

Town of Rowley, Commonwealth of Massachusetts
MINUTES OF ANNUAL TOWN MEETING
April 30, 2018

Counter/Tellers were recruited and sworn in by Town Clerk Susan Hazen to count for both the ATM and STM as follows: Nancy Leibe, 3 Intervale Circle; Robert Roy, 37 Christopher Rd; Brooke Ten-Eyck, 56 Newbury Rd.; and Maryellen MacDonald, 52 Summer St.
Quorum (100) was certified prior to STM by the Board of Registrars at 7:00 pm.
Special Town Meeting called to order by Moderator Joan C Petersen at 7:06pm, completed and adjourned at 8:38pm
The Annual Town Meeting called to order by the Moderator at 8:39pm

MOTION: Move to allow the non-resident Town Employees and school, local and state officials to speak, if called upon, during the April 30, 2018 Annual Town Meeting. These individuals will now raise their hands.
Clerk's Note: It has long been our policy to identify all non-registered/non-resident attendees as Visitors and require them to be segregated by seating along one side of the room, in this case, along the outside wall, to the left as you are standing on the 'stage'. All 'visitors' who raised their hand at this point were seated in the appropriate area.
Motion by Joe Perry, seconded by Robert Snow, passed by voice unanimous vote at 8:40pm.

Town Clerk Susan Hazen began the reading of the warrant, interrupted by Selectman Chair Perry with the following motion.

“Essex, ss.

To the Constables in the Town of Rowley in the County of Essex, Greetings:
In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Rowley, qualified to vote in elections and Town Affairs, to meet in the Pine Grove School, 191 Main Street, Route 1A, on Monday, the 30th day of April 2018 at 7:00 p.m., then and there to act on the following articles

MOTION: Move to suspend further reading of the April 30, 2018 Annual Town Meeting Warrant because all Present Town Meeting members have a copy of this warrant.

Motion by Joe Perry, seconded by Bob Snow, passed voice unanimous at 8:40pm

ARTICLE 1. Move to hear and act on reports of Committees and Boards.

ARTICLE 2. Move the Town vote to suspend in the Town Meeting the application of Section 19 and Section 20 of the Town Meeting Bylaw pertaining to the reconsideration of all money articles, such suspension intended for the specific purpose to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C [Proposition 2-1/2, so-called] and to give blanket warning hereby that any money article may, at the end of the meeting and after all articles have been acted upon, be moved for reconsideration in order to balance the total level of funds raised and appropriated within the limitations of Massachusetts General Laws Chapter 59 Section 21C.

Motion by Joe Perry, seconded by Bob Snow, passed voice unanimous at 8:42pm

ARTICLE 3. Move the Town vote to fix the annual compensation of elective officers of the Town as required by Massachusetts General Laws Chapter 41 Section 108 as follows:

<i>Elective Officer</i>	<u>Finance Committee Recommends</u>
Moderator	\$100

Board of Selectmen (each member)	\$2,231
Board of Assessors (each member)	\$2,456
Town Treasurer/Collector of Taxes	\$79,021
Town Clerk	\$55,515
Planning Board (each member)	\$0
Surveyor of Highways	\$76,733
Municipal Water Board (each member)	\$0
Trustees of Free Public Library	\$0
Rowley Housing Authority	\$0
Board of Shellfish Commissioners (each member)	\$500
Municipal Light Board (each member)	\$0
Board of Cemetery Commissioners (chairperson)	\$500

Inserted by the Board of Selectmen

Finance Committee Recommends

Motion by Bob Merry, seconded by Cliff Pierce, passed voice unanimous at 8:44pm

ARTICLE 4. General Omnibus Budget: Move the Town vote to raise and appropriate **\$17,455,301** and transfer and appropriate the sum of **\$865,000** from Free Cash, and transfer and appropriate the sum of **\$250,000** from Overlay Reserve, for a total of **\$18,570,301** to defray the expenses of the Town for the forthcoming fiscal year, including Bonds, Notes and Interest.

Inserted by the Finance Committee

Finance Committee Explanatory Note: *The Finance Committee recommended budget is shown in the fourth column. The only difference between the budget lines is in the third column, "Requested" and the fourth column, "Fin Com Recommended" is the FY 19 Triton Assessment as shown on Line 99. The Finance Committee is recommending a FY 19 Triton Assessment that is the FY 18 Triton Assessment with a \$200,000 increase. The Town anticipates receiving approximately \$400,000 in new property tax revenue in FY 19. The Finance Committee and Board of Selectmen are committing half of this new tax revenue for the FY 19 Triton Assessment. The requested Triton FY 19 Assessment has a \$532,640 shortfall in the Omnibus budget. The funding for this assessment is covered in Article 5. This omnibus budget is fully funded and balanced.*

Line		Expended	Appropriated	Requested	Fin Com
Item	Description	FY 2017	FY 2018	FY 2019	Rec.
	<u>General Government</u>				
	Town Moderator				
1	Moderator Stipend	100	100	100	100
	Board of Selectmen				
2	Selectmen Stipends	11,155	11,155	11,155	11,155

