

MINUTES OF THE BOARD OF SELECTMEN MEETING

March 17, 2014

Meeting held at Town Hall

MEMBERS PRESENT: Chairman Robert Snow, Vice Chairman Robert Merry, Clerk Joseph Perry, David Petersen (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon) Jack Cook - ABSENT

PUBLIC ATTENDEES: Lawrence White – FINCOM; Karen Summit - Treasurer/Collector; William J. Cuddy; Ron Keefe - Highway Surveyor; Patrick Snow - Highway Foreman; James C. Broderick - Fire Chief

CALL MEETING TO ORDER

Chairman Robert Snow called the meeting to order at 7:03 p.m. He said the meeting is being audio and video recorded digitally.

PLEDGE OF ALLEGIANCE

Karen Summit - Treasurer/Collector led the Pledge of Allegiance.

MOMENT OF SILENCE

The Board observed a moment of silence for Bob Todd.

CHAIRMAN'S COMMENTS

Chairman Snow said Bob Todd was a gentleman, a good man and a pleasure to talk to. He said two poems were read at his funeral: "If" by Kipling and "Anyway" (COPIES ATTACHED). He said Todd always talked about interesting things, such as his time in the Navy and how he was a graduate of Tufts University. Merry said he was always upbeat, had a story to tell, he was a good man and a gentleman.

7:05 – 7:15 p.m. CITIZEN QUERY

Citizen's Query opened.

OLD BUSINESS

2. Discuss and review FY 15 Budgets

IT BUDGET

IS Coordinator Karen Summit read her memo to the Board of Selectmen regarding a requested increase in the IS budget (COPY ATTACHED). She said she is requesting a

\$3,000 increase. She said it is hard to predict IS related issues, but with the increased number of departments being supported, a little more money is necessary. Merry said this needs to be done to protect the Town and allow the Town departments to coordinate with each other. Summit said the Town has a great relationship with PRS Group who provides the Town with IS services. She said PRS Group is very responsive, they recommend replacements and help with the Town's long term planning. Perry said he is a former Library trustee and asked if the Library is in agreement with this plan. Summit said there are six staff computers and eight or nine public use computers which don't require much maintenance, but need to have anti-virus software and be updated. Petersen said the capital budget calls for replacing one-third of the public computers at the Library and there is a five-year plan. He said many departments have requests for computers that will be purchased through the IS Department. He said the Library is an active part of that computer replacement plan and commended Bailey and Summit for their hard work as the Town's IS Coordinators. Eagan said she is advocating for a \$1,000 stipend for each of the IS Coordinators as explained in the footnote of the budget sheet (COPY ATTACHED). She said the stipend is long overdue, and if this work was outsourced, the Town would be paying \$70,000 per year. She said the coordinators handle procurement and often have to respond if the system crashes over the weekend. Snow said IS people are valuable and we are all at the mercy of the computer.

Dave Petersen made a motion to approve the IS budget of \$24,422, which includes the \$2,000 stipend for the coordinators, which will be paid quarterly, Joseph Perry second, all in favor – aye (4-0). Jack Cook - ABSENT

7:05 – 7:15 p.m. CITIZEN QUERY

Bill Cuddy said he lives in Town and he isn't sure if he should beat this meeting and he wants the Selectman who is missing to hear what he has to say. Chairman Snow said during Citizen's Query, a citizen can ask a question, but the Board cannot answer it since it isn't on the agenda. Cuddy said he wonders if he isn't here because he heard that Cuddy was planning to come to the meeting, or if he is sick. He said a Town Father is slandering him and hurting his business. He said he owns a mechanic facility and also sells cars. He said he knows he has told people not to use him, and when people ask him why they were told this, Cuddy said the only thing he can't think of is he has a vendetta against him about a racehorse. Dave Petersen said if the complaint is about the performance of a Selectman, that is one thing, but it is another thing if there are personal issues, particularly if the Selectman isn't present. Snow asked Cuddy to put his issues in writing and send them to the Selectmen. Cuddy said the board does a great job and he will send a letter in.

Citizen's Query closed. There were no additional Citizen's Queries.

