

## **MINUTES OF THE BOARD OF SELECTMEN MEETING**

September 16, 2013  
Meeting held at Town Hall

**MEMBERS PRESENT:** Chairman Robert Snow, Vice Chairman Robert Merry, Clerk Joseph Perry, Jack Cook, David Petersen (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon)

**PUBLIC ATTENDEES:** Larry White - FINCOM, Margaret Lemelin – Library, Janet Peabody – Library Trustee, Michelle Ford – Library Trustee, Michael Quinn – Library Trustee, Joshua Tuff – Library Trustee, John McCallum – Library Trustee, Pam Jacobson – Library Director, Katrina O’Leary – Town Planner, Brent Baeslack – Conservation Agent, Stuart L. Dalzell Sr. – Water Commissioner, Daniel Sczepanski – Rowley Town Common Restoration Committee, Jill Mann – Carriage Pines, James Edwards – Rowley Veterans Association, Bill Gaynor – Rowley Veterans Association, Dave Leavitt – Rowley Veterans Association, Jack Grundstrom, Dan Perley, John Grundstrom – Clam Constable

### **CALL MEETING TO ORDER**

Chairman Robert Snow called the meeting to order at 7:01 p.m. He said the meeting is being video and audio taped.

### **PLEDGE OF ALLEGIANCE**

Larry White from the Finance Committee led the Pledge of Allegiance.

### **MOMENT OF SILENCE**

Chairman Snow asked for a moment of silence for the shootings that happened today in the Navy Yard in Washington D.C. He said thirteen, including the shooter, were killed.

### **CHAIRMAN’S COMMENTS**

None.

### **GENERAL BUSINESS**

1. Letter from Harbormaster Bill DiMento regarding town land / parking area

Chairman Snow read the email from Bill DiMento (COPY ATTACHED). Snow asked the Town Administrator to pass the email along to Ron Keefe and Brent Baeslack. Merry said this work has been completed and looks very good.

## **7:05 – 7:15 p.m. CITIZEN QUERY**

Citizen's query was opened.

## **GENERAL BUSINESS**

2. Letter from Conservation Agent Brent Baeslack requesting use of Notice of Intent Filing Fee funds

Chairman Snow read the letter from Doug Watson, the Chairman of the Conservation Commission (COPY ATTACHED). Petersen asked if the Board of Selectmen has the authority to do approve this. Eagan said years ago this was approved through a Town Meeting vote, but the law changed and now the Board of Selectmen approve this request.

Dave Petersen made a motion to approve the use of \$3,000 of notice of intent filing fee funds for use towards costs associated with administering and enforcing the Wetlands Protection Act, Jack Cook second, all in favor – aye (5-0).

## **OLD BUSINESS**

1. Vote to adjust Zoning Board of Appeals Associate Member Robert Clewell's term to five years

Chairman Snow said, "Last week the Board of Selectmen appointed Robert Clewell to the position of Zoning Board of Appeals Associate Member. The term was through June 30, 2013. The zoning bylaw establishing the associate membership seat provides for a five-year term. Amy has spoken to Mr. Clewell and he is interested in serving for the longer term. The Board of Selectmen needs to vote to adjust the term for Robert Clewell as follows: September 9, 2013 through June 30, 2018."

Jack Cook made a motion to adjust the term for Robert Clewell's appointment as an Associate Member for the Zoning Board of Appeals to September 9, 2013 through June 30, 2018, Joseph Perry second, all in favor – aye (5-0).

2. Discuss site walk of Girl Scouts property

Chairman Snow read the following:

*This past Friday, Debbie, Bob Merry, Dave Petersen and Brent Baeslack walked the Girl Scouts property with David Santomena of the Essex County Greenbelt Association and representatives of the property owners. We walked the property and observed the*

*buildings and then set out in the woods on a path that led to a ballfield. Attached are copies of pictures that Brent took for us. The land offers many opportunities for the community. Does the Board of Selectmen have any interest in looking at purchasing this property for the Town? The Girl Scouts would like to sell it to one entity. There may be opportunities for the Town to work with other organizations on this endeavor. If the Selectmen are interested, then we would need to look at doing some preliminary works such as an appraisal, soil testing, survey work, etc.*

Merry reviewed the pictures that Brent took with the Board (COPIES ATTACHED). He said the property has been referred to as The Center by the Girl Scouts. He said there is an office building, a lodge/ranger station, an Olympic sized swimming pool, another lodge/cook's shelter and a climbing wall and zip line. Merry said the climbing wall and zipline are outdated and would probably be removed. Merry said there was a ballfield and a pathway next to it that is Smith's Lane, which leads to Eiras Park.