3	Town Administrator/Pers. Officer Salary	108,499	110,580	113,182	113,182
4	Assistant Town Administrators Salaries	56,281	60,316	62,352	62,352
5	Administrative Assistant Wages	11,203	12,999	13,290	13,290
6	CPA Administrator Stipend	2,000	2,000	2,000	2,000
7	Stormwater Administrator Stipend	5,000	5,000	5,000	5,000
8	Records Access Officer Stipend		1,500	2,500	2,500
9	Expenses	22,701	14,117	14,117	14,117
10	Rev. 9-1-1 Communication	4,777	4,800	4,800	4,800
11	Copier/Fax Expenses	5,401	7,420	7,420	7,420
12	General Audit Expense	18,000	18,000	18,000	18,000
13	Sealer of Weights & Measurers	2,500	3,000	3,000	3,000
14	Collective Bargaining Reserve	0	55,000	0	0
15	Pine Grove School Expenses	0	1,000	1,000	1,000
16	Stormwater Compliancy Exp.	45	20,000	20,000	20,000
17	Landfill Testwell Monitoring			20,000	20,000
18	Website Social Media Archiving			5,000	5,000
	Finance Committee				
19	Secretary Wages	862	1,596	1,632	1,632
20	Expenses	176	379	379	379
21	Reserve Fund	0	75,000	100,000	100,000
	Town Accountant				
22	Accountant Salary	54,920	56,161	57,521	57,521
23	Assistant Accountant Wages	17,518	20,920	21,126	21,126
24	Expenses	5,831	5,012	5,512	5,512
	Board of Assessors				
25	Assessors Stipends	7,368	7,368	7,368	7,368
26	Principal Assessor Salary	84,872	86,453	88,475	88,475
27	Administrative Assistant Wages	24,855	25,347	26,258	26,258
28	Consultant	500	500	500	500
29	Professional Services	11,600	12,325	12,325	12,325
30	Expenses	4,248	4,746	4,746	4,746
	Treasurer/Tax Collector				
31	Treasurer/Collector Salary	75,897	77,295	79,021	79,021
32	Assistant Treasurer Salary	44,476	44,900	45,939	45,939
33	Assistant Collector Wages	17,488	17,931	18,538	18,538
34	Expenses	34,495	35,800	35,800	35,800

35	Tax Title	9,673	10,517	10,517	10,517
36	Debt Fees & Charges	4,752	5,000	5,000	5,000
	Town Counsel				
37	Professional Fee	60,913	52,600	52,600	52,600
38	Litigation	10,693	62,000	62,000	62,000
	Personnel Board				
39	Expenses	173	399	399	399
	Information Services				
40	Expenses	16,187	22,422	22,422	22,422
41	IS Coordinator Stipends	2,000	2,000	2,000	2,000
	Town Clerk				
42	Town Clerk Salary	53,143	54,315	55,515	55,515
43	Wages	13,652	16,385	16,749	16,749
44	Expenses	3,144	3,887	3,947	3,947
45	Elections				
46	Wages	4,975	1,725	5,217	5,217
47	Expenses	6,313	4,000	8,750	8,750
	Registrar of Voters				
48	Stipends	2,300	2,300	2,300	2,300
49	Expenses	3,627	3,753	3,820	3,820
50	Conservation Commission				
51	Conservation Agent Salary	55,240	56,257	57,575	57,575
52	Secretary Wages	7,533	8,622	8,934	8,934
53	Expenses	2,050	2,050	2,050	2,050
	Planning Board				
54	Planner Salary	29,344	30,008	49,081	49,081
55	Planner Consultant	540	5,769	5,769	5,769
56	Merrimack Valley Planning Comm.	2,084	2,137	2,137	2,137
57	Expenses	1,740	3,670	3,670	3,670
	Zoning Board of Appeals				
58	Administrative Assistant Wages	9,625	9,849	10,224	10,224
59	Expenses	1,673	1,680	1,680	1,680
	Agricultural Commission				
60	Expenses	1,000	2,500	2,500	2,500
	Town Hall				
61	Town Hall/Annex Janitor Wages	13,784	15,037	15,559	15,559
62	Expenses	15,844	20,320	20,320	20,320

