

MINUTES OF THE BOARD OF SELECTMEN SPECIAL MEETING

June 28, 2018

Meeting Held in Selectmen's Office, Rowley Town Hall

MEMBERS PRESENT: Chairman Clifford Pierce; Vice Chairman Joseph Perry; Clerk Robert Snow; G. Robert Merry; and David Petersen, (Town Administrator Deborah Eagan)

PUBLIC ATTENDEES: Larry Berger, Pinck & Company

At 3:30 p.m. Chairman Clifford Pierce called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Clifford Pierce asked Larry Berger to lead the Board in the Pledge of Allegiance. The Board proceeded to say the Pledge of Allegiance.

NEW BUSINESS

1. Discuss participating in the National Intergovernmental Purchasing Alliance Company for the purchase of the new furniture for the Pine Grove School

Chairman Clifford Pierce called upon Larry Berger of Pinck & Company to explain the process for purchasing the new furniture for the Pine Grove School. Larry Berger told the Board that as part of the ongoing purchase of goods, such as the furniture and fixtures, the purchasing team has been receiving quotes from three suppliers and that each quote has a line item and cost. Berger said that the low bidder for the furniture was Red Thread. He said that after the bid award was made, it came up after the fact that the supplier to Red Thread required the Town to be registered in a purchasing consortium called National IPA. Berger said that Debbie became concerned because when she looked into this, she saw that the Town needed to approve an agreement to join. He said that Debbie was also concerned that the bid price was contingent upon joining the consortium. He said he discussed the matter with Debbie, Joe, and Cliff and they all agreed that he should contact the Inspector General's Office for guidance. He said that he spoke with Maya French in the Inspector General's Office and she told him that she has no issues with the Town proceeding with the registration with the National IPA in order to get the quoted bid price. He said he was here today to meet with the Board of Selectmen to get permission for Debbie to register with the National IPA. He said the Library is a member of this group. He said that if the Board doesn't vote to join the National IPA, there will be an increase to the furniture cost. Berger said that he hasn't determined yet how much that cost will be. Cliff Pierce said he that he read the Agreement and is satisfied with the Inspector General's response. Joseph Perry said

that he was satisfied. Robert Snow made a motion to approve joining the National IPA and to authorize Debbie to register the Town and to approve the agreement, Joseph Perry, second, all in favor, aye, 5-0. Deborah Eagan told the Board that she would immediately proceed with the registration.

FY 18 MGL Ch. 44 § 33B(b) Budget Transfers

- 1) Request from Fire Chief James Broderick to transfer funds from Fire Department Expenses to Fire Department Full-time Wages

Chairman Pierce said the Fire Chief is requesting to transfer \$2,800 from his Expense Line to his Full-time Wages line. Robert Snow made a motion to approve the transfer, Joseph Perry, second, all in favor, Robert Snow, aye; Joseph Perry, aye; Clifford Pierce, aye; David Petersen, aye. Robert Merry-RECUSED.

- 2) Request from Fire Chief James Broderick to transfer funds from Fire Department Expenses to Fire Department Call Firefighter Wages

Deborah Eagan said that Chief Broderick withdrew this request.

ADJOURN

At 3:40 p.m. Joseph Perry made a motion to adjourn, David Petersen, second, all in favor, 5-0.

Respectfully Submitted:
Deborah Eagan
Town Administrator

ATTACHMENTS:

1. Email messages between Larry Berger and Deborah Eagan re: PGS Furniture RFP, Quotes and LOR
2. National IPA Participation Agreement
3. FY 18 Budget Transfer - \$2,800 Fire Department Expenses to Fire Department Full-time Wages