Petersen said this is an unbelievable parcel of land and a huge portion can be preserved for conservation purposes. Merry said there are also a series of trails which have been maintained even though the camp hasn't been used for a couple of years. Petersen said he thinks this is something that should really be looked into. Petersen said the Girl Scouts want the sale to be completed in two years, so we need to start looking into this as soon as possible. He said we should go to the CPC to see what type of funding is available and notify residents. He said we should set up a separate account for the payment of the initial costs associated with examining the property. He said the public should bring up their concerns about the property and we need to look at the process to acquire it and the land's potential uses.

Merry said Greenbelt has received an inquiry from Boat Camp to use the property, and this entity is also looking at land in Newbury. Merry said the Ipswich YMCA is also looking to do something on this land. Snow said two to four entities could all use this land. Merry agreed and said the other entities would help make this acquisition work for the Town. Merry said we at least need to investigate this. He said it is two hundred acres in a beautiful part of town and if developed, there could be at least one hundred houses built on the land. Petersen said a huge amount of the land is solid, and he thinks it would be a better purchase than other land purchased by the Town in the past.

Dave Petersen said he thinks the Town Administrator should look into how to move forward with acquiring this land and it should be reported to the townspeople at the Special Town Meeting. Jack Cook and Joseph Perry agreed. Snow said this is a very important vote of the board. Petersen said he believes the land is already tax exempt, so if the Town acquires it, it won't be losing taxes on it. Merry said Georgetown did this type of project when it acquired Camp Dennison and we can look at what they did as an example.

Dave Petersen made a motion to instruct the Town Administrator to move forward and investigate the steps that need to be taken to start the process to acquire this land, look into how Georgetown handled the acquisition of Camp Dennison and look into using CPC funds for this acquisition, Jack Cook second, all in favor – aye (5-0).

**7:05 – 7:15 p.m. CITIZEN QUERY**

Citizen's query was closed. There were no Citizen's queries.

**7:15 p.m. JOINT MEETING – Board of Library Trustees to discuss Library Trustee vacancy with Margaret Lemelin**

Chairman Snow called for a motion to open the Joint Meeting of the Board of Selectmen and the Board of Library Trustees. Jack Cook so moved, Dave Petersen second, all in favor – roll call vote: Robert Merry – aye, David Petersen – aye, Robert Snow – aye, Jack Cook – aye, Joseph Perry – aye, Janet Peabody – aye, Michelle Ford – aye, Michael Quinn – aye, Joshua Tuff - aye, John McCallum – aye.

Joint meeting opened at 7:20 p.m.

Snow asked Margaret Lemelin to tell them about herself. Lemelin said she has lived on Bennett Hill Road since 2008 and has been working as a Purchasing Supervisor in Boston for fourteen years. She said she has a three year old child and of all of the activities she does with her child, Library story time has been the biggest success. She said the least she can do is to serve as a Library Trustee.

Merry asked Lemelin why she is interested in being a Library Trustee. Lemelin said she was an English major, the daughter of a teacher and has always been involved with the Library. She said she is involved in History, she reads a lot, and being a trustee falls in line with what she does.

Petersen asked Lemelin if she is aware of the functions of the Board of Trustees and if she is available to attend their meetings. Lemelin said yes, absolutely. Merry asked Lemelin if she is aware that she would be serving an unexpired term and she would have to run for re-election at the next annual election. Lemelin said yes. Perry asked Lemelin if she would be willing to take the online state ethics test, Lemelin said yes.

Library Trustee Janet Peabody said Lemelin's background fits well into the other board member's diverse backgrounds.

Dave Petersen made a motion to appoint Margaret Lemelin to the open position on the Board of Library Trustees until the next annual election, Bob Merry second, all in favor – roll call vote: Robert Merry – aye, David Petersen – aye, Robert Snow – aye, Jack Cook – aye, Joseph Perry – aye, Janet Peabody – aye, Michelle Ford – aye, Michael Quinn – aye, Joshua Tuff - aye, John McCallum – aye.

