

MINUTES OF THE BOARD OF SELECTMEN MEETING

June 15, 2015

Meeting held at Town Hall, 6:00 p.m.

MEMBERS PRESENT: Chairman Robert Merry, Vice Chairman Joseph Perry, Clerk Robert Snow, David Petersen, Cliff Pierce (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon)

PUBLIC ATTENDEES: Lawrence White - Fincom; Henry Rolfe – Independent Press; James Broderick – Fire Chief; Robert Swiniarski – Rowley Water Department; Robert Gray– Rowley Water Department; Jonathan Carey – Rowley Water Department;

CALL MEETING TO ORDER

Chairman Robert Merry called the meeting to order at 6:03 p.m. He said the meeting is being audio and visually recorded digitally.

PLEDGE OF ALLEGIANCE

Bob Snow led the Pledge of Allegiance.

6:00 p.m. EXECUTIVE SESSION

Chairman Merry called for a motion to go into Executive Session for the purpose of discussing complaints or charges against an employee and to return to open session. Bob Snow so moved, Joseph Perry second, all in favor – roll call vote: Robert Snow – aye, Robert Merry – aye, Joseph Perry – aye, David Petersen – aye, Cliff Pierce – aye.

Executive session opened at 6:06 p.m.

Executive session closed and open session resumed at 7:02 p.m.

GENERAL BUSINESS

1. Request from the Agricultural Commission to use Town Common for Farmer's Markets

Chairman Merry read the request letter.

Dave Petersen made a motion to approve this request, Joseph Perry second, all in favor - aye (5-0).

2. Request from Essex County Greenbelt to hold road bike event on September 13, 2015

Chairman Merry said, "We have requested additional information on this request. This item should be tabled for a future meeting once the additional information is received."

Joseph Perry made a motion to table this request, Dave Petersen second, all in favor - aye (5-0).

3. Request from Highway Surveyor Patrick Snow to lift hiring freeze for seasonal laborer position

Bob Snow made a motion to lift the hiring freeze for a seasonal laborer for the Highway Department, Dave Petersen second, all in favor - aye (5-0).

4. Discuss Drinking Water Week and Water Treatment Plant Grand Opening event and tours

Chairman Merry read the following:

The Town of Rowley made history on May 4, 2015 with the dedication of the new \$12 million water treatment plant in honor of Alexander Good. Water Superintendent Marybeth Wiser did a fantastic job of planning and carrying out the Grand Opening and Dedication Ceremonies for the water treatment plant. Marybeth had the foresight to tie the ceremony and week-long schedule of public tours into the National Drinking Water week. She worked with Bob Merry in compiling facts on Alexander Good, the former Town official this facility is named after. Alexander Good served as the first water superintendent in the Town, and, also served in many other Town positions totaling 42 years of service to the Town.

The program of events on May 4th went off without a hitch. Our State legislative delegation, consisting of Senator Bruce Tarr and Representative Hill, were present for this monumental occasion. Marybeth also set up a schedule of public tours of the treatment plant during the week of May 4. Marybeth and the entire Water Department staff all should be commended for their work that week.

Chairman Merry will discuss sending a letter to the Board of Water Commissioners expressing the Board of Selectmen's thanks and appreciation to Marybeth and each one of her staff members who participated in the planning, setting up and carrying out of the May 4th dedication ceremony and the week-long water treatment plant tours, and requesting that the letter be read into the record at the next Board of Water Commissioners meeting.

Bob Snow made a motion to send a letter to the Board of Water Commissioners expressing the Board of Selectmen's thanks and appreciation to Marybeth and each

one of her staff members who participated in the planning, setting up and carrying out of the May 4th dedication ceremony and the week-long water treatment plant tours, and requesting that the letter be read into the record at the next Board of Water Commissioners meeting, Joseph Perry second, all in favor - aye (5-0).

Petersen said he was impressed with the knowledge of the employees and the information provided on the water treatment plant tour. Merry said the place looked really nice.

CITIZEN QUERY 7:05 p.m. – 7:10 p.m.

John Carey of the Rowley Water Department said a letter has been prepared by the Water Operators, and he read it into the record (COPY ATTACHED).

Larry White of Central Street read the attached memo into the record regarding Water Board of Commissioners.