	Town Hall Annex				
63	Expenses	21,381	17,518	17,518	17,518
	Subtotal	986,151	1,215,440	1,256,309	1,256,309
	Public Safety				
	Police Department				
64	Police Chief Salary & Other Earnings	111,997	119,066	126,556	126,556
65	Wages	1,234,142	1,238,359	1,399,937	1,399,937
66	Expenses	148,006	137,625	143,900	143,900
67	Police Cruiser	32,293	34,695	34,695	34,695
68	Police Modular Building Lease	24,000	24,000	0	0
	Constables				
69	Wages and Expenses	0	300	300	300
	Fire Department				
70	Fire Chief Salary	86,075	87,656	89,603	89,603
71	Firefighter Wages	175,171	178,517	328,280	328,280
72	Call Firefighter Wages	93,167	98,500	100,716	100,716
73	Expenses	112,983	129,993	134,303	134,303
74	Station & Equipment Lease	20,000	20,000	20,000	20,000
	Inspection Department				
75	Salaries	56,015	56,857	58,355	58,355
76	Wages	11,562	14,319	14,768	14,768
77	Expenses	6,602	6,880	6,880	6,880
	Emergency Management				
78	REMA Director Stipend	4,000	4,000	4,000	4,000
79	Expenses	2,013	2,099	2,530	2,530
	Animal Inspector				
80	Salary	2,799	2,853	2,918	2,918
81	Expenses	0	200	200	200
82	Rabid Animal Control	287	1,853	1,853	1,853
	Animal Control Officer				
83	Salary	15,171	15,500	15,846	15,846
84	Expenses	1,561	1,622	2,122	2,122
	Tree Warden				
85	Salary	7,657	7,832	8,009	8,009
86	Expenses	9,000	9,044	20,000	20,000
	Harbormaster				
87	Harbormaster Salary	6,863	7,017	7,175	7,175

88	Deputy Harbormaster Wages			2,000	2,000
89	Assistant Harbormasters Wages	5,175	5,307	3,427	3,427
90	Pumpout Boat Wages	7,725	8,180	8,365	8,365
91	Expenses	5,689	4,212	4,212	4,212
92	Town Landing	500	500	500	500
	Shellfish Commission				
93	Commissioner Stipends	0	1,700	1,500	1,500
94	Commissioner Expenses	0	1,000	1,200	1,200
	Shellfish Constable				
95	Constable Wages	400	650	650	650
96	Constable Expenses	541	1,200	1,200	1,200
	Subtotal	2,181,394	2,221,536	2,546,000	2,546,000
	<u>Schools</u>				
97	Whittier Vocational Assessment	309,233	304,135	347,734	347,734
98	Whittier Capital Assessment	15,946	19,150	25,134	25,134
99	Triton Regional Assessment	9,199,643	9,622,873	10,355,513	9,822,873
100	Triton Capital Assessment	128,088	194,317	168,400	168,400
101	Essex Agricultural Technical	93,190	112,920	68,624	68,624
	Subtotal	9,746,100	10,253,395	10,965,405	10,432,765
	<u>Public Works</u>				
	Highway Department				
102	Highway Surveyor Salary	73,356	75,035	76,733	76,733
103	Wages	163,821	203,431	210,409	210,409
104	Expenses	114,433	114,926	114,926	114,926
	Snow & Ice Removal				
105	Expenses	235,967	165,000	185,000	185,000
	Recycling				
106	Wages	3,428	4,408	4,315	4,315
107	Expenses	7,970	8,510	8,510	8,510
	Fire Hydrants				
108	Expenses	53,400	53,400	14,400	14,400
	Street Lighting				
109	Expenses	0	30,500	34,000	34,000
	Town Land Maintenance				
110	Expenses	892	3,500	3,500	3,500
	Cemetery Commissioners				
111	Commission Chair Stipend	0	500	500	500

112	Wages	16,955	29,568	30,512	30,512
113	Expenses	3,841	6,800	6,800	6,800
	Subtotal	674,063	695,578	689,605	689,605
	<u>Health & Human Services</u>				
	Board of Health				
114	Health Servs Coordinator Salary	62,402	63,578	65,138	65,138
115	Sanitary Health Agent Wages	10,804	11,049	11,299	11,299
116	Adm. Asst./Asst. Inspector Wages	43,430	44,243	45,295	45,295
117	Public Health Nurse Salary	5,000	5,114	5,230	5,230
118	Expenses	6,862	6,900	6,900	6,900
	Council on Aging				
119	Senior Director Salary	35,857	37,300	38,158	38,158
120	Wages	59,211	65,700	73,251	73,251
121	Elder Services Merrimack Valley	0	294	294	294
122	Expenses	13,504	14,904	14,904	14,904
	Veterans Affairs				
123	Veterans Benefits	22,458	68,000	68,000	68,000
124	Eastern Essex Veterans District	38,334	24,904	25,907	25,907
	ADA Compliancy				
125	Expenses	0	190	190	190
	Subtotal	297,862	342,176	354,566	354,566
	<u>Recreation/Historic</u>				
	Rowley Public Library				
126	Library Director Salary	54,642	55,672	56,977	56,977
127	Wages	123,624	129,682	132,204	132,204
128	Expenses	99,047	102,065	103,764	103,764
	Recreation Committee				
129	Wages	0	3,896	3,896	3,896
130	Expenses	190	1,864	1,864	1,864
131	Field Maintenance	23,974	23,974	33,974	33,974
	Historical				
132	Historical Commission	0	332	332	332
133	Historic District Commission	0	70	70	70
	Other				
134	Memorial Day/Veterans Day	896	1,800	1,800	1,800
135	Bradstreet Property Expense	0	1,000	1,000	1,000
136	Dodge Reservation Expense	3,376	10,000	10,000	10,000