Jack Cook made a motion to adjourn the Joint Meeting, Joseph Perry second, all in favor – roll call vote: Robert Merry – aye, David Petersen – aye, Robert Snow – aye, Jack Cook – aye, Joseph Perry – aye, Janet Peabody – aye, Michelle Ford – aye, Michael Quinn – aye, Joshua Tuff - aye, John McCallum – aye.

Joint Meeting adjourned at 7:28 p.m.

**7:25 p.m. APPOINTMENT** – Town Planner Katrina O’Leary to discuss Sheehan Estates

Chairman Snow read the following:

*We need to have an article on the Special Town Meeting warrant to take the bond posted by the developer of Sheehan Estates/Gurczak Lane so that we can finish the work the developer did not complete. The Town is holding a bond in the amount of \$22,377 for the completion of the work.*

*The Planning Board has asked its consulting engineer to provide a punch list of items that need to be completed. The cost is slightly higher than the balance of the bond, however, the engineer does prioritize the work and offers some ways to reduce the project cost.*

*Once Town Meeting approves this article, Debbie will procure the services needed to finish this work. We are following the same procedure as we did with the Fox Meadows development, whereby the contractor abandoned the project and did not finish the landscaping portion. A portion of the bond remained and the Town took funds and the selectmen used it to finish the work.*

*Attached is the letter from the Planning Board to the Board of Selectmen. Katrina will explain the Planning Board's recommendation to initiate the bond taking for this project.*

*After the work is complete, we will go to the spring town meeting with a street acceptance article.*

Town Planner Katrina O'Leary said under Chapter 41 Section 81, the Town has to appropriate surety held for the completion of a subdivision. She said this requires an article at Town Meeting, a vote of Town Meeting and then the Town can procure

services to get the work completed. She said there are only small items left, such as patching pavement and connecting one home into the correct water line, and the completion items are very doable.

Petersen said this is the second or third time that the Town has had to take a bond when the contractor abandoned the project and asked if there is a way to set the projects up going forward so that the Selectmen don't become the project managers. O'Leary said she isn't sure what happened in the past, but she has proposed a revision to the Planning Board's Rules and Regulations with more strict guidelines about the amount the bond can be reduced to. She said now that there is staff person in the Department watching the project, that will help as well. Petersen asked if the contractors are given a time frame to complete the project and after a certain amount of time the Board of Selectmen will step in. O'Leary said there are given a three year construction completion date, which may be extended if they provide a good reason why the work is unfinished, or at that point the bond can be taken to complete the work.

Eagan said she has noticed that the bond and house lots are released and asked if the release of these can be held until the road is completed. She said they are not paying taxes on the road. She asked if we can request an increase in the bond as time passes since costs increase with time.

Snow said he served on the Planning Board and the time frame for the completion of the punch list has gotten dragged out in the past. He said now that there is a Town Planner, the punch list should be completed in a more timely manner. O'Leary said the prevailing wages should be used to compute the bond amount in case the project is abandoned. She said there are several ways that house lots are released in order to ensure that the project is completed. She said the first option is a restricted covenant that has no bond, and no house lots are released until the project is completed. She said another option is for the developer to post a bond and the lots are released slowly. She said a combination of these options can be used. She said in this case, the amount of the bond was too small to keep the developer there. She said another issue is that the residents on that street do not have lights since the developer didn't pay the light bill.

Petersen asked if the two new developments in Town - the Country Club and the Main Street development - will be Town roads. O'Leary said no, these roads will be private. Eagan said there will be an article for the acceptance of Gurzak Lane for Spring Town Meeting.

**7:40 p.m. APPOINTMENT –** Town Common Restoration Committee Chairman Dan Sczepanski and Town Common Restoration Committee Member/Water Commissioner Stuart L. Dalzell Sr. to discuss Town Common project

Chairman Snow called Town Common Restoration Committee Chairman Dan Sczepanski and Town Common Restoration Committee Member/Water Commissioner Stuart L. Dalzell Sr. forward. Snow said, "The Board of Selectmen requested Dan Sczepanski and Stuart L. Dalzell, Sr. to discuss the Town Common project and the access to water on the common." Snow said the Town Common, with the recently planted trees, looks great. Sczepanski thanked Dan Harrison, Ron Keefe from the Highway Department, the Light Department, the Town Common Restoration Committee and the Town for their support on this project. Merry said he has heard concerns about whether the new trees will be able to handle holiday lighting. Merry said he doesn't think they would be able to handle the old lights that were used in the past because they were heavy and hot, but he thinks the recently purchased LED lights will be ok.