APPOINTMENT - 7:10 p.m. Fire Chief James Broderick to discuss reserve fund transfer request

Fire Chief Broderick read his letter to the Board of Selectmen re: Shortfall in the Call Fire Wage Line Account #01-218-5115-000 and Fighter wage line 01-218-5112-000. He said the total shortfall between the two accounts is \$17,000. Larry White said there is \$21,900 left in the Reserve Fund.

Dave Petersen made a motion to support a transfer from the Reserve Fund to cover this deficit, Bob Snow second, all in favor - aye (5-0).

GENERAL BUSINESS

5. Letter from Massachusetts Fiscal Alliance

Chairman Merry read the letter. Perry said he has served as the Selectmen's Representative to the Schools for the past four years, and the problem is not with the Town budget, rather the issue is with the State cutting the school budgets. He said we are fortunate that Senator Tarr and Representative Hill are supporting us, but it is an uphill battle and the schools are not getting what they should be from the State.

6. Road Opening Permit request from National Grid to open 62 Daniels Road for corrosion work

Dave Petersen made a motion to approve the Road Opening Permit request from National Grid to open 62 Daniels Road for corrosion work, Bob Snow second, all in favor - aye (5-0).

The Selectmen signed the permit.

7. Road Opening Permit request from National Grid to open 48 Central for new gas service

Dave Petersen made a motion to approve the Road Opening Permit request from National Grid to open 48 Central for new gas service, Bob Snow second, all in favor - aye (5-0).

The Selectmen signed the permit.

8. Road Opening Permit request from R Brockelbank & Son to open water service at 27 Long Hill Road

Bob Snow made a motion to approve the Road Opening Permit request from R Brockelbank & Son to open water service at 27 Long Hill Road, Dave Petersen second, all in favor - aye (5-0).

The Selectmen signed the permit.

9. Road Opening Permit request from National Grid to open 13 Perley Ave. for new gas service

Dave Petersen made a motion to approve the Road Opening Permit request from National Grid to open 13 Perley Ave. for new gas service, Bob Snow second, all in favor - aye (5-0).

The Selectmen signed the permit.

OLD BUSINESS

1. Memo from Town Counsel Judy Pickett re: Water Board's authority to waive customer interest charges

Chairman Merry read the following:

At the Board of Selectmen's request, Judy Pickett has provided a written opinion on the Board of Water Commissioner's ability to waive interest charges on a customer's water bill. A copy is attached. The Board of Water Commissioners have had recent meetings with an individual who has requested the Board to waive interest charges. Does the Board of Selectmen wish to send a letter to Board of Water Commissioners requesting that they immediately cease these discussions, since they have no authority to grant such waivers of monies owed the Town and to include a copy of Judy's memo?

Chapter 40 sections 42A and 42F outlines the process of collection of unpaid water charges, and this process comes under the treasurer/collector. Does the Board wish to have a further legal review of any other Water Board policies or practices concerning unpaid bills, abatements, etc.?

Chairman Merry read the memo from Town Counsel Judy Pickett. Petersen asked if we can also ask Pickett to review the Water Department's abatement policy, since it seems helter skelter. He said not too long ago, there was a \$350,000 shortfall in Water Department revenues, and we also need to make sure the abatements given follow the law. Pierce asked if there is a written policy. Petersen said he doesn't know.

Dave Petersen made a motion to request Town Counsel to review the abatement policy and if it is being done correctly, Bob Snow second, all in favor - aye (5-0).

Joseph Perry made a motion send a letter to the Board of Water Commissioners informing them that they need to follow 42A-42F, Bob Snow second, all in favor - aye (5-0).

2. Vote to sign bond forms for the Water Department portion of the Prospect Hill access road re-construction project

The bond forms have come in for the re-construction of the Prospect Hill access road project, which was approved at the May 4th Special Town Meeting.

*These forms require the Town Clerk to witness the signatures. The Board of Selectmen needs to vote to sign the forms, in the presence of Town Clerk Susan Hazen. **(DO NOT SIGN THE ATTACHED COPY.)** Mrs. Hazen was not available this evening, so the Selectmen will need to stop by the Town Clerk's Office tomorrow morning or Wednesday from 8:00 a.m. to 4:00 p.m., to sign the documents in Mrs. Hazen's presence.*

Dave Petersen made a motion to allow the Board of Selectmen to sign the bond forms in front of the Town Clerk, Joseph Perry second, all in favor - aye (5-0).