7:15 p.m. Appointment – Acting Highway Surveyor/Tree Warden Ron Keefe to discuss FY 15 Highway and Tree budgets

Acting Highway Surveyor/Tree Warden Ron Keefe said the increases in wages are due to contracts and he is not asking for any other increases other than capital items for the roof and building needs. Chairman Snow asked where we stand with the Snow & Ice budget. Foreman Patrick Snow said they are pinching pennies realizing that the deficit will be about \$250,000, and they are awaiting another salt bill. Perry asked if there will be salt left. Foreman Snow said he thinks they should have some left. Petersen said the total spending on snow and ice will be the budgeted \$80,000, plus the \$250,000 deficit. He said last year the total spent on snow and ice was \$201,000, and he suggests building up the amount budgeted for this expense by \$20,000 annually. He said the amount not spent goes back into free cash. Chairman Snow said a couple of years ago the Town budgeted only \$40,000 for this expense. Keefe said the blizzard last year alone cost \$69,000. Perry said he supports raising the budget to \$100,000 in FY 15 and increasing it by \$20,000 for several years if possible. Petersen said next summer a plan should be outlined with the new Surveyor to review the way the roads are being plowed to see if money can be saved. Keefe said he started a rotation for calling contractors, and not having the two Water Department employees to plow this year made him rely even more on the contractors. Patrick Snow said during the salt shortage, they used the contractors more than normal to plow instead of salting. Keefe said Rowley residents are accustomed to having the roads well plowed.

Chairman Snow asked how the conditions of the road are and asked about potholes. Keefe said they just got patch in, they are planning on doing Route 133 first, part of Boxford Road again, and Central Street, which isn't as bad as it has been in the past. Keefe said the dirt roads are bad, and they cannot grade frozen dirt roads. Chairman Snow said he has explained this issue to a couple residents concerned about the dirt roads. Keefe said \$15,000 to \$18,000 of his \$114,000 budget is spent on grading these dirt roads, which some residents want graded, but others don't. He said to pave West Ox Pasture Road would cost \$500,000 to \$600,000, compared to the estimate of \$300,000 a few years ago. Petersen said when paving this road was last explored, it involved land takings and it did not pass at Town Meeting. Keefe said some roads don't qualify for Chapter 90 funding. Snow asked Keefe to come back and report on the road conditions, and said the roads are in tough shape in surrounding towns. Patrick Snow said the frost heaves are bad this year. Keefe said they are using clamshells on Stackyard and Patmos to conserve money. Eagan said the Highway expenses, Town Land Maintenance, Landfill and Tree budgets are all level funded. She said the Board suggested adding \$20,000 to the Snow & Ice budget pending the tally of the Town's entire budget.

Dave Petersen made a motion to approve the Highway Department, Town Land Maintenance, Tree Warden and Snow & Ice budgets, excluding the Highway Surveyor's salary and with an increase of \$20,000 to the Snow & Ice budget (COPIES ATTACHED), Joseph Perry second, all in favor – aye (4-0). Jack Cook - ABSENT

7:30 p.m. Appointment – Fire Chief James Broderick to discuss FY 15 Fire Department budget

Chairman Snow read the letter from Fire Chief Broderick to the Board dated March 14, 2014 (COPY ATTACHED).

Fire Chief Broderick reviewed his budget (COPY ATTACHED) and said the wages have been increased by 2.25% for all positions, and overtime has increased a bit because EMT training is being held at night now instead of during the day. He said expenses are level funded, they have been living within the budget and don't expect to have unforeseen expenses. Merry said the budget seems straightforward. Petersen said the narrative regarding the funding for firefighters on page two of Broderick's memo (COPY ATTACHED) talks about a substantial amount of money available to help us do this through a federal program. Broderick said this is called a SAFER grant, which would allow a community to pay for up to 75% of the salary of the positions for the first two years, and up to 35% of the third year. He said in the past the Town would have had to reimburse the grant money if the person was laid off within five years, but the grant no longer has this requirement. He said the grant process is intense and he would like to start it in the summer or fall. He said he wants to start this conversation with the Board and asked if the Board could give him an idea of the starting rate for a Firefighter. He said if this is started, it should be a seamless transition when he and the other two full time firefighters retire. He said it is hard to keep call firefighters, who typically resign after five years. Snow asked how many staff the Fire Department has. Broderick said there are three full time and seventeen call firefighters for a total of twenty, compared to a staff of thirty ten years ago. Petersen said a similar federal program was used when the first Town Administrator was hired, and the data needs to be looked at, and a group including one or two Selectmen should meet and put something together for this grant.

