

Rowley Planning Board

January 4, 2012 Meeting

The Planning Board held a regular meeting on Wednesday, January 4, 2012 at 7:30 p.m. at the Town Hall Annex, 39 Central Street, Rowley, MA. The following members were present: Curt Bryant, Chairman; Cliff Pierce, Vice Chairman; and Jean Pietrillo, Clerk. Late arrival was Larry Graham, from H. L. Graham Associates in Ipswich, MA., who is a consultant to the Board, at 7:45 p.m. Chairman Curt Bryant called the meeting to Order at 7:30 p.m.

Hawkesworth Village Estates - Bond reduction request

The Planning Board had previously received a letter, dated December 10, 2011, from Jeff Clarke and David Clarke of Clarke Associates LLC, requesting a \$30,000 reduction in the road completion bond amount. This letter also states that Larry Graham, the Planning Board's consultant, has reviewed the completed paving.

The Planning Board had also previously received a letter, dated December 12, 2011, from Larry Graham, recommending that the Planning Board reduce the bond in the amount of \$30,000 for the completed roadwork. Attached to this letter was a revised estimate for the remaining work to be completed on this subdivision. The new estimate for remaining work is \$138,000.

A motion was made and seconded (Pierce/Pietrillo) to reduce the bond for Hawkesworth Village Estates in the amount of \$30,000 for the completed roadwork. So voted unanimously.

Board discussion regarding Marion Way

Curt stated that Larry Graham has drafted a letter to the Zoning Board of Appeals, dated December 26, 2011, which summarizes items in Technical/Planning Review Report No. 1, dated November 22, 2011, which was also prepared by Larry Graham. This letter also states that before the Planning Board makes any recommendations on the waivers requested by the applicant, they would like a response from the applicant in regards to all the items listed in the report.

Cliff stated that he has read this letter and he thinks it's excellent. Jean stated that she has also read this letter and that she agrees with Cliff.

Curt reported that the Zoning Board of Appeals is holding the public hearing for Marion Way on Thursday, January 19, 2012. Their meetings start at 7:00 p.m.

Curt also reported that in response to Fred Ford's review of Marion Way, John Decoulos submitted a revised plan. Curt stated that he would like Larry Graham to review this revised plan. Cliff and Jean agree.

#### Appointment to Community Preservation Committee

Curt stated that Stuart was the Planning Board's appointment to the Community Preservation Committee, but since he has resigned from the Planning Board, a new person needs to be appointed to this Committee. Cliff volunteered to serve on this Committee.

A motion was made and seconded (Pietrillo/Bryant) to appoint Cliff Pierce to the Community Preservation Committee. So voted unanimously.

(Larry Graham arrives at 7:45 p.m.)

#### Acquisition of Town of Rowley Pictometry

Curt stated that he had received an email from Brent Baeslack, the Conservation Agent, in regards to sharing the cost of aerial imagery that can be used with the Electronic Field Study software. Due to budget constraints, Brent suggested a \$1,000 contribution from the Planning Board, and other departments that may be interested in obtaining the pictometry.

A motion was made and seconded (Pierce/Pietrillo) to contribute \$900 from the Planning Board's expense line item to the Conservation Commission for the purchase of the pictometry. So voted unanimously.

#### Town Planner job description

A motion was made and seconded (Pierce/Pietrillo) to approve the revised job description for a professional Town Planner. So voted unanimously.

Schedule Public Hearing Date for Site Plan Application for Francisco Lepe, El Tapatio Restaurant, 300 Newburyport Turnpike

Copies of the application and plan were given to the Board members and to Larry Graham.

Curt stated that he would like to see more information on the site plan. He asked the Board members to review the packet of information and the plan and get back to him with any comments.

The Public Hearing has been scheduled for February 15, 2012 at 8:00 p.m.

Market Basket

Curt informed the Board members of the email from John Matthews. He is unable to be here tonight to discuss Market Basket due to a scheduling conflict, but he can be here for the next meeting.

Review of Minutes

The minutes of the November 16, 2011 meeting were reviewed and approved, as corrected.

Adjournment

There being no further business to come before the Board, a motion was made and seconded (Pierce/Pietrillo) that the meeting be adjourned. So voted unanimously.

The meeting was adjourned at 8:30 p.m.

Minutes accepted at the August 22, 2012 meeting.