

ROWLEY BOARD OF SELECTMEN

MEETING AGENDA

March 19, 2018

6:30 p.m.

Town Hall, 139 Main Street, Rowley, MA

REVISED

2018 MAR 19 PM 1:06

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

**6:30 p.m. APPOINTMENT\*** Parks and Recreation Committee Vice Chairman Tim Southall to discuss FY 19 Parks and Recreation Budget

**6:45 p.m. APPOINTMENT\*** Town Planner Kirk Baker and Planning Board Chairman Chris Thornton to discuss FY 19 Planning Board Budget

7:10 – 7:15 p.m. PUBLIC COMMENT\*

**7:15 p.m. APPOINTMENT\*** Representatives from Essex County Greenbelt Association: Assistant Director of Land Conservation Vanessa Johnson Hall and Director of Stewardship David Rimmer; Conservation Agent Brent Baeslack to discuss updated Mehaffey Conservation Restriction document, plan, public parking lot and public path

~~**7:30 p.m. APPOINTMENT\*** Edward X. DeSousa, President, RiverRun Gardens, LLC to discuss marijuana cultivating business\*\*~~

**7:30 p.m. APPOINTMENT\*** \*\*\* Jennifer Pinck and Deborah Marai of Pinck & Company and Jon Rich and Tom Hood of W.T. Rich to present the following items for the Pine Grove School Renovation Project:

1. Introduction of Deborah Marai as Interim Project Manager and update on the project
2. W.T. Rich Letter of Recommendation Number 7 for Non-Trade Bidders for the following:
  - Structural Steel
  - Millwork & Manufactured Casework
  - Doors, Frames & Hardware
  - Concrete & Concrete Pavements
  - Site Work
3. Contract Amendment #7 with W.T. Rich for Non-Trade Subcontracts
4. W.T. Rich Letter of Recommendation Number 8 for Non-Trade Bidders for the following:
  - Rough Framing and Gypsum Board Assembly

*\*Indicates approximate time.*

*\*\*Item has been deleted from the agenda.*

*\*\*\*Item has been added after initial agenda posting.*

5. Contract Amendment #8 with W.T. Rich for Rough Framing and Gypsum Board Assembly
6. Rowley Municipal Lighting Department Quotes for the following:
  - Old pole removals, wires, yard lights and transformer
  - Buy and install wire, install riser and place transformer
  - Replace underground wire riser pole on Main Street

### **GENERAL BUSINESS**

1. Request from Library Director Pam Jacobson to lift the freeze for the position of Substitute Library Page.
2. Department of Agricultural Resources request for annual nomination of Inspector of Animals
3. Letter of resignation from Reserve Dispatcher Daniel Morris

### **OLD BUSINESS**

1. Update on Fire Station and Police Station Addition Project and Eiras Park access during construction
2. Update on the Pine Grove School Project:
  - Discuss draft Agreement with Dore & Whittier Concerning FF&E (furniture fixtures and equipment) and Technology Procurement
3. Discuss FY 19 Triton Budget

### **FY 19 BUDGETS**

- Finance Committee
- Parks and Recreation
- Harbormaster
- Shellfish Constable
- Shellfish Commissioners
- Veterans Affairs
- Insurance/Pension/Unemployment
- Whittier Vocational Technical School
- Essex Agricultural Technical School

### **NEW BUSINESS**

1. Request from Conservation Commission for Notice of Intent Funds use Authorization
2. FY 19 MIIA Health Benefits Trust Insurance Premium
3. Review Selectmen's Annual Report
4. Letter from Merrimack Valley Planning Commission regarding Merrimack Valley Metropolitan Planning Organization (MVMOP)

### **MINUTES**

- February 5, 2018

*\*Indicates approximate time.*

*\*\*Item has been deleted from the agenda.*

*\*\*\*Item has been added after initial agenda posting.*

- February 12, 2018

### **ANNOUNCEMENTS**

- The Friends of the Council on Aging is sponsoring a Shoe Drive during the month of April at the Town Hall Annex, 39 Central Street. Paired footwear, such as the following may be deposited in the container at the Annex Parking lot: shoes, boots, work boots, sandals, slippers, flip flops, heels, sneakers, pocket books, purses, backpacks and belts.
- Information on the Pine Grove School project is available on the Town's website at [www.townofrowley.net](http://www.townofrowley.net).
- Town Meeting is scheduled for Monday, April 30, 2018 at 7:00 p.m. in the Pine Grove School Gymnasium.
- The Town has the following vacancies:
  - a. **Fence Viewer** – three positions;
  - b. **Wood, Lumber & Bark Inspector**;
  - c. **Zoning Board of Appeals Associate** – three seats;
  - d. **Parks and Recreation Committee** – one seat; and
  - e. **Deputy Shellfish Constables** – two positions.For more information on these positions, please contact the Selectmen's Office at 948-2372.
- The Rowley Food Pantry is in need of donations. Donations can be left at the Rowley Public Library. The Food Pantry is open on Tuesdays from 10:00 a.m. to 12:00 p.m. and on Thursdays from 5:30 p.m. to 7:00 p.m.

### **ADJOURN**

*\*Indicates approximate time.*

*\*\*Item has been deleted from the agenda.*

*\*\*\*Item has been added after initial agenda posting.*