Petersen said Broderick's report shows Engine 4 failed its pump test. Broderick said it has been fixed, but these old parts aren't made anymore and he added it to his memo for future budget discussions. He said Engine 3 is twelve years old and is considered midlife. Petersen asked if the ladder truck can do anything. Broderick said he worries about liability if the ladder truck shows up to a call, but isn't able to be used to its full capacity. Snow said we need a ladder truck. Broderick said there are commercial buildings, Town owned buildings and churches that need a ladder truck in order to access them. He said he has found a manufacturer who makes a 100 foot ladder truck that will fit into the station, and the equipment on the existing truck can be used on the new one. He said he hopes people will support the purchase of this truck for \$700,000 - \$735,000, which is a lot of money, but it is better than replacing a used truck every

seven years. Broderick said the 100 foot ladder is needed for the reach from the street and not only for a building's height.

Petersen asked if the increase in overtime is reflected on form one and Broderick said yes.

Dave Petersen made a motion to approve the Fire Department budget as presented for \$455,613, Joseph Perry second, all in favor – aye (3-0). Jack Cook - ABSENT Robert Merry - RECUSED

GENERAL BUSINESS

1. Letter of resignation from Shawn Roberts

Chairman Snow read Shawn Robert's resignation letter from his position as a call fire fighter (COPY ATTACHED).

Joseph Perry made a motion to accept Robert's resignation with regrets and to send a thank-you letter, Dave Petersen second, all in favor – aye (4-0). Jack Cook - ABSENT

2. Request from Business and Professional Women of Mass for Town proclamation on Equal Pay Day

Chairman Snow read the letter from Business and Professional Women / MA (COPY ATTACHED).

Dave Petersen made a motion to issue the Proclamation for Equal Pay Day, Joseph Perry second, all in favor – aye (4-0). Jack Cook - ABSENT

3. Letter from Board of Selectmen of the Town of Dartmouth re: small business tax exemption

Chairman Snow read the letter from Board of Selectmen of the Town of Dartmouth regarding the small business tax exemption (COPY ATTACHED). Petersen asked if this is regarding property tax or the State's business income tax. Eagan said this isn't clear, and we can run it by the Board of Assessors. Petersen said residents and businesses pay the same property tax rate in Rowley, so if small businesses are given a break, everyone else will pay more. Snow said lets table this and run it by the Board of Assessors. Eagan said this is a local option.

Dave Petersen made a motion to forward this letter to the Board of Assessors and ask them to analyze this and report back to the Board of Selectmen, Joseph Perry second, all in favor – aye (4-0). Jack Cook - ABSENT

4. Review application for modification to site plan/special permit for 420 & 428 Newburyport Turnpike

Merry said the application is not changing the total footprint, but is swapping from one building to another. Petersen said this is to better utilize the space.

The Board had no additional comments on this application (COPY ATTACHED).

5. Rowley Veterans Association – Community Blood Drive March 31, 2014

Chairman Snow read the notice about the Blood Drive (COPY ATATCHED).

OLD BUSINESS

1. Discuss FY Triton Budget, March 11, 2014 Tri-Town Board of Selectmen and March 18, 2014 School funding presentation

Chairman Snow read the following:

The Triton School Committee voted last Wednesday on their final budget, which reduces the Town's assessment increase from \$498,162 to \$381,675 and reflects a reduction of \$116,487. While I am pleased that the School Committee reduced our assessment, it is still \$81,675 more than we wanted to pay.

Our property tax revenue sharing plan calls for an equal division and split of the Town's 2 ½ percent property tax increase and new property tax growth each year to cover the cost of the school and town's budget increases.

We will have to absorb the \$81,675. There is no point in having a Proposition 2 ½ override for \$81,000. However, Rowley cannot sustain these huge increases in the School assessment year after year. The schools are funded through property taxes and the Town cannot levy taxes in excess of 2 ½%. During last week's Tri-Town Board of Selectmen meeting in Newbury, we discussed the need for the school to hold the District Communications Committee meetings on a regular basis. The Triton Agreement requires the school to hold a minimum of one meeting each quarter. It is a shame that other than the hastily set Communications Committee meeting on March 5th prior to the public hearing on the school budget, the last meeting was held in April 2013. This is unacceptable.

The Newbury Board of Selectmen is hosting an informational meeting with Senator Tarr, other state legislators and Roger Hatch of the Department of Education tomorrow evening at the Newbury Grange Hall from 6:30 p.m. to 8:30 p.m. The Newbury Grange Hall is located at 7 Central Street in Byfield. Mr. Hatch will be providing a presentation

on the Commonwealth's education funding formula, with a focus on how it relates to the Triton Regional School District. He will also be able to address questions and/or concerns related to this topic from municipal/school officials as well as residents.