3. Vote to authorize Chairman Merry to sign contract with auctioneer, Zekos Group, to auction tax title properties

Chairman Merry said, "The contract with Zekos Group is ready. The Board needs to vote to authorize the Chairman as the authorized signatory on the contract."

Pierce said the Board has already determined that these properties are appropriate for auctioning. Merry said he, along with the Assessor and Treasurer reviewed the properties and two have been transferred to the Conservation Commission and one has a large rock on it.

Dave Petersen made a motion to authorize the Chairman as the authorized signatory on the contract with Zekos Group, Joseph Perry second, all in favor - aye (5-0).

Chairman Merry signed the contract.

4. Sign Dexter Drive street layout mylar plan

Joseph Perry made a motion to sign the Dexter Drive street layout mylar plan, Bob Snow second, all in favor - aye (5-0).

5. Discuss Independence Day Celebration on the Town Common set for June 27

Chairman Merry read the following:

Independence Day Celebration is less than two weeks away. We need to start coordinating the details of the event.

- *Parade – meet at 8:00 a.m. at the VFW; parade starts at 8:30 a.m.*
- *Parade awards are given out at 9:00 a.m. at the Town Common*
- *Music and food: music (Bob Snow?); Italian ice slush (Bob Snow?); hot dogs; rolls; water*
- *Races – prizes*
- *Publicity – flyer in the PGS for students to bring home; RCM, website*
- *Tim Southall will be assisting. He will run the parade and the races*

Snow said he will handle the music and the slushies, water and condiments. He said we are looking for donations to purchase hot dogs and rolls. He said he will donate the prize money, which is usually \$50 to \$80. Merry said he will get the ice. Eagan said MaryEllen Mighill has lent her tents in the past, and she has the hot dog cooker. Petersen said he will bring four or five gallons of water for the steamer, and Joan will help with the games.

NEW BUSINESS

1. Letter from Annetta Kelly requesting to be appointed to the Rowley Cultural Council and discuss expansion of Rowley Cultural Council membership

Chairman Merry read the following:

According to Local Cultural Council regulations, the Rowley Cultural Council must have a minimum of five members, but can have up to 22 members. Rowley Cultural Council Chair Nancy Hill said one member is leaving in six months per Cultural Council regulations and in two years, four more members will be leaving at one time. She said they need to continuously look for replacements, and it will be better to have experienced people on the Council when the four members leave in two years.

Please see the attached letter of interest for appointment to the Rowley Cultural Council from Annetta Kelly. If appointed, this would be a three-year appointment, beginning on July 1, 2015, and expiring on June 30, 2018.

Dave Petersen made a motion to appoint Annetta Kelly to the Rowley Cultural Council and expand the membership of the Council by one member, Joseph Perry second, all in favor - aye (5-0).

2. Alfalfa Farm Inc. application for license to sell wine and provide wine samples at the Rowley Farmer's Market

Petersen said this started last year and there were no issues that he is aware of.

Dave Petersen made a motion to approve the application from Alfalfa Farm Inc. to sell wine and provide wine samples at the Rowley Farmer's Market, Bob Snow second, all in favor - aye (5-0).

3. Update from Vice Chairman Joseph Perry on Triton School Committee meeting and to discuss scheduling a Tri-Town Board of Selectmen meeting

Perry said he spoke during Citizen Query at the last School Committee Meeting and suggested that the Selectmen from the three towns get together to discuss issues beyond the school budget and the capital improvements each of the three towns are planning. He said he was called back up by Vice Chairman Robin Williams and he was asked why the Towns would meet before the budget discussions. He said there are issues to be discussed beyond the schools. He said then they had a presentation about adopting a new math program and ten audience members left, leaving just him and a Newbury Selectman. He said they then reviewed the budget expenditures and revenue projections and there was \$163,493 in un-prioritized revenues, that they were looking to use to restore services that had been cut, such as Professional Development days and COLA increases that were cut for administrators. He said they did not add back the late bus services that were cut, and they were increasing parking and athletic fees.