Sczepanski presented Merry with a walking stick made from a branch of a dogwood tree that Merry helped to plant years ago near the Civil War. Sczepanski invited Merry to assist planting the new dogwood. Merry thanked Sczepanski and said he would love to help plant the new dogwood.

Petersen said the Board of Water Commissioners promised a while back to help with the watering system for this project, but they are facing budget constraints and can't be expected to purchase the equipment for this watering system. He said there are currently two spigots on the Town Common and asked if the watering can be done through surface hoses rather than digging up the Common for a pipe system. Stuart L. Dalzell Sr. said the Water Department made a commitment, but a lot has changed and there are funds available to buy some equipment. Merry said there are two hose bibs available on the common and suggested adding two more by the funeral home and on Summer Street, and using one hundred foot hoses to water the trees.

Sczepanski showed the Board a map of the plan. He said the original plan was to run a pvc pipe and to add five more spigots. He said the trench would be dug with a ditch witch which would create minimal damage to the common. He said the plan was to use one hundred foot hoses to water the trees. Merry said the Light Department also plans to move the utility poles off of the street. Sczepanski said the Light Department also generously committed to purchasing six new street lamps similar to the ones at the Library to put around the common. He said they would like to go back to town Meeting to request using the remaining funds for this project to continue the lighting and put new sidewalks around the Town Common. Petersen asked if more CPC money can be requested to restore the sidewalks around the common. Eagan said there is at least twenty thousand dollars left over from the tree restoration project. Stuart L. Dalzell Sr. said about one and a half years ago, the Water Department committed to using the ditch witch to install the pvc pipe and five additional spigots. He said the rental of the ditch witch is very inexpensive. Petersen said if the Water and Highway Departments can handle installing the pvc pipe and five spigots, he is fine with it, and he is glad they took the time to discuss this. Petersen asked the Town Common Restoration Committee to look at requesting funds for the sidewalks at the Fall or Spring Town Meeting. Sczepanski said the gator bags will be on the trees all winter, they last three

to four days, and the contractor who planted the trees is responsible for watering them the first year.

Dave Petersen made a motion to authorize the watering plan as presented, Joseph Perry second, all in favor – aye (5-0).

**7:50 p.m. APPOINTMENT –** Conservation Agent Brent Baeslack and Attorney Jill Mann to discuss conservation restriction for 235 Dodge Road

Chairman Snow said, "Conservation Agent Brent Baeslack has been working with the attorney of the Residences at Carriage Pines LLC on the conservation restriction that is a requirement in the special permit issued by the Planning Board. The Conservation Commission has approved and signed the "CR". Brent and Attorney Mann will go over the details of the "CR".

Mann said she is the attorney representing the Residences at Carriage Pines LLC project, and she has worked with the Planning Board and Conservation Commission to create the open space plan. She said she has a full copy of the conservation restriction, which contains multiple photographs, and this document has been reviewed by Conservation Agent Brent Baeslack and the Planning Board. Baeslack said this document has been vetted by the Executive Office of Environmental Affairs and Town Counsel Judy Pickett before being presented to the Board of Selectmen or the Conservation Commission. He said the challenge with this project has been figuring out how to maintain the operation of the golf course while protecting the natural resources. Baeslack said there are three potential vernal pools near the greens and fairways, and three ponds in the center of the golf course that are utilized for irrigation and feed into the Mill River. He said the plans for this project are much more detailed than normal, and he found no issues when he conducted the field investigation with the engineer. He said the plan looks good and he believes both the property owner and the citizens will gain from the conservation restriction. Mann said even if the golf course goes out of business, this document will protect the land so that it is always used for passive recreation. Baeslack offered the recommendation of the Conservation Commission to vote on and sign the conservation restriction.

Petersen asked if the Town is liable to the land owner if the land loses value due to this conservation restriction. Mann said no, this is an open space residential plan and if the golf course goes out of business, it can be sold or leased. She said the open space residential design (OSRD) was voluntary and gave the owner a density benefit. Merry said the conservation restriction covers the open space only. Eagan said Town Counsel was pleased that the conservation restriction was recorded in a way that it takes first priority if there is a foreclosure.

Baeslack said after the conservation restriction is filed, there is one more step for him to sign an affidavit attesting to the conservation restriction which will be the documentation used to protect the parcel's boundaries.



Snow read the verbiage on the signatory page of the agreement (COPY ATTACHED).