Merry said he is planning to attend the meeting tomorrow night and he is interested in doing what we can to make sure the school has enough money, but the Town also has enough money. Merry, Perry and Snow said they will attend tomorrow's meeting. Petersen said he is attending the Finance Committee meeting, and he encourages the Board to start looking at the school's budget this summer or fall at the latest. He said we should give the school a rough estimate of the Town's acceptable funding amount before they discuss the school budget in depth. Perry said the Chairman of the Salisbury Board of Selectmen suggested that the Towns meet as a group to discuss the budget starting in June and continuing through September. Snow said there is an adversarial relationship each year, and fingers are pointed to the State, but we need a balance between the Towns and the School. He said the process is difficult since it is a regional school district, and this year there was a communication breakdown. He said the Town is run lean and mean, and every dollar is looked at. He said the proposal to split the 2.5% tax increase plus new growth is the solution, and 60% of the Town's tax revenue goes to the school. He said education is a priority, but we also need to provide services to the Town. Merry said the school is important, but the Town provides the building, and plows and maintains the roads so the kids can get to school. Snow said we can't maintain these increases and asked people to join the meeting tomorrow night. Perry said during his first two years on the Board, there was communication with the School Committee, he would like to see this resumed with meetings at least quarterly. Petersen said the schools don't raise money, they depend on the State. He said the State throws out a number, the school prepares its budget, and the Town is depended upon to fill the gap left by the State. Petersen said if the school doesn't come back with a reasonable request, we will have to cut the Town's budget. He said it is critical for us to get together with the school early. Snow said the taxpayers fund the school and the Town and people should send their comments into the Board of Selectmen.

Petersen said a lot of work goes into the budgets behind the scenes before they are approved by the Board of Selectmen. Merry said the capital budget requires a lot of research and discussion of the needs and the timing.

2. Discuss and review FY 15 Budgets (Continued)

The Board reviewed 6 additional budgets (COPIES ATTACHED).

Eagan said the Finance Committee budget is level funded. She said they pay dues to the Association of Town Finance Committees, usually buy one case of paper, and pay for a Secretary to take meeting minutes and maintain the Minutes binder in accordance with the Open Meeting Law. She said the wages from the Secretary have been increased in accordance with the step system.

Dave Petersen made a motion to approve the Finance Committee budget, Bob Merry second, all in favor – aye (4-0). Jack Cook - ABSENT

Dave Petersen made a motion to approve the Accounting budget which is within the guidelines, Joseph Perry second, all in favor – aye (4-0). Jack Cook - ABSENT

Dave Petersen said the Planning Board budget is level funded except the Town Planner salary which has been increased within the guidelines.

Joseph Perry made a motion to approve the Planning Board budget as presented, Dave Petersen second, all in favor – aye (4-0). Jack Cook - ABSENT

Dave Petersen made a motion to approve the Animal Inspector budget which is within the guidelines, Joseph Perry second, all in favor – aye (4-0). Jack Cook - ABSENT

Petersen said there are no changes in the Animal Control Officer budget except for the salary increase, which is within the guidelines.

Dave Petersen made a motion to approve the Animal Control Officer budget which is within the guidelines, Joseph Perry second, all in favor – aye (4-0). Jack Cook - ABSENT

Petersen said the stipend for the Public Health Nurse has been doubled to \$2,000, which is a bargain for this professional position, which handles the flu shots. Eagan said the Department of Public Health requires us to have this position, and there is a lot of work to do beyond the normal duties of the position.

Joseph Perry made a motion to approve the Board of Health budget as presented, Dave Petersen second, all in favor – aye (4-0). Jack Cook - ABSENT

Petersen said the Board of Health expenses have been the same since FY13 and he gives the Department Heads credit for keeping expenses down. Snow said he can't say enough about the Department Heads, it was tough two years ago when he had to ask them to cut their budgets by 2%, but they all did.

Eagan said the Highway Surveyor salary was \$70,163 under Article four and the Tree Warden salary was \$7,323.

Dave Petersen made a motion to set the Highway Surveyor salary at \$70,163 and the Tree Warden salary at \$7,323 in fiscal year 2015, Joseph Perry second, all in favor – aye (4-0). Jack Cook - ABSENT

3. Discuss capital purchases and town meeting articles

Petersen said he, Bob Merry and Debbie Eagan have been meeting regarding capital expenditures. He said a memo was sent to Department Heads asking them to outline a

five-year capital purchase plan for their Departments, and this group has spent a number of hours reviewing these lists and meeting with Department Heads. He said there are two articles: one for the Special Town Meeting for general capital purchases for multiple departments; and one for the Annual Town Meeting which includes a dump truck for the Highway Department. He said the Special Town Meeting Article can be spent right away once approved, it is a five-year bond with the first payment due in FY 15. He said the Annual Town Meeting Article can be spent after July 1, 2014, and the first payment will be in FY 16. He said these articles may change, but this is where things stand now.