Snow commended Perry for his work with the schools.

Bob Snow made a motion to recommend that the Chairman contact the Chairs of the other Boards to set up a tri-town meeting, Joseph Perry second, all in favor - aye (5-0).

4. Update from Vice Chairman Joseph Perry on summer "Concerts on the Common"

Perry said as a continuation of the Concerts on the Common from the Town's 375th Anniversary Celebration, concerts will be held on Sunday afternoons. He said the Reunion Band has agreed to perform on July 12 and Senior Tones on August 23, with the permission of the Board of Selectmen.

Joseph Perry made a motion to approve the dates for the concerts, contract for port-o-potties and authorize him to sign the contracts, Bob Snow second, all in favor - aye (5-0).

Perry said there is more money available for additional Sundays if bands contact them. Pierce asked how much is paid for a band. Perry said \$300 to \$1,500 depending on the band. He said the Senior Tones charge \$500.

5. Letter from Building Inspector Ken Ward regarding ventilation and humidity concerns at the Water Treatment Plant and suggestions from Water Superintendent Marybeth Wiser on various dehumidification units

Chairman Merry read the following.

Chairman Merry will read the letter from Building Inspector Ken Ward into the record.

Water Superintendent Marybeth Wiser forwarded us suggestions from Weston & Sampson on possible dehumidifier units that may work. Superintendent Wiser wishes to let the Board know that she has not done research on these units to see if they will work. One of the units is wall-mounted and it is not clear if that is possible, or if either suggested unit has the capacity to handle the area.

The lack of a dehumidification system in the Water Treatment Plant is very concerning for a variety of reasons. What are the Board's thoughts on this?

Chairman Merry read the letter from Building Inspector Ken Ward into the record. Petersen said he went on a site visit, and we have a serious problem. He said the pipes themselves are not leaking, but there is condensation on a number of pipes at the water treatment plant, that sometimes totals 20 to 30 gallons of water. He said he is not sure why the original design didn't address this. He said we are now paying people to mop up the water, the floor is slippery which is a safety issues and over time, mold may develop. He said the Board needs to send a letter to the Board of Water Commissioners to come up with a solution to this problem. He said there are rumors that this was cut out of the project budget, and it will cost more to add this now.

Merry reviewed the information on dehumidifiers from the Water Superintendent. He said the first options has four plug in units, so if one fails, the others can be moved around. He said the second option needs 480 volts which the plant doesn't have. Petersen said this is a Water Board decision, but the Selectmen can send them a letter encouraging them to discuss and remedy this issue due to concerns about mold and the safety of the employees and the equipment.

Bob Snow made a motion to send the Water Board a letter as detailed by Petersen, Cliff Pierce second, all in favor - aye (5-0).

FY 16 RE-APPOINTMENTS

1. Council on Aging Board
2. Historic District Commission
3. Historical Commission
4. Fire Department
5. REMA
6. Police Department
7. Northern Essex Regional Response Committee
8. Board of Health

Dave Petersen made a motion to re-appoint the following COA Board members, Bob Snow second, all in favor - aye (5-0).

Council on Aging	George Gallant	6/30/2018
Council on Aging	Robert Kirshner	6/30/2018
Council on Aging	Merle Phipps	6/30/2018
Council on Aging	Diana Titus	6/30/2018

Joseph Perry made a motion to re-appoint the following Historic District members, Bob Snow second, all in favor - aye (5-0).

Historic District Commission	Nathaniel Dummer	6/30/2017
Historic District Commission	Frank Todd	6/30/2017

Dave Petersen made a motion to re-appoint the following Historic District members, Bob Snow second, all in favor - aye (5-0).

Historic District	Sara Bourque	6/30/2016
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Commission		
Historic District Commission	Mike Harney	6/30/2016
Historic District Commission	John Cardillo	6/30/2016

Bob Snow made a motion to re-appoint the following Historic District member, Cliff Pierce second, all in favor - aye (5-0).

Historic District Commission	Michael Sabatini	6/30/2018
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Cliff Pierce made a motion to re-appoint the following Historical Commission members, Bob Snow second, all in favor - aye (5-0).

