

TOWN OF ROWLEY  
FINANCE COMMITTEE

Minutes of Meeting January 12, 2016  
Rowley Town Hall

Members Present: Lawrence White, Chairman, Sharon Emery, Vice Chairman, Janet Bridges, Peter Censullo (arrived at 7:20 pm), Paul Jalbert, Dennis Roy, Jami Snow

Others in Attendance: David Petersen, Board of Selectmen

1. Call to Order: Larry White, Chairman, called the meeting to order at 7:16 p.m.
2. Review Minutes of December 8, 2015 – The minutes were reviewed and there being no comment, Mr. Roy motioned to approve the minutes of December 8, 2015. Ms. Bridges seconded and the motion was approved 6-0.
3. Review Reserve Fund Transfer Request – Mr. White reported that he has not yet received the transfer request so temporarily tabled this item.
4. Review Finance Committee Annual Report – Ms. Emery asked if budget charts could be added as attachments to the annual report. Mr. White confirmed that there will be charts provided by Debbie Eagan.

Ms. Emery motioned to approve the Annual Report, Mr. Jalbert seconded and the motion was approved 6-0.

5. Monthly Appropriation Report – Before the review began, Mr. White suggested that because it is so close to budget season, the Committee may want to address issues when budgets are presented. Major concerns could be followed up on sooner, if needed.

The Committee went through the Appropriation Report and discussed variances for several departments. Dave Petersen, Selectman, was present and participated in discussions.

Mr. Roy updated the committee on the status of the specifications and bidding process for repairs planned for the roof of the DPW.

Mr. Roy also updated the committee on the cemetery task force. He said he will work with Debbie Eagan to get the task force together so they can address outstanding issues, such as the revolving account, before the FY17 budget season begins.

Mr. Roy asked if the committee could get copies of all of the revolving accounts to review. Mr. White will try to get the reports for the next meeting.

Mr. White will also have the Finance Committee agenda posted on the FinCom webpage.

6. Next Meeting – The next meeting was set and confirmed for Tuesday, February 9, 2016 at 7:15 pm.

7. Adjournment – Ms. Snow motioned to adjourn, Mr. Jalbert seconded and the motion was approved 7-0 at 8:12 pm.

Respectfully submitted,

Theresa Coffey  
Finance Committee Secretary

Documents Attached:

- Agenda January 12, 2016
- Draft minutes of meeting held December 8, 2015
- Draft Finance Committee Annual Report
- Appropriation Report July to December 2015