Chairman Snow read the following:

I. Annual Town Meeting

Highway Department Truck - Borrowing Article

Place a borrowing article for \$180,000 to purchase a new six-wheel dump truck with plow & sander.

Assessors – Appropriation

Raise and appropriate \$9,000 for upgrades to the Vision appraisal system, including server, software and mapping software upgrades.

Police Department – Appropriation

Raise and appropriate \$26,000 for an additional police cruiser

New Ladder Truck – Borrowing Article Contingent upon passage of a debt exclusion override

Propose a borrowing article for \$735,000 to purchase a new ladder truck and a Proposition 2 ½ ballot question.

Treasurer/Collector Drop Box

Raise and appropriate \$1,500 for the purchase of a overnight drop-off box for the Treasurer/Collector.

The Board of Selectmen needs to vote to open the Annual Town Meeting warrant and to place articles on the ATM Warrant, and vote to close the ATM warrant.

Merry said there is a crack in the frame of the current dump truck and it won't last much longer. Merry said the Vision appraisal software is necessary for the three year review cycle. Petersen said the Town periodically buys an extra police cruiser outside of the one purchased in the budget annually. He said this will be an unmarked cruiser for the Chief. Petersen said the ladder truck would be funded with a ten year bond. He said the pumper truck was paid off in FY 14, and we would just continue on with the same payment for a ladder truck, this won't raise taxes. Petersen said the drop box is rusted and receives all kinds of Town Hall mail.

Joseph Perry made a motion to open the Annual Town Meeting warrant, place the articles outlined by Snow on it, and then close the Annual Town Meeting warrant, Bob Merry second, all in favor – aye (4-0). Jack Cook - ABSENT

Chairman Snow read the following:

II. Special Town Meeting

*Police-Fire Station Feasibility Study - Transfer from Sale of Real Estate Account
Transfer \$100,000 from this account to be used for a feasibility study for a new police and fire station.*

Capital Improvements – Borrowing Article - \$171,200

Place a capital borrowing article in the amount of \$171,200 that covers the following items:

- *Technology & Communication – \$42,200 for the purchase of computers, printers, software, wiring upgrade for the Fire Station radio building etc. The following departments are covered: Accounting, Treasurer/Collector, Conservation Commission, Selectmen, Police Department, Fire Department, and Library.*
- *Facility Upgrades - \$71,000 for the following buildings/departments: Harbormaster – replacement of rot on Town Wharf; Library – exterior painting project; Town Hall – replacement of handicap door and installation of awning; Annex – replacement of handicap door; Town Hall new flooring and ceilings; Cemetery Building upgrades*
- *Vehicles/Equipment - \$58,000 for the following departments: Council on Aging car; Cemetery Department tractor. (We are still working out the exact cost and details on the Cemetery Tractor.*

The Board of Selectmen can vote to place an article on the Special Town Meeting warrant for the Police-Fire Station feasibility study and a borrowing article for the aforementioned list of capital items. (We can also wait until next week for this if the Board needs more time.)

Petersen said the money to do the feasibility study is from the sale of the old Library. He said for the past eight to nine years, we have paid an exorbitant amount of money for the trailers at the Police Station, and the Town needs a decent public safety building. He said this money would be used to hire an architect to present a design and project costs that would hopefully be put before the taxpayers in one year. He said an override would be needed to fund this project.

Petersen said the second article is for the replacement of computers and software as part of an ongoing process; replacement of Town Hall floors which are eighty years old; handicap doors which are falling apart; an awning over the handicap ramp at Town Hall to keep ice off of it; and upgrades to the Cemetery building which currently doesn't have any heat. He suggested that we wait until next week to approve this article, once the

cost for the tractor for the Cemetery is known. He thanked all the Department Heads, Merry and Eagan for their work on the capital projects.

4. Update on 2013 Town Report

Chairman Snow said, "The Board needs to review and approve the draft 2013 Selectmen's Report (COPY ATTACHED). We are wrapping up the book and hope to have it to the printer next week."

Perry said he suggests adding that the 375th Anniversary Celebration for the Town will be held September 4, 2014 – September 7, 2014. Merry asked that the additional space be removed.