	Subtotal	305,749	330,355	345,881	345,881
	<u>Debt</u>				
137	Landfill Capping Principal	30,000	30,000	30,000	30,000
138	New Well Land Principal	10,000	10,000	10,000	10,000
139	Library Principal	90,000	90,000	85,000	85,000
140	Hunsley Hills Land Principal	55,000	55,000	55,000	55,000
141	Bridge Repair Principal	25,000	30,000	30,000	30,000
142	Capital Equipment Principal III	25,000	25,000		
143	Capital Equipment Principal IV	35,000	35,000	30,000	30,000
144	Capital Equipment Principal V	40,000	40,000	40,000	40,000
145	Capital Equipment Principal VI		12,000	13,100	13,100
146	Capital Equipment Principal VII			43,000	43,000
147	Fire Ladder Truck Principal	145,000	145,000	140,000	140,000
148	Highway Truck Principal	30,000	30,000	30,000	30,000
149	Pine Grove Feasibility Study Princ			5,500	5,500
150	Fire & Police Stations Principal			61,300	61,300
151	PGS Renovation Principal			35,100	35,100
152	Landfill Capping Interest	2,300	1,700	1,100	1,100
153	New Well Land Interest	760	560	360	360
154	Library Interest	8,500	6,700	4,900	4,900
155	Hunsley Hills Land Interest	4,300	3,200	2,100	2,100
156	Bridge Repair Interest	9,300	8,550	7,650	7,650
157	Capital Equipment III Interest	1,032	688		
158	Capital Equipment IV Interest	2,500	1,625	750	750
159	Capital Equipment V Interest	4,675	3,575	2,475	2,475
160	Capital Equipment VI Interest	0	467	1,363	1,363
161	Capital Equipment VII Interest		2,970	5,030	5,030
162	Fire Ladder Truck Interest	13,163	9,900	7,000	7,000
163	Highway Truck Interest	2,775	2,100	1,500	1,500
164	PGS Feasibility Study Interest		10,371	20,293	20,293
165	Fire & Police Stations Interest		9,556	276,358	276,358
166	PGS Renovation Interest			162,835	162,835
	Subtotal	534,305	563,962	1,101,714	1,101,714
	<u>Insurance & Benefits</u>				
167	Unemployment	0	12,000	12,000	12,000
168	Blanket Insurance	126,930	158,000	161,000	161,000
169	Essex Regional Retirement	825,898	870,506	949,717	949,717

170	Health & Life Ins. & Other Benefits	569,308	659,936	720,744	720,744
	Subtotal	1,522,136	1,700,442	1,843,461	1,843,461
	<u>GRAND TOTAL</u>	16,247,760	17,322,884	19,102,941	18,570,301

Clerk's Note: Finance Committee Chair Larry White read the entire budget grouped by line, as in 'Line #1 to Line #63, the 'Line # 64 etc'. No HOLDS were placed on any line.

Motion by Larry White, seconded by Sharon Emery, passed voice unanimous at 8:55

ARTICLE 5. Move the Town vote to raise and appropriate the sum of \$532,640 for the purpose of paying its full assessed share of the Triton Regional School District Budget for the fiscal year beginning July first, two thousand and eighteen, required to fully fund such assessment and thereby approve the District's budget for the year, provided that such additional appropriation be contingent on the approval of a levy limit override question under Massachusetts General Laws Chapter 59, §21C.

Inserted by the Board of Selectmen

The Finance Committee is recommending this article solely for the purpose of not scheduling another town meeting if the ballot question passes.

Explanatory Note: The Town is contributing \$200,000 more to the Triton Regional School District than it did last year through its line-item budget appropriation. The \$532,640 sum contained in this article is in addition to that \$200,000. Passage of this article appropriates the \$532,640 on the May 8, 2018 Annual Town Election Ballot, should the ballot question pass, thus negating the need to schedule a second Town Meeting. Passing this override will increase the annual tax burden of the average property (average value of \$429,749) by approximately \$227.77

Motion by Joe Perry, seconded by Bob Snow, passed voice unanimous at 9:26pm

ARTICLE 6. Water Department Budget: Move the Town vote to transfer and appropriate the sum of **\$2,231,430.64** from the Water Department Enterprise Fund for FY 2019 for the following:

Inserted by Board of Water Commissioners

Board of Selectmen Recommends

Finance Committee Recommends

Line Item	Description	FY 17 Actual	FY 18 Budget	FY 19 Request
	<u>Wages/Salaries</u>			
1	Water Superintendent	\$82,392.48	\$84,242.64	\$92,081.60
2	Water Department Wages	\$251,234.25	\$407,787.20	\$428,266.36
3	Overtime/Standby	\$49,388.92	\$60,232.98	\$47,385.90
4	Retirement Health Ins. (OPEB)	\$15,000.00	\$15,000.00	\$48,998.00
5	Unemployment	\$0.00	\$10,000.00	\$10,000.00
	Subtotal Salaries & Wages	\$398,015.65	\$577,262.82	\$626,731.86
	<u>Expenses</u>			
6	Department Expenses/Maintenance	\$761,715.61	\$698,400.00	\$523,000.00
7	Engineering Services	\$120,045.80	\$50,000.00	\$25,000.00
8	Billing Contract Services	\$66,334.00	\$70,000.00	\$70,000.00
	Subtotal Expenses	\$948,095.41	\$818,400.00	\$618,000.00