Historical Commission	Nathaniel Dummer	6/30/2017
Historical Commission	Frank Todd	6/30/2017

Bob Snow made a motion to re-appoint the following Historical Commission members, Cliff Pierce second, all in favor - aye (5-0).

Historical Commission	Sara Bourque	6/30/2016
Historical Commission	Mike Harney	6/30/2016
Historical Commission	John Cardillo	6/30/2016

Dave Petersen made a motion to re-appoint the following Fire Department positions, Bob Snow second, all in favor - aye (4-0). Bob Merry - ABSTAINED

Fire Chief	James C. Broderick, Chief	6/30/2018
Fire Captain	Mark Emery, Captain	6/30/2018
Fire Captain	James R. Merry, Captain	6/30/2018

Bob Snow made a motion to re-appoint the following Call Firefighters, Cliff Pierce second, all in favor – aye (4-0). Bob Merry - ABSTAINED

Call Firefighter	Joseph R. Merry	6/30/2016
Call Firefighter	Robert Serino	6/30/2016
Call Firefighter	James Chadbourne	6/30/2016
Call Firefighter	Donald Merry	6/30/2016
Call Firefighter	Ron Agrella	6/30/2016
Call Firefighter	Charles Hazen, Jr.	6/30/2016
Call Firefighter	David Carpentier	6/30/2016
Call Firefighter	Darcie Condelli	6/30/2016
Call Firefighter	Robert M J Hagopian	6/30/2016
Call Firefighter	Jesse T Warren	6/30/2016
Call Firefighter	John Condelli	6/30/2016
Call Firefighter	Justin Graham	6/30/2016
Call Firefighter	Andrew Nardone	6/30/2016
Call Firefighter	Jared Graham	6/30/2016
Call Firefighter	Donald Duprey	6/30/2016
Call Firefighter	Matthew Harney	6/30/2016
Call Firefighter	Matthew Ross	6/30/2016
Call Firefighter	Timothy Shirley	6/30/2016
Call Firefighter	Patrick McManus	6/30/2016
Call Firefighter	Vincent Gaudenzi	6/30/2016
Call Firefighter	Mark Winfrey	6/30/2016

Bob Snow made a motion to re-appoint the following Forest Fire Warden & Superintendent of the Fire Alarm, Cliff Pierce second, all in favor – aye (4-0). Bob Merry - ABSTAINED

Forest Fire Warden & Superintendent of the Fire Alarm	James C. Broderick, Chief	6/30/2016
Forest Fire Warden & Superintendent of the Fire Alarm	Mark Emery, Assistant	6/30/2016
Forest Fire Warden & Superintendent of the Fire Alarm	James R. Merry, Assistant	6/30/2016

Bob Snow made a motion to re-appoint the following REMA members, Dave Petersen second, all in favor – aye (3-0). Bob Merry - ABSTAINED Joseph Perry - ABSTAINED

Rowley Emergency Management Agency	James Broderick, Fire Chief/ Emergency	6/30/2016
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(REMA)	Management Director	
Rowley Emergency Management Agency (REMA)	Robert Barker, Police Chief	6/30/2016
Rowley Emergency Management Agency (REMA)	Robert Merry, Chairman, Board of Selectmen	6/30/2016
Rowley Emergency Management Agency (REMA)	Joseph Perry, Vice Chairman, Board of Selectmen	6/30/2016
Rowley Emergency Management Agency (REMA)	Mary Ellen Mighill COA Director & Public Health Nurse	6/30/2016
Rowley Emergency Management Agency (REMA)	Patrick Snow - Highway Surveyor	6/30/2016
Rowley Emergency Management Agency (REMA)	Frank Marchegiani - Health Agent	6/30/2016
Rowley Emergency Management Agency (REMA)	Deborah Eagan - Town Administrator	6/30/2016
Rowley Emergency Management Agency (REMA)	James DiMarino - R.A.C.E.S. (amateur radio operator)	6/30/2016
Rowley Emergency Management Agency (REMA)	Dan Folding - Light Plant Manager	6/30/2016
Rowley Emergency Management Agency (REMA)	MaryBeth Wisner - Water Superintendent	6/30/2016

Dave Petersen made a motion to re-appoint the following Police Department positions, Bob Snow second, all in favor – aye (5-0).