Joseph Perry made a motion to sign the conservation restriction, Jack Cook second, all in favor – aye (5-0).

The Board of Selectmen signed the document and Baeslack notarized it.

**8:00 p.m. APPOINTMENT –** VFW Assistant Manager James Edwards to discuss liquor license change to allow for a 11:00 a.m. seasonal Sunday morning opening

Chairman Snow read the following:

*The Rowley VFW has submitted the attached request to begin serving alcohol on Sunday mornings starting at 11:00 a.m. from September 1<sup>st</sup> through May 1<sup>st</sup> annually. The current liquor license allows the VFW to serve alcohol from twelve noon until one o'clock a.m.*

*The ABCC said the local licensing authority needs to approve the request and then send a form 43 to the ABCC notifying them of the change in hours. If the Board approves this request, please sign the attached Form 43.*

Jim Edwards of the Rowley Veteran's Association said they are requesting a seasonal one hour earlier opening time on Sundays from September through May during their busy season to better serve their members and be more competitive with area clubs. He said they are trying to remain viable and keep the club open. Snow asked what time the Ipswich Veterans Club opens. Edwards said most open early and are for profit. He said they want to serve food and alcohol until the games or family obligations begin, and this is the only members only club in Rowley. He said they don't plan to open before 11:00 a.m. Cook said he doesn't see a problem with the request and suggested that they be allowed to open as requested on Sundays year round rather than seasonally. Petersen said he agrees with Cook and the hours should be the same year round. Edwards said that is fine with him. Perry asked which other establishments in Town serve alcohol before noon. Eagan said there are a couple that open before noon, but that nobody opens at 10:00 a.m. because the Town didn't accept the legislation to allow that.

Jack Cook made a motion to allow the Rowley Veterans Association to serve alcohol from 11:00 a.m. until 1:00 a.m. on Sundays instead of 12:00 p.m. until 1:00 a.m., Dave Petersen second, all in favor – aye (5-0).

Eagan said we have to revise the form 43 to reflect the change in hours year round and mail it to the ABCC and type a replacement liquor license and send it to the Police Chief, and the new license is effective once it is signed.

**8:10 p.m. APPOINTMENT** – Shellfish Commissioner Jack Grundstrom to discuss the closing of Stackyard Road

Jack Grundstrom said a group met a few months ago with the with the Refuge Manager to discuss this road closing, and he expected to get something back from the Refuge, but hasn't gotten anything. He said he is before the Board to see if this can be pursued further, or let it continue the way it is going. He said the road was closed in April, it is a shame to let it go since it is a historical road and has always been used by the clambers. He said the Town gave up the land to the Refuge with a promise that is wouldn't affect the clambers. He said the Refuge promised to help the clambers and this road closing is tough for the older and commercial clambers, and will cause winter digging to stop. Cook asked if the gate is locked. Grundstrom said it is. Cook asked whose decision this was, he said it is taking away the living for the clambers, the road was used since the 1930s and the clambers should be given a right of way.

Grundstrom said the road is being closed because global warming will cause the road to flood, but he said they are now predicting an ice age. He said the road has been used and maintained by the diggers from the Town of Rowley for three hundred years until the state took it over and stopped maintaining it. He said they offered using clam shells to maintain the road but the refuge didn't accept that idea.

Larry White read an excerpt from the Refuge dated April 15, 2013 discussing how the road is settling and there are large areas of standing water (COPY ATTACHED).

John H. Grundstrom said there is a ruling from the 1920s from a federal judge in Boston that doesn't restrict clam diggers from using this road. He said he has been harassed by wildlife police, they are taking away the right to use the road and this is not right. Snow asked what they would like the Board of Selectmen to do. Cook said the Refuge has a new Director and he should be talked to, as well as pursuing this with Tarr and Hill. Petersen said the state spends millions of dollars for sand at Plum Island, and we could use some help with this issue. White pointed out that the letter has a caveat in it that says the road may be closed entirely.

Jack Grundstrom said there are 200 to 300 acres that can't be propagated without the use of this road and suggested that the Board of Selectmen send a letter to the new Refuge Manager first before involving State representatives.

Jack Cook made a motion to request the new Refuge Manager to come before the Board of Selectmen to discuss this road, Joseph Perry second, all in favor – aye (5-0).

Petersen suggested that Tarr and Hill be informed of this issue and that we invite them to attend this meeting as well.

Jack Grundstrom said Harbormaster Bill DiMento informed him that this road is also the EMD staging area for oil spills.