	<u>Other</u>			
9	Capital Plan	\$59,210.40	\$0.00	\$0.00
10	Extraordinary & Unforeseen Expenses	\$0.00	\$50,000.00	\$75,000.00
11	Engineer Return	\$3,045.00		
12	Budgeted Surplus			\$82,684.63
	Subtotal Other	\$59,210.40	\$50,000.00	\$157,684.63
	TOTAL	\$1,402,276.46	\$1,455,662.82	\$1,402,416.49
	<u>Debt</u>			
11	Pingree Well Principal	\$50,000.00	\$50,000.00	\$45,000.00
12	Pingree Well Interest	\$3,740.00	\$2,740.00	\$1,740.00
13	401 Central Street Building Principal	\$10,000.00	\$10,000.00	\$10,000.00
14	401 Central Street Building Interest	\$800.00	\$600.00	\$400.00
15	WTP Design Principal	\$55,000.00	\$55,000.00	\$60,000.00
16	WTP Interest	\$33,406.26	\$31,756.26	\$30,106.26
17	WTP* Construction Principal	\$474,479.00	\$484,791.00	\$495,289.65
18	WTP* Construction Interest	\$192,665.32	\$183,175.74	\$173,468.13
21	SRF** borrowing admin fee	\$14,449.90	\$13,738.18	\$13,010.11
22	Prospect Hill & Stormwater Principal	\$60,000.00	\$0.00	\$0.00
23	Prospect Hill & Stormwater Interest	\$478.67	\$0.00	\$0.00
	Sub-total Debt	\$895,018.25	\$831,801.18	\$829,014.15
	Total Operating & Debt	\$2,297,294.71	\$2,277,464.00	\$2,231,430.64
	Article 7 Overhead	\$76,015.22	\$100,023.75	\$149,322.11
	GRAND TOTAL	\$2,373,309.93	\$2,377,487.75	\$2,380,752.75
	Transfer of Free Cash to Stabilization Fund	\$187,278.00	\$653,179.00	

*WTP = Water Treatment Plant

**SRF= State Revolving Fund

Motion by Bernard Cullen, seconded by Mark Emery, passed voice unanimous at 9:28pm

ARTICLE 7. Move the Town vote to transfer from the Water Department Enterprise Fund to the General Fund the sum of \$149,322.11 for the line items listed in Article 7 on page 9 of the April 30, 2018 Annual Town Meeting Warrant and that any other monies spent by the General Government on behalf of the Water

Department be reimbursed to the General Fund from the Water Department Enterprise Fund in Fiscal Year 2019.

Inserted by Board of Water Commissioners

Board of Selectmen Recommends

Finance Committee Recommends

LINE		FY 17	FY 18	FY 19
ITEM	DESCRIPTION	ACTUAL	BUDGET	REQUEST
24	County Retirement	\$28,612.01	\$29,953.63	\$52,598.43
25	Health Insurance	\$26,821.00	\$50,953.10	\$76,719.60
26	Life Insurance	\$171.00	\$171.00	\$171.00
27	Accountant's Fee	\$3,480.00	\$3,878.52	\$3,855.99
28	Treasurer/Collector Fee	\$5,012.00	\$5,409.69	\$5,269.95
29	Audit	\$1,650.00	\$1,650.00	\$2,475.00
30	Medicare	\$6,262.57	\$8,007.81	\$8,232.14
	TOTAL	\$72,009.43	\$100,023.75	\$149,322.11

Water Department Revenue Statement – For Informational Purposes

	FY17	FY18	FY19
Revenues	Actual	Budget	Request
Commitment Rate	2,691,296.39	2,440,287.75	2,486,897.63
Estimated new services	0.00	0.00	0.00
Base charge on new services	0.00	0.00	0.00
Rate Discounts	(103,435.37)	(120,000.00)	(124,344.88)
Rate Abatements	(5,751.29)	(3,000.00)	(3,000.00)
Commitment Service	61,335.33	80,800.00	0.00
Capital Improvement fee	0.00	0.00	0.00
Service Bills Abatement	0.00	0.00	0.00
Interest & Demand	6,182.50	5,000.00	5,000.00
Bank Interest	2,201.25	1,800.00	1,800.00
Registry fee to record liens	3,010.00	0.00	0.00
Miscellaneous	807.00	0.00	0.00
Hydrant rentals	53,400.00	53,400.00	14,400.00
Total Revenues	\$2,709,045.91	\$2,377,487.75	\$2,380,752.75
Total Revenues & Transfers In	\$2,709,045.91	\$2,377,487.75	\$2,380,752.75
Grand Total Exp Budget Art. 6	\$2,373,309.93	\$2,377,487.75	\$2,380,752.75
Excess/(shortfall)	\$335,735.98	(\$0.00)	(\$0.00)

Motion by Bernard Cullen, seconded by Mark Emery, passed voice unanimous at 9:33pm

ARTICLE 8. Move the Town vote to transfer and appropriate the sum of \$60,000 from Article 24 of the May 2, 2016 Special Town Meeting (Water Treatment Plant Dehumidification System) to this article to fund the purchase of a truck.

