



Town of Rowley
Massachusetts

ZONING BOARD OF APPEALS

39 Central Street, PO Box 275, Rowley, MA 01969
Phone 978.948.2657 Email zoning@townofrowley.org

May 19th, 2016 Meeting Minutes

Those present: Chairman Donald Thurston, Thomas Heidgerd, Robert Clewell, Peter Carpentier, David Levesque, and Administrative Assistant Lisa Lozzi.

I. Call to Order

Chairman Thurston calls the meeting to order and reads the Agenda for the record.

II. Approval of Minutes – April 28th, 2016

Chairman Thurston asks for a motion to accept the minutes. Levesque so motions. Heidgerd seconds. All in favor.

III. Financials

Reports are reviewed.

IV. Decision Review and Vote

- 16.03 – Roger LeBlanc – 9 Walnut Dr - Special Permit

Chairman Thurston asks for a motion to accept Decision. Clewell so motions. Levesque seconds. All in favor. Board Members sign the Decision.

- 16.04 – JM Dunn, LLC – 968 Haverhill St – Special Permit

Chairman Thurston asks for a motion to accept Decision as amended. Carpentier so motions. Clewell seconds. All in favor. Board Members sign the Decision.

Board Members discuss notifying the various Town Departments to 'copy' the Applicant with their (Town Dept.) comments. Heidgerd makes a motion to adopt a procedure to include in the ZBA application packets to tell the Town Departments/Boards information which states that the 'applicant' also be notified by the Town Department/Board if that Town Department/Board has comments regarding said application. Carpentier seconds. All in favor.

V. ZBA Rules & Regulations – Discuss

Much discussion among Board Members on the ZBA Rules. Numerous changes are notated and verbiage discussed for the second attempt at updating the ZBA Rules.

Board Members take a five minute recess.

VI. Adjourn

Levesque motions to adjourn. Clewell seconds. All in favor. Meeting adjourns at 8:54 pm.

Minutes accepted at the 6.16.16 meeting.

Documents and exhibits provided/used at meeting and are available in the ZBA office:

Meeting Agenda

Minutes of April 28th, 2016

Draft Decisions for case #16.03 and case #16.04

Draft ZBA Rules