## **NEW BUSINESS**

### **1. Discuss town meeting articles**

Chairman Snow said, “Does the Board of Selectmen have any articles, other than the ones Debbie is working on for the Fall Special Town Meeting? The Board has discussed the issue of the Police station and the need for a new fire station to house fire trucks. Additionally, the fire chief has brought to the Board’s attention the status of the current ladder truck.”

Petersen asked if we have heard from the Fire Chief on the ladder truck. Snow said no. Merry said he is still looking into it. Petersen asked how this is being handled until we obtain a ladder truck. Cook said mutual aid. Petersen asked if we have heard back from the Police Chief on the expansion of the police station. Eagan said he is working on it. Petersen said there is \$17,000 set aside to evaluate a Fire Station site and this funding should be opened to evaluate a public safety building. Eagan said there is a 2004 article for the Fire Station with a balance of \$11,000 and a 2008 article for the police / fire station study with a balance of \$500. Petersen said these two articles can be combined to look into the feasibility of a public safety building. Snow said the Fire Station Committee meets on October 1, 2013. Petersen said we can have this money available to hire an engineer to provide preliminary data for use at the Annual Town Meeting. Eagan said she will draft an article to repurpose the money from these articles into a new article to be used by the Board of Selectmen to study the feasibility of a combined use Fire and Police Station at 477 Haverhill Street. Snow said the Town has to do something. Petersen said if the Town buys a ladder truck, we need a place to house it, and he doesn’t want to spend any more money on the current fire station building. Eagan said the Town signed a ten year lease for the Fire Station in 2009. Cook said we need to start looking into this since the Town is growing. Petersen said we at least need to put the idea together and the taxpayers need to approve the project.

## **MINUTES**

- May 10, 2013

Jack Cook made a motion to approve the minutes from May 10, 2013, Joseph Perry second, all in favor – aye (3-0). David Petersen – ABSTAINED Bob Merry - RECUSED

- May 10, 2013 - Executive Session

Jack Cook made a motion to approve the minutes from May 10, 2013 – Executive Session, Joseph Perry second, all in favor – aye (3-0). David Petersen – ABSTAINED Bob Merry - RECUSED

- September 9, 2013

Joseph Perry made a motion to approve the minutes from September 9, 2013, Dave Petersen second, all in favor – aye (5-0).

### **ANNOUNCEMENTS**

- Rowley Food Pantry is in need of donations. The Food Pantry is open Tuesdays from 10:00 a.m. to 12:00 p.m. and Thursdays from 5:30 p.m. to 7:00 p.m.
- The Town has the following vacant seats: Board of Library Trustees, Zoning Board of Appeals Associate 3 open seats; two fence viewer positions; and wood lumber bark inspector.
- Battery recycling box located at the Town Hall and Library

There being no further business before the Board, Chairman Snow called for a motion to adjourn. Dave Petersen so moved, Jack Cook second, all in favor – aye (5-0).

Open meeting adjourned at 9:07 p.m.

Respectfully submitted,  
Amy Lydon  
Assistant Town Administrator

### **ATTACHMENTS:**

1. Email from Rowley Harbormaster Bill DiMento dated September 11, 2013
2. Letter from Doug Watson, the Chairman of the Conservation Commission dated September 5, 2013
3. OAN for Robert Clewell's appointment as Associate Member of the ZBA
4. Pictures from the site walk of the Girl Scouts property
5. Letter of interest and resume from Margaret Lemelin for the open position on the Board of Library Trustees
6. OAN for Margaret Lemelin's appointment as Library Trustee
7. Letter from Planning Board to Joseph Pelich Trustee of Sheehan Estates dated August 26, 2013
8. Cost estimate from H.L. Graham Associates for completion of work at Sheehan Estates
9. Letter to Chairman Snow from Planning Board dated August 26, 2013 regarding Sheehan Estates
10. Letter to Board of Selectmen from Mann & Mann regarding Conservation Restriction at 235 Dodge Road
11. Letter to Executive Office of Energy and Environmental Affairs from Mann & Mann regarding Conservation Restriction at 235 Dodge Road
12. Copy of signed Conservation Restriction packet for 235 Dodge Road
13. Letter from RVA regarding earlier Sunday opening
14. Letter from Jack Grundstrom regarding Stackyard Road
15. Letter from Refuge Manager dated April 15, 2013 regarding Stackyard Road