Inserted by the Board of water Commissioners

Finance Committee Recommends

Explanatory Note: The Board of Water Commissioners has determined that the Water Treatment Plant does not need a dehumidification system. By re-purposing these funds, the Water Department will be able to replace a 2009 F-350 Utility Truck with a similar truck as part of its vehicle replacement schedule,. Which calls for vehicles to be replaced every ten years.

Motion by Mark Emery, seconded by Bernard Cullen, passed voice unanimous at 9:34pm

ARTICLE 9. Move the Town vote to transfer and appropriate the sum of \$30,000 from Article 24 of the May 2, 2016 Special Town Meeting (Water Treatment Plant Dehumidification System) to this article to fund the replacement of valves at the Prospect Hill Storage Tank.

Inserted by the Board of Water Commissioners

Finance Committee Recommends

Explanatory Note: The Board of Water Commissioners has determined that the Water Treatment Plant does not need a dehumidification system. By re-purposing these funds, the Water Department will be able to undertake this project.

Motion by Mark Emery, seconded by Bernard Cullen, passed voice unanimous at 9:35pm

ARTICLE 10. Move the Town vote to transfer and appropriate the sum of \$9,000 from Article 24 of the May 2, 2016 Special Town Meeting (Water Treatment Plant Dehumidification System) to Article 9 of the May 2, 2016 Annual Town Meeting (Pall Membrane Filters).

Inserted by the Board of Water Commissioners

Finance Committee Recommends

Explanatory Note: The Board of Water Commissioners has determined that the Water Treatment Plant does not need a dehumidification system. By re-purposing these funds, the Water Department will be able to continue funding the purchase of replacement modules for the Pall filtration system at the Water Treatment Plant.

Motion by Mark Emery, seconded by Bernard Cullen, passed voice unanimous at 9:35pm

ARTICLE 11. Move the Town vote to transfer and appropriate the sum of \$8,900 from Article 24 of the May 2, 2016 Special Town Meeting (Water Treatment Plant Dehumidification System) to this article to fund the purchase of a snow plow.

Inserted by the Board of Water Commissioners

Finance Committee Recommends

Explanatory Note: these funds will be used to purchase a ten-foot Caterpillar now plow for the back-hoe. This will be used to remove snow around the hydrants and off-road areas, The plow will also be used by the Highway Department during snow removal and other operations.

Motion by Mark Emery, seconded by Bernard Cullen, passed voice unanimous at 9:36pm

ARTICLE 12 – 15 STANDARD ANNUAL ARTICLES: Move the Town vote to authorize the following accounts and their uses as printed in Articles 12 – 15 on page 12 in the April 30, 2018 Annual Town Meeting Warrant.

Article 12 – Municipal Light Board – Municipal Lighting Plant annual appropriation

Article 13 – Harbormaster Municipal Waters Maintenance and Improvement Fund

Article 14 – Cemetery Commissioners Perpetual Care Trust Interest Account

Article 15 – Board of Assessors Recertification Fund

Articles 12 through 15, referenced above, as printed in the Annual Town Meeting Warrant:

Articles 12– 15 are standard annual articles. These articles will be voted under one consent motion.

ARTICLE 12. To see if the Town will vote to appropriate the income from sales of electricity to private consumers or for electricity supplied to municipal buildings, municipal street lighting or for municipal power and from sales of appliances and jobbing during the current fiscal year to the Municipal Lighting Plant, the whole to be expended by the General Manager of the Municipal Lighting Plant under the direction and control of the Municipal Light Board for the expense of the Plant for said fiscal year, as defined in Section 57 of Chapter 164 of the General Laws, upon condition that, if said income shall exceed said expense for said fiscal year, such excess shall be transferred to the Construction Fund of said

Plant and appropriated and used for such additions thereto as may thereafter be authorized by the Municipal Light Board.

Inserted by the Municipal Light Board

Finance Committee Recommends

ARTICLE 13. To see if the Town will vote to transfer and appropriate the sum of \$3,500 from the Municipal Waterways Maintenance and Improvement Fund to an account for use by the Harbormaster in accordance with Massachusetts General Laws Chapter 40 Section 5G, or take any other action relative thereto.

Inserted by the Harbormaster

Finance Committee Recommends

ARTICLE 14. To see if the Town will vote to transfer and appropriate the sum of \$500 to the Cemetery Commission from the Perpetual Care Trust Interest Account to be used for the care of graves in the Town Cemetery, or take any other action relative thereto.

