

**TOWN OF ROWLEY  
FINANCE COMMITTEE**

**Minutes of Meeting April 4, 2017  
Rowley Town Hall**

**Members Present:** Lawrence White, Chairman, Sharon Emery, Vice Chairman, Janet Bridges, Peter Censullo, Paul Jalbert, Dennis Roy, Jami Snow, Theresa Coffey, Recording Secretary

**Others Present:** Mark Emery, John Manning, Dave Petersen, Bob Snow, MaryBeth Wisner

1. Call to Order: Larry White, Chairman, called the meeting to order at 7:16 pm.
2. STM Article 21 – Bob Snow provided an explanation of this article for an appropriation of \$50,000 for roadway repairs at Prospect Hill. Snow described the severe erosion and damage caused by a discharge from the water tank and submitted photographs of the area. Emergency repairs are scheduled to begin immediately. Discussion continued on the extent of the damage and the repair plan.
3. Water Department FY18 Budget – John Manning, MaryBeth Wisner provided an overview of the changes made in the budget format to address concerns raised by the Finance Committee. Roy thanked the Water Board for their effort and time to reformat the budget to make it easier to understand. Roy distributed and reviewed documents that he created of Water Department revenues and surplus calculations. He discussed his thoughts on the proposed budget as it relates to water rates and capital spending. Manning reviewed capital spending, and in particular, funds that are put into reserve for filter replacement. Wisner discussed the staffing vacancies and the plan to get to full staff.  
  
Roy moved to accept the Water Department FY18 Budget in the amount of \$2,564,765.75. Emery seconded and the vote was unanimous in favor.
4. Selectmen FY18 Budget/Collective Bargaining Reserve – Emery moved to approve the Selectmen FY18 Budget. Snow seconded. The vote was unanimous in favor.
5. Debt FY18 Budget – The original budget submission was based on an estimate. Revised budget was submitted for approval. Emery moved to accept the Debt FY18 Budget. Jalbert seconded and the vote was unanimous in favor.
6. Review Special Town Meeting Articles:
  - Article 3 – Snow moved to recommend Article 3. Bridges seconded and the vote was unanimous in favor.
  - Article 4 – Roy moved to recommend Article 4. Emery seconded and the vote was unanimous in favor.

- Article 5 – Emery moved to recommend Article 5. Snow seconded and the vote was unanimous in favor.
- Article 6 – Bridges moved to recommend Article 6. Snow seconded and the vote was unanimous in favor.
- Article 7 – Jalbert moved to recommend Article 7. Bridges seconded and the vote was unanimous in favor.
- Article 8 – Roy moved to recommend Article 8. Snow seconded and the vote was unanimous in favor.
- Article 9 – Snow moved to recommend Article 9. Bridges seconded and the vote was unanimous in favor.
- Article 10 – Emery recused herself from the vote. Roy moved to recommend Article 10. Bridges seconded and the vote was unanimous in favor.
- Article 11 – Jalbert moved to recommend Article 11. Snow seconded and the vote was unanimous in favor.
- Article 12 – Emery moved to recommend Article 12. Roy seconded and the vote was unanimous in favor.
- Article 13 – Bridges moved to remove “Finance Committee Recommendation” from Article 13. Jalbert seconded and the vote was unanimous in favor.
- Article 14 – Jalbert moved to recommend Article 14. Snow seconded and the vote was unanimous in favor.
- Article 15 – Roy moved to recommend Article 15. Bridges seconded and the vote was unanimous in favor.
- Article 16 – Snow moved to recommend Article 16. Bridges seconded and the vote was unanimous in favor.
- Article 17 – Jalbert moved to recommend Article 17. Snow seconded. Roy stated his concern with the increase in cost for this project with no supporting documentation. The vote was 6 in favor, 1 opposed (Roy).
- Article 20 – Emery moved to recommend Article 20. Roy seconded and the vote was unanimous in favor.

7. Review Annual Town Meeting Articles:

- Article 4 – Emery moved to recommend Article 4. Snow seconded and the vote was unanimous in favor.
- Article 5 – Emery moved to recommend Article 5. Jalbert seconded and the vote was unanimous in favor.
- Article 6 – Snow moved to recommend Article 6. Bridges seconded and the vote was unanimous in favor.
- Article 15 – Emery moved to recommend Article 15. Snow seconded and the vote was unanimous in favor.
- Article 16 – Snow moved to recommend Article 16. Emery seconded and the vote was unanimous in favor.

- Article 18 – Jalbert moved to recommend Article 18. Roy seconded and the vote was unanimous in favor.
- Article 20 – Roy moved to recommend Article 20. Snow seconded and the vote was unanimous in favor.
- Article 23 – Roy moved to recommend Article 23. Emery seconded and the vote was unanimous in favor.
- Article 30 – Bridges moved to recommend Article 30. Snow seconded and the vote was unanimous in favor.
- Article 31 – Jalbert moved to recommend Article 31. Roy seconded and the vote was unanimous in favor.

8. Next Meeting: April 24, 2017 at 7:00 pm.

9. Adjourn – Emery moved to adjourn. Bridges seconded and the motion was approved unanimously at 8:53 pm.

Respectfully submitted,

Theresa Coffey  
Finance Committee Secretary

Documents Attached:

- Agenda for April 4, 2017
- FY18 Proposed Budgets:
  - Debt
  - Selectmen
- Special Town Meeting Warrant (Draft #2)
- Annual Town Meeting Warrant (Draft #10)
- Water Department:
  - Memo from MaryBeth Wisser to Board of Selectmen and Finance Committee, dated March 29, 2017
  - Water Department FY18 Budget Packet Submitted by Dennis Roy April 4, 2017:
    - Estimated Water Dept. Reveues FY16 vs FY17
    - Water Dept. Estimated FY17, FY18 Surplus Calculations