Police Patrolman	Perry Collins	6/30/2018
Police Patrolman	Thomas Hills	6/30/2018
Police Patrolman	Scott Hirtle	6/30/2018
Police Reserve Patrolman	Jessie Mazzie	6/30/2018
Police Reserve Patrolman	Mark Smith	6/30/2018
Police Reserve Patrolman	Patrick McGettrick	6/30/2018
Police Reserve Patrolman	Christopher Ottani	6/30/2018
Police Full Time Dispatcher/Matron	Sheri David	6/30/2018
Police Full Time Dispatcher/Matron	Pamela Lutes	6/30/2018
Police Full Time Dispatcher/Matron	Jeanne McClung	6/30/2018
Police Reserve Dispatcher	Daniel Morris	6/30/2018
Police Reserve Dispatcher	Gregory Williams	6/30/2018
Police Chaplain	Rev. Robert Hagopian	6/30/2018
Keeper of the Lockup	Robert R. Barker	6/30/2016

Bob Snow made a motion to re-appoint the following Northern Essex Regional Emergency Planning Committee members, Cliff Pierce second, all in favor – aye (3-0).
Bob Merry - ABSTAINED Joseph Perry - ABSTAINED

Northern Essex Regional Emergency Planning Committee	James Broderick, Fire Chief/Emergency Management Director	6/30/2016
Northern Essex Regional Emergency Planning Committee	Robert Barker, Police Chief	6/30/2016
Northern Essex Regional Emergency Planning Committee	Patrick Snow - Highway Surveyor	6/30/2016
Northern Essex Regional Emergency Planning Committee	Deborah Eagan - Town Administrator	6/30/2016
Northern Essex Regional Emergency Planning Committee	Mary Ellen Mighill COA Director & Public Health Nurse	6/30/2016
Northern Essex Regional Emergency Planning Committee	Robert Merry, Chairman Board of Selectmen	6/30/2016
Northern Essex Regional Emergency Planning Committee	Joseph Perry, Vice Chairman Board of Selectmen	6/30/2016
Northern Essex Regional Emergency Planning Committee	Dan Folding - Light Plant Manager	6/30/2016
Northern Essex Regional Emergency Planning Committee	Frank Marchegiani, Health Agent	6/30/2016
Northern Essex Regional Emergency Planning Committee	Bill DiMento, Harbormaster	6/30/2016
Northern Essex Regional Emergency Planning Committee	MaryBeth Wiser - Water Superintendent	6/30/2016

Joseph Perry made a motion to re-appoint the following Board of Health position, Bob Snow second, all in favor – aye (5-0).

Board of Health	Susan Elwell	6/30/2018
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ANNOUNCEMENTS

- Independence Day Celebration – Saturday, June 27 – Children’s Parade 8:30 a.m. and races, music and food on the Town Common starting at 9:00 a.m.
- The Town has the following vacancies:
 - a. **Fence Viewer** – three positions;
 - b. **Wood, Lumber & Bark Inspector**; and
 - c. **Zoning Board of Appeals Associate** - two open seats
 - d. **Historical Commission-Historic District Commission** – two seats
 - e. **Parks and Recreation Committee** – two seats
 - f. **Open Space Committee** is seeking members
 - g. **Personnel Board** – one opening

For more information on these positions, please contact the Selectmen’s Office at 948-2372.
- Rowley Food Pantry is in need of donations. The Food Pantry is open Tuesdays from 10:00 a.m. to 12:00 p.m. and Thursdays from 5:30 p.m. to 7:00 p.m.

- Rowley Public Library is offering discounts to Lowell Spinners baseball games. For more information contact the Rowley Public Library at 978-948-2850

ADJOURN

Chairman Merry called for a motion to go into Executive Session for the purpose of discussing strategies with respect to litigation and collective bargaining because an open meeting may have a detrimental effect on the litigating and negotiating positions of the Town and to not return to open session. Dave Petersen so moved, Bob Snow second, all in favor – roll call vote: Robert Snow – aye, Robert Merry – aye, Joseph Perry – aye, David Petersen – aye, Cliff Pierce – aye.

Open session closed at 8:34 p.m.