Inserted by the Cemetery Commissioners

Finance Committee Recommends

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of \$30,000 to be added to Article 30 of the May 6, 1996 Annual Town Meeting (Recertification Fund) for the purpose of completing the State mandated recertification of all properties within the Town of Rowley, said fund to be expended by the Board of Assessors, or take any other action relative thereto.

Inserted by the Board of Assessors)

Finance Committee Recommends

Motion by Bob Snow, seconded by Dave Petersen, passed voice unanimous at 9:37pm

ARTICLE 16. Move the Town vote pursuant to the provisions of Massachusetts General Law Chapter 44 § 53-E1/2, to authorize the following expenditures caps Fiscal Year 2019

	Name of Account	Expenditure Cap
1	Council on Aging	\$5,000
2	Board of Health	\$20,000
3	Parks & Recreation Committee & Board of Selectmen Facilities	\$30,000
4	Board of Selectmen - Home Composting Bins	\$2,000
5	Highway Department	\$12,000
6	Shellfish Department	\$6,000
7	Zoning Board of Appeals and Board of Appeals	\$4,000
8	Board of Cemetery Commissioners	\$20,000
9	Library	\$2,500
10	Agricultural Commission	\$5,000
11	Harbormaster	\$30,000
12	Board of Selectmen & Parks and Recreation Community Events	\$20,000
13	Records Access	\$5,000

Explanatory Note: The State Revolving Fund Law, G.L. c44, section 53E1/2 requires an annual expenditure authorization. Article 16 will be voted under one consent motion.

Motion by Cliff Pierce, seconded by bob Merry, passed voice unanimous at 9:39pm

ARTICLE 17. Move the Town vote to appropriate from the PEG (Public-Education-Government) Access and Cable Related Fund the sum of \$71,500 for wages and \$40,000 for expenses to support the cable television PEG access services and programming and to prepare for the renewal of the cable franchise licenses, including any associated expert and legal services.

Inserted by the Board of Selectmen

Finance Committee Recommends

Explanatory Note: This appropriation is necessary under Massachusetts General Laws Chapter 44, §53F ¾ and funds the operation of Rowley Community Media (RCM), the Town's local access cable channel. RCM records Town board and committee meetings, annual and special Town meetings, and community events. RCM airs a variety of local programs, including Triton Regional School District and Whittier Vocational Technical High School sports games, concerts and other school events, community bulletins and notices, and operates Comcast Channel 9 and Verizon Channel 26.

Motion by Dave Petersen, seconded by Bob Snow, passed voice unanimous at 9:40pm.

ARTICLE 18. Move the Town vote to transfer and appropriate the sum of \$63,439 from the Massachusetts Water Pollution Abatement Trust Septic Betterment Loan Program to pay the debt service on the Town's loan from the Massachusetts Water Pollution Abatement Trust.

Inserted by the Board of Health

Finance Committee Recommends

Explanatory Notes: The Town has received \$1,250,000 from the State of Massachusetts Water Pollution Abatement Trust Septic Loan funds for taxpayers' repair and/or upgrade of failed septic systems. This appropriation pays the debt on the Town's loan from the Massachusetts Water Pollution Abatement Trust Fund.

Motion by Charlie Costello, seconded by Susan Elwell, passed voice unanimous at 9:40pm

ARTICLE 19. Move the Town vote to appropriate or reserve from the Community Preservation Fund Fiscal Year 2019 annual revenues the amounts recommended by Community Preservation Committee for committee administrative expenses, debt service, community preservation projects and other expenses, with each item to be considered a separate appropriation:

Summary of recommendations by Category:

Appropriations:

Debt Service for Bradstreet Farm land acquisition	\$ 199,631.26
Debt Service for Dodge Reservation Property	\$ 125,650.00
Administration - 5 % -	\$ 25,940.36

Reserve:

Creation and Support of Affordable Housing	\$ 21,936.03
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Inserted by the Community Preservation Committee

Finance Committee Recommends

Explanatory Note: The Town expects to realize approximately \$518,807.17 in Community Preservation Act (CPA) funds comprised of real estate tax receipts (\$443,424.93) and 17% matching funds from the State (\$75,382.24) in Fiscal Year 2019. The Community Preservation Act requires the Town to set aside 10% of funds collected after deducting appropriate debt service for each of the following areas: open space, historic preservation and community housing. Any unexpended administrative expenses will be returned to the general Undesignated Community Preservation fund. All funds realized above those reserved or appropriated will become general Undesignated CPA funds available for appropriation in Fiscal Year 2019 or to be carried over to Fiscal Year 2020.

Motion by Joe Perry, seconded by Bob Snow, assed voice unanimous at 9:42pm

ARTICLE 20: Move the Town vote to accept General Laws Chapter 59, Section 57A, which makes property tax bills of \$100 or less payable in a single installment, beginning in Fiscal Year 2019.

Inserted by the Treasurer/Collector

Finance Committee Recommends

Explanatory Note: By making small property tax bills payable in a single installment, the Town will send fewer bills resulting in savings in printing, postage, and processing.