Dave Petersen made a motion to approve the draft 2013 Selectmen's Report, including the changes discussed, Joseph Perry second, all in favor – aye (4-0). Jack Cook - ABSENT

5. Town Hall Annex Project update

Chairman Snow said, "Campbell Construction started mobilizing equipment at the Annex site today. The Selectmen need to select the color of the paint for the exterior of the building. The samples are attached. We've tagged the colors that closely match the existing color."

Merry said Doreen did a great job tagging colors. Perry said he likes Kilim Beige.

Joseph Perry made a motion to select Kilim Beige for the annex exterior color, Dave Petersen second, all in favor – aye (4-0). Jack Cook - ABSENT

NEW BUSINESS

1. Sign employment contract – Susan Bailey

Chairman Snow said, "The three-year contract with Town Accountant Susan Bailey is ready to be signed. This is a renewal of her current contract."

Petersen said this is the same as the old contract, but her pay is being updated in accordance with the new system.

Joseph Perry made a motion to sign the employment contract with Town Accountant Susan Bailey, Dave Petersen second, all in favor – aye (4-0). Jack Cook - ABSENT

The Selectmen signed the contract (COPY ATTACHED).

2. Sign employment contract – James Broderick

Petersen said this is the same as the old contract, but his pay is being updated in accordance with the new system. Eagan said there is new language on page three of the contract in the last two paragraphs.

Dave Petersen made a motion to sign the employment contract with James Broderick, Joseph Perry second, all in favor – aye (4-0). Jack Cook - ABSENT

The Selectmen signed the new contract (COPY ATTACHED, CURRENT CONTRACT COPY ATTACHED).

3. Set meeting schedule – April – June

Chairman Snow read the following:

The proposed meeting schedule for the months of April, May and June is as follows:

April 7, 2014

April 14, 2014

April 28, 2014

May 5, 2014 – Special Meeting prior to Town Meeting

May 12, 2014

May 19, 2014

June 2, 2014 (June starts the summer schedule)

June 16, 2014

June 30, 2014

Joseph Perry made a motion to set the meeting schedule as outlined by Snow, Dave Petersen second, all in favor – aye (4-0). Jack Cook - ABSENT

ANNOUNCEMENTS

- The Town has the following vacancies:
 - **Conservation Commission** – one seat;
 - **Finance Committee** – one seat;
 - **Fence Viewer**– two positions;
 - **Wood, Lumber & Bark Inspector**; and
 - **Zoning Board of Appeals Associate** – two open seats

For more information on these positions, please contact the Selectmen's Office at 948-2372

- 375th Anniversary information and events are posted on the Town's website, www.townofrowley.net
- Battery recycling box located at the Town Hall and Library
- Rowley Food Pantry is in need of donations. The Food Pantry is open Tuesdays from 10:00 a.m. to 12:00 p.m. and Thursdays from 5:30 p.m. to 7:00 p.m.
- Town Meeting will be held on Monday, May 5, 2014

Chairman Snow called for a motion to go into executive session for the purpose of discussing strategies with respect to collective bargaining, the purchase of real property and litigation because an open meeting may have a detrimental effect on the negotiation and litigating positions of the Town and not to return to open session. Dave Petersen so moved, Joseph Perry second, all in favor – roll call vote: Robert Merry – aye, David Petersen – aye, Joseph Perry – aye, Robert Snow – aye. Jack Cook - ABSENT

Open meeting adjourned at 9:20 p.m.

Respectfully submitted,
Amy Lydon
Assistant Town Administrator

ATTACHMENTS:

1. Poem "If" by Rudyard Kipling
2. Mother Teresa's *Anyway* Poem
3. Memo to the Board of Selectmen from IS Coordinator Karen Summit regarding a requested increase in the IS budget
4. IS FY15 budget forms
5. Highway Department, Town Land Maintenance, Tree Warden and Snow & Ice budgets
6. Letter from Fire Chief Broderick to the Board dated March 14, 2014
7. Fire Department budget and memo from Chief Broderick regarding budget
8. Shawn Robert's resignation letter
9. Letter from Business and Professional Women / MA
10. Letter from Board of Selectmen of the Town of Dartmouth regarding the small business tax exemption
11. Application for modification to site plan/special permit for 420 & 428 Newburyport Turnpike
12. Notice regarding Rowley Veterans Association – Community Blood Drive March 31, 2014
13. Draft 2013 Selectmen's Report for annual Town Report
14. Employment contract – Susan Bailey
15. Employment contracts – James Broderick – current and new versions