Respectfully submitted,
Amy Lydon
Assistant Town Administrator

ATTACHMENTS:

1. Written motion to go into Executive Session for 6:00 Executive Session
2. Request from the Agricultural Commission to use Town Common for Farmer's Markets
3. Meeting Memo regarding General Business #2: Request from Essex County Greenbelt to hold road bike event on September 13, 2015
4. Request from Highway Surveyor Patrick Snow to lift hiring freeze for seasonal laborer position
5. Meeting Memo regarding General Business #4: Discuss Drinking Water Week and Water Treatment Plant Grand Opening event and tours
6. Flyer for Grand Opening and Dedication Ceremonies for Alexander Good Water Treatment Facility
7. Rowley Water Treatment Plant Tour Guidelines
8. Memo from Rowley Water Department Staff to Debbie Eagan and Board of Selectmen read into the record during Citizen Query
9. Memo from Larry White to Board of Selectmen regarding Water Board of Commissioner's read into the record during Citizen Query
10. Meeting Memo regarding APPOINTMENT - 7:10 p.m. Fire Chief James Broderick to discuss reserve fund transfer request
11. Letter from Fire Chief Broderick to the Board of Selectmen re: Shortfall in the Call Fire Wage Line Account #01-218-5115-000 and Fighter wage line 01-218-5112-000.
12. Letter from Massachusetts Fiscal Alliance
13. Road Opening Permit request from National Grid to open 62 Daniels Road for corrosion work
14. Road Opening Permit request from National Grid to open 48 Central for new gas service

15. Road Opening Permit request from R Brockelbank & Son to open water service at 27 Long Hill Road
16. Road Opening Permit request from National Grid to open 13 Perley Ave. for new gas service
17. Meeting Memo regarding Old Business #1: Memo from Town Counsel Judy Pickett re: Water Board's authority to waive customer interest charges
18. Memo from Town Counsel Judy Pickett re: Water Board's authority to waive customer interest charges
19. Meeting Memo regarding Old Business #2: Vote to sign bond forms for the Water Department portion of the Prospect Hill access road re-construction project
20. Bond forms for the Water Department portion of the Prospect Hill access road re-construction project
21. Meeting Memo regarding Old Business #3: Vote to authorize Chairman Merry to sign contract with auctioneer, Zekos Group, to auction tax title properties
22. Contract with auctioneer, Zekos Group
23. Meeting Memo regarding Old Business #4: Sign Dexter Drive street layout mylar plan
23. Meeting Memo regarding Old Business #5: Discuss Independence Day Celebration on the Town Common set for June 27
24. Meeting memo regarding New Business #1: Letter from Annetta Kelly requesting to be appointed to the Rowley Cultural Council and discuss expansion of Rowley Cultural Council membership
25. Email from Nancy Hill re: Cultural Council
26. Pages two and three from Regulations for Local and Regional Cultural Council Operations and Procedures (962 CMR 2.00)
27. Letter from Annetta Kelly requesting to be appointed to the Rowley Cultural Council and discuss expansion of Rowley Cultural Council membership
28. Meeting memo regarding New Business #2: Alfalfa Farm Inc. application for license to sell wine and provide wine samples at the Rowley Farmer's Market
29. Alfalfa Farm Inc. application package for license to sell wine and provide wine samples at the Rowley Farmer's Market
30. Meeting memo regarding New Business #3: Update from Vice Chairman Joseph Perry on Triton School Committee meeting and to discuss scheduling a Tri-Town Board of Selectmen meeting
31. Meeting memo regarding New Business #4: Update from Vice Chairman Joseph Perry on summer "Concerts on the Common"
32. Meeting memo regarding New Business #5: Letter from Building Inspector Ken Ward regarding ventilation and humidity concerns at the Water Treatment Plant and suggestions from Water Superintendent Marybeth Wiser on various dehumidification units
33. Letter to Rowley Water Board from Ken Ward dated June 8, 2015
34. Email from MaryBeth Wiser containing information on dehumidifiers, including attachments
35. Memo from MaryBeth Wiser to Water Board re: 1. Chemical storage and 2. Dehumidification issue at the Water Plant

36. Matrix of FY16 Re-appointments

37. Written Motion to go into Executive Session after the Open Session