State, National No Name Calling poster competition, and the Congressional competition for 2D work.

Students continue to participate with energy and enthusiasm not only in athletics, extra-curricular and co-curricular activities, but also in community service programs. Again this year we hosted a number of events for our senior citizens including the Senior Citizen Prom, a spring breakfast, and the Holiday Tea. Various student groups sponsored a blood drive for the American Red Cross, participated in the Salisbury Santa's Helper Program, assisted physically challenged children at the Special Olympics, helped with fundraising for the Salvation Army and visited needy children during Thanksgiving at the Lawrence Boys and Girls Club.

On behalf of the students, staff and administration of Triton High School, I would like to express our gratitude to the citizens of our district. In particular we appreciate the continuing and focused efforts of our School Council and the Triton Regional School Committee.

Respectfully submitted,



Kathryn E. Dawe
Principal

TRITON REGIONAL MIDDLE SCHOOL PRINCIPAL'S REPORT

I have been much honored to take the helm of Triton Middle School this school year, and I am thrilled with the direction we are heading. Our dedicated and professional staff strives to make each student's day, a successful, enriching experience. The middle school continues to offer a blend of rigorous academics, high quality instruction, and popular extracurricular activities.

There has been a lot of resources and effort put forth to continue our MCAS improvement, including completion of our Curriculum Mapping of all core subject areas. These maps are now available on the district web site. We also continue to align with the new Common Core Standards, developing common assessments in most subject areas and affording teachers time to collaborate on best practices. These efforts paid off this past year with the middle school being designated as a Level 1 school as ranked by the Department of Elementary and Secondary Education. This is the highest level achievable and means all groups are performing excellently. We will continue to work hard to narrow proficiency gaps and give students every opportunity to achieve to their potential.

Our community service initiatives continue to expand with another very successful "Canuary" food collection/service learning initiative. Students have exceeded last year's totals, for both money and food items collected; all while learning valuable lessons about poverty and hunger. This spring, the middle school visual arts program will be participating in the Salisbury Rail Trail Mural project. Selected pieces of 8th grade art will be showcased in a mobile art show that will be on display in all three Triton towns.

Our 21st Century Community Learning Centers Grant programs continue to be utilized by students after school. Performances of the Select Choir, Jazz Band and our Drama Workshop continue to get rave reviews. The middle school Math League Team has had two top 2 finishes and anticipates challenging for their division crown this year.

I have been a student, teacher and now, administrator in this school and continue to marvel at the creativity, commitment, and achievement of the students and faculty. This is only possible with the unyielding generosity and involvement of families and our communities. With that support, there is no limit to what the students of Triton Regional Middle School can accomplish.

Thank you to everyone for helping make the success of the middle school possible,

Respectfully submitted,

Alan B. MacRae
Principal

SCHOOL COMMITTEE – 2012/13

NEWBURY REPRESENTATIVES

TERM EXPIRES

Robin Williams 12 Scotland Heights Drive, Newbury (978) 462-0415	2013
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Dina Sullivan 21 Coleman Road, Byfield (978) 463-0930	2014
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Suzanne Densmore 32 School Street, Byfield (978) 465-5311	2015
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ROWLEY REPRESENTATIVES

TERM EXPIRES

Paul Lees 71 Wilson Pond Lane (978) 948-2334	2013
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Richard Cummings 3 Arbor Way (978) 948-8176	2013
---	------

Mary Murphy 377 Wethersfield Street (978) 948-7917	2015
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SALISBURY REPRESENTATIVES

TERM EXPIRES

Deborah Choate 8 Lions Way (978) 462-4578	2013
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Jane Purinton 20 Toll Road (978) 465-7821	2014
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Linda Litcofsky 66 Rabbit Road (978) 463-6877	2015
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**TOWN OF ROWLEY
ENROLLMENTS AS OF OCTOBER 2011**

Pine Grove School

Elementary	Boys	Girls	Total
Early Childhood	17	25	42
Kindergarten	29	26	55
Grade 1	41	50	91
Grade 2	37	42	79
Grade 3	42	33	75
Grade 4	45	37	82
Grade 5	34	37	71
Grade 6	40	40	80
Total	285	290	575

Triton Regional Middle School

Grade 7 Rowley Students	57
Grade 8 Rowley Students	63
Total	120

Triton Regional High School

Grade 9 Rowley Students	62
Grade 10 Rowley Students	52
Grade 11 Rowley Students	48
Grade 12 Rowley Students	66
Total	228

Other Enrollments as of October 2011

	SPED	9
	Private	35
	Parochial	12
	Public	90
	Home-Schooled	15
	Total	161

Pine Grove School Enrollment	575
Triton Regional Middle School Enrollment	120

Triton Regional High School Enrollment	228
Other Enrollment	161
Total 2011/2012 Enrollment as of 10/1	1084

General Fund
Statement of Revenues and Expenditures – Budget and Actual
Required Supplementary Information
For the Year Ended June 30, 2012

	<u>Final Budget</u>	<u>Actual</u>
Revenues		
Assessments to Member Towns	\$ 26,472,663	\$ 26,472,661
Intergovernmental	10,480,408	10,515,975
Medicaid	175,000	207,364
Investment Income	60,000	32,586
Insurance and Retirement Revenue	616,483	639,799
Miscellaneous		217
Total Revenues	37,804,554	37,868,602
Expenditures		
Administration	1,116,546	1,165,167
Instruction	17,926,593	17,642,536
School Choice	1,741,754	1,783,045
Transportation	2,115,892	2,087,742
Other School Services	339,940	339,408
Student Activities	348,169	343,517
Operation and Maintenance	2,580,740	2,684,167
Fringe Benefits	7,328,466	7,072,257
Debt Service:		
Principal	2,580,000	2,580,000
Interest	463,027	463,026
Total Expenditures	36,541,127	36,160,865
Excess (Deficiency) Of Revenues Over Expenditures		366,354

