

TOWN OF ROWLEY  
FINANCE COMMITTEE

Minutes of Meeting December 8, 2015  
Rowley Town Hall

Members Present: Sharon Emery, Vice Chairman, Janet Bridges, Peter Censullo (arrived at 7:18 pm), Paul Jalbert, Dennis Roy, Jami Snow

Members Absent: Lawrence White, Chairman

Others in Attendance: G. Robert Merry, Chairman, Board of Selectmen

1. Call to Order: Sharon Emery, Vice Chairman, called the meeting to order at 7:16 p.m.
2. Review Minutes of March 24, 2015 – Mr. Jalbert brought to the Committee's attention Item 2 regarding the Cemetery revolving account. The meeting minutes note that a review of the account would be undertaken before the next budget season. He asked if any follow up was taken. Ms. Emery said that a committee was looking into it but she does not know the status.

Mr. Roy motioned for approval of the March 24, 2015 minutes, Ms. Snow seconded and the motion was approved 6-0.

3. Minutes of November 10, 2015 – No discussion. Ms. Bridges motioned for approval of the November 10, 2015 meeting minutes, Mr. Jalbert seconded, and the motion was approved 6-0.
4. Review Monthly Appropriation Report
  - Ms. Snow reported that she sent an e-mail to Chief Barker with questions about expenses and salaries. Chief Barker replied by e-mail and Ms. Snow distributed his e-mail response (attached) which she read aloud and reviewed with the Committee.
  - Mr. Roy reported on his inquiries with the Highway Department. He has been meeting weekly with the surveyor. He updated the Committee on the roof project. They are getting estimates for the repairs to get specifications prepared to send out to bid. Mr. Roy also reported on the wages for the Cemetery. There is a

task force for this item but it has not met for some time. He anticipates that before budget season, wage issues will be worked out.

- Ms. Snow reported that she has not met with Sue Bailey yet about Post - employment benefits so does not have any information to share on that subject. She reported on the Water Department operating – all one time fees and principal is twice a year. That is why there is 100% left in operating overhead and 50% in principal.
5. Dedication of Ladder 1 – Ms. Emery announced that the Dedication of Ladder 1 will be held at the Rowley Fire Station, Saturday, December 12. Committee members are encouraged to attend this event.
  6. Monthly Appropriation Reports - Mr. Roy referred to the appropriation report that was distributed with the meeting agenda. He expressed again his feeling that this report is good resource for the Committee and will ask Debbie Eagan if they can periodically see revenue reports.
  7. Next Meeting – The next meeting date was set and confirmed for Tuesday, January 12, 2016 at 7:15 pm.
  8. Adjournment – Ms. Snow motioned to adjourn, Mr. Jalbert seconded and the motion was approved 6-0 at 7:40 pm.

*Meeting minutes taken by review of RCM recording.*

Respectfully submitted,

Theresa Coffey  
Finance Committee Secretary

Documents Attached:

- Agenda December 8, 2015
- Draft minutes of meeting held March 24, 2015
- Draft minutes of meeting held November, 2015
- Appropriation Report July to November 2015
- E-mail from Chief Barker to Jami Snow dated December 4, 2015

**FINAL**  
**Approved January 12, 2016**