Motion by Karen Summit, seconded by Sue Bailey, passed voice unanimous at 9:42pm

ARTICLE 21. Move the Town vote to accept the provisions of General Laws Chapter 64G, Section 3A to establish a room occupancy excise tax on hotel and motel rooms of six percent (6%).

Inserted by the Board of Selectmen

Finance Committee Recommends

***Explanatory Note:** Construction is underway for a new hotel in Town. Most towns on the North Shore have accepted this statute, which provides an additional revenue stream outside of property taxes. Adopting this statute will all the Town to collect sales taxes from overnight visitors.*

Motion by Dave Petersen, seconded by Bob Snow, passed voice unanimous at 9:43pm

ARTICLE 22. Move the Town vote to accept the provisions of General Laws Chapter 64L, Section 2 to establish a local option meals excise tax.

Inserted by the Board of Selectmen

Finance Committee Recommends

***Explanatory Note:** Massachusetts Department of Revenue estimates show that the Town could collect \$100,000 by adopting this statute, which adds a .75 percent local excise to the existing 6.25 percent state meals tax. Most towns on the North Shore have already adopted this statute. For examples of the impact, the added cost for a \$1.50 cup of coffee would be about a 1 cent; the added cost for a \$15.00 pizza is 11 cents.*

Motion by Joe Perry, seconded by Bob Snow, passed voice unanimous at 9:44pm

ARTICLE 23. Move the Town vote to raise and appropriate the sum of \$125,000 to the Other Post Employment

Benefits Trust Fund (Retiree Health Insurance).

Inserted by the Board of Selectmen

Finance Committee Recommends

***Explanatory Note:** Passage of this article allows the Board of Selectmen to continue with its plan of funding the OPEB Trust Fund, which will offset the future healthcare costs of retired employees. The Town's financial advisors and auditors recommend the Town pay into this Trust Fund each year. An actuarial study recommends that the FY 19 appropriation be \$678,382. The net liability as of June 2017 is \$8,577,789. This appropriation excludes the Water Department and Rowley Municipal Light Plant portions of their retiree health insurance contributions; these are funded through separate accounts*

Motion by Cliff Pierce, seconded by Bob Merry, passed voice unanimous at 9:45pm .

ARTICLE 24. Move the Town vote to raise and appropriate the sum of \$50,000 to the Stabilization Fund.

Inserted by the Board of Selectmen

Finance Committee Recommends

Motion by Bob Snow, seconded by Dave Petersen, passed voice unanimous at 9:45pm.

ARTICLE 25. And to meet in Saint Mary's Church (rear), Route 1A, in said Rowley on Tuesday, May 8, 2018 at 12:00 NOON to act on the following:

One Selectman	three years
One Moderator	three years
One Town Clerk	three years
One Treasurer/Collector	three years
One Highway Surveyor	three years
One Constable	three years
One Board of Assessors Member	three years
One Planning Board Member	five years
One Municipal Light Board Member	three years

One Municipal Water Board Member	three years
One Cemetery Commissioner	three years
One Shellfish Commissioner	three years
Three Trustees for Public Library	three years
<u>For Regional School District Committee</u>	
One Newbury Member	three years
One Rowley Member	three years
One Salisbury Member	three years

Referendum Question 1: Shall the Town of Rowley be allowed to assess an additional \$532,640 in real estate and personal property taxes for the purpose of funding the assessment for the Triton Regional School District for the fiscal year beginning July 1, 2018?

Motion by Joe Perry, seconded by Bob Snow, passed voice unanimous at 9:49pm

MOTION: Move the Town vote to adjourn the April 30, 2018 Annual Town Meeting.

Motion by Joe Perry, seconded by Bob Snow, passed voice unanimous at 9:49pm.

And you are hereby instructed to serve this warrant by posting copies thereof in at least seven public places in Town not less than fourteen days before the day fixed for such meeting, as directed by the laws of the Town and to make due return of the Warrant to the Town Clerk at least two days before said meeting. Given under our hands this 5th day of April in the year two thousand eighteen.

Joseph Perry, Chairman
 Robert Snow, Vice Chairman
 Clifford Pierce, Clerk
 David Petersen
 G. Robert Merry

I have served this Warrant by posting in at least seven public places in the Town not less than fourteen days before the day fixed for such meeting and have made the return of the Warrant to the Town Clerk at least two days before the time of said meeting. Notices posted at Town Hall, Rowley Pharmacy, Inc., Public Library, Knowles Filling Station, Market Basket, Town Hall Annex, The First Ipswich Bank, formerly known as First National Bank of Ipswich -Rowley Office.

Richard C. MacDonald, Rowley Constable

5/6/18

Certification: I, Susan G. Hazen, duly elected and qualified town Clerk for the Town of Rowley do hereby certify that the statements contained above with regard to the Town of Rowley April 30, 2018 Annual Town

**Meeting are true and accurate according to documents
maintained by this office.**

Susan G. Hazen
Susan G. Hazen, Town Clerk
May 23, 2018