FY 2012 ASSESSMENTS

	Operating Budget	Capital Assessment
NEWBURY	\$ 8,779,165	\$ 251,577
ROWLEY	\$ 7,463,390	\$ 250,123
SALISBURY	\$ 8,938,266	\$ 911,850
Total	\$ 25,180,821	\$ 1,413,550

“NO SCHOOL” ANNOUNCEMENT

The “No School” announcement for the Pine Grove School and Triton Regional Middle/High School (Triton Regional School District) is given over TV stations WBZ (4), WCVB (5), WHDH (7), and FOX (25). In addition to the TV stations, the closures are posted on the district website at www.trsd.net and phone calls are made to all families via the district’s auto-dialer (ConnectED).

TOWN OF ROWLEY

TRITON REGIONAL SCHOOL DISTRICT OFFICIALS 2012/13

Christopher Farmer, Superintendent of Schools

Brian L. Forget, Assistant Superintendent of Schools

Kimberly Croteau, Chief Academic Officer

David Magee, Administrator of Special Education

Kathryn Dawe, Principal, Triton Regional High School

Alan MacRae, Principal, Triton Regional Middle School

Christine Kneeland, Principal, Pine Grove School

Margot Lacey, Assistant Principal, Pine Grove School

Offices and Departments

Following is a list of Town offices and departments. Office and meeting hours are subject to change due to any number of factors. **Please call ahead.**

Accountant: Town Hall – Tues - Thurs 10:00 a.m. -3:00 p.m. (978) 948-7908

Animal Control Officer: - Call Rowley Police in an emergency.

Assessors: Town Hall - Mon- 8:30 a.m.-8p.m., Tues-Thurs 8:30-4:30 Fri-closed to the public
(978) 948-2021. Meetings 2nd & 4th Monday - 6:00 p.m. in Assessors Office

Board of Health: Annex - Mon-Thurs 9:30 a.m. -12:30 p.m. – (978) 948-2231

Cemetery Commissioners: Rowley Cemetery – (978) 948-2885

Conservation Commission: Annex – Mon through Thurs 9:00 a.m.-12:30 p.m. (978) 948-2330 Other times by appointment

Council on Aging: Annex- Mon-Thurs 8:30-4:30, Fri 9:00-12:00 – (978) 948-7637

Finance Committee: Meetings as called by Chairman, check postings.

Fire Department: 7 Hammond St. - Mon-Fri 8:00 a.m. - 4 p.m. (978) 948-3812

Highway Department: Garage, Independent St. – (978) 948-2441 Leave message

Housing Authority: Office, Plantation Drive, Mon, Tues, Thurs, Fri 8:00 a.m. -12:00 p.m.- (978) 948-2371
Meetings 2nd Friday 9:00 a.m.

Inspection Dept: Annex- Bldg Insp. Office hours – Mon – Thurs 9:00 a.m.-12:00 p.m. (978) 948-2186

Fax number for all inspectors: (978) 948-3796

Plumbing/Gas Inspector - Mon. & Thurs 7:00 a.m. -8:00 a.m.

Wiring Inspector - Mon & Thurs. 7:00 a.m. – 8:00 am.

Library: 141 Main St-Mon, Wed, Thurs 10-8 pm, Tues 2-8:00 pm, Sat 10:00 a.m. – 2:00 p.m., closed Friday
(978) 948-2850 www.rowleylibrary.org

Meetings of Trustees 3rd Tuesday of month at Library

Friends of the Library 2nd Tuesday

Light Department: Office, 47 Summer St - Mon-Fri 8:00a.m.-4:30 p.m. (978) 948-3992

www.rowleylight.com Meeting of Light Board 2nd Tues of month 10:00 a.m. at the Light Department

Parks & Recreation: Check for meeting postings.

Personnel Board: Meetings as called by Chairman, check postings. (978) 948-7068

Personnel Officer: (978) 948-2705

Planning Board: Annex – Mon, Tues, Weds., Thurs 9 a.m. -11 a.m. – (978) 948-5549

Meetings- Wednesdays as scheduled at Annex.

Police Department: 477 Haverhill St. - Business (978) 948-7644 - Emergency 911

Selectmen/Town Administrator: Town Hall - Mon - Thurs 9:00 a.m. -4:00 p.m. Fri 9:00 a.m.- noon
(978) 948-2372 Meetings Mondays 7:00 p.m. Town Hall

Town Clerk: Town Hall-Mon 9 a.m.-8 p.m. Tues, Thurs & Fri 8 a.m.-noon, Wed 8-4:30- (978) 948-2081

Treasurer/Collector: Town Hall-Mon 8:00 a.m.-8:00 p.m., Tues, Weds, Thurs 8-4:30, Fri 8-12 – 948-2631

Tree Warden: Independent St. (978) 948-2441 Leave message.

Triton Regional School District: Pine Grove: 948-2520 Triton Middle: 462-5854 Triton High: 462-8171

Superintendent's Office: 465-2397 School Committee meetings generally one Wednesday per month at Triton School Library - see Triton's school calendar for dates

Veteran's Agent: Ipswich Town Hall (978) 356-3915

Water Department: Central Street, Mon-Fri 7:00 a.m. -3:00 p.m. (978) 948-2640

Meetings as scheduled by Board, check postings.

Zoning Board of Appeals: Office hours – Mon – Weds. 9:00 a.m. to 12:00 p.m. (978) 948-2657.

Meetings every